



City of
**DEERFIELD
BEACH**

Approved Annual Budget

Deerfield Beach, Florida

Fiscal Year 2005-2006



Deerfield Beach
2001
All-America City Finalist

Deerfield Beach
2003
All-America City Finalist

Deerfield Beach
2004
All-America City Finalist

2005/06 Approved Budget



Deerfield Beach, Florida

City Commission

Albert R. Capellini, Mayor
Steve Gonot, Vice Mayor
Pam Militello
Sylvia Poitier
Martin Popelsky

City Manager

Larry R. Deetjen

Director of Finance

Sally S. Siegel

City Clerk

Ada Graham-Johnson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

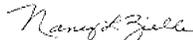
*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Deerfield Beach
Florida**

For the Fiscal Year Beginning

October 1, 2004


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Deerfield Beach for its annual budget for the fiscal year beginning October 1, 2004. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

READER'S GUIDE

TRANSMITTAL LETTER

The first critical reading of the Fiscal Year 2006 Approved Budget is the City Manager's Message. The reader will gain an understanding of the City Manager's vision, the critical issues facing the City, the recommended policies and procedural changes, as well as milestones that were reached during Fiscal Year 2005.

The funds which have legally adopted budgets are as follows:

- General Fund
- Senior Services Fund
- State Revenue Sharing Fund
- Franchise Fees Fund
- CDBG Fund
- Road & Bridge Fund
- Utility Fund
- Solid Waste Fund
- Insurance Services Trust Fund

INTRODUCTION

This section provides a brief history of the City; an overview of its customers, its principal products and services, as well as its mission statement and philosophy. This section also includes a description of the budget process, the budget calendar, as well as miscellaneous statistical information.

DEBT ADMINISTRATION

This section provides an overview of the City's debt policy. It gives a description of each outstanding bond issue as well as the City's existing debt service requirements, including future minimum lease payments. This section also presents the calculation of the City's legally authorized debt limit/margin.

BUDGETARY DATA BY FUND

Similar to an individual with more than one checking account, a municipality categorizes revenue and expenditures into separate funds according to purpose. In this section, each department/division within the fund is identified, and the goals and objectives as well as performance measures for each department are outlined. Also in this section are schedules of detailed revenue sources and expenditures by department/division.

CAPITAL IMPROVEMENT PROGRAM

This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years.

GLOSSARY

This section provides the reader with a listing of terms and acronyms that are frequently utilized in the Adopted Budget.

**City of Deerfield Beach
2005-06 Budget
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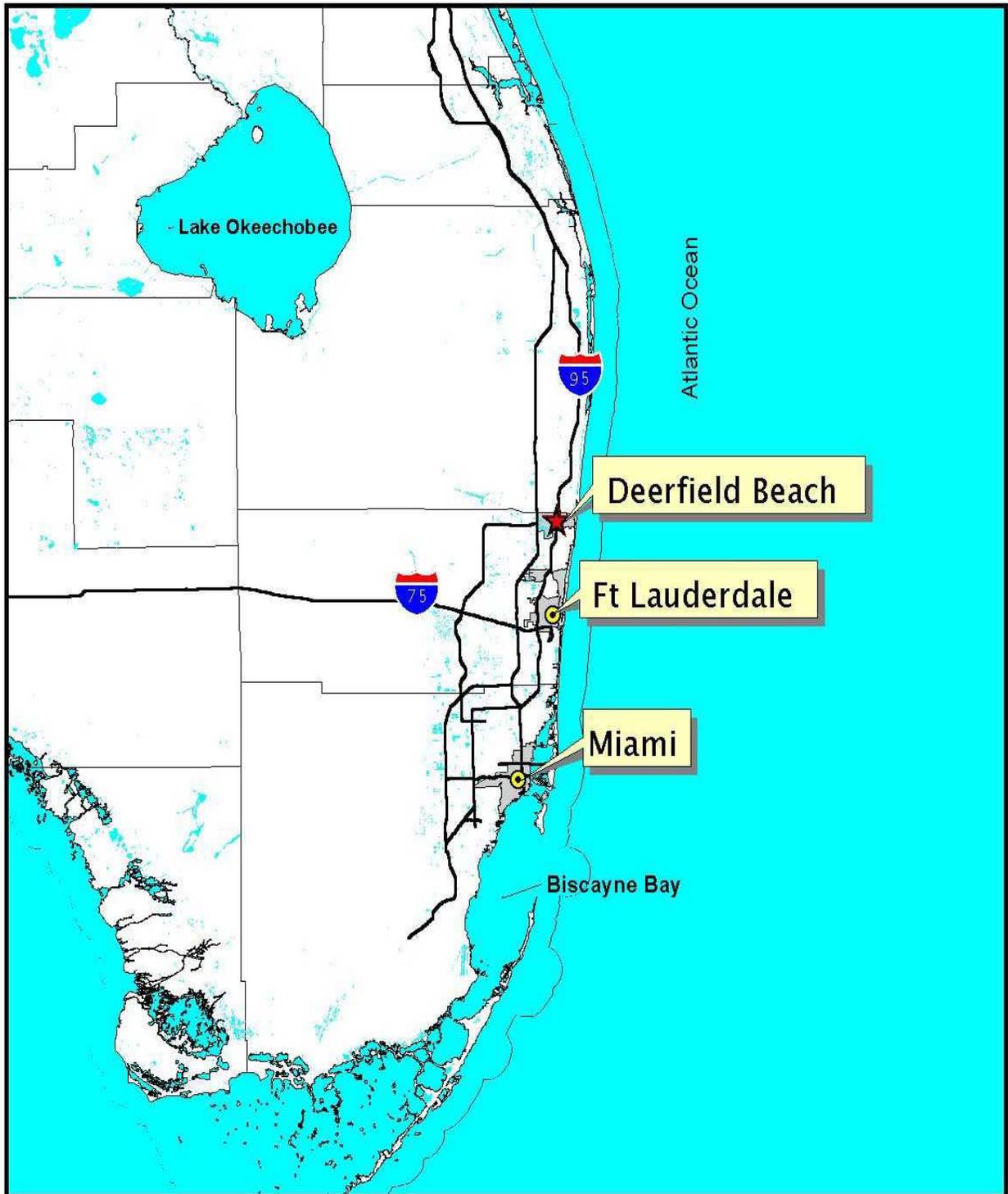
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Deerfield Beach, the northernmost coastal community in Broward County, Florida, lies approximately 15.9 miles north of Fort Lauderdale along Florida's Gold Coast.

Deerfield Beach, Florida

City Commission & Districts



City of
**DEERFIELD
BEACH**



Mayor Albert R. Capellini, P.E.



Vice Mayor Steve Gonot
Commissioner District 4



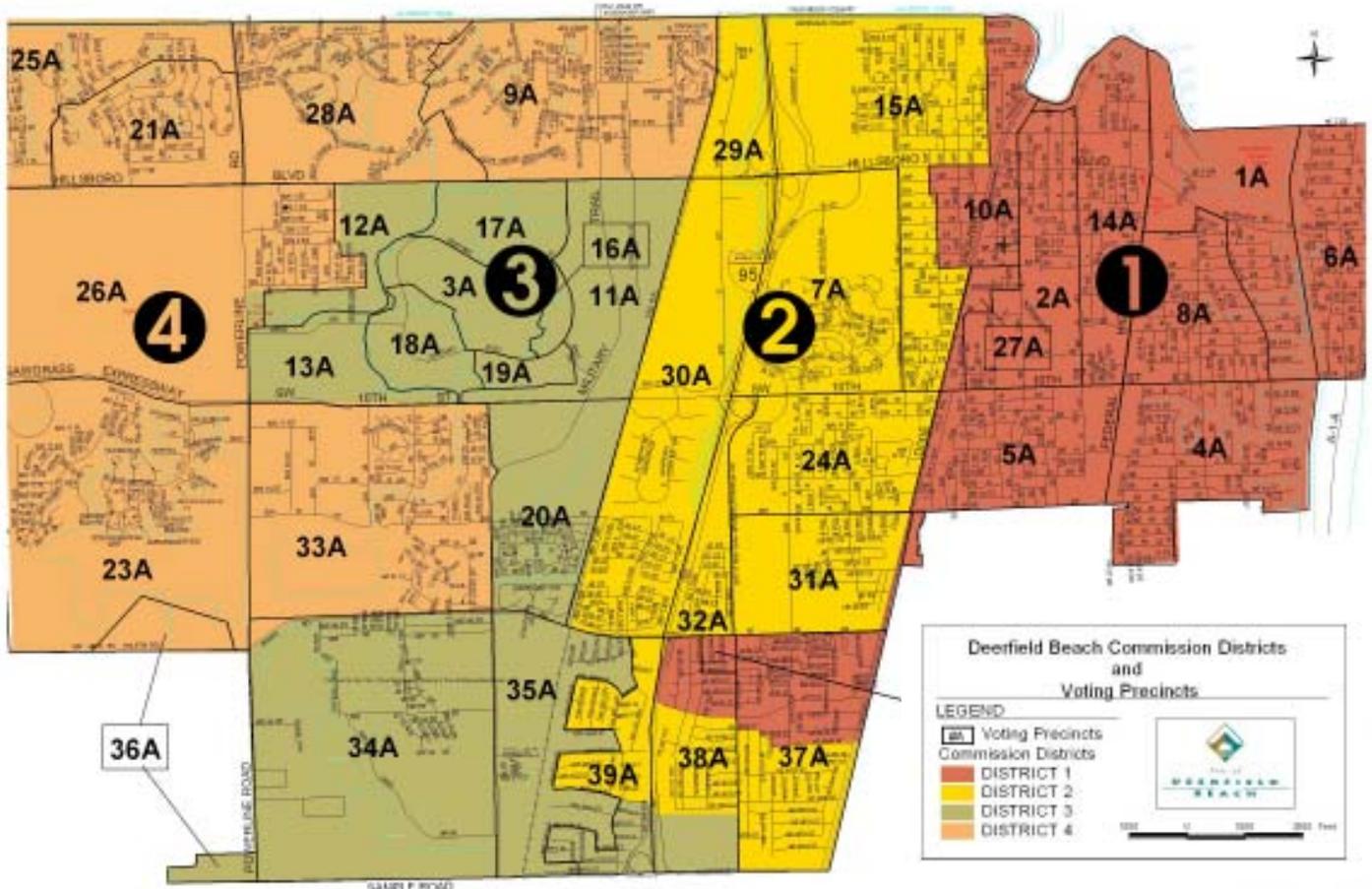
Martin Popelsky
Commissioner District 3



Sylvia Pottler
Commissioner District 2



Pam Millitello
Commissioner District 1



MISSION STATEMENT AND PHILOSOPHY

The City of Deerfield Beach's mission is to protect the health, welfare, and safety of its residents and promote efficient and responsive government. Its philosophy...

ON QUALITY AND EXCELLENCE

Deerfield Beach embraces total quality as an investment in a strong future. Standards must be raised and continuous improvement expected. Quality is doing the job right the first time and is only measured by customer satisfaction. Quality will be championed by management and embraced by all employees in the organization.

ON INNOVATION AND TECHNOLOGY

Deerfield Beach will encourage, support and fund new ideas when sufficiently developed and committed to by individuals, teams, and departments. The city will actively take a lead role in new methods of service delivery systems where demonstrated to be cost-effective and efficient.

ON EMPLOYEES

Deerfield Beach believes that each employee's contribution is meaningful and we have the potential to improve upon what has been acquired, to modify and adapt, and to exercise judgments. We are accountable for the choices we make and experiencing their consequences. Deerfield Beach will grow and advance through the contributions of its employees.

ON ENVIRONMENT

Deerfield Beach has a special quality of life due in no small part to the existence of an abundance of natural wonders. We are entrusted to use and protect our ocean, beaches, rivers, and forest preserves in a prudent fashion. Deerfield Beach will strive to use appropriate materials in providing services, conserve energy in its operations, and deliver the very best community recycling program of its kind in the nation.

ON TAXPAYERS

Deerfield Beach exists as a municipal corporation because of demand and financial support for services from both residential and commercial taxpayers. We believe that taxpayers must be listened to and Deerfield Beach will diligently communicate with its residents. Service, reliability, fairness, consistency, safety, and courtesy are what clients expect and want. Deerfield Beach will strive to provide such services in a manner that recognizes fiscal responsiveness and budgetary restraint.

ON CITIZEN PARTICIPATION

Deerfield Beach encourages expression of ideas and appoints citizens to boards and committees to provide volunteer service and guidance to the community. The city provides ongoing forums for the expression of ideas and suggestions that further the advancement of the community's quality of life.

ON VISION AND STRATEGY

Deerfield Beach encourages and supports the comprehensive planning process and believes the city needs to anticipate, articulate alternatives, and carefully analyze programs and services based upon ever changing social, political, and economic conditions. All programs and departments will be periodically reviewed to determine their relevant contribution to the mission.

ADOPTED BY THE DEERFIELD BEACH CITY COMMISSION ON NOVEMBER 1, 1994.

August 9, 2005

The Honorable Mayor Albert R. Capellini, P.E., & City Commissioners
City of Deerfield Beach
City Hall
150 N.E. 2nd Avenue
Deerfield Beach, Florida, U.S.A.

RE: FISCAL YEAR 2005-2006 BUDGET LETTER OF TRANSMITTAL

Dear Mayor Capellini and Commissioners:

In compliance with the provisions of the Deerfield Beach City Charter and the State of Florida Budget Statutes, the city management team is pleased to submit the Fiscal Year 2005-2006 Proposed Budget for your review and consideration. For the fourth year in a row, the recommended budget reflects a slight millage reduction for city services, coupled with no increase in the Fire Protection Assessment Fee that currently remains the lowest of all 30 municipalities in Broward County. Water rates will be kept at their current level with no increase for Fiscal Year 2006; however, the Communications Service Tax will be raised to 5.22%, which is the average for Broward County municipalities. Solid Waste rates also will be adjusted to reflect a rising tipping fee charged by Broward County to dispose of solid waste materials.

TOTAL TAX MILLAGE – FY 2005-2006

Millage Category	FY 2004-2005 Current Millage	FY 2005-2006 Proposed Millage	Percent Change
City of Deerfield Beach Millage Rate	6.7618	6.6900	-1.06%
Broward County Millage Rate	7.0230	6.7830	-3.42%
Broward County School Millage	8.2695	8.0623	-4.22%
North Broward Hospital District & Other Taxing Authorities	3.6389	3.5790	-1.92%
TOTAL MILLAGE	25.6932	25.1043	-2.29%

Florida Law requires each county's tax collector to send one consolidated tax bill rather than to have each government send separate tax bills to notify each property owner of his/her annual ad valorem and special assessment obligations. What does this mean to you as a taxpayer? Only 25% of your taxes actually go to the City of Deerfield Beach, while 75% of your tax dollars go to other taxing agencies in Broward County such as schools, North Broward Hospital District, Children's Services Council, and Broward County.

In addition to the adjustments being recommended for local taxes in Deerfield Beach, the city administration once again is recommending an increase in parking meter fees from \$1.25 per hour to \$1.50 per hour only for angled parking along Ocean Way. This proposal last year was not approved by the City Commission. There will be no parking fee increases being proposed for Deerfield Beach residents who purchase the parking sticker. The city administration believes the fee increase for angled parking along the oceanfront is a fair adjustment and reflects the increased cost in maintenance for our "Blue Wave" beach facilities, which are even more popular today after official dedication of the

Ocean Way Improvement Project February 27, 2005. This increase will only impact 186 parking meters, which is approximately 28% of the parking meters in operation in the City of Deerfield Beach.

The Broward County Property Appraiser today estimates the taxable value of real estate in Deerfield Beach to be over \$5.5 billion. This growth is fueled not only by rising residential property values and sales, but a robust and growing business economy. The University of Miami/Sylvester at Deerfield Beach celebrated its second anniversary providing cancer care and treatment to residents of Palm Beach and Broward Counties. UM/Sylvester is South Florida's only university-based cancer center providing consultation and educational programs. In the near future, the Deerfield Beach facility will be expanded to offer chemotherapy and diagnostic-imaging services. Deerfield Beach also welcomed this summer ACCESS DIABETIC SUPPLY, which is the number 25 company on the "Hot 100 List" in the United States. The company was founded in 2000 and serves diabetics across the country with blood glucose meters, test strips, lancets, lancing devices, control solution, insulin, syringes and insulin pumps delivered directly to their homes. The company has over 200 employees and projects to double the workforce size based on their profitable niche market.

Last year's budget message talked about the impressive growth in tax value in the city's Community Redevelopment District, which has more than doubled in value after five years of operation. The CRA continues to perform at a high level, however, the city needs to take that performance and execute citywide. Our Planning & Growth Management Department has completed the required EAR (Evaluation Appraisal Report) document that shows that only 4% of our land remains vacant. The report talks about the need to focus on successful redevelopment citywide and the fact that the current city land use plan is unable to accommodate projected population growth. The city must encourage and guide residential development and the City Commission has authorized the completion of the housing element to assist in helping the governing body focus. There also was a severe cost burden for 12.8% of our households when considering what percentage of their family budgets go to rent and/or mortgage, interest, taxes and insurance. The chart below graphically illustrates the problem and the need for Deerfield Beach to plan for the 2nd half of the first decade of the 21st Century:

CITY	RESIDENTIAL UNITS BUILT OR PLANNED SINCE 2000
West Palm Beach	6,384
Tampa	6,200
Fort Lauderdale	6,029
St. Petersburg	5,871
Orlando	4,507
Ft. Myers	4,150
Hollywood	3,250
Miami	2,859
Sarasota	2,800
Pensacola	2,400
Gainesville	1,500
Tallahassee	1,340
Delray Beach	738
Naples	616
Deerfield Beach	250

Growth and land use planning in the State of Florida for more than two decades has been a hot topic. In general, government officials and the residents they serve want their unique quality of life "in paradise" not to be jeopardized. Proponents of "smart growth" and "controlled growth" along with the academicians call for "infill" development and the application of mixed-use projects that are east of the I-95 corridor in South Florida. Deerfield Beach in this year has the opportunity to be a leader and focus on the following critical redevelopment projects:

PROJECT	SCOPE
Cove of Deerfield Beach	Mixed use introducing residential component and potential waterfront park and open space expansion
Tri-Rail Station	Opportunity for 8-acre parcel adjacent to Deerfield Beach Tri-Rail Station to be redeveloped with residential component, retail component, and parking garages
Pioneer Park/City Hall, Old Deerfield District	Government offices, parking garage, and potential residential component and government square just south of Pioneer Park
Dixie Highway Corridor and Martin Luther King Boulevard Corridor	Mixed-use development including residential fueled by Dixie Flyover Project scheduled for construction in 2007
Crystal Lake Waterfront Park & Residential Development	Linear park and residential development on western edge of Crystal Lake
Shoppes of Deer Creek Development	Abandoned K-Mart shopping center has potential for new mixed-use development and potential residential component
FAU Research Park	At a minimum, an additional 50,000 square feet will be constructed in 2005-06 and the city has completed the deed transfer from FDOT to the city for an additional 4 acres at the intersection of FAU Research Boulevard and 10 th Street

All these projects require interest on the part of the private sector, yet local government in Deerfield Beach sets the tone by the policy decisions it makes. The Cove in the CRA District is a prime example.

The City Commission unanimously authorized an agreement with the Gallo Architectural Group to construct a parking garage, yet no progress has been made to date. The City Commission wishes to hold a public hearing this fall to involve the general public in the planning process. The city administration is suggesting that the City Commission also consider engaging the Urban Land Institute Southeast Florida/Caribbean District Council to provide technical assistance. This organization is a non-profit group dedicated to promoting the best practices in land use, development, and redevelopment. The city administration suggests one viable tool that can be exercised immediately is land acquisition of Pal's Restaurant and vacant parking lot. The property was acquired by Landry's Corporation of Houston, Texas and it is now on the market. Landry's Corporation is willing to sell to the City of Deerfield Beach. The city could acquire the property and provide more public park and open space along the water's edge to provide a better link with Sullivan Park on the north side of the Hillsboro Boulevard/Butler Bridge. The remaining property could be redeveloped. The City Commission could promulgate guidelines with incentives to encourage proposals from the best developers in South Florida. This would be a bold step that would certainly demonstrate leadership on the part of the City Commission. Funding is available through the CRA so there would be no burden on local taxpayers. In fact, such an initiative would only ensure a leveraged improvement in the tax base for the entire Cove of Deerfield Beach Shopping Center. The Community Development Plan for the beach/Cove area adopted November 8, 1999 by the City Commission calls for the Cove to be established as Deerfield Beach's downtown. The underlying goal is clearly stated that the CRA was established to generate the greatest possible growth in the area tax base consistent with the redevelopment vision established in the plan.

The redevelopment initiatives undertaken by the city will require a new focus on affordable housing and work force housing in our community. The Broward County Planning Council has put together an ad hoc affordable housing committee and they are looking to recommend an "affordable housing bonus density provision" to the Broward County Land Use Plan. The key benefit of this provision would be to allow, without the need for a land use plan amendment, additional permitted residential density units including an affordable housing component. The City of Deerfield Beach could consider including language in their housing element plan that is being prepared to permit "bonus density" provisions consistent with the Broward County Land Use Plan. Our sister community in Palm Beach County, Delray Beach, in late 2004 adopted by ordinance a work force housing policy that provides a density bonus for both rental and "for sale" housing units both onsite and offsite for redevelopment projects. The section of this proposed budget outlines the achievements during the current year and describes the budget by function, including a benchmark analysis with our neighboring communities.

I would be remiss if I did not point out some of the exciting initiatives that are currently underway or proposed for the next fiscal year. First of all, our city is well recognized for being a leader in private/public partnerships. In the current year Deerfield Beach has partnered with Hobie Sports to provide new uniforms, signage, and environmental education for our Ocean Rescue Program. The city in concert with the National Safety Council, Broward Safe Kids Coalition, and Tyco International has undertaken a safety camp to promote safety education in our community. The program helps educate disadvantaged youth about life-saving safety issues. The program is dedicated to the prevention of unintentional childhood injury, which is the leading killer of children ages 14 and under.

Another initiative in the proposed Fiscal Year 2006 budget involves the continued expansion and upgrading of the city's parks inventory. A recently completed 2025 Master Plan calls for expansion of our linear park system throughout the city as well as the upgrading of existing parks. The official dedication of the Ocean Way Improvement Project has brought accolades and enthusiasm from all ages of residents. The city will be providing a "connector" boardwalk between the entrance to the Deerfield Beach International Pier and Oceans 234 as well as undertaking sand stabilization and erosion control improvements along the beach. A multi-phased improvement project for Pioneer Park will also be started during Fiscal Year 2006. The plan calls for better access to the Hillsboro River, a new and improved recreation center, upgraded ball fields and repair to Fort Riverbend that was damaged extensively during Hurricane Frances, and additional parking and administrative offices on the south side of 2nd Street at the current location of BSO District X. A housing component is also recommended for that site; however, the Deerfield Beach City Commission will have to deliberate on the plans to determine what is best for the community.

The city administration is also asking the CRA consultants who are preparing draft plans for relieving traffic in the beach corridor to take a look at a bridge that safely takes residents and bicyclists to and from the beach on Hillsboro Boulevard by crossing the A1A intersection. The bridge would be an attractive, ADA compliant, design that employs a winding helix structure on one end near the beach with painted railings rather than the usual chain link enclosures.

Over 50% of the general fund tax dollar in Deerfield Beach goes to public safety. In Fiscal Year 2006 ground will be broken for the new Mitigation Operation Center and the city administration will be recommending that the Powerline Road Fire Station also be reconstructed utilizing the "Construction Manager at Risk" process. The Fire Rescue & Building Inspections Services will hire two more telecommunicators; fund full-time a CERT coordinator; and hire another Occupational License Inspector.

Police services for the City of Deerfield Beach are delivered by the Broward Sheriff's Office through an interlocal agreement that has been in place since 1989. The new budget calls for hiring four code enforcement officers as well as two new community service aides. In addition, between 10:00 P.M. and 6:00 A.M. community service aides now working for BSO District X will be placed on the road to assist uniform police officers in their duties.

The cost of BSO service to Deerfield Beach compares quite favorably with the other 11 contract cities in Broward County. The following chart illustrates the cost by municipality for BSO services and also compares the cost per square mile and cost per person.

Municipality	Area*	Population**	BSO Charge to City	Cost Per Person	Cost per Sq. Mi.
Cooper City	8.1	28,259	\$7,830,330	\$277	\$966,707
Dania Beach	8.3	27,191	7,499,560	276	903,561
Deerfield Beach	16.3	74,306	14,980,510	202	919,050
Lauderdale-by-the-Sea	1.0	5,852	2,481,260	424	2,481,260
North Lauderdale	4.7	38,523	7,299,130	189	1,553,006
Oakland Park	6.9	30,966	10,099,120	326	1,463,641
Parkland	11.2	13,835	4,063,880	294	362,846
Pompano Beach	24.6	100,205	31,539,300	315	1,282,085
Southwest Ranches	13.0	7,106	1,300,610	183	100,047
Tamarac	11.9	55,588	9,778,020	176	821,682
Weston	26.4	49,286	7,806,740	158	295,710

*Area is calculated in square miles from data dated March 2005.

**Population is based on 2000 census with adjustment for annexation.

Another initiative proposed for Fiscal Year 2006 is a walking patrol in the beach commercial district to be jointly funded by the city and businesses. The \$75,000 program would be funded two-thirds by businesses and one-third by the city. The cost for businesses is allocated based upon a four-factor formula that takes into account eating and drinking establishments in the beach commercial district and their service area, bar size, location and beach frontage.

Finally, it is important to note the success of the Haitian Citizens Academy initiated by Broward County BSO District X and the Brazilian Academy that is soon to get underway. These academies are designed to bridge communication gaps between law enforcement officers and newly emerging cultures in the city. The BSO is to be commended for taking the initiative in reaching out to improve community relations.

Ground was broken for the new Public Works facility off Martin Luther King Boulevard with completion expected in 2006. The relocation of most Public Works operations from the current Goolsby Boulevard site will allow future growth at the Environmental Services Division and Engineering Operations that now share the same campus with the Public Works facility.

Overall, there are no rate increases proposed for water and wastewater in the budget, but the bottom line is that consumers will have to pay more for water in the future. The average household pays more for cable services and soft drinks per month than for water and sewer charges. The State of Florida does not have a water supply problem, but it does have a "cheap" water supply problem. In the future, costs will rise to pay for the safe and healthy delivery of quality water for Floridians.

Water management continued to be an initiative high on the city's priority list. The city this year dedicated its new reverse osmosis west water treatment plant and additional improvements are underway. The city is looking to expand its reverse osmosis treatment capability at the west water treatment plant and be able to treat brackish water from our Floridan Aquifer well. The city administration is also recommending that water system connection fees and wastewater system connection fees be increased substantially to be in line with neighboring communities. The revenue

from these fees can be used in four categories of capacity expansion related improvements that have been identified by the city's consultants. Those areas are:

1. West Water Treatment Plant Expansion
2. Floridan Well
3. Well field improvements including new raw water wells and mains
4. Miscellaneous capacity expansion construction projects

The city administration is sharing a lot of good news with the City Commission in submitting the Fiscal Year 2006 recommended budget. The city administration must also submit the bad news. The city contributions to employee defined benefit pension plans continues to rise at an unacceptable level. Since 1994 all employees with the exception of Fire Rescue personnel who are newly hired participate in a defined contribution plan rather than a defined benefit plan. In preparing the proposed Fiscal Year 2006 budget, the Office of the City Manager had yet to hear from the Deerfield Beach Firefighters' Pension Board regarding the actuarial evaluation and recommended funding area. The concerns of the city administration are predicated by the analysis conducted June 14, 2001 by Deloitte Touche. Deloitte Touche at that time recommended no changes in pension enhancements being requested by the Firefighters' Union. The Deloitte Touche recommendation was "before taking on a liability of this magnitude, the city should conduct a more in depth analysis of the financial implications." Deloitte Touche referred to the benefits as liberal. The cost of health insurance and in particular health insurance for retired city employees also continues to be a concern that needs to be addressed by the governing body. Once again, the city administration is recommending a partial payment for the cost of health insurance premiums by retirees on a sliding scale basis. Retirees on the lower end of the spectrum in terms of benefits would be paying a lesser percentage than those receiving pensions in the higher range. This recommendation will be discussed during the budget workshop sessions.

The good news is that these threats to financial stability can be managed. The City Commission needs to be assertive and forthcoming with our associates and the taxpayers. Industry after industry has addressed the rising costs of retirement and health insurance and it is time for Deerfield Beach to do it as well. The management team, once again, has done a wonderful job in preparing a responsible budget for the City Commission's consideration. Since 1994, over \$33.8 million in state and federal financial assistance has been secured to offset the cost of local facilities and services. Our Purchasing Manager has creatively generated over \$1.8 million in revenues for telecommunication towers since 1996. The management team has an average tenure of 10.4 years with a low turnover rate of 4.8% and 46.7% have a Master's Degree and 94% have at least a Bachelor's Degree. Such stability is to be commended.

A very special and personal thanks goes to the management team who every year assists the Office of the City Manager in preparing the recommended budget for the City Commission. Sally Siegel, Finance Director, Hugh Dunkley, Assistant Finance Director, Burgess Hanson, Assistant to the City Manager, and Tere Stephens, Executive Assistant to the City Manager have done an outstanding job in preparing this document for the City Commission's consideration and the public's review. This has not been an easy budget season, yet all of the management team professionals rose to the occasion.

The Government Finance Officers Association of the United States and Canada (GFOA) presented our city for the eighth consecutive year with the Distinguished Budget Presentation for the fiscal year beginning October 1, 2004. There are over 35,993 cities across the United States and only 4.66% achieve such recognition. A governmental unit must publish a budget document that meets program criteria. The budget must serve as a policy document, an operations guide, a financial plan and a communication tool. This award is valid for a period of one year. We believe our current budget continues to conform to program requirements. Thus, we are submitting it to the GFOA to determine its eligibility for a ninth consecutive award.

This budget represents my 28th local government budget along with four state budget and two county budget submissions. The Deerfield Beach team is second to none in preparing and executing a superb financial plan designed to enhance our community's quality of life.

The city management team is excited about the new initiatives outlined in this budget. We welcome the guidance and direction of the City Commission as we continue to strive for excellence in serving our townspeople. In June 2005 the magazine "Gold Coast, the Magazine for South Florida" showed the "best of South Florida, the top spots and events, of the Gold Coast." The Deerfield Beach International Pier was rated the best fishing pier and the best Broward beach was once again "Deerfield Beach!" The quote is worth printing. "There is an aura in the air here, a sense of locale. The lifeguards are attractive; surfers crest the waves, and nearby restaurants buzz with residents and visitors alike... Deerfield Beach was renovated in the past few years and has really come of age as a place to experience the beauty of shoreline living while within reach of lunch." This says it all. Let's work together as a team to continue nurturing the groundwork to make Deerfield Beach "the most dynamic South Florida coastal community."

Sincerely,

[Larry R. Deetjen](#)

Larry R. Deetjen, City Manager

LRD/ts

A BRIEF INTRODUCTION

This year a new direction will be taken that builds off our past achievements and looks ahead to the many new challenges. Our city has grown from a mere 30,000 people a decade ago to nearly 80,000. We are fortunate to have diverse population whether a person is 15 or 80 years old, from Haiti or California, Catholic or Jewish, a business owner or a retiree. Deerfield Beach prides itself on being open to all. This year's budget focuses on our upcoming capital projects, work-force housing, parks and recreation, public safety and economic prosperity.

OUR ACCOMPLISHMENTS

A Cleaner & Greener Deerfield Beach



1. The solid waste stream recycled in FY 2004 resulted in a tipping fee avoidance of \$1,680,776 (25,000 tons).
2. City awarded Best Program in Florida by "Recycle Florida Today" and Most Productive Recycling Program in Broward County.
3. A brand new Ocean Way was completed and opens to the public in Spring 2005.
4. Obtained a permit from FLDEP to install sea oats sporadically along the beach to battle sand drifts.
5. Broke ground on the new Public Works and Environmental Services Headquarters on the site of a former landfill.
6. Traffic calming in the Old Deerfield and Southwest Hillsboro/Federal highway neighborhood are complete.
7. Grant funding awarded for the purchase of additional property at Constitution Park and the Arboretum.
8. A new pedestrian sidewalk and bike lane were installed along the west portion of the A-1-A S-curve.
9. Returned International Fishing Pier operations to in-house city control.
10. Use environmentally friendly cleaners at the International Fishing Pier.
11. Neighborhood bridges repainted/new lights designed and ordered.
12. 500 new trees planted on public grounds.
13. McKeithen Park dock and boat ramp are complete.
14. Villages of Hillsboro dock and boat ramp are complete.
15. New landscaping in medians along SW 10th Street from Military Trail to Sawgrass Expressway.
16. New landscaping in medians along Green Road.
17. The Arboretum features a new greenhouse.
18. The Arboretum features a new Japanese Garden.
19. Over 34.1 miles of city storm drainage system serviced twice a year.
20. Aggressive street cleaning program.

Vitality & Revitalization of Business Districts & Neighborhoods



1. Luna Rosa at Howard Johnson's Deerfield Beach Resort opened.
2. CVS Pharmacy opened on the site of a former gas station.
3. USA Parking Garage with more retail stores opened.
4. Bru's Room set to open in Fall 2005.
5. Auction House was renovated with new tenants.
6. Orchid Beach will be open in Spring 2006.
7. K-Mart center has been purchased by a major retailer.
8. One Ocean Boulevard Condominiums set to open in Winter 2006.
9. Aurora Gardens will open late 2005.
10. The last gas station on the barrier island in Deerfield Beach was purchased and is slated for demolition to enable mixed-use redevelopment project.
11. Neighborhood shopping centers engaged in facelift, including fresh paint and new landscaping throughout the city business districts.

Superior Customer Service & Customer Focused Government

1. Recruited a Professional Assistant City Engineer to continue the consolidation and improvement efforts.
2. Created two Deputy Director positions in Parks and Recreation to better serve the demands of service and program delivery and maintenance of new parks.
3. Implemented a new traffic calming policy ensuring full participation of effected property owners.
4. Recruited a Professional GIS Operator.
5. Recruit, hire, compensate and retain a skilled, diversified workforce.
6. Reviewed and evaluated 47 site/engineering plans.
7. Reviewed 1125 site plan permit reviews.
8. Reviewed 109 change of use applications.



Encourage a Close Working Relationship between Public & Private Sector



1. Deerfield Beach partnered with JB's by the Beach and Oceans 2-3-4 to maintain a clean and safe environment at Pleasant Oceanside Boardwalk.
2. Partnered with FAU, FIU, National Hurricane Center, and Channel 4 to begin fund raising for Hurricane Warning Center.
3. Constructed a streetscape project along A-1-A and NE 2nd Street partnering with USA Parking Garage.
4. Through a CRA Commercial Façade program, the former Auction House has been improved to include retail.
5. Worked with the owners of private companies responsible for maintaining 95 public medians in the city in addition to the 118 medians that are maintained exclusively by city crews.
6. Worked with FDOT to ensure the timeline for the construction of the Dixie Flyover Bridge is upheld.
7. Partnered with the Broward Alliance to recruit top companies to Deerfield Beach.
8. Worked with the Children's Service Council to implement new summer programs for the disadvantaged youth.
9. Worked with Surfrider Foundation to provide an educational seminar about the importance of the ocean and environmental awareness.
10. Partnered in the Broward County Human Services Neighborhood Initiative Program to help employ 50 youth participants in the summer.
11. Implemented a CDBG Commercial façade program along Dixie Highway and Hillsboro Boulevard.
12. Continued a CRA façade program to encourage businesses to improve their exterior buildings.
13. Worked with Florida Atlantic University (FAU) to continue to attract quality tenants for the FAU Research and Development Park.
14. Worked with FDOT, Tri-Rail and Deerfield Beach Historical Society to design and construct a Museum at the Tri-Rail Deerfield Beach Station.
15. Work with telecommunications industry to co-locate antennas and cell towers on public buildings and sites.
16. Hobie Sports of California has sponsored the Ocean Rescue Division with free apparel.



Proactively Affect the Quality of Life



1. Obtained grant funding to provide free summer camps to over 200 children.
2. Cleaned storm drainage system to prevent major flooding from the SE 8th Avenue residential neighborhood.
3. Implemented a new process for operational departments to be prepared for major storm effects such as sand migration, flooding and debris.
4. West Water Membrane Plant is online and producing outstanding water.
5. Deerfield Beach Aquatics Complex is completed.
6. Installed speed cushions throughout neighborhoods.
7. Acquired trailhead park for Independence Bay Linear Trail.
8. Secured bond financing for Hillsboro Streetscape project.
9. Continued aggressive code enforcement

program combined with Community Appearance Board review and approval of all landscaping and façade treatment plans for new and rehab commercial projects.

10. Recovered from the effects of two hurricanes within days.
11. Installed new wood around the South Beach Restrooms and 10th Street decks.
12. More Habitat for Humanity houses constructed in Deerfield Beach.



Maintain Financial Health



1. 8th GFOA Distinguished Budget Presentation Award.
2. 23rd GFOA Distinguished Certificate of Achievement for Excellence in Financial Reporting Award.
3. Obtained reimbursement from FEMA and State of Florida for hurricane recovery.
4. Clean opinion for annual financial audit for ten consecutive years.
5. Improved access to pay water, sewer and garbage bills online.
6. Returned International Fishing Pier operations to Parks and Recreation for a major increase in revenue stream.

7. Maintained Communications Services Tax adjustment.
8. Maintained solid waste management rates for financial stability of enterprise funds.
9. Major corporations sponsored all major city events including New Year's Eve, 4th of July, Mango Festival, Founder's Day, Teen Beach Bash, Beach Blowout and National Powerboat Racing Championship.
10. Secured a sponsorship of Ocean Rescue Division from Hobie Sports for apparel.



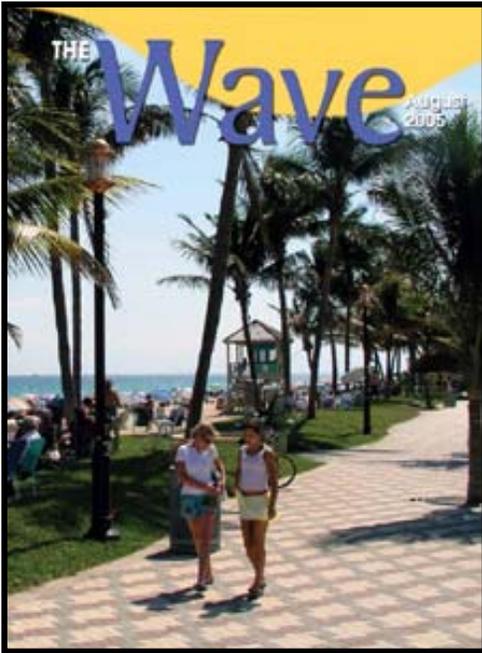
Safe & Healthy Environment

1. Highest clearance rate of crime for Florida communities with a population of 50,000 to 80,000.
2. Implemented CodeRED telephone warning system for major emergencies.
3. Hired a new Mitigations Operations Coordinator with more meteorological knowledge.
4. Fire Rescue and Police services provided excellent response times and protection of evacuated properties during the two hurricanes.
5. Ocean Rescue and BSO deputies were able to clear the ocean and beach areas prior to the two hurricanes.
6. Ocean Rescue made over 50 rescues during the fall and winter months from rip currents.
7. 54% of general fund expenditures directed toward public safety services.
8. Broke ground for the new Mitigation Operations Center.
9. Safety Committee has made a significant impact on the number of worker comp claims.
10. Realigned the intersection at Hillsboro Boulevard and MLK Avenue.

Employee Development & Satisfaction



1. Developed and executed a supervisory training course.
2. Fire Rescue members underwent diversity training.
3. Implemented a new safety training program to reduce work-place accidents.
4. Another three Deerfield Beach associates graduated from the Greater Deerfield Beach Chamber of Commerce Leadership Class in its third year.
5. Improved the Ambassador Program to convey positive image of city for new associates.
6. Service pins and recognition given to employees for long-term service and achievement.
7. Continue encouragement of training for all associates with over 1,265 hours of training in FY 2005



Communication within Organization and with Public Entities

1. Published second Annual Performance Report.
2. Parks and Recreation attend monthly homeowner association meetings.
3. Implement Parks and Recreation CLASS online registration program.
4. Improved appearance of flyers, invitations and other publications to a more professional and contemporary feel.
5. Displayed bi-weekly community improvement video.
6. Improved the navigation of Deerfield-Beach.com Internet web site.
7. Improved the "Wave" quarterly government publication.
8. Significantly improved the image and content of the Water Quality Assurance publication.
9. Continued the Deerfield Beach Economic Development Magazine with SFBJ.
10. Held the 9th Annual Student Government Day.

The screenshot shows the Deerfield-Beach.com website. At the top, there is a navigation bar with links for Home, Beach, Residents, and City Hall. Below this is a search bar. The main content area is divided into several sections:

- Explore:** A vertical menu on the left lists various city services like City Hall, Departments, Resident Info, Beach, Employment, and Senior Services.
- Quick Links:** A horizontal bar with links to Commission Agenda, Vision Plan, Employment Application, Recycle Bin Request, and Pay Water Bill.
- News Flash:** A section titled 'Mango Festival 2005 is June 17-19' with a 'Read on...' link. Below it, there are two more news items: 'Westside Park Celebrates' and 'Citrus Canker Program', both with 'Read on...' links.
- Calendar:** A section on the right with a 'Calendar' link and several 'banner items' buttons.
- e-Services:** A section at the bottom left with dropdown menus for 'Online Services' and 'Online Forms'.

 The footer contains links for 'Contacts', 'Site map', and 'Document Center', along with a 'Notify Me by Email' button and a copyright notice for CivicPlus.

BUDGET HIGHLIGHTS – MOVING IN THE RIGHT DIRECTION

This City Commission has three new members with less than six months of time into their terms. Many of the budget highlights are a continuation of projects. Some are the result of external changes in our community that need to be addressed in order to fully serve our residents and businesses.

We will focus on expanding our work force and providing tools, both technological and physical, to improve the efficiencies of our operations.

The Fiscal Year 2006 Budget lays out the plan for stewardship of our community's local tax dollars by addressing the following key issues:

Neighborhood Development

1. Make major improvements to the distribution of CDBG Entitlement Program and the SHIP Housing Program funds.
2. Improve communication with the Homeowner and Condominium Associations.
3. Resolve the flooding issue on SE 8th Avenue.
4. Continue to work with Broward County and Broward Legislative Delegation on a final annexation plan for remaining FPL Substations and Waste Management Headquarters.
5. Improve the remaining part of Martin Luther King Jr. Avenue with curb and gutter.
6. Install new landscaping along South Military Trail.
7. Continue initiative to assist residential neighborhoods to be involved in the CERT and COP programs.
8. Improve the dangerous off-line center intersection on NE 3rd Avenue.
9. Continue sidewalk installations throughout the city.



Quality of Life



1. Improve the public facilities and access at the International Fishing Pier.
2. Continue to defend beach from erosion by supporting beach nourishment.
3. Monitor Broward County's plan to take sand from the ocean's floor off the coast of Deerfield Beach in Borrow Area I and review engineering documentation on an ongoing basis.
4. Continue to work with regulatory agencies and private sector energy companies that law permits to protect the city's quality of life including air quality, traffic control and aesthetics.
5. Prepare design plans for a Public Marina at Kester Point.
6. Prepare the final design plans for Pioneer Park.
7. Find a site for a new community center on the west side of town.
8. Continue to expand the automated solid waste program.

Public Safety

1. Continue to work with neighboring communities on the regional delivery of fire rescue and building inspection services.
2. Work with neighboring communities to develop a northeast Broward telecommunications service that utilizes geographic information systems and computer aided dispatch.
3. Hire four new Code Enforcement inspectors.
4. Hire two new Community Service Aides to handle vehicle accidents and other minor incidents to allow deputies to prevent and respond to criminal activities.
5. Hire additional fire rescue dispatchers.
6. Hire an occupational license inspector to monitor legitimate licenses and businesses without any licensing.
7. Hire Mitigation Specialist to coordinate CERT and Emergency Operations Plan and Preparations.
8. Begin construction of the Mitigation Operations Center/Fire Station 5 in FAU Research Park.
9. Begin renovations of Fire Station 4 on Powerline Road.
10. Begin design plans for a new BSO District 10



headquarters to house police and code enforcement personnel.

11. Increase traffic enforcement.



Community Redevelopment Agency (CRA)

1. Hold public meetings to determine the redevelopment of the Cove Shopping Center.
2. Work with Landry's Restaurant Corporation to purchase the restaurant property and abutting properties to create a mini marina, waterfront park, and construct a new restaurant (leased to a private company) and public parking garage.
3. Work with Landry's Restaurant Corporation to lease part of the property to build a public parking garage on their site.
4. Conduct Phase 2 streetscape project along A-1-A from the IWS surf shop to the Whale's Rib restaurant.
5. Construct an extension of the Pleasant Oceanside Boardwalk to the Ocean Way promenade in front of the International Fishing Pier.
6. Construct the sidewalk along NE 2nd Street in front of Luna Rosa's.
7. Begin negotiations with property owners to purchase property to begin the detailed plan development of the State Road A-1-A redesign.
8. Begin construction of the Hillsboro Streetscape project at the Federal Highway and Hillsboro Boulevard intersection.
9. Install a video screen system/message information center at the southeast corner of Federal Highway and Hillsboro Boulevard.



Business Development



1. Undertake more recruitment of quality businesses for the Florida Atlantic University Research Park at Deerfield Beach.
2. Work with new property owners in historic downtown Deerfield Beach to implement private/public streetscape partnerships.
3. Work with major retail corporation to revive the dilapidated K-mart shopping center.
4. Expand the Public Works Recycling Program to encourage more business participation.
5. Complete Phase I Beautification improvements at SW 10th Street/I-95 interchange.
6. Continue to pursue funding to begin construction of the Dixie Flyover Bridge project.
7. Encourage commercial investment in the Dixie Highway and Hillsboro Boulevard Corridor.

Technology and Communications/Public Relations



1. The Information Systems Division to be more reflective of modern approaches to IT delivery for internal needs.
2. Design and implement an automated building inspection/permitting services and occupational license system.
3. Design a better automated recreational registration program.
4. Continue to work with cable television franchisee and encourage construction of an institutional network (I-net) and the provision of a dedicated Deerfield Beach community channel.
5. Expand the Geographic Information System (GIS) capabilities of the city.
6. Create an internal Intranet to distribute information, forms and work orders for use by city associates.
7. Create a multi-media approach to public outreach through hard copy, voice, cyberspace and television venues.
8. Prepare for a local government channel from ComCast.
9. Produce a regular press release distribution system for projects, programs and emergencies.
10. Develop an employee newsletter.

Leisure, Culture & Open Space



1. Safeguard the many vest pocket parks along the east and west shorelines of the Intra-coastal Waterway.
2. Begin first and second phase construction for Westside Park.
3. Begin first phase construction of Community Center facility at Pioneer Park.
4. Build a new facility to house Parks and Recreation administrative personnel on the BSO facility site.
5. Search for land to build a community center in west Deerfield Beach.
6. Implement Phase 1 design and construction of the Tri-Rail Museum.
7. Analyze the fee structure and costs for providing recreational programs and park facilities to the public.
8. Enforce a new

boat trailer parking ordinance for Pioneer Park along with parking fees for such.

9. Restore the newly acquired south beach property to a dune system with overlook.
10. Construct linear park along SW 10th Street between SE 6th Avenue and SE 3rd Avenue.
11. Begin design phase of a public marina at Kester Point.
12. Design new park with amenities at Sullivan Park.
13. Construct a trail head park for the Independence Bay linear park.
14. Complete Phase 3 improvements to Tivoli Sand Pine Preserve linking FAU Research Park corridor and Westside Park.
15. Work with a citizen board to create a city-wide dog park.
16. Work with Broward County on implementation of additional landscaping improvements for Dixie Highway greenway linking Palm Beach County and Broward County.

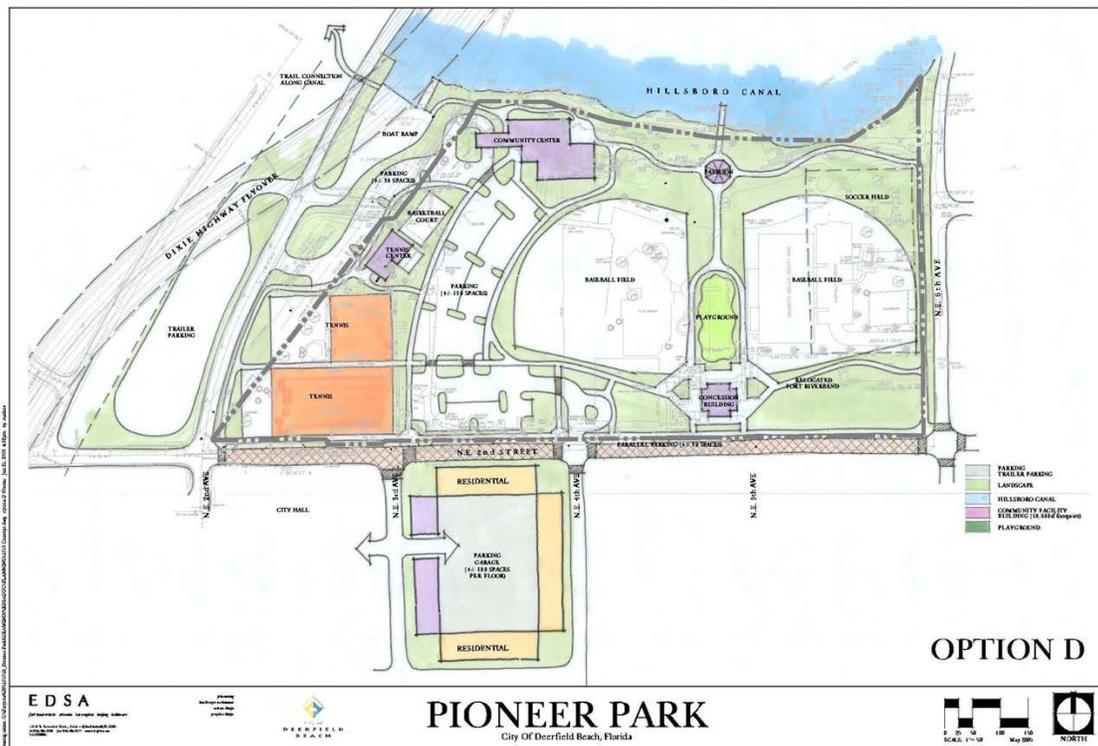


Public Facilities



1. Begin construction on the new Public Works and Environmental Services headquarters on Martin Luther King Boulevard.
2. Begin construction on the Mitigations Operation Center (MOC) at FAU Research Park.
3. Build a new Powerline Road Fire Station and BSO Substation into a more secure Western Public Safety campus.
4. Continue the search for the location of a new fire station in the Crystal Lake area.
5. Complete construction of a new water treatment plant well system.
6. Continue the improvements to older fire stations for better accommodations and job function.
7. Implement a new quality assurance program for the cleanliness of our facilities.

8. Build a new BSO Headquarters to house BSO and Code Enforcement.
9. Relocated Parks and Recreation administrative offices to new facility on BSO site.
10. Implement Phase 1 Community Center of the Pioneer Park Master Plan.
11. Develop an RFI proposal for a work-force housing project on the site of the proposed new BSO Headquarters and Parks and Recreation Administration offices.
12. Research the feasibility of purchasing properties surrounding City Hall to the south and west for future expansion.



COMPARATIVE AND TREND ANALYSIS

In **Chart I**, General fund expenditures per capita in the City of Deerfield Beach will rise again in FY 2004-2005 due to:

1. Additional public safety personnel (Non-uniformed);
2. Additional Public Works and Environmental Services personnel;
3. Additional Parks and Recreation personnel;
4. Improved Safety Training Program;
5. West Water Plant operations;
6. Continued increase in firefighter and police pensions;
7. Continued increasing cost of fire rescue operations; and,
8. General increase in materials for construction and maintenance.

In **Chart II**, there has been a significant increase in personnel due to new facilities, and the need for improved services to the city. Deerfield Beach continues to be the lowest “spender” of all the comparable benchmark South Florida communities even with the addition of a Fire Protection Assessment Fee. It is interesting to note that of the beach communities in Broward and Palm Beach Counties, only Boca Raton and Delray Beach remain without a fire fee. Both Boca Raton and Delray Beach, however, have a utility tax in place unlike Boynton Beach and Deerfield Beach.

The overall comparison of total local taxation must include the utility tax for comparative purposes and now must also include the Fire Protection Assessment Fee since nearly all Broward County municipalities have such a fee in place. Next year, we will begin benchmarking communications services tax revenues as well.

In **Chart III**, Deerfield Beach employment has been included for general analysis. The addition of personnel is a very important component to ensure that our neighborhoods, streets and parks remain beautiful and safe. We are experiencing a boost in both full-time and part-time staff. This is attributed to ever-increasing service delivery to our population, new facilities and programming expansion.

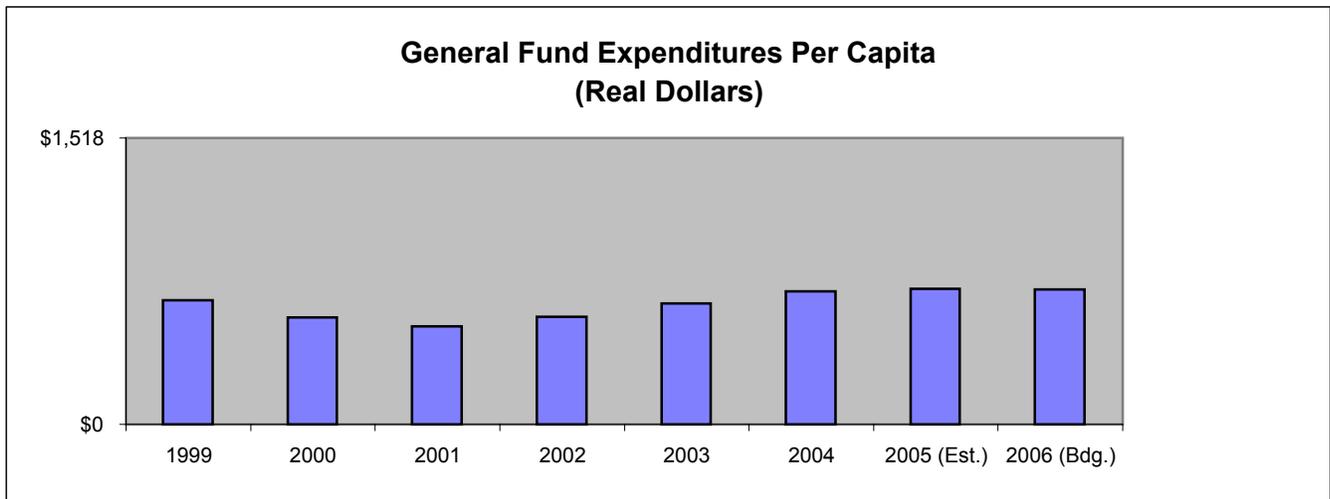
Chart IV illustrates the undesignated general fund balance.

Chart V presents a growth rate in expenditures over time. These charts were identified last year as reflecting management’s concern that the undesignated fund balance was being impacted by annexation, escalating health insurance and pension costs, and workers’ compensation. The adjustment in the Communications Services Tax this year will help get the city on the right track towards improving the undesignated general fund balance over a course of the next two fiscal years. All other “financial health” indicators as listed in the “Facts and Figures” section of the budget have a positive trend direction. The top ten corporate taxpayers as a percentage of tax-base have dropped while general fund expenditures per capita adjusted for inflation (real dollars) remains relatively constant. The work place employment is strong. The population continues to grow with a drop in average age. Both the ratio of net bonded debt to assessed valuation and general obligation debt service to general expenditures have dropped significantly.

Chart VI once again illustrates how resources are allocated by function and the clear attention by the City Commission to the “basics.” Safe streets, strong fire rescue services, quality maintenance, beautification and attention to our infrastructure set the stage for a strong community.

CHART I
CITY OF DEERFIELD BEACH
GENERAL FUND
Expenditures Per Capita

Fiscal Year	1999	2000	2001	2002	2003	2004	2005 (Estimate)	2006 (Budget)
General Fund Expenditures	\$37,440,716	\$39,513,352	\$39,239,627	\$43,583,744	\$48,251,874	\$53,738,955	\$62,103,731	\$68,395,097
CPI	109.4	113.1	115.9	118.3	118.3	121.1	123.9	127.6
Constant Gen. Fund Exp.	\$34,161,237	\$34,874,980	\$33,711,020	\$37,443,079	\$41,453,500	\$46,167,487	\$53,353,721	\$54,979,982
Population ^	52,000	61,671	64,948	65,500	64,748	65,500	74,304	77,039
	1999	2000	2001	2002	2003	2004	2005 (Est.)	2006 (Bdg.)
Expenditures Per Capita	\$657	\$566	\$519	\$572	\$640	\$705	\$718	\$714



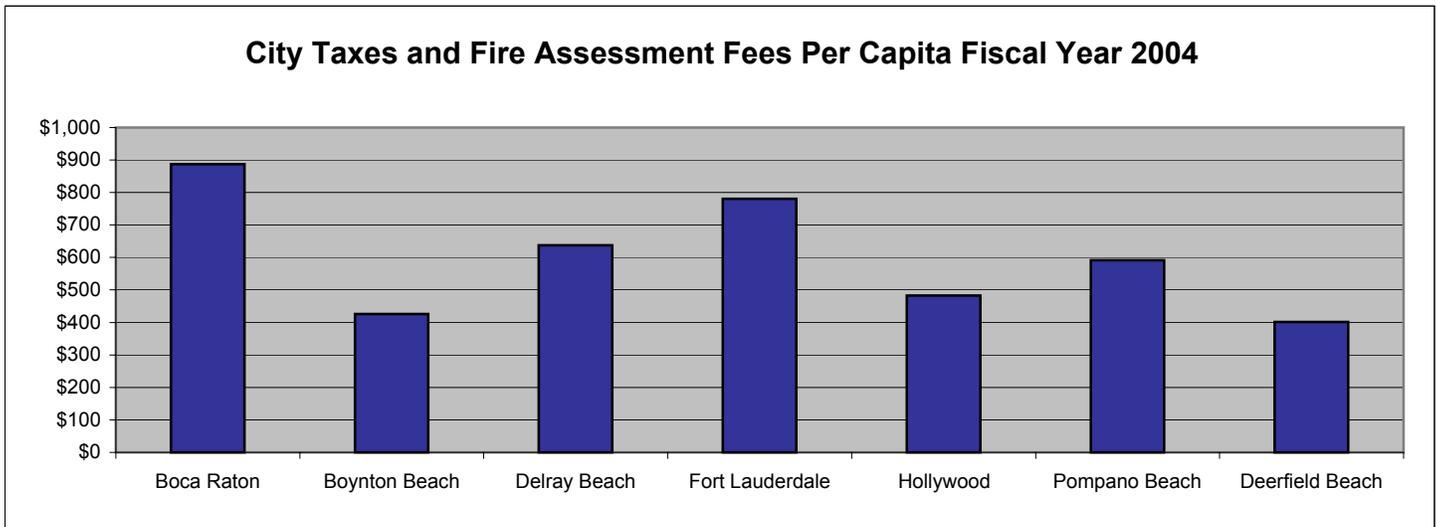
- audited by Grant Thornton LLP

Data adjusted for inflation using US City Average CPI obtained from U.S. Department of Labor, Bureau of Labor Statistics and as 1995 = Baseline.

^ Population figure in 1995 derived by Bureau of Economic and Business Research, University of Florida; 1995-2001 estimates derived by Broward County Neighborhood Planning Division, with the 1997 figure derived from a successful Census Bureau Challenge, the 2000 figure including the approximate 8,000 residents in the potential annexation area, the Comprehensive Annual Financial Report and Evaluation Appraisal Report.

