



# City of Deerfield Beach Community Participation Grant Application

The Community Participation budget includes all expenditures made by the City of Deerfield Beach to charitable organizations.

The request for funding shall be considered by the City Commission during the budget approval process. Funds are not approved until the fiscal year budget has been approved. In order to be eligible for a grant, the application must be completed in its entirety and submitted with the required documents. Funding is contingent upon the execution of a binding commitment incorporating the grant conditions. Funding does not renew each fiscal year and the grant application must be submitted each year for consideration. Additional requirements may be imposed at the City's discretion based on the usage of funds.

Requests in excess of \$10,000 will follow the guidelines as established in Resolution #2009/163 and must include, but not be limited to:

1.  Updated copy of IRS W-9 Form
2.  Copy of Tax Returns for the 3 most recent years
3.  Proposed itemized budget
4.  List of Board of Directors
5.  Articles of Incorporation
6.  Entity/Organization Name: \_\_\_\_\_

At the option of the City Commission, an audited financial statement together with an audit opinion for the most recent fiscal year or, for agencies without an audited financial opinion, an unaudited financial statement together with a certified statement from the agency's President and Treasurer

Please submit the completed application and required backup material to [web.citymgr@deerfield-beach](mailto:web.citymgr@deerfield-beach) and [jsalas@deerfield-beach.com](mailto:jsalas@deerfield-beach.com)

Hardcopies may be submitted to:  
Community Development Department  
325 NW 2 Avenue  
Deerfield Beach, FL 33441  
Attention: Community Participation

Entity/Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Submitter's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Federal Tax I.D.#: \_\_\_\_\_ Amount of Funding requested: \_\_\_\_\_

List Board of Directors.

What is the primary purpose of the organization

Give a detailed description of the services and /or goods to be requested with the Grant Funds.

Give a description of the needs in the community, which would be served by the above described services/goods.

Provide an itemized budget (Exhibit 1- Budget Sheet)

**I certify that the statements and documents submitted herein are true and the funds requested adhere to the Community Participation grant guidelines.**

\_\_\_\_\_

Print Name/Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date