Chart II
Municipal Per Capita Revenue Comparison

Municipality	Population	Property Tax	Utility Tax	Fire Fee	Total Selected Revenue	Revenue Per Capita
Palm Beach County						
Boca Raton	75,580	\$47,330,000	\$19,716,000	\$ -	\$67,046,000	\$887
Boynton Beach	65,208	\$25,452,000	\$ -	\$2,311,000	\$27,763,000	\$426
Delray Beach	63,439	\$36,356,000	\$4,084,000	\$ -	\$40,440,000	\$637
Broward County						
Dania Beach	27,270	\$11,683,500	\$3,669,000	\$2,552,000	\$17,904,500	\$657
Fort Lauderdale	169,000	\$89,592,000	\$33,622,000	\$8,725,000	\$131,939,000	\$781
Hollywood	142,998	\$53,196,000	\$9,080,000	\$6,732,000	\$69,008,000	\$483
Pompano Beach	81,725	\$32,228,000	\$7,782,000	\$8,313,000	\$48,323,000	\$591
Deerfield Beach	74,304	\$26,971,000	\$ -	\$2,863,000	\$29,834,000	\$402



General Departments	2004 Actual		2005 Actual		2006 Budget		Change in F/T Equivalents
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	
City Commission	0	5	0	5	0	5	0.00
City Manager	4.5	0	4.5	0	4	0	(0.50)
City Clerk	3.25	0	3.25	0	4	0	0.75
Management and Budget	20	0	20	0	22	1	2.50
Human Resources	4	0	3	0	4	0	1.00
Planning and Growth Management	10	0	11	0	11	0	0.00
Police/B.S.O.	2	27	2	33	2	33	0.00
Fire/Rescue & Bldg Inspection Svcs	164	11	181	12	185	11	3.50
Public Works & Environmental Services*	124	21	135	25	137	26	2.50
Parks & Recreation	85	6	85	4	85	5	0.50
Senior Services	52	47	68	138	68	138	0.00
Risk Management	41	17	42	16	39	24	1.00
	3.25	0	3.25	0	3	0	(0.25)
TOTAL	513	134	558	233	564	243	11

Broward Sheriff's Office***	2004 Actual		2005 Actual		2006 Budget		Change in F/T
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	

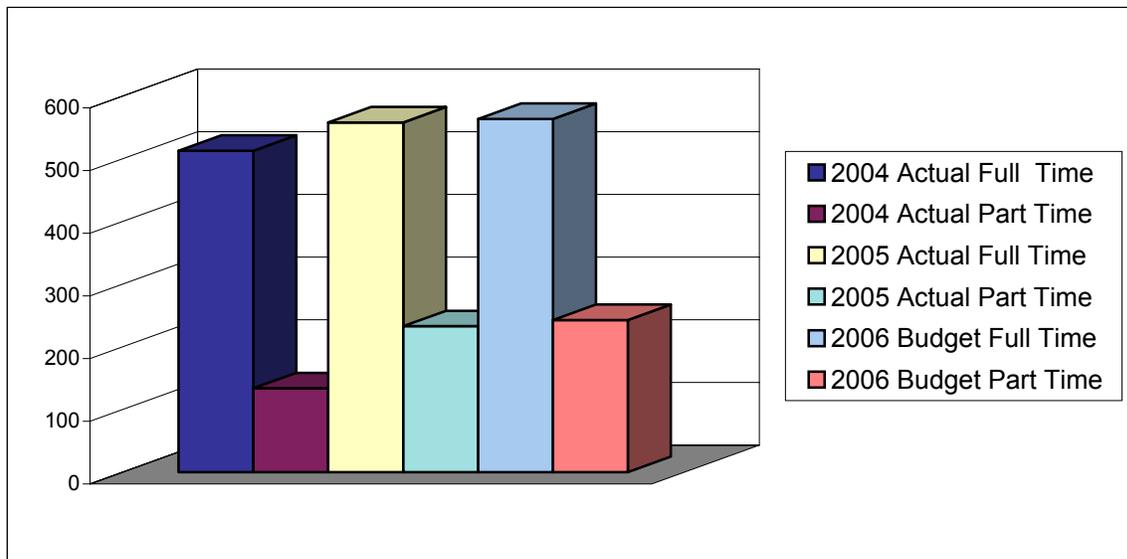
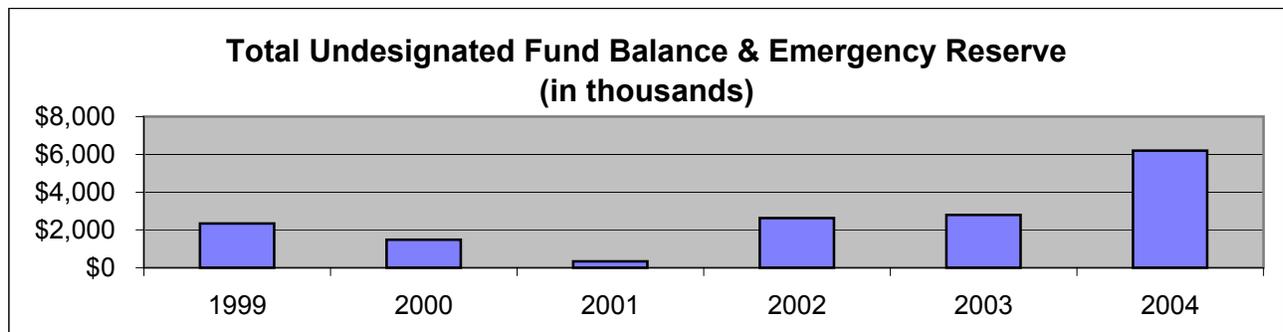
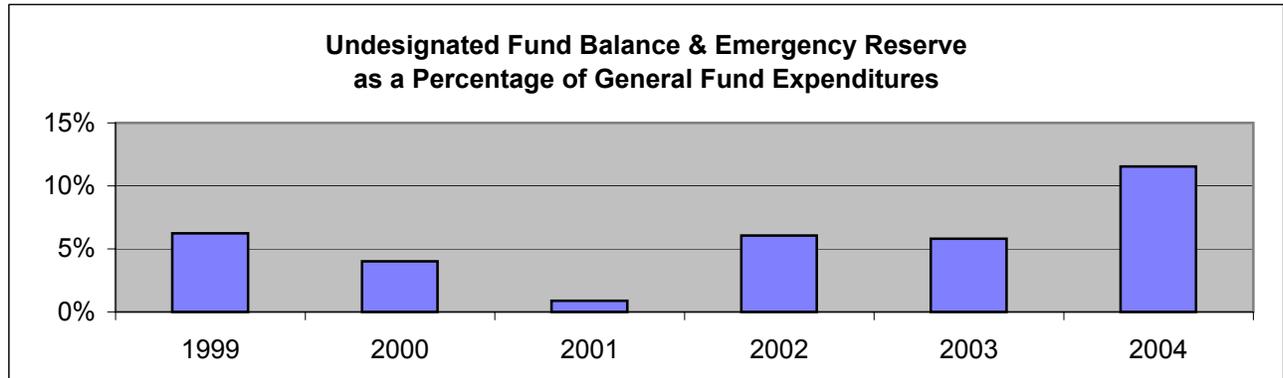


CHART IV

**CITY OF DEERFIELD BEACH
 GENERAL FUND
 Undesignated Fund Balance - (in thousands)**

Fiscal Year	1999	2000	2001	2002	2003	2004
Total Undesignated Fund	\$2,336	\$1,483	\$342	\$2,630	\$2,800	\$6,200
Balance & Emergency Reserve						
Undesignated Fund Balance	\$1,285	\$302	\$51	\$1,315	\$3,500	\$4,700
Emergency Reserve	\$1,051	\$1,181	\$291	\$1,315	\$1,400	\$1,500
General Fund Expenditures	\$37,441	\$36,860	\$38,817	\$43,326	\$48,252	\$53,739
Fiscal Year	1999	2000	2001	2002	2003	2004
Undesignated Fund Balance & Emergency Reserve as a Percentage of General Fund Expenditures	6%	4%	1%	6%	6%	12%

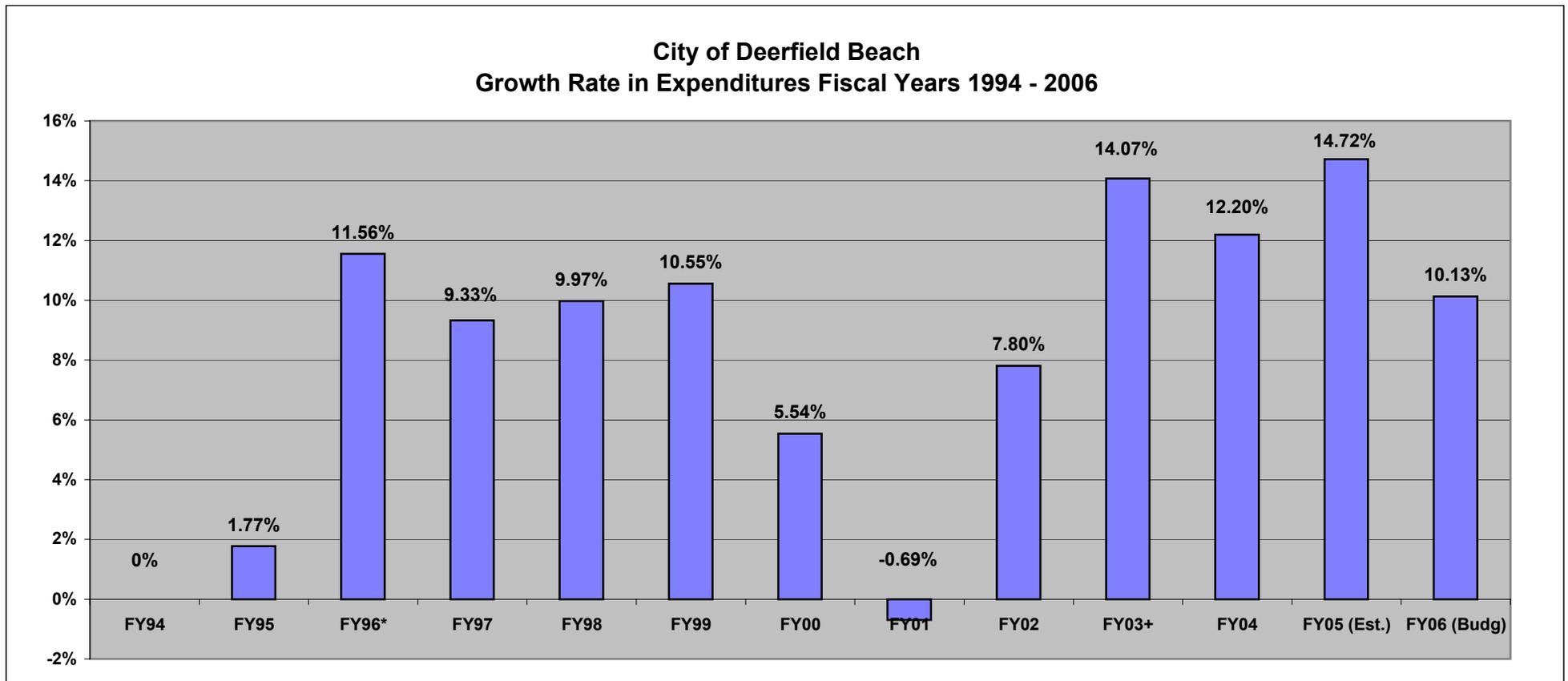


* Source: Comprehensive Annual Financial Reports for the City of Deerfield Beach
 audited by Grant Thornton LLP

CHART V

**CITY OF DEERFIELD BEACH
Growth Rate in Expenditures Fiscal Years 1994 - 2006**

Fiscal Year	FY94	FY95	FY96*	FY97	FY98	FY99	FY00	FY01	FY02	FY03+	FY04	FY05 (Est.)	FY06 (Budg)
General Fund	\$24,810	\$25,250	\$28,168	\$30,796	\$33,866	\$37,440	\$39,513	\$39,239	\$42,301	\$48,251	\$54,137	\$62,103	\$68,395
Growth Rate	Base	1.77%	11.56%	9.33%	9.97%	10.55%	5.54%	-0.69%	7.80%	14.07%	12.20%	14.72%	10.13%



* Beginning in FY96, the Senior Services fund was fully accounted for in the General Fund.

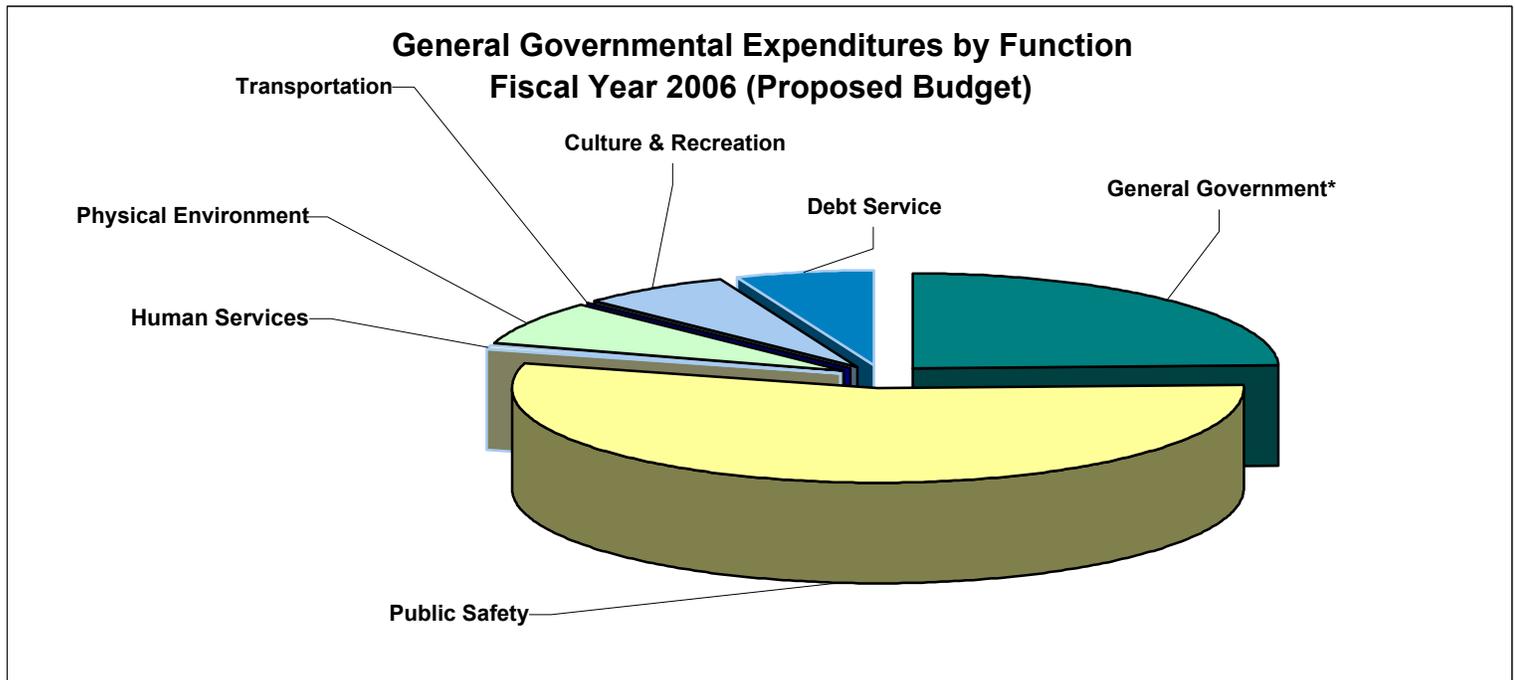
** Much of the FY99 growth rate in expenditures can be attributed to the proposed annexation of an area previously serviced by Broward County with a population of over 8,000 additional residents.

CHART VI

**CITY OF DEERFIELD BEACH
 GENERAL GOVERNMENTAL EXPENDITURES
 Expenditures by Function: FY1990; FY2003 - FY2006
 (in thousands)**

	1990	%	2003	%	2004	%	2005(Est.)	%	2006 (Budget)	%
General Government*	\$6,503	32.7	\$13,214	27.4	\$15,018	27.9	\$15,380	24.8	\$16,761	24.5
Public Safety	10,044	50.5	25,775	53.5	27,513	51.2	34,127	55.0	37,347	54.6
Human Services	73	0.4	155	0.3	219	0.4	265	0.4	459	0.7
Physical Environment	1,418	5.9	3,872	8.0	5,138	9.6	4,069	6.6	5,117	7.5
Transportation	0	0.0	122	0.3	0	0.0	\$0	0.0	\$0	0.0
Culture & Recreation	1,472	7.4	2,721	5.6	3,219	6.0	4,436	7.1	4,577	6.7
Debt Service	369	1.9	2,338	4.9	2,631	4.9	3,827	6.2	4,134	6.0
Total	\$19,879	100	\$48,197	100	\$53,738	100	\$62,104	100	\$68,395	100

* "General Government" includes City Commission, City Manager, City Clerk, City Attorney, Central Services, Management and Budget, Human Resources, Comprehensive Planning, Garage and Non-departmental.
 Beginning in FY 1990 an Enterprise Fund was established to account for all sanitation and recycling expenditures that for previous fiscal years were categorized as general governmental expenditures.



BUDGET BY FUNCTION

Planning & Growth Management



Broward County's population increased from April 2000 to July 2001 more than any other county in the state. Nationally, Broward is ranked 9th in the nation in numeric growth just behind San Diego County and Los Angeles County. In Broward County, 55% of the newcomers have relocated from other parts of the United States while the remaining 45% are from other countries. The estimated population of Deerfield Beach in 2002 was 65,948 making it the 29th largest city in the State of Florida.

As a Community Development Block Grant Entitlement city, we estimate to receive \$690,000 for commercial rehabilitation, infrastructure improvements, housing rehabilitation, first time homebuyer, youth family counseling, economic development and planning and administration. The first initiative is working to get the attention of local businesses along Hillsboro Boulevard and across from City Hall in order to secure substantial private investment. We have already made great strides with the former Pic and Pay that is now Food Bazaar. The refurbishment and façade improvement on the commercial strip along SE 2nd Avenue also looks great. When other businesses work with the city, we can then apply for a Section 108 HUD loan to undertake significant

infrastructure improvements in anticipation of the Dixie Fly-over corridor improvements in 2007.

The second focus is the proposed Hillsboro Boulevard Streetscape project. This project would enhance the overall image of Deerfield Beach while stimulating additional private sector investment adding to the net taxable value of the CRA. An increase in net taxable value translates into additional "tax increment financing" (TIF) dollars that can be invested in future infrastructure projects. Florida Statutes allow CRA's to "provide for the repair of streets, roads, public utilities, and other facilities in connection with community redevelopment." Other cities have used TIF monies for such projects as the Ocean Boulevard in Boynton Beach and Atlantic Avenue in Delray Beach. The Hillsboro Streetscape project will include resurfacing of the road, bike lanes, new light fixtures, paver sidewalks, enhanced medians, new street furniture, new traffic signals, landscaping and burying overhead utilities.

Based on parts of the project that have been constructed or are near completion, TIF payments have exceeded the CRA plan projections by an average of 140%. The average annual TIF growth through FY 2005 is 115%. The Florida League of Cities through their Municipal Loan Council is able to issue a bond that would provide funding to the CRA currently with a net overall interest rate of 4.786%. The loan would be repaid from future TIF payments.

The third objective is to finalize the Evaluation Appraisal Report (EAR) for our Comprehensive Plan. The amendments will identify new growth issues we face in the South Florida region. One such issue deals with affordable housing for work force income level families. Another focus will be



mixed use zoning which allows retail, professional office and residential.

Initiative four is to again review the need for a parking structure at the Main Beach municipal parking lot. In the 2003 survey, citizens of Deerfield Beach would like to see more public parking in our beach district. We must remember the silent majority indicated they are happy with the services and projects we have done thus far. The final link of our north beach area will be the construction of a new connector at the Deerfield Beach International Pier.

Initiative five is to complement the latest research facility construction with a new Mitigations Operation Center (MOC) at the Florida Atlantic University Research Park. The city has entered a long-term lease agreement. The lease requires the FAU Research Authority to assist the city in securing funding for the construction of the Research Park Boulevard to a four-lane divider road which will include medians, swales, sidewalks, bike paths, irrigation, drainage, lighting, utilities and a necessary turn lane.

Facilities, Natural Resources & Open Space



An oceanfront beach, linear park and linear walkway are the major features of Deerfield Beach's hallmark asset. For four consecutive years, the national Clean Beaches Council has recognized our beach as a "Blue Wave Beach". This award gives the public reassurance for the enjoyment of a park system that also includes the International Fishing Pier; two boat launch ramps, 14 municipal parks, 3 community centers, 1 gymnasium; and a Teen Center.

The city has general fixed assets of \$54.8 million which includes buildings, facility improvements and, construction

in progress. Currently, there are 11 locations within the corporate limits where construction is underway involving authorized public improvements. The projects include Public Works Administration building, Mitigations Operations Center, Westside Park Expansion, Powerline Road Fire Station improvements, traffic calming in 3 neighborhoods, canal dredging, storm drainage improvements, sidewalk installation, street resurfacing, sanitary sewer repair, alley improvements, playground improvements, water main improvements and median beautification.

This year's Parks and Recreation budget shows a substantial increase in expenditures recognizing staffing needs for the Deerfield Beach Middle School Park, International Fishing Pier and maintenance responsibilities at the beach. The Parks and Recreation Department has been successful in the operation and cleanliness of the fishing pier and beach area. The administration is asking the City Commission to consider a boat trailer parking fee for Pioneer Park as well as an increase of all fees including the parking meter rates, rental rates and user fees for all recreational programs.



COMMUNITY SAFETY

Broward Sheriff's Office



In Fiscal Year 2003, the city added an additional police zone bringing the number of zones in Deerfield Beach from 12 to 13. The cost of the new zone was \$702,000. The total increase for police services in FY 2006 is within the contractual cost increases mandated by the BSO contract for police services. We will be adding new code enforcement inspector. The Code Enforcement Division with the assistance of the city IS Division will be implementing a field lap top reporting system so the investigators can stay on the streets rather than fill paperwork out in the office. We will also add two community service aides (CSA's) to handle routine incidents such as accidents, false alarms, reporting, etc. We will also discontinue the lobby hours for the police headquarters from 10pm to 6am. This will enable staff to be out in the field and on the streets.

Deerfield Beach when "benchmarked" against other police forces in South Florida has a lower staffing ratio yet their performance continues to be excellent. In 2001, the Part I crime rate (most serious felonies) was 3.4%, which is one of the lowest crime rates for any city of comparable size (50,000 to 70,000) in the region. The number of homicides in the decade of the 90's dropped 31% when compared to homicide activity in the 1980's. These statistics are not adjusted for geographic and population growth of Deerfield Beach since 1980 due to annexation and economic activity.

Fire-Rescue and Building Inspection Services Department

In the early 1990's spirited debates between private firms and public agencies occurred over the responsibility for ambulance services. So-called "ambulance wars" broke across the country, especially in California and Florida with separate public and private crews sometimes arriving simultaneously at accident sites. Fire Departments began expanding their scope of activities beyond firefighting. The number of home and building fires in the United States plunged 40% during the past two decades while the number of paid firefighters increased substantially. Today in cities such as Los Angeles, the emergency calls to firehouses are and other medical emergencies. The Services in 2000 surveyed the 200 U.S. and found that 188 have fire response for medical emergencies. and the economy are forcing a rise in



Chicago and Miami, 90% of in response to auto accidents Journal of Emergency Medical largest municipalities in the departments that provide first Changes in the market place alternative delivery systems.

In 1999, the city engaged Tri-Data study of our Fire Rescue Department. hired the same consultants to study the determine what future services should charge for those services. While fire-Deerfield Beach provide excellent system is dysfunctional and several reviewed. Deerfield Beach's approach on a regional basis within the county. rescue service for Hillsboro Beach and for Lighthouse Point. In addition, Deerfield Beach needs to examine operating special units on 10-12 hour shifts versus 24-hour shifts. The Fire Rescue department is working with Coconut Creek, Margate and Coral Springs to study the possibility of creating a north Broward regional dispatch and communications program. This year's Fire Rescue Budget once again calls for capital investment in the modernization of facilities to accommodate a work force that is changing both in age and gender.

TRANSPORTATION

Dixie Highway Fly-over

This July, the Florida Department of Transportation (FDOT) began the land acquisition phase for the Dixie Highway Fly-over that will link Hillsboro Boulevard to Palm Beach County by passing over the FEC Railroad and Hillsboro Canal. The fly-over will be the main catalyst for the renaissance of this geographic area. The City Commission has repeatedly asked Congress for advanced funding for this \$20 million project to no avail. The final phase for Dixie Highway improvements is slated for FY 2007. The city has targeted this area for economic development and revitalization in order to generate private sector investment and job growth. The Broward County M.P.O. of which Commissioner Gonot is a member has ranked this project third on its priority list. The city will continue to lobby the Congressional Delegation and FDOT to secure advance funding.

A-1-A and Ocean Way Traffic Enhancements



The city is closer to realigning the A-1-A traffic route in order to address both pedestrian and vehicular safety. The completed parking garage project combined with private investment has provided the stimulus for two pedestrian crossings, curb and gutter, underground utilities, wider sidewalks and improved lighting.

The Ocean Way storm drainage and streetscape project has been received very well. There is future hope to continue the streetscape to SE 10th Street. Eventually, the plan is to have pedestrian plazas on each end of Ocean Way (International Fishing Pier/Howard Johnson's and Embassy Suites).

The city will begin the initial design plans to realign State Road A-1-A to improve vehicular flow while providing safer pedestrian walkways, bike lanes and landscaping. The US Congress has earmarked \$800,000 for this project. The city continues to discuss the plans with local businesses that would be impacted.

Other Construction & Traffic Calming

Other traffic enhancements are underway throughout the city. Construction is on schedule for the widening of Federal Highway. The city has adopted a traffic calming policy that is more efficient and publicly involved. The traffic calming construction in the SW Federal/Hillsboro neighborhood has dramatically changed with the implementation of speed tables. The Old Deerfield/Pioneer Park is completed. The Paradise Pointe project is currently under design. The goal is to improve operational conditions and address speeding, cut-through traffic, and motorists running stop signs. The city will also implement a feature to control vehicular traffic at a dangerous intersection on NW 3rd Avenue.



HUMAN RESOURCES

General Information

There are currently 558 regular full-time positions and 223 part-time positions working in over 150 different jobs for the City of Deerfield Beach. During the summer, approximately 128 temporary employees were hired. The average age of our work force is 42 years of age ranging from less than 20 years to over 75 years of age. Minorities make up 41% of the work force with 23% female, 35% African American, 5% Hispanic American and 1% other. Currently, 39% of the full-time workforce resides within city limits while 27% of new hires reside in the greater community. The average length of employment for regular fulltime employees is 9 years with a turnover rate of less than 4.2%. The city is still maintaining its position in the market place with a stable workforce. The annual payroll from the general fund is approximately \$24,931,995. The average salary of a city employee is \$47,930. The average "base plus additional pay" for the general employee bargaining unit employee is \$40,419. The average salary for an employee in the Local 1673 firefighters union is \$61,482.

FEMALES

Overall, the percent of females in our workforce increased from 21% in 1999 to 23% in 2005. Over the period 1999 to 2005, we experienced significant growth in the number of females in four EEO Categories with traditional histories of male dominance:

EEO Category	% of Females 1999	% of Females 2005
Administrators	36%	40%
Protective Services	4%	8%
Skilled Crafts	2%	4%
Service/Maintenance	4%	12 %

MINORITIES

Overall, the percent of minority employees in our workforce (excluding white females) increased from 36% in 1999 to 42% in 2005. During the same period, we experienced significant growth in minorities in several key EEO Categories. Listed below is a comparison of the percent of minorities in all EEO Categories for this period.

EEO Category	% of Minorities 1999	% of Minorities 2005
Administrators	14%	33%
Professionals	20%	26%
Technicians	10%	15%
Protective Services	7%	13%
Para-professionals	62%	50%
Office/Clerical	19%	31%
Skilled-Crafts	54%	62%
Service/Maintenance	78%	86%

Reorganization

The administration continues to restructure when warranted to streamline and increase the efficiencies of the overall operation.

REORGANIZATION	RESULTS TO DATE
1. Eliminate Support Services Department	Excellent
2. Restructure Office of the City Manager	Excellent
3. Transfer Building Inspection Services to Fire Rescue	Excellent
4. Reassign Switchboard & Board Minutes Duties to Office of the City Clerk	Excellent
5. Transfer Parking Enforcement to BSO	Excellent
6. Reorganize Facilities Maintenance	Excellent
7. Transfer Recycling to Public Works	Excellent
8. Eliminate City Forester and replace with City Landscaper	Excellent
9. Fire Rescue & Building Inspection Service Management Team Consolidation	Excellent
10. Restructure Utilities Maintenance under Engineering	Excellent
11. Privatize Meter Reading & Backflow Prevention	Excellent
12. Transfer Code Enforcement Services to BSO	Excellent
13. Establish Mitigation Coordinator Position under Fire Rescue	Excellent
14. Supervisor of Crossing Guard Program transferred to BSO	Excellent
15. Further consolidate Parking Enforcement under BSO	Excellent
16. Reorganize Senior Services Management Team	Excellent
17. Create Economic Development Manager in Planning/Growth Management	Excellent
18. Eliminate Public Information Officer Position – Grants Administration	Excellent
19. Transfer Park Grounds Maintenance to Parks and Recreation	Excellent
20. Consolidate Public Works and Engineering & Utilities into the Department of Public Works and Environmental Services	Excellent
21. Assign Fire Rescue Emergency Dispatch function to Broward County	Failed
22. Reorganize Community Services into Parks and Recreation Department	Excellent
23. Transfer remaining Park Grounds and Beach Maintenance to Parks and Recreation	Excellent
24. Eliminated the International Fishing Pier contract and transferred to Parks and Recreation	Excellent
25. Develop a partnership with other North Broward Cities to create Emergency Communications and Dispatch	Proposed

City Compensation and Health Insurance

Four years ago, Palmer & Cay, of Jacksonville, Florida was engaged to perform an update on the city's pay and classification plan. In general, Palmer & Cay reported to the city that the City Commission had been a fair employer both in terms of wages and benefits. The consultants reported that the pension plan and health insurance plan were both highly competitive with the market place and due to rising health care costs, the administration asked the City Commission to consider changes to the plan. The City Commission did approve a health plan adjustment where city employees contribute to the cost of individual coverage and continue to pay part of the cost for dependent coverage. The city also improved the worker's compensation program and implemented a new safety training program. The administration would like to see a more equitable sharing of retiree health insurance by employer and employee.

INTERGOVERNMENTAL RELATIONS

Deerfield Beach is not an island unto itself, but rather part of a dynamic county in a state where in the next census reports it is most likely to be the third largest state in the Union, passing New York. The City Commission recognizes the importance of cultivating a strong network with the Broward Legislative Delegation, Broward County Commission, the United States Congressional Delegation, and the State of Florida. If our community is going to continue to grow and achieve its mission, we must aggressively nurture this network. It often seems like a daily battle with many bumps and bruises along the way, but the ultimate goal is to “return taxpayer dollars” to Deerfield Beach from the federal, state and county level. Our City Commissioners serve on committees and boards at the various levels of government. Mayor Al Capellini is our city representative on the Metropolitan Planning Organization (MPO). The city also funds public affairs consultants to represent our community on key issues in Washington, DC, and Tallahassee, Florida.

ISSUE	OPERATING AGENCY	
Beach Nourishment	US Army Corps of Engineers	Dept. of Environmental Protection
Hurricane Reimbursement	FEMA	State of Florida
Regional Public Safety Communications	North Broward Municipalities	Broward County Sheriff
State Road A-1-A Realignment	FDOT	US Congressional Delegation
Dixie Highway Fly-over Completion	FDOT	US Congressional Delegation
Community Development Block Grant	US Housing & Urban Development	Broward County
Newly Incorporated Area Capital Projects	Broward County Commission	Broward County Engineering
ComCast Broadband Franchise Renewal	ComCast Broadband	Federal Communications Commission
	Broward County	Municipalities
Surface Water Discharge Variance	Broward County	DPEP
Regional Activity Center in CRA	Broward County	FL Department of Community Affairs
FAU Research Boulevard	FDOT	Broward County
SW 10 th Street Interchange Modification at I-95	FDOT	
North Broward County I-95 Improvements	FDOT	
Florida Communities Trust Application	FL Department of Community Affairs	
MOC I Regional Center	Federal Emergency Mgmt. Agency	United States Congress
	Broward County Commissioners	Broward County Fire Rescue
Federal Highway Improvements	FDOT	Broward County
Traffic Signalization	FDOT	Florida Turnpike Authority
Airport Noise	Boca Raton Airport Authority	Federal Aviation Administration
Citrus Canker	Florida Department of Agriculture	Broward Legislative Delegation

SUMMARY

Last year, the City Commission was able to decrease the millage rate while annexing over 10,000 new residents. The Proposed Fiscal Year 2005-2006 Budget will allow the City Commission and the administrative team to again make a decrease to the millage rate. The total millage, including county, local and other taxing authorities, reflects a 2.25% decrease. The total appropriations for all funds are recommended to be \$120,612,933 which is a 6.33% percent increase over the current budget.

The overall Fiscal Year 2005-2006 Proposed Budget is financially sound and delivers the services our residents have come to expect and deserve. There are many exciting projects and new programs included with this budget. We look forward to working with the City Commission, residents, businesses and non-profits in the upcoming year.

Deerfield Beach Total Budget – All Funds

	FY2005	FY2006	\$ Change	% Change
General Fund	62,103,731	68,395,097	6,291,366	10.13%
Senior Services*	265,000	459,557	194,557	73.42%
Revenue Sharing	1,693,820	2,125,174	431,354	25.47%
Franchise Fees	3,937,500	4,140,000	202,500	5.14%
CDBG	731,000	690,545	-40,455	-5.53%
Road & Bridge	2,786,250	2,836,464	50,214	1.80%
Utility	19,922,325	18,986,825	-935,500	-4.70%
Solid Waste	14,929,957	15,451,700	521,743	3.49%
Insurance Services	7,066,751	7,527,571	460,820	6.52%
Total	113,436,334	120,612,933	7,176,599	6.33%

*Contribution from the General Fund only.

The City of Deerfield Beach



In 1890, a small settlement called Hillsboro sprang up a mile or so west of the Intracoastal Waterway along the Hillsboro River. In 1898, a post office was established serving 20 settlers and the town was named Deerfield for the many deer that liked to graze along the Hillsboro River. The early settlers were farmers growing pineapples, tomatoes, green beans and squash. Fishing also was a good business.

In the early 1900's, the Florida East Coast Railroad constructed tracks on its way to Miami bisecting Deerfield's pineapple patches. The town of Deerfield remained primarily an agricultural community until the 1940's when the name was changed to Deerfield Beach.

Today, Deerfield Beach continues to grow amidst the beautiful and world famous gold coast of Southeast Florida. Deerfield Beach is home to over 77,000 residents, many employers that include distribution, manufacturing, office and tourism industries. The City of Deerfield Beach provides services and a quality of life that help residents and employers alike enjoy the lifestyle of South Florida and prosper in an ever-growing international economy.

MAJOR CUSTOMERS

- Over 77,000 annual residents
- Nationally recognized corporate leaders including JM Family Enterprises, Inc., National Distributing, Inc. of South Florida, Publix Corporation, Double Eagle Distributing Inc., and United Parcel Service.
- Office business parks including Newport Center, Deerfield Office Park, The Quorum and Fairway Park.
- International manufacturing companies such as Rexall/Sundown Vitamins, Sun-Sentinel Newspaper and MWI Corporation.
- Hospitality industry giants including Deerfield Beach Embassy Suites Resort, Deerfield Beach Hilton, Quality Suites and Comfort Suites, along with numerous other fine accommodation facilities.
- Recreation leaders including Deer Creek Golf Club, Deer Creek Racquet Club, Award-winning municipal beach and pier and deep-sea fishing industry.
- Restaurant industry including Brooks Restaurant, Cove Marina & Restaurant, JB's Beach House and Yucatan Mexican Grill.



PRINCIPAL PRODUCTS AND SERVICES

- Public Safety Services
- Leisure and Cultural Programs and Activities
- Senior and Pre-Kindergarten Services
- Public Land/Open Space Management
- Solid Waste Collection and Disposal Services
- Comprehensive Recycling Program
- Water Production and Distribution System
- Wastewater Distribution Maintenance and Construction Program
- Beautification Program and Grounds Maintenance
- Roads and Bridges Construction and Maintenance
- Stormwater Management Program
- Fleet and Facilities Management Program



MISCELLANEOUS STATISTICAL INFORMATION

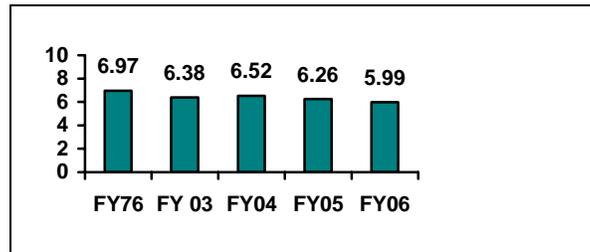
Date of incorporation	June 1925
Date first charter adopted	1925
Date present charter adopted	1975
Form of government	Mayor/Commission
Area	16.5 square miles
Miles of streets and alleys:	
Paved	146.6
Sidewalks	133.8
Miles of sewers:	
Storm	28.62
Sanitary	133.55
Force mains	37.91
Fire protection:	
Number of stations	4
Number of employees	172
Municipal water department:	
Number of meters	12,691
Number of units	32,975
Plant capacity	34,800,000 gallons per day
Recreation:	
Number of parks	23
Public beach	5,700 feet
Municipal pier	920 feet
Year-round average temperature	77 degrees
Average number of sunny days in Deerfield Beach per year	363

Visit our website at www.deerfield-beach.com

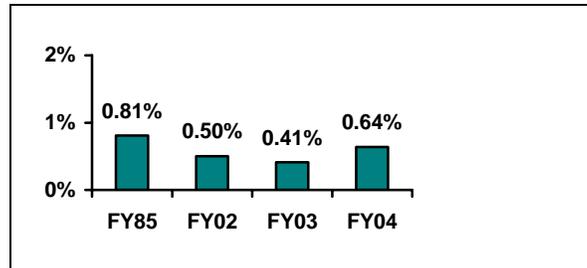


FACTS AND FIGURES

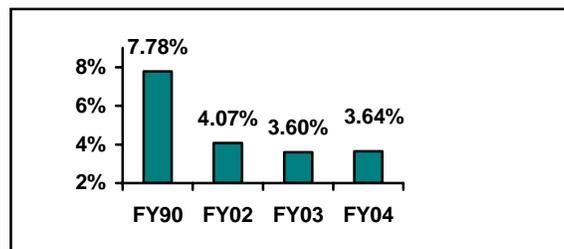
City Operating Millage



Ratio of Net Bonded Debt to Assessed Valuation



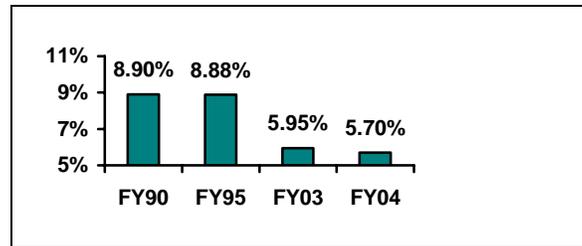
Ratio of General Obligation Debt Service to General Expenditures



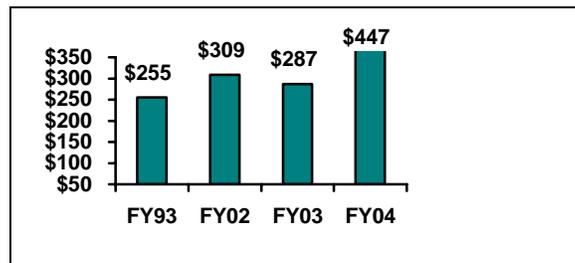


City of Deerfield Beach

Top Ten Corporate Taxpayers - Percentage of Tax Base



Net Bonded Debt Per Capita

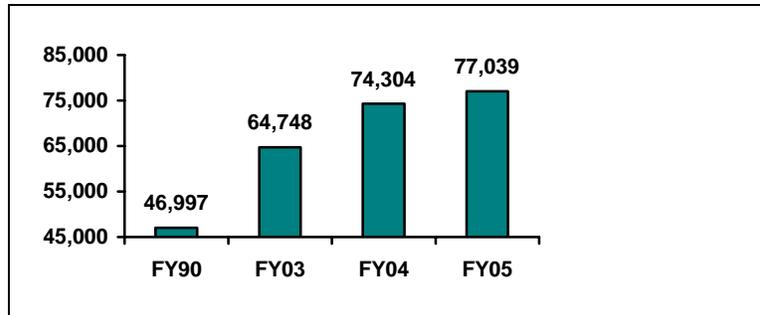


General Fund Expenditures Per Capita (Real Dollars)

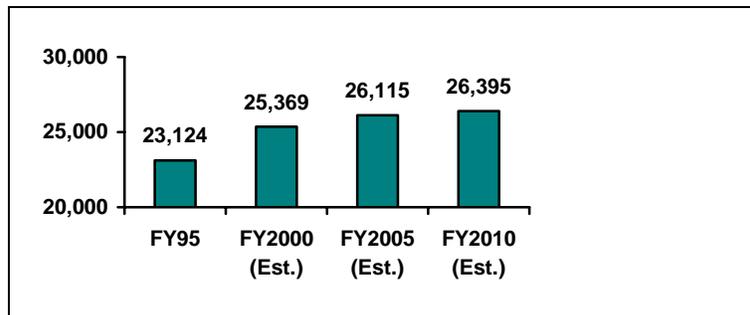




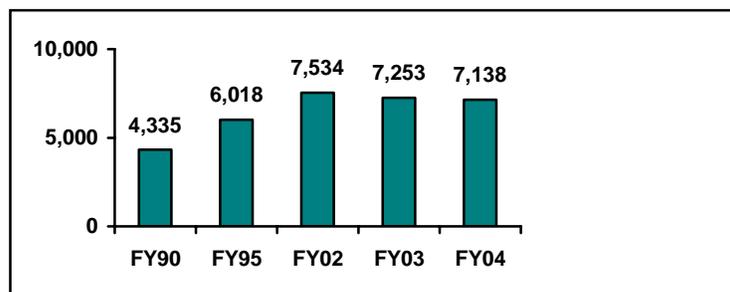
Population



At-Place Employment



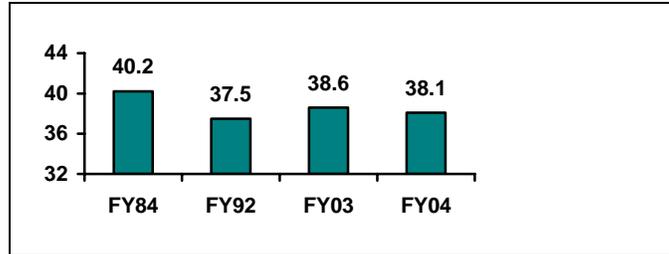
School Enrollment



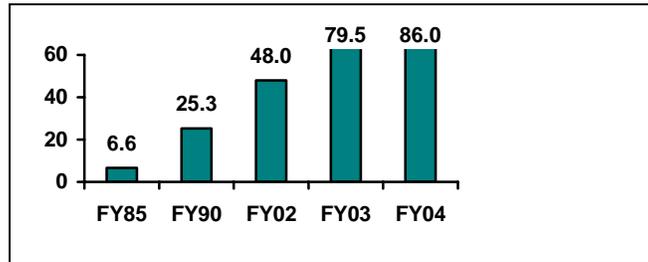


City of Deerfield Beach

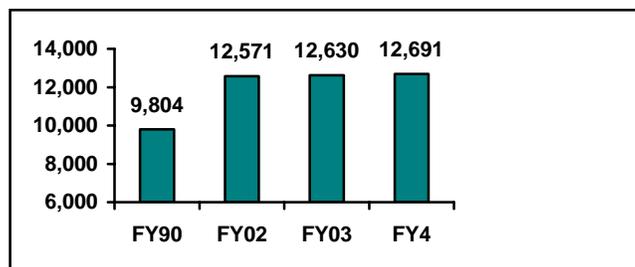
Median Age



General Fixed Assets (in millions)



Water Accounts



Calculation of Ad Valorem Taxes

	<u>Existing Property</u>	<u>New Construction</u>	<u>Total</u>
Taxable value of property	\$5,476,045,955	\$59,908,776	\$5,535,954,731
Multiplied by			
Millage rate per \$1,000	<u>6.5000</u>	<u>6.5000</u>	<u>6.5000</u>
Equals			
Total ad valorem proceeds to be received from the County if every tax dollar is collected	\$35,594,299	\$389,407	\$35,983,706
Multiplied by			
Percentage of total ad valorem proceeds which the City expects to receive			<u>95%</u>
Equals			
Estimated ad valorem tax revenue			<u>\$34,184,520</u>

One mill generates \$5,259,157 of ad valorem tax revenue.

Revenue and Expenditure Summary - All Funds

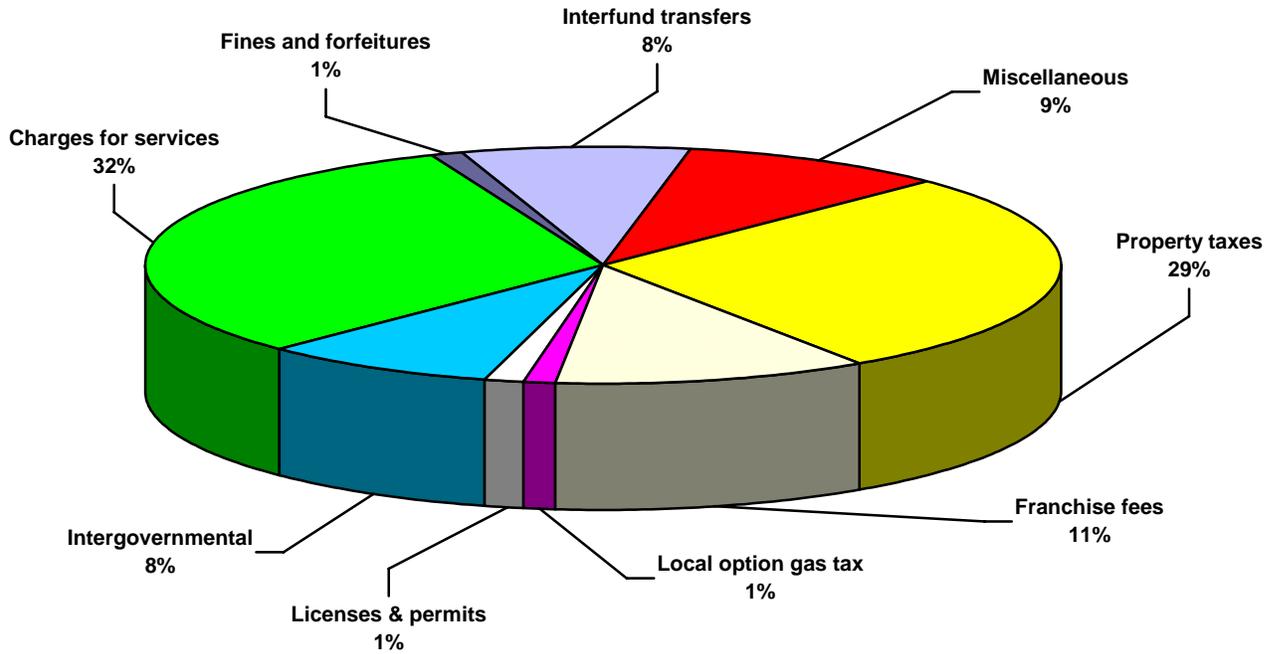
	2002/03	2003/04	2004/05	2005/06
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Property taxes	\$24,066,751	\$26,970,581	\$ 30,989,313	\$ 34,281,520
Franchise fees	10,630,748	11,897,458	11,850,336	13,449,615
Local option gas tax	1,130,453	1,130,453	1,247,699	1,292,980
Licenses and permits	1,567,448	1,619,186	1,811,300	1,811,300
Intergovernmental	8,151,432	9,395,707	8,204,340	9,959,878
Charges for services	33,688,710	35,109,980	36,530,866	38,317,673
Fines and forfeitures	1,475,618	1,782,912	1,735,200	1,612,500
Interfund transfers	7,884,152	9,026,720	10,006,405	9,626,212
Cash carryover	0	0	0	200,000
Miscellaneous	7,959,043	9,630,726	13,120,867	11,358,224
Total revenues	<u>\$96,554,355</u>	<u>\$106,563,723</u>	<u>\$115,496,326</u>	<u>\$121,909,902</u>
<u>Expenditures</u>				
City commission	\$ 135,685	\$131,346	\$ 187,065	\$204,625
City manager	395,070	427,527	520,840	558,980
City clerk	235,884	261,391	417,186	325,240
City attorney	402,870	445,250	420,500	460,000
Central services	476,680	417,427	502,700	507,200
Management and budget	1,467,840	1,640,792	2,104,705	2,539,435
Human resources	343,084	400,069	467,939	538,295
Planning & growth management	358,457	541,073	777,615	910,362
Police/B.S.O.	11,035,574	11,611,197	15,455,352	17,443,322
Fire/rescue & building inspection services	13,052,243	13,718,387	18,671,309	19,402,169
Public works	6,597,547	7,544,620	8,398,189	9,566,625
Parks & recreation	2,954,725	3,401,927	5,709,153	6,384,409
Senior services	1,928,130	1,925,871	2,213,592	2,307,016
Engineering/utilities	9,055,240	9,822,497	12,062,231	12,605,485
Solid waste	9,894,463	10,545,331	13,046,474	13,168,625
Risk management	5,421,321	7,862,092	7,066,751	7,527,571
Non-departmental	26,299,012	28,146,524	19,546,465	20,400,659
Debt service	5,126,357	5,904,074	7,724,634	6,878,888
Community participation	258,491	344,134	203,626	180,996
Total expenditures	<u>\$95,438,673</u>	<u>\$105,091,529</u>	<u>\$115,496,326</u>	<u>\$121,909,902</u>

Budget Summary for Fiscal 2005/06 - All Funds

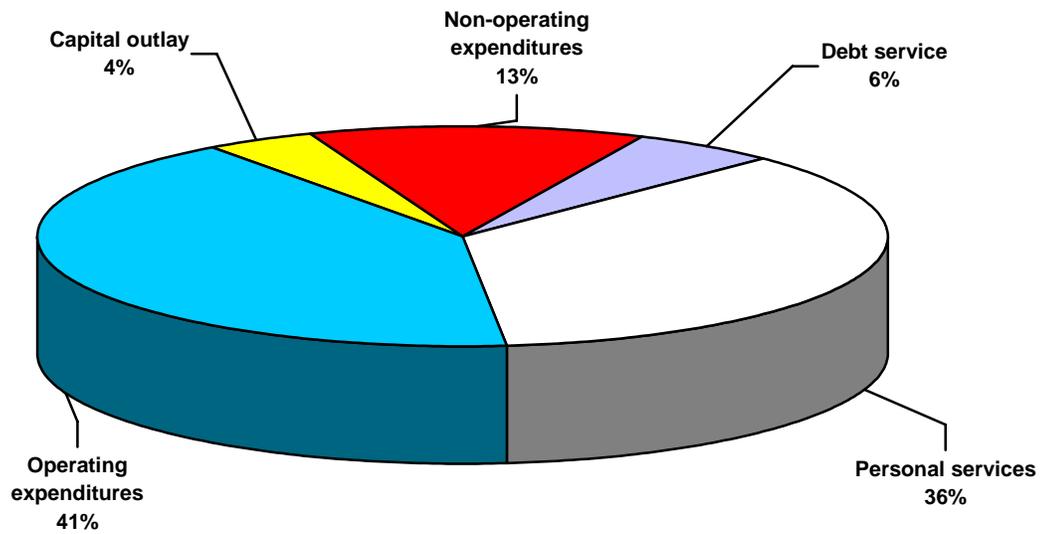
Revenues	Actual 2004	Estimated 2005	Requested 2006	Budgeted 2006
Property taxes	\$26,970,581	\$30,989,313	\$35,280,760	\$34,281,520
Franchise fees	11,897,458	11,850,336	13,449,615	13,449,615
Local option gas tax	1,130,453	1,247,699	1,292,980	1,292,980
Licenses and permits	1,619,186	1,811,300	1,811,300	1,811,300
Intergovernmental	9,395,707	8,204,340	9,959,878	9,959,878
Charges for services	35,109,980	36,530,866	38,317,673	38,317,673
Fines and forfeitures	1,782,912	1,735,200	1,612,500	1,612,500
Interfund transfers	9,026,720	10,006,405	9,626,212	9,626,212
Cash carryover	0	0	0	200,000
Miscellaneous	<u>9,630,726</u>	<u>13,120,867</u>	<u>11,220,874</u>	<u>11,358,224</u>
Total revenues	<u>\$106,563,723</u>	<u>\$115,496,326</u>	<u>\$122,571,792</u>	<u>\$121,909,902</u>

Expenditures	Actual 2004	Estimated 2005	Requested 2006	Budgeted 2006
Personal services	\$29,198,455	\$ 39,399,803	\$44,328,369	\$ 43,766,444
Operating expenditures	52,361,898	49,623,174	54,540,350	50,797,154
Capital outlay	2,984,467	4,463,770	9,521,437	4,864,993
Non-operating expenditures	14,642,635	14,348,150	15,572,423	15,602,423
Debt service	<u>5,904,074</u>	<u>7,661,429</u>	<u>6,908,414</u>	<u>6,878,888</u>
Total expenditures	<u>\$105,091,529</u>	<u>\$115,496,326</u>	<u>\$130,870,993</u>	<u>\$121,909,902</u>

**City of Deerfield Beach
Total Budgeted Revenues \$121,909,902**



Total Budgeted Expenditures \$121,909,902



**Summary of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Expendable Trust Funds
Fiscal Year 2005/06**

	General Fund	Senior Services Fund	State Revenue Sharing Fund	Franchise Fees Fund	CDBG Fund	Road and Bridge Fund	Insurance Svcs Trust Fund
Beginning Fund Balance	<u>8,680,167</u>	-	-	-	-	<u>2,115,410</u>	<u>219,798</u>
Revenues/Other Financing Sources:							
Property taxes	34,281,520						
Franchise fees	9,309,615			4,140,000			
Local option gas tax	-					1,292,980	
Licenses & permits	1,811,300						
Intergovernmental	6,273,744	870,415	2,125,174		690,545		
Charges for service	4,951,554	694,744					
Fines & forfeitures	1,279,250						
Interfund transfers	2,123,827	489,557				1,056,926	5,985,902
Cash carryover	200,000						
Miscellaneous	<u>7,502,397</u>	<u>393,700</u>	-	-	-	<u>486,558</u>	<u>1,541,669</u>
Total Sources of Funds	<u>67,733,207</u>	<u>2,448,416</u>	<u>2,125,174</u>	<u>4,140,000</u>	<u>690,545</u>	<u>2,836,464</u>	<u>7,527,571</u>
Expenditures:							
City Commission	204,625						
City Manager	558,980						
City Clerk	325,240						
City Attorney	460,000						
Central Services	507,200						
Management & Budget	2,539,435						
Human Resources	538,295						
Planning & Growth	910,362						
Police	17,443,322						
Fire/Rescue	19,402,169						
Public Works	7,426,990					2,139,635	
Parks & Recreation	6,384,409						
Senior Services	-	2,337,016					
Risk Management	-						7,527,571
Non-Departmental	6,721,139	111,400	2,125,174	4,140,000	690,545	642,006	
Debt Service	4,130,045					54,823	
Community Participation	180,996	-	-	-	-	-	-
Total Uses of Funds	<u>67,733,207</u>	<u>2,448,416</u>	<u>2,125,174</u>	<u>4,140,000</u>	<u>690,545</u>	<u>2,836,464</u>	<u>7,527,571</u>
Increase (decrease) in Fund balances	-	-	-	-	-	-	-
Total Ending Fund Balances	<u>8,680,167</u>	-	-	-	-	<u>2,115,410</u>	<u>219,798</u>
Less:							
Reserve for Encumbrances	(775,000)	-	-	-	-	(161,000)	-
Other	(396,000)	-	-	-	-	(1,954,410)	-
Unreserved Fund Balance	<u>7,509,167</u>	-	-	-	-	-	<u>219,798</u>

SIGNIFICANT FINANCIAL AND BUDGETARY POLICIES

BUDGET POLICIES INCLUDING BUDGET BASIS

- The General Fund, Senior Services Fund, State Revenue Sharing Fund, Franchise Fees Fund, Community Development Block Grant Fund, Road and Bridge Fund, and Insurance Services Trust Fund are prepared on a modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures. Under the modified accrual basis of accounting, revenues are recognized only when they become measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the fund liability is incurred except for unmatured interest on general long term debt which is recognized when due, and the non-current portion of accrued vacation and sick leave which is recorded in the general long term debt account group.
- Except for a few minor differences, the budgets for the Proprietary funds (the Utility Fund and Solid Waste Fund) are prepared on the full accrual basis of accounting. Under the full accrual basis of accounting, not only are expenditures recognized when a liability is incurred, but revenues are also recognized when they are earned by the City. For instance, water sales are recognized as revenue, when bills are produced. The differences between the budgetary basis and the full accrual basis of accounting include (1) budgeting the full amount of capital expenditures as expense rather than depreciating them, & (2) within the Utility Fund, interest earnings on restricted funds and impact fees are not budgeted for and debt service expense is presented net of restricted investment proceeds.
- The budget will provide adequate funds for maintenance of capital plant and equipment and funding for their orderly replacement.
- The City will maintain a budgeting control system to ensure continual compliance with the adopted budget.
- The City Commission will be provided with monthly budget reports comparing actual versus budgeted revenue and expense activity.

Budget Level of Control/Amendments

The adoption of the budget by the City Commission constitutes the appropriation of the amounts specified therein as expenditures from the various funds. The amount of appropriation for a fund cannot be exceeded unless the City Commission has approved a supplemental appropriation. Budgetary control of expenditures is maintained at the departmental level. A departmental budget cannot be exceeded without the approval of the City Commission at a public meeting. At any time

SIGNIFICANT FINANCIAL AND BUDGETARY POLICIES

during the fiscal year, the City Manager may authorize a budget adjustment among the various line items within a department, as long as the total budget for the department does not change.

Budgeting Process

Department heads begin assembling their budget requests in May. The City Manager holds individual departmental budget meetings throughout the month of June. From this point, a proposed budget is assembled and presented to the City Commission. The City Commission then holds budget workshops during late August and early September to review the proposed budget and determine the tentative budget. These workshops are open to the public. During September, two public hearings are held for the purpose of presenting to and receiving input from the citizens on the tentative budget and proposed millage. At the second hearing, the annual budget is adopted. The City levies a property tax millage rate upon the taxable values of real and personal property which will provide revenue required for the fiscal year beginning October 1.

OPERATING POLICIES

Revenues

- Current revenues/resources will be sufficient to support current expenditures/expenses to present a balanced budget as defined.
- Each enterprise fund will maintain revenues to support the full (direct and indirect) cost of services provided.
- An annual review of all fees and charges will be conducted to determine the extent to which the full costs of services are being recovered by revenues.

Expenditures

- City programs will be self-supporting, unless the City Commission specifically determines that they are to be subsidized by general revenues.
- The beginning fund balance/equity in the budget shall automatically be adjusted to the amount of the ending fund balance/equity as reported in the Comprehensive Annual Financial Report for the prior year.

SIGNIFICANT FINANCIAL AND BUDGETARY POLICIES

Financial Reserve Policies

- The undesignated fund balance in the General Fund shall be maintained at a level sufficient to provide for temporary financing of unforeseen needs of an emergency nature and to permit the orderly adjustment to changes resulting from the termination or decrease in a revenue source(s). The level of the undesignated Fund Balance in the General Fund will be a minimum of 5% of total expenditures, less debt service, operating transfers, and non-recurring costs.
- The City has created an “emergency reserve” fund, which is a part of the General Fund balance. This fund is to be used only in case of an emergency and shall not be maintained at a level of less than \$1,000,000.

Capital Improvement Policies

- The City will make all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five-year plan for capital improvements and update it annually.
- The City will coordinate the development of the capital improvement budget with the development of the operating budget and in compliance with the Comprehensive Plan Capital Improvement Element.
- The City will maintain all assets at a level that is adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City will determine and utilize the least costly financial methods for acquisitions of new capital equipment and projects.

Debt Policies

- Capital improvement equipment and facility projects will be classified into "pay-as-you-go and "debt financing" classifications. Pay-as-you-go capital items will be modest and routine operating capital. Debt financing capital will be major items.
- The City will confine short and long-term borrowing to capital improvements or projects, which carry a benefit, that exceeds five years (5 years) and cannot be financed from current revenues.

SIGNIFICANT FINANCIAL AND BUDGETARY POLICIES

- When the City finances capital projects by issuing bonds, it will redeem the bonds within a period not to exceed the useful life of the project.
- When appropriate, the City will use special assessment revenue or self-supporting bonds instead of general obligation bonds, so that those benefiting from the improvement(s) will absorb all or part of the cost of the bonds.

Accounting, Auditing and Financial Reporting

- The City will establish and maintain a standard of accounting practices.
- The accounting system will maintain records on a basis consistent with accepted standards of the Governmental Accounting Standards Board (GASB) and the standards of the Government Finance Officers Association of the United States and Canada (GFOA), as well as comply with the rules of the Auditor General and Uniform Accounting System required by the State of Florida.
- Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
- The City's Comprehensive Annual Financial Report ("CAFR") presents government-wide financial statements in conformity with generally accepted accounting principles, which are reported using the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Governmental fund financial statements are reported using the modified accrual basis of accounting.
- An independent certified public accounting firm will perform an annual audit on all of the City's books and records.

Fund Structure

GOVERNMENTAL FUNDS

The **General Fund** is the chief operating fund of the City and accounts for all financial resources which are not required to be accounted for in another fund. The major sources of revenues in the General Fund are ad valorem taxes, communications services tax, state shared revenues, fire protection assessments and ambulance service fees. Combined, these five sources generate over 75% of this fund's revenues. Fire/rescue and police services comprise the majority of the General Fund expenditures. Respectively, they constitute 28.6% and 25.7% of General Fund expenditures.

Senior Services Fund revenues are comprised of federal, state and local grants as well as contributions from the City's General Fund. These grants support programs which provide services to the area's senior citizens as well as to victims of Alzheimer's disease. A child care program is also funded through the Senior Services Fund. All expenditures of this fund are for the personal services and supplies needed to operate these programs.

The **State Revenue Sharing Fund** accounts for revenues collected and distributed by the State of Florida on behalf of cigarette and motor fuel taxes received by the State. The cigarette portion of these monies is transferred to the General Fund and the motor fuel taxes (which are earmarked for road use only) are transferred to the Road and Bridge Fund.

The **Franchise Fees Fund** receives monies from electric franchise fees collected by Florida Power and Light. A portion of these revenues is used to satisfy the debt service requirements on one of the City's outstanding bond issues. Any remaining funds are transferred to the General Fund. This funding source is expected to increase by approximately 5% from the previous year.

The **Community Development Block Grant Fund (CDBG)** accounts for federal grant revenues received from the U.S. Department of Housing and Urban Development (HUD). HUD requires that the City develop a "Consolidated Plan" detailing how the funds will be used.

Road and Bridge Fund activities are restricted to the maintenance and acquisition of roads and bridges. An aggressive street resurfacing program is being continued into next year. Overall expenditures will increase slightly. The primary source of funding for the Road and Bridge Fund are fuel taxes assessed by the State. This revenue source is expected to remain relatively constant, only increasing by approximately 2% from the previous year.

ENTERPRISE FUNDS

The **Utility Fund** and the **Solid Waste Fund** are Enterprise Funds which account for the provision of water and sewer services and solid waste disposal services to the residents of the City of Deerfield Beach. These funds operate in a manner similar to business enterprises, where the intent is to recover costs of providing services through user charges. Utility Fund expenditures have decreased by 4.6% from the previous year. Almost 42% of the expenditures for the Solid Waste Fund are disposal fees, which are expected to increase by approximately 12% from the previous year due to a rate increase by the County.

EXPENDABLE TRUST FUND

The **Insurance Services Trust Fund** recognizes the revenues and expenditures associated with providing insurance coverage for all City needs. Approximately 20% of the fund's revenues are for insurance reimbursements from private sources. The primary sources of expenditures are for insurance premiums and workers compensation claims. These expenditures account for over 90% of this fund's budget.

CITY OF DEERFIELD BEACH 2005-06 BUDGET CALENDAR

DATE	BY WHOM	WHAT IS TO BE DONE
May 27	Department Heads	Submit budget requests and justifications and capital improvement program updates to the finance director.
May 30 - June 30	City Manager/Staff	Review budget requests and gather whatever additional information is necessary before formulating a working draft of budget.
July 1	Property Appraiser	Property appraiser delivers certification of values to the city.
July 1 - July 31	City Manager/Staff	Production of a balanced budget.
June 7	City Commission	City commission has first reading of rate resolution setting a proposed fire assessment fee rate. City commission sets public hearing date for adoption of fire assessment fee rate. (Must be done within 35 days of certification of millage rate to utilize TRIM notice as notification to property owners.)
August 4	Finance Director	Advise property appraiser of proposed millage rate, rolled back millage rate and the date, time and place of the first public hearing at which the proposed millage rate and tentative budget will be considered. (Must be done within 35 days of certification per state statute 200.065(2)(b).) Advise tax collector of proposed fire assessment fee rate to be included on TRIM notices.
August 9	City Manager	Tentative budget is presented to the city commission. (City Charter Section 5.02)
August 24	Property Appraiser	Property appraiser prepares and mails to each taxpayer a "Notice of Proposed Property Taxes". (Must be done not later than 55 days after certification per state statute 200.065(2)(b).)
August 25	City Clerk	Advertise millage ordinance and budget ordinance by title only. (Must be done at least 10 days prior to adoption per state statute 166.041(3)(a).)
August 16 – September 2	City Commission/City Manager/Staff	Budget workshops.

DATE	BY WHOM	WHAT IS TO BE DONE
September 6	City Commission	<p>Public hearing on the tentative budget and the proposed millage rate. City commission has first reading of ordinance adopting a proposed millage rate. City commission publicly announces the percent, if any, by which the proposed millage rate exceeds the rolled back millage rate. City commission has first reading of ordinance adopting the tentative budget. (Must be done within 80 days of certification per state statute 200.065.(2)(c).)</p>
September 12	City Commission	<p>Public hearing to adopt a final fire assessment fee. City commission has second reading on rate resolution to adopt fire assessment fee. (Must be done within time frame communicated by property appraiser's office. Must be at least twenty (20) days after the TRIM notices are mailed and before September 15 as per state statute 197.3632(5).)</p>
September 15	Finance Director	<p>Certified non-ad valorem tax roll is delivered to tax collector. (Must be done before September 15 as per state statute 197.3632(5).)</p>
September 15	City Clerk	<p>Advertise intent to finally adopt a millage rate and budget. The notice shall be in the form of a "Notice of Proposed Tax Increase" or a "Notice of Budget Hearing", whichever is appropriate under the guidelines set forth in state statute 200.065(3). This notice must be accompanied by an adjacent notice entitled "Budget Summary". (Must be done within 15 days of the meeting adopting the tentative budget per state statute 200.065(2)(d).)</p>
September 20	City Commission	<p>Public hearing to adopt a final millage rate and finalize the budget. City commission has second reading of ordinance adopting a final millage rate. City commission has second reading of ordinance adopting a final budget. (Must be done not less than two days or more than five days after the day the advertisement of intent to finally adopt a millage rate and budget is first published per state statute 200.065(2)(d).)</p>

DATE	BY WHOM	WHAT IS TO BE DONE
September 23	City Clerk	City clerk delivers certified copies of millage ordinance to Broward County property appraiser, tax collector and Department of Revenue. (Must be submitted within 3 days after adoption of final millage rate per state statute 200.065(4).)

NOTE: Per state statute 200.065(2)(e):

During the hearings to be held on September 6 and September 20, the first substantive issue discussed shall be the percentage increase in millage over the rolled back rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being increased.

These hearings must be held after 5:00 p.m. if scheduled on a day other than Saturday, cannot be held on a Sunday, and **cannot be held on the same hearing dates scheduled by the county commission and the school board. Therefore, the city will have to change the date of one or both of its public hearings if either the county commission or school board chooses to hold its hearings on the same dates.**

School board public hearing date - September 8

County commission public hearing dates - September 13, 27

MAJOR SOURCES OF REVENUES

PROPERTY TAXES

The City of Deerfield Beach taxes property owners based upon the assessed value of their property. The assessed value of property is established by the Broward County Property Appraiser. The city sets the millage rate at which property owners are taxed. One mill generates \$1 of tax revenue per each \$1,000 of assessed property value. For fiscal 2005-06, the property appraiser certified the city's taxable value at \$5,535,954,731. This will generate \$34,184,520, which is 28.0% of the total budgeted revenues. This increase of 10.5% over the estimated property tax revenue of the prior year is primarily the result of the increased tax base generated by higher property values as assessed by the County as well as the annexation of neighboring communities. Property taxes are the single largest source of revenue in the General Fund.



FRANCHISE FEES

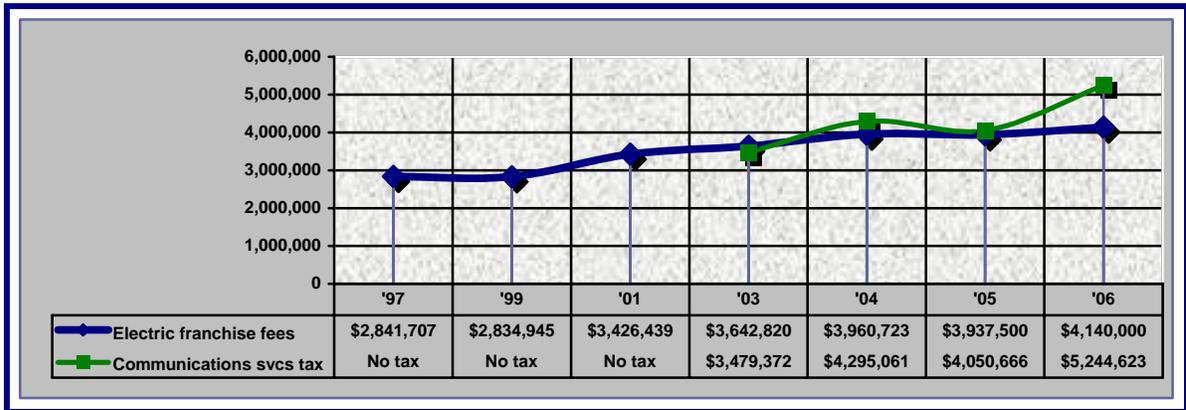
Franchise fees are charges to service providers which operate within the city. The charge is based upon a percentage of gross receipts, a flat fee or a combination of both. Revenue estimates are based on rate increase information received from the companies, anticipated growth and historical trends. Fiscal 2006 represents the fifth year of the State of Florida's "Communication Simplification Tax" on telecommunication and cable television services. Municipalities previously collected these franchise fees individually; however, the state "simplified" this process by channeling all of these payments directly to the state who then distributes them to cities.

Revenues from this source is expected to increase by approximately 29.5% from the previous year. This increase is due largely to an increase in the rate imposed on telecommunications services from 4.5% to 5.22%.

Electric franchise fees constitute the second largest source of franchise fee revenue. This revenue source fluctuates based upon petroleum prices and supply and demand.

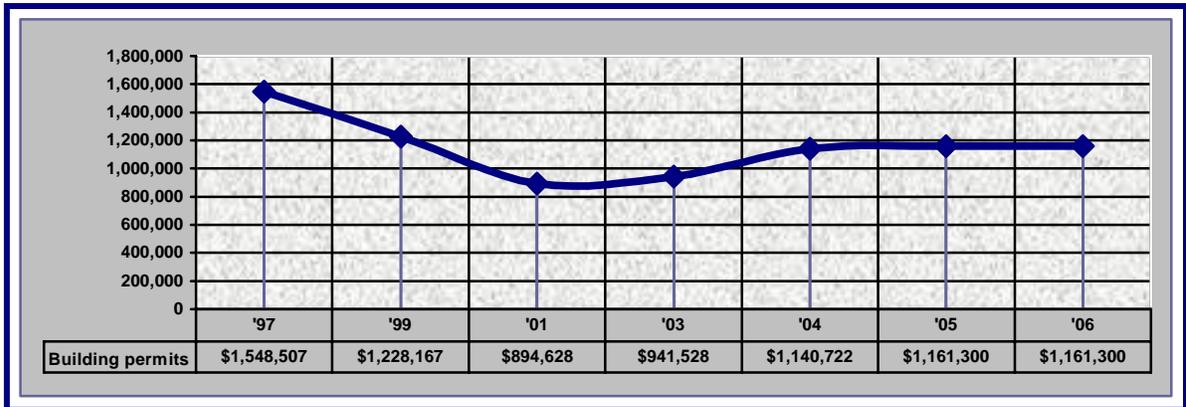
The total of all franchise fees for fiscal year 2006 is projected to be approximately \$13,449,615, which amounts to 11.0% of total citywide revenues.

MAJOR SOURCES OF REVENUES (CONTINUED)



BUILDING PERMITS

Building permits are fees collected in the general fund for building additions, new construction and alterations. Building permit fees are further categorized by specific type of fee which include: building/structural, electrical, plumbing, alarm, backflow preventer, landscaping and mechanical. Fees from building permits comprise 1.0% of the total city revenues. These fees are expected to remain constant.



STATE SHARED REVENUES

State shared revenues are monies collected by the State of Florida for the following:

SOURCE OF REVENUE	2005/06 BUDGETED REVENUE	PERCENTAGE CHANGE
Mobile home licenses	\$10,000	0.0%
Alcoholic beverage licenses	\$50,000	19.1%
Half cent sales tax	\$4,555,496	26.6%
Firefighters' supplemental comp	\$50,000	30.4%
Motor fuel tax rebate	\$35,000	6.1%
State revenue sharing	\$2,125,174	25.5%

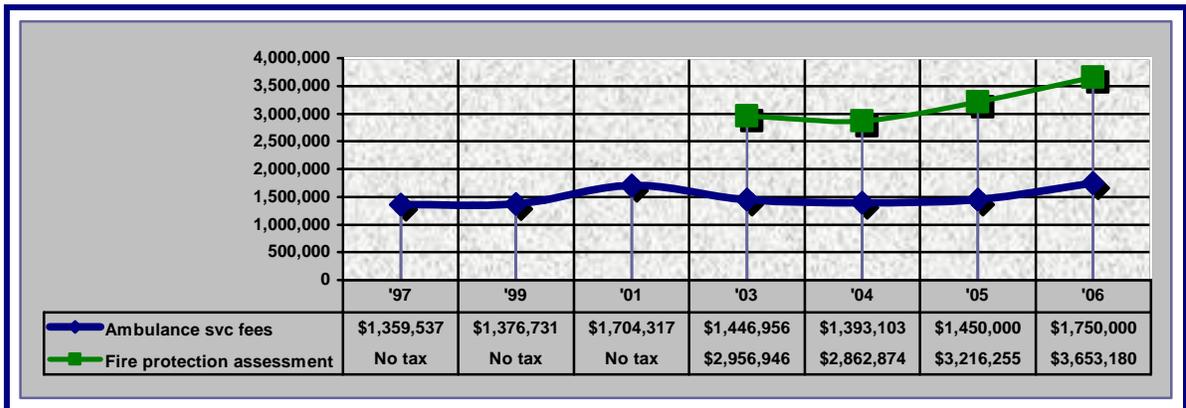
MAJOR SOURCES OF REVENUES (CONTINUED)



The amounts distributed are determined by the State and are based upon receipts, population and municipal assessed value per capita. The half-cent sales tax makes up the greatest portion of this source of revenue. Collections from this source are expected to increase slightly, as a result of a projected increase in consumer spending.

CHARGES FOR SERVICE - PUBLIC SAFETY

Ambulance service fees are estimated to be \$1,750,000 for fiscal 2006. Further, the fire protection assessment fee is estimated to be \$3,653,180. These two fees, combined with other public safety charges such as fire inspection fees, the fire services agreement with the Town of Hillsboro Beach and public safety impact fees make up 5.5% of the city's total revenues. This revenue category has increased by 11.7% from the previous year due largely to an increase in the projected revenues from ambulance service fees as well as an increase in the fire protection assessment fee from \$58 to \$61 for residential units.



MAJOR SOURCES OF REVENUES (CONTINUED)

LOCAL OPTION GAS TAX

Local governments may impose a tax on every gallon of motor fuel and special fuel sold by retailers in accordance with Florida Statutes Section 336.025. This road and bridge fund revenue source fluctuates with the economy and with oil prices. Budgeted revenues from this source are 1.1% of the total city revenues and are fairly constant with the revenues collected in the previous budget year.



CHARGES FOR SERVICE - WATER, SEWER AND SOLID WASTE

Charges for service in the Utility Fund and the Solid Waste Fund are 15.3% and 11.5%, respectively, of the city's total revenues. The provision of water and sewer and solid waste disposal services to the residents of the city are accounted for in these two funds. The water and sewer charges are expected to increase by 0.2%. Solid waste revenues are budgeted 7.1% higher than the previous year, as a result of additional revenues generated from newly annexed areas as well as an increase in solid waste fees for commercial accounts.



CURRENT SALARY RANGES

The Expenditure Summary page which precedes each department's line item budget sets forth the pay grades and position titles of the employees who work in that department. Shown below are the fiscal 2004/05 salary ranges which are associated with each of the City's pay grades.

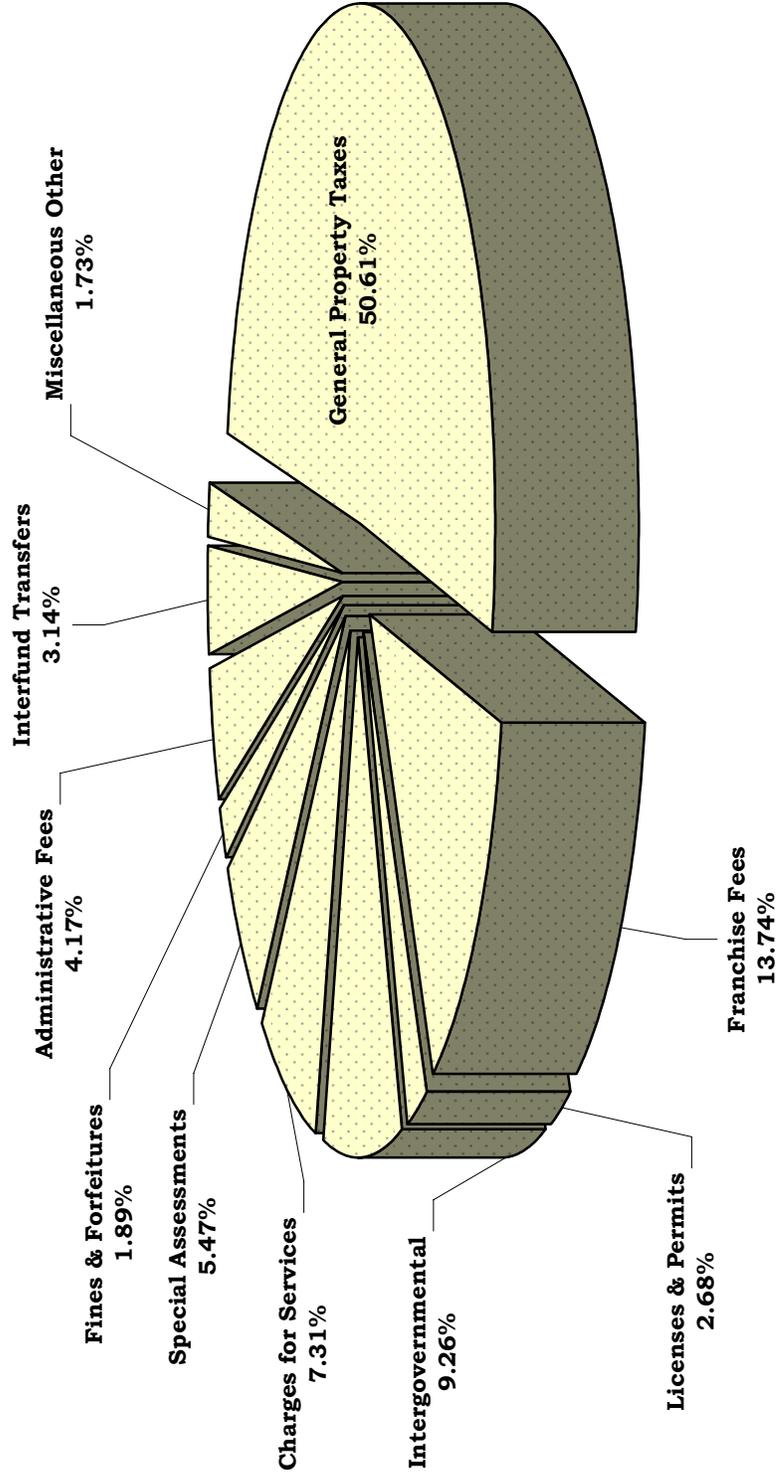
<u>Pay Grade</u>	<u>Minimum</u>	<u>Maximum</u>
20	\$25,293	\$36,858
22	\$27,570	\$40,818
24	\$30,051	\$45,077
26	\$32,755	\$47,856
28	\$35,704	\$51,884
30	\$38,917	\$56,313
32	\$39,617	\$60,883
FF	\$39,888	\$56,956
FD	\$42,929	\$60,992
FS	\$45,058	\$64,039
FL	\$49,390	\$69,930
FI	\$49,629	\$69,936
40	\$35,704	\$52,491
42	\$38,917	\$58,376
44	\$42,031	\$60,787
46	\$42,031	\$67,339
48	\$49,024	\$73,536
50	\$52,946	\$77,598
52	\$57,181	\$83,956
54	\$61,757	\$88,923
56	\$66,697	\$93,128
58	\$72,033	\$103,059

There are several positions in the budget which do not have pay grades. The salaries for these positions are established by the City Commission or are tied to grant funding.

**CITY OF DEERFIELD BEACH
GENERAL FUND
REVENUE SUMMARY**

DESCRIPTION OF REVENUE SOURCE	ESTIMATED REVENUE 2004-2005	ESTIMATED REVENUE 2005-2006	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Ad valorem taxes	30,989,313	34,281,520	3,292,207	10.6%	27
Franchise taxes	4,500,156	5,698,115	1,197,959	26.6%	27
Prof & occ licenses	650,000	650,000	-	0.0%	27
Building permits	1,161,300	1,161,300	-	0.0%	27
State shared revenues	3,723,195	4,700,496	977,301	26.2%	27
Local shared revenues	60,000	75,000	15,000	25.0%	27
General government	132,150	240,342	108,192	81.9%	28
Public safety	5,968,124	6,661,132	693,008	11.6%	28
Physical environment	72,000	83,000	11,000	15.3%	28
Transportation	1,052,500	1,092,500	40,000	3.8%	28
Culture/recreation	203,260	577,760	374,500	184.2%	28
Fines and forfeits	1,398,250	1,279,250	(119,000)	-8.5%	28
Interest earnings	94,000	145,000	51,000	54.3%	29
Sale-surplus materials	32,000	32,000	-	0.0%	29
Other misc revenues	4,020,911	2,911,669	(1,109,242)	-27.6%	29
Interfund transfers	6,292,084	7,233,575	941,491	15.0%	30
Cash carryover	-	200,000	200,000	N/A	30
Capital lease proceeds	1,754,488	710,548	(1,043,940)	-59.5%	30
TOTAL	<u>62,103,731</u>	<u>67,733,207</u>	<u>5,629,476</u>	<u>9.1%</u>	

**City of Deerfield Beach
 Projected Revenues - General Fund
 Fiscal Year 2005/06**



Total projected revenues: \$67,733,207

GENERAL FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
TAXES						
Ad Valorem	24,008,012	26,620,437	30,343,962	98	30,929,313	34,184,520
Delinquent Ad Valorem Tax	58,739	350,144	79,395	132	60,000	97,000
<i>General Property Taxes</i>	<u>24,066,751</u>	<u>26,970,581</u>	<u>30,423,357</u>	<u>98</u>	<u>30,989,313</u>	<u>34,281,520</u>
Communications Services	3,479,372	4,295,061	2,926,892	72	4,050,666	5,244,623
Gas	15,184	17,852	13,034	65	20,000	20,000
Cabana	34,894	10,882	34,314	95	35,940	37,297
Towing Franchise	50,625	30,375	30,375	75	40,500	40,500
Cabana - Embassy Suites	-	-	-	-	1,500	-
Telecom Tower Agreements	288,798	150,224	233,390	66	351,550	355,695
<i>Franchise Fees</i>	<u>3,868,873</u>	<u>4,504,394</u>	<u>3,238,005</u>	<u>72</u>	<u>4,500,156</u>	<u>5,698,115</u>
TOTAL TAXES	<u>27,935,624</u>	<u>31,474,975</u>	<u>33,661,362</u>	<u>95</u>	<u>35,489,469</u>	<u>39,979,635</u>
LICENSES AND PERMITS						
Occupational Licenses	625,920	478,464	214,759	33	650,000	650,000
<i>Prof and Occupational Licenses</i>	<u>625,920</u>	<u>478,464</u>	<u>214,759</u>	<u>33</u>	<u>650,000</u>	<u>650,000</u>
Building, Structures, Equip	487,168	693,139	447,422	60	746,000	746,000
Electrical	189,410	191,244	149,140	93	161,000	161,000
Plumbing	61,459	81,768	66,627	95	70,000	70,000
Alarm	60,628	52,489	50,370	76	66,000	66,000
Backflow	701	815	1,399	175	800	800
Landscape	41,621	13,489	28,956	200	14,500	14,500
Mechanical	100,541	107,778	101,965	99	103,000	103,000
<i>Building Permits</i>	<u>941,528</u>	<u>1,140,722</u>	<u>845,879</u>	<u>73</u>	<u>1,161,300</u>	<u>1,161,300</u>
TOTAL LICENSES AND PERMITS	<u>1,567,448</u>	<u>1,619,186</u>	<u>1,060,638</u>	<u>59</u>	<u>1,811,300</u>	<u>1,811,300</u>
INTERGOVERNMENTAL REVENUE						
FEMA - Hurricane Frances	-	1,482,025	-	-	-	-
Broward County - CEOP	-	-	11,030	-	-	-
Federal Disaster Relief	13,234	-	-	-	-	-
<i>Federal Grants</i>	<u>13,234</u>	<u>1,482,025</u>	<u>11,030</u>	<u>-</u>	<u>-</u>	<u>-</u>
Mobile Home Licenses	8,794	9,649	9,270	93	10,000	10,000
Alcoholic Beverage License	39,235	48,360	35,356	84	42,000	50,000
Local Govt 1/2 Cent Sales Tax	3,774,962	3,786,457	2,620,235	73	3,599,835	4,555,496
Fire Supplemental Comp	34,479	37,842	35,393	92	38,360	50,000
Motor Fuel Tax Rebate	32,299	34,285	27,630	84	33,000	35,000
<i>State Shared Revenues</i>	<u>3,889,769</u>	<u>3,916,593</u>	<u>2,727,884</u>	<u>73</u>	<u>3,723,195</u>	<u>4,700,496</u>
Conservation Site 443	872,850	-	-	-	-	-
<i>Grants Fr Other Local Units</i>	<u>872,850</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Occupational Licenses	59,601	73,845	53,368	89	60,000	75,000
<i>Shared Rev Fr Oth Local Units</i>	<u>59,601</u>	<u>73,845</u>	<u>53,368</u>	<u>89</u>	<u>60,000</u>	<u>75,000</u>
TOTAL INTERGOV'T REVENUES	<u>4,835,454</u>	<u>5,472,463</u>	<u>2,792,282</u>	<u>74</u>	<u>3,783,195</u>	<u>4,775,496</u>

GENERAL FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
CHARGES FOR SERVICES						
Lien Search Fees	67,550	65,325	93,695	140	67,000	75,000
Research Service Fees	3,820	3,543	4,694	134	3,500	4,500
Planning & Growth Mgmt Fees	54,552	66,963	44,824	75	60,000	60,000
County Surcharge - 3%	761	915	733	98	750	750
DCA Surcharge - 5%	286	358	133	44	300	300
CERT Surcharge - 10%	571	716	266	44	600	500
Street Lighting Maintenance	-	-	93,672	-	-	99,292
<i>General Government</i>	<u>127,540</u>	<u>137,820</u>	<u>238,017</u>	<u>180</u>	<u>132,150</u>	<u>240,342</u>
Off-duty Detail - Fire	27,243	25,265	35,515	127	28,000	29,000
Hillsboro Fire Agreement	486,441	500,843	399,421	76	527,469	545,552
911 Reimbursement	30,604	37,468	26,220	75	35,100	35,100
Fire Inspection Fees	164,039	113,017	123,586	73	170,000	170,000
Inspections - After Hours	750	500	4,315	432	1,000	4,000
Plan Review - After Hours	17,775	10,943	15,008	100	15,000	15,000
Fire Plan Review Fees	40,250	59,865	25,383	51	50,000	50,000
Lighthouse Point Inspections	229,640	232,507	142,175	42	341,000	325,000
Ambulance Service Fees	1,446,956	1,393,103	1,209,471	83	1,450,000	1,750,000
Towing Administrative Fees	34,100	26,700	16,100	47	34,300	34,300
<i>Public Safety</i>	<u>2,477,798</u>	<u>2,400,211</u>	<u>1,997,194</u>	<u>75</u>	<u>2,651,869</u>	<u>2,957,952</u>
Cemetery Fees	69,805	76,240	63,625	91	70,000	75,000
Lot Mowing/Board Up	6,284	10,895	7,846	785	1,000	7,500
Newsrack Facility Fee	1,320	350	-	-	1,000	500
<i>Garbage/Solid Waste</i>	<u>77,409</u>	<u>87,485</u>	<u>71,471</u>	<u>99</u>	<u>72,000</u>	<u>83,000</u>
Parking Meter Fees	884,460	1,076,818	695,890	66	1,050,000	1,090,000
Smart Card Parking Fees	2,163	(89)	-	-	-	-
Trolley Rental	2,658	2,019	1,292	52	2,500	2,500
Fleet Parts Rebate	134	-	-	-	-	-
<i>Transportation</i>	<u>889,415</u>	<u>1,078,748</u>	<u>697,182</u>	<u>66</u>	<u>1,052,500</u>	<u>1,092,500</u>
Tennis Courts	18,346	19,261	14,027	76	18,500	18,500
Other Parks and Rec Fees	14,732	16,805	20,609	133	15,500	20,000
Pier Restaurant Lease	49,260	24,630	24,630	50	49,260	49,260
Pier Lease	33,000	24,000	6,000	20	30,000	-
Pier Merchandise Sales	-	-	31,941	-	-	80,000
Pier Admissions	-	-	99,351	-	-	200,000
Pier Parking	-	-	63,841	-	-	120,000
Beach Parking Permits	84,780	81,875	74,671	83	90,000	90,000
<i>Culture/Recreation</i>	<u>200,118</u>	<u>166,571</u>	<u>335,070</u>	<u>165</u>	<u>203,260</u>	<u>577,760</u>
Interim Service Fees	56	-	-	-	-	-
<i>Other Charges for Service</i>	<u>56</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>3,772,336</u>	<u>3,870,835</u>	<u>3,338,934</u>	<u>81</u>	<u>4,111,779</u>	<u>4,951,554</u>
FINES AND FORFEITS						
Court Fines	505,800	717,876	486,966	81	600,000	600,000
Beach Meter/Sticker Fine	229,964	249,959	193,128	80	240,000	240,000
Other Parking Fines	216,515	172,800	129,198	54	240,000	240,000

**GENERAL FUND
REVENUES BY CATEGORY AND SOURCE**

			2004-05		2005-06	
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
Notices of Infraction	1,680	3,020	3,789	152	2,500	3,500
Delinquent Fine Collection	40,937	68,217	77,941	156	50,000	60,000
Commercial Truck Inspection	105,697	95,546	59,788	60	100,000	80,000
Handicapped Violation Waiver	2,190	1,959	1,105	49	2,250	2,250
Code Violation Fines	56,885	51,801	20,151	37	55,000	25,000
False Alarm Code Violations	-	-	5,350	5	100,000	20,000
<i>Court Cases</i>	<u>1,159,668</u>	<u>1,361,178</u>	<u>977,416</u>	<u>70</u>	<u>1,389,750</u>	<u>1,270,750</u>
Returned Check Charge	8,069	9,734	5,790	68	8,500	8,500
<i>Violations of Local Ordinances</i>	<u>8,069</u>	<u>9,734</u>	<u>5,790</u>	<u>68</u>	<u>8,500</u>	<u>8,500</u>
Other Fines	554	68,329	200	-	-	-
<i>Other Fines and Forfeits</i>	<u>554</u>	<u>68,329</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINES AND FORFEITS	<u>1,168,291</u>	<u>1,439,241</u>	<u>983,406</u>	<u>70</u>	<u>1,398,250</u>	<u>1,279,250</u>
MISCELLANEOUS REVENUE						
Interest on Investments	60,772	55,473	59,012	98	60,000	75,000
Interest on Ad Valorem Tax	18,361	18,986	40,621	214	19,000	50,000
Interest on Idle Cash	15,787	8,985	18,494	123	15,000	20,000
<i>Interest Earnings</i>	<u>94,920</u>	<u>83,444</u>	<u>118,127</u>	<u>126</u>	<u>94,000</u>	<u>145,000</u>
Interim Rent - Beach Property	3,370	-	-	-	-	-
FAU Rent	-	99	-	-	-	-
Interim Rent - Pioneer Apartments	-	5,830	4,320	-	-	-
<i>Rents and Royalties</i>	<u>3,370</u>	<u>5,929</u>	<u>4,320</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fire Protection Assessment	2,956,946	2,862,874	3,370,378	105	3,216,255	3,653,180
Public Safety Impact Fee	89,294	110,146	-	-	100,000	50,000
<i>Special Assessments</i>	<u>3,046,240</u>	<u>2,973,020</u>	<u>3,370,378</u>	<u>102</u>	<u>3,316,255</u>	<u>3,703,180</u>
Sale of Land	-	-	55,661	-	-	-
Surplus Furniture/Equip Sales	2,108	51,976	-	-	5,000	5,000
<i>Sales/Comp Loss of Fixed Assets</i>	<u>2,108</u>	<u>51,976</u>	<u>55,661</u>	<u>1,113</u>	<u>5,000</u>	<u>5,000</u>
Sale of Used Vehicles	20,000	20,157	-	-	25,000	25,000
Sale of Surplus Inventory	1,775	221	190	10	2,000	2,000
<i>Sale Surplus Mat'l/Scrap</i>	<u>21,775</u>	<u>20,378</u>	<u>190</u>	<u>1</u>	<u>27,000</u>	<u>27,000</u>
July 4th Celebration	-	10,651	-	-	-	-
All America City Contribution	4,419	5,382	-	-	5,000	-
Deerfield Beach Products	1,240	410	936	12	7,500	1,000
Deerfield Bottled Water	8,351	8,193	4,930	58	8,500	8,500
Brazilian Festival	-	4,928	-	-	-	-
Ocean Power Boat Race	-	41,874	-	-	-	-
Beach Blowout	22,279	33,291	27,620	79	35,000	25,000
Firefighter Combat Challenge	1,092	1,229	1,935	194	1,000	1,000
World Firefighter Challenge	31,203	-	-	-	-	-
Beach Police Detail	-	-	-	-	-	50,000
Student Government Day	1,000	650	300	46	650	300
Miscellaneous Donations	-	200	56	-	-	-
<i>Contribution From Private Sources</i>	<u>69,584</u>	<u>106,808</u>	<u>35,777</u>	<u>62</u>	<u>57,650</u>	<u>85,800</u>

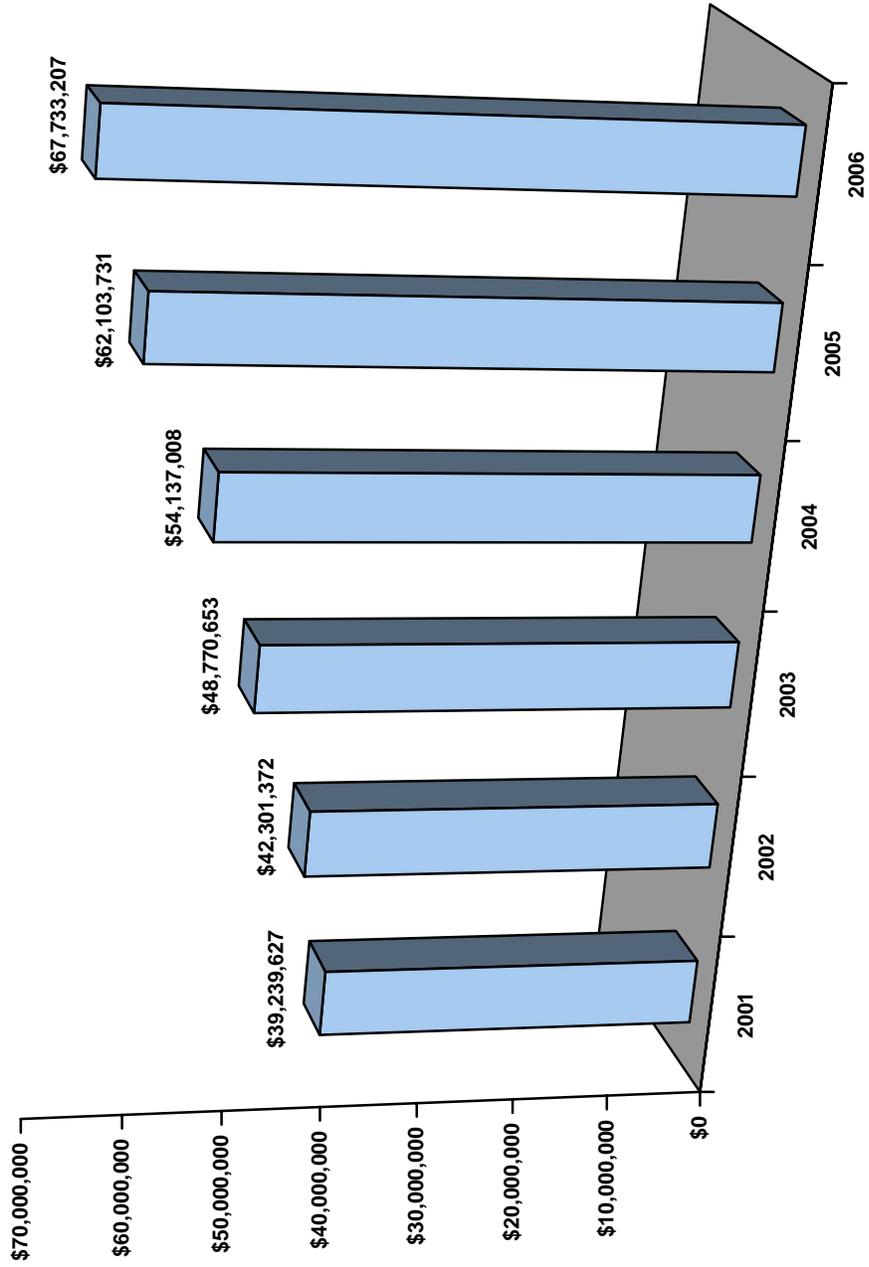
GENERAL FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 6/30/05)			
Administrative Fee - Utility	1,737,876	1,981,578	1,704,350	75	2,272,467	1,969,751
Administrative Fee - Solid Waste	437,974	483,170	445,715	75	594,287	856,118
Other Miscellaneous Revenue	3,929	1,764	4,930	-	-	-
Interlocal Agreement	-	-	772,860	70	1,096,507	-
Lawsuit Proceeds	-	39	111	-	-	-
<i>Other Miscellaneous Revenues</i>	<u>2,179,779</u>	<u>2,466,551</u>	<u>2,927,966</u>	<u>74</u>	<u>3,963,261</u>	<u>2,825,869</u>
TOTAL MISC REVENUES	<u>5,417,776</u>	<u>5,708,106</u>	<u>6,512,419</u>	<u>87</u>	<u>7,463,166</u>	<u>6,791,849</u>
NON-REVENUES						
Debt Service Funds	15,257	-	-	-	-	-
CRA Fund	-	379,130	499,159	100	499,159	685,718
Utility Fund	620,000	960,000	825,000	75	1,100,000	1,250,000
Law Enforcement Trust Fund	-	-	5	-	-	-
CDBG Fund	-	124,705	81,562	56	146,200	138,109
SHIP Fund	-	34,423	40,000	80	50,000	50,000
State Revenue Sharing Fund	893,108	1,006,410	791,589	73	1,084,045	1,498,248
Franchise Fees Fund	3,119,055	3,432,341	2,557,419	75	3,412,680	3,611,500
2000 Bonds - ROW Fund	-	117,133	-	-	-	-
Special Activities Fund	2,558	-	-	-	-	-
Seventy-fifth Anniv Fountain Fund	-	1,324	-	-	-	-
RUOK Grant Fund	-	-	181	-	-	-
<i>Interfund Transfers</i>	<u>4,649,978</u>	<u>6,055,466</u>	<u>4,794,915</u>	<u>76</u>	<u>6,292,084</u>	<u>7,233,575</u>
Cash Carryover	-	-	-	-	-	200,000
Capital Lease Proceeds	<u>352,860</u>	<u>1,371,098</u>	<u>-</u>	<u>-</u>	<u>1,754,488</u>	<u>710,548</u>
<i>Other Non-revenues</i>	<u>352,860</u>	<u>1,371,098</u>	<u>-</u>	<u>-</u>	<u>1,754,488</u>	<u>910,548</u>
TOTAL NON-REVENUES	<u>5,002,838</u>	<u>7,426,564</u>	<u>4,794,915</u>	<u>60</u>	<u>8,046,572</u>	<u>8,144,123</u>
TOTAL GENERAL FUND	<u>49,699,767</u>	<u>57,011,370</u>	<u>53,143,956</u>	<u>86</u>	<u>62,103,731</u>	<u>67,733,207</u>

**CITY OF DEERFIELD BEACH
GENERAL FUND
EXPENDITURE SUMMARY**

DEPARTMENT	ESTIMATED EXPENDITURES 2004-2005	ESTIMATED EXPENDITURES 2005-06	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
City commission	187,065	204,625	17,560	9.4%	34
City manager	520,840	558,980	38,140	7.3%	37
City clerk					
<i>Administration</i>	262,635	325,240	62,605	23.8%	43
<i>Elections</i>	154,551	-	(154,551)	-100.0%	44
City attorney	420,500	460,000	39,500	9.4%	46
Central services	502,700	507,200	4,500	0.9%	48
Management & budget					
<i>Finance/IS</i>	1,688,945	2,072,130	383,185	22.7%	54
<i>Purchasing</i>	259,760	282,305	22,545	8.7%	57
<i>Equipment maint</i>	156,000	185,000	29,000	18.6%	59
Human resources	467,939	538,295	70,356	15.0%	69
Planning & growth mgmt					
<i>Planning</i>	593,145	671,427	78,282	13.2%	75
<i>Grants Admin</i>	184,470	238,935	54,465	29.5%	77
Police/BSO					
<i>Police services</i>	15,033,393	16,991,648	1,958,255	13.0%	80
<i>School crossing guard</i>	306,114	330,149	24,035	7.9%	81
<i>Parking authority</i>	115,845	121,525	5,680	4.9%	83
Fire/rescue & building					
<i>Fire/rescue</i>	17,143,964	17,741,024	597,060	3.5%	92
<i>Building</i>	1,527,345	1,661,145	133,800	8.8%	96
Public works					
<i>Administration</i>	366,280	534,725	168,445	46.0%	109
<i>Facilities maintenance</i>	2,741,200	3,121,070	379,870	13.9%	111
<i>Fleet maintenance</i>	1,050,460	1,247,100	196,640	18.7%	114
<i>Grounds maintenance</i>	2,231,636	2,524,095	292,459	13.1%	117
Parks and recreation					
<i>Administration</i>	279,355	272,985	(6,370)	-2.3%	131
<i>Special events & mktg</i>	626,995	737,671	110,676	17.7%	133
<i>Recreation</i>	3,281,410	3,380,342	98,932	3.0%	136
<i>Parks</i>	1,521,393	1,799,181	277,788	18.3%	139
<i>Municipal pier</i>	-	194,230	194,230	0.0%	143
Non-departmental	6,449,631	6,721,139	271,508	4.2%	147
Community participation	203,626	180,996	(22,630)	-11.1%	150
Debt service	3,826,534	4,130,045	303,511	7.9%	152
TOTAL	<u>62,103,731</u>	<u>67,733,207</u>	<u>5,629,476</u>	<u>9.1%</u>	

Total General Fund Budgeted Expenditures



City Commission

DESCRIPTION

The Deerfield Beach City Commission is a five member body elected at large by the citizens to act as their representatives at a local government level. The City Commission is the governing body of the City and exercises legal powers designated in the City Charter. The Commission enacts ordinances and resolutions, creates city policy and oversees special programs designed to involve citizens in their government. Other responsibilities of the City Commission include adoption of the annual budget, approval of tax rates, authorization of most contracts and the appointment of the City Manager, City Attorney and members of advisory boards. Commission meetings are held on the first and third Tuesday of each month.

PERSONNEL SUMMARY

<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
Mayor	1	1	1
Vice Mayor/Commissioner	1	1	1
Commissioner	<u>3</u>	<u>3</u>	<u>3</u>
Total	<u>5</u>	<u>5</u>	<u>5</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 97,089	\$ 97,237	\$ 145,565	\$ 163,125
Operating expenditures	<u>38,596</u>	<u>34,109</u>	<u>41,500</u>	<u>41,500</u>
Total	<u>\$ 135,685</u>	<u>\$ 131,346</u>	<u>\$ 187,065</u>	<u>\$ 204,625</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY COMMISSION	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	39,741	39,893	44,909	61	73,760	131,930
Expense Allowance	50,500	50,500	24,240	48	50,500	-
<i>Salaries & Wages</i>	<u>90,241</u>	<u>90,393</u>	<u>69,149</u>	<u>56</u>	<u>124,260</u>	<u>131,930</u>
FICA	6,848	6,844	5,099	54	9,510	10,095
<i>Payroll Taxes</i>	<u>6,848</u>	<u>6,844</u>	<u>5,099</u>	<u>54</u>	<u>9,510</u>	<u>10,095</u>
Florida Retirement System	-	-	5,430	46	11,795	21,100
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>5,430</u>	<u>46</u>	<u>11,795</u>	<u>21,100</u>
Pager Rental	2,911	2,222	615	25	2,500	2,500
<i>Communication Services</i>	<u>2,911</u>	<u>2,222</u>	<u>615</u>	<u>25</u>	<u>2,500</u>	<u>2,500</u>
Office Supplies	3,068	4,966	3,981	66	6,000	6,000
Minor Equip, Tools & Hdwe	-	344	8,800	-	-	-
Other Commodities	3,080	4,188	4,502	75	6,000	6,000
<i>Materials and Supplies</i>	<u>6,148</u>	<u>9,498</u>	<u>17,283</u>	<u>144</u>	<u>12,000</u>	<u>12,000</u>
Travel and Training	28,592	21,575	6,933	28	25,000	25,000
Hospitality Expense	945	806	1,806	90	2,000	2,000
Dues & Memberships	-	8	-	-	-	-
<i>Other Operating Expenditures</i>	<u>29,537</u>	<u>22,389</u>	<u>8,739</u>	<u>32</u>	<u>27,000</u>	<u>27,000</u>
TOTAL CITY COMMISSION	<u>135,685</u>	<u>131,346</u>	<u>106,315</u>	<u>57</u>	<u>187,065</u>	<u>204,625</u>

City Manager

DEPARTMENT DESCRIPTION

In 1956, the voters of Deerfield Beach adopted the Commission/Manager form of government. The city manager, appointed by and serving at the pleasure of the City Commission, is the chief operating officer of the municipal government. The manager's office provides administrative direction for all municipal operations consistent with the goals adopted by the City Commission.

As such, the city manager implements the policies of the Commission and is responsible for directing the day-to-day operations of the City, as well as ensuring that services and operations function in an efficient, timely, and cost effective manner while still in accordance with the City Commission's goals and objectives.

As the chief administrative office of the City, the city manager's office is involved in the following functions: the daily administration of the City; appointing authority for all city employees; supervision and evaluation of the management team; coordination of intra- and inter-governmental affairs; acting as the administrative spokesperson for the City; formulation of the annual budget, including detailed projections of all revenues and expenditures; recommendations with respect to departmental and non-departmental expenditures and the capital improvements program; chief negotiator for collective bargaining; preparation of reports and data to assist the City Commission in making formal top-level decisions; ensuring effective and efficient action on citizen complaints and requests for service; and conducting administrative research and analysis.

PERSONNEL SUMMARY

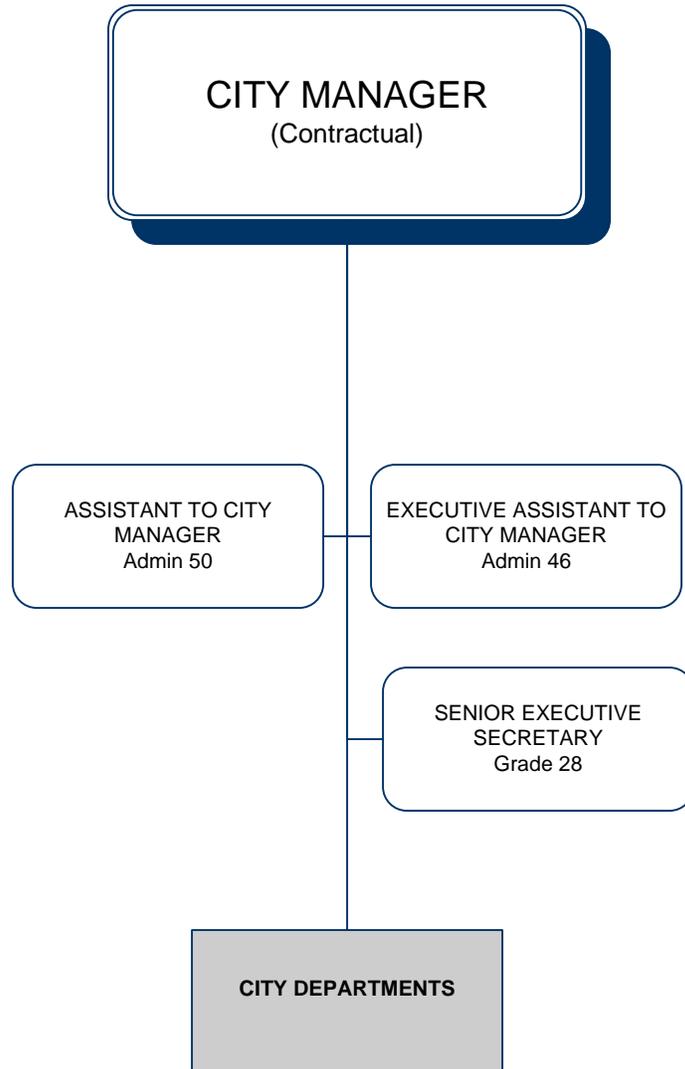
<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
	City Manager	1	1	1
50	Assistant to City Manager	1	1	1
46	Executive Assistant to City Manager	1	1	1
28	Senior Executive Secretary	1	1	1
20	Administrative Aide	<u>0.5</u>	<u>0.5</u>	<u>0</u>
	Total	<u>4.5</u>	<u>4.5</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 366,778	\$ 394,479	\$ 489,340	\$ 527,480
Operating expenditures	<u>28,292</u>	<u>33,048</u>	<u>31,500</u>	<u>31,500</u>
Total	<u>\$ 395,070</u>	<u>\$ 427,527</u>	<u>\$ 520,840</u>	<u>\$ 558,980</u>

City Manager

ORGANIZATION CHART



**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY MANAGER	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	316,343	341,746	238,617	62	385,965	408,480
Longevity	9,516	11,311	10,270	66	15,540	17,690
Sick Leave Conversion Pay	7,180	6,378	6,803	80	8,500	8,500
<i>Salaries & Wages</i>	<u>333,039</u>	<u>359,435</u>	<u>255,690</u>	<u>62</u>	<u>410,005</u>	<u>434,670</u>
FICA	22,008	23,607	18,208	56	32,490	34,470
<i>Payroll Taxes</i>	<u>22,008</u>	<u>23,607</u>	<u>18,208</u>	<u>56</u>	<u>32,490</u>	<u>34,470</u>
Nonuniformed Pension Plan	-	-	3,555	75	4,740	13,670
ICMA Pension Plan	-	-	19,628	70	28,105	29,670
ICMA Pension Plan - City Mgr	11,731	11,437	9,832	70	14,000	15,000
<i>Pension Contributions</i>	<u>11,731</u>	<u>11,437</u>	<u>33,015</u>	<u>70</u>	<u>46,845</u>	<u>58,340</u>
Other Contractual Services	-	11,506	2,874	-	-	-
<i>Other Contractual Services</i>	<u>-</u>	<u>11,506</u>	<u>2,874</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	1,355	910	226	17	1,350	1,350
<i>Communication Services</i>	<u>1,355</u>	<u>910</u>	<u>226</u>	<u>17</u>	<u>1,350</u>	<u>1,350</u>
Office Supplies	2,531	6,025	1,287	37	3,500	3,500
Professional Publications	175	304	211	21	1,000	1,000
Minor Equip, Tools & Hdwe	2,530	-	-	-	2,500	2,500
<i>Materials and Supplies</i>	<u>5,236</u>	<u>6,329</u>	<u>1,498</u>	<u>21</u>	<u>7,000</u>	<u>7,000</u>
Rent of Equipment	576	576	432	66	650	650
Copier Lease	648	-	680	34	2,000	2,000
<i>Rentals and Leases</i>	<u>1,224</u>	<u>576</u>	<u>1,112</u>	<u>42</u>	<u>2,650</u>	<u>2,650</u>
Travel and Training	15,577	9,287	13,701	91	15,000	15,000
Printing	-	179	88	18	500	500
Dues & Memberships	4,900	4,261	2,369	47	5,000	5,000
<i>Other Operating Expenditures</i>	<u>20,477</u>	<u>13,727</u>	<u>16,158</u>	<u>79</u>	<u>20,500</u>	<u>20,500</u>
TOTAL CITY MANAGER	<u>395,070</u>	<u>427,527</u>	<u>328,781</u>	<u>63</u>	<u>520,840</u>	<u>558,980</u>

City Clerk

DEPARTMENT DESCRIPTION

The Office of the City Clerk is dedicated to the proper function of government and, as such, is committed to effective legislative processes, information management, and the continued preservation of City policies and actions. The City Clerk's mission is to provide quality and friendly services to its customers, the general public, City Commission, City Manager, City staff and other agencies in a timely, efficient and professional manner. The Clerk attends all City Commission meetings, as well as administrative staff meetings, and administers all municipal legislative processes. This includes scheduling, agenda development, and the conformation of all City Commission business. The City Clerk is the official custodian of the City's corporate seal and records to include the City Charter, contracts, deeds, ordinances, resolutions, leases, easements, and minutes of all City Commission meetings. In addition, the City Clerk's Office maintains the City's Municipal Code, provides research support to the City Commission, administration and the public, and is responsible for the publishing of legal notices for public hearings.

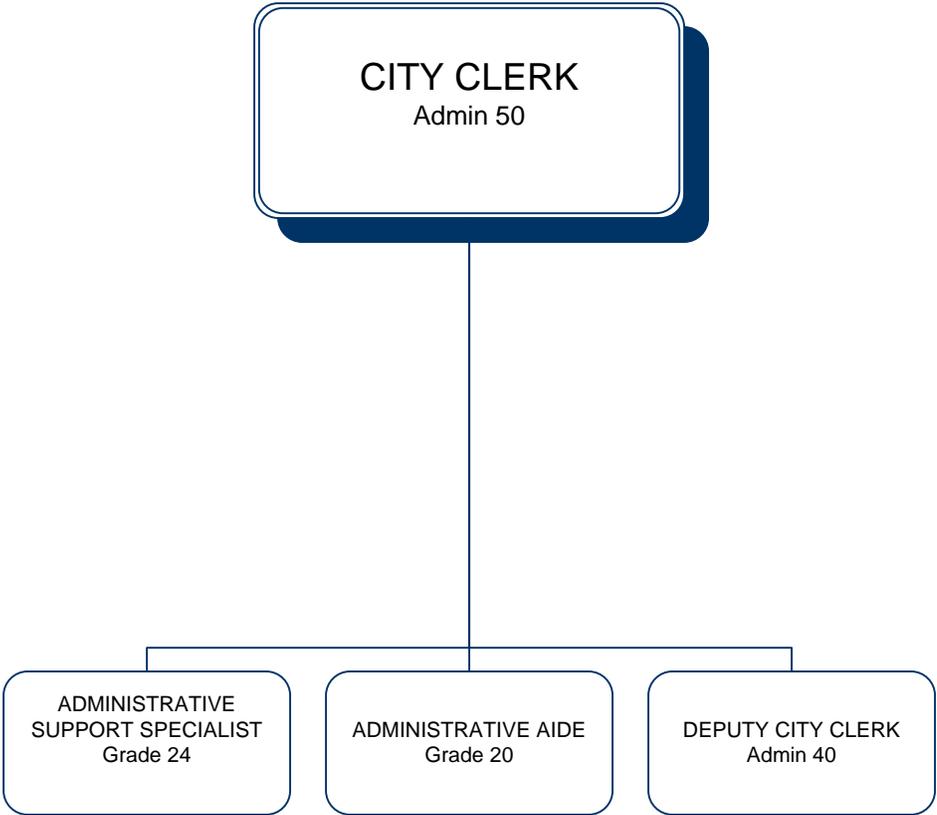
The City Clerk's Office is also responsible for the management of all municipal elections, including the administration of candidate statements, ballot measures, impartial analyses, and legal advertising. Additionally, the City Clerk coordinates over 20 boards and committees that advise the City Commission, manages compliance with City and State conflict of interest law, administers oaths, and receives and records petitions, claims, lawsuits and official notices for the City.

DEPARTMENT GOALS

- Provide quality records management
- Represent the City and City Commission in all matters with the Supervisor of Elections pertaining to municipal elections
- Provide timely and accurate public information
- Serve as general liaison between the City Commission, City Departments and the general public by effectively communicating City policies to all levels of government and to the general public
- Encourage employee training and development

City Clerk

ORGANIZATION CHART





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS – FY2006**

**DEPARTMENT: Office of the
City Clerk**

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Quality Records Management Represents the City and the City Commission in all transactions with the Supervisor of Elections pertaining to municipal elections. Provide Timely and Accurate Public Information	- Enhance the records retention by using state of the art technology to computer image (scan) commission agenda packets, ordinances, resolutions, and purging and organizing electronic files.	- # of documents imaged - # of folders purged and reorganized	10,000 2,400	10,000 200	10,500 500
	- Transcribe City Commission/ Board Minutes	- # of minutes transcribed	47	50	50
	- Maintain warehouse and storage facility containing city records to include organization, retrieval, and destruction.	- # of boxes destroyed - # of files retrieved	1 50	5 55	400 60
	- Recording and certifying documents	- # of documents recorded certified	300	310	325
	- Administers and provide assistance to the City Commission, City Administration and citizens for regular/special election(s).	- % of staff that provide assistance for election/ special election	100%	100%	100%
	- Responds to questions, complaints, inquiries, and public records documentation requests (such as copies of minutes, ordinances, resolutions, agenda backup, contracts, agreements, deeds, etc.) from citizens and city staff in a timely manner.	- % respond to request for research and inquires in a timely manner	100%	100%	100%

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development and Training	- Cross-train all departmental employees and to encourage office etiquette and adhere to the office policy and procedures	- % of departmental employees adequately cross-trained	100%	100%	100%
	- Send employees to appropriate conferences and training seminars	- % of departmental employees attending professional development seminars, etc.	100%	100%	100%

City Goal #9: EFFECTIVE COMMUNICATION AMONG THE ORGANIZATION & THE PUBLIC

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Serves as liaison between the City Commission, City Departments and the general public, other agencies by effectively communicating City Policies to all levels of government and the public.	- Distribute Code Supplements to all departments	- # of supplements distributed	7	10	10
	- Improve Student Government Day every year (organized by City Clerk but budgeted under Parks and Recreation)	- # of students/teachers participating in Student Government Day	140	150	175
	- Coordinate Annual Volunteer Lunch for all City advisory boards	- % of boards participating in the lunch	n/a	90%	95%
	- To assure contracts/agreements are executed and returned by other agencies and imaged	- % of contract/agreements executed and imaged	95%	97%	99%
	- Advertised notice of public hearings, bids, advisory board/committee meetings	- # of notices advertised	367	370	375
	- Preparing the Commission agenda for regular and special meetings as well as maintaining the agenda back-up for public information	- % of agenda posted	100%	100%	100%

Administration Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
50	City Clerk	1	1	1
40	Deputy City Clerk	1	1	1
24	Administrative Support Specialist	0	0	1
20	Administrative Aide	<u>1</u>	<u>1.25</u>	<u>1</u>
	Total	<u>3</u>	<u>3.25</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 130,935	\$ 146,616	\$ 181,385	\$ 238,960
Operating expenditures	<u>99,181</u>	<u>78,594</u>	<u>81,250</u>	<u>86,280</u>
Total	<u>\$ 230,116</u>	<u>\$ 225,210</u>	<u>\$ 262,635</u>	<u>\$ 325,240</u>

Elections Division

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Operating expenditures	\$ 5,768	\$ 36,181	\$ 154,551	\$ -
Total	<u>\$ 5,768</u>	<u>\$ 36,181</u>	<u>\$ 154,551</u>	<u>\$ -</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY CLERK Administration	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	122,066	135,219	103,714	68	153,300	201,130
Longevity	-	-	-	-	-	2,315
Sick Leave Conversion Pay	-	1,328	1,361	45	3,000	3,000
<i>Salaries & Wages</i>	<u>122,066</u>	<u>136,547</u>	<u>105,075</u>	<u>67</u>	<u>156,300</u>	<u>206,445</u>
FICA	8,869	10,069	7,725	65	11,970	15,805
<i>Payroll Taxes</i>	<u>8,869</u>	<u>10,069</u>	<u>7,725</u>	<u>65</u>	<u>11,970</u>	<u>15,805</u>
ICMA Pension Plan	-	-	8,798	67	13,115	16,710
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>8,798</u>	<u>67</u>	<u>13,115</u>	<u>16,710</u>
Codification	9,927	8,436	6,152	51	12,000	12,000
Other Contractual Services	31,303	16,295	13,329	121	11,000	16,000
<i>Other Contractual Services</i>	<u>41,230</u>	<u>24,731</u>	<u>19,481</u>	<u>85</u>	<u>23,000</u>	<u>28,000</u>
Pager Rental	194	125	37	-	-	30
<i>Communication Services</i>	<u>194</u>	<u>125</u>	<u>37</u>	<u>-</u>	<u>-</u>	<u>30</u>
Office Supplies	2,749	2,132	1,090	50	2,200	2,200
Word Processing Supplies	129	-	-	-	300	300
Professional Publications	105	270	166	66	250	250
Minor Equip, Tools & Hdwe	4,659	800	-	-	1,400	1,400
Student Government Day	1,708	1,699	-	-	-	-
Volunteer Board Luncheon	-	1,190	1,190	54	2,200	2,200
Other Commodities	249	130	115	6	2,000	2,000
<i>Materials and Supplies</i>	<u>9,599</u>	<u>6,221</u>	<u>2,561</u>	<u>31</u>	<u>8,350</u>	<u>8,350</u>
Printing	-	35	-	-	500	500
Advertising	45,309	45,826	21,034	47	45,000	45,000
Recording Fees	1,921	883	1,425	48	3,000	3,000
Dues & Memberships	928	773	448	32	1,400	1,400
<i>Other Operating Expenditures</i>	<u>48,158</u>	<u>47,517</u>	<u>22,907</u>	<u>46</u>	<u>49,900</u>	<u>49,900</u>
Total City Clerk - Admin	<u>230,116</u>	<u>225,210</u>	<u>166,584</u>	<u>63</u>	<u>262,635</u>	<u>325,240</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY CLERK Elections	2004-05					
	2002-03 <u>Actual</u>	2003-04 <u>Actual</u>	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Poll Workers Fees	-	-	-	-	85,593	-
Other Contractual Services	4,293	35,385	37,354	60	62,236	-
<i>Other Contractual Services</i>	<u>4,293</u>	<u>35,385</u>	<u>37,354</u>	<u>25</u>	<u>147,829</u>	<u>-</u>
Printing	-	-	-	-	150	-
Delivery of Equipment	-	-	-	-	1,872	-
Advertising	1,475	796	1,802	38	4,700	-
<i>Other Operating Expenditures</i>	<u>1,475</u>	<u>796</u>	<u>1,802</u>	<u>27</u>	<u>6,722</u>	<u>-</u>
<i>Total City Clerk - Elections</i>	<u>5,768</u>	<u>36,181</u>	<u>39,156</u>	<u>25</u>	<u>154,551</u>	<u>-</u>
TOTAL CITY CLERK	<u>235,884</u>	<u>261,391</u>	<u>205,740</u>	<u>49</u>	<u>417,186</u>	<u>325,240</u>

City Attorney

DEPARTMENT DESCRIPTION

The City Attorney's Office provides legal opinions and assistance to the City Commission, City Manager, and staff. The City Attorney's Office drafts and/or reviews all proposed ordinances and resolutions, prosecutes municipal ordinance violations, represents the Code Enforcement Board, the Planning and Zoning Board, Board of Adjustment, and other boards in the City as required. The City Attorney's Office supervises the work of outside counsel where needed. Outside counsel is also used for real estate transaction matters and title searches. The City Attorney's Office also represents the City in much of the litigation in which it is involved. The City Attorney operates pursuant to a contract with the City; he retains the services of an Assistant City Attorney, paralegal and secretary and pays for their compensation packages; office equipment is also paid for by the City Attorney. Funds for this contract are paid through the budget line items for contractual services as per the contract.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ <u>402,870</u>	\$ <u>445,250</u>	\$ <u>420,500</u>	\$ <u>460,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY ATTORNEY	FY2005					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Reimbursement for Pension	-	40,000	42,000	105	40,000	41,000
<i>Pension Contributions</i>	<u>-</u>	<u>40,000</u>	<u>42,000</u>	<u>105</u>	<u>40,000</u>	<u>41,000</u>
Lien/Real Estate Services	10,420	17,214	15,925	110	14,500	15,000
Legal Services	238,000	255,000	279,249	102	275,000	330,000
<i>Professional Services</i>	<u>248,420</u>	<u>272,214</u>	<u>295,174</u>	<u>102</u>	<u>289,500</u>	<u>345,000</u>
Litigation Costs	28,702	23,976	17,110	57	30,000	30,000
Special Legal Services	108,377	89,320	119,128	238	50,000	30,000
<i>Other Contractual Services</i>	<u>137,079</u>	<u>113,296</u>	<u>136,238</u>	<u>170</u>	<u>80,000</u>	<u>60,000</u>
Office Supplies	89	6	346	-	-	-
Professional Publications	17,282	19,734	13,502	123	11,000	14,000
<i>Materials and Supplies</i>	<u>17,371</u>	<u>19,740</u>	<u>13,848</u>	<u>126</u>	<u>11,000</u>	<u>14,000</u>
TOTAL CITY ATTORNEY	<u>402,870</u>	<u>445,250</u>	<u>487,260</u>	<u>116</u>	<u>420,500</u>	<u>460,000</u>

Central Services

DEPARTMENT DESCRIPTION

The Central Services Department recognizes expenditures which are not associated with a specific department. All of the items recorded in this department are necessary for the daily operations of Central Services. These items include telephone services, postage and duplicating supplies.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	<u>\$ 476,680</u>	<u>\$ 417,427</u>	<u>\$ 502,700</u>	<u>\$ 507,200</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CENTRAL SERVICES	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Telephone and Telegraph	199,864	143,908	94,355	51	185,000	185,000
SUNCOM Network Charges	3,402	3,055	1,915	27	7,000	7,000
Cellular Phone Service	99,070	99,206	75,349	75	100,000	110,000
Postage	111,411	107,451	70,695	57	125,000	125,000
Telephone Equipment/Repair	15,136	25,010	19,805	99	20,000	25,000
Internet Service	7,539	7,074	7,275	112	6,500	10,000
Internet - City Tour	16,900	6,194	-	-	15,000	-
<i>Communication Services</i>	<u>453,322</u>	<u>391,898</u>	<u>269,394</u>	<u>59</u>	<u>458,500</u>	<u>462,000</u>
Duplicating Supplies	13,651	10,914	10,141	68	15,000	15,000
Office Supplies	1,783	996	378	15	2,500	2,500
Professional Publications	-	-	-	-	100	100
<i>Materials and Supplies</i>	<u>15,434</u>	<u>11,910</u>	<u>10,519</u>	<u>60</u>	<u>17,600</u>	<u>17,600</u>
Copier Lease	6,053	5,157	5,269	58	9,100	9,100
Storage Facility Rental	1,871	1,880	1,943	78	2,500	3,500
<i>Rentals and Leases</i>	<u>7,924</u>	<u>7,037</u>	<u>7,212</u>	<u>62</u>	<u>11,600</u>	<u>12,600</u>
Printing	-	6,582	1,828	12	15,000	15,000
<i>Other Operating Expenditures</i>	-	<u>6,582</u>	<u>1,828</u>	<u>12</u>	<u>15,000</u>	<u>15,000</u>
TOTAL CENTRAL SERVICES	<u>476,680</u>	<u>417,427</u>	<u>288,953</u>	<u>57</u>	<u>502,700</u>	<u>507,200</u>

Management and Budget

Finance/Information Systems Purchasing Customer Service Equipment Maintenance

DEPARTMENT DESCRIPTION

The Management and Budget Department is comprised of four divisions - finance/information systems, purchasing, customer service, and equipment maintenance. This department serves as a support service for all other departments within the City.

The primary function of the finance division is to monitor, record and report all financial transactions in the City. It ensures that all transactions are accounted for in a timely manner, all applicable policies are followed and that controls to ensure the recording and dissemination of accurate information are in place. This division handles the payroll for all City employees, processes utility payments, pays all invoices for goods and services used by City departments, records and tracks fixed assets, monitors grant funding, prepares and monitors the annual budget and tracks the City's outstanding debt. The information systems division provides computer services to all City departments. The division manages an IBM AS400 mainframe system as well as 86 personal computers and three local area networks. The information systems staff creates and maintains software, assists in the selection of vendor-supported systems and responds to over 100 inquiries per month for help throughout City departments. Software applications used by City staff include accounting, payroll, utility billing, land management, building permits, occupational licenses, alarm permits, word processing, purchasing/inventory and fleet maintenance.

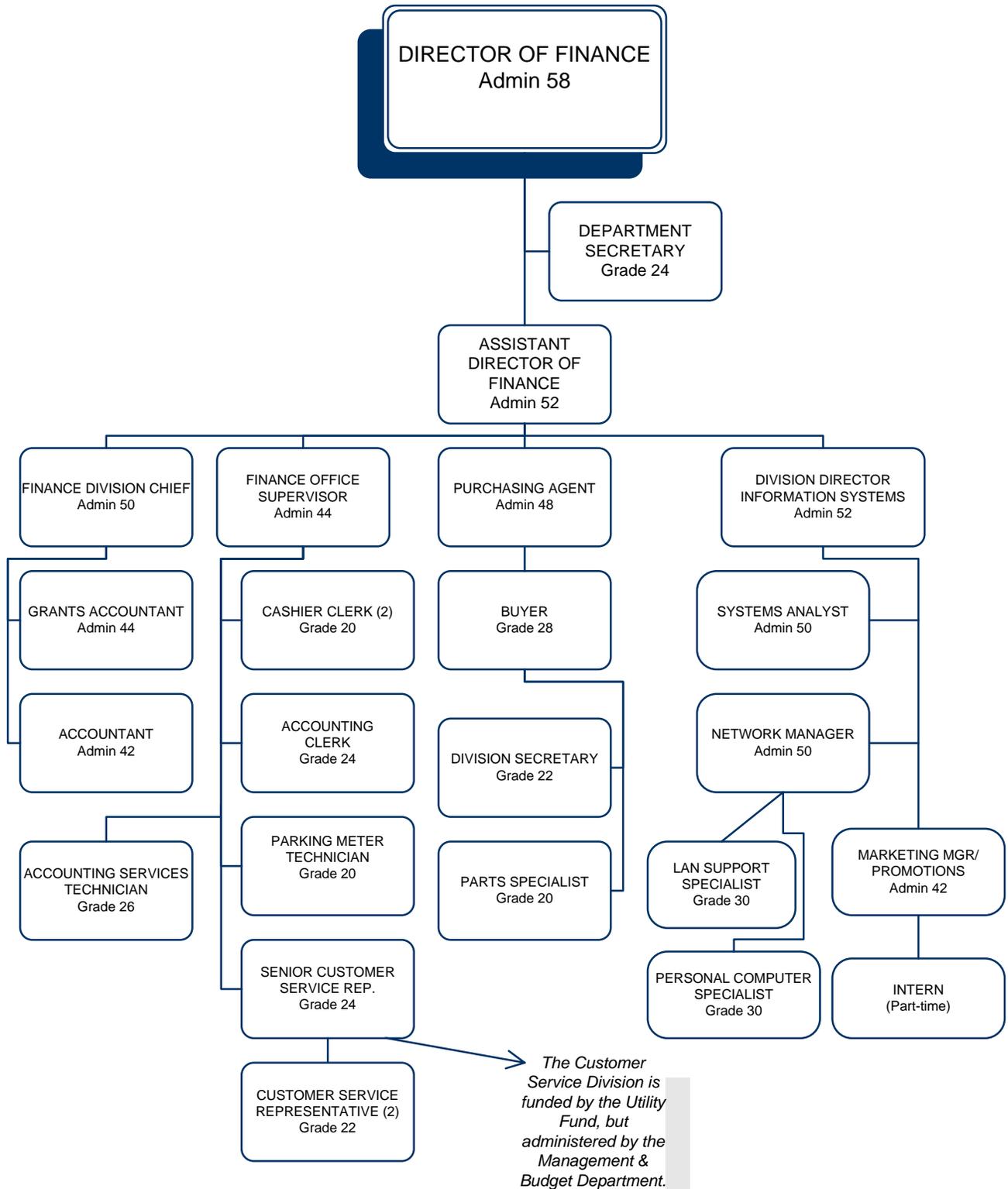
The customer service division is responsible for billing all utility customers, establishing accounts for new customers and for responding to the information requests of citizens and staff. This division is supported by the utility fund operations.

DEPARTMENT GOALS

- Provide quality internal and external customer service
- Efficiently process the City's payroll
- Provide sound fiscal oversight to the City's finances
- Maintain the GFOA Certificate of Achievement for Excellence in Financial Reporting as well as the GFOA Distinguished Budget Presentation Award
- Provide for a quality and efficient Information Systems Division
- Encourage employee training and development

Management & Budget

ORGANIZATION CHART





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS -
FY2006**

**DEPARTMENT: Management &
Budget**

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Quality Internal and External Customer Service	Respond to requests for service within 24 hours	- % of service requests responded to within 24 hours	94%	95%	95%
	Resolve all requests for service within 3 business days	- % of service requests resolved within 3 business days	99%	99%	99%
Efficiently Process the Organization's Payroll	Process bi-weekly payroll for approximately 486 full-time and 110 part-time employees	- % of checks processed on time - # of errors	100%	100%	100%
	Maintain the security of the City's computer systems through constant upgrading and monitoring	- # of computers added/upgraded - % of inspections - # of training hours devoted to IS staff	10 32 93%	15 30 80%	10 30 80%
Provide For a Quality and Efficient Information Systems Division	Develop and implement a three-year information systems strategic plan for all City Departments by October 1, 2004		104	80	160
					Underway

City Goal #6: FINANCIAL HEALTH OF THE CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Sound Fiscal Oversight to the City's Finances	Prepare monthly budget status reports for distribution to the City Commission and Management Team	- # of completed budget reports	12	12	12
	Reduce costs through comprehensive procurement process of all equipment, materials, and services	- \$ amount of cost reductions through the procurement process	NYD	NYD	NYD
	Prepare a Comprehensive Annual Financial Report in accordance with all accepted practices in principles	- # of Certificates of Achievement for excellence in financial reporting issued by the GFOA	1	1	1

	Coordinate the Annual Financial Audit	- % of “clean” opinions rendered by auditors	100%	100%	100%
	Translate Departmental budget submittals/requests into cohesive, balanced budget document in conjunction with the Office of the City Manager	- # of GFOA Distinguished Budget Awards	1	1	1
	Maintain the integrity of the City’s investment activities	- average % of available funds invested	98%	95%	95%

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development and Training	Provide appropriate developmental training for all Departmental employees throughout the year	- # of employees participating in training & development activities	16	16	18
		- # of hours devoted to training	256	300	288

Finance/Information Systems Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
58	Director of Finance	1	1	1
52	Assistant Finance Director	1	1	1
50	Finance Division Chief	1	1	1
44	Finance Office Supervisor	1	1	1
44	Grants Accountant	1	1	1
42	Accountant	1	1	1
26	Accounting Services Technician	0	1	1
24	Accounting Clerk	2	1	1
24	Department Secretary	1	1	1
20	Cashier Clerk	2	2	2
20	Parking Meter Technician (a)	1	1	1
42	Marketing Manager/Promotions (b)	0	0	1
52	Division Director of Information Systems	1	1	1
50	Systems Analyst	1	1	1
50	Network Manager	0	1	1
48	Network Administrator	1	0	0
30	Personal Computer Specialist	1	1	1
30	LAN Support Specialist	0	0	1
UCL	Intern (part-time) (b)	<u>0</u>	<u>0</u>	<u>1</u>
	Total	<u>16</u>	<u>16</u>	<u>19</u>

(a) Position is funded out of the Police/BSO budget, but works under the direction of Mgmt & Budget.

(b) Positions relocated from Parks & Recreation Dept.

CAPITAL OUTLAY REQUESTED

Facility renovations - Finance area	\$ 100,000
Utility vehicle*	<u>30,000</u>
	<u>\$ 130,000</u>

*Vehicle will be lease/purchase over a 3-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 796,170	\$ 779,733	\$ 1,056,595	\$ 1,277,280
Operating expenditures	340,747	449,694	632,350	664,850
Capital outlay	<u>18,693</u>	<u>64,690</u>	-	<u>130,000</u>
Total	<u>\$ 1,155,610</u>	<u>\$ 1,294,117</u>	<u>\$ 1,688,945</u>	<u>\$ 2,072,130</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET Finance/Information Systems Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	716,720	698,757	572,769	65	879,595	1,060,430
Overtime	-	4,138	-	-	-	-
Longevity	17,828	17,503	13,695	60	22,770	28,805
Sick Leave Conversion Pay	7,791	7,772	10,073	101	10,000	15,000
<i>Salaries & Wages</i>	<u>742,339</u>	<u>728,170</u>	<u>596,537</u>	<u>65</u>	<u>912,365</u>	<u>1,104,235</u>
FICA	53,831	51,563	41,967	60	69,820	84,520
<i>Payroll Taxes</i>	<u>53,831</u>	<u>51,563</u>	<u>41,967</u>	<u>60</u>	<u>69,820</u>	<u>84,520</u>
ICMA Pension Plan	-	-	49,916	67	74,410	88,525
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>49,916</u>	<u>67</u>	<u>74,410</u>	<u>88,525</u>
Programming/Software	24,879	101,798	61,055	107	57,000	57,000
Software Maintenance	95,275	68,129	89,177	54	165,000	165,000
Auditing Services	-	-	52,100	100	52,100	39,600
<i>Professional Services</i>	<u>120,154</u>	<u>169,927</u>	<u>202,332</u>	<u>74</u>	<u>274,100</u>	<u>261,600</u>
Serv to Maintain Office Equip	17,241	1,825	2,961	12	25,000	25,000
<i>Repair and Maint Services</i>	<u>17,241</u>	<u>1,825</u>	<u>2,961</u>	<u>12</u>	<u>25,000</u>	<u>25,000</u>
Disaster Preparedness	-	6,539	6,970	58	12,000	12,000
Collection Agency	-	-	32,605	109	30,000	36,000
Assessment Fees Collection	-	-	22,792	76	30,000	36,000
Other Contractual Services	58,853	101,843	51,970	104	50,000	50,000
<i>Other Contractual Services</i>	<u>58,853</u>	<u>108,382</u>	<u>114,337</u>	<u>94</u>	<u>122,000</u>	<u>134,000</u>
Wireless Subscriptions	595	4,372	-	-	-	-
<i>Communication Services</i>	<u>595</u>	<u>4,372</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Computer Cabling	14,917	14,399	512	5	10,000	10,000
Clothing Allowance	391	469	500	83	600	600
Office Supplies	29,588	22,278	22,926	66	35,000	38,000
Professional Publications	1,662	2,949	2,582	65	4,000	4,000
Minor Equip, Tools & Hdwe	18,288	66,897	8,057	54	15,000	20,000
<i>Materials and Supplies</i>	<u>64,846</u>	<u>106,992</u>	<u>34,577</u>	<u>54</u>	<u>64,600</u>	<u>72,600</u>
Rental of Equipment	5,520	4,589	3,059	33	9,400	9,400
Copier Lease	-	-	-	-	3,000	-
Computer Lease	66,734	43,250	37,534	54	70,000	70,000
<i>Rentals and Leases</i>	<u>72,254</u>	<u>47,839</u>	<u>40,593</u>	<u>49</u>	<u>82,400</u>	<u>79,400</u>
Printing	3,618	6,762	2,417	48	5,000	28,000
Employee Training	-	-	-	-	4,250	4,250
Dues & Memberships	3,186	3,595	3,039	61	5,000	5,000
Bank Charges	-	-	42,148	84	50,000	55,000
<i>Other Operating Expenditures</i>	<u>6,804</u>	<u>10,357</u>	<u>47,604</u>	<u>74</u>	<u>64,250</u>	<u>92,250</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET
Finance/Information Systems Division

<u>Account Description</u>	<u>2002-03 Actual</u>	<u>2003-04 Actual</u>	<u>2004-05</u>		<u>2004-05 Original Budget</u>	<u>2005-06 Adopted Budget</u>
			<u>Y-T-D Actual (Thru 6/30/05)</u>	<u>Y-T-D %age</u>		
Improv Other Than Bldgs	-	64,690	-	-	-	100,000
Automotive Equipment	-	-	-	-	-	30,000
Office Mach & Equip	<u>18,693</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Capital Outlay</i>	<u>18,693</u>	<u>64,690</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>130,000</u>
<i>Total Finance/Info Systems</i>	<u>1,155,610</u>	<u>1,294,117</u>	<u>1,130,824</u>	<u>67</u>	<u>1,688,945</u>	<u>2,072,130</u>

Purchasing Division

Procurement of goods and services necessary for City operations is handled by the purchasing division. This division prepares and assures compliance with bid specifications, researches products and services, maintains all service contracts and interacts with every department to handle various purchase requisitions.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
48	Purchasing Agent	1	1	1
28	Buyer I	1	1	1
22	Division Secretary	1	1	1
20	Parts Specialist	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 187,956	\$ 196,594	\$ 247,450	\$ 267,550
Operating expenditures	<u>9,177</u>	<u>7,657</u>	<u>12,310</u>	<u>14,755</u>
Total	<u>\$ 197,133</u>	<u>\$ 204,251</u>	<u>\$ 259,760</u>	<u>\$ 282,305</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET
Purchasing Division

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
			Y-T-D Actual (Thru 6/30/05)			
Regular Salary	170,244	178,381	140,022	68	206,630	222,910
Overtime	-	83	5	-	-	-
Longevity	3,914	4,508	4,107	68	6,045	7,615
Sick Leave Conversion Pay	774	-	-	-	1,000	1,000
<i>Salaries & Wages</i>	<u>174,932</u>	<u>182,972</u>	<u>144,134</u>	<u>67</u>	<u>213,675</u>	<u>231,525</u>
FICA	13,024	13,622	10,721	66	16,350	17,715
<i>Payroll Taxes</i>	<u>13,024</u>	<u>13,622</u>	<u>10,721</u>	<u>66</u>	<u>16,350</u>	<u>17,715</u>
ICMA Pension Plan	-	-	12,076	69	17,425	18,310
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>12,076</u>	<u>69</u>	<u>17,425</u>	<u>18,310</u>
Programming/Software	-	-	-	-	2,000	2,000
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>
Serv to Maintain Equipment	-	397	-	-	-	-
<i>Repair and Maint Services</i>	<u>-</u>	<u>397</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	66	37	17	15	110	30
<i>Communication Services</i>	<u>66</u>	<u>37</u>	<u>17</u>	<u>15</u>	<u>110</u>	<u>30</u>
Clothing Allowance	75	87	76	22	350	350
Office Supplies	2,466	1,996	2,490	83	3,000	4,700
Professional Publications	83	118	-	-	200	225
Minor Equip, Tools & Hdwe	2,166	1,237	-	-	1,300	1,300
Mat'l to Maintain Equipment	-	2	-	-	-	-
<i>Materials and Supplies</i>	<u>4,790</u>	<u>3,440</u>	<u>2,566</u>	<u>53</u>	<u>4,850</u>	<u>6,575</u>
Copier Lease	3,206	3,200	3,408	85	4,000	4,800
<i>Rentals and Leases</i>	<u>3,206</u>	<u>3,200</u>	<u>3,408</u>	<u>85</u>	<u>4,000</u>	<u>4,800</u>
Printing	660	88	591	59	1,000	1,000
Dues & Memberships	455	495	131	37	350	350
<i>Other Operating Expenditures</i>	<u>1,115</u>	<u>583</u>	<u>722</u>	<u>53</u>	<u>1,350</u>	<u>1,350</u>
Total Purchasing	<u>197,133</u>	<u>204,251</u>	<u>173,644</u>	<u>67</u>	<u>259,760</u>	<u>282,305</u>

Equipment Maintenance Division

The equipment maintenance division serves to recognize all major maintenance contracts for various equipment throughout the City.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Operating expenditures	<u>\$ 115,097</u>	<u>\$ 142,424</u>	<u>\$ 156,000</u>	<u>\$ 185,000</u>
Total	<u>\$ 115,097</u>	<u>\$ 142,424</u>	<u>\$ 156,000</u>	<u>\$ 185,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET Equipment Maintenance Division	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Serv to Maintain Office Equip	30,765	35,342	25,977	58	45,000	45,000
Serv to Maintain Equip	<u>74,816</u>	<u>95,735</u>	<u>66,632</u>	<u>69</u>	<u>97,000</u>	<u>125,000</u>
<i>Repair and Maint Services</i>	<u>105,581</u>	<u>131,077</u>	<u>92,609</u>	<u>65</u>	<u>142,000</u>	<u>170,000</u>
Minor Equip, Tools & Hdwe	2,529	-	-	-	-	-
Mat'l to Maintain Equip	<u>6,987</u>	<u>11,347</u>	<u>6,864</u>	<u>57</u>	<u>12,000</u>	<u>15,000</u>
<i>Materials and Supplies</i>	<u>9,516</u>	<u>11,347</u>	<u>6,864</u>	<u>57</u>	<u>12,000</u>	<u>15,000</u>
Rental of Equipment	-	-	-	-	2,000	-
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>-</u>
Total Equipment Maintenance	<u>115,097</u>	<u>142,424</u>	<u>99,473</u>	<u>122</u>	<u>156,000</u>	<u>185,000</u>
TOTAL MGMT AND BUDGET	<u>1,467,840</u>	<u>1,640,792</u>	<u>1,403,941</u>	<u>67</u>	<u>2,104,705</u>	<u>2,539,435</u>

Human Resources

DEPARTMENT DESCRIPTION

The main focus of the Human Resources Department is to provide support, and promote continuity and cooperation among the City's various departments and its employees. As a consequence, the administration of personnel related issues are conducted by this department. The Human Resources Department is headed by a director, who is assisted by two Human Resources Generalists. This cohesive group is charged with managing, developing, establishing, and implementing programs and activities for the good of all City employees. In doing so, the department complies with the mandate to meet objectives in recruitment, selection, training and development, compensation and retention of a skilled and diversified workforce in compliance with established policies and procedures, federal, state, and local laws which govern all employment activities.

In the past, when environmental pressures were less complex than today, human resources departments were primarily required to have functional expertise. In other words, human resources departments were primarily responsible to develop new practices and programs, and to respond to employee needs. As the business environment becomes increasingly complex, so does the role of human resources. Organizations today are confronted by unprecedented pressures for change which include: increasingly global markets, shifting workforce demographics, a bottom-line orientation, and fast-paced technological change. These pressures act upon the business environment and force organizations to compete. Therefore, every human resources department today is expected to work with other functional executives to change/blend organizational culture and values; attract, retain, and motivate quality people; and train, retrain, and develop employees.

Why include human resources perspectives in the organization's business strategies? The answer is simple. Human resources perspectives offer added value to the organization. The human resources department can assist you with the educational aspect of understanding your own workforce implications and the market/customer implications. This means you understand the changing nature of the workforce trends and the changing nature of society. There are a myriad of functions and action items that are addressed by our Human Resources Department on an ongoing basis to include: the administration of group insurance programs; the administration of unemployment compensation claims and appeals; the administration of the Employee Assistance Program; the administration of employee benefit programs; employee record management; pay and classification studies; liaison to the civil service board; union contract negotiations and administration; grievance hearings; the administration of the City's Affirmative Action Plan, the Americans with Disabilities Act (ADA); the Equal Employment Opportunity Act; the Veterans Preference Act, the Immigration Act, and the Family Medical Leave Act. The linkage of human resources strategies and programs are tied to this organization's vision, mission, strategies and business objectives.

As the Human Resources Department continues to be responsive to the needs of this organization, the aim is to assist in the delivery of the City's goals and milestones. One of the department's biggest challenges is to set priorities and clarify how we can best help the organization. A key priority is be involved foremost with projects that will impact the organization for years to come. It is therefore important to make certain the department's direction, mission, and each person's role is aligned with the City's vision, mission, and values. The road to success is going to lie in forming a partnership with all City departments and offices so that we can jointly agree on what the priority HR needs are and what will be required to meet these needs successfully.

Human Resources (continued)

DEPARTMENT GOALS:

- Enhance the City's employment process
- Effectively communicate employee information
- Develop an employee compensation rationale
- Benchmark the "Best Practices"
- Provide summer employment to disadvantaged area youth
- Reduce lawsuit liability to the City of Deerfield Beach
- Support City health and fitness programs
- Monitor the use of the City's Performance Review System
- Monitor the use of fair and equitable interview process
- Improve employee training and development
- Improve employee morale and performance

OBJECTIVES

⇒ **What are the City's most important issues as they relate to human resources?**

- Ensure that the City recruits, hires, and retains the best possible candidates.
- Provide superior training and development for all employees.
- Support Wellness as an important component of employee activities.

⇒ **What knowledge, skills, attributes and values will employees need in order for the organization to continue to succeed over the next five years?**

- Stay abreast of the current trends, technological changes, and legislation as they apply to each specific job.
- Learn new skills as equipment and processes in the workplace become more sophisticated.
- Invest and encourage the workforce to become more literate and accept change in a positive way.
- Encourage customer service as the #1 priority.

⇒ **In what areas have departments seized the opportunity to improve employee skills and knowledge required, and where are there gaps?**

Departments have excelled in a number of areas such as the following:

- Effective recruitment, hiring, and retention of professional and line staff.
- Customer service.
- Recreation programming
- Technical expertise and dedication.
- Fund raising.

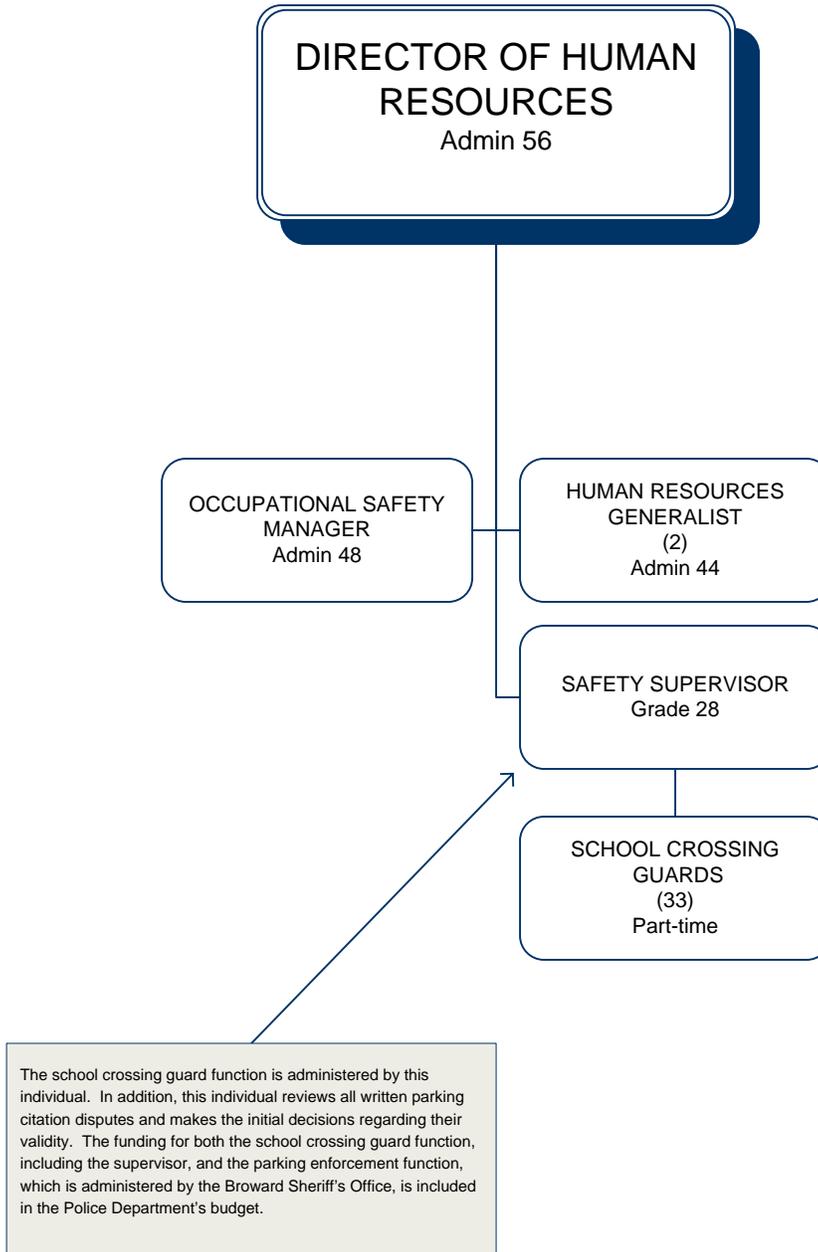
Departments have continued to work on a number of the problem areas and have taken a variety of steps to improve them through training and other methods.

⇒ **The Human Resources Department can have the most impact in the following areas:**

- Employment – Continue to work with departments to recruit and hire a diversity of applicants.

Human Resources

ORGANIZATION CHART





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

**DEPARTMENT: Human
Resources**

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Enhance the Employment Process	- Recruit, hire, compensate, and retain a skilled and diversified workforce in compliance with established policies and procedures during FY 2003-04	- total # of applications received and processed	1,479	1,534	N/A*
		- total # of applicants qualified for positions	406	338	N/A*
		- total # of female applicants	408	455	N/A*
		- total # of minority applicants	654	414	N/A*
		- total # of offers extended and accepted	163	223	N/A*
		- total # of offers extended and accepted by female applicants	53	47	N/A*
		Communicate Employee Information	- Better inform all City employees on benefits and the organization at least twice a year	- total # of offers extended and accepted by minority applicants	94
- % turnover rate	4.5			4.2	N/A*
- # of employee information mailings: Open Enrollment Brochure Health Insurance Announcements Deerbucks Catalog EAP Bulletins ICMA Bulletins Credit Union Bulletins Mammogram Notices Sick Leave Pool Policy	16			19	20

*N/A – Measurement contingent on budgeted positions and vacancies

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Develop an Employee Compensation Rationale	- Implement Phase III of the comprehensive Market Study	- % of market study completed	Phase III Implementation 9/30/04	Phase IV Final Implementation 9/30/05	Final Implementation
Benchmark the Best Practices	- Form alliances to effect smart strategic planning and update the five-year Strategic Plan each year	- % of strategic plan completed	Update ongoing	Update Completed 9/30/03	

City Goal #4: ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC & PRIVATE SECTORS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Summer Employment to Disadvantaged Area Youth	- Participate in the Broward County Human Service "Neighborhood Initiative" Program each year	- # of participants - % evaluation rating	50 N/A	52 N/A	55 N/A

City Goal #6: FINANCIAL HEALTH OF THE CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Reduce Lawsuit Liability to the City	- Provide fair and just investigations of employee issues that are conducive to productivity in the workplace	- # of employee grievances	0	0	
		- # of EEOC discrimination charges	0	3	
		- \$ amount of unemployment compensation paid	\$10,856	\$12,355	\$15,000
	- Continuous update of job descriptions in FY 03-04 on as needed basis	- # of job descriptions rewritten	10	5	10
		- % of task completed	100%	100%	100%
	- Proactively introduce new policies as needed	Workplace Violence Prevention Policy	N/A	N/A	
		Revised Personnel Policies and Procedures	90% of Draft completed	100% of Draft completed to be distributed for review and comment	To be distributed for review, comment and modification
	HIPAA Policy	N/A	Completed and implemented	All segments of HIPAA implemented	

City Goal #7: SAFE & HEALTHY ENVIRONMENT

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Support City Health and Fitness Programs	- Monitor and reduce sick leave utilization rate in FY 03-04	- # of employees receiving mammograms	11	11	11
		- average sick leave utilization rate for firefighters (24 hour work day)	58.69 hours	76.82 hours	N/A
		- average sick leave utilization rate for other employees	32.05 hours	55.19 hours	N/A

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected0)	FY06 (budgeted)
Monitor use of Performance Review System	- Encourage managing for results in the "Partners in Performance Review" during FY 03-04	- % of departments using "Partners in Performance" tool	2%	2%	2%
Monitor use of Fair and Equitable Interview Process	- Distribute quarterly performance evaluation schedule	- % of evaluations completed on-time	90%	90%	90%
	- Monitor the interview procedure as vacant positions occur in FY 03-04	- # of administrative positions filled	8	8	N/A
		- % of admin./professional positions filled using panel interview process	100%	100%	
		- # of general positions filled	155	141	N/A
		- % of general positions filled using panel interview process	99%	100%	
Improve Employee Training and Development in a Variety of Areas	- Create at least two specific training modules for Managers and Supervisors each year	- # of training sessions held	17	16	26
		- # of participants	150	176	278
		Business Writing/ Grammar	N/A	2	4
		Handling Difficult Customers	N/A	2	4
		Leadership	48	39	44
		Retreat	N/A	18	20
		Mgmt. Team Training	29	34	36
		Recruitment Training	22	N/A	24
		Sensitivity/Diversity – Fire	N/A	N/A	25
		Substance Abuse Prevention	N/A	26	30
		Supervisory Skills	N/A	40	60
		Strategic Planning	26	31	50
		Union/Management Relations	24	23	25
			N/A	N/A	N/A
Improve Employee Morale and Performance	- Create at least two specific modules for employees each year	- # of training sessions held	32	45	56
		- # of participants	432	792	1,096

		Computer Training	12	20	22
		Customer Service	N/A	270	270
		Workplace Violence/ Harassment Prevention	39	85	120
		Substance Abuse Prevention	N/A	333	400
		Team Building	N/A	N/A	25
		Work zone Traffic Control Cert.	43	N/A	18
		Firefighter Safety & Health Training	150	N/A	150
		Driving Techniques	26	12	12
		Safety Seminars (NSC)	80	44	50
		HIPAA	54	N/A	N/A
		Crossing Guard Cert- lfication	28	28	29
		- # of employees orientated	163	223	N/A
	- Plan and execute City- wide activities which recognize employee achievement	- # of events	1	1	1
		- # of participants	308	246	325
	- Develop other forms of employee recognition programs	- # of service pin recipients	N/A	N/A	N/A

Human Resources (continued)

OBJECTIVES (Continued):

- Training and Development - Introduce new seminars for employee training and development.
- Management Training
- Supervisory Training
- Employee Training
- Computer Training
- Customer Service Training

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
56	Director of Human Resources	1	1	1
48	Occupational Safety Manager	0	0	1
44	Human Resources Generalist	2	2	2
42	Public Information Officer	<u>1</u>	<u>0</u>	<u>0</u>
	Total	<u>4</u>	<u>3</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 224,079	\$ 287,135	\$ 292,230	\$ 382,570
Operating expenditures	119,005	109,683	175,709	155,725
Capital outlay	-	3,251	-	-
Total	<u>\$ 343,084</u>	<u>\$ 400,069</u>	<u>\$ 467,939</u>	<u>\$ 538,295</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

HUMAN RESOURCES	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	206,242	262,968	165,573	68	245,245	322,795
Longevity	3,096	5,518	4,102	67	6,095	6,745
Sick Leave Conversion Pay	-	-	-	-	1,000	1,000
<i>Salaries & Wages</i>	<u>209,338</u>	<u>268,486</u>	<u>169,675</u>	<u>67</u>	<u>252,340</u>	<u>330,540</u>
FICA	14,741	18,649	10,818	56	19,310	25,290
<i>Payroll Taxes</i>	<u>14,741</u>	<u>18,649</u>	<u>10,818</u>	<u>56</u>	<u>19,310</u>	<u>25,290</u>
ICMA Pension Plan	-	-	14,331	70	20,580	26,740
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>14,331</u>	<u>70</u>	<u>20,580</u>	<u>26,740</u>
Programming/Software	-	-	-	-	-	1,500
Medical Services	10,494	8,904	8,035	25	32,660	20,000
Employee Assistance	13,971	14,487	14,287	95	15,107	15,675
<i>Professional Services</i>	<u>24,465</u>	<u>23,391</u>	<u>22,322</u>	<u>47</u>	<u>47,767</u>	<u>37,175</u>
Recruiting	9,449	978	1,387	92	1,500	1,500
Other Contractual Services	4,100	840	735	49	1,500	1,500
<i>Other Contractual Services</i>	<u>13,549</u>	<u>1,818</u>	<u>2,122</u>	<u>71</u>	<u>3,000</u>	<u>3,000</u>
Office Supplies	2,411	2,571	1,357	54	2,500	2,500
Professional Publications	293	165	-	-	500	500
Minor Equip, Tools & Hdwe	6,596	1,894	1,510	47	3,200	5,200
Other Commodities	244	-	-	-	-	-
<i>Materials and Supplies</i>	<u>9,544</u>	<u>4,630</u>	<u>2,867</u>	<u>46</u>	<u>6,200</u>	<u>8,200</u>
Printing	5,090	1,445	1,699	57	3,000	3,350
Personnel Testing	16,060	22,258	8,059	24	34,242	30,000
Employee Training	28,364	37,594	30,496	87	35,000	40,000
Employee Recognition	-	-	1,000	100	1,000	1,000
Tuition Reimbursement	3,397	2,450	3,207	80	4,000	4,000
Advertising	18,439	15,402	9,320	47	20,000	18,000
Holiday Festivities	-	-	15,369	77	20,000	10,000
Dues & Memberships	97	695	590	39	1,500	1,000
<i>Other Operating Expenditures</i>	<u>71,447</u>	<u>79,844</u>	<u>69,740</u>	<u>59</u>	<u>118,742</u>	<u>107,350</u>
Office Machinery & Equipment	-	3,251	-	-	-	-
<i>Capital Outlay</i>	<u>-</u>	<u>3,251</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL HUMAN RESOURCES	<u>343,084</u>	<u>400,069</u>	<u>291,875</u>	<u>62</u>	<u>467,939</u>	<u>538,295</u>

Planning and Growth Management

Planning
Economic Development
Grants Administration

DEPARTMENT DESCRIPTION

The Department of Planning & Growth Management is responsible for the administration of the City's land and development planning. Activities include neighborhood, project and comprehensive planning, growth management, community and economic development and G.I.S. program development and implementation. The department also administers the Community Development Block Grant (CDBG) and the State Housing Initiative Partnership (SHIP) programs, prepares state and federal grant applications and provides technical support to the public, city staff, Commission, administration and various boards. All work is done to assist the City in achieving goals and objectives set forth by the City of Deerfield Beach Comprehensive Plan.

DEPARTMENT GOALS

- Aggressively support neighborhood redevelopment and proactively promote economic development throughout the City of Deerfield Beach
- Continue to Oversee the site plan review process
- Revise the City's Comprehensive Plan elements in accordance with State legislative mandates
- Constantly seek ways to develop/redevelop the City in a cost effective manner
- Encourage employee training and development

Planning Division

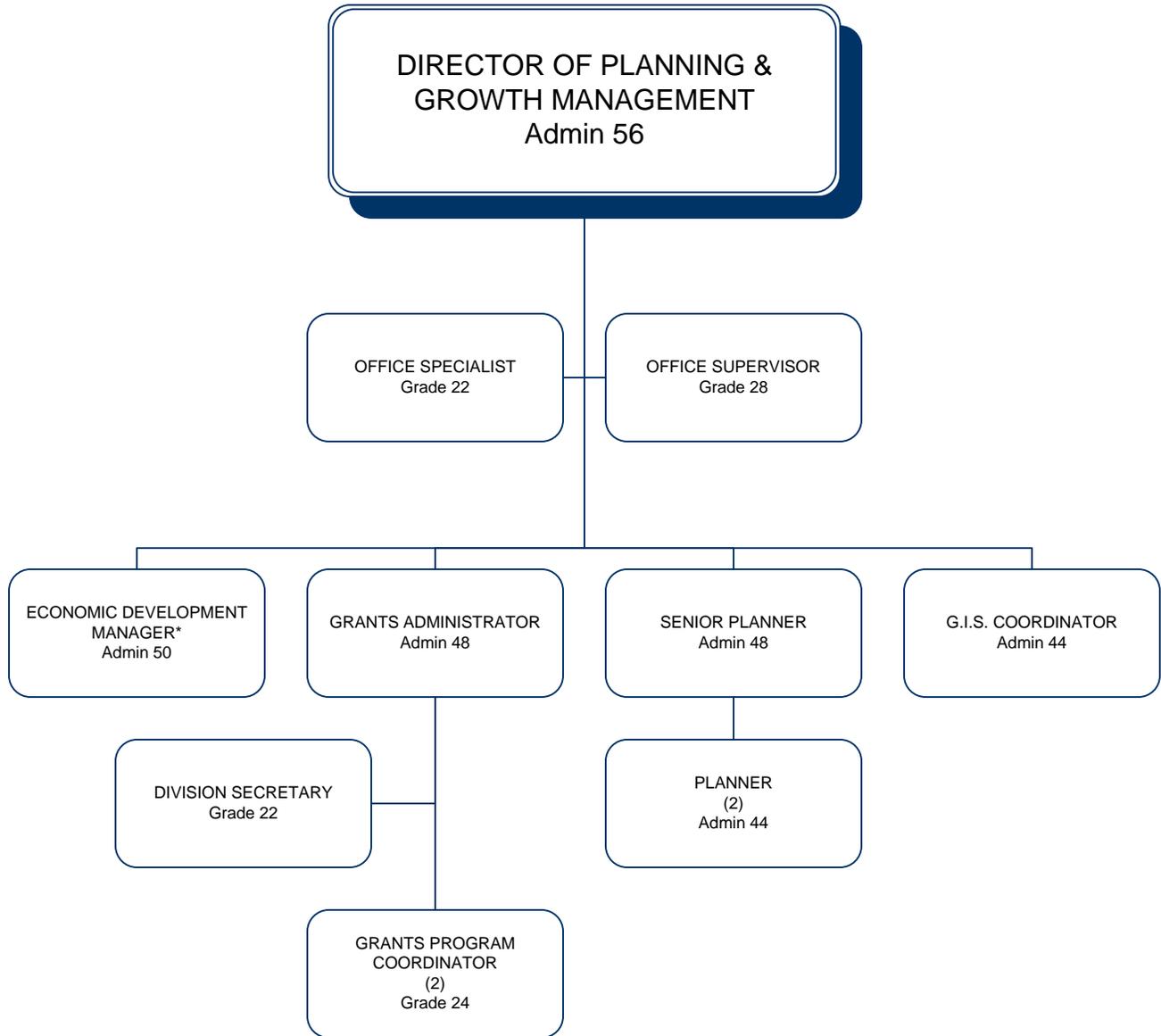
The Planning Division consists of four areas of responsibility: planning, zoning, development and G.I.S. The planning area provides neighborhood redevelopment, special project and comprehensive planning services to the City. This involves preparation of policies, programs, and outlines for guiding physical and economic development.

The zoning function provides development plan review and screening, counsels citizens and businesses on zoning rules and regulations, researches and issues various development permits, and provides staff support to the Board of Adjustment, Planning & Zoning Board and Community Appearance Board.

The development function focuses on city-wide neighborhood and economic development. Neighborhood development will administer various community development programs, serve as liaison with neighborhood groups and private organizations on issues and activities that impact development and preservation of housing and neighborhoods, and provide staff

Planning & Growth Management

ORGANIZATION CHART



*The Economic Development Manager's position is funded by the C.R.A. Fund and administered through the Planning & Growth Management Department.



**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS -
FY2006**

**DEPARTMENT: Planning & Growth
Management**

City Goal #2: VITALITY/REVITALIZATION OF BUSINESS & NEIGHBORHOODS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Aggressively Support Neighborhood Redevelopment and Proactively Promote Economic Development Throughout the City	- Initiate contact with five new industrial prospects	- # of new industrial prospects contacted	5	5	5
	- Initiate contact with sixteen new retail prospects	- # of new retail prospects contacted	16	16	16
	- Initiate contact with seventeen existing businesses	- # of new businesses contacted	17	17	17
	- CDBG - Revise Consolidated Plan for FY04/05 Action Plan	- % of task completed	100%	100%	100%

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Continue to Oversee the Site Plan Review Process	- Review all Site Plans for development within the City to ensure quality and code compliance development within the City	- # of Development Plans	107	105	125
		- # of Site Plan Permit Reviews	1125	1300	1600
		- # of Change of Use applications	109	120	135
Revise the City's Comprehensive Plan Elements in Accordance with State Legislative Mandates	- Revise the following elements in FY 2006: Housing, Traffic Circulation, Coastal Management, and Intergovernmental Coordination	- # of Plan Amendments	4	6	4
		- % age of task completed	60%	98%	100%
		- % age of task completed	N/A	N/A	75%
		- # of amendments processed	7	6	9
Continue to Develop and Expand the Scope of the Geographic Information System (GIS)	- Continue inputting City streets, addresses, and property data	- % age of task completed	100%	100%	100%
		- # of projects completed	30	30	4
		72			

City Goal #6: FINANCIAL HEALTH OF THE CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Constantly Seek Ways to Develop/ Redevelop the City in a Cost Effective Manner	- Continue to aggressively seek grant funding for City wide planning, development, and operational projects	- # of grants obtained - \$ amount of grant funding secured	4 \$1.5M	5 \$1.89M	5 \$1.86M

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development and Training	- Meet with Departmental Staff every week	- # of department staff meetings	52	52	52
	- Provide appropriate developmental training for all Department employees	- # of department employees receiving training	10	10	10

Planning Division (Continued)

support to redevelopment advisory boards and agencies created by the City Commission. Economic development will be responsible for assisting business growth within the City. The general purpose of economic development/redevelopment programs is to strengthen the City's tax base.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
56	Director of Planning and Growth Mgmt	1	1	1
50	Economic Development Manager	1	1	1
48	Senior Planner	1	1	1
44	Planner	1	2	2
44	G.I.S. Coordinator	1	1	1
28	Office Supervisor	1	1	1
20	Office Specialist	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>7</u>	<u>8</u>	<u>8</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 347,341	\$ 372,162	\$ 516,145	\$ 562,275
Operating expenditures	<u>11,116</u>	<u>12,693</u>	<u>77,000</u>	<u>109,152</u>
Total	<u>\$ 358,457</u>	<u>\$ 384,855</u>	<u>\$ 593,145</u>	<u>\$ 671,427</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PLANNING & GROWTH MGMT
Planning Division

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	311,572	333,125	236,770	55	429,015	462,335
Longevity	7,915	8,460	6,361	69	9,235	15,320
Sick Leave Conversion Pay	4,555	5,868	5,840	71	8,200	8,200
<i>Salaries & Wages</i>	<u>324,042</u>	<u>347,453</u>	<u>248,971</u>	<u>56</u>	<u>446,450</u>	<u>485,855</u>
FICA	23,299	24,709	16,648	49	34,175	37,195
<i>Payroll Taxes</i>	<u>23,299</u>	<u>24,709</u>	<u>16,648</u>	<u>49</u>	<u>34,175</u>	<u>37,195</u>
ICMA Pension Plan	-	-	20,867	59	35,520	39,225
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>20,867</u>	<u>59</u>	<u>35,520</u>	<u>39,225</u>
Programming/Software	-	1,000	1,600	76	2,100	2,000
<i>Professional Services</i>	<u>-</u>	<u>1,000</u>	<u>1,600</u>	<u>76</u>	<u>2,100</u>	<u>2,000</u>
Other Contractual Services	2,032	4,131	2,126	4	60,000	90,000
<i>Other Contractual Services</i>	<u>2,032</u>	<u>4,131</u>	<u>2,126</u>	<u>4</u>	<u>60,000</u>	<u>90,000</u>
Pager Rental	26	11	233	-	-	-
<i>Communication Services</i>	<u>26</u>	<u>11</u>	<u>233</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	3,044	2,072	1,040	42	2,500	2,500
GIS Supplies	70	442	-	-	1,000	1,000
Professional Publications	339	237	306	51	600	600
Minor Equip, Tools & Hdwe	644	1,392	2,257	75	3,000	4,600
Research/Data Materials	182	299	182	23	800	800
<i>Materials and Supplies</i>	<u>4,279</u>	<u>4,442</u>	<u>3,785</u>	<u>48</u>	<u>7,900</u>	<u>9,500</u>
Copier Lease	-	-	1,780	59	3,000	3,052
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>1,780</u>	<u>59</u>	<u>3,000</u>	<u>3,052</u>
Printing	2,984	1,195	287	14	2,000	2,000
Dues & Memberships	1,795	1,914	1,870	94	2,000	2,600
<i>Other Operating Expenditures</i>	<u>4,779</u>	<u>3,109</u>	<u>2,157</u>	<u>54</u>	<u>4,000</u>	<u>4,600</u>
Total Planning	<u>358,457</u>	<u>384,855</u>	<u>298,167</u>	<u>50</u>	<u>593,145</u>	<u>671,427</u>

Grants Administration Division

The Grants Administration Division is responsible for all phases of the grants process, including the preparation of state and federal grants, administering grant programs, and providing information to City officials and the citizens of Deerfield Beach.

The Grants Administration staff acts as project manager to implement and monitor the projects and organizations receiving grant funds from the City. We hold forums with our business partners, present workshops on home-buying and finances, send students to vocational school, and assist public service organizations in helping our youth.

Currently, the grants administered by this division include the following:

- **Community Development Block Grants (CBDG).** This program, designed to assist lower income citizens, offers a variety of programs, including Youth and Family Counseling, Infrastructure and Commercial Rehabilitation, and Economic Development activities.
- **State Housing Initiative Partnership Program (SHIP)** offers low to moderate income citizens assistance in the purchase or repair of a home in the form of a five-year, no interest allocation. The loan is forgiven if the applicant occupies the home for five years from the date the allocation is secured.
- **Local Law Enforcement Block Grants (LLEBG)** funds are used to assist at-risk youth through a program of mentoring, job shadowing, and skills training programs.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
48	Grants Administrator	1	1	1
24	Grants Program Coordinator	2	2	2
22	Division Secretary	<u>0</u>	<u>0</u>	<u>1</u>
	Total	<u>3</u>	<u>3</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ -	\$ 109,093	\$ 145,770	\$ 197,435
Operating expenditures	-	<u>47,125</u>	<u>38,700</u>	<u>41,500</u>
Total	<u>\$ -</u>	<u>\$ 156,218</u>	<u>\$ 184,470</u>	<u>\$ 238,935</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PLANNING & GROWTH MGMT Grants Administration Division	FY2005					
	2002-03*	2003-04	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	-	101,091	82,745	68	121,690	166,535
Automobile Allowance	-	-	5,816	-	-	-
Sick Leave Conversion Pay	-	471	-	-	4,000	4,000
<i>Salaries & Wages</i>	-	101,562	88,561	70	125,690	170,535
FICA	-	7,531	6,170	64	9,625	13,075
<i>Payroll Taxes</i>	-	7,531	6,170	64	9,625	13,075
ICMA Pension Plan	-	-	7,396	71	10,455	13,825
<i>Pension Contributions</i>	-	-	7,396	71	10,455	13,825
Other Contractual Services	-	17,271	-	-	5,000	5,000
<i>Other Contractual Services</i>	-	17,271	-	-	5,000	5,000
Electric	-	1,636	947	-	-	-
<i>Utility Services</i>	-	1,636	947	-	-	-
Pager Rental	-	507	-	-	-	-
<i>Communication Services</i>	-	507	-	-	-	-
Office Supplies	-	2,348	1,030	38	2,700	2,700
Professional Publications	-	2,845	-	-	-	-
Minor Equip, Tools & Hdwe	-	589	-	-	-	2,800
<i>Materials and Supplies</i>	-	5,782	1,030	38	2,700	5,500
Rent of Building/Office	-	21,600	16,200	75	21,600	21,600
Copier Lease	-	168	866	96	900	900
<i>Rentals and Leases</i>	-	21,768	17,066	76	22,500	22,500
Printing	-	66	-	-	-	-
Advertising	-	-	-	-	8,500	8,500
Dues and Memberships	-	95	-	-	-	-
<i>Other Operating Expenditures</i>	-	161	-	-	8,500	8,500
Total Grants Admin	-	156,218	121,170	66	184,470	238,935
TOTAL PLANNING & GROWTH MANAGEMENT	358,457	541,073	419,337	54	777,615	910,362

*Prior to fiscal year 2003-04, the Grants Administration Division was accounted for out of the Community Development Block Grant Fund.

Police/B.S.O.

Police Services School Crossing Guards Parking Authority

DEPARTMENT DESCRIPTION

Police services for the City of Deerfield Beach are provided by the Broward County Sheriff's Office (B.S.O.) - District X. As such, the District is comprised of six different functional units: Administration, Patrol, Investigative Services, Selective Enforcement Team, Traffic Enforcement, and Community Involvement. The mission of District X is to provide comprehensive police protection each day of the year, on a twenty-four hour per day basis, to the City of Deerfield Beach. This includes the meeting or exceeding of the terms and conditions of the Agreement for Police Services with Deerfield Beach and interacting with various civic and community groups on an on-going basis to ensure that the District is meeting the needs of the community.

The Administration Unit has overall responsibility and authority for all personnel, equipment, and operations of the district. This Unit is responsible for ensuring that the District fulfills, and complies with, the terms of the contract with the City of Deerfield Beach and serves as a liaison between the Broward County Sheriff's Office and the City.

The Patrol Unit is responsible for apprehending criminal offenders, maintaining order, responding to calls for service, peacekeeping, and protecting life and property. The Unit's focus is on reducing citizens' fear of crime and enhancing the quality of life for the City of Deerfield Beach. In addition, parking enforcement specialists have been added to help manage parking regulations on the beach.

Investigative Services is responsible for identifying criminals that commit crimes against properties and persons, as well as preparing the criminal cases for prosecution. Duties include the investigating of burglaries, thefts, homicides, assaults, batteries, missing persons, arsons, and area pawn shops, as well as providing technical support to the other District Units.

The Selective Enforcement Team Unit serves to investigate all street-level narcotic crimes within the district. Duties include maintaining records of all narcotic arrests and activities within the district, as well as monitoring and controlling any area prostitution.

The Traffic Unit is responsible for performing proactive traffic enforcement duties, while targeting areas of frequent complaint or numerous traffic accidents. Duties include issuing traffic citations, reviewing accident reports, and participating in the investigation of most accidents involving hit and run.

The Community Involvement Unit serves to increase the overall effectiveness of the District by attacking underlying problems that give rise to incidents that consume patrol and detective time. In doing so, the Unit strives to ensure closer involvement with the public to make sure that the police are addressing the needs of the community and its citizens. Duties include coordinating crime prevention programs; conducting residential, business, and area surveys on security measures; organizing Neighborhood Watch programs; and coordinating the School Resource Officer and DARE programs.

Police Services Division

PERSONNEL SUMMARY

<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
Uniformed	108	123	123
Non-uniformed (7 part-time)	<u>26</u>	<u>27</u>	<u>33</u>
Total	<u>134</u>	<u>150</u>	<u>156</u>

EXPENDITURE SUMMARY

	<u>Actual 02/03</u>	<u>Actual 03/04</u>	<u>Budget 04/05</u>	<u>Budget 05/06</u>
Personal services	\$ 788	\$ 832	\$ 893,745	\$ 1,301,245
Operating expenditures	<u>10,761,220</u>	<u>11,331,997</u>	<u>14,139,648</u>	<u>15,690,403</u>
Total	<u>\$ 10,762,008</u>	<u>\$ 11,332,829</u>	<u>\$ 15,033,393</u>	<u>\$ 16,991,648</u>

School Crossing Guard Division

The school crossing guards division is responsible for coordinating the duties of crossing guards at the various schools located within the City.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
28	Safety Supervisor	1	1	1
	School Crossing Guards (part-time)	<u>27</u>	<u>27</u>	<u>33</u>
	Total	<u>28</u>	<u>28</u>	<u>34</u>

EXPENDITURE SUMMARY

	<u>Actual 02/03</u>	<u>Actual 03/04</u>	<u>Budget 04/05</u>	<u>Budget 05/06</u>
Personal services	\$ 167,140	\$ 181,636	\$ 300,255	\$ 324,130
Operating expenditures	<u>3,895</u>	<u>4,025</u>	<u>5,859</u>	<u>6,019</u>
Total	<u>\$ 171,035</u>	<u>\$ 185,661</u>	<u>\$ 306,114</u>	<u>\$ 330,149</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. Police Services Division	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	-	-	-	-	1,000	1,000
Sick Leave Conversion Pay	732	773	-	-	1,000	1,000
<i>Salaries & Wages</i>	<u>732</u>	<u>773</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>
FICA	56	59	-	-	1,990	155
<i>Payroll Taxes</i>	<u>56</u>	<u>59</u>	<u>-</u>	<u>-</u>	<u>1,990</u>	<u>155</u>
Police Pension Plan	-	-	489,705	75	652,940	1,074,155
Nonuniformed Pension Plan	-	-	26,588	75	35,450	49,480
Police Pension - Pick-up	-	-	97,378	48	201,365	175,455
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>613,671</u>	<u>69</u>	<u>889,755</u>	<u>1,299,090</u>
Programming/Software	-	-	-	-	18,000	-
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,000</u>	<u>-</u>
Serv to Maintain Bldg	95	-	-	-	-	-
Serv to Maintain Equip	-	-	254	-	-	-
<i>Repair & Maint Services</i>	<u>95</u>	<u>-</u>	<u>254</u>	<u>-</u>	<u>-</u>	<u>-</u>
BSO Contract	10,685,299	11,226,964	12,257,977	87	14,017,148	15,504,403
BSO Special Detail	69,043	96,540	25,409	27	93,500	175,000
<i>Other Contractual Services</i>	<u>10,754,342</u>	<u>11,323,504</u>	<u>12,283,386</u>	<u>87</u>	<u>14,110,648</u>	<u>15,679,403</u>
Telephone & Telegraph	1,590	386	-	-	-	-
Cellular Phone Service	251	287	-	-	-	-
Telephone Equip/Repair	-	-	-	-	-	-
<i>Communication Services</i>	<u>1,841</u>	<u>673</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	150	227	-	-	-	-
Other Commodities	-	115	61	-	-	-
<i>Materials and Supplies</i>	<u>150</u>	<u>342</u>	<u>61</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel and Training	3,706	5,657	1,442	19	7,500	7,500
Printing	1,086	1,821	638	18	3,500	3,500
<i>Other Operating Expenditures</i>	<u>4,792</u>	<u>7,478</u>	<u>2,080</u>	<u>19</u>	<u>11,000</u>	<u>11,000</u>
Total Administration	<u>10,762,008</u>	<u>11,332,829</u>	<u>12,899,452</u>	<u>86</u>	<u>15,033,393</u>	<u>16,991,648</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. School Crossing Guard Division	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			(Thru 6/30/05)	%age	Budget	Budget
Regular Salary	153,257	167,771	149,947	55	270,830	292,595
Overtime	-	-	58	-	-	-
Longevity	949	991	1,083	52	2,090	2,240
Sick Leave Conversion Pay	1,087	-	1,198	92	1,300	1,300
<i>Salaries & Wages</i>	<u>155,293</u>	<u>168,762</u>	<u>152,286</u>	<u>56</u>	<u>274,220</u>	<u>296,135</u>
FICA	11,847	12,874	11,621	55	20,985	22,660
<i>Payroll Taxes</i>	<u>11,847</u>	<u>12,874</u>	<u>11,621</u>	<u>55</u>	<u>20,985</u>	<u>22,660</u>
ICMA Pension Plan	-	-	3,235	64	5,050	5,335
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>3,235</u>	<u>64</u>	<u>5,050</u>	<u>5,335</u>
Minor Equip, Tools, Hdwe	3,189	3,280	556	10	5,359	5,519
Other Commodities	706	745	570	114	500	500
<i>Materials and Supplies</i>	<u>3,895</u>	<u>4,025</u>	<u>1,126</u>	<u>19</u>	<u>5,859</u>	<u>6,019</u>
Total School Crossing Guards	<u>171,035</u>	<u>185,661</u>	<u>168,268</u>	<u>55</u>	<u>306,114</u>	<u>330,149</u>

Parking Authority

The parking authority was incorporated into the City's contract with Broward Sheriff's Office beginning in January 1996. The City receives the fines for parking citations and handles the parking ticket disputes, however, city personnel do not issue parking tickets.

The parking authority division is administered by the Management and Budget Department, and is funded by the General Fund. This division is responsible for servicing and maintaining the over 600 parking meters currently in use in the City of Deerfield Beach.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
20	Parking Meter Technician	<u>1</u>	<u>1</u>	<u>1</u>

EXPENDITURE SUMMARY

	<u>Actual 02/03</u>	<u>Actual 03/04</u>	<u>Budget 04/05</u>	<u>Budget 05/06</u>
Personal services	\$ 42,840	\$ 42,972	\$ 48,045	\$ 59,725
Operating expenditures	54,258	49,735	67,800	61,800
Capital outlay	<u>5,433</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 102,531</u>	<u>\$ 92,707</u>	<u>\$ 115,845</u>	<u>\$ 121,525</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. Parking Authority	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	35,226	35,541	27,319	73	37,530	40,415
Overtime	957	743	956	-	-	2,000
Longevity	2,819	2,843	2,076	69	3,005	3,235
Sick Leave Conversion Pay	810	810	863	86	1,000	1,000
<i>Salaries & Wages</i>	<u>39,812</u>	<u>39,937</u>	<u>31,214</u>	<u>75</u>	<u>41,535</u>	<u>46,650</u>
FICA	3,028	3,035	2,374	75	3,180	3,420
<i>Payroll Taxes</i>	<u>3,028</u>	<u>3,035</u>	<u>2,374</u>	<u>75</u>	<u>3,180</u>	<u>3,420</u>
Nonuniformed Pension Plan	-	-	2,498	75	3,330	9,655
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>2,498</u>	<u>75</u>	<u>3,330</u>	<u>9,655</u>
Parking Meter Maintenance	3,256	3,262	2,756	46	6,000	7,500
<i>Repair & Maint Services</i>	<u>3,256</u>	<u>3,262</u>	<u>2,756</u>	<u>46</u>	<u>6,000</u>	<u>7,500</u>
Clothing Allowance	150	279	280	93	300	300
Minor Equip, Tools, Hdwe	3,445	639	1,164	21	5,500	3,000
Parking Meters	26,228	18,501	9,640	46	21,000	21,000
Matl to Maintain Meters	19,130	22,995	11,078	37	30,000	25,000
Smart Card Program	82	-	-	-	-	-
<i>Materials and Supplies</i>	<u>49,035</u>	<u>42,414</u>	<u>22,162</u>	<u>39</u>	<u>56,800</u>	<u>49,300</u>
Printing	1,677	3,741	1,765	39	4,500	4,500
Laundry and Cleaning	290	318	126	25	500	500
<i>Other Operating Expenditures</i>	<u>1,967</u>	<u>4,059</u>	<u>1,891</u>	<u>38</u>	<u>5,000</u>	<u>5,000</u>
Other Mach and Equipment	5,433	-	-	-	-	-
<i>Capital Outlay</i>	<u>5,433</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Parking Authority	<u>102,531</u>	<u>92,707</u>	<u>62,895</u>	<u>54</u>	<u>115,845</u>	<u>121,525</u>
TOTAL POLICE/B.S.O.	<u>11,035,574</u>	<u>11,611,197</u>	<u>13,130,615</u>	<u>85</u>	<u>15,455,352</u>	<u>17,443,322</u>

Fire/Rescue & Building Inspection Services

Emergency Operations
Administrative Services
Telecommunications
Management and Information Services
Professional Development and Standards
Resource Management and Emergency Preparedness
Emergency Medical Services
Fire Prevention and Public Education
Employee Safety and Health
Building

DEPARTMENT DESCRIPTION

The Fire/Rescue and Building Inspection Services Department is committed to protecting the lives and property of the citizens of Deerfield Beach and the Town of Hillsboro Beach. The Department's mission is to provide a full range of services, which include, fire suppression, fire prevention, life safety, emergency medical services, hazard mitigation, emergency preparedness, building construction and public awareness campaigns aimed at reducing problems before a tragedy occurs.

The Department is composed of ten divisions- Emergency Operations, Administrative Services, Telecommunications, Management & Information Services, Professional Development and Standards, Resource Management and Emergency Preparedness, EMS, Fire Prevention and Public Education, Employee Safety and Health, and Building Division.

The Emergency Operations Division is responsible for the coordination of three (3) shifts to respond to all fire calls, emergency medical service calls, and hazardous material incidents. Immediate response is provided by highly trained personnel utilizing sophisticated fire apparatus, 24 hours a day, 365 days a year. The Emergency Operations Division also coordinates all special units and their operational interface with day-to-day emergency operations.

The Administrative Services Division provides leadership in coordinating efforts between all divisions to ensure efficient and effective service delivery. Areas of responsibility include payroll, policy development and revisions, budget proposals, information, research and development, forecasting and long-range planning, technical support for other divisions, and clerical duties.

The Telecommunications Division administers the 911 emergency telephone and radio systems; allowing callers to speak directly with trained telecommunicators for quick and efficient response to emergency calls. A communications network exists between firefighters, paramedics and area hospitals for faster and effective delivery of emergency/medical services and fire suppression activities.

Management and Information Services Division oversees all computer technology, interfaces with the city's computer network, and is responsible for all computer and phone technology issues, and computer and data management issues within the organization and coordinates technology between four (4) Fire Stations.

The Professional Development and Standards Division is responsible for providing training programs for all Fire Department personnel. Areas of focus include, but are not limited to: emergency medical procedures, fire suppression techniques, inspection procedures, handling of hazardous material mitigation, and emergency preparedness training.

The Resource Management and Emergency Preparedness Division is responsible for logistics, purchasing, supplies, facility maintenance and repair, and equipment maintenance and repair. This division is also responsible for the Department of Fire Rescue and The City's Emergency Preparedness plan. This would include all natural and man-made disasters, as well as, potential terrorist disaster/ emergencies. This Division coordinates the City's Cert Program where citizen volunteers are trained to assist in times of man made or natural disasters.

Emergency Medical Services Division is responsible for the day-to-day activities of our emergency medical units and personnel. This division is responsible for certifications and licensing for personnel, medical procedures and protocols, as well as, coordination between our City's Medical Director, Fire Rescue staff, and our Health Care Community.

Fire Prevention and Public Education Division provides safety inspection services pursuant to City ordinance, South Florida Building Code, State Statutes and Federal regulations. The division investigates possible complaints and causes of fire. Public Education programs are provided as and effort to reduce the number of fires, fire-related injuries and deaths.

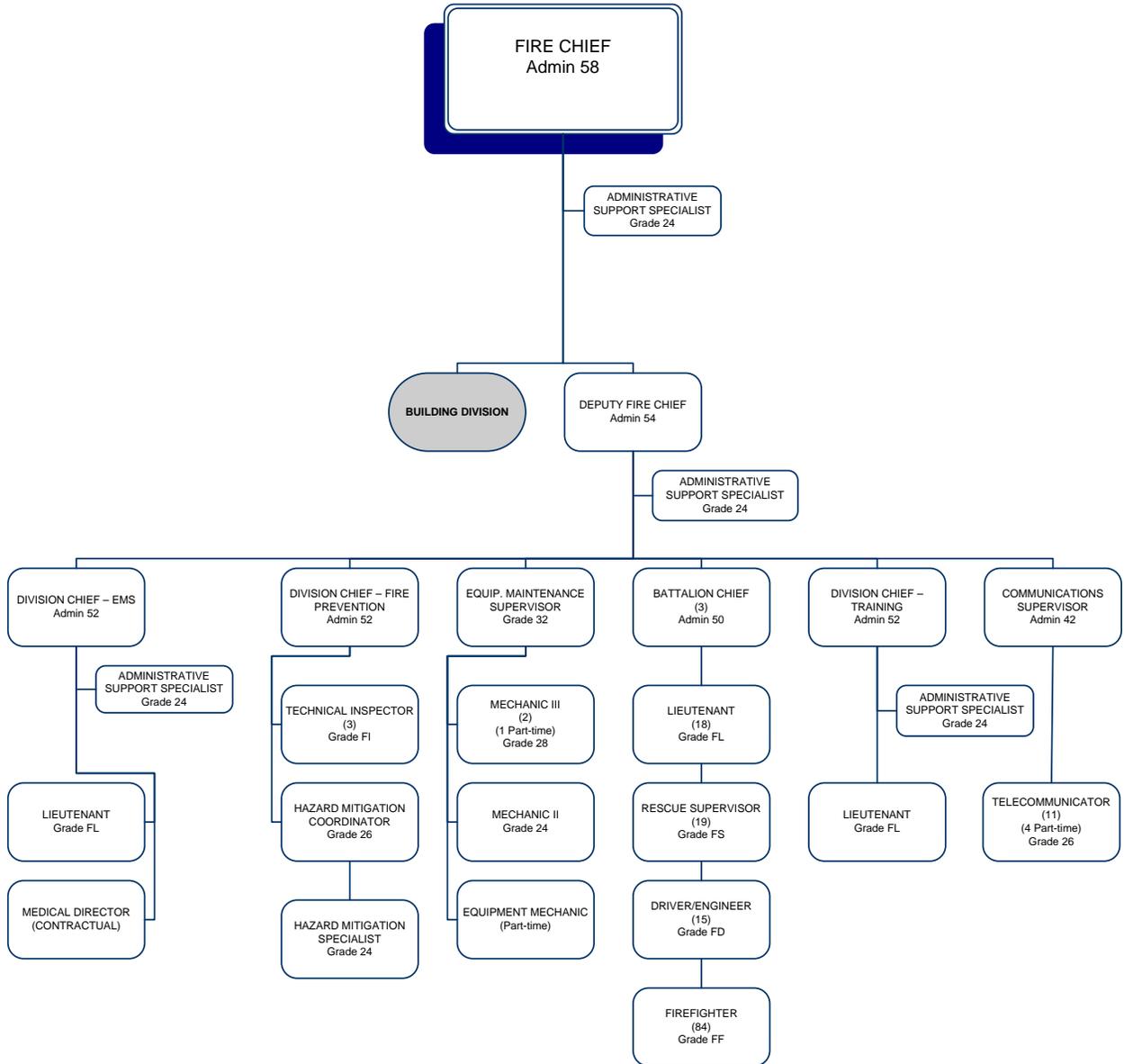
Employee Safety and Health Division is responsible for All safety related work issues. This division schedules, coordinates and evaluates annual physicals, and oversees and reviews all accidents and injuries. This division also analyzes and makes recommendations for future education and prevention, and interacts with the City of Deerfield Beach Risk Management Division concerning Worker's Compensation injuries and issues.

DEPARTMENT GOALS:

- Develop and re-evaluate operational policies and procedures to ensure that the community needs are met relative to fire protection and emergency medical services
- Ensure fire safety compliance of site and building developments
- Continued focus on fire prevention and education
- Review and issue permits on commercial and residential building plans in a professional and timely manner
- Continuance of training and development programs that will prepare employees to better accomplish department goals

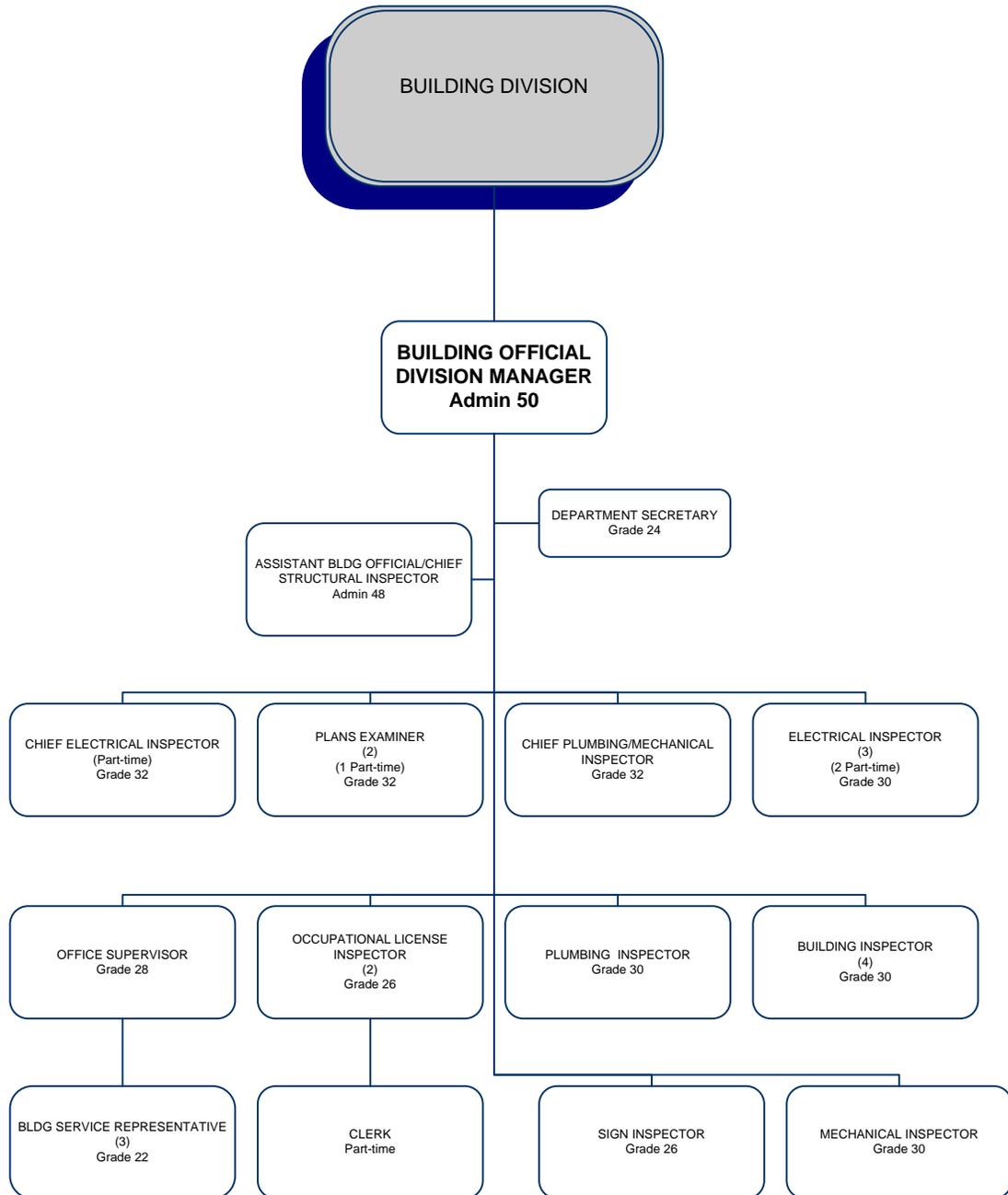
Fire Rescue & Building

ORGANIZATION CHART



Fire Rescue & Building

ORGANIZATION CHART (Page 2)





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

**DEPARTMENT: Fire/Rescue & Building
Inspections Services**

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Quality Building Permit Services	- To review and issue permits on commercial and residential building plans in a professional and timely manner	- # building permits issued	4,713	6,500	5,500
		- \$ amount of value of construction permitted within City	\$37,669,513	\$55,429,353	\$50,000,000
		- \$ amount of City permit revenue	\$1,140,721	\$1,111,752	\$1,000,000

City Goal #7: SAFE & HEALTHY ENVIRONMENT

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Quality Fire/Rescue/ Building Inspection Services aimed at reducing problems before a tragedy occurs	- Develop and re-evaluate operational policies and procedures to ensure the needs of the community are met	- Annual Citizen Satisfaction Rate based upon the Citizens Survey for:			
		(a) Fire Protection Services	N/A	N/A	N/A
		(b) Emergency Medical Services	N/A	N/A	N/A
		- # of total alarms	13,373	14,300	14,500
		- # of total fire alarms	122	130	135
		- \$ amount of fire loss	\$921,725	\$1,00,000	\$1,000,000
		- # of fire injuries (no fatalities)	7	6	6
		- # of ALS medical incidents (specialized)	12,563	13,500	13,600
		- # of EMS patients transported	6,037	6,600	6,800

	- Continuance of training programs that better prepare Fire/Rescue Division personnel to better accomplish Departmental Goals	- # of training hours on: (a) fire suppression (b) EMS recertification (c) defensive driving (d) hazardous materials (e) other	2,880	3,000	3,312
			7,182	7,182	7,992
			350	350	436
			360	370	444
			450	450	516
			12	15	15
	- Continued focus on fire prevention and education	- # of fire drills/talks - # of elementary school presentations - # of students receiving fire safety message	8	9	9
			4,500	5,500	5,500
			4,010	4,200	4,300
	- Ensure fire safety compliance of site and building developments	- # of fire inspections conducted			

Fire/Rescue Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
58	Fire Chief	1	1	1
54	Deputy Fire Chief	1	1	1
52	Fire Division Chief - EMS/Disaster Prep	1	1	1
52	Fire Division Chief - Training	1	1	1
52	Fire Division Chief - Fire Prevention	0	1	1
50	Fire Battalion Chief	3	3	3
FI	Fire Technical Inspector	3	3	3
FL	Fire Lieutenant	19	20	20
FS	Fire Rescue Supervisor	15	19	19
FD	Fire Driver/Engineer	15	15	15
FF	Firefighter/EMT	72	84	84
32	Equipment Maintenance Supervisor	1	1	1
28	Mechanic III (1 part-time)	2	2	2
24	Mechanic II	1	1	1
26	Hazard Mitigation Coordinator	1	1	1
42	Communications Supervisor	1	1	1
26	Telecommunicator (4 part-time)	12	9	11
28	Office Supervisor	1	0	0
24	Administrative Support Specialist	0	4	4
24	Hazard Mitigation Specialist	0	1	1
22	Division Secretary	1	0	0
20	Office Specialist	2	0	0
	Equipment Mechanic (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>154</u>	<u>170</u>	<u>172</u>

Fire/Rescue (continued)

CAPITAL OUTLAY REQUESTED

Replacement rescue ambulance**	\$ 186,225
Utility vehicles (2)*	65,423
OSHA REDON protocol air pack equipment	9,460
Desktop emergency communications radio - Station 102	4,940
Computers for EMS software	90,000
Furniture - MOC bldg	249,920
EOC Audiovisual equipment	100,000
Stretchers*	80,000
SimMan mannequin EMS training tool	28,980
MegaCode Kelly mannequins for ALS training	31,266
Traffic pre-empting devices	91,472
Computer-aided dispatch for emergency units (8)	111,208
	\$ 1,048,894

*Equipment will be lease/purchased over a 3-year period. See debt service section.

**Vehicle will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Personal services	\$ 10,756,124	\$ 10,995,818	\$ 14,159,613	\$ 15,558,525
Operating expenditures	754,401	800,337	1,250,145	1,133,605
Capital outlay	484,214	811,804	1,734,206	1,048,894
Total	\$ 11,994,739	\$ 12,607,959	\$ 17,143,964	\$ 17,741,024

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE & BUILDING Fire/Rescue Division	2004-05					
	2002-03 <u>Actual</u>	2003-04 <u>Actual</u>	Y-T-D <u>(Thru 6/30/05)</u>	2004-05 <u>Y-T-D</u> <u>%age</u>	2004-05 <u>Original</u> <u>Budget</u>	2005-06 <u>Adopted</u> <u>Budget</u>
<u>Account Description</u>						
Regular Salary	7,780,580	7,858,414	6,590,788	70	9,375,250	10,189,695
Overtime	809,166	943,909	973,327	98	997,000	621,000
Longevity	332,143	333,268	265,597	65	410,710	407,425
Fire Code Official Incentive	3,305	3,314	2,508	74	3,405	3,615
Sick Leave Conversion Pay	69,202	73,873	94,887	95	100,000	105,000
Fire - EMT I	40,612	47,256	57,627	75	77,325	94,290
Fire - Paramedic/EMT II	940,079	929,681	719,063	68	1,050,890	1,050,890
Fire Science Certificate	17,770	18,438	12,446	66	18,820	18,820
Fire Supplemental Comp	35,338	39,802	36,509	93	39,420	53,335
<i>Salaries & Wages</i>	<u>10,028,195</u>	<u>10,247,955</u>	<u>8,752,752</u>	<u>72</u>	<u>12,072,820</u>	<u>12,544,070</u>
FICA	<u>727,929</u>	<u>747,863</u>	<u>624,628</u>	<u>73</u>	<u>850,893</u>	<u>977,140</u>
<i>Payroll Taxes</i>	<u>727,929</u>	<u>747,863</u>	<u>624,628</u>	<u>73</u>	<u>850,893</u>	<u>977,140</u>
Fire Pension Plan	-	-	900,000	75	1,200,000	1,955,000
ICMA Pension Plan	-	-	45,543	127	35,900	82,315
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>945,543</u>	<u>77</u>	<u>1,235,900</u>	<u>2,037,315</u>
Programming/Software	34,452	11,504	59,470	45	130,780	16,500
Medical Services	3,211	-	-	-	25,000	60,000
Ambulance Billing Service	102,265	99,286	85,267	84	101,500	122,500
<i>Professional Services</i>	<u>139,928</u>	<u>110,790</u>	<u>144,737</u>	<u>56</u>	<u>257,280</u>	<u>199,000</u>
Serv to Maintain Equipment	29,837	26,735	19,025	53	36,000	36,000
Equipment Tests	495	-	-	-	1,500	1,500
<i>Repair and Maint Services</i>	<u>30,332</u>	<u>26,735</u>	<u>19,025</u>	<u>51</u>	<u>37,500</u>	<u>37,500</u>
Other Contractual Services	<u>67,371</u>	<u>56,731</u>	<u>68,006</u>	<u>85</u>	<u>80,010</u>	<u>29,800</u>
<i>Other Contractual Services</i>	<u>67,371</u>	<u>56,731</u>	<u>68,006</u>	<u>85</u>	<u>80,010</u>	<u>29,800</u>
Pager Rental	3,374	2,207	1,163	33	3,520	3,520
Wireless Subscriptions	484	1,097	615	3	21,200	21,200
Emergency Notification System	-	-	18,000	90	20,000	-
<i>Communication Services</i>	<u>3,858</u>	<u>3,304</u>	<u>19,778</u>	<u>44</u>	<u>44,720</u>	<u>24,720</u>
Clothing Allowance	136,419	153,802	228,740	91	251,225	250,000
Office Supplies	8,414	8,735	6,064	93	6,500	8,250
Professional Publications	1,060	1,368	1,197	97	1,235	1,885
Chemicals	2,014	2,108	-	-	3,000	3,000
Minor Equip, Tools & Hdwe	21,015	73,368	116,704	95	122,925	79,100

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE & BUILDING
Fire/Rescue Division

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Food	447	753	525	70	750	750
Medical and Lab Supplies	105,344	99,695	101,208	53	190,000	125,000
Air Pack/Nozzle Parts	6,479	5,762	8,773	130	6,750	6,750
Material to Maint Equipment	-	-	-	-	1,700	5,900
Fire Hose	8,572	7,858	-	-	8,250	8,250
Cert Program	7,716	7,198	6,152	62	10,000	25,000
Beach Blowout	-	-	38,410	219	17,500	10,000
Firefighter Combat Challenge	-	1,194	13,183	53	25,000	25,000
World Firefighter Challenge	-	-	-	-	-	75,000
<i>Materials and Supplies</i>	<u>297,480</u>	<u>361,841</u>	<u>520,956</u>	<u>81</u>	<u>644,835</u>	<u>623,885</u>
Rent of Equipment	-	-	7,416	-	-	-
Computer Lease	10,076	8,698	9,542	110	8,700	-
Fire Rescue Temp. Station	21,000	21,000	19,006	27	70,200	52,800
<i>Rentals and Leases</i>	<u>31,076</u>	<u>29,698</u>	<u>35,964</u>	<u>46</u>	<u>78,900</u>	<u>52,800</u>
Gasoline	2,405	9,745	25,850	-	-	-
Diesel Fuel	397	2,588	5,141	-	-	-
Matl to Maintain Vehicles	156,457	180,467	114,651	81	142,000	133,000
Tires	28	-	35	-	-	-
Batteries	-	-	49	-	-	-
<i>Other Operating Expenditures</i>	<u>159,287</u>	<u>192,800</u>	<u>145,726</u>	<u>103</u>	<u>142,000</u>	<u>133,000</u>
Printing	4,344	2,225	1,895	33	5,750	5,750
Photography	5	581	208	17	1,250	1,250
Haz Material Mutual Aid	-	2,163	-	-	-	-
Laundry and Cleaning	5,271	3,122	2,133	37	5,700	5,700
Medical Licenses/Permits	7,840	635	25	1	3,750	3,750
Medical Waste/Haz Mat Fee	-	-	-	-	750	750
Dues & Memberships	2,609	2,724	1,879	70	2,700	2,700
Public Awareness	5,000	6,988	463	5	10,000	13,000
<i>Other Operating Expenditures</i>	<u>25,069</u>	<u>18,438</u>	<u>6,603</u>	<u>22</u>	<u>29,900</u>	<u>32,900</u>
Buildings	169,586	120,170	26,344	4	741,450	-
Improv Other Than Bldgs	10,424	-	-	-	-	-
Automotive Equipment	173,614	648,602	746,331	100	746,531	251,648
Office Mach & Equip	-	14,196	-	-	-	454,320
Other Mach and Equipment	130,590	28,836	40,829	23	181,225	342,926
<i>Capital Outlay</i>	<u>484,214</u>	<u>811,804</u>	<u>813,504</u>	<u>49</u>	<u>1,669,206</u>	<u>1,048,894</u>
Total Fire/Rescue	11,994,739	12,607,959	12,097,222	71	17,143,964	17,741,024

Building Division

The Building Division is responsible for enforcing codes and ordinances ensuring safe, sound and progressive development of commercial and residential properties. Renovation, remodeling and construction are all closely monitored, while code inspections are conducted systematically. The division complies with guidelines established by the Broward County Board of Rules & Appeals. The Building Division has three areas of responsibility: Building Occupational Licensing, and Alarm Permitting. The Building Division provides plan review, permits and periodic inspection services to most public and private construction as determined by the South Florida Building Code and other applicable laws. The Building Division is also responsible for the identification and removal of unsafe structure in conjunction with the Unsafe Structure Board.

The Occupational Licensing area issues businesses licenses to persons and companies locating or operating a business in Deerfield Beach. In addition, information and assistance is provided to businesses regarding requirements to conduct businesses in Deerfield Beach, as well as, periodic inspections of business locations. Occupational Licensing coordinates the departmental reviews of all new business applicants and issues annual renewals for existing businesses.

The Alarm Permitting area issues permits to residents and business operators who require alarms on their properties. The permitting system is designed to register current information about the building owner and to reduce false alarm calls received by the Broward County Sheriff's Office.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
50	Building Official/Division Manager	1	1	1
48	Asst Bldg Official/Chief Structural Inspector	0	1	1
32	Plans Examiner (1 part-time)	2	2	2
32	Chief Electrical Inspector (part-time)	1	1	1
32	Chief Plumbing/Mechanical Inspector	1	1	1
30	Plumbing Inspector	1	1	1
30	Building Inspector	3	4	4
30	Electrical Inspector (2 part-time)	2	3	3
30	Mechanical Inspector	0	1	1
26	Sign Inspector	1	1	1
26	Occupational License Inspector	1	1	2
28	Office Supervisor	1	1	1
24	Department Secretary	1	1	1
22	Building Service Representative	3	3	3
UCL	Clerk (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>19</u>	<u>23</u>	<u>24</u>

Building Division (Continued)

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 968,179	\$ 1,000,733	\$ 1,375,395	\$ 1,555,745
Operating expenditures	50,175	71,020	82,950	105,400
Capital outlay	<u>39,150</u>	<u>38,675</u>	<u>69,000</u>	<u>-</u>
Total	<u>\$ 1,057,504</u>	<u>\$ 1,110,428</u>	<u>\$ 1,527,345</u>	<u>\$ 1,661,145</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE & BUILDING Building/Inspection Svcs Division	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	852,114	886,110	680,010	59	1,150,655	1,280,765
Overtime	17,466	12,507	17,977	150	12,000	18,000
Longevity	17,645	18,167	15,055	52	29,155	34,090
Basic Incentive	3,041	5,432	4,058	126	3,225	6,215
Sick Leave Conversion Pay	10,547	9,266	12,248	98	12,500	13,500
<i>Salaries & Wages</i>	<u>900,813</u>	<u>931,482</u>	<u>729,348</u>	<u>60</u>	<u>1,207,535</u>	<u>1,352,570</u>
FICA	67,366	69,251	54,372	59	91,490	103,585
<i>Payroll Taxes</i>	<u>67,366</u>	<u>69,251</u>	<u>54,372</u>	<u>59</u>	<u>91,490</u>	<u>103,585</u>
Nonuniformed Pension Plan	-	-	3,233	75	4,310	12,445
ICMA Pension Plan	-	-	48,367	67	72,060	87,145
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>51,600</u>	<u>68</u>	<u>76,370</u>	<u>99,590</u>
Programming/Software	-	25,500	92	2	4,400	4,400
<i>Professional Services</i>	<u>-</u>	<u>25,500</u>	<u>92</u>	<u>2</u>	<u>4,400</u>	<u>4,400</u>
Other Contractual Services	29,883	9,352	-	-	11,000	11,000
<i>Other Contractual Services</i>	<u>29,883</u>	<u>9,352</u>	<u>-</u>	<u>-</u>	<u>11,000</u>	<u>11,000</u>
Pager Rental	1,393	989	-	-	-	-
Wireless Subscriptions	-	-	-	-	20,000	20,000
<i>Communication Services</i>	<u>1,393</u>	<u>989</u>	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>20,000</u>
Computer Cabling	-	-	-	-	-	5,000
Clothing Allowance	4,377	4,406	3,756	63	6,000	6,000
Office Supplies	3,331	3,087	1,870	62	3,000	7,000
Professional Publications	1,021	737	251	25	1,000	1,000
Minor Equip, Tools & Hdwe	1,096	11,732	5,039	101	5,000	6,100
<i>Materials and Supplies</i>	<u>9,825</u>	<u>19,962</u>	<u>10,916</u>	<u>73</u>	<u>15,000</u>	<u>25,100</u>
Rent of Bldg/Office	-	-	-	-	18,450	18,450
Copier Lease	2,286	1,899	1,811	72	2,500	4,350
<i>Rentals and Leases</i>	<u>2,286</u>	<u>1,899</u>	<u>1,811</u>	<u>9</u>	<u>20,950</u>	<u>22,800</u>
Mat'l to Maintain Vehicles	-	-	-	-	-	7,500
<i>Vehicle Operating Expense</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,500</u>
Printing	4,488	4,944	5,323	118	4,500	5,500
Microfilming	446	4,770	2,250	56	4,000	6,000
Photography	527	669	87	17	500	500
Dues & Memberships	1,327	2,935	1,809	70	2,600	2,600
<i>Other Operating Expenditures</i>	<u>6,788</u>	<u>13,318</u>	<u>9,469</u>	<u>82</u>	<u>11,600</u>	<u>14,600</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE & BUILDING Building/Inspection Svcs Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Automotive Equipment	39,150	38,675	49,099	71	69,000	-
Office Mach & Equip	-	-	26,396	-	-	-
<i>Capital Outlay</i>	<u>39,150</u>	<u>38,675</u>	<u>75,495</u>	<u>109</u>	<u>69,000</u>	<u>-</u>
Total Building	<u>1,057,504</u>	<u>1,110,428</u>	<u>933,103</u>	<u>61</u>	<u>1,527,345</u>	<u>1,661,145</u>
TOTAL FIRE/RESCUE & BLDG	<u>13,052,243</u>	<u>13,718,387</u>	<u>13,030,325</u>	<u>70</u>	<u>18,671,309</u>	<u>19,402,169</u>

Public Works & Environmental Services

**Administration
Facilities Maintenance
Fleet Maintenance
Grounds Maintenance
Streets Maintenance
Solid Waste
Recycling**

DEPARTMENT DESCRIPTION

The Department of Public Works and Environmental Services strives to maintain and enhance the City's streets, public grounds, recycling functions, fleet management and collection and disposal of solid waste. The Department is comprised of seven divisions: Administration, Facilities Maintenance, Fleet Maintenance, Grounds Maintenance, Streets Maintenance, Solid Waste, and Recycling.

Streets Maintenance is responsible for maintaining streets, storm drains, sidewalks and any other problems on right-of-ways throughout the City. In addition, the division provides repair and replacement services for City-owned sidewalks and signage throughout the City. This division is part of the Road and Bridge Fund.

Solid Waste provides collection and disposal services of all garbage and bulk trash for residential and commercial accounts throughout the City. This division coordinates new site plan evaluations and maintains effective working relationships with the general public and other City Departments. This division is part of the Solid Waste Fund.

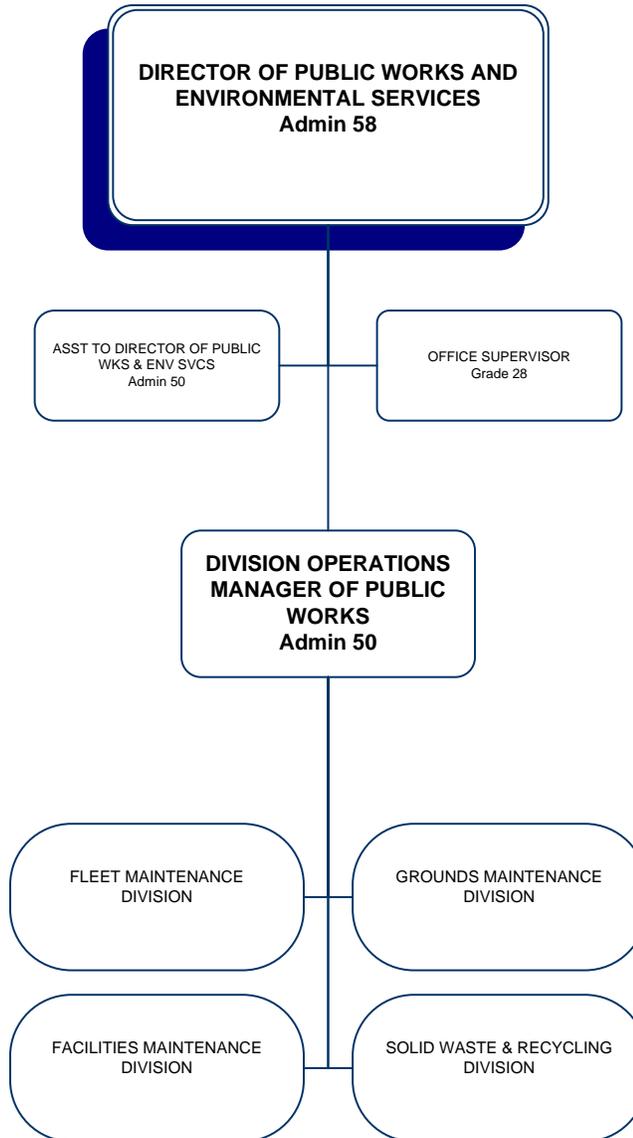
The Recycling Division coordinates and implements collection of recyclable materials throughout the City. This includes recycling materials extracted from waste collection from residential and commercial accounts throughout the City. This division is part of the Solid Waste Fund.

DEPARTMENT GOALS

- Upgrade of City transportation infrastructure
- Coordinate quality assurance of all capital improvement projects and private infrastructure improvements
- Upgrade of the City's utility system
- Upgrade of the City's drainage system
- Provide quality drinking water to all residents and businesses within the City's service area
- Continually monitor and maintain a safe and healthy environment
- Encourage employee training and development

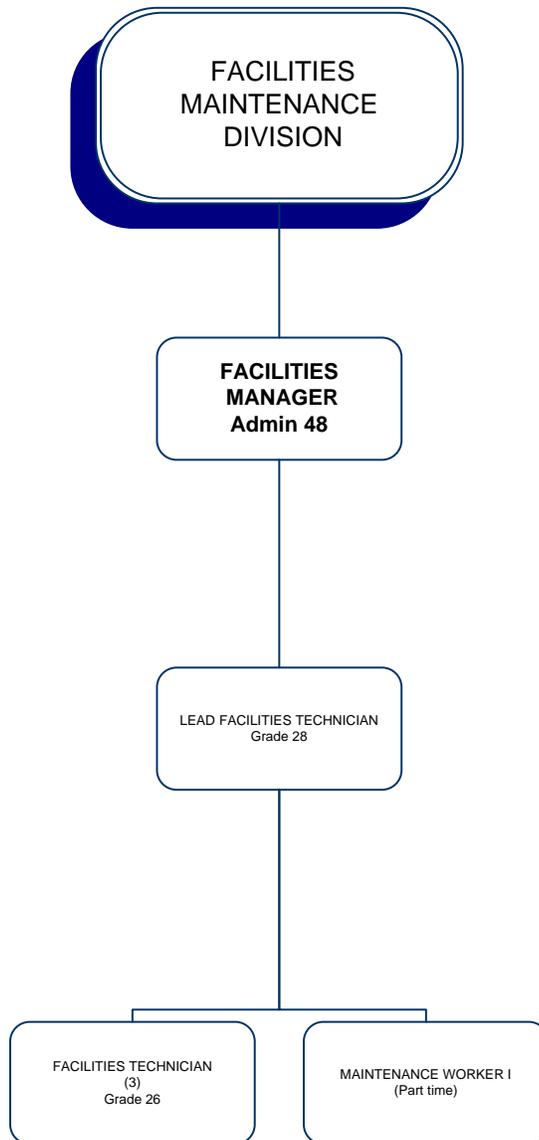
Public Works

ORGANIZATION CHART



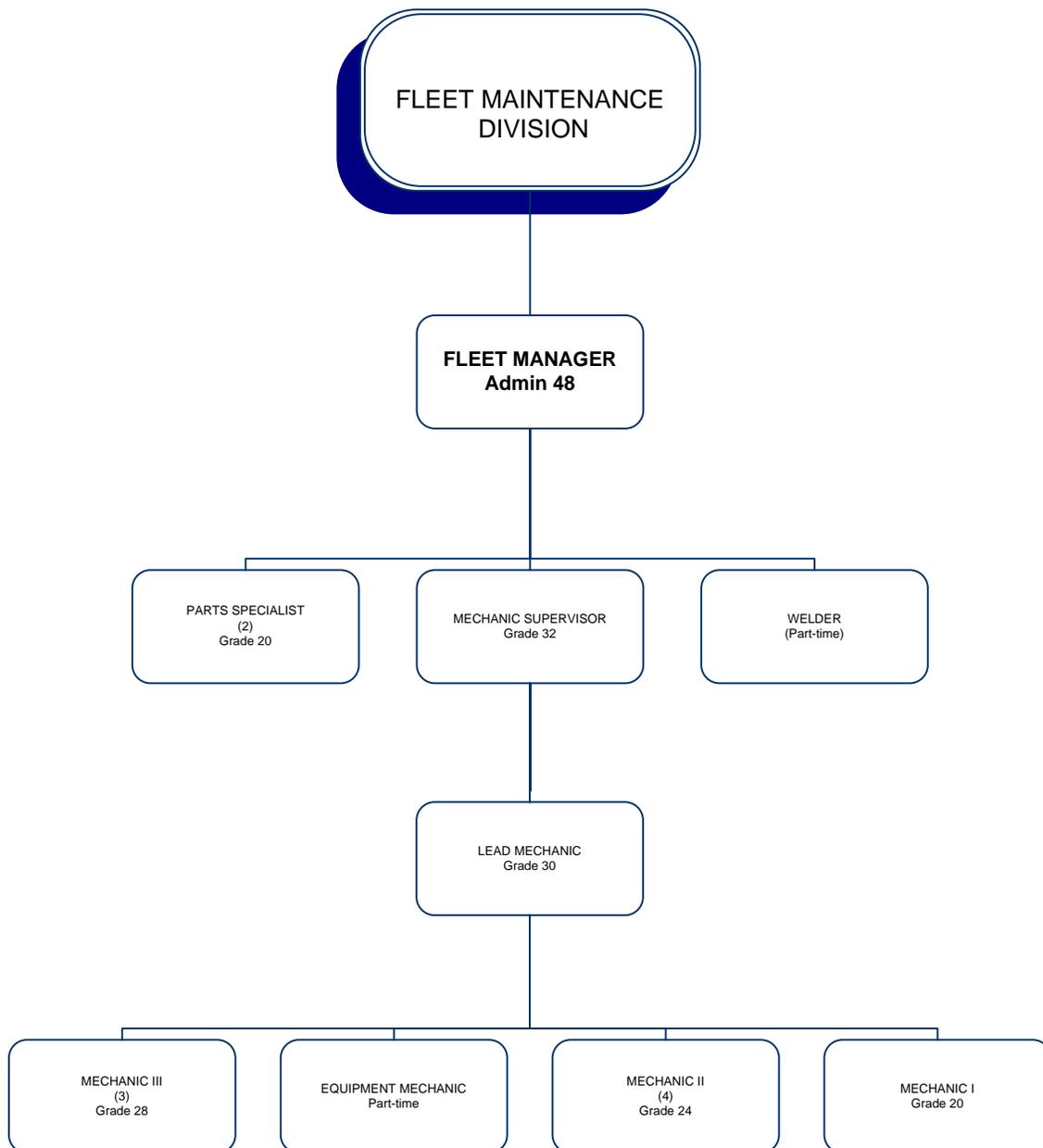
Public Works

ORGANIZATION CHART (Page 2)



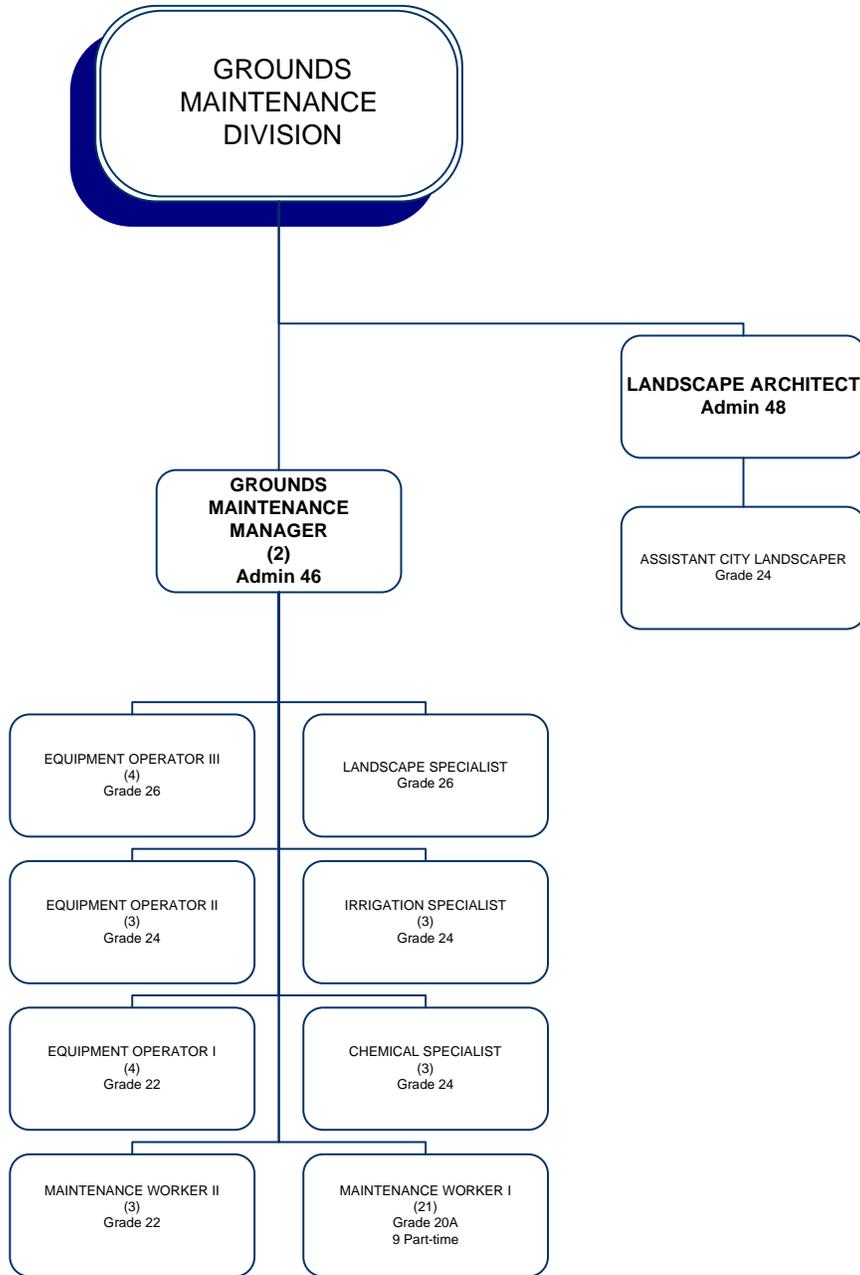
Public Works

ORGANIZATION CHART (Page 3)



Public Works

ORGANIZATION CHART (Page 4)





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

**DEPARTMENT: Public Works and Environmental
Services – Public Works Services**

City Goal #1: CLEANER, GREENER CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
To Preserve & Enhance the City's Grounds & Landscaping Sites	- Irrigate & beautify 100% of all City-maintained medians by 9/2003	- % of medians irrigated and beautified	100%	100%	100%
	- Develop an inspection system for maintaining all City-maintained medians, parks, and beach by 1/04 – resolve all minor unsatisfactory findings within 1 week	- # and result of inspections completed by category - Annual Citizen Satisfaction Rate based upon the Citizens Survey for: (a) medians	2,500 92.6%	N/A N/A	N/A N/A
	- Clean/Rake the Beach on a daily basis	- # of days the beach is cleaned	364	364	364
	- Preserve the City's tree canopy and plant life	- # of new trees planted	500	404	500
		- # of City beautification projects of which the landscape was: (a) installed by City (b) designed by City	12 14	17 15	15 14
		- % of graffiti cases resolved within 3 business days	99%	100%	100%
		- Resolve all graffiti issues within 3 business days			

City Goal #2: VITALITY/REVITALIZATION OF BUSINESS & NEIGHBORHOODS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)	
<p>Enhance the Appearance of the City's Streets and Public Rights-Of-Ways</p> <p>Upgrade the City's sidewalk infrastructure</p>	<p>- Clean/Sweep all residential public streets twice a month</p> <p>- Clean/Sweep all main public thoroughfares on a weekly basis</p> <p>- Repair street pot-holes within 3 days of notification</p>	- # of miles of streets swept Daily	49	49	49	
		- Cost per mile for street Sweeping	N/A	N/A	N/A	
		- % of residential streets swept twice a month (public)	99%	99%	99%	
		- % of main thoroughfares swept on a weekly basis	99%	99%	99%	
		- % of pot-hole problems resolved within 3 days	98%	98%	98%	
			- Annual Citizen Satisfaction Rate based upon the Citizens Survey for:			
			(a) Street Pot-Hole Patching	NYD	NYD	NYD
			(b) Resurfacing	N/A	N/A	N/A
			- # of linear footage of sidewalk replace	5,000ft.	5,000ft.	5,000ft.
			- # of quality control inspections (4 per year)	60	60	60

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Department of Public Works to Provide Quality Internal & External Customer Service	- Resolve all departmental complaints within 3 business days	- % of complaints resolved within 3 business days	95%	95%	95%
	- Respond to all complaints/phone calls within 24 hours	- % of complaints/phone calls responded to within 24 hours	95%	95%	95%
	- Schedule all facility issues within 10 days	- % of scheduled facility issues resolved within 10 days	95%	95%	95%
	- Reduce the number of outstanding fleet/equipment work orders	- % reduction in outstanding work orders	25%	25%	25%
	- Reduce the average maintenance cost per vehicle/equipment per year	- \$ average maintenance cost	\$1,755	\$1,755	\$1,755

City Goal #4: ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC & PRIVATE SECTORS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Work Closely With the Private & Public Sectors to Continually Beautify the City	- Contact and stay in touch with representatives of various businesses responsible for maintaining private sector medians	- # of medians by category: (a) City-maintained (b) Private Sector	128 96	130 94	130 94

City Goal #5: PROACTIVELY ADDRESS QUALITY OF LIFE ISSUES

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Maintain City Drainage Systems	- Service all city storm drainage systems twice a year	- # of miles of storm drainage systems maintained	34.1	34.1	34.1
		- % of City Storm Drainage Systems serviced twice a year	95%	95%	95%

City Goal #7: SAFE & HEALTHY ENVIRONMENT

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Continually Maintain & Monitor a Safe & Healthy Environment	- Collect & dispose all residential solid waste twice weekly	- # tons of residential solid waste collected	12,973	13,102.73	15,000
		- % of missed pick-ups	<0.1%	<0.1%	<0.1%
		- Annual Citizen Satisfaction Rate based upon the Citizens Survey for: (a) Garbage Collection	94.3%	95%	N/A
	- Collect & dispose commercial solid waste 1 - 7 times per week	- # tons of commercial solid waste collected	44,394	44,750	
		- % of missed pick-ups	<0.1%	<0.1%	<0.1%
		- # tons of residential recycling collected	9,500	9,700	10,000
	- Collect & dispose all residential recycling once a week	- % of missed pick-ups	<0.1%	<0.1%	<0.1%
		- Annual Citizen Satisfaction Rate based upon the Citizens Survey for: (a) Recycling	90%	93%	N/A
		- % of waste stream Recycled	44%	45%	N/A
		- \$ tipping fee avoidance	\$1,680,776	\$1,700,000	\$1,800,000
	- Collect & dispose commercial recycling 1 - 6 times per week	- # tons of commercial recycling collected	15,500	15,653	15,000
		- # of missed pick-ups	<0.1%	<0.1%	<0.1%
		- \$ total revenue from the sale of recyclable materials	\$289,530	\$325,000	325,000

	- Promote community education and awareness regarding solid waste and recycling issues throughout the year	- # of City-wide mailings	10	10	10
		- # of total mail-outs	5,000	5,000	5,000
		- # of telephone and personal contacts with residents and businesses	1,600	2,000	2,000

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development/Training	- Promote the usage of Quality Teams throughout the Department	- # of quality tams within the department	4	4	4
		- # of improvement projects completed	6	7	7
	- Provide appropriate training/development sessions to all Department employees	- # of employees attending training/development activities	125	130	130
		- # of hours devoted to training	1,500	1,600	1,600
	- Meet with Departmental Management Team once a week	- # of departmental management team meetings	45	50	50
		- # of meetings with individual divisions	320	320	320

Administration Division

The Administration Division oversees all other divisions of the Public Works Department; including the responsibility for budget allocation and quality control.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
50	Division Operations Manager of Public Works	1	1	1
50	Asst to the Director of Public Works and Env Svcs	1	1	1
28	Office Supervisor	1	1	1
UCL	Administrative Intern (Temporary)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY REQUESTED

Utility vehicles (2)*	\$ 42,700
Staff lockers	30,000
Phone system	<u>65,000</u>
	<u>\$ 137,700</u>

*Equipment will be lease/purchased over a 3 year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 239,193	\$ 365,947	\$ 358,250	\$ 384,575
Operating expenditures	13,091	8,694	8,030	12,450
Capital outlay	<u>22,878</u>	<u>-</u>	<u>-</u>	<u>137,700</u>
Total	<u>\$ 275,162</u>	<u>\$ 374,641</u>	<u>\$ 366,280</u>	<u>\$ 534,725</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Administration Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	213,076	327,357	155,121	52	297,435	306,890
Overtime	-	1,079	264	-	-	-
Longevity	5,603	9,043	5,589	69	8,060	10,120
Sick Leave Conversion Pay	4,446	3,253	2,855	57	5,000	5,000
<i>Salaries & Wages</i>	<u>223,125</u>	<u>340,732</u>	<u>163,829</u>	<u>53</u>	<u>310,495</u>	<u>322,010</u>
FICA	16,068	25,215	12,240	52	23,765	24,650
<i>Payroll Taxes</i>	<u>16,068</u>	<u>25,215</u>	<u>12,240</u>	<u>52</u>	<u>23,765</u>	<u>24,650</u>
Nonuniformed Pension Plan	-	-	4,954	75	6,605	20,085
ICMA Pension Plan	-	-	9,029	52	17,385	17,830
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>13,983</u>	<u>58</u>	<u>23,990</u>	<u>37,915</u>
Programming/Software	-	-	-	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Contractual Services	-	-	2,510	-	-	-
<i>Other Contractual Services</i>	<u>-</u>	<u>-</u>	<u>2,510</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	44	32	106	-	-	-
<i>Communication Services</i>	<u>44</u>	<u>32</u>	<u>106</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	7,145	3,589	3,378	84	4,000	4,000
Professional Publications	77	286	-	-	200	500
Minor Equip, Tools & Hdwe	3,171	2,434	1,286	62	2,060	2,500
Medical and Lab Supplies	64	52	-	-	150	150
Other Commodities	784	888	643	129	500	1,000
<i>Materials and Supplies</i>	<u>11,241</u>	<u>7,249</u>	<u>5,307</u>	<u>77</u>	<u>6,910</u>	<u>8,150</u>
Copier Lease	1,092	-	510	-	-	2,600
<i>Rentals and Leases</i>	<u>1,092</u>	<u>-</u>	<u>510</u>	<u>-</u>	<u>-</u>	<u>2,600</u>
Printing	389	453	149	37	400	700
Dues & Memberships	325	960	832	116	720	1,000
<i>Other Operating Expenditures</i>	<u>714</u>	<u>1,413</u>	<u>981</u>	<u>88</u>	<u>1,120</u>	<u>1,700</u>
Automotive Equipment	22,878	-	-	-	-	42,700
Office Mach and Equip	-	-	-	-	-	95,000
<i>Capital Outlay</i>	<u>22,878</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>137,700</u>
Total Administration	<u>275,162</u>	<u>374,641</u>	<u>199,466</u>	<u>54</u>	<u>366,280</u>	<u>534,725</u>

Facilities Maintenance Division

The Facilities Maintenance division strives to efficiently maintain the buildings and facilities of all city-owned properties. This service is provided by working in cooperation with all city departments, various Broward County departments, an assortment of state agencies, Florida Power and Light and numerous private contractors and vendors.

Responsibilities of Facilities Maintenance include the following: all electrical, mechanical, plumbing, painting, carpentry, roof repair, pest control and security alarm to the City of Deerfield Beach's municipal buildings and public facilities. Also, the division provides for coordination and direct supervision for many special projects for the City including departmental facility projects, city renovations, and holiday decorations. In addition, Facilities Maintenance serves as construction review for all new city projects. Budgetary items for the division include the funding for all of the aforementioned items, as well as funding for the electric, water and sewer utilities consumed at city owned facilities.

PERSONAL SERVICES

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
48	Facilities Manager	1	1	1
28	Lead Facilities Technician	1	1	1
26	Facilities Technician	3	3	3
20	Maintenance Worker I (part-time)	<u>0</u>	<u>1</u>	<u>1</u>
	Total	<u>5</u>	<u>6</u>	<u>6</u>

CAPITAL OUTLAY REQUESTED

Improvements to City-owned facilities	\$ 170,000
City Hall generator fuel tank	30,000
Utility vehicle*	19,500
	<u>\$ 219,500</u>

*Equipment will be lease/purchased over a 3 year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 208,466	\$ 270,028	\$ 362,740	\$ 420,320
Operating expenditures	2,133,041	2,542,659	2,349,660	2,481,250
Capital outlay	20,843	22,807	28,800	219,500
Total	<u>\$ 2,362,350</u>	<u>\$ 2,835,494</u>	<u>\$ 2,741,200</u>	<u>\$ 3,121,070</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Facilities Maintenance Division	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	162,321	206,576	198,791	73	270,465	312,650
Overtime	22,288	35,058	23,335	78	30,000	30,000
Longevity	5,737	7,335	5,327	69	7,755	8,390
Automobile Allowance	-	-	1,662	-	-	-
Sick Leave Conversion Pay	3,693	2,007	2,234	50	4,500	4,500
<i>Salaries & Wages</i>	<u>194,039</u>	<u>250,976</u>	<u>231,349</u>	<u>74</u>	<u>312,720</u>	<u>355,540</u>
FICA	14,427	19,052	17,369	72	24,005	28,095
<i>Payroll Taxes</i>	<u>14,427</u>	<u>19,052</u>	<u>17,369</u>	<u>72</u>	<u>24,005</u>	<u>28,095</u>
Nonuniformed Pension Plan	-	-	3,383	75	4,510	12,920
ICMA Pension Plan	-	-	14,889	69	21,505	23,765
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>18,272</u>	<u>70</u>	<u>26,015</u>	<u>36,685</u>
Custodial Services	150,593	169,903	138,005	80	173,000	210,000
Plumbing Services	18,822	15,897	22,168	117	19,000	30,000
Electrical Services	46,969	67,417	45,193	96	47,000	47,000
Serv to Maint Buildings	55,754	78,078	97,724	178	55,000	100,000
Roof Repair & Replacement	6,550	53,206	26,484	106	25,000	25,000
Pest Control Services	7,475	12,314	10,348	103	10,000	12,000
Fence Repair & Maint	22,992	20,779	17,598	63	28,000	25,000
Ballfield Light Replacement	5,975	5,529	3,998	67	6,000	7,000
Electrical Serv Emergency	1,544	4,266	13,097	262	5,000	10,000
Street Light Services	38,227	13,872	42,232	84	50,000	50,000
Air Conditioning Services	76,829	52,250	41,571	83	50,000	52,000
Air Conditioning Emer Svc	17,732	22,762	25,939	113	23,000	23,000
Plumbing Emergency Serv	8,759	18,286	12,481	83	15,000	16,000
Lock and Key Service	11,533	9,447	11,335	113	10,000	15,000
Roof Services	-	175	-	-	-	-
Roof Emergency Services	4,628	5,085	10,295	137	7,500	7,500
Paint Services	-	530	2,800	-	-	5,000
Flooring Services	-	17,229	10,058	101	10,000	12,000
Pier & Wood Deck Maint	-	22,166	10,532	140	7,500	7,500
<i>Pension Contributions</i>	<u>474,382</u>	<u>589,191</u>	<u>541,858</u>	<u>100</u>	<u>541,000</u>	<u>654,000</u>
Other Contractual Services	10,819	100,367	30,286	101	30,000	15,000
<i>Other Contractual Services</i>	<u>10,819</u>	<u>100,367</u>	<u>30,286</u>	<u>101</u>	<u>30,000</u>	<u>15,000</u>
Electric	254,861	304,902	229,448	82	280,000	310,000
Water and Sewer	1,026,656	1,155,347	702,515	64	1,100,000	1,250,000
<i>Utility Services</i>	<u>1,281,517</u>	<u>1,460,249</u>	<u>931,963</u>	<u>68</u>	<u>1,380,000</u>	<u>1,560,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Facilities Maintenance Division	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Pager Rental	72	140	274	130	210	-
<i>Communication Services</i>	<u>72</u>	<u>140</u>	<u>274</u>	<u>130</u>	<u>210</u>	<u>-</u>
Clothing Allowance	613	1,390	1,181	118	1,000	1,500
Office Supplies	541	195	25	-	-	-
Clean and Sani Supplies	54,704	48,975	42,567	71	60,000	60,000
Minor Equip, Tools & Hdwe	1,598	12,083	3,436	60	5,700	6,000
Plumbing Materials	17,745	14,516	2,952	37	8,000	8,000
Matl to Maintain Buildings	32,239	46,461	43,328	96	45,000	50,000
Matl to Maintain Equipment	5,334	7,016	2,041	34	6,000	6,000
Matl to Maintain Other	14,640	17,545	13,877	96	14,500	17,000
Matl for Misc Projects	180,408	180,167	176,306	88	200,000	30,000
Electrical Materials	8,047	9,920	12,998	118	11,000	15,000
Air Conditioning Materials	1,755	1,376	1,682	112	1,500	1,500
Paint Materials	3,502	5,186	7,756	155	5,000	10,000
Flooring Materials	-	4,257	2,230	89	2,500	2,500
Other Commodities	-	-	-	-	-	3,000
<i>Materials and Supplies</i>	<u>321,126</u>	<u>349,087</u>	<u>310,379</u>	<u>86</u>	<u>360,200</u>	<u>210,500</u>
Rent of Equipment	1,935	361	835	167	500	1,000
Rent of Security System	8,813	12,252	13,568	113	12,000	15,000
Holiday Decorations Exp	34,020	30,680	24,482	98	25,000	25,000
<i>Rentals and Leases</i>	<u>44,768</u>	<u>43,293</u>	<u>38,885</u>	<u>104</u>	<u>37,500</u>	<u>41,000</u>
Laundry and Cleaning	357	332	302	40	750	750
<i>Other Operating Expenditures</i>	<u>357</u>	<u>332</u>	<u>302</u>	<u>40</u>	<u>750</u>	<u>750</u>
Buildings	-	-	-	-	-	170,000
Impr Other Than Buildings	-	-	-	-	-	30,000
Automotive Equipment	20,843	22,807	27,480	95	28,800	19,500
<i>Capital Outlay</i>	<u>20,843</u>	<u>22,807</u>	<u>27,480</u>	<u>95</u>	<u>28,800</u>	<u>219,500</u>
Total Facilities Maintenance	<u>2,362,350</u>	<u>2,835,494</u>	<u>2,148,417</u>	<u>78</u>	<u>2,741,200</u>	<u>3,121,070</u>

Fleet Maintenance Division

The Fleet Maintenance Division is responsible for the preventative maintenance, repair, fueling and recapitalization of the City's fleet of vehicles and machine equipment. This division also maintains complete records of all City-owned equipment and machinery and maintains all physical inventories of parts and supplies necessary for daily operations of the Public Works' divisions.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
48	Fleet Manager	1	1	1
32	Mechanic Supervisor	0	1	1
30	Lead Mechanic	1	1	1
28	Mechanic III	2	3	3
24	Mechanic II	4	4	4
20	Mechanic I	1	1	1
20	Parts Specialist	2	2	2
24	Fleet Maintenance Coordinator	1	1	1
28	Welder	1	1	1
UCL	Equipment Mechanic (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>14</u>	<u>16</u>	<u>16</u>

CAPITAL OUTLAY REQUESTED

Pick-up truck*	\$ 37,300
Rotary lift systems (3)	80,000
Mobil post lift	45,000
	<u>\$ 162,300</u>

*Equipment will be lease/purchased over a 3 year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 559,687	\$ 630,323	\$ 861,510	\$ 842,800
Operating expenditures	209,262	224,477	209,400	242,000
Capital outlay	6,443	79,419	29,550	162,300
Total	<u>\$ 775,392</u>	<u>\$ 934,219</u>	<u>\$ 1,100,460</u>	<u>\$ 1,247,100</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Fleet Maintenance Division	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	499,247	550,969	419,052	60	700,515	680,715
Overtime	11,244	20,868	17,674	68	26,000	15,000
Longevity	6,441	9,769	8,086	72	11,210	13,465
Sick Leave Conversion Pay	4,803	5,941	7,126	102	7,000	9,000
<i>Salaries & Wages</i>	<u>521,735</u>	<u>587,547</u>	<u>451,938</u>	<u>61</u>	<u>744,725</u>	<u>718,180</u>
FICA	37,952	42,776	32,769	57	57,005	55,015
<i>Payroll Taxes</i>	<u>37,952</u>	<u>42,776</u>	<u>32,769</u>	<u>57</u>	<u>57,005</u>	<u>55,015</u>
Nonuniformed Pension Plan	-	-	4,223	75	5,630	17,830
ICMA Pension Plan	-	-	32,662	60	54,150	51,775
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>36,885</u>	<u>62</u>	<u>59,780</u>	<u>69,605</u>
Programming/Software	-	-	-	-	-	-
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Serv to Maintain Equipment	6,804	3,282	1,545	52	3,000	3,000
<i>Repair and Maint Services</i>	<u>6,804</u>	<u>3,282</u>	<u>1,545</u>	<u>52</u>	<u>3,000</u>	<u>3,000</u>
Clothing Allowance	3,277	1,305	1,538	44	3,500	3,500
Office Supplies	-	1,376	-	-	-	-
Professional Publications	59	1,195	95	10	1,000	500
Clean and Sani Supplies	1,410	2,008	1,498	75	2,000	2,000
Minor Equip, Tools & Hdwe	25,294	26,870	5,593	37	15,000	15,000
Matl to Maint Equipment	12,500	15,641	9,918	73	13,500	15,000
<i>Materials and Supplies</i>	<u>42,540</u>	<u>48,395</u>	<u>18,642</u>	<u>53</u>	<u>35,000</u>	<u>36,000</u>
Copier Lease	-	-	-	-	300	-
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>300</u>	<u>-</u>
License Tags	2,439	2,073	1,720	86	2,000	2,000
Vehicle Painting	3,998	4,319	1,556	31	5,000	5,000
Auto Body Repair	17,190	12,864	7,038	47	15,000	15,000
Gasoline	43,555	68,964	57,420	96	60,000	80,000
Diesel Fuel	3,721	3,102	2,462	49	5,000	6,000
Matl to Maint Vehicles	56,842	51,006	44,321	89	50,000	60,000
Tires	12,312	9,054	10,444	70	15,000	15,000
Batteries	1,351	2,435	1,734	69	2,500	3,000
Oil and Lubricants	1,929	4,730	1,081	27	4,000	3,000
Propane Gas	6,104	5,093	3,369	96	3,500	5,000
Compressed Natural Gas	412	980	1,344	134	1,000	1,000
<i>Vehicle Operating Expense</i>	<u>149,853</u>	<u>164,620</u>	<u>132,489</u>	<u>81</u>	<u>163,000</u>	<u>195,000</u>
Printing	305	590	698	116	600	1,000
Freight and Cartage	444	175	-	-	500	-
Laundry and Cleaning	7,226	7,358	4,772	73	6,500	6,500
Dues & Memberships	2,090	57	-	-	500	500
<i>Other Operating Expenditures</i>	<u>10,065</u>	<u>8,180</u>	<u>5,470</u>	<u>68</u>	<u>8,100</u>	<u>8,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS
Fleet Maintenance Division

<u>Account Description</u>	<u>2002-03 Actual</u>	<u>2003-04 Actual</u>	<u>2004-05</u>		<u>2004-05 Original Budget</u>	<u>2005-06 Adopted Budget</u>
			<u>Y-T-D Actual (Thru 6/30/05)</u>	<u>Y-T-D %age</u>		
Automotive Equipment	-	25,359	-	-	-	37,300
Other Mach and Equipment	6,443	54,060	29,162	99	29,550	125,000
<i>Capital Outlay</i>	<u>6,443</u>	<u>79,419</u>	<u>29,162</u>	<u>99</u>	<u>29,550</u>	<u>162,300</u>
<i>Total Fleet Maintenance</i>	<u>775,392</u>	<u>934,219</u>	<u>708,900</u>	<u>64</u>	<u>1,100,460</u>	<u>1,247,100</u>

Grounds Maintenance Division

The Grounds Maintenance Division provides cutting, trimming and planting for all City-owned property and right-of-ways. This includes chemical spraying programs, maintaining irrigation systems on City properties, renovation of landscape, beachfront and median maintenance.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
46	Grounds Maintenance Manager	2	2	2
48	Landscape Architect	1	1	1
24	Assistant City Landscaper	0	0	1
26	Landscape Specialist	1	1	1
24	Chemical Specialist	3	3	3
24	Irrigation Specialist	3	3	3
28	Small Engine Mechanic	1	0	0
26	Equipment Operator III	3	4	4
24	Equipment Operator II	3	3	3
22	Equipment Operator I	3	4	4
22	Maintenance Worker II	3	3	3
20	Maintenance Worker I (9 part-time)	18	18	21
UCL	Horticulture Assistant (part-time)	<u>1</u>	<u>1</u>	<u>0</u>
	Total	<u>42</u>	<u>43</u>	<u>46</u>

CAPITAL OUTLAY REQUESTED

Pick-up truck (2)*	\$ 62,400
Median beautification/landscape enhancement projects	65,000
	<u>\$ 127,400</u>

*Equipment will be lease/purchased over a 3- year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 1,342,427	\$ 1,433,758	\$ 1,759,180	\$ 1,965,695
Operating expenditures	358,371	395,402	418,456	431,000
Capital outlay	84,345	171,606	4,000	127,400
Total	<u>\$ 1,785,143</u>	<u>\$ 2,000,766</u>	<u>\$ 2,181,636</u>	<u>\$ 2,524,095</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS
Grounds Maintenance Division

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	1,150,616	1,201,961	923,680	65	1,413,250	1,560,610
Overtime	43,926	82,530	40,927	82	50,000	25,000
Longevity	41,057	36,031	27,502	61	45,395	47,540
Sick Leave Conversion Pay	13,910	13,500	17,863	115	15,500	20,000
<i>Salaries & Wages</i>	<u>1,249,509</u>	<u>1,334,022</u>	<u>1,009,972</u>	<u>66</u>	<u>1,524,145</u>	<u>1,653,150</u>
FICA	92,918	99,736	74,807	64	116,770	128,585
<i>Payroll Taxes</i>	<u>92,918</u>	<u>99,736</u>	<u>74,807</u>	<u>64</u>	<u>116,770</u>	<u>128,585</u>
Nonuniformed Pension Plan	-	-	21,011	75	28,015	83,230
ICMA Pension Plan	-	-	53,817	60	90,250	100,730
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>74,828</u>	<u>63</u>	<u>118,265</u>	<u>183,960</u>
Canal Maint/Dredging	-	-	16,975	34	50,000	50,000
Demo and Lot Clearing	-	-	319	-	-	-
Landscaping Services	3,274	-	-	-	-	-
Tree Maintenance	49,350	41,545	32,655	65	50,000	50,000
Irrigation Services	3,920	-	-	-	-	-
Other Contractual Services	17,610	23,578	37,182	372	10,000	25,000
<i>Other Contractual Services</i>	<u>74,154</u>	<u>65,123</u>	<u>87,131</u>	<u>79</u>	<u>110,000</u>	<u>125,000</u>
Pager Rental	137	160	128	82	156	-
<i>Communication Services</i>	<u>137</u>	<u>160</u>	<u>128</u>	<u>82</u>	<u>156</u>	<u>-</u>
Clothing Allowance	7,023	6,035	5,073	72	7,000	7,000
Office Supplies	-	2,360	-	-	-	-
Professional Publications	433	146	495	99	500	500
Agri and Hort Supplies	42,972	57,453	41,354	65	64,000	64,000
Chemicals	8,889	25,922	19,932	100	20,000	25,000
Minor Equip, Tools & Hdwe	36,256	19,883	16,821	112	15,000	11,800
Mulch	19,976	25,445	30,817	103	30,000	35,000
Traffic Control, Signs	1,411	2,022	2,255	125	1,800	1,800
Top Soil	15,221	3,366	6,600	66	10,000	10,000
Matl to Maint Equipment	13,949	14,909	3,353	-	-	-
Matl to Maint Other	47,687	48,999	49,616	110	45,000	45,000
Sod	20,692	17,027	24,675	82	30,000	30,000
Sand Pine Preserve	3,347	5,448	9,385	188	5,000	5,000
Matl for Misc Projects	44,084	56,637	53,255	107	50,000	50,000
Topiary Deer	-	6,583	-	-	7,000	5,000
Other Commodities	-	16,307	-	-	10,000	-
<i>Materials and Supplies</i>	<u>261,940</u>	<u>308,542</u>	<u>263,631</u>	<u>89</u>	<u>295,300</u>	<u>290,100</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS
Grounds Maintenance Division

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Rent of Equipment	1,067	1,636	1,659	55	3,000	5,000
Lease of Beach Tractor	11,250	10,172	-	-	-	-
<i>Rentals and Leases</i>	<u>12,317</u>	<u>11,808</u>	<u>1,659</u>	<u>55</u>	<u>3,000</u>	<u>5,000</u>
Matl to Maint Vehicles	389	-	-	-	-	-
<i>Vehicle Operating Expense</i>	<u>389</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Laundry and Cleaning	8,954	9,064	5,350	59	9,000	9,000
Freight and Cartage	350	440	510	102	500	800
Dues & Memberships	130	265	394	79	500	1,100
<i>Other Operating Expenditures</i>	<u>9,434</u>	<u>9,769</u>	<u>6,254</u>	<u>63</u>	<u>10,000</u>	<u>10,900</u>
Improv Other Than Buildings	-	-	-	-	-	65,000
Automotive Equipment	47,422	127,476	-	-	-	62,400
Other Mach and Equipment	36,923	44,130	-	-	4,000	-
<i>Capital Outlay</i>	<u>84,345</u>	<u>171,606</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>127,400</u>
Total Grounds Maintenance	<u>1,785,143</u>	<u>2,000,766</u>	<u>1,518,410</u>	<u>70</u>	<u>2,181,636</u>	<u>2,524,095</u>
TOTAL PUBLIC WORKS	<u>5,198,047</u>	<u>6,145,120</u>	<u>4,575,193</u>	<u>72</u>	<u>6,389,576</u>	<u>7,426,990</u>

Parks & Recreation

Administration Recreation Parks Special Events & Marketing

DEPARTMENT DESCRIPTION

The City's parks system consists of 266 developed acres at 30 sites. Amenities included in the City's system of parks include a gymnasium, several outdoor basketball courts, two roller hockey rinks, tennis courts and tot lots. Residents and visitors alike can also experience our Blue Wave award-winning beach, our mini parks, neighborhood parks, community parks, nature preserves and cemeteries. In addition, a wide variety of recreational, social and cultural programs are available at our community centers. The Department also sponsors a wide variety of special events throughout the year, including Mango Festival, Founders' Day, Beach Blowout, Martin Luther King, Jr. Day, Women's Professional Volleyball, the Super Boat Grand Prix and Moonlight Melodies Summer beach concerts.

The Community Services Department has been re-organized, which includes expanded responsibilities, services in the annexed unincorporated area, and name change. The name has been changed to PARKS & RECREATION DEPARTMENT, which is conducive to the type of service that is provided by this department. The five divisions of the Parks & Recreation Department are:

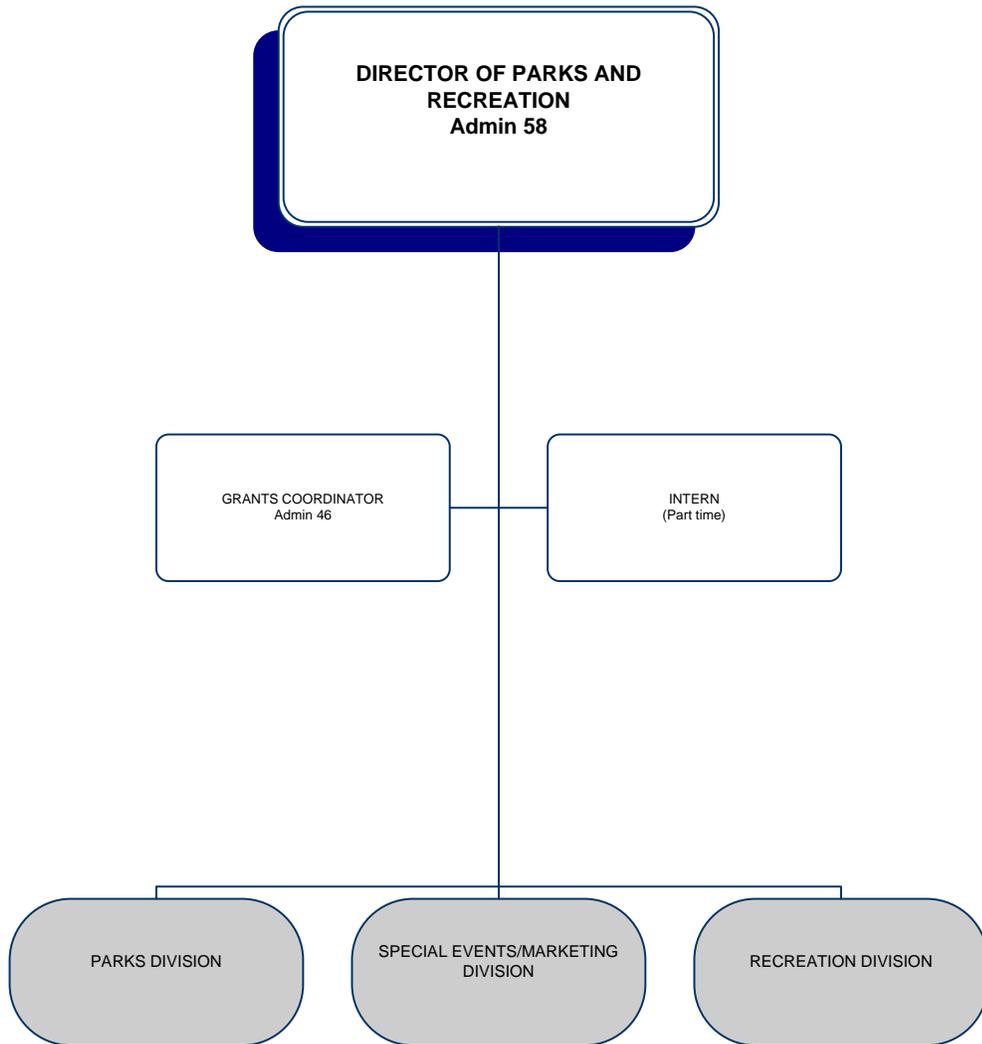
1. Administration
2. Recreation
3. Parks
4. Special Events & Marketing
5. Pier

DEPARTMENT GOALS

- Beautify, maintain and enhance the City's parks and cemeteries
- Increase customer satisfaction with outstanding community services
- Encourage private sector involvement in the City's cultural and recreational activities
- Improve the quality of life through appropriate cultural/recreational programs
- Provide outstanding beach safety services
- Market and effectively communicate all cultural and recreational programs to the public
- Encourage employee training and development

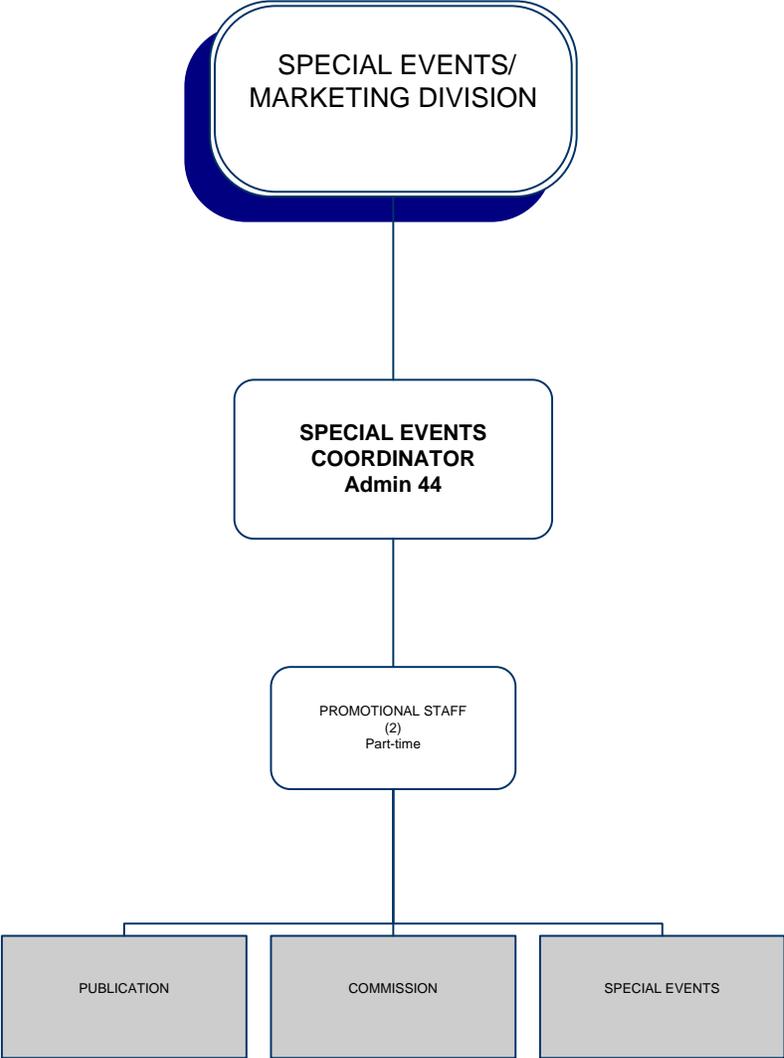
Parks & Recreation

ORGANIZATION CHART



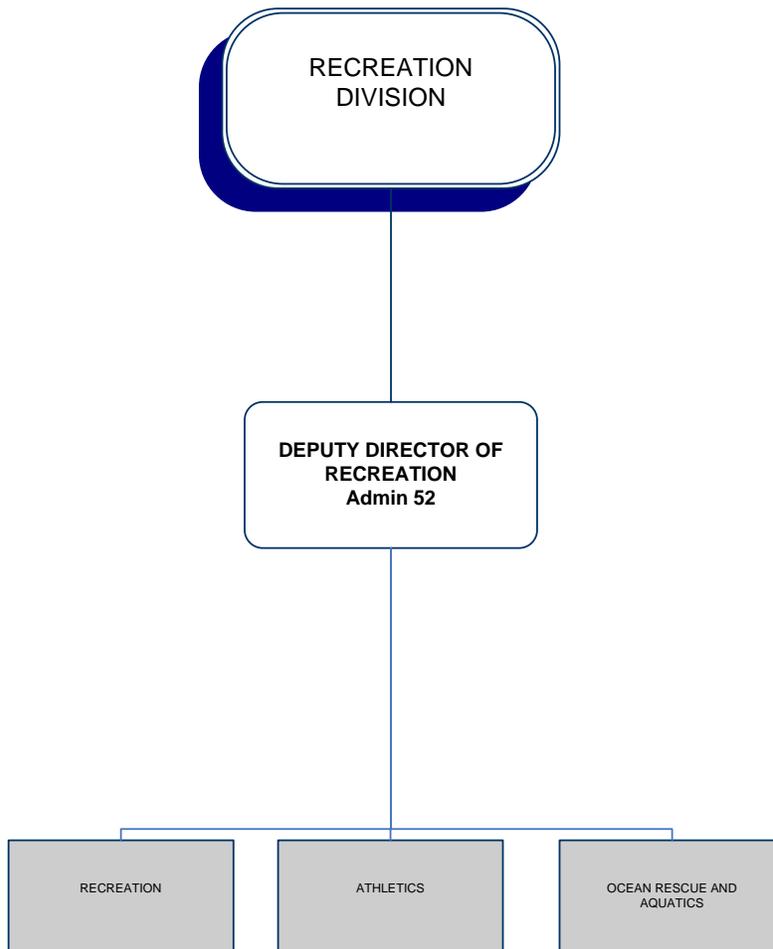
Parks & Recreation

ORGANIZATION CHART (Page 2)



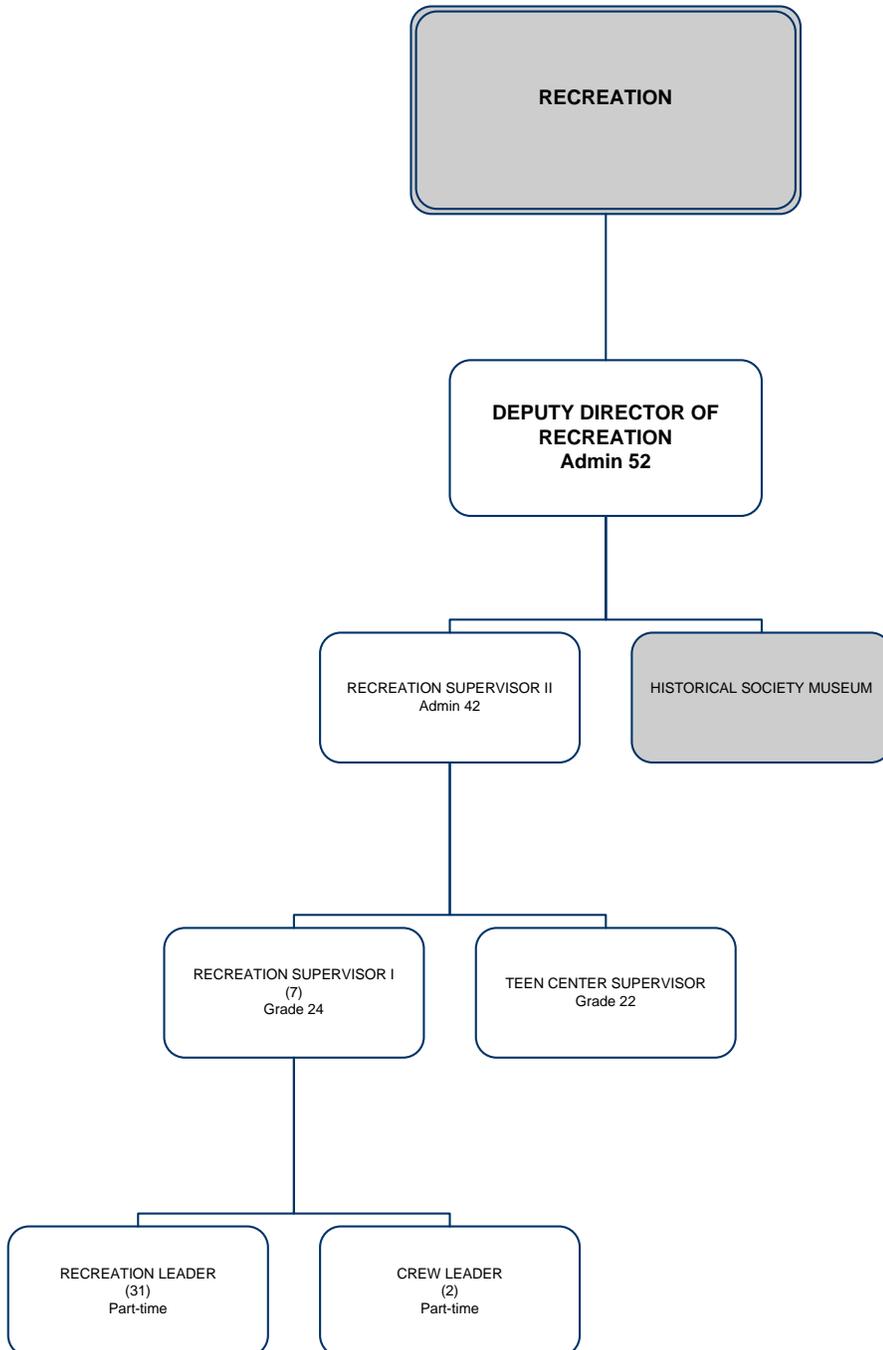
Parks & Recreation

ORGANIZATION CHART (Page 3)



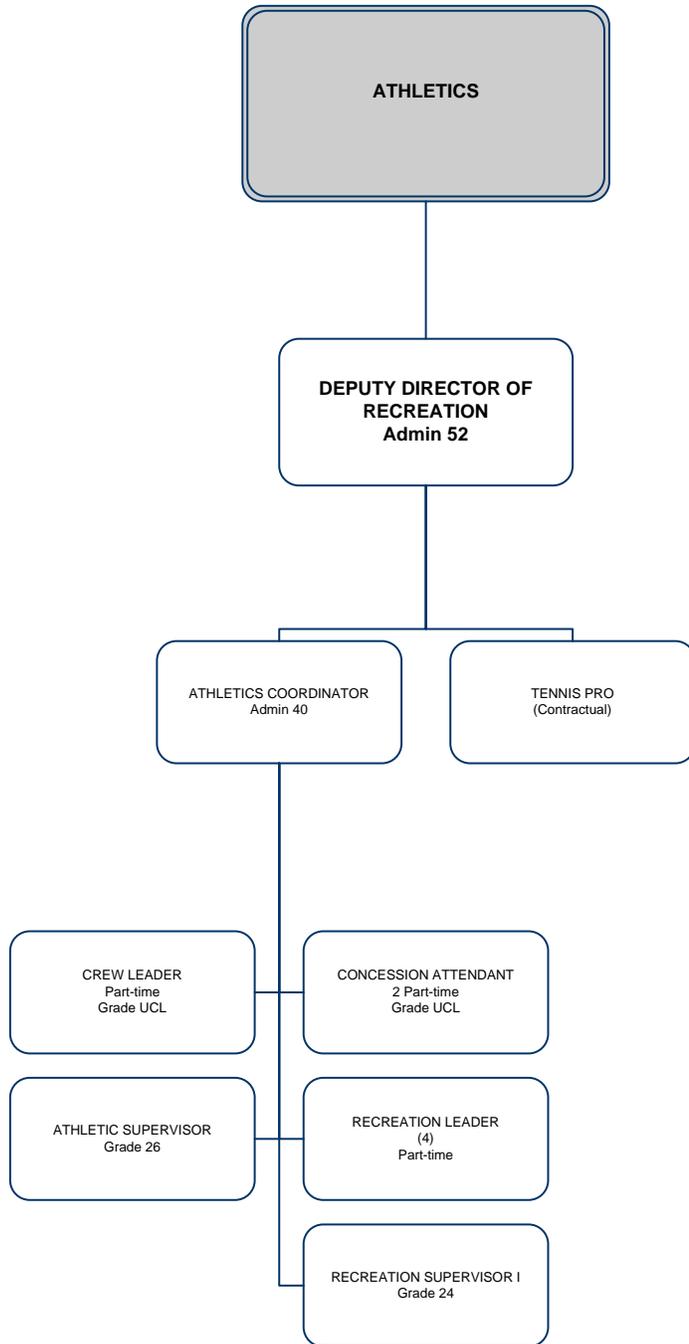
Parks & Recreation

ORGANIZATION CHART (Page 4)



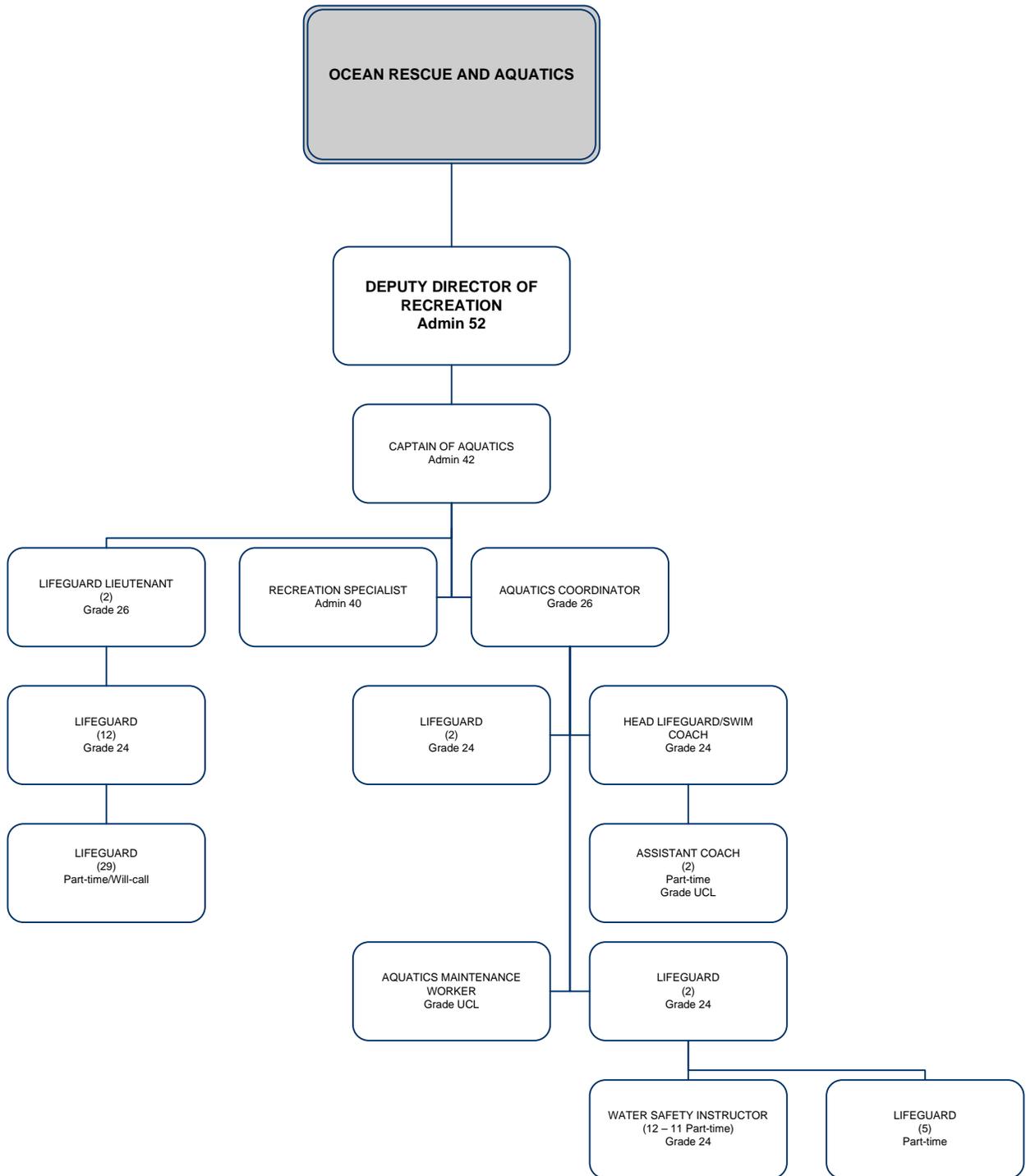
Parks & Recreation

ORGANIZATION CHART (Page 5)



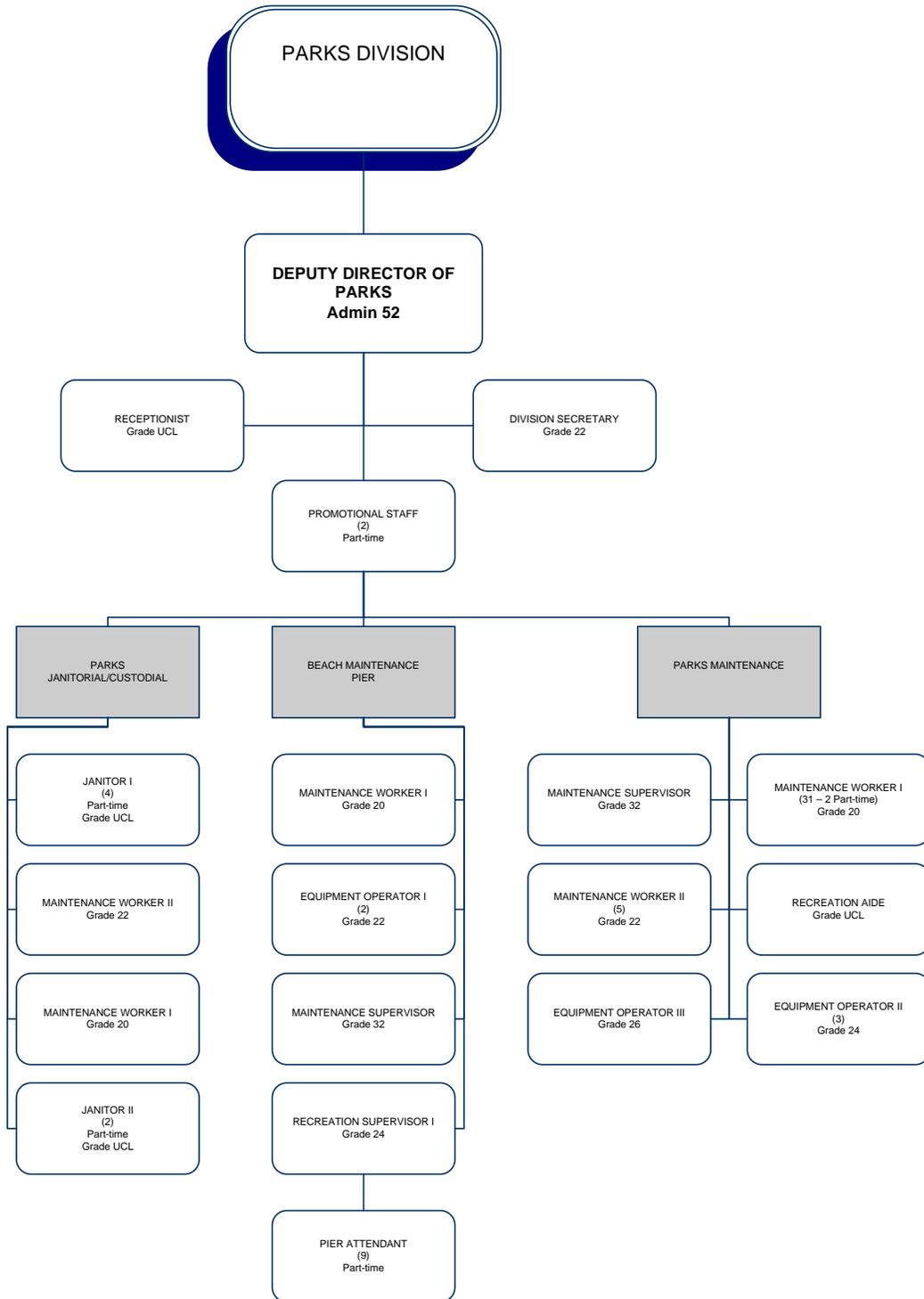
Parks & Recreation

ORGANIZATION CHART (Page 6)



Parks & Recreation

ORGANIZATION CHART (Page 7)





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

DEPARTMENT: Parks & Recreation

City Goal #1: CLEANER, GREENER CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Beautify, Maintain and Enhance the City's Parks & Cemeteries	- Maintain the two City owned cemeteries throughout the year - Parks - Prepare all athletic fields throughout the year	- # of acres Maintained	35	35	35
		- # of complaints	10	5	0
		- # of acres maintained	151	151	151
		- # of fields maintained	21	21	25
		- # of complaints	0	5	0

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Increase Customer Satisfaction with Outstanding Community Services	- Conduct post-program surveys for athletic and cultural programs - Resolve inquiries within 24 hours - Evaluate the participation rate in all recreation programs on a yearly basis	- # of programs surveyed	10	10	10
		- % of programs surveyed deemed satisfactory or better	90%	90%	95%
		- % of complaints/inquiries resolved	90%	100%	100%
		- % participation rate by category	90%	90%	95%

City Goal #4: ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC & PRIVATE SECTORS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Private Sector Involvement in City Cultural & Recreational Activities	- Increase sponsorship of City cultural activities	- # of activities sponsored	13	15	17
		- \$ amount of total sponsorship	\$200,000	\$150,000	\$200,000
	- Increase sponsorship of City Recreational activities	- # of activities sponsored	9	9	12
		- \$ amount of total sponsorship	\$100,000	\$50,000	\$100,000

City Goal #5: PROACTIVELY ADDRESS QUALITY OF LIFE ISSUES

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Improve the Quality of Life Through Appropriate Cultural/Recreational Programs	- Initiate new demand appropriate cultural activities/programs at each Recreation Center - Initiate new demand appropriate recreational activities/programs at each Recreation Center	- # of new cultural programs introduced	3	3	15
		- # of new recreational programs introduced	3	3	15

City Goal #7: SAFE & HEALTHY ENVIRONMENT

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Outstanding Beach Safety Services	- Improve Ocean Rescue equipment and facilities throughout the year - Provide appropriate rescue training on a daily basis	- # of pieces of equipment secured	0	6	6
		- # of pieces of equipment renovated	1	1	1
		- # of training sessions conducted	96	100	100
		- # of awards received by Ocean Rescue	3	3	3
		- # of rescues made	30	35	35
		- # of preventive actions	5,872	5,915	5,915

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development and Training	- Meet with Departmental Management Team every two weeks	- # of Department Management Team meetings held	20	20	25
	- Promote Quality Teams throughout the Department	- # of Quality Teams within the Department	4	4	4
		- # of Process/Task Improvement Projects completed	N/A	N/A	N/A
	- Provide appropriate developmental training for all Department employees	- # of Department employees receiving training	60	65	50

City Goal #9: EFFECTIVE COMMUNICATION AMONG THE ORGANIZATION & THE PUBLIC

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Market and Effectively Communicate all Cultural and Recreational Programs to the Public	- Design and produce brochures for public distribution	- # of brochures developed	4	4	4
	- Initiate alternative methods of marketing programs and communicating with the general public	- # of methods used for communicating with the general public Sun-Sentinel, WEDR, KISS, WB33, Channel 4, Observer, Times, CS Booklet, Web-site	7	8	8

Administration Division

The Administration Division of the Parks & Recreation Department is responsible for the coordination, budget, and quality control of all departmental functions. This division prepares and administers the Parks & Recreation budgets.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
58	Director of Parks & Recreation	1	1	1
52	Assistant Director of Parks & Recreation	1	0	0
46	Grants Coordinator	0	1	1
28	Office Supervisor	1	0	0
22	Division Secretary	1	0	0
UCL	Receptionist (part-time)	2	0	0
UCL	Intern (part-time)	<u>1</u>	<u>0</u>	<u>1</u>
	Total	<u>7</u>	<u>2</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 295,305	\$ 297,156	\$ 206,105	\$ 256,185
Operating expenditures	<u>10,489</u>	<u>29,263</u>	<u>73,250</u>	<u>16,800</u>
Total	<u>\$ 305,794</u>	<u>\$ 326,419</u>	<u>\$ 279,355</u>	<u>\$ 272,985</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Administration Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	256,449	256,671	104,181	63	164,345	208,035
Overtime	93	215	-	-	1,000	500
Longevity	3,035	5,232	1,682	68	2,485	2,710
Automobile Allowance	12,189	10,372	5,125	73	7,000	8,000
Sick Leave Conversion Pay	3,843	5,736	2,641	88	3,000	4,000
<i>Salaries & Wages</i>	<u>275,609</u>	<u>278,226</u>	<u>113,629</u>	<u>64</u>	<u>177,830</u>	<u>223,245</u>
FICA	19,696	18,930	6,568	48	13,630	17,115
<i>Payroll Taxes</i>	<u>19,696</u>	<u>18,930</u>	<u>6,568</u>	<u>48</u>	<u>13,630</u>	<u>17,115</u>
ICMA Pension Plan	-	-	9,429	64	14,645	15,825
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>9,429</u>	<u>64</u>	<u>14,645</u>	<u>15,825</u>
Programming/Software	-	-	-	-	60,000	5,000
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>5,000</u>
Other Contractual Services	-	-	4,369	-	-	-
<i>Other Contractual Services</i>	<u>-</u>	<u>-</u>	<u>4,369</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	-	-	-	-	-	500
Office Supplies	3,727	3,824	2,517	50	5,000	4,000
Professional Publications	87	-	-	-	100	150
Minor Equip, Tools & Hdwe	-	-	-	-	1,600	500
<i>Materials and Supplies</i>	<u>3,814</u>	<u>3,824</u>	<u>2,517</u>	<u>38</u>	<u>6,700</u>	<u>5,150</u>
Copier Lease	3,547	3,976	3,153	66	4,800	4,800
<i>Rentals and Leases</i>	<u>3,547</u>	<u>3,976</u>	<u>3,153</u>	<u>66</u>	<u>4,800</u>	<u>4,800</u>
Printing	2,518	20,338	-	-	1,000	1,000
Dues & Memberships	610	1,125	215	29	750	850
<i>Other Operating Expenditures</i>	<u>3,128</u>	<u>21,463</u>	<u>215</u>	<u>12</u>	<u>1,750</u>	<u>1,850</u>
Total Administration	<u>305,794</u>	<u>326,419</u>	<u>139,880</u>	<u>50</u>	<u>279,355</u>	<u>272,985</u>

Special Events & Marketing Division

Special Events & Marketing is a new division. The responsibilities of this division include the coordinating of all special events & projects, promotions, marketing and developing all printed materials for the department including the Wave, recreation brochures and activity flyers. This division will also produce, market and coordinate all city sponsored special events and other related activities that require special event applications.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
44	Special Events Coordinator	0	1	1
42	Marketing Manager/Promotions*	0	1	0
UCL	Receptionist/Intern (part-time)*	0	1	0
UCL	Promotional Staff (part-time)	<u>0</u>	<u>2</u>	<u>2</u>
	Total	<u>0</u>	<u>5</u>	<u>3</u>

*Positions relocated in FY2006 to Management & Budget Dept.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ -	\$ -	\$ 146,415	\$ 132,775
Operating expenditures	-	-	<u>480,580</u>	<u>604,896</u>
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 626,995</u>	<u>\$ 737,671</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Special Events & Mktg Division			2004-05			
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<i>Account Description</i>						
Regular Salary	-	-	50,790	53	95,435	71,685
Overtime	-	-	15,366	61	25,000	45,000
Sick Leave Conversion Pay	-	-	1,846	37	5,000	2,500
<i>Salaries & Wages</i>	<u>-</u>	<u>-</u>	<u>68,002</u>	<u>54</u>	<u>125,435</u>	<u>119,185</u>
FICA	-	-	4,523	47	9,670	9,260
<i>Payroll Taxes</i>	<u>-</u>	<u>-</u>	<u>4,523</u>	<u>47</u>	<u>9,670</u>	<u>9,260</u>
ICMA Pension Plan	-	-	4,942	44	11,310	4,330
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>4,942</u>	<u>44</u>	<u>11,310</u>	<u>4,330</u>
Serv to Maintain Other	-	-	15,108	378	4,000	4,000
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>15,108</u>	<u>378</u>	<u>4,000</u>	<u>4,000</u>
Other Contractual Services	-	-	105,284	191	55,000	50,000
<i>Other Contractual Services</i>	<u>-</u>	<u>-</u>	<u>105,284</u>	<u>191</u>	<u>55,000</u>	<u>50,000</u>
Clothing Allowance	-	-	524	26	2,000	3,000
Office Supplies	-	-	1,292	26	5,000	5,000
Professional Publications	-	-	-	-	1,000	1,000
Misc Operational Items	-	-	18,683	50	37,480	37,896
Student Government Day	-	-	2,683	179	1,500	2,500
Ocean Power Boat Race	-	-	194,909	162	120,000	130,000
Dunn's Run	-	-	1,944	16	12,000	10,000
Fourth of July	-	-	20,556	26	80,000	80,000
Mango Festival	-	-	2,150	-	-	50,000
Founders' Day	-	-	-	-	-	50,000
Prayer Day Program	-	-	590	98	600	500
<i>Materials and Supplies</i>	<u>-</u>	<u>-</u>	<u>243,331</u>	<u>94</u>	<u>259,580</u>	<u>369,896</u>
Rent of Equipment	-	-	61,608	101	61,000	69,000
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>61,608</u>	<u>101</u>	<u>61,000</u>	<u>69,000</u>
Printing	-	-	33,450	67	50,000	50,000
Entertainment	-	-	66,236	132	50,000	60,000
Dues & Memberships	-	-	-	-	1,000	2,000
<i>Other Operating Expenditures</i>	<u>-</u>	<u>-</u>	<u>99,686</u>	<u>99</u>	<u>101,000</u>	<u>112,000</u>
Total Special Events & Mktg	<u>-</u>	<u>-</u>	<u>602,484</u>	<u>96</u>	<u>626,995</u>	<u>737,671</u>

Recreation Division

The primary responsibility of the Recreation Division is to deliver safe, quality programming to the residents of Deerfield Beach. The programs include a variety of recreational, social and cultural activities at our community centers and athletic complexes. This division also includes Ocean Rescue and Aquatics, which provides protection for our beaches and the Middle School Aquatic complex. The Historical Society & Museum Division includes the Butler House, the old School House, Pioneer House and the Train Station.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
52	Deputy Director of Recreation	0	1	1
28	Office Supervisor (a)	0	1	1
UCL	Receptionist (a)	0	2	2
42	Recreation Supervisor II (b)	0	6	6
40	Athletic Coordinator (b)	0	1	1
26	Athletic Supervisor (b)	0	1	1
24	Recreation Supervisor I (b)	0	8	8
UCL	Recreation Leader (part-time) (b)	0	35	35
22	Teen Center Supervisor	0	1	1
42	Captain of Aquatics (b)	0	1	1
40	Recreation Specialist (b)	0	1	1
26	Aquatics Coordinator (b)	0	1	1
26	Lifeguard Lieutenant (b)	0	2	2
24	Lifeguard (34 part-time) (b)	0	48	48
24	Head Lifeguard/Swim Coach (b)	0	1	1
24	Aquatics Maintenance Worker (b)	0	1	1
24	Water Safety Instructor (11 part-time)	0	12	12
UCL	Assistant Coach (part-time) (b)	0	2	2
UCL	Crew Leader (part-time) (b)	0	3	3
UCL	Concession Attendant (part-time) (b)	0	2	2
	Total	<u>0</u>	<u>130</u>	<u>130</u>

(a) Position budgeted in Administration Division prior to fiscal year 2005.

(b) Position budgeted in Parks & Recreation Division prior to fiscal year 2005.

CAPITAL OUTLAY REQUESTED

22-passenger van*	\$ 41,000
Sport utility vehicle*	19,500
Yamaha 4x4 ATV	7,700
	<u>\$ 68,200</u>

*Vehicle will be lease/purchased over a 3-year period. See debt service section

Recreation Division (continued)

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Personal services	\$ -	\$ -	\$ 2,865,090	\$ 3,022,845
Operating expenditures	-	-	308,855	289,297
Capital outlay	-	-	107,465	68,200
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,281,410</u>	<u>\$ 3,380,342</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Recreation Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	-	-	1,252,294	51	2,453,875	2,560,330
Overtime	-	-	12,991	87	15,000	12,000
Longevity	-	-	23,493	58	40,325	40,055
Automobile Allowance	-	-	2,819	70	4,000	-
Advanced Education	-	-	986	39	2,500	1,500
Sick Leave Conversion Pay	-	-	13,251	53	25,000	20,000
<i>Salaries & Wages</i>	<u>-</u>	<u>-</u>	<u>1,305,834</u>	<u>51</u>	<u>2,540,700</u>	<u>2,633,885</u>
FICA	-	-	96,663	50	194,160	201,910
<i>Payroll Taxes</i>	<u>-</u>	<u>-</u>	<u>96,663</u>	<u>50</u>	<u>194,160</u>	<u>201,910</u>
Nonuniformed Pension Plan	-	-	14,194	75	18,925	43,445
ICMA Pension Plan	-	-	65,735	59	111,305	143,605
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>79,929</u>	<u>61</u>	<u>130,230</u>	<u>187,050</u>
Programming/Software	-	-	-	-	10,000	-
Tennis Services Contract	-	-	38,383	75	50,923	52,451
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>38,383</u>	<u>63</u>	<u>60,923</u>	<u>52,451</u>
Ocean Quality Control	-	-	-	-	2,500	2,500
Other Contractual Services	-	-	16,919	211	8,000	6,000
<i>Other Contractual Services</i>	<u>-</u>	<u>-</u>	<u>16,919</u>	<u>161</u>	<u>10,500</u>	<u>8,500</u>
Clothing Allowance	-	-	10,878	69	15,700	7,500
Office Supplies	-	-	9,650	138	7,000	7,000
Professional Publications	-	-	-	-	300	500
Chemicals	-	-	-	-	14,000	20,000
Minor Equip, Tools, Hdwe	-	-	6,923	32	21,700	22,400
Medical and Lab Supplies	-	-	2,279	175	1,300	1,500
Athletic and Rec Supplies	-	-	41,324	55	75,000	77,000
Misc Operational Items	-	-	29,980	84	35,682	26,446
<i>Materials and Supplies</i>	<u>-</u>	<u>-</u>	<u>101,034</u>	<u>59</u>	<u>170,682</u>	<u>162,346</u>
Swimming Pool Rental	-	-	13,050	100	13,000	13,000
Rent of Equipment	-	-	2,644	7	38,000	40,000
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>15,694</u>	<u>31</u>	<u>51,000</u>	<u>53,000</u>
Printing	-	-	497	10	5,000	2,000
Entertainment	-	-	16	-	5,000	5,000
Dues & Memberships	-	-	2,062	36	5,750	6,000
<i>Other Operating Expenditures</i>	<u>-</u>	<u>-</u>	<u>2,575</u>	<u>16</u>	<u>15,750</u>	<u>13,000</u>
Automotive Equipment	-	-	109,511	102	107,465	68,200
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>109,511</u>	<u>102</u>	<u>107,465</u>	<u>68,200</u>
Total Recreation	<u>-</u>	<u>-</u>	<u>1,766,542</u>	<u>54</u>	<u>3,281,410</u>	<u>3,380,342</u>

Parks Division

The primary responsibilities of the Parks Division include delivering a park system with safe structures and well-groomed athletic fields in an aesthetically pleasing environment. Residents of Deerfield Beach have access to over 61 acres of public open space and this division provides for the care and operation of all developed parks and accompanying facilities. The recently built boardwalk provides a scenic view of the northern beach. The parks division is also charged with providing the Deerfield Beach community with two respectful and well-maintained cemeteries. As such, this division administers the purchasing of cemetery plots, handles interments, and provides maintenance to the 35 acres of grounds. Maintenance of the cemeteries includes, but is not limited to, the mowing of grounds, edging around markers, the reseeding of grass, and ensuring overall beautification of the grounds. The Parks Division is also responsible for coordinating construction of parks and playground renovations.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
52	Deputy Director of Parks	0	1	1
22	Division Secretary (a)	0	1	1
UCL	Receptionist (part-time) (a)	0	1	1
32	Maintenance Supervisor (b)	0	2	2
26	Equipment Operator III (b)	0	1	1
24	Equipment Operator II (b)	0	3	3
22	Equipment Operator I (b)	0	3	3
22	Maintenance Worker II (b)	0	6	6
20	Maintenance Worker I (29 part-time) (b)	0	35	35
UCL	Janitor II (part-time)	0	2	2
UCL	Janitor I (part-time)	0	4	4
UCL	Recreation Aide (part-time) (b)	<u>0</u>	<u>1</u>	<u>1</u>
	Total	<u>0</u>	<u>60</u>	<u>60</u>

(a) Position budgeted in Administration Division prior to fiscal year 2005.

(b) Position budgeted in Cemetery Division prior to fiscal year 2005.

CAPITAL OUTLAY REQUESTED

Playground equipment	\$ 60,000
Tennis court upgrades	8,000
Maintenance vehicles (2)*	32,000
Sport track vehicle*	16,000
Sport utility vehicle*	19,500
Floor scrubber	11,973
Lawn mower (61" cut)	9,799
Green machine street/sidewalk cleaner	59,000
	<u>\$ 216,272</u>

*Vehicles will be lease/purchased over a 3-year period. See debt service section.

Parks Division (continued)

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ -	\$ -	\$ 1,195,090	\$ 1,343,985
Operating expenditures	-	-	161,490	238,924
Capital outlay	-	-	164,813	216,272
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,521,393</u>	<u>\$ 1,799,181</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION
Parks Division

Account Description			2004-05		2004-05	2005-06
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
Regular Salary	-	-	696,993	70	991,570	1,115,120
Overtime	-	-	18,946	126	15,000	15,000
Longevity	-	-	12,595	69	18,350	22,175
Automobile Allowance	-	-	1,846	92	2,000	-
Sick Leave Conversion Pay	-	-	5,737	29	20,000	20,000
<i>Salaries & Wages</i>	-	-	<u>736,117</u>	<u>70</u>	<u>1,046,920</u>	<u>1,172,295</u>
FICA	-	-	56,890	71	80,020	90,025
<i>Payroll Taxes</i>	-	-	<u>56,890</u>	<u>71</u>	<u>80,020</u>	<u>90,025</u>
Nonuniformed Pension Plan	-	-	2,779	75	3,705	10,650
ICMA Pension Plan	-	-	32,514	50	64,445	71,015
<i>Pension Contributions</i>	-	-	<u>35,293</u>	<u>52</u>	<u>68,150</u>	<u>81,665</u>
Programming/Software	-	-	-	-	6,000	6,000
<i>Professional Services</i>	-	-	-	-	<u>6,000</u>	<u>6,000</u>
Serv to Maintain Other	-	-	13,643	68	20,000	35,600
<i>Other Contractual Services</i>	-	-	<u>13,643</u>	<u>68</u>	<u>20,000</u>	<u>35,600</u>
Other Contractual Services	-	-	100,836	-	-	20,000
<i>Other Contractual Services</i>	-	-	<u>100,836</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Clothing Allowance	-	-	6,044	43	13,920	10,665
Office Supplies	-	-	1,608	161	1,000	2,000
Professional Publications	-	-	-	-	100	100
Agri and Hort Supplies	-	-	98,593	147	67,000	90,000
Minor Equip, Tools, Hdwe	-	-	22,640	131	17,270	15,682
Medical and Lab Supplies	-	-	5,741	287	2,000	2,000
Matl to Maintain Other	-	-	13,557	169	8,000	20,000
Misc Operational Items	-	-	-	-	-	3,377
<i>Materials and Supplies</i>	-	-	<u>148,183</u>	<u>136</u>	<u>109,290</u>	<u>143,824</u>
Lease of Beach Tractor	-	-	15,875	132	12,000	15,000
<i>Rentals and Leases</i>	-	-	<u>15,875</u>	<u>132</u>	<u>12,000</u>	<u>15,000</u>
Laundry and Cleaning	-	-	6,338	63	10,000	16,000
Dues & Memberships	-	-	-	-	1,200	2,500
D N R Lease	-	-	-	-	3,000	-
<i>Other Operating Expenditures</i>	-	-	<u>6,338</u>	<u>45</u>	<u>14,200</u>	<u>18,500</u>
Impr Other Than Buildings	-	-	-	-	-	68,000
Automotive Equipment	-	-	100,424	90	111,146	67,500
Other Mach and Equipment	-	-	15,566	29	53,667	80,772
<i>Capital Outlay</i>	-	-	<u>115,990</u>	<u>70</u>	<u>164,813</u>	<u>216,272</u>
Total Parks	-	-	<u>1,229,165</u>	<u>81</u>	<u>1,521,393</u>	<u>1,799,181</u>

Parks & Recreation Division

This division was divided into two separate divisions, Recreation Division and Parks Division, as of October 1, 2004. Data is only reflected for the years that the division was in existence.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
44	Special Events Coordinator	1	0	0
40	Athletic Coordinator (b)	1	0	0
26	Athletic Supervisor (b)	1	0	0
42	Recreation Supervisor II (b)	3	0	0
24	Recreation Supervisor I (b)	5	0	0
UCL	Recreation Leader (part-time) (b)	17	0	0
22	Teen Center Supervisor	1	0	0
42	Captain of Aquatics (b)	1	0	0
40	Recreation Specialist (b)	2	0	0
26	Aquatics Coordinator (b)	1	0	0
26	Lifeguard Lieutenant (b)	2	0	0
24	Lifeguard (12 part-time) (b)	26	0	0
24	Head Lifeguard/Swim Coach (b)	1	0	0
24	Aquatics Maintenance Worker (b)	1	0	0
UCL	Assistant Coach (part-time) (b)	2	0	0
UCL	Crew Leader (part-time) (b)	1	0	0
UCL	Concession Attendant (part-time) (b)	<u>1</u>	<u>0</u>	<u>0</u>
	Total	<u>67</u>	<u>0</u>	<u>0</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 1,692,757	\$ 1,728,464	\$ -	\$ -
Operating expenditures	314,583	457,644	-	-
Capital outlay	<u>16,813</u>	<u>16,647</u>	-	-
Total	<u>\$ 2,024,153</u>	<u>\$ 2,202,755</u>	<u>\$ -</u>	<u>\$ -</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION
Parks and Recreation ("Old")

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	1,487,603	1,516,984	-	-	-	-
Overtime	43,337	50,658	-	-	-	-
Longevity	33,594	31,638	-	-	-	-
Advanced Education	1,807	1,734	-	-	-	-
Sick Leave Conversion Pay	11,024	9,998	-	-	-	-
<i>Salaries & Wages</i>	<u>1,577,365</u>	<u>1,611,012</u>	-	-	-	-
FICA	115,392	117,452	-	-	-	-
<i>Payroll Taxes</i>	<u>115,392</u>	<u>117,452</u>	-	-	-	-
Programming/Software	5,779	2,587	-	-	-	-
Tennis Services Contract	35,010	27,337	-	-	-	-
<i>Professional Services</i>	<u>40,789</u>	<u>29,924</u>	-	-	-	-
Serv to Maintain Other	458	-	-	-	-	-
<i>Other Contractual Services</i>	<u>458</u>	-	-	-	-	-
Other Contractual Services	56,710	100,852	-	-	-	-
<i>Other Contractual Services</i>	<u>56,710</u>	<u>100,852</u>	-	-	-	-
Clothing Allowance	7,017	14,108	-	-	-	-
Office Supplies	4,951	5,377	-	-	-	-
Professional Publications	128	26	-	-	-	-
Agri and Hort Supplies	16	7,639	-	-	-	-
Minor Equip, Tools, Hdwe	192	10,444	-	-	-	-
Medical and Lab Supplies	1,340	2,909	-	-	-	-
Athletic and Rec Supplies	30,856	53,175	-	-	-	-
Misc Operational Items	42,684	45,321	-	-	-	-
<i>Materials and Supplies</i>	<u>87,184</u>	<u>138,999</u>	-	-	-	-
Swimming Pool Rental	-	13,050	-	-	-	-
Rent of Equipment	53,191	80,109	-	-	-	-
<i>Rentals and Leases</i>	<u>53,191</u>	<u>93,159</u>	-	-	-	-
Printing	28,953	11,836	-	-	-	-
Entertainment	45,958	79,725	-	-	-	-
Dues & Memberships	1,340	3,149	-	-	-	-
<i>Other Operating Expenditures</i>	<u>76,251</u>	<u>94,710</u>	-	-	-	-
Impr Other Than Buildings	16,813	-	-	-	-	-
Automotive Equipment	-	16,647	-	-	-	-
<i>Capital Outlay</i>	<u>16,813</u>	<u>16,647</u>	-	-	-	-
Total Parks and Recreation	<u>2,024,153</u>	<u>2,202,755</u>	-	-	-	-

Pier Division

The 920-foot pier was rebuilt in 1993 and is owned by the City of Deerfield Beach and was leased to an independent contractor/operator. Operating costs were borne by the contractor except for State Department of Natural Resources fees.

On December 30, 2004, the City assumed complete operation of the pier and bait shop. City staff provides year-round fishing; provides for the sale of bait and tackle, and organizes memberships to fishing clubs and a host of other organized activities on the pier. The pier offers sightseers an excellent vantage point of the City's shores and skyline. Year-round parking is available at the City's pier parking lot.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
24	Recreation Supervisor I	0	0	1
UCL	Pier Attendant (part-time)	<u>0</u>	<u>9</u>	<u>9</u>
	Total	<u>0</u>	<u>9</u>	<u>10</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ -	\$ -	\$ -	\$ 152,780
Operating expenditures	<u>2,704</u>	<u>-</u>	<u>-</u>	<u>41,450</u>
Total	<u>\$ 2,704</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 194,230</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Pier Division			2004-05			
	2002-03	2003-04	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
Regular Salary	-	-	-	-	-	139,345
<i>Salaries & Wages</i>	-	-	-	-	-	139,345
FICA	-	-	-	-	-	10,660
<i>Payroll Taxes</i>	-	-	-	-	-	10,660
ICMA Pension Plan	-	-	-	-	-	2,775
<i>Pension Contributions</i>	-	-	-	-	-	2,775
Other Contractual Services	-	-	22,348	-	-	5,000
<i>Other Contractual Services</i>	-	-	22,348	-	-	5,000
Clothing Allowance	-	-	1,017	-	-	800
Office Supplies	-	-	1,586	-	-	400
Minor Equip, Tools, Hdwe	-	-	10,257	-	-	10,550
Merchandise for Resale	-	-	14,816	-	-	15,000
Other Commodities	-	-	6,507	-	-	1,000
<i>Materials and Supplies</i>	-	-	34,183	-	-	27,750
Rent of Equipment	-	-	1,772	-	-	5,000
<i>Rentals and Leases</i>	-	-	1,772	-	-	5,000
Saltwater Fishing License	-	-	554	-	-	700
D N R Lease Fee	2,704	-	2,769	-	-	3,000
<i>Other Operating Expenditures</i>	2,704	-	3,323	-	-	3,700
Total Pier	2,704	-	61,626	-	-	194,230

Cemetery Division

On October 1, 2004, the Cemetery Division was transferred to the Parks Division. Data is reflected herein for the years that the division was in existence.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
32	Maintenance Supervisor	1	0	0
26	Equipment Operator III	1	0	0
24	Equipment Operator II	1	0	0
22	Equipment Operator I	2	0	0
22	Maintenance Worker II	3	0	0
20	Maintenance Worker I (7 part-time)	13	0	0
UCL	Irrigation Specialist (part-time)	2	0	0
UCL	Recreation Aide (part-time)	<u>2</u>	<u>0</u>	<u>0</u>
	Total	<u>25</u>	<u>0</u>	<u>0</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 559,636	\$ 678,114	\$ -	\$ -
Operating expenditures	62,438	83,530	-	-
Capital outlay	-	111,109	-	-
Total	<u>\$ 622,074</u>	<u>\$ 872,753</u>	<u>\$ -</u>	<u>\$ -</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Cemetery Division	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	491,647	588,844	-	-	-	-
Overtime	9,507	22,642	-	-	-	-
Longevity	12,463	12,341	-	-	-	-
Advanced Education	108	-	-	-	-	-
Sick Leave Conversion Pay	5,278	5,035	-	-	-	-
<i>Salaries & Wages</i>	<u>519,003</u>	<u>628,862</u>	-	-	-	-
FICA	40,633	49,252	-	-	-	-
<i>Payroll Taxes</i>	<u>40,633</u>	<u>49,252</u>	-	-	-	-
Programming/Software	5,099	-	-	-	-	-
<i>Professional Services</i>	<u>5,099</u>	-	-	-	-	-
Clothing Allowance	4,105	7,842	-	-	-	-
Office Supplies	335	422	-	-	-	-
Professional Publications	48	23	-	-	-	-
Agri and Hort Supplies	25,794	41,378	-	-	-	-
Minor Equip, Tools, Hdwe	19,366	23,712	-	-	-	-
Medical and Lab Supplies	868	874	-	-	-	-
Material to Maintain Other	790	2,322	-	-	-	-
<i>Materials and Supplies</i>	<u>51,306</u>	<u>76,573</u>	-	-	-	-
Laundry and Cleaning	5,738	6,216	-	-	-	-
Dues & Memberships	295	741	-	-	-	-
<i>Other Operating Expenditures</i>	<u>6,033</u>	<u>6,957</u>	-	-	-	-
Automotive Equipment	-	67,909	-	-	-	-
Other Machinery and Equip	-	43,200	-	-	-	-
<i>Capital Outlay</i>	-	<u>111,109</u>	-	-	-	-
Total Cemetery	<u>622,074</u>	<u>872,753</u>	-	-	-	-
TOTAL PARKS & RECREATION	<u>2,954,725</u>	<u>3,401,927</u>	<u>3,799,697</u>	<u>67</u>	<u>5,709,153</u>	<u>6,384,409</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as travel and training as well as appropriations for emergency reserves. Interfund transfers are also included in the non-departmental division.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 4,940,289	\$ 6,218,443	\$ 1,089,142	\$ 896,295
Non-operating expenditures	<u>4,604,486</u>	<u>5,403,509</u>	<u>5,360,489</u>	<u>5,824,844</u>
Total	<u>\$ 9,544,775</u>	<u>\$ 11,621,952</u>	<u>\$ 6,449,631</u>	<u>\$ 6,721,139</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Fire Pension Plan	924,595	1,166,190	-	-	-	-
Police Pension Plan	603,997	805,769	-	-	-	-
Nonuniformed Pension Plan	330,116	156,863	-	-	-	-
ICMA Pension Plan	428,871	531,531	-	-	-	-
Florida Retirement System	4,451	4,491	-	-	-	-
Police Pension - Pick-up	-	158,255	-	-	-	-
<i>Pension Contributions</i>	<u>2,292,030</u>	<u>2,823,099</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Appraisal Fees	6,950	5,225	-	-	10,000	10,000
Auditing Services	55,750	48,250	-	-	-	-
Bond Issue Costs	2,000	2,500	-	-	-	-
Code Enfor Special Master	-	-	-	-	500	500
<i>Professional Services</i>	<u>64,700</u>	<u>55,975</u>	<u>-</u>	<u>-</u>	<u>10,500</u>	<u>10,500</u>
Demo and Lot Clearing	6,953	3,391	150	3	5,000	5,000
Lot Mowing	413	-	-	-	-	-
Collection Agency	22,901	25,086	-	-	-	-
Assessment Fees Collection	19,559	22,000	-	-	-	-
CATV Renewal	360	-	-	-	-	-
Sand Pine Preserve Grant	(30)	-	-	-	-	-
Hurricane Services	-	1,890,267	311,511	-	-	-
Contract Indemnity Pymt	240	350	110	31	350	350
Other Contractual Services	<u>256,635</u>	<u>316,820</u>	<u>226,205</u>	<u>90</u>	<u>250,000</u>	<u>250,000</u>
<i>Other Contractual Services</i>	<u>307,031</u>	<u>2,257,914</u>	<u>537,976</u>	<u>211</u>	<u>255,350</u>	<u>255,350</u>
Hurricane Supplies	-	82,221	407,208	-	-	-
Deerfield Beach Products	3,929	3,384	3,697	148	2,500	5,000
Ocean Power Boat Race	102,535	272,453	-	-	-	-
Dunn's Run	2,159	1,999	-	-	-	-
Beach Blowout	51,014	53,130	-	-	-	-
National Night Out	-	1,430	(325)	-	-	-
Prayer Day Program	568	559	-	-	-	-
Firefighter Combat Challenge	2,799	1,888	3,600	-	-	-
All America City	41,836	38,032	-	-	-	-
World Firefighter Challenge	<u>107,944</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Materials and Supplies</i>	<u>312,784</u>	<u>455,096</u>	<u>414,180</u>	<u>55</u>	<u>2,500</u>	<u>5,000</u>
Travel and Training	116,649	127,369	74,310	87	85,000	85,000
Printing	72,418	70,106	-	-	-	-
Employee Recognition	103	-	-	-	-	-
Holiday Festivities	23,644	13,549	-	-	-	-
Gov't Fees and Permits	427	-	-	-	-	-
Storage Tank Permits	-	-	225	-	-	-
Dues and Memberships	21,918	18,215	19,538	85	23,000	23,000

**GENERAL FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Bank Charges	51,456	53,330	-	-	-	-
Real Estate Taxes	5,029	8,432	5,420	57	9,500	9,500
Permit Fees - Broward County	-	100	-	-	-	-
Interest on Pension Contributions	53,153	-	-	-	-	-
Emergency Reserve	100,000	100,000	300,000	100	300,000	300,000
Inventory Adjustment	146,923	37,468	9,976	-	-	-
Bad Debt Expense	523	147,390	-	-	3,000	3,000
Contingency	-	-	-	-	330,292	154,945
<i>Other Operating Expenses</i>	<u>592,243</u>	<u>575,959</u>	<u>409,469</u>	<u>55</u>	<u>750,792</u>	<u>575,445</u>
Land	1,186,698	-	-	-	-	-
Improv Other Than Buildings	12,366	-	-	-	-	-
CIP - Architect/Engineering	4,850	-	-	-	-	-
CIP - Construction	117,133	-	-	-	-	-
<i>Capital Outlay</i>	<u>1,321,047</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fireworks Display	43,454	10,400	-	-	-	-
Deerfield Beach Historical Society	7,000	40,000	70,000	100	70,000	50,000
<i>Grants and Aids</i>	<u>50,454</u>	<u>50,400</u>	<u>70,000</u>	<u>100</u>	<u>70,000</u>	<u>50,000</u>
Trans to Senior Serv Fund	155,000	218,934	198,750	75	265,000	489,557
Trans to Ins Serv Fund	4,144,960	4,221,393	3,239,180	75	4,318,906	4,366,945
Trans to Neighborhood Initiative	2,039	-	-	-	-	-
Trans to CSC Westside Summer	26,163	54,089	-	-	-	-
Trans to Comm Svcs Grants	33,706	-	-	-	125,000	125,000
Trans to LLEBG	1,890	4,766	-	-	5,217	-
Trans to Fire Resc Grants	-	34,711	-	-	88,166	91,000
Trans to CRA Trust	215,895	434,944	572,135	102	558,200	752,342
Trans to FEMA F/Fighter (173)	16,833	31,828	-	-	-	-
Trans to 2000 GOB Const Fund	-	402,844	-	-	-	-
Trans to 2003 FMLC Streetscape	8,000	-	-	-	-	-
Trans to Fund 175	-	-	17,759	-	-	-
<i>Nonoperating/Interfund Transfers</i>	<u>4,604,486</u>	<u>5,403,509</u>	<u>4,027,824</u>	<u>75</u>	<u>5,360,489</u>	<u>5,824,844</u>
TOTAL NON-DEPARTMENTAL	<u>9,544,775</u>	<u>11,621,952</u>	<u>5,459,449</u>	<u>85</u>	<u>6,449,631</u>	<u>6,721,139</u>

Community Participation

DESCRIPTION

The Community Participation Department includes all expenditures made by the City of Deerfield Beach to charitable organizations. These organizations include Area Agency on Aging, Hospice, Child Care Connection, Women in Distress, Homebound, Packer Rattlers football, Little League baseball, as well as the City of Deerfield Beach beautification authority.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 258,491	\$ 344,134	\$ 203,626	\$ 180,996

**GENERAL FUND
EXPENDITURES BY OBJECT**

COMMUNITY PARTICIPATION	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
	Actual	Actual	Actual	Y-T-D	Original	Adopted
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Beautification Authority	8,000	8,000	8,000	100	8,000	8,000
Mango Festival	7,300	7,300	-	-	7,300	7,300
Packer Rattlers Football	15,000	15,000	15,000	100	15,000	15,000
Raiders Football	15,000	15,000	-	-	-	-
Little League Baseball	12,500	12,500	12,500	100	12,500	12,500
Senior League Baseball	3,000	3,000	3,000	100	3,000	3,000
Area Agency on Aging	61,801	61,960	61,651	100	61,651	62,896
Fireworks Display	55,000	141,124	-	-	-	-
Hospice	-	-	-	-	9,375	-
Homebound	16,500	16,500	16,500	100	16,500	15,000
Family Central	7,500	7,500	7,500	100	7,500	7,500
Women in Distress	5,000	5,000	5,000	100	5,000	5,000
Broward Alliance	10,000	10,000	10,000	100	10,000	10,000
Deerfield Beach Pops	2,500	2,500	-	-	2,500	-
Founders' Day	7,300	8,050	4,236	58	7,300	7,300
NE Focal Point CASA, Inc.	2,890	2,950	3,950	395	1,000	1,000
Deerfield Beach High School	7,000	2,000	1,440	18	8,000	4,000
Deerfield Symphony	7,500	7,500	7,500	100	7,500	7,500
Target Industry Tax Refund	10,200	11,250	3,750	25	15,000	15,000
Kids Voting Broward	2,000	2,000	-	-	2,000	-
Operation Santa	-	-	-	-	2,000	-
Broward Days Tallahassee	2,500	2,500	-	-	2,500	-
de Hoernle Pavilion	-	2,500	-	-	-	-
<i>Grants and Aids</i>	<u>258,491</u>	<u>344,134</u>	<u>160,027</u>	<u>-</u>	<u>203,626</u>	<u>180,996</u>
TOTAL COMMUNITY PARTICIPATION	<u>258,491</u>	<u>344,134</u>	<u>160,027</u>	<u>79</u>	<u>203,626</u>	<u>180,996</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year. Paying agent fees for outstanding general obligation bonds and revenue bonds are also included in this department.

CAPITAL OUTLAY REQUESTED

During the 2005/06 fiscal year nineteen (15) vehicles and one (1) piece of equipment will be lease/purchased over varying periods, ranging from three to five years. The approximate debt service for these items follows:

Utility vehicle - Management & Budget	\$ 1,853
Replacement rescue ambulance	7,375
Utility vehicles (2) - Fire Rescue	4,041
Stretchers	4,941
Utility vehicles (2) - Public Works Admin	2,637
Utility vehicle - Public Works Facilities Maintenance	1,205
Pick-up truck - Public Works Fleet Maintenance	2,304
Pick-up truck (2) - Public Works Grounds Maintenance	3,853
22-passenger van (Parks & Recreation)	2,532
Maintenance vehicles (2) - Parks & Recreation	1,976
Sport track vehicle - Parks & Recreation	988
Street/sidewalk cleaner - Parks & Recreation	2,337
Total	\$ 36,042

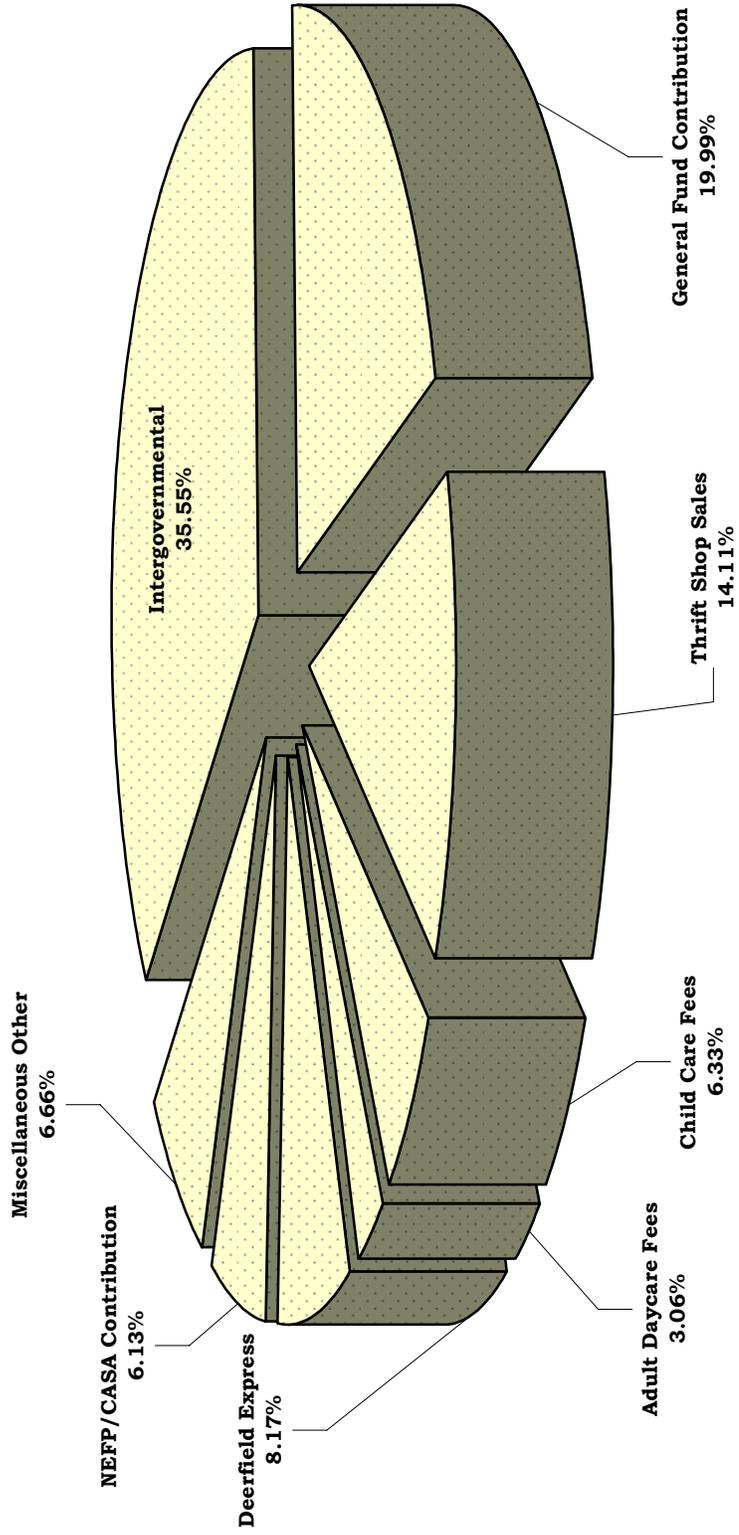
EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Debt service	<u>\$ 2,338,095</u>	<u>\$ 2,631,363</u>	<u>\$ 3,826,534</u>	<u>\$ 4,130,045</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Capital Lease - Principal	576,566	597,407	605,099	71	856,530	614,666
Capital Lease - Interest	53,756	39,293	32,854	32	101,154	95,848
Sports Complex Light Principal	-	34,941	37,898	100	37,898	39,581
Sports Complex Light Interest	-	15,576	17,212	100	17,212	15,531
Paying Agent Fees	17,357	29,486	23,560	79	30,000	30,000
Promissory Note - Principal	56,136	-	-	-	-	-
Promissory Note - Interest	3,493	-	-	-	-	-
2003A CRA FMLC Debt	-	-	328,400	100	328,400	503,400
2003B CRA FMLC Debt	-	-	115,679	68	170,759	174,509
<i>Debt Service</i>	<u>707,308</u>	<u>716,703</u>	<u>1,160,702</u>	<u>75</u>	<u>1,541,953</u>	<u>1,473,535</u>
1992 G.O.B. Sinking Fund	713,060	718,260	715,500	100	715,500	-
1993 G.O.B. Sinking Fund	506,713	-	-	-	-	-
1995 G.O.B. Sinking Fund	166,146	-	-	-	-	-
2000 FMLC Bonds	244,868	239,210	238,546	100	238,546	952,875
2003 FMLC Bonds	-	957,190	978,180	74	1,330,535	1,703,635
<i>Nonoperating</i>	<u>1,630,787</u>	<u>1,914,660</u>	<u>1,932,226</u>	<u>85</u>	<u>2,284,581</u>	<u>2,656,510</u>
TOTAL DEBT SERVICE	2,338,095	2,631,363	3,092,928	81	3,826,534	4,130,045
TOTAL GENERAL FUND	48,197,520	53,738,955	46,780,436	75	62,103,731	67,733,207

**City of Deerfield Beach
 Projected Revenues - Senior Services Fund
 Fiscal Year 2005/06**



Total projected revenues: \$2,448,416

SENIOR SERVICES FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
INTERGOVERNMENTAL REVENUE						
Home Energy Assistance	-	-	-	-	9,638	14,387
Senior Citizen Federal Grant	169,056	208,074	105,248	57	183,216	183,216
<i>Federal Grants</i>	<u>169,056</u>	<u>208,074</u>	<u>105,248</u>	<u>55</u>	<u>192,854</u>	<u>197,603</u>
Community Care for the Elderly	-	-	-	-	10,000	-
ADI - State Grant	436,165	341,599	272,583	73	375,462	375,462
ADI - Local Cash Match	8,567	13,596	4,690	-	-	-
Local Service Program (LSP)	65,577	138,729	83,976	63	134,085	134,085
Alzheimer's Day Care II	-	2,594	-	-	-	-
<i>State Grants</i>	<u>510,309</u>	<u>496,518</u>	<u>361,249</u>	<u>70</u>	<u>519,547</u>	<u>509,547</u>
BACC Therapy/Supplies	500	1,000	-	-	-	-
AAA - Alzheimer's Supplement	14,026	-	-	-	54,522	54,521
AAA - Local Cash Match	15,855	59,625	10,022	49	20,357	8,744
Paratransit	143,051	123,782	70,867	57	125,000	100,000
<i>Grants From Other Local Units</i>	<u>173,432</u>	<u>184,407</u>	<u>80,889</u>	<u>40</u>	<u>199,879</u>	<u>163,265</u>
<i>TOTAL INTERGOV'T REVENUES</i>	<u>852,797</u>	<u>888,999</u>	<u>547,386</u>	<u>60</u>	<u>912,280</u>	<u>870,415</u>
CHARGES FOR SERVICES						
Deerfield Express	125,640	151,371	80,474	47	173,000	200,000
Natura Transportation Svcs	5,940	7,788	6,714	77	8,712	9,144
Transit Fees	-	9,738	8,375	-	-	-
<i>Transportation</i>	<u>131,580</u>	<u>168,897</u>	<u>95,563</u>	<u>53</u>	<u>181,712</u>	<u>209,144</u>
Adult Day Care Fees	129,513	60,626	40,540	41	100,000	75,000
Alzheimer Caregiver Fees	19,189	14,837	10,925	68	16,000	16,000
CVE - We Care	3,600	-	-	-	-	-
Channeling Project	6,080	52,650	32,080	55	58,000	45,000
<i>Human Services</i>	<u>158,382</u>	<u>128,113</u>	<u>83,545</u>	<u>48</u>	<u>174,000</u>	<u>136,000</u>
Thrift Shop Mdse Sales	138,729	97,879	135,850	74	183,087	217,728
Thrift Shop Mdse Sales - Cr Card	40,845	75,988	43,013	60	72,000	86,400
Thrift Shop Mdse Sales - Nontaxable	25,479	46,657	35,193	107	32,913	41,472
Coffee Shop Sales	3,888	4,148	3,287	82	4,000	4,000
<i>Culture/Recreation</i>	<u>208,941</u>	<u>224,672</u>	<u>217,343</u>	<u>74</u>	<u>292,000</u>	<u>349,600</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>498,903</u>	<u>521,682</u>	<u>396,451</u>	<u>61</u>	<u>647,712</u>	<u>694,744</u>
MISCELLANEOUS REVENUE						
Interest on Idle Cash	(4,491)	(3,096)	(7,836)	-	-	-
<i>Interest Earnings</i>	<u>(4,491)</u>	<u>(3,096)</u>	<u>(7,836)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Surplus Furniture/Equip Sales	1,765	-	-	-	-	-
<i>Sales/Comp Loss of Fixed Assets</i>	<u>1,765</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Child Care Fees	129,535	127,904	85,474	43	200,000	154,900
Alzheimer Caregiver Donations	3,345	3,409	6,740	225	3,000	6,000
Pledge - NEFP CASA, Inc.	173,280	132,500	136,250	61	225,000	150,000
Adult Daycare	(170)	-	-	-	-	-

SENIOR SERVICES FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 6/30/05)			
Computer Prodigies	-	6,971	12,637	126	10,000	15,000
Creole Daycare Donations	10	-	-	-	-	-
Women's League - Adult Care	1,100	-	400	5	7,500	7,500
Women's League - Childcare	7,235	-	6,075	81	7,500	7,500
Other Contributions/Donations	3,166	4,897	294	10	3,000	3,000
Volunteer Awards Day	2,090	3,625	4,100	137	3,000	4,000
Holiday Party Contributions	-	-	315	-	-	-
Tree of Life Donations	3,700	1,600	1,413	141	1,000	800
Health Fair	2,505	1,884	1,032	-	-	-
<i>Contribution From Private Sources</i>	<u>325,796</u>	<u>282,790</u>	<u>254,730</u>	<u>55</u>	<u>460,000</u>	<u>348,700</u>
Other Miscellaneous Revenue	681	3,000	-	-	-	-
Senior Center Project Income	31,577	39,626	35,291	88	40,000	45,000
<i>Other Miscellaneous Revenues</i>	<u>32,258</u>	<u>42,626</u>	<u>35,291</u>	<u>88</u>	<u>40,000</u>	<u>45,000</u>
TOTAL MISC REVENUES	<u>355,328</u>	<u>322,320</u>	<u>282,185</u>	<u>56</u>	<u>500,000</u>	<u>393,700</u>
NON-REVENUES						
General Fund	155,000	218,934	198,750	75	265,000	489,557
<i>Interfund Transfers</i>	<u>155,000</u>	<u>218,934</u>	<u>198,750</u>	<u>75</u>	<u>265,000</u>	<u>489,557</u>
TOTAL NON-REVENUES	<u>155,000</u>	<u>218,934</u>	<u>198,750</u>	<u>75</u>	<u>265,000</u>	<u>489,557</u>
TOTAL SENIOR SERVICES FUND	<u><u>1,862,028</u></u>	<u><u>1,951,935</u></u>	<u><u>1,424,772</u></u>	<u><u>61</u></u>	<u><u>2,324,992</u></u>	<u><u>2,448,416</u></u>

Senior Services

**Administration
Senior Center
Alzheimer's Day Care Centers
Intergenerational Adult Day Services
Child Care Centers
Thrift Shop**

DEPARTMENT DESCRIPTION

The Department of Senior Services provides quality programs and services to promote social, physical, and psychological well-being in response to the needs of adults, seniors and children of Deerfield Beach and northern Broward County. In 1981, a joint effort between the City and the Area Agency on Aging of Broward County created the Northeast (NE) Focal Point Senior Center to provide federally mandated services to individuals age sixty and over. Senior Services also administers the Intergenerational Adult Day Services, the Child Care Centers, the Alzheimer's Day Care Centers and the Thrift Shop.

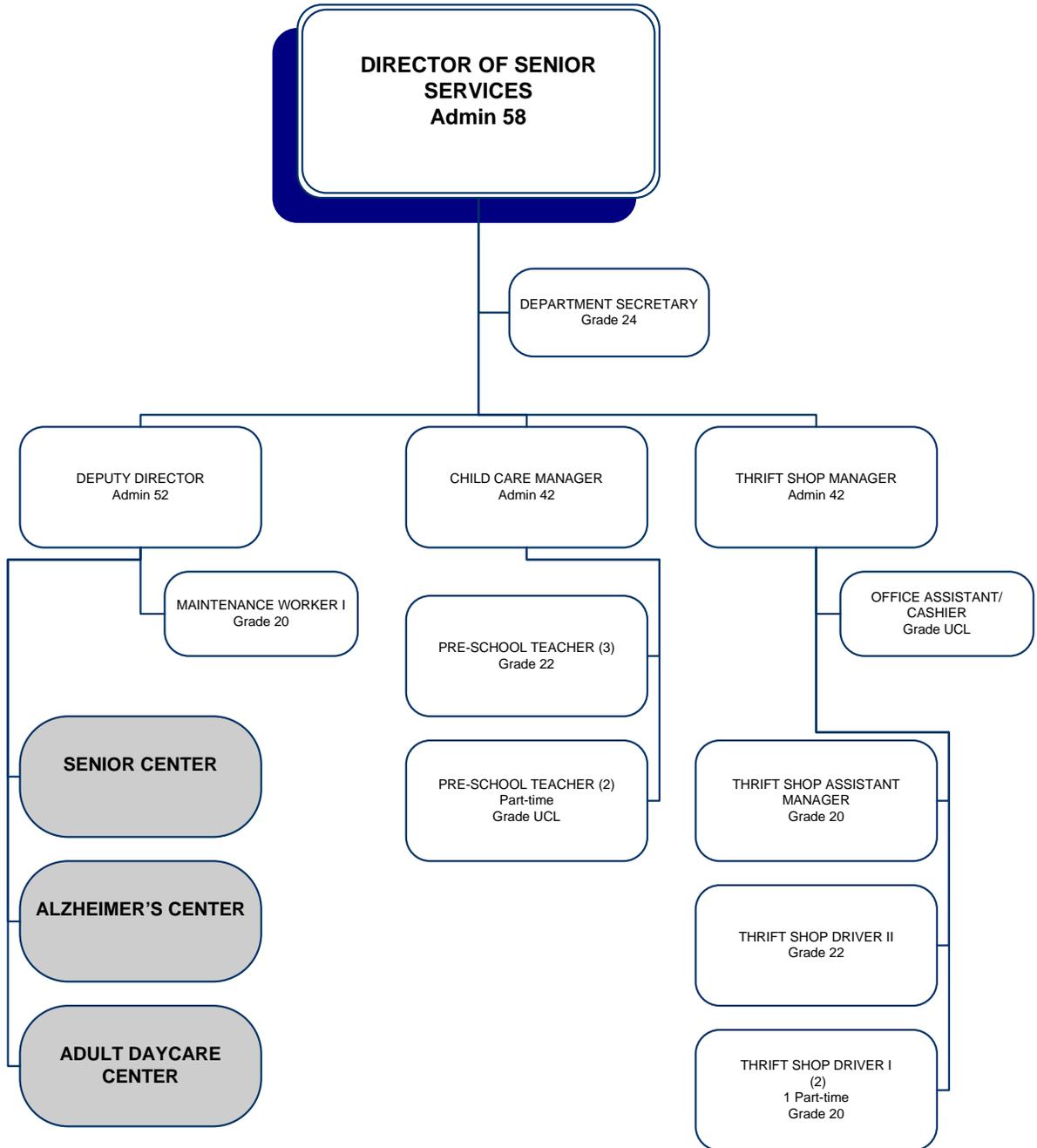
Funding for the Senior Services Department comes from federal and state administered grants, fees for services, fund-raisers, the Area Agency on Aging, NE Focal Point CASA*, Inc. (Children's, Alzheimer's, Senior and Adult Services), NE Focal Point Thrift Shop, and the City of Deerfield Beach General Fund.

DEPARTMENT GOALS

- Provide quality internal and external customer service
- Initiate public/private partnerships on behalf of the Adult Day Care services, Alzheimer's Center and Senior Center
- Continually develop new programs and services to meet the changing needs of the community
- Increase public/private financial support for the Northeast Focal Point
- Decrease reliance on General Fund Transfers to fund Senior Services' budget
- Encourage employee training and development

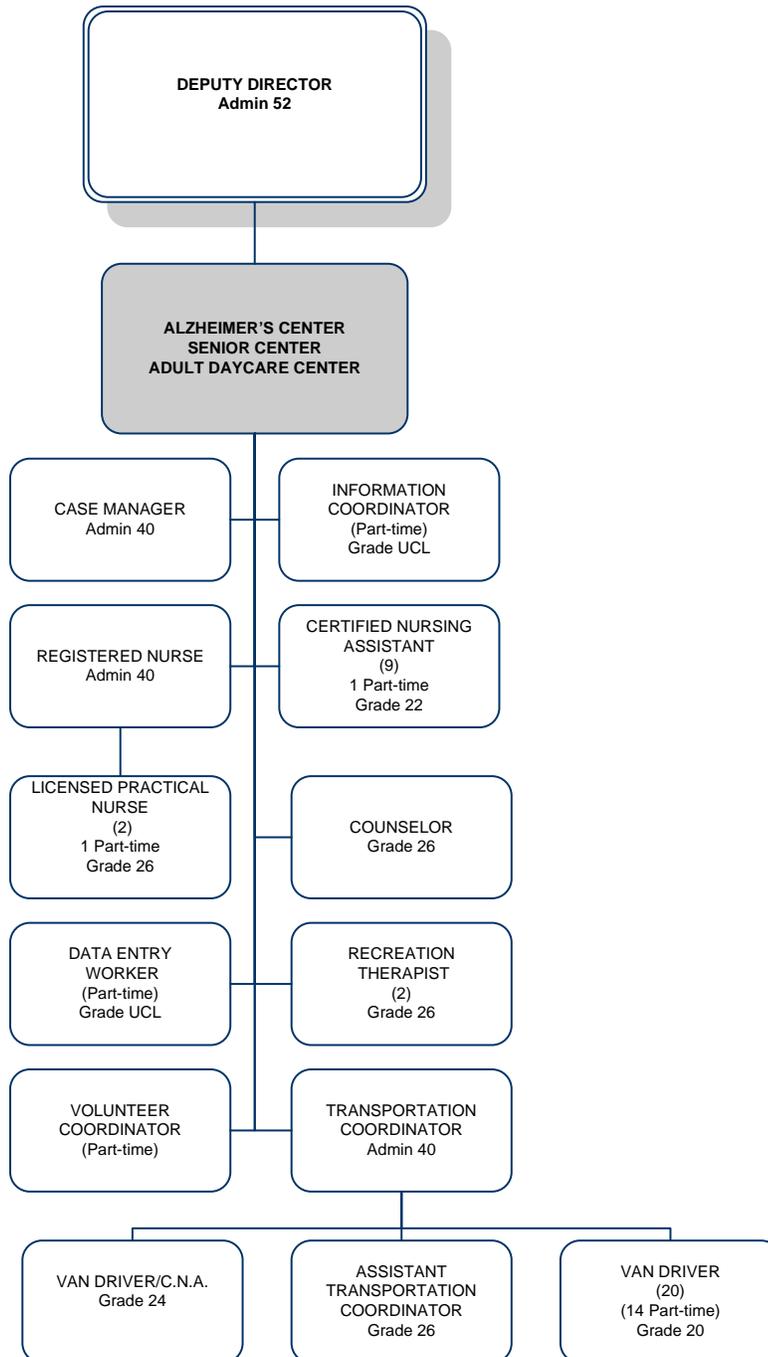
Senior Services

ORGANIZATION CHART



Senior Services

ORGANIZATION CHART (P.2)





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

DEPARTMENT: Senior Services

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Provide Quality Internal and External Customer Service	- Conduct a satisfaction survey for the Child Care Center once a year and achieve a 90% approval rating	- % of participants satisfied with the service	95%	98%	98%
	- Conduct a satisfaction survey for the Alzheimer's Center once a year and achieve a 95% approval rating	- % of participants satisfied with the service	95%	99%	95%
	- Conduct a satisfaction survey for Adult Day Services once a year and achieve a 95% approval rating	- % of participants satisfied with the service	95%	99%	95%
	- Provide 2 hours of Customer Service Training for Departmental new employees	- % of Departmental employees receiving customer service training	100% are scheduled	100%	100%

City Goal #4: ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC & PRIVATE SECTORS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Increase Public/Private Through Private Sector Participation/Support	- Initiate public/private sector contacts on behalf of the Child Care Center throughout the year	- # of new partnerships created	3	3	3
	- Initiate public/private sector contacts on behalf of the Thrift Shop throughout the year	- # of new partnerships created	8	13	32
	- Initiate public/private sector contacts on behalf of Adult Day Services, Alzheimer's Center & Senior Center throughout the year	- # of new partnerships created	7	7	5

City Goal #5: PROACTIVELY ADDRESS QUALITY OF LIFE ISSUES

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Continually Develop New Programs & Services to Meet The Changing Needs of the Community	- Initiate new cost effective programs/services for the Senior Center throughout the year	- # of new programs/services	6	6	4
	- Initiate new cost effective programs/services for Adult Day Services and Alzheimer's throughout the year	- # of new programs/services	4	4	4

City Goal #6: FINANCIAL HEALTH OF THE CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Maintain Financial Solvency of the Department	- Increase pledges from the N.E. Focal Point CASA, Inc	- \$ amount of pledge from N.E. Focal Point CASA, Inc.	\$148,500	\$225,000	\$125,000
	- Maintain a 95% enrollment rate in the Child Care Center	- % enrollment rate per year	98%	83%	95%
	- Maintain a 75% enrollment rate in the Adult Day Care Center	- % enrollment rate per year	75%	70%	75%
	- Increase Thrift Shop Sales per year	- \$ amount of Thrift Shop Sales	\$240,000	\$288,000	\$345,600
	- Continued less reliance on General Fund Transfers to Senior Services Fund	- \$ amount of General Fund contribution to Senior Services	\$155,000	\$265,000	\$265,000

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development/ Training	- Meet with Departmental Management Team once a month	- # of Departmental Management Team meetings per year	12	12	12
	- Provide appropriate developmental training for all Departmental Employees	- # of hours devoted to training	10 per employee	10 per employee	10 per employee

Administration Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
58	Director of Senior Services	1	1	1
52	Deputy Director	1	1	1
24	Department Secretary	1	1	1
20	Maintenance Worker I	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 285,618	\$ 273,775	\$ 248,944	\$ 285,344
Operating expenditures	<u>176,943</u>	<u>94,652</u>	<u>34,090</u>	<u>41,975</u>
Total	<u>\$ 462,561</u>	<u>\$ 368,427</u>	<u>\$ 283,034</u>	<u>\$ 327,319</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Administration	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
	Actual	Actual	Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	252,044	238,513	171,041	89	191,650	232,430
Longevity	11,937	14,339	10,395	67	15,580	9,115
Sick Leave Conversion Pay	2,432	2,688	4,225	106	4,000	5,000
<i>Salaries & Wages</i>	<u>266,413</u>	<u>255,540</u>	<u>185,661</u>	<u>88</u>	<u>211,230</u>	<u>246,545</u>
FICA	19,205	18,235	12,141	75	16,160	18,864
<i>Payroll Taxes</i>	<u>19,205</u>	<u>18,235</u>	<u>12,141</u>	<u>75</u>	<u>16,160</u>	<u>18,864</u>
Nonuniformed Pension Plan	-	-	6,345	75	8,460	-
ICMA Pension Plan	-	-	9,209	70	13,094	19,935
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>15,554</u>	<u>72</u>	<u>21,554</u>	<u>19,935</u>
Custodial Services	14,850	16,200	10,800	64	16,800	16,800
Service to Maintain Bldgs	4,747	5,789	1,350	900	150	2,000
Service to Maintain Office Eq	216	72	54	36	150	200
Service to Maintain Equipment	1,532	1,640	1,469	122	1,200	2,000
Service to Maintain Other	-	170	-	-	-	-
Pest Control Services	1,973	1,580	1,888	99	1,900	3,000
<i>Repair and Maintenance Svcs</i>	<u>23,318</u>	<u>25,451</u>	<u>15,561</u>	<u>77</u>	<u>20,200</u>	<u>24,000</u>
AAA - Computer Service	6,000	-	4,800	-	-	-
Other Contractual Services	320	1,710	3,601	-	-	-
<i>Other Contractual Services</i>	<u>6,320</u>	<u>1,710</u>	<u>8,401</u>	<u>-</u>	<u>-</u>	<u>-</u>
Electric	31,691	33,064	-	-	-	-
<i>Utility Services</i>	<u>31,691</u>	<u>33,064</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Telephone and Telegraph	14,791	9,916	-	-	-	-
Cellular Phone Service	3,076	2,688	894	-	-	-
Pager Rental	319	52	39	52	75	75
Postage	17	18	51	204	25	100
Telephone Equip/Repair	-	420	-	-	-	-
<i>Communication Services</i>	<u>18,203</u>	<u>13,094</u>	<u>984</u>	<u>984</u>	<u>100</u>	<u>175</u>
Duplicating Supplies	1,404	588	748	50	1,500	1,000
Clothing Allowance	65	-	-	-	-	-
Office Supplies	950	648	490	123	400	1,000
Professional Publications	-	111	-	-	-	-
Clean and Sani Supplies	1,753	1,370	2,625	154	1,700	2,500
Minor Equip, Tools & Hdwe	264	574	208	42	500	300
Food	3,470	4,421	-	-	4,000	5,000
Health Fair Expenses	-	-	393	-	-	-
Volunteer Awards Day	-	-	3,349	-	-	-

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Administration	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
	Actual	Actual	Actual	Y-T-D	Original	Adopted
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Material to Maintain Equipment	3,609	-	-	-	-	-
Supplies - Recreational	504	285	-	-	-	-
Other Commodities	3,728	3,807	459	-	-	-
<i>Materials and Supplies</i>	<u>15,747</u>	<u>11,804</u>	<u>8,272</u>	<u>102</u>	<u>8,100</u>	<u>9,800</u>
Rent of Equipment	7,350	4,945	4,209	210	2,000	4,000
Rent of Security System	2,468	4,003	3,468	129	2,690	3,500
<i>Rentals and Leases</i>	<u>9,818</u>	<u>8,948</u>	<u>7,677</u>	<u>164</u>	<u>4,690</u>	<u>7,500</u>
Auto Body Repair	1,384	-	-	-	-	-
Gasoline	16,208	10	5	-	-	-
Matl to Maint Vehicles	38,401	(90)	-	-	-	-
Tires	8,590	-	-	-	-	-
Batteries	520	-	45	-	-	-
Oil and Lubricants	585	-	-	-	-	-
Propane Gas	635	-	-	-	-	-
Compressed Natural Gas	1,675	-	-	-	-	-
<i>Vehicle Operating Expense</i>	<u>67,998</u>	<u>(80)</u>	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel and Training	1,603	139	41	-	-	-
Printing	744	84	-	-	500	200
Photography	201	84	15	8	200	100
Thrift Shop Advertising	325	-	-	-	-	-
Laundry and Cleaning	135	-	-	-	-	-
Dues & Memberships	750	256	117	39	300	200
<i>Other Operating Expenditures</i>	<u>3,758</u>	<u>563</u>	<u>173</u>	<u>17</u>	<u>1,000</u>	<u>500</u>
Snacks for Volunteer	90	98	30	-	-	-
<i>Thrift Shop</i>	<u>90</u>	<u>98</u>	<u>30</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Administration	<u>462,561</u>	<u>368,427</u>	<u>254,504</u>	<u>90</u>	<u>283,034</u>	<u>327,319</u>

Senior Center

The Senior Center provides services and activities to promote the well-being of the senior population. These include information and referral, public education, health support, counseling, recreation, transportation, nutrition, legal assistance, volunteer opportunities and the emergency home energy assistance program.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
40	Registered Nurse	1	1	1
26	Recreation Therapist	1	1	1
26	Counselor	2	1	1
28	Office Supervisor	1	1	1
20	Office Specialist	1	1	1
22	Information & Referral Coordinator	1	0	0
UCL	Information Coordinator (part-time)	0	0	1
UCL	Data Entry Worker (part-time)	0	1	1
40	Transportation Coordinator	1	1	1
26	Assistant Transportation Coordinator	1	1	1
20	Van Driver (14 part-time)	14	14	20
UCL	Volunteer Coordinator (part-time)	1	1	1
	Total	<u>24</u>	<u>23</u>	<u>30</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 496,150	\$ 553,671	\$ 688,165	\$ 794,970
Operating expenditures	4,772	68,471	90,983	120,557
Capital outlay	44,735	-	-	-
Total	<u>\$ 545,657</u>	<u>\$ 622,142</u>	<u>\$ 779,148</u>	<u>\$ 915,527</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Senior Center	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	451,188	503,062	327,258	56	586,385	684,345
Overtime	30	1,165	1,896	-	-	-
Longevity	7,573	8,776	6,563	57	11,580	11,625
Sick Leave Conversion Pay	2,671	2,217	1,683	28	6,000	6,000
<i>Salaries & Wages</i>	<u>461,462</u>	<u>515,220</u>	<u>337,400</u>	<u>56</u>	<u>603,965</u>	<u>701,970</u>
FICA	34,688	38,451	25,239	55	46,205	53,700
<i>Payroll Taxes</i>	<u>34,688</u>	<u>38,451</u>	<u>25,239</u>	<u>55</u>	<u>46,205</u>	<u>53,700</u>
ICMA Pension Plan	-	-	21,919	58	37,995	39,300
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>21,919</u>	<u>58</u>	<u>37,995</u>	<u>39,300</u>
Serv to Maintain Equipment	115	-	-	-	-	-
<i>Repair and Maint Services</i>	<u>115</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
AAA - Computer Service	-	80	180	4	5,000	5,000
Other Contractual Services	7,785	-	4,586	-	-	-
<i>Other Contractual Services</i>	<u>7,785</u>	<u>80</u>	<u>4,766</u>	<u>95</u>	<u>5,000</u>	<u>5,000</u>
Fans, Heaters and FPL Bills	-	-	-	-	9,638	14,387
<i>Utility Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,638</u>	<u>14,387</u>
Postage	-	31	11	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>31</u>	<u>11</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	4,826	2,355	1,942	65	3,000	3,000
Clean and Sani Supplies	-	137	25	-	-	-
Minor Equip, Tools & Hdwe	447	453	390	61	640	640
Food	297	232	105	26	400	200
Medical and Lab Supplies	152	270	979	245	400	700
Matl to Maint Equipment	-	90	104	-	-	-
Supplies - Recreational	1,154	553	369	37	1,000	1,000
Coffee Shop Supplies	-	221	2,464	-	-	-
Other Commodities	188	615	1,769	177	1,000	8,000
<i>Materials and Supplies</i>	<u>7,064</u>	<u>4,926</u>	<u>8,147</u>	<u>127</u>	<u>6,440</u>	<u>13,540</u>
Rent of Equipment	-	-	-	-	4,425	4,000
Rent of Security System	158	-	-	-	640	640
<i>Rentals and Leases</i>	<u>158</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,065</u>	<u>4,640</u>
Auto Body Repair	-	-	-	-	-	-
Gasoline	-	25,274	22,959	100	23,000	38,000
Diesel Fuel	-	-	-	-	2,000	2,000
Matl to Maint Vehicles	(15,132)	22,046	15,863	66	24,000	24,000
Tires	-	6,785	4,667	65	7,200	7,200
Batteries	-	458	-	-	690	690

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES
Senior Center

<u>Account Description</u>	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D Actual (Thru 6/30/05)</u>	<u>Y-T-D %age</u>	<u>Original Budget</u>	<u>Adopted Budget</u>
Oil and Lubricants	-	523	454	83	550	700
Propane Gas	-	1,161	1,151	-	-	-
Compressed Natural Gas	-	2,113	2,902	-	2,000	5,000
<i>Vehicle Operating Expense</i>	<u>(15,132)</u>	<u>58,360</u>	<u>47,996</u>	<u>81</u>	<u>59,440</u>	<u>77,590</u>
Travel and Training	897	439	651	130	500	500
Printing	140	-	339	-	-	-
Photography	43	25	125	-	-	-
Laundry and Cleaning	3,702	4,370	2,882	66	4,400	4,400
Dues & Memberships	-	240	325	65	500	500
<i>Other Operating Expenditures</i>	<u>4,782</u>	<u>5,074</u>	<u>4,322</u>	<u>80</u>	<u>5,400</u>	<u>5,400</u>
Automotive Equipment	<u>44,735</u>	-	-	-	-	-
<i>Capital Outlay</i>	<u>44,735</u>	-	-	-	-	-
Total Senior Center	<u>545,657</u>	<u>622,142</u>	<u>449,800</u>	<u>58</u>	<u>779,148</u>	<u>915,527</u>

Alzheimer's Day Care Center

Two Alzheimer Day Care Centers provide respite to caregivers and activities to individuals stricken with Alzheimer's disease. Case management and weekly support groups assist caregivers with coping skills.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
40	Social Services Coordinator	1	1	0
40	Case Manager	1	1	1
26	Licensed Practical Nurse (1 part-time)	2	2	2
26	Recreation Therapist	1	1	1
24	Van Driver/C.N.A.	1	1	1
22	Certified Nursing Assistant	<u>9</u>	<u>9</u>	<u>9</u>
	Total	<u>15</u>	<u>15</u>	<u>14</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 471,749	\$ 497,010	\$ 586,270	\$ 539,140
Operating expenditures	<u>5,536</u>	<u>5,489</u>	<u>7,926</u>	<u>6,600</u>
Total	<u>\$ 477,285</u>	<u>\$ 502,499</u>	<u>\$ 594,196</u>	<u>\$ 545,740</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Alzheimer's Center	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	421,838	443,657	309,813	64	484,170	435,505
Overtime	-	370	-	-	-	-
Longevity	10,788	13,519	10,566	62	17,175	19,990
Sick Leave Conversion Pay	6,535	5,292	4,254	65	6,500	6,500
<i>Salaries & Wages</i>	<u>439,161</u>	<u>462,838</u>	<u>324,633</u>	<u>64</u>	<u>507,845</u>	<u>461,995</u>
FICA	32,588	34,172	24,179	62	38,850	35,340
<i>Payroll Taxes</i>	<u>32,588</u>	<u>34,172</u>	<u>24,179</u>	<u>62</u>	<u>38,850</u>	<u>35,340</u>
ICMA Pension Plan	-	-	26,458	67	39,575	41,805
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>26,458</u>	<u>67</u>	<u>39,575</u>	<u>41,805</u>
Serv to Maintain Buildings	-	-	4,903	-	-	-
<i>Repair and Maint Services</i>	<u>-</u>	<u>-</u>	<u>4,903</u>	<u>-</u>	<u>-</u>	<u>-</u>
AAA - Computer Service	-	-	100	10	1,000	1,000
Other Contractual Services	100	-	200	-	-	-
<i>Other Contractual Services</i>	<u>100</u>	<u>-</u>	<u>300</u>	<u>30</u>	<u>1,000</u>	<u>1,000</u>
Office Supplies	2,095	1,531	696	39	1,800	1,500
Minor Equip, Tools & Hdwe	85	1,163	1,136	-	-	-
Food	-	-	267	-	-	-
Medical and Lab Supplies	-	395	368	61	600	600
Supplies - Recreational	424	1,101	451	45	1,000	800
Volunteer Snacks	-	33	193	-	-	-
Other Commodities	1,808	742	795	80	1,000	1,000
<i>Materials and Supplies</i>	<u>4,412</u>	<u>4,965</u>	<u>3,906</u>	<u>89</u>	<u>4,400</u>	<u>3,900</u>
Rent of Equipment	784	-	-	-	1,776	1,000
<i>Rentals and Leases</i>	<u>784</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,776</u>	<u>1,000</u>
Travel and Training	200	421	264	53	500	500
Dues & Memberships	40	103	35	14	250	200
<i>Other Operating Expenditures</i>	<u>240</u>	<u>524</u>	<u>299</u>	<u>40</u>	<u>750</u>	<u>700</u>
Total Alzheimer's Center	<u>477,285</u>	<u>502,499</u>	<u>384,678</u>	<u>65</u>	<u>594,196</u>	<u>545,740</u>

Adult Day Care Center

The Intergenerational Adult Day Services provides a structured program of supportive services and activities for functionally impaired and frail adults. These services maintain the family unit and prevents premature institutionalization.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
40	Recreation Specialist	1	1	0
UCL	Recreation Assistant (part-time)	0	0	1
26	Licensed Practical Nurse	1	1	1
UCL	Receptionist (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>3</u>	<u>3</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 87,846	\$ 62,145	\$ 107,920	\$ 63,795
Operating expenditures	<u>4,626</u>	<u>2,717</u>	<u>3,335</u>	<u>3,285</u>
Total	<u>\$ 92,472</u>	<u>\$ 64,862</u>	<u>\$ 111,255</u>	<u>\$ 67,080</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Adult Care	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	79,070	56,273	25,516	28	91,060	53,985
Longevity	1,566	478	-	-	-	-
Sick Leave Conversion Pay	983	983	648	22	3,000	2,000
<i>Salaries & Wages</i>	<u>81,619</u>	<u>57,734</u>	<u>26,164</u>	<u>28</u>	<u>94,060</u>	<u>55,985</u>
FICA	6,227	4,411	2,002	28	7,200	4,285
<i>Payroll Taxes</i>	<u>6,227</u>	<u>4,411</u>	<u>2,002</u>	<u>28</u>	<u>7,200</u>	<u>4,285</u>
ICMA Pension Plan	-	-	1,817	27	6,660	3,525
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>1,817</u>	<u>27</u>	<u>6,660</u>	<u>3,525</u>
Other Contractual Services	50	-	-	-	-	-
<i>Other Contractual Services</i>	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	50	1,266	-	-	1,000	1,000
Minor Equip, Tools & Hdwe	375	244	-	-	300	200
Medical and Lab Supplies	-	120	38	30	125	125
Supplies - Recreational	2,631	202	10	3	300	300
Other Commodities	555	486	829	166	500	800
<i>Materials and Supplies</i>	<u>3,611</u>	<u>2,318</u>	<u>877</u>	<u>39</u>	<u>2,225</u>	<u>2,425</u>
Rental of Equipment	784	-	-	-	360	360
<i>Rental and Leases</i>	<u>784</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>360</u>	<u>360</u>
Travel and Training	-	309	-	-	500	300
Advertising	181	-	750	-	-	-
Dues & Memberships	-	90	90	36	250	200
<i>Other Operating Expenditures</i>	<u>181</u>	<u>399</u>	<u>840</u>	<u>112</u>	<u>750</u>	<u>500</u>
Total Adult Care	<u>92,472</u>	<u>64,862</u>	<u>31,700</u>	<u>28</u>	<u>111,255</u>	<u>67,080</u>

Child Care Center

The two Intergenerational Child Care Centers, licensed by Broward County, provide preschoolers with developmentally appropriate activities in a learning environment.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
42	Child Care Manager	1	1	1
22	Pre-school Teacher	3	3	3
UCL	Pre-school Teacher (substitute)	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>6</u>	<u>6</u>	<u>6</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 144,684	\$ 143,266	\$ 187,440	\$ 223,380
Operating expenditures	<u>20,793</u>	<u>18,493</u>	<u>25,404</u>	<u>20,190</u>
Total	<u>\$ 165,477</u>	<u>\$ 161,759</u>	<u>\$ 212,844</u>	<u>\$ 243,570</u>

SENIOR SERVICES FUND
EXPENDITURES BY OBJECT

SENIOR SERVICES Child Care Center	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	132,361	131,827	101,172	64	157,030	188,425
Longevity	838	923	1,259	52	2,400	3,575
Sick Leave Conversion Pay	1,771	1,131	1,679	56	3,000	3,000
<i>Salaries & Wages</i>	<u>134,970</u>	<u>133,881</u>	<u>104,110</u>	<u>64</u>	<u>162,430</u>	<u>195,000</u>
FICA	9,714	9,385	7,299	59	12,430	14,920
<i>Payroll Taxes</i>	<u>9,714</u>	<u>9,385</u>	<u>7,299</u>	<u>59</u>	<u>12,430</u>	<u>14,920</u>
ICMA Pension Plan	-	-	8,278	66	12,580	13,460
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>8,278</u>	<u>66</u>	<u>12,580</u>	<u>13,460</u>
Serv to Maintain Bldgs	-	350	-	-	-	-
<i>Repair and Maint Services</i>	<u>-</u>	<u>350</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	1,048	958	748	150	500	1,000
Minor Equip, Tools & Hdwe	139	54	391	391	100	150
Children's Meal	16,736	13,065	7,767	37	20,939	14,500
Supplies - Recreational	719	1,654	1,864	186	1,000	1,800
Other Commodities	8	93	-	-	500	100
<i>Materials and Supplies</i>	<u>18,650</u>	<u>15,824</u>	<u>10,770</u>	<u>47</u>	<u>23,039</u>	<u>17,550</u>
Rent of Equipment	1,007	-	-	-	360	400
Rent of Security System	-	-	433	52	840	840
<i>Rentals and Leases</i>	<u>1,007</u>	<u>-</u>	<u>433</u>	<u>36</u>	<u>1,200</u>	<u>1,240</u>
Travel and Training	376	892	528	106	500	500
Photography	551	662	566	94	600	700
Advertising	144	495	100	-	-	-
Govt Fees and Permits	65	270	258	-	-	-
Dues & Memberships	-	-	-	-	65	200
<i>Other Operating Expenditures</i>	<u>1,136</u>	<u>2,319</u>	<u>1,452</u>	<u>125</u>	<u>1,165</u>	<u>1,400</u>
Total Child Care Center	<u>165,477</u>	<u>161,759</u>	<u>132,342</u>	<u>62</u>	<u>212,844</u>	<u>243,570</u>

Thrift Shop

The Thrift Shop receives tax deductible donations of merchandise from individuals, realtors, estates, consignment shops, and other businesses. Thirty-seven volunteers assist in the operation of the thrift shop. The Thrift Shop receives tax-deductible donations of merchandise from individuals, realtors, estates, consignment shops, and other businesses. Volunteers operate the shop under the leadership of the management team. Proceeds from the shop supplement grant funding for all programs in the Department of Senior Services

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
42	Thrift Shop Manager	1	1	1
20	Thrift Shop Assistant Manager	1	1	1
20	Office Specialist	1	1	0
UCL	Office Assistant/Cashier	0	0	1
22	Thrift Shop Driver II	1	1	1
20	Thrift Shop Driver I (1 part-time)	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>6</u>	<u>6</u>	<u>6</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 156,507	\$ 183,043	\$ 213,005	\$ 214,970
Operating expenditures	28,171	23,139	20,110	22,810
Total	<u>\$ 184,678</u>	<u>\$ 206,182</u>	<u>\$ 233,115</u>	<u>\$ 237,780</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Thrift Shop	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	144,672	167,603	92,098	51	181,355	181,720
Overtime	-	137	48	-	-	-
Longevity	620	623	747	54	1,390	1,475
Sick Leave Conversion Pay	603	2,209	1,865	93	2,000	3,000
<i>Salaries & Wages</i>	<u>145,895</u>	<u>170,572</u>	<u>94,758</u>	<u>51</u>	<u>184,745</u>	<u>186,195</u>
FICA	10,612	12,471	6,944	49	14,135	14,245
<i>Payroll Taxes</i>	<u>10,612</u>	<u>12,471</u>	<u>6,944</u>	<u>49</u>	<u>14,135</u>	<u>14,245</u>
ICMA Pension Plan	-	-	6,846	48	14,125	14,530
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>6,846</u>	<u>48</u>	<u>14,125</u>	<u>14,530</u>
Other Contractual Services	13,844	-	6,935	-	-	-
<i>Other Contractual Services</i>	<u>13,844</u>	<u>-</u>	<u>6,935</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	150	198	575	288	200	600
Office Supplies	1,683	1,525	1,206	101	1,200	400
Minor Equip, Tools & Hdwe	1,853	796	302	-	-	-
Supplies - Recreational	-	-	459	-	-	-
Volunteer Snacks	702	245	183	-	-	1,000
Other Commodities	1,535	1,322	504	34	1,500	1,000
<i>Materials and Supplies</i>	<u>5,923</u>	<u>4,086</u>	<u>3,229</u>	<u>111</u>	<u>2,900</u>	<u>3,000</u>
Rent of Equipment	128	533	306	-	-	-
Rent of Security System	-	-	50	24	210	210
Storage Facility Rentals	808	804	416	-	-	-
<i>Rentals and Leases</i>	<u>936</u>	<u>1,337</u>	<u>772</u>	<u>368</u>	<u>210</u>	<u>210</u>
Gasoline	-	3,483	2,992	100	3,000	4,500
Matl to Maint Vehicles	(490)	1,478	2,499	167	1,500	2,250
Tires	-	1,021	207	21	1,000	1,000
Batteries	-	49	120	120	100	150
Oil and Lubricants	-	74	53	53	100	100
<i>Vehicle Operating Expense</i>	<u>(490)</u>	<u>6,105</u>	<u>5,871</u>	<u>103</u>	<u>5,700</u>	<u>8,000</u>
Travel and Training	27	124	12	-	-	-
Printing	50	-	-	-	-	-
Thrift Shop Advertising	-	-	4,541	53	8,500	8,500
Advertising	5,962	8,892	2,001	-	-	-
Laundry and Cleaning	588	906	811	81	1,000	1,000
Govt Fees and Permits	71	41	-	-	-	-
<i>Other Operating Expenditures</i>	<u>6,698</u>	<u>9,963</u>	<u>7,365</u>	<u>78</u>	<u>9,500</u>	<u>9,500</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Thrift Shop	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Credit Card Service Fees	1,260	1,648	2,662	148	1,800	2,100
<i>Credit Card Fees - Thrift Shop</i>	<u>1,260</u>	<u>1,648</u>	<u>2,662</u>	<u>148</u>	<u>1,800</u>	<u>2,100</u>
Total Thrift Shop	<u>184,678</u>	<u>206,182</u>	<u>135,382</u>	<u>58</u>	<u>233,115</u>	<u>237,780</u>
TOTAL SENIOR SERVICES	<u>1,928,130</u>	<u>1,925,871</u>	<u>1,388,406</u>	<u>63</u>	<u>2,213,592</u>	<u>2,337,016</u>

Non-Departmental

Non-Departmental represents the transfer to the Insurance Services Trust Fund for the Senior Services Department's portion of insurance coverage. Prior to fiscal year 2005, pension costs for this department's various divisions were reflected as non-departmental. Pension costs will now be reported in the various operating divisions' budgets.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 106,218	\$ 113,011	\$ -	\$ -
Non-operating expenditures	<u>111,400</u>	<u>111,400</u>	<u>111,400</u>	<u>111,400</u>
Total	<u>\$ 217,618</u>	<u>\$ 224,411</u>	<u>\$ 111,400</u>	<u>\$ 111,400</u>

SENIOR SERVICES FUND
EXPENDITURES BY OBJECT

NON-DEPARTMENTAL	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Nonuniformed Pension Plan	6,746	8,197	-	-	-	-
ICMA Pension Plan	99,472	104,814	-	-	-	-
<i>Pension Contributions</i>	<u>106,218</u>	<u>113,011</u>	-	-	-	-
Trans to Ins Serv Fund	111,400	111,400	83,550	-	111,400	111,400
<i>Nonoperating/Interfund Transfers</i>	<u>111,400</u>	<u>111,400</u>	<u>83,550</u>	<u>75</u>	<u>111,400</u>	<u>111,400</u>
Total Non-Departmental	<u>217,618</u>	<u>224,411</u>	<u>83,550</u>	<u>75</u>	<u>111,400</u>	<u>111,400</u>
TOTAL SENIOR SERVICES FUND	<u>2,145,748</u>	<u>2,150,282</u>	<u>1,471,956</u>	<u>63</u>	<u>2,324,992</u>	<u>2,448,416</u>

**STATE REVENUE SHARING FUND
REVENUES BY CATEGORY AND SOURCE**

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 6/30/05)			
INTERGOVERNMENTAL REVENUE						
State Revenue Sharing	<u>1,394,504</u>	<u>1,529,751</u>	<u>1,122,822</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>
State Shared Revenues	<u>1,394,504</u>	<u>1,529,751</u>	<u>1,122,822</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>
TOTAL INTERGOV'T REVENUES	<u>1,394,504</u>	<u>1,529,751</u>	<u>1,122,822</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>
TOTAL STATE REV SHARING FUND	<u>1,394,504</u>	<u>1,529,751</u>	<u>1,122,822</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>

State Revenue Sharing

DESCRIPTION

The State Revenue Sharing fund accounts for all State Revenue Sharing funds received from the State of Florida. The proceeds are split between the Road and Bridge Fund and the General Fund in accordance with State law.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Non-operating expenditures	<u>\$ 1,394,504</u>	<u>\$ 1,529,752</u>	<u>\$ 1,693,820</u>	<u>\$ 2,125,174</u>

**STATE REVENUE SHARING FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Trans to General Fund	893,108	1,006,410	791,589	73	1,084,045	1,498,248
Trans to Road & Bridge Fund	<u>501,396</u>	<u>523,342</u>	<u>331,232</u>	<u>54</u>	<u>609,775</u>	<u>626,926</u>
<i>Nonoperating/Interfund Transfers</i>	<u>1,394,504</u>	<u>1,529,752</u>	<u>1,122,821</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>
Total Non-Departmental	<u>1,394,504</u>	<u>1,529,752</u>	<u>1,122,821</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>
TOTAL STATE REV SHARING FUND	<u>1,394,504</u>	<u>1,529,752</u>	<u>1,122,821</u>	<u>66</u>	<u>1,693,820</u>	<u>2,125,174</u>

FRANCHISE FEES FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 6/30/05)			
TAXES						
Electric Franchise Fees	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>
<i>Franchise Fees</i>	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>
TOTAL TAXES	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>
TOTAL FRANCHISE FEES FUND	<u><u>3,642,820</u></u>	<u><u>3,960,723</u></u>	<u><u>2,907,299</u></u>	<u><u>74</u></u>	<u><u>3,937,500</u></u>	<u><u>4,140,000</u></u>

Franchise Fees

DESCRIPTION

The Franchise Fees fund accounts for the City's share of FP&L franchise fees. These monies are allocated to the current debt service payments for the 1992 Revenue Bonds and the balance of the receipts are transferred to the General Fund.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Non-operating expenditures	<u>\$ 3,642,820</u>	<u>\$ 3,960,723</u>	<u>\$ 3,937,500</u>	<u>\$ 4,140,000</u>

**FRANCHISE FEES FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Trans to General Fund	3,119,055	3,432,341	2,557,419	75	3,412,680	3,611,500
Trans to 1992 Improv Rev Bond S/F	<u>523,765</u>	<u>528,382</u>	<u>349,880</u>	<u>67</u>	<u>524,820</u>	<u>528,500</u>
<i>Nonoperating/Interfund Transfers</i>	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>
<i>Total Non-Departmental</i>	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>
TOTAL FRANCHISE FEES FUND	<u>3,642,820</u>	<u>3,960,723</u>	<u>2,907,299</u>	<u>74</u>	<u>3,937,500</u>	<u>4,140,000</u>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 6/30/05)			
INTERGOVERNMENTAL REVENUE						
Community Develop Block Grant (CDBG)	175,569	392,083	695,276	95	731,000	690,545
Passed Thru Broward County (CDBG)	-	-	123,000	-	-	-
<i>Federal Grants</i>	<u>175,569</u>	<u>392,083</u>	<u>818,276</u>	<u>112</u>	<u>731,000</u>	<u>690,545</u>
<i>TOTAL INTERGOV'T REVENUES</i>	<u>175,569</u>	<u>392,083</u>	<u>818,276</u>	<u>112</u>	<u>731,000</u>	<u>690,545</u>
MISCELLANEOUS REVENUE						
Commercial Façade Program	-	2,500	550	-	-	-
<i>Other Miscellaneous Revenues</i>	-	2,500	550	-	-	-
<i>TOTAL MISC REVENUES</i>	-	<u>2,500</u>	<u>550</u>	-	-	-
TOTAL COMM DEV BLK GRANT FUND	<u><u>175,569</u></u>	<u><u>394,583</u></u>	<u><u>818,826</u></u>	<u><u>112</u></u>	<u><u>731,000</u></u>	<u><u>690,545</u></u>

Community Development Block Grant

DESCRIPTION

In 1999, the City of Deerfield Beach was notified by the U.S. Department of Housing and Urban Development (HUD) that because its population now exceeded 50,000, the City was eligible to begin directly receiving federal grant funds as an entitlement community through the Community Development Block Grant (CDBG) program. The City received its first entitlement funding in fiscal year 2001. It will continue to receive funding on an annual basis as long as it meets all of HUD's grant requirements for the program.

As one of the prerequisites for receiving funds under the CDBG program, HUD requires that the City develop a plan entitled the "Consolidated Plan" for how it will use these funds. In order to ensure the Consolidated Plan represents the opinions of the City, its residents, social service agencies, and affordable housing providers, the City is required to follow an extensive citizen participation process. This yearly process, which includes public notices, workshops, and hearings, is designed to ensure that the City's residents can actively participate in the Plan's development.

The Consolidated Plan is a five-year strategic plan that examines the community's needs and the City's program priorities, and then sets overall goals and objectives for the CDBG program. This longer term plan sets the framework for the development and implementation of subsequent one-year plans. Each year the City must prepare a one-year action plan that describes in detail the specific activities it will carry out using its grant funds.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 175,569	\$ 220,079	\$ 584,800	\$ 552,436
Non-operating expenditures	-	124,705	146,200	138,109
Total	<u>\$ 175,569</u>	<u>\$ 344,784</u>	<u>\$ 731,000</u>	<u>\$ 690,545</u>

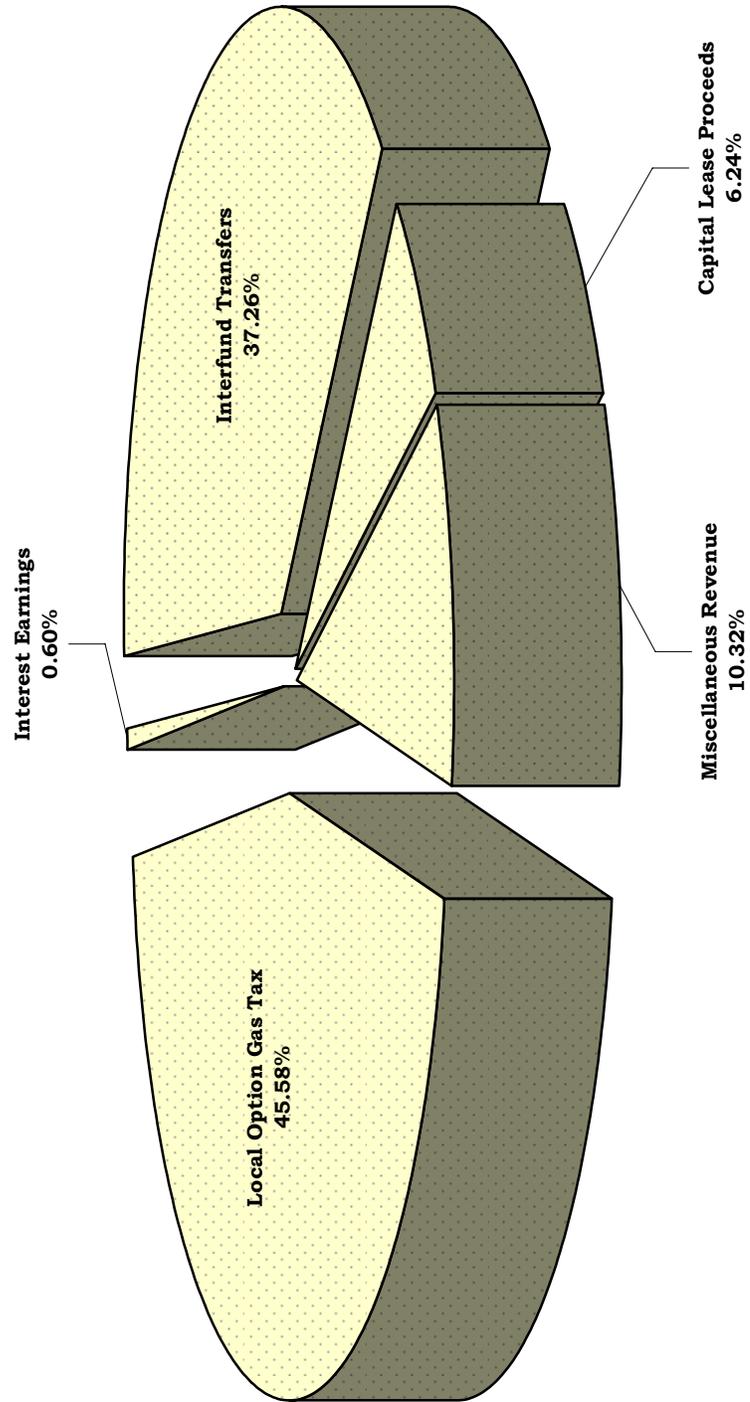
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL <u>Account Description</u>	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
Regular Salary	9,677	1,721	(3,890)	-	-	-
<i>Salaries & Wages</i>	9,677	1,721	(3,890)	-	-	-
FICA	672	288	(448)	-	-	-
<i>Payroll Taxes</i>	672	288	(448)	-	-	-
ICMA Pension Plan	499	-	-	-	-	-
<i>Pension Contributions</i>	499	-	-	-	-	-
Economic Development Svcs	2,093	6,091	1,007	-	-	-
Youth/Family Counseling	-	-	-	-	109,650	103,581
Planning & Administration	26,125	43	25	-	-	-
<i>Professional Services</i>	28,218	6,134	1,032	1	109,650	103,581
Other Contractual Services	41,741	-	-	-	-	-
<i>Other Contractual Services</i>	41,741	-	-	-	-	-
Pager Rental	91	-	-	-	-	-
<i>Communication Services</i>	91	-	-	-	-	-
Office Supplies	1,388	239	-	-	-	-
Professional Publications	20	-	-	-	-	-
Minor Equip, Tools & Hdwe	330	-	-	-	-	-
Other Commodities	22	-	-	-	-	-
<i>Materials and Supplies</i>	1,760	239	-	-	-	-
Rental of Equipment	1,414	152	-	-	-	-
<i>Rentals and Leases</i>	1,414	152	-	-	-	-
Travel and Training	246	1,150	129	-	-	-
Printing	59	-	-	-	-	-
Advertising	4,411	1,318	678	-	-	-
<i>Other Operating Expenditures</i>	4,716	2,468	807	-	-	-
Infrastructure	-	-	-	-	-	200,000
MLK Boulevard Improv.	-	84,871	551,256	-	-	-
NW 3rd Ave Traffic Calming	-	-	10,703	9	125,150	-
<i>Capital Outlay</i>	-	84,871	561,959	449	125,150	200,000
First Time Homebuyers' Prog	-	-	70,000	-	-	-
Home Rehab/Home Buyer	-	-	11,184	7	150,000	98,855
Commercial Rehabilitation	-	-	-	-	200,000	150,000
Commercial Façade	-	12,300	36,178	-	-	-
Deerfield Beach Housing Authority	30,000	30,000	10,000	-	-	-
Brotherly Love Social Service	32,481	27,000	31,111	-	-	-
Emmanuel Christian Center	4,800	-	-	-	-	-

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Gold Coast Impact Community	17,000	20,000	18,100	-	-	-
H.O.P.E., Inc.	2,500	-	-	-	-	-
Boys and Girls Club	-	19,755	-	-	-	-
NEFP CASA, Inc.	-	9,998	8,669	-	-	-
Centro Cristiano	-	-	6,667	-	-	-
2-1-1 First Call for Help	-	-	5,000	-	-	-
Planned Parenthood	-	5,153	1,253	-	-	-
<i>Total Grants and Aids</i>	<u>86,781</u>	<u>124,206</u>	<u>198,162</u>	<u>57</u>	<u>350,000</u>	<u>248,855</u>
Transfer to General Fund	-	124,705	72,155	49	146,200	138,109
<i>Non-operating/Interfund Transfers</i>	-	124,705	72,155	49	146,200	138,109
TOTAL NONDEPARTMENTAL	<u>175,569</u>	<u>344,784</u>	<u>829,777</u>	<u>114</u>	<u>731,000</u>	<u>690,545</u>
TOTAL CDBG FUND	<u>175,569</u>	<u>344,784</u>	<u>829,777</u>	<u>114</u>	<u>731,000</u>	<u>690,545</u>

**City of Deerfield Beach
Projected Revenues - Road & Bridge Fund
Fiscal Year 2005/06**



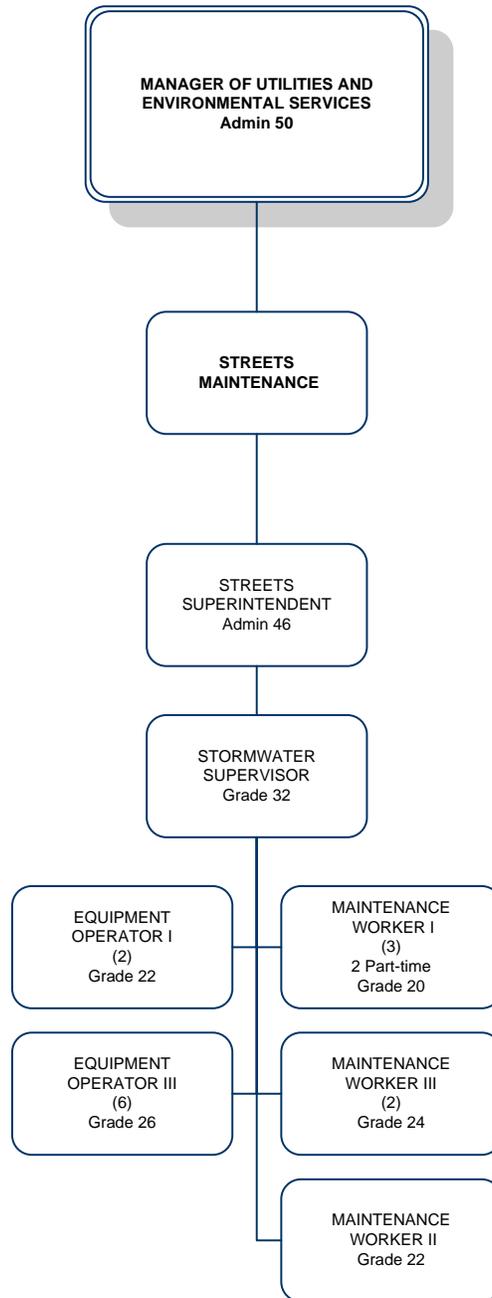
Total projected revenues: \$2,836,464

ROAD AND BRIDGE FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			(Thru 6/30/05)	%age		Budget
TAXES						
Local Option Gas Tax	691,289	820,213	545,341	72	755,923	783,641
Local Option Gas Tax - 3¢	439,164	527,915	287,932	59	491,776	509,339
<i>Sales and Use Taxes</i>	<u>1,130,453</u>	<u>1,348,128</u>	<u>833,273</u>	67	<u>1,247,699</u>	<u>1,292,980</u>
TOTAL TAXES	<u>1,130,453</u>	<u>1,348,128</u>	<u>833,273</u>	<u>67</u>	<u>1,247,699</u>	<u>1,292,980</u>
MISCELLANEOUS REVENUE						
Interest on Investments	16,539	5,728	-	-	13,000	5,000
Interest on Idle Cash	4,079	4,378	10,702	214	5,000	12,000
<i>Interest Earnings</i>	<u>20,618</u>	<u>10,106</u>	<u>10,702</u>	59	<u>18,000</u>	<u>17,000</u>
Surplus Furniture/Equip Sales	34,163	-	-	-	-	-
<i>Sales/Comp Loss of Fixed Assets</i>	<u>34,163</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Administrative Fee - Utility	241,460	205,036	165,277	75	220,369	278,886
Harbors at Riverglen	5,143	5,143	5,143	100	5,142	5,142
Riverglen Homeowners Assoc.	9,265	9,265	10,000	108	9,265	8,530
<i>Other Miscellaneous Revenues</i>	<u>255,868</u>	<u>219,444</u>	<u>180,420</u>	77	<u>234,776</u>	<u>292,558</u>
TOTAL MISC REVENUES	<u>310,649</u>	<u>229,550</u>	<u>191,122</u>	<u>76</u>	<u>252,776</u>	<u>309,558</u>
NON-REVENUES						
State Revenue Sharing Fund	501,396	523,342	331,232	54	609,775	626,926
Road & Bridge Reserve - 3¢	-	-	-	-	495,000	430,000
Tivoli Sand Pine Preserve	23,849	-	-	-	-	-
<i>Interfund Transfers</i>	<u>525,245</u>	<u>523,342</u>	<u>331,232</u>	30	<u>1,104,775</u>	<u>1,056,926</u>
Cash Carryover - Prior Year	-	-	-	-	125,000	-
Capital Lease Proceeds	-	78,069	-	-	181,000	177,000
<i>Other Non-Revenues</i>	<u>-</u>	<u>78,069</u>	<u>-</u>	<u>-</u>	<u>306,000</u>	<u>177,000</u>
TOTAL NON-REVENUES	<u>525,245</u>	<u>601,411</u>	<u>331,232</u>	<u>23</u>	<u>1,410,775</u>	<u>1,233,926</u>
TOTAL ROAD AND BRIDGE FUND	<u>1,966,347</u>	<u>2,179,089</u>	<u>1,355,627</u>	<u>47</u>	<u>2,911,250</u>	<u>2,836,464</u>

Public Works Streets Maintenance

ORGANIZATION CHART



Streets Maintenance

DEPARTMENT DESCRIPTION

Streets Maintenance is responsible for maintaining streets, storm drains, sidewalks and any other problems on right-of-ways throughout the City. In addition, the division provides repair and replacement services for City-owned sidewalks and signage throughout the City.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
46	Streets Superintendent	1	1	1
32	Supervisor	1	0	0
32	Stormwater Supervisor	0	1	1
26	Equipment Operator III	6	6	6
24	Equipment Operator II	0	1	1
24	Maintenance Worker III	2	2	2
22	Equipment Operator I	2	1	1
22	Maintenance Worker II	1	1	1
20	Maintenance Worker I (2 part-time)	<u>1</u>	<u>3</u>	<u>3</u>
	Total	<u>14</u>	<u>16</u>	<u>16</u>

CAPITAL OUTLAY REQUESTED

Sidewalk repair and replacement	\$ 50,000
Street sweeper**	140,000
Maintain/resurface streets	200,000
Replacement pick-up truck*	<u>37,000</u>
	<u>\$ 427,000</u>

*Equipment will be lease/purchased over a 3 year period. See debt service section.

**Vehicle will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 608,158	\$ 673,357	\$ 826,195	\$ 886,960
Operating expenditures	979,595	726,143	982,828	825,675
Capital outlay	-	-	199,590	427,000
Total	<u>\$ 1,587,753</u>	<u>\$ 1,399,500</u>	<u>\$ 2,008,613</u>	<u>\$ 2,139,635</u>

**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Streets Maintenance	2004-05					
	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	511,957	563,128	449,399	71	628,620	677,325
Overtime	29,175	37,454	15,973	33	48,000	30,000
Longevity	19,085	20,059	16,444	68	24,360	32,505
Sick Leave Conversion Pay	5,888	6,091	6,570	101	6,500	8,000
<i>Salaries & Wages</i>	<u>566,105</u>	<u>626,732</u>	<u>488,386</u>	<u>69</u>	<u>707,480</u>	<u>747,830</u>
FICA	42,053	46,625	35,925	63	57,245	58,755
<i>Payroll Taxes</i>	<u>42,053</u>	<u>46,625</u>	<u>35,925</u>	<u>63</u>	<u>57,245</u>	<u>58,755</u>
Nonuniformed Pension Plan	-	-	8,363	75	11,150	34,950
ICMA Pension Plan	-	-	28,803	57	50,320	45,425
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>37,166</u>	<u>60</u>	<u>61,470</u>	<u>80,375</u>
Programming/Software	-	1,800	-	-	-	-
<i>Professional Services</i>	<u>-</u>	<u>1,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Service to Maintain Equipment	2,820	2,820	2,820	94	3,000	3,000
Maintain/Resurface Streets	237,688	15,331	341,183	135	252,728	51,975
Sidewalk and Curbing	85,176	49,942	101,611	203	50,000	15,000
Streetscape Projects	24,493	-	-	-	20,000	20,000
FEC Railroad Maintenance	-	39,000	-	-	-	-
<i>Repair and Maintenance Svcs</i>	<u>350,177</u>	<u>107,093</u>	<u>445,614</u>	<u>137</u>	<u>325,728</u>	<u>89,975</u>
Disposal Fees	-	-	-	-	-	-
Other Contractual Services	22,704	200	-	-	9,193	20,000
<i>Other Contractual Services</i>	<u>22,704</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>9,193</u>	<u>20,000</u>
Street Lighting	388,718	402,663	277,156	66	420,000	420,000
<i>Utility Services</i>	<u>388,718</u>	<u>402,663</u>	<u>277,156</u>	<u>66</u>	<u>420,000</u>	<u>420,000</u>
Pager Rental	241	201	159	32	500	500
<i>Communication Services</i>	<u>241</u>	<u>201</u>	<u>159</u>	<u>32</u>	<u>500</u>	<u>500</u>
Clothing Allowance	2,353	2,603	2,461	82	3,000	7,500
Office Supplies	-	-	-	-	500	500
Chemicals	-	518	1,262	252	500	1,500
Minor Equip, Tools & Hdwe	9,454	5,927	5,113	93	5,500	9,500
Traffic Control Signs	58,618	45,788	38,312	109	35,000	60,000
Material to Maintain Equipment	2,293	178	559	-	600	1,200
Material to Maintain Streets	60,193	66,661	44,661	74	60,000	65,000
<i>Materials and Supplies</i>	<u>132,911</u>	<u>121,675</u>	<u>92,368</u>	<u>88</u>	<u>105,100</u>	<u>145,200</u>
Rent of Equipment	4,222	3,842	-	-	5,000	5,000
Lease of Railroad Land	15,091	11,010	10	-	21,000	21,000
<i>Rentals and Leases</i>	<u>19,313</u>	<u>14,852</u>	<u>10</u>	<u>-</u>	<u>26,000</u>	<u>26,000</u>

**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS <i>Streets Maintenance</i>	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u> <u>(Thru 6/30/05)</u>	<u>Y-T-D</u> <u>%age</u>	<u>Original</u> <u>Budget</u>	<u>Adopted</u> <u>Budget</u>
<u>Account Description</u>						
Auto Body Repair	600	560	-	-	1,000	4,000
Gasoline	12,749	20,630	19,287	121	16,000	25,000
Diesel Fuel	2,744	4,981	3,660	73	5,000	7,500
Matl to Maint Vehicles	30,327	39,686	33,532	84	40,000	50,000
Tires	3,720	3,638	3,203	71	4,500	5,000
Batteries	509	794	154	31	500	500
Oil and Lubricants	969	680	429	43	1,000	2,500
<i>Vehicle Operating Expense</i>	<u>51,618</u>	<u>70,969</u>	<u>60,265</u>	<u>89</u>	<u>68,000</u>	<u>94,500</u>
Travel and Training	199	1,548	684	23	3,000	3,000
Laundry and Cleaning	2,870	3,281	2,314	77	3,000	6,000
Govt Fees and Permits	10,444	1,861	21,807	100	21,807	20,000
Dues & Memberships	400	-	196	39	500	500
<i>Other Operating Expenditures</i>	<u>13,913</u>	<u>6,690</u>	<u>25,001</u>	<u>88</u>	<u>28,307</u>	<u>29,500</u>
Improv Other Than Buildings	-	-	-	-	-	250,000
Automotive Equipment	-	-	159,208	86	185,000	177,000
Other Machinery and Equip	-	-	14,675	101	14,590	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>173,883</u>	<u>87</u>	<u>199,590</u>	<u>427,000</u>
Total Streets Maintenance	<u>1,587,753</u>	<u>1,399,500</u>	<u>1,635,933</u>	<u>81</u>	<u>2,008,613</u>	<u>2,139,635</u>
TOTAL PUBLIC WORKS	<u>1,587,753</u>	<u>1,399,500</u>	<u>1,635,933</u>	<u>81</u>	<u>2,008,613</u>	<u>2,139,635</u>

Non-Departmental

DESCRIPTION

Prior to fiscal year 2005, the pension contributions made by the City on behalf of the employees of the Streets Maintenance Department as well as the transfer to the Insurance Services Trust Fund for their portion of insurance coverage would be reflected as Non-departmental. Beginning in fiscal year 2005, the pension contributions will be reflected in the Streets Maintenance Division as a separate line item.

Also included in the Non-Departmental section of the Road and Bridge Fund budget is the transfer of the reserved portion of the local option gas tax to a restricted account to be used only for qualifying expenditures as governed by State statute.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 54,797	\$ 46,085	\$ -	\$ -
Non-operating expenditures	<u>124,966</u>	<u>135,021</u>	<u>637,026</u>	<u>642,006</u>
Total	<u>\$ 179,763</u>	<u>\$ 181,106</u>	<u>\$ 637,026</u>	<u>\$ 642,006</u>

**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
			<u>(Thru 6/30/05)</u>			
Nonuniformed Pension Plan	20,288	9,622	-	-	-	-
ICMA Pension Plan	34,509	36,463	-	-	-	-
<i>Pension Contributions</i>	<u>54,797</u>	<u>46,085</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Trans to Ins Serv Fund	124,966	135,021	108,938	75	145,250	132,667
Trans to Road and Bridge Reserve	-	-	-	-	491,776	509,339
<i>Nonoperating/Interfund Transfers</i>	<u>124,966</u>	<u>135,021</u>	<u>108,938</u>	<u>17</u>	<u>637,026</u>	<u>642,006</u>
<i>Total Non-Departmental</i>	<u>179,763</u>	<u>181,106</u>	<u>108,938</u>	<u>17</u>	<u>637,026</u>	<u>642,006</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year.

CAPITAL OUTLAY REQUESTED

During the 2005/06 fiscal year, two (2) vehicles will be lease/purchased and paid for over three to five-year periods. The approximate debt service for this fiscal year for these items follows:

Street sweeper	\$ 5,544
Replacement pick-up truck	1,466
Total	\$ 7,010

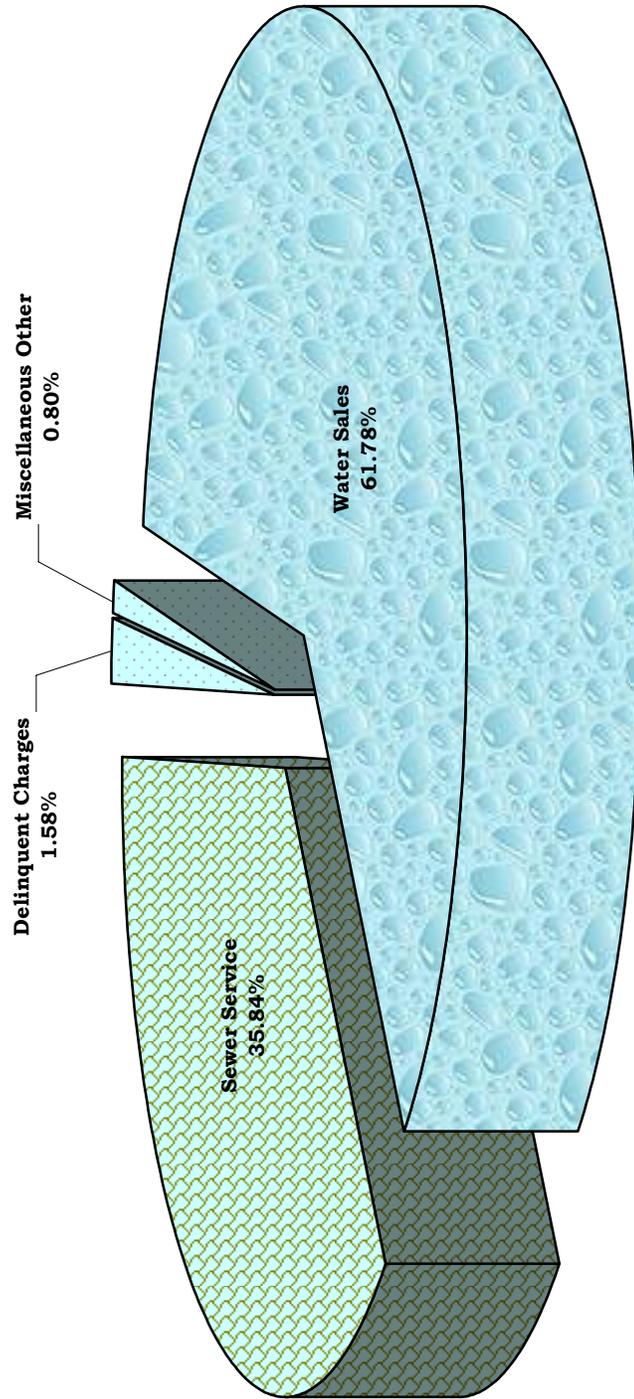
EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Debt service	\$ 168,627	\$ 144,969	\$ 140,611	\$ 54,823

ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT

DEBT SERVICE	2004-05					
	2002-03	2003-04	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Capital Lease - Principal	156,652	138,091	130,689	96	136,316	41,384
Capital Lease - Interest	<u>11,975</u>	<u>6,878</u>	<u>2,199</u>	51	<u>4,295</u>	<u>13,439</u>
<i>Debt Service</i>	<u>168,627</u>	<u>144,969</u>	<u>132,888</u>	95	<u>140,611</u>	<u>54,823</u>
Total Debt Service	<u>168,627</u>	<u>144,969</u>	<u>132,888</u>	95	<u>140,611</u>	<u>54,823</u>
TOTAL ROAD & BRIDGE FUND	<u>1,936,143</u>	<u>1,725,575</u>	<u>1,877,759</u>	67	<u>2,786,250</u>	<u>2,836,464</u>

**City of Deerfield Beach
Projected Revenues - Utility Fund
Fiscal Year 2005/06**



Total projected revenues: \$18,986,825

UTILITY FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
CHARGES FOR SERVICES						
Engineering Fees	8,818	30,316	15,596	52	30,000	30,000
Backflow Recertification	48,390	45,690	35,445	71	50,000	50,000
Residential Backflow Recert	-	-	-	-	75,000	-
<i>General Government</i>	<u>57,208</u>	<u>76,006</u>	<u>51,041</u>	<u>33</u>	<u>155,000</u>	<u>80,000</u>
Water Sales	11,550,890	11,900,873	8,159,649	70	11,730,000	11,730,000
Water Meter Installation	48,935	37,497	26,140	87	30,000	30,000
Century Village Repayment	-	-	20,893	-	-	-
Sewer Service	6,541,342	6,589,106	4,681,041	69	6,762,375	6,805,575
<i>Water/Sewer Service</i>	<u>18,141,167</u>	<u>18,527,476</u>	<u>12,887,723</u>	<u>70</u>	<u>18,522,375</u>	<u>18,565,575</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>18,198,375</u>	<u>18,603,482</u>	<u>12,938,764</u>	<u>69</u>	<u>18,677,375</u>	<u>18,645,575</u>
FINES AND FORFEITS						
Utility Delinquent Charge	299,287	303,864	242,931	81	300,000	300,000
Utility Penalty	-	(10)	-	-	-	-
After 5:00 Turn on	-	1,350	2,150	179	1,200	2,500
Re-read of Meter	260	690	330	44	750	750
Account Activation Fee	7,780	37,777	22,230	64	35,000	30,000
<i>Violations of Local Ordinances</i>	<u>307,327</u>	<u>343,671</u>	<u>267,641</u>	<u>79</u>	<u>336,950</u>	<u>333,250</u>
<i>TOTAL FINES AND FORFEITS</i>	<u>307,327</u>	<u>343,671</u>	<u>267,641</u>	<u>79</u>	<u>336,950</u>	<u>333,250</u>
MISCELLANEOUS REVENUE						
Interest on Investments	39,943	12,330	-	-	-	-
Interest on Idle Cash	(36,000)	(19,683)	(51,960)	-	-	-
<i>Interest Earnings</i>	<u>3,943</u>	<u>(7,353)</u>	<u>(51,960)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Scrap Metal	995	3,242	-	-	1,000	1,000
Sale of Used Vehicles	2,059	23,830	-	-	2,000	2,000
<i>Sale Surplus Mat'l/Scrap</i>	<u>3,054</u>	<u>27,072</u>	<u>-</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>
State Loan Proceeds	-	-	246,421	-	-	-
Other Miscellaneous Revenue	9,594	6,432	806	16	5,000	5,000
<i>Other Miscellaneous Revenues</i>	<u>9,594</u>	<u>6,432</u>	<u>247,227</u>	<u>4,945</u>	<u>5,000</u>	<u>5,000</u>
<i>TOTAL MISC REVENUES</i>	<u>16,591</u>	<u>26,151</u>	<u>195,267</u>	<u>2,441</u>	<u>8,000</u>	<u>8,000</u>
NON-REVENUES						
State Revolving Loan Sinking Fund	908,323	879,812	-	-	900,000	-
<i>Interfund Transfers</i>	<u>908,323</u>	<u>879,812</u>	<u>-</u>	<u>-</u>	<u>900,000</u>	<u>-</u>
<i>TOTAL NON-REVENUES</i>	<u>908,323</u>	<u>879,812</u>	<u>-</u>	<u>-</u>	<u>900,000</u>	<u>-</u>
TOTAL UTILITY FUND	<u><u>19,430,616</u></u>	<u><u>19,853,116</u></u>	<u><u>13,401,672</u></u>	<u><u>67</u></u>	<u><u>19,922,325</u></u>	<u><u>18,986,825</u></u>

Engineering/Utilities

**Administration/Engineering
Water Plant
Utilities Maintenance
Wastewater Services**

DEPARTMENT DESCRIPTION

The Engineering and Utilities Department is comprised of four divisions - administration/engineering, water plants, utilities maintenance, and wastewater services. This department provides technical engineering and utility support to other departments of the City, the public, engineers, architects, and contractors.

Engineering and Utilities administration/engineering is responsible for the coordination, budget, and quality control of all departmental functions. As such, this division prepares and administers the budget package, monthly reports, and any cost analyses that are required. In addition, the administration/engineering division performs the necessary contract administration with private contractors, reviews all of the site and engineering construction activity, coordinates all of the capital improvement plans and projects, and authorizes pay requests and purchase requisitions for the department. The development and management of capital projects to support the City's neighborhood and infrastructure needs is handled by the administration/engineering division. The division prepares the plans and specifications for all in-house capital improvement projects. Staff compiles data, prepares estimates and drawings, performs field surveys, and conducts construction supervision and inspection of both in-house and private infrastructure improvement projects. Additional routine functions of this division include updating water and sewer "as-builts", easements, and rights-of-way; tracking land management files; assigning street addresses; and coordinating with outside utility and insurance companies to locate underground infrastructures and City flood zones, respectively.

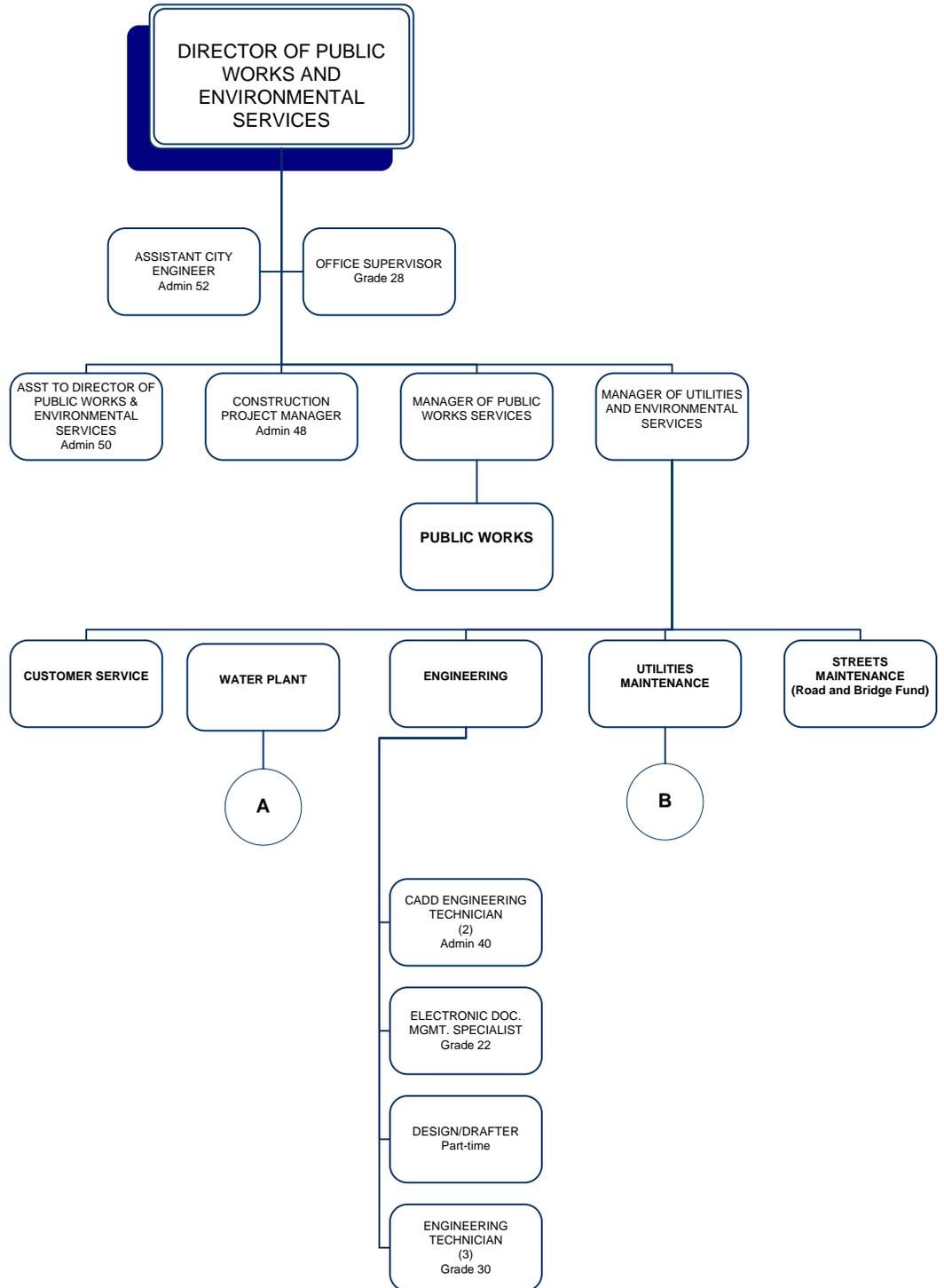
DEPARTMENT GOALS

The Engineering/Utilities Department is administered by the Department of Public Works and Environmental Services. The goals which pertain to Engineering/Utilities are listed below:

- Coordinate quality assurance of all capital improvement projects as well as all private infrastructure improvements
- Upgrade of the City's utility system
- Upgrade of the City's drainage system
- Provide quality drinking water to all residents and businesses within the City's service area
- Encourage employee training and development

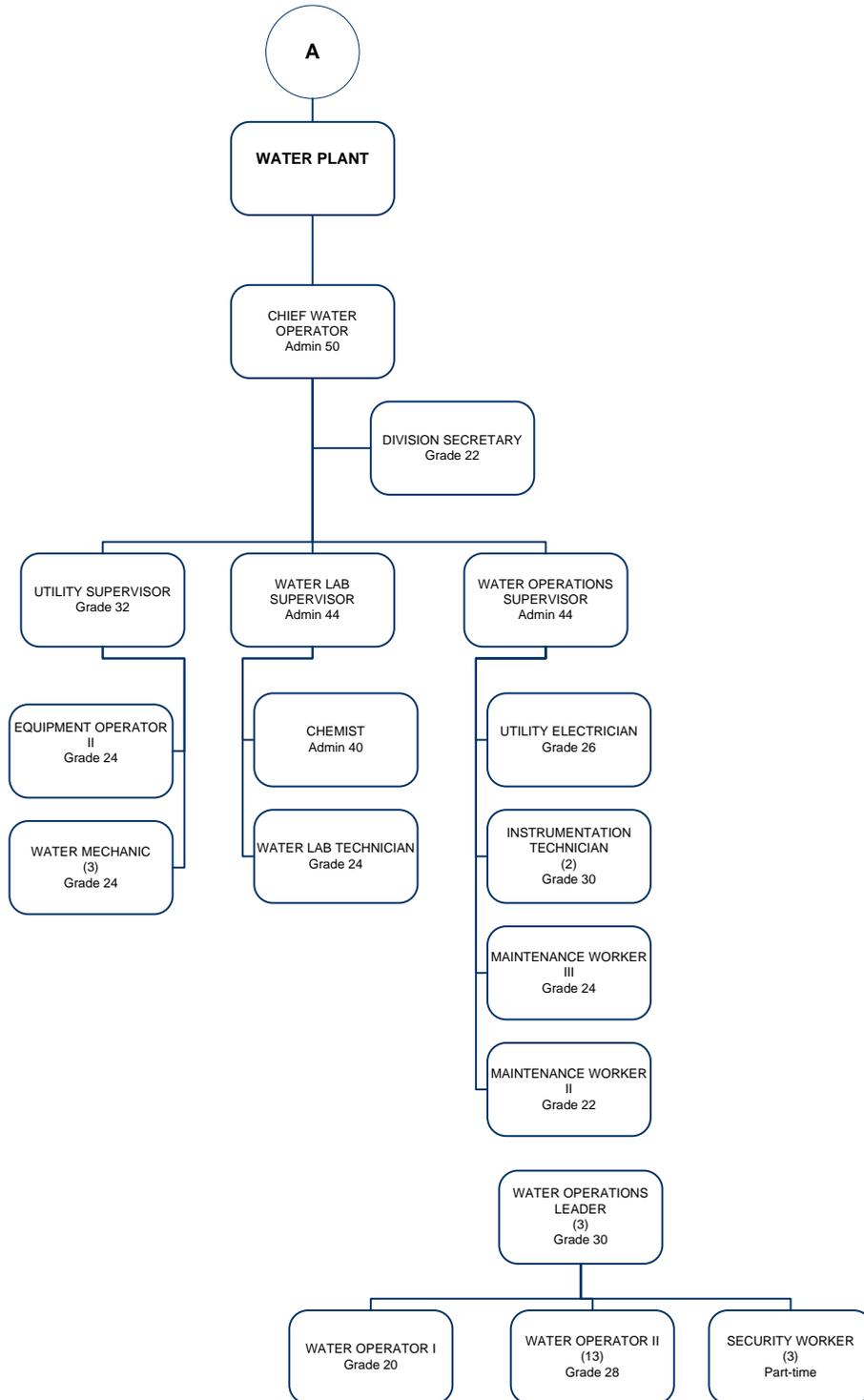
Engineering & Utilities

ORGANIZATION CHART



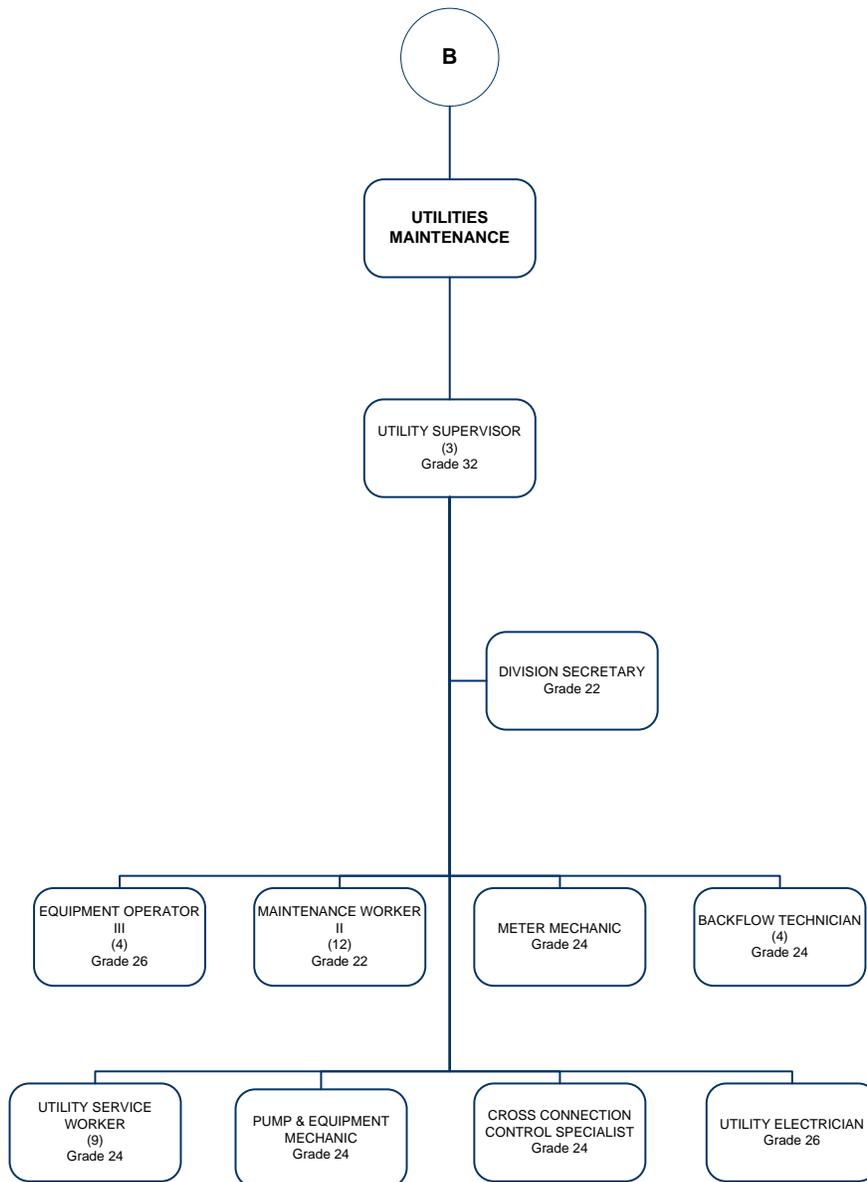
Engineering & Utilities

ORGANIZATION CHART (Page 2)



Engineering & Utilities

ORGANIZATION CHART (Page 3)





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

**DEPARTMENT: Public Works and
Environmental Services -
Engineering/Utilities**

City Goal #2: VITALITY/REVITALIZATION OF BUSINESS & NEIGHBORHOODS

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Upgrade Of City Transportation Infrastructure	- Resurface all City streets on a 10-year basis by resurfacing 10 miles of City streets per year	- # of miles of streets resurfaced per fiscal year	4.9	2.32 miles	1.4 miles
		- Annual Citizen Satisfaction Rate based upon the Citizens Survey for: Street Pot-Hole Patching & Resurfacing	N/A	N/A	N/A
	- Construct City sidewalks as requested throughout the year	- # of linear footage of sidewalks constructed	300	3,000 ft.	3,200 ft.

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Coordinate Quality Assurance of all Capital Improvement Projects and Private Infrastructure Improvements	- Provide on-site inspection of all capital improvement projects - Review & evaluate all site/engineering plans that come before the City	- # of citizen complaints regarding capital projects	N/A	N/A	N/A
		- % of Development Review Committee Meetings attended	100%	100%	100%

City Goal #7: SAFE & HEALTHY ENVIRONMENT

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Upgrade of City Utility System	- Replace 2" water lines with minimum of 6" water lines & fire hydrants	- # of linear footage of lines replaced	13,250	6in 530ft	N/A
	- Repair/replace/slip-lined existing sanitary gravity (sewer) lines throughout the fiscal year	- # of linear footage of lines repaired/replaced	10,113'	300'	12'578
		- # (amount) of flow sent to County in million gallons per day	7.0	7.0	7.5
Upgrade Of City Drainage System	- Continue to monitor and upgrade the wastewater pumping stations	- # of citizen complaints regarding sewer backups	Public = 46 Private = 66	Public = 53 Private = 49 2,800	Public = 35 Private = 38 2,800
	- Evaluate and replace old drainage systems as they outlive their useful	- # of linear footage of pipe installed	2,800	N/A	N/A
		- Annual Citizen Satisfaction Rate based upon the Citizens Survey for Storm Water Drainage	N/A	0	0
Provide Quality Drinking Water To All Residences And Businesses Within The City Service Area	- Closely monitor the Water Production Process Upgrade, maintain, and calibrate the Water Plant system and equipment	- # of complaints received on water quality	10	N/A	N/A
		- Annual Citizen Satisfaction Rate based upon the Citizens Survey for Drinking Water:	N/A	0	0
		- # of awards won by the Water Plant	0	0	0
		- # of plant breakdowns/shutdowns requiring assistance from other cities	0	0	0
		- # of times the City had to use other municipalities' intertie system due to City emergency situations	0	0	0
		- # of times other municipalities' had to use the City intertie system due to their emergency situations	1	0	0
		- # of regulatory agency violations	0	0	0
	- Continued compliance with the Safe Water Drinking Act throughout the year				
- Coordinate the Water Plant Expansion Project on time and within budget	- % of projects completed on schedule	100%	N/A	N/A	

City Goal #8: EMPLOYEE DEVELOPMENT & SATISFACTION

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Encourage Employee Development/ Training	- Market appropriate training sessions to all departmental employees	- # of employees attending training	209	231	100%
	- Meet with departmental management team once a week throughout the year	- # of departmental management team meetings per year	40	50	50

**CITY OF DEERFIELD BEACH
UTILITY FUND
EXPENDITURE SUMMARY**

DEPARTMENT/DIVISION	ESTIMATED EXPENDITURES 2004-2005	ESTIMATED EXPENDITURES 2005-06	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Administration/Engineering	1,053,340	1,192,645	139,305	13.2%	209
Customer service	185,715	200,385	14,670	7.9%	212
Water plant	4,005,730	4,400,070	394,340	9.8%	215
Utilities Maintenance	3,167,446	3,476,325	308,879	9.8%	218
Wastewater services	3,650,000	3,300,000	(350,000)	-9.6%	221
Non-departmental	4,789,915	4,492,120	(297,795)	-6.2%	223
Debt service	3,070,179	1,925,280	(1,144,899)	-37.3%	225
TOTAL	<u>19,922,325</u>	<u>18,986,825</u>	<u>(935,500)</u>	<u>-4.7%</u>	

Administration/Engineering Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
58	Dir. of Public Works & Environmental Svcs	1	1	1
52	Assistant City Engineer	1	1	1
50	Division Operations Mgr - Environ. Svcs	1	1	1
50	Asst. to Dir. of Public Works & Environ Svcs*	1	1	1
48	Construction Project Manager*	1	1	1
UCL	Design Drafter (part-time)	1	1	1
40	CADD Engineering Technician	2	2	2
30	Engineering Inspector	3	0	0
30	Engineering Technician	0	3	3
22	Electronic Documents Mgmt Specialist	1	1	1
28	Office Supervisor	1	1	1
	Total	<u>13</u>	<u>13</u>	<u>13</u>

*These positions are funded by the General Fund.

CAPITAL OUTLAY REQUESTED

Membrane coating for Environmental Svcs building	\$ 50,000
Pick-up truck	17,000
	<u>\$ 67,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 506,374	\$ 521,219	\$ 931,630	\$ 1,024,470
Operating expenditures	54,032	102,255	121,710	101,175
Capital outlay	-	-	-	67,000
Total	<u>\$ 560,406</u>	<u>\$ 623,474</u>	<u>\$ 1,053,340</u>	<u>\$ 1,192,645</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

**UTILITIES
Administration**

Account Description	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	444,728	485,170	454,426	61	747,825	812,690
Overtime	-	542	498	7	7,500	1,000
Longevity	25,143	20,349	16,328	69	23,645	28,420
Sick/Vacation Pay Accrual	(8,276)	(29,661)	-	-	-	-
Sick Leave Conversion Pay	9,350	6,687	7,325	61	12,000	12,000
<i>Salaries & Wages</i>	<u>470,945</u>	<u>483,087</u>	<u>478,577</u>	<u>61</u>	<u>790,970</u>	<u>854,110</u>
FICA	35,429	38,132	33,636	56	60,555	66,020
<i>Payroll Taxes</i>	<u>35,429</u>	<u>38,132</u>	<u>33,636</u>	<u>56</u>	<u>60,555</u>	<u>66,020</u>
Nonuniformed Pension Plan	-	-	26,359	75	35,145	55,955
ICMA Pension Plan	-	-	26,154	58	44,960	48,385
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>52,513</u>	<u>66</u>	<u>80,105</u>	<u>104,340</u>
Surveying Services	3,118	10,472	-	-	15,000	10,000
Programming/Software	-	3,458	-	-	5,000	5,000
<i>Professional Services</i>	<u>3,118</u>	<u>13,930</u>	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>15,000</u>
Service to Maintain Equipment	750	250	749	150	500	500
<i>Repair and Maintenance Svcs</i>	<u>750</u>	<u>250</u>	<u>749</u>	<u>150</u>	<u>500</u>	<u>500</u>
Other Contractual Services	10,850	51,723	23,818	79	30,000	30,000
<i>Other Contractual Services</i>	<u>10,850</u>	<u>51,723</u>	<u>23,818</u>	<u>79</u>	<u>30,000</u>	<u>30,000</u>
Telephone Equip/Repair	-	1,690	-	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>1,690</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Duplicating Supplies	664	1,427	456	41	1,100	800
Clothing Allowance	681	1,039	923	63	1,475	1,475
Office Supplies	2,269	3,197	2,658	43	6,200	5,000
Minor Equip, Tools & Hdwe	5,635	6,429	9,246	77	12,005	8,500
Material to Maintain Equipment	312	8	-	-	-	-
<i>Materials and Supplies</i>	<u>9,561</u>	<u>12,100</u>	<u>13,283</u>	<u>64</u>	<u>20,780</u>	<u>15,775</u>
Rent of Equipment	24,735	17,105	11,704	43	27,000	27,000
<i>Rentals and Leases</i>	<u>24,735</u>	<u>17,105</u>	<u>11,704</u>	<u>43</u>	<u>27,000</u>	<u>27,000</u>
Auto Body Repair	586	-	-	-	1,440	500
Gasoline	1,890	2,067	1,324	22	6,000	3,000
Matl to Maint Vehicles	1,113	451	140	9	1,600	500
Tires	495	415	82	10	800	500
Batteries	84	41	42	11	400	100
Oil and Lubricants	93	61	31	-	240	100
<i>Vehicle Operating Expense</i>	<u>4,261</u>	<u>3,035</u>	<u>1,619</u>	<u>15</u>	<u>10,480</u>	<u>4,700</u>
Travel and Training	288	1,114	176	4	5,000	2,000

**UTILITY FUND
EXPENDITURES BY OBJECT**

**UTILITIES
Administration**

<u>Account Description</u>	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Printing	100	401	3,042	79	3,850	5,000
Photography	9	-	13	3	450	-
Blueprinting	276	565	177	6	3,000	500
Freight and Cartage	84	152	167	111	150	200
Dues & Memberships	-	190	394	79	500	500
<i>Other Operating Expenditures</i>	<u>757</u>	<u>2,422</u>	<u>3,969</u>	<u>31</u>	<u>12,950</u>	<u>8,200</u>
Buildings	-	-	-	-	-	50,000
Automotive Equipment	-	-	-	-	-	17,000
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,000</u>
Total Admin/Engineering	<u>560,406</u>	<u>623,474</u>	<u>619,868</u>	<u>59</u>	<u>1,053,340</u>	<u>1,192,645</u>

Utilities Customer Service Division

The customer service division is responsible for billing all utility customers, establishing accounts for new customers and for responding to the information requests of citizens and staff. This division is supported by the utility fund operations, but is under the direction of the Management & Budget Department.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
24	Senior Customer Service Representative	1	1	1
22	Customer Service Representative	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>3</u>	<u>3</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 128,059	\$ 134,030	\$ 155,015	\$ 163,785
Operating expenditures	42,881	16,731	30,700	36,600
Capital outlay	-	12,757	-	-
Total	<u>\$ 170,940</u>	<u>\$ 163,518</u>	<u>\$ 185,715</u>	<u>\$ 200,385</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES
Customer Service

Account Description	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	Actual	Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	113,296	115,114	82,214	65	127,275	135,935
Longevity	4,462	4,605	3,144	55	5,695	4,470
Sick/Vacation Pay Accrual	1,624	4,995	-	-	-	-
Sick Leave Conversion Pay	-	468	-	-	1,100	1,100
<i>Salaries & Wages</i>	<u>119,382</u>	<u>125,182</u>	<u>85,358</u>	<u>64</u>	<u>134,070</u>	<u>141,505</u>
FICA	8,677	8,848	6,271	61	10,260	10,830
<i>Payroll Taxes</i>	<u>8,677</u>	<u>8,848</u>	<u>6,271</u>	<u>61</u>	<u>10,260</u>	<u>10,830</u>
ICMA Pension Plan	-	-	7,161	67	10,685	11,450
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>7,161</u>	<u>67</u>	<u>10,685</u>	<u>11,450</u>
Programming/Software	24,881	2,406	-	-	5,000	5,000
<i>Professional Services</i>	<u>24,881</u>	<u>2,406</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>
Service to Maintain Office Eq	6,443	2,872	833	11	7,500	10,500
<i>Repair and Maintenance Svcs</i>	<u>6,443</u>	<u>2,872</u>	<u>833</u>	<u>11</u>	<u>7,500</u>	<u>10,500</u>
Clothing Allowance	-	51	141	141	100	200
Office Supplies	11,393	10,827	7,917	-	12,000	12,000
Professional Publications	-	-	-	-	400	400
Minor Equip, Tools & Hdwe	144	-	-	-	2,000	2,000
<i>Materials and Supplies</i>	<u>11,537</u>	<u>10,878</u>	<u>8,058</u>	<u>56</u>	<u>14,500</u>	<u>14,600</u>
Copier Lease	-	-	-	-	1,200	-
Equipment Lease	-	-	-	-	-	4,000
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,200</u>	<u>4,000</u>
Travel and Training	-	531	-	-	2,000	2,000
Printing	20	44	28	6	500	500
<i>Other Operating Expenditures</i>	<u>20</u>	<u>575</u>	<u>28</u>	<u>1</u>	<u>2,500</u>	<u>2,500</u>
Office Machinery & Equipment	-	12,757	-	-	-	-
<i>Capital Outlay</i>	<u>-</u>	<u>12,757</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Customer Service	<u>170,940</u>	<u>163,518</u>	<u>107,709</u>	<u>58</u>	<u>185,715</u>	<u>200,385</u>

Water Plant Division

The water plant division serves to ensure that city residents have ample quantities of safe water for consumption and fire protection. Thus, the division operates and maintains 2 water treatment plants with a total capacity of 23 million gallons per day, 5 storage tanks, and 20 production wells. The water plant division also manages/coordinates a lead and copper analysis program, and responds to citizen complaints regarding water quality.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
50	Chief Water Operator	1	1	1
44	Water Operations Supervisor	1	1	1
30	Water Operations Leader	3	3	3
28	Water Operator II	13	13	13
24	Water Mechanic	3	3	3
20	Water Operator I	1	1	1
44	Water Lab Supervisor	1	1	1
40	Chemist	1	1	1
24	Water Lab Technician	1	1	1
30	Instrumentation Technician	2	2	2
32	Utility Supervisor	1	1	1
22	Painter	1	0	0
24	Maintenance Worker III	1	1	1
22	Maintenance Worker II	1	1	1
26	Utility Electrician	1	1	1
22	Division Secretary	1	1	1
24	Equipment Operator II	1	1	1
UCL	Security Worker (part-time)	<u>3</u>	<u>3</u>	<u>3</u>
	Total	<u>37</u>	<u>36</u>	<u>36</u>

CAPITAL OUTLAY REQUESTED

Rehabilitation of elevated water storage tank	\$ 43,000
Replacement sport utility vehicles (2)	46,400
Replacement pick-up truck	28,000
Toolset with chest and rollaway combination	6,300
Auto swith-over regulator (2)	12,000
Pump with submersible motor	4,000
Recovery transfer pump	8,000
Submersible non-clog pump	3,700
Drive wells (3)	<u>36,000</u>
	<u>\$ 187,400</u>

Water Plant Division (continued)

EXPENDITURE SUMMARY

	Actual 02/03	Actual 03/04	Budget 04/05	Budget 05/06
Personal services	\$ 1,616,132	\$ 1,654,134	\$ 2,128,170	\$ 2,317,470
Operating expenditures	1,362,162	1,488,347	1,854,400	1,895,200
Capital outlay	<u>3,747</u>	<u>76,385</u>	<u>23,160</u>	<u>187,400</u>
Total	<u>\$ 2,982,041</u>	<u>\$ 3,218,866</u>	<u>\$ 4,005,730</u>	<u>\$ 4,400,070</u>

Broward County Municipalities Residential Water and Sewer Bill (Minimum Bill + 7,000 gallons of flow) 2003 Comparative Rate Survey

Utility/Municipality	Total Bill (Water & Sewer)
Coral Springs Improvement District	\$ 35.20
Plantation	35.52
Fort Lauderdale	37.83
Miramar West	38.05
Seminole Industries	39.87
Pembroke Pines	41.03
North Springs Improvement District	41.27
Lauderhill	41.30
Hollywood	41.34
Davie	41.35
Pompano Beach	41.54
Coconut Creek	41.89
Hallandale	42.79
North Lauderdale	43.38
Dania	43.82
Margate	44.39
Miramar East	45.27
Deerfield Beach	45.35
Coral Springs	45.72
Broward County	49.23
Tamarac - East and West	49.76
Cooper City	53.19
Sunrise	55.15
Wilton Manors	57.05
Sunrise (outside city)	58.25
Oakland Park	59.51
Royal Utilities	59.82
Parkland	71.84

Source: Office of Environmental Service - Broward County, Florida

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES
Water Plant

Account Description	2002-03 Actual	2003-04 Actual	2004-05	2004-05	2004-05	2005-06
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	1,330,979	1,363,095	1,038,294	64	1,628,810	1,757,335
Overtime	108,772	88,526	28,360	28	100,000	50,000
Longevity	66,165	64,700	51,647	68	75,825	86,770
Basic Incentive	16,729	15,587	10,342	52	20,000	20,000
Sick/Vacation Pay Accrual	(36,171)	(4,910)	-	-	-	-
Sick Leave Conversion Pay	15,005	11,929	15,166	95	16,000	20,000
<i>Salaries & Wages</i>	<u>1,501,479</u>	<u>1,538,927</u>	<u>1,143,809</u>	<u>62</u>	<u>1,840,635</u>	<u>1,934,105</u>
FICA	114,653	115,207	85,373	60	141,125	150,260
<i>Payroll Taxes</i>	<u>114,653</u>	<u>115,207</u>	<u>85,373</u>	<u>60</u>	<u>141,125</u>	<u>150,260</u>
Nonuniformed Pension Plan	-	-	33,833	75	45,110	122,475
ICMA Pension Plan	-	-	59,121	58	101,300	110,630
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>92,954</u>	<u>63</u>	<u>146,410</u>	<u>233,105</u>
Programming/Software	299	299	299	12	2,500	2,500
SWIMM Program	-	-	-	-	400	400
Other Professional Services	34,432	102,288	31,307	37	85,000	50,000
<i>Professional Services</i>	<u>34,731</u>	<u>102,587</u>	<u>31,606</u>	<u>36</u>	<u>87,900</u>	<u>52,900</u>
Electrical Services	-	8,035	-	-	10,800	10,800
Service to Maintain Equipment	65,486	22,794	14,306	17	85,000	65,000
Service to Maintain Other	-	1,797	-	-	3,500	72,400
<i>Repair and Maintenance Svcs</i>	<u>65,486</u>	<u>32,626</u>	<u>14,306</u>	<u>14</u>	<u>99,300</u>	<u>148,200</u>
Other Contractual Services	1,171	3,861	828	-	-	-
<i>Other Contractual Services</i>	<u>1,171</u>	<u>3,861</u>	<u>828</u>	<u>-</u>	<u>-</u>	<u>-</u>
Electric	526,647	564,989	441,920	68	650,000	650,000
County Raw Water Charge	38,141	41,043	30,183	59	51,000	51,000
<i>Utility Services</i>	<u>564,788</u>	<u>606,032</u>	<u>472,103</u>	<u>67</u>	<u>701,000</u>	<u>701,000</u>
Pager Rental	231	353	192	38	500	300
<i>Communication Services</i>	<u>231</u>	<u>353</u>	<u>192</u>	<u>38</u>	<u>500</u>	<u>300</u>
Clothing Allowance	4,851	5,810	3,973	61	6,500	6,000
Office Supplies	3,619	4,491	1,415	31	4,500	4,000
Professional Publications	95	602	50	10	500	500
Chemicals	535,674	508,443	425,329	63	670,000	750,000
Clean and Sani Supplies	3,585	3,104	1,914	55	3,500	3,500
Minor Equip, Tools & Hdwe	6,289	11,459	2,145	43	5,000	7,500
Medical and Lab Supplies	13,418	19,581	19,372	97	20,000	20,000
Material to Maintain Bldg	2,454	3,602	703	2	40,000	15,000
Material to Maintain Equipment	58,312	110,801	61,938	48	130,000	105,000
Material to Maintain Other	10,810	15,980	847	6	15,000	10,000
<i>Materials and Supplies</i>	<u>639,107</u>	<u>683,873</u>	<u>517,686</u>	<u>58</u>	<u>895,000</u>	<u>921,500</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES
Water Plant

Account Description	2002-03 Actual	2003-04 Actual	2004-05		2004-05 Original Budget	2005-06 Adopted Budget
			Y-T-D Actual (Thru 6/30/05)	Y-T-D %age		
Rent of Equipment	1,014	20	212	21	1,000	1,000
<i>Rentals and Leases</i>	<u>1,014</u>	<u>20</u>	<u>212</u>	<u>21</u>	<u>1,000</u>	<u>1,000</u>
Gasoline	3,414	4,733	3,329	67	5,000	6,500
Diesel Fuel	15,256	16,059	4,734	24	20,000	20,000
Matl to Maint Vehicles	5,117	3,037	4,049	67	6,000	5,500
Tires	3,639	3,965	902	36	2,500	2,000
Batteries	598	1,865	1,068	107	1,000	1,500
Oil and Lubricants	1,766	728	982	-	1,000	1,200
<i>Vehicle Operating Expense</i>	<u>29,790</u>	<u>30,387</u>	<u>15,064</u>	<u>42</u>	<u>35,500</u>	<u>36,700</u>
Travel and Training	4,657	5,644	6,784	85	8,000	8,000
Printing	571	105	422	70	600	600
Photography	111	80	25	4	600	-
Freight and Cartage	1,773	3,378	1,301	43	3,000	3,000
Laundry and Cleaning	9,402	9,626	6,140	61	10,000	10,000
Govt Fees and Permits	6,862	7,565	2,850	29	10,000	10,000
Dues & Memberships	2,468	2,210	1,650	83	2,000	2,000
<i>Other Operating Expenditures</i>	<u>25,844</u>	<u>28,608</u>	<u>19,172</u>	<u>56</u>	<u>34,200</u>	<u>33,600</u>
Improv Other Than Bldgs	-	-	-	-	-	43,000
Automotive Equipment	-	17,852	-	-	-	74,400
Other Machinery and Equip	3,747	58,533	-	-	23,160	70,000
<i>Capital Outlay</i>	<u>3,747</u>	<u>76,385</u>	<u>-</u>	<u>-</u>	<u>23,160</u>	<u>187,400</u>
Total Water Plant	<u>2,982,041</u>	<u>3,218,866</u>	<u>2,393,305</u>	<u>60</u>	<u>4,005,730</u>	<u>4,400,070</u>

Utilities Maintenance Division

The utilities maintenance division is responsible for the repair and maintenance of the City's water and sewer infrastructure; including 230 miles of water distribution and transmission mains, 2,000 fire hydrants, 140 miles of gravity sewer line, 3,000 manholes, 75 wastewater pumping stations, 35 miles of force mains, and approximately 13,000 water and sewer service lines. In addition, this division installs backflow devices on all single family residential water services and performs in-house upgrades of the water and sewer mains including service lines.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
32	Utility Supervisor	4	3	3
26	Equipment Operator III	4	4	4
24	Water Meter Mechanic	1	1	1
24	Cross Connection Control Specialist	1	1	1
24	Pump and Equipment Mechanic	1	1	1
26	Utility Electrician	1	1	1
24	Utility Service Worker	9	9	9
24	Backflow Technician	4	4	4
22	Maintenance Worker II	12	12	12
22	Division Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>38</u>	<u>37</u>	<u>37</u>

CAPITAL OUTLAY REQUESTED

Rehabilitation of lift stations	\$ 230,000
Replacement pick-up trucks (2)	54,000
Gator utility vehicle	7,500
Pumps, meters and valves	<u>300,000</u>
	<u>\$ 591,500</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 1,489,155	\$ 1,566,231	\$ 1,991,860	\$ 2,201,075
Operating expenditures	585,823	655,577	740,900	683,750
Capital outlay	<u>438,274</u>	<u>605,005</u>	<u>434,686</u>	<u>591,500</u>
Total	<u>\$ 2,513,252</u>	<u>\$ 2,826,813</u>	<u>\$ 3,167,446</u>	<u>\$ 3,476,325</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Utilities Maintenance	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	1,270,575	1,311,146	1,057,434	69	1,532,635	1,665,830
Overtime	45,464	84,149	38,631	39	100,000	50,000
Longevity	69,072	60,792	42,965	70	61,595	70,675
Sick/Vacation Pay Accrual	(20,409)	(17,155)	-	-	-	-
Sick Leave Conversion Pay	20,910	18,850	19,860	83	24,000	24,000
<i>Salaries & Wages</i>	<u>1,385,612</u>	<u>1,457,782</u>	<u>1,158,890</u>	<u>67</u>	<u>1,718,230</u>	<u>1,810,505</u>
FICA	103,543	108,449	85,227	65	131,735	139,520
<i>Payroll Taxes</i>	<u>103,543</u>	<u>108,449</u>	<u>85,227</u>	<u>65</u>	<u>131,735</u>	<u>139,520</u>
Nonuniformed Pension Plan	-	-	41,464	75	55,285	156,695
ICMA Pension Plan	-	-	53,576	62	86,610	94,355
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>95,040</u>	<u>67</u>	<u>141,895</u>	<u>251,050</u>
Programming/Software	-	-	-	-	1,000	1,000
Other Professional Services	134,737	120,976	73,621	56	131,000	131,000
<i>Professional Services</i>	<u>134,737</u>	<u>120,976</u>	<u>73,621</u>	<u>56</u>	<u>132,000</u>	<u>132,000</u>
Electrical Services	19,620	11,529	4,030	20	20,000	15,000
Service to Maintain Equipment	15,422	13,008	11,830	79	15,000	15,000
Service to Maintain Other	21,896	34,211	6,550	8	80,000	35,000
<i>Repair and Maintenance Svcs</i>	<u>56,938</u>	<u>58,748</u>	<u>22,410</u>	<u>19</u>	<u>115,000</u>	<u>65,000</u>
Electric	150,534	164,884	91,337	52	175,000	175,000
<i>Utility Services</i>	<u>150,534</u>	<u>164,884</u>	<u>91,337</u>	<u>52</u>	<u>175,000</u>	<u>175,000</u>
Pager Rental	645	570	394	56	700	700
<i>Communication Services</i>	<u>645</u>	<u>570</u>	<u>394</u>	<u>56</u>	<u>700</u>	<u>700</u>
Clothing Allowance	7,172	8,081	9,053	101	9,000	11,000
Office Supplies	4,521	2,397	2,417	48	5,000	4,000
Professional Publications	103	432	501	77	650	650
Agri and Hort Supplies	6,721	9,921	7,395	92	8,000	10,000
Chemicals	38,491	34,046	28,241	81	35,000	40,000
Clean and Sani Supplies	4,400	4,726	4,001	89	4,500	5,000
Minor Equip, Tools & Hdwe	26,832	28,525	13,388	79	17,000	30,000
Medical and Lab Supplies	1,018	215	262	13	2,000	1,000
Traffic Control Signs	5,528	1,029	3,549	59	6,000	6,000
Material to Maintain Equipment	59,356	95,954	49,386	58	85,000	75,000
Material to Maintain Other	15,622	34,041	14,742	42	35,000	20,000
<i>Materials and Supplies</i>	<u>169,764</u>	<u>219,367</u>	<u>132,935</u>	<u>64</u>	<u>207,150</u>	<u>202,650</u>
Rent of Equipment	3,965	3,923	602	7	8,500	5,000
Lease of Railroad Land	2,550	2,825	2,825	81	3,500	3,500
<i>Rentals and Leases</i>	<u>6,515</u>	<u>6,748</u>	<u>3,427</u>	<u>29</u>	<u>12,000</u>	<u>8,500</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Utilities Maintenance	2004-05					
	2002-03 <u>Actual</u>	2003-04 <u>Actual</u>	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Auto Body Repair	2,270	2,370	-	-	4,000	4,000
Gasoline	16,245	27,724	23,865	95	25,000	35,000
Diesel Fuel	1,031	3,344	2,107	151	1,400	4,000
Matl to Maint Vehicles	25,405	20,940	13,629	49	28,000	25,000
Tires	4,488	5,212	2,643	66	4,000	6,000
Batteries	694	1,348	791	79	1,000	1,000
Oil and Lubricants	918	594	686	69	1,000	1,000
<i>Vehicle Operating Expense</i>	<u>51,051</u>	<u>61,532</u>	<u>43,721</u>	<u>68</u>	<u>64,400</u>	<u>76,000</u>
Travel and Training	2,490	9,971	2,992	15	20,400	10,000
Printing	1,845	1,365	1,603	107	1,500	1,500
Photography	258	30	-	-	400	-
Freight and Cartage	79	85	110	73	150	200
Laundry and Cleaning	9,607	9,262	6,750	68	10,000	10,000
Govt Fees and Permits	200	718	33	3	1,000	1,000
Dues & Memberships	1,160	1,321	1,133	94	1,200	1,200
<i>Other Operating Expenditures</i>	<u>15,639</u>	<u>22,752</u>	<u>12,621</u>	<u>36</u>	<u>34,650</u>	<u>23,900</u>
Improv Other Than Bldgs	240,281	351,282	226,530	84	269,000	230,000
Automotive Equipment	156,200	190,045	-	-	-	61,500
Other Machinery and Equip	41,793	63,678	125,229	76	165,686	300,000
<i>Capital Outlay</i>	<u>438,274</u>	<u>605,005</u>	<u>351,759</u>	<u>81</u>	<u>434,686</u>	<u>591,500</u>
Total Utilities Maintenance	<u>2,513,252</u>	<u>2,826,813</u>	<u>2,071,382</u>	<u>65</u>	<u>3,167,446</u>	<u>3,476,325</u>

Wastewater Services

The wastewater services division serves to oversee the “large user wastewater agreement” with Broward County in regard to the transmission and treatment charges for sewage pumped to the County.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	<u>\$ 2,828,601</u>	<u>\$ 2,989,826</u>	<u>\$ 3,650,000</u>	<u>\$ 3,300,000</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES <i>Wastewater Services</i>	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
County Wastewater Charge	2,828,601	2,989,826	1,917,989	53	3,650,000	3,300,000
<i>Wastewater Services</i>	<u>2,828,601</u>	<u>2,989,826</u>	<u>1,917,989</u>	<u>53</u>	<u>3,650,000</u>	<u>3,300,000</u>
<i>Total Wastewater Services</i>	<u>2,828,601</u>	<u>2,989,826</u>	<u>1,917,989</u>	<u>53</u>	<u>3,650,000</u>	<u>3,300,000</u>
TOTAL UTILITIES	<u>9,055,240</u>	<u>9,822,497</u>	<u>7,110,253</u>	<u>59</u>	<u>12,062,231</u>	<u>12,569,425</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as auditing services, engineering fees, legal services, rate consultants and administrative charges. Interfund transfers are also included in the non-departmental division.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 4,530,497	\$ 5,429,622	\$ 2,872,886	\$ 2,481,497
Non-operating expenditures	<u>4,553,756</u>	<u>2,837,443</u>	<u>1,917,029</u>	<u>2,010,623</u>
Total	<u>\$ 9,084,253</u>	<u>\$ 8,267,065</u>	<u>\$ 4,789,915</u>	<u>\$ 4,492,120</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Nonuniformed Pension Plan	145,420	104,610	-	-	-	-
ICMA Pension Plan	137,578	162,901	-	-	-	-
<i>Pension Contributions</i>	<u>282,998</u>	<u>267,511</u>	-	-	-	-
Auditing Services	27,875	24,125	29,050	100	29,050	19,800
Legal Services	86,000	90,000	93,000	100	93,000	98,000
<i>Professional Services</i>	<u>113,875</u>	<u>114,125</u>	<u>122,050</u>	<u>100</u>	<u>122,050</u>	<u>117,800</u>
Other Contractual Services	4,900	(3,500)	-	-	10,000	5,000
<i>Other Contractual Services</i>	<u>4,900</u>	<u>(3,500)</u>	-	-	<u>10,000</u>	<u>5,000</u>
R&B Administrative Charge	241,460	205,036	165,277	75	220,369	278,886
General Administrative Charge	1,737,876	1,981,578	1,704,350	75	2,272,467	1,969,751
Gov't Fees and Permits	(565)	3,600	1,500	25	6,000	4,000
Bank Charges	7,636	10,820	10,106	101	10,000	10,000
Deposit Interest Expense	6,064	6,278	893	3	32,000	10,000
Inventory Adjustment	(219,384)	(1,504)	9,266	62	15,000	15,000
Depreciation Expense	2,232,857	2,778,483	-	-	-	-
Bad Debt Expense	122,780	67,195	(1,177)	(3)	35,000	35,000
Contingency	-	-	-	-	150,000	36,060
<i>Other Operating Expenses</i>	<u>4,128,724</u>	<u>5,051,486</u>	<u>1,890,215</u>	<u>69</u>	<u>2,740,836</u>	<u>2,358,697</u>
Trans to General Fund	620,000	960,000	825,000	75	1,100,000	1,250,000
Trans to Ins Serv Fund	758,725	774,118	612,772	75	817,029	760,623
Trans to Renewal/Replacement Fund	3,175,031	1,103,325	-	-	-	-
<i>Nonoperating/Interfund Transfers</i>	<u>4,553,756</u>	<u>2,837,443</u>	<u>1,437,772</u>	<u>75</u>	<u>1,917,029</u>	<u>2,010,623</u>
Total Non-Departmental	<u>9,084,253</u>	<u>8,267,065</u>	<u>3,450,037</u>	<u>72</u>	<u>4,789,915</u>	<u>4,492,120</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for interfund transfers which are used to make sinking fund payments for the City's outstanding 1992 Water and Sewer Refunding and Improvement Revenue Bonds. Bond paying agent fees are also recognized in this department.

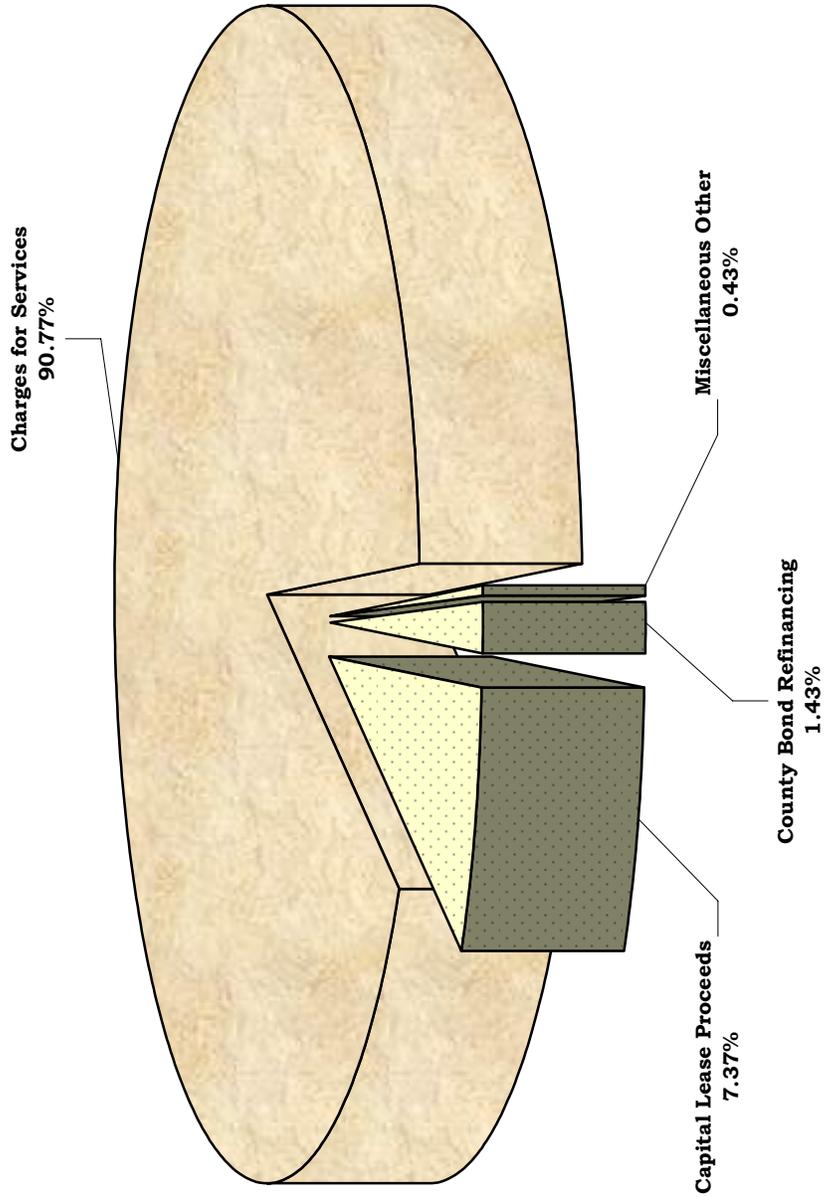
EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Debt service	<u>\$ 2,559,552</u>	<u>\$ 2,523,358</u>	<u>\$ 3,070,179</u>	<u>\$ 1,925,280</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Paying Agent Fees	11,524	7,880	12,093	67	18,000	18,000
<i>Debt Service</i>	<u>11,524</u>	<u>7,880</u>	<u>12,093</u>	<u>67</u>	<u>18,000</u>	<u>18,000</u>
1992 W/S Rev Bond Sink Fund	1,645,325	1,647,331	1,644,131	100	1,644,131	445,725
State Revolving Loan Sink Fund	902,703	868,147	1,408,528	100	1,408,048	1,408,048
Wtr Pollution Contr Sink Fund	-	-	-	-	-	53,507
<i>Nonoperating</i>	<u>2,548,028</u>	<u>2,515,478</u>	<u>3,052,659</u>	<u>100</u>	<u>3,052,179</u>	<u>1,907,280</u>
Total Debt Service	<u>2,559,552</u>	<u>2,523,358</u>	<u>3,064,752</u>	<u>100</u>	<u>3,070,179</u>	<u>1,925,280</u>
TOTAL UTILITY FUND	<u>20,699,045</u>	<u>20,612,920</u>	<u>13,625,042</u>	<u>68</u>	<u>19,922,325</u>	<u>18,986,825</u>

**City of Deerfield Beach
Projected Revenues - Solid Waste Fund
Fiscal Year 2005/06**



Total projected revenues: \$15,451,700

SOLID WASTE FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03	2003-04	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
CHARGES FOR SERVICES						
Garbage Cans - Residential	3,086,544	3,161,561	2,020,224	64	3,175,000	3,240,000
Garbage Cans - Business	118,024	112,686	83,800	73	115,000	115,000
Containers - Residential	1,871,197	1,954,207	1,497,107	73	2,062,000	2,100,000
Containers - Business	4,175,457	4,444,698	3,553,089	74	4,834,000	4,900,000
Special Pick-ups - Residential	24,815	35,500	32,704	102	32,000	43,000
Special Pick-ups - Business	67,837	103,499	75,652	89	85,000	100,000
Casters/Roll Outs - Residential	42,480	45,724	35,118	77	45,600	46,800
Casters/Roll Outs - Business	36,121	39,900	34,218	88	39,000	45,600
Cardboard Containers	58,697	56,777	39,442	70	56,400	436,400
Compactors	408,298	499,076	420,809	100	420,000	460,000
Roll-off Containers	-	-	530	-	-	-
Roll-off Pull Containers	655,847	731,052	660,922	91	725,000	825,000
Garbage Billed by County	363,782	382,018	409,635	49	836,000	960,000
Dumpster Reinstatement Charge	150	400	-	-	1,000	-
Recycled Cardboard	-	-	-	-	300,000	-
Special Trash Pick-ups	13,139	15,566	7,953	80	10,000	10,000
MRF Revenue	257,472	498,561	463,513	145	320,000	500,000
Waste Hauler Admin Fees	39,173	32,641	126,686	333	38,000	144,000
Contractor License Fee	-	-	-	-	-	100,000
Merchandise Sales - Recycle	63	115	-	-	-	-
<i>Garbage/Solid Waste</i>	<u>11,219,096</u>	<u>12,113,981</u>	<u>9,461,402</u>	<u>72</u>	<u>13,094,000</u>	<u>14,025,800</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>11,219,096</u>	<u>12,113,981</u>	<u>9,461,402</u>	<u>72</u>	<u>13,094,000</u>	<u>14,025,800</u>
MISCELLANEOUS REVENUE						
Interest on Idle Cash	(6,247)	(1,014)	29,355	-	-	35,000
<i>Interest Earnings</i>	<u>(6,247)</u>	<u>(1,014)</u>	<u>29,355</u>	<u>-</u>	<u>-</u>	<u>35,000</u>
Recycled Paper	139,864	48,654	1,403	2	85,000	1,500
Used Tires	128	3,010	-	-	3,000	100
Scrap Metal	10,424	19,677	23,967	240	10,000	20,000
Recycled Toner Cartridges	-	49	26	-	-	-
Sale of Used Vehicles	46,662	89,006	-	-	10,000	10,000
<i>Sale Surplus Mat'l/Scrap</i>	<u>197,078</u>	<u>160,396</u>	<u>25,396</u>	<u>24</u>	<u>108,000</u>	<u>31,600</u>
County Bond Refinancing	213,208	548,310	56,715	26	220,000	220,000
Interlocal Agreement Distrib	-	-	-	-	386,457	-
Other Miscellaneous Revenue	248	-	-	-	-	-
<i>Other Miscellaneous Revenues</i>	<u>213,456</u>	<u>548,310</u>	<u>56,715</u>	<u>9</u>	<u>606,457</u>	<u>220,000</u>
<i>TOTAL MISC REVENUES</i>	<u>404,287</u>	<u>707,692</u>	<u>111,466</u>	<u>16</u>	<u>714,457</u>	<u>286,600</u>
NON-REVENUES						
Capital Lease Proceeds	-	-	-	-	1,121,500	1,139,300
<i>Other Non-Revenues</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,121,500</u>	<u>1,139,300</u>
<i>TOTAL NON-REVENUES</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,121,500</u>	<u>1,139,300</u>
TOTAL SOLID WASTE FUND	<u>11,623,383</u>	<u>12,821,673</u>	<u>9,572,868</u>	<u>64</u>	<u>14,929,957</u>	<u>15,451,700</u>

Solid Waste

Solid Waste Recycling

DESCRIPTION

The Solid Waste and Recycling divisions comprise the Solid Waste Enterprise Fund. These divisions are managed by the Department of Public Works and Environmental Services. The Solid Waste Fund provides garbage removal and recycling services to residents and businesses within the City's service area.

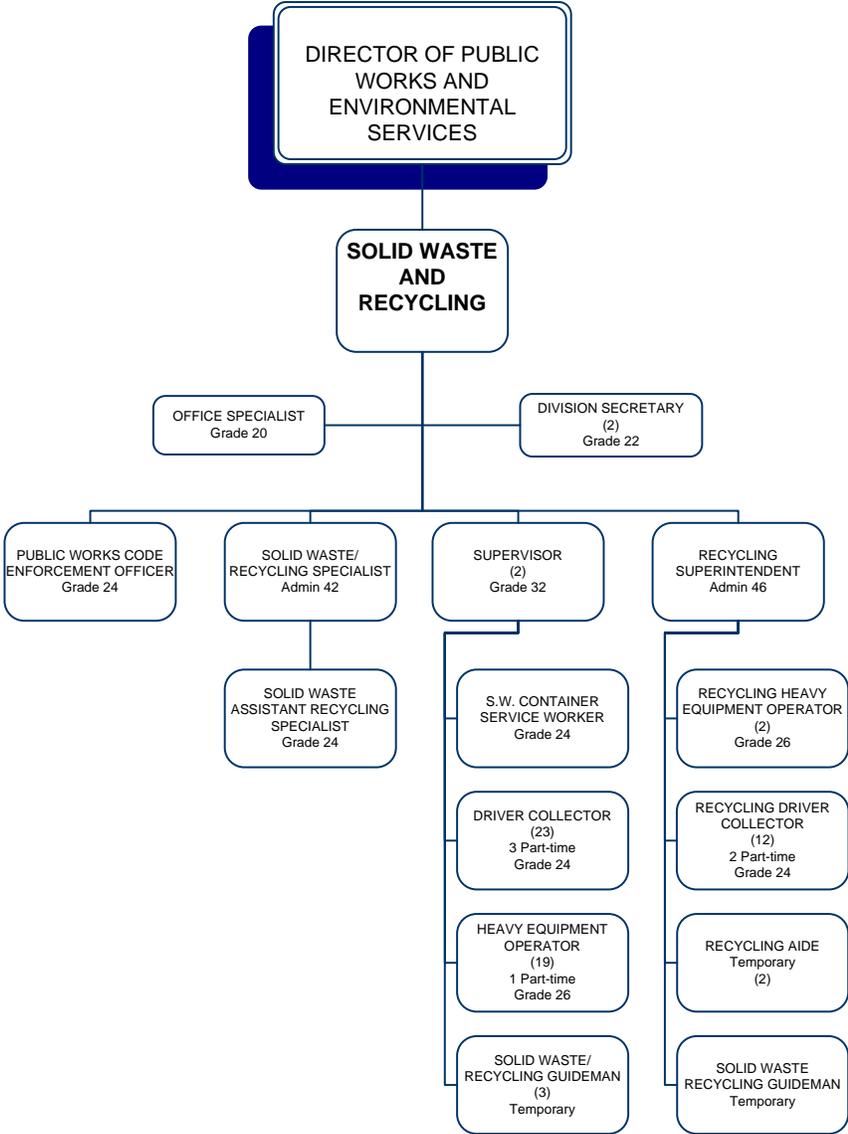
DEPARTMENT GOALS

The overall goals of the Department of Public Works and Environmental Services are outlined in the General Fund/Public Works Section of the Proposed Budget. The goals that pertain to solid waste and recycling services are listed below.

- To preserve and enhance the City's grounds and landscaping sites
- Enhance the appearance of the City's streets and public rights-of-ways
- To provide quality internal and external customer service
- Work closely with the public and private sectors to continually beautify the City of Deerfield Beach
- Continually maintain and monitor a safe and healthy environment
- Encourage employee training and development

Public Works – Solid Waste

ORGANIZATION CHART



**CITY OF DEERFIELD BEACH
SOLID WASTE FUND
EXPENDITURE SUMMARY**

DEPARTMENT/DIVISION	ESTIMATED EXPENDITURES 2004-2005	ESTIMATED EXPENDITURES 2005-06	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Solid waste	11,491,864	11,884,370	392,506	3.4%	232
Recycling	1,554,610	1,284,255	(270,355)	-17.4%	235
Non-departmental	1,196,173	1,514,335	318,162	26.6%	237
Debt service	687,310	768,740	81,430	11.8%	239
TOTAL	<u><u>14,929,957</u></u>	<u><u>15,451,700</u></u>	<u><u>521,743</u></u>	<u><u>3.5%</u></u>	

Solid Waste Division

The Solid Waste Division provides collection and disposal services of all garbage and bulk trash for residential and commercial accounts throughout the City. This division coordinates new site plan evaluations and maintains effective working relationships with the general public and other City Departments.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
32	Solid Waste Supervisor	2	2	2
26	Heavy Equipment Operator (1 part-time)	19	19	19
24	Container Service Worker	1	1	1
24	Driver/Collector (3 part-time)	17	23	23
42	Recycling Specialist	1	1	1
24	Assistant Recycling Specialist	1	1	1
24	Community Code Investigator	1	1	1
UCL	Recycling Guideman	3	3	3
20	Office Specialist	1	1	1
22	Clerk Typist (part-time)	1	1	1
	Total	<u>47</u>	<u>53</u>	<u>53</u>

CAPITAL OUTLAY REQUESTED

Replacement boom trucks (2)**	\$ 189,500
Replacement side loader**	214,300
Replacement front loader (3)**	624,500
Roll-off containers (35)	160,000
Fleet management software	62,500
	<u>\$ 1,250,800</u>

** Equipment will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 1,863,617	\$ 1,963,874	\$ 2,540,915	\$ 2,819,970
Operating expenditures	6,617,779	6,669,899	7,683,949	7,813,600
Capital outlay	259,402	533,315	1,267,000	1,250,800
Total	<u>\$ 8,740,798</u>	<u>\$ 9,167,088</u>	<u>\$ 11,491,864</u>	<u>\$ 11,884,370</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Solid Waste Division	2004-05					
	2002-03	2003-04	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	1,550,923	1,634,464	1,327,202	66	2,025,230	2,155,890
Overtime	78,780	130,898	76,710	128	60,000	65,000
Longevity	81,969	78,274	57,609	67	86,560	93,165
Sick/Vacation Pay Accrual	2,713	(37,676)	-	-	-	-
Sick Leave Conversion Pay	20,510	19,917	21,814	95	23,000	25,000
<i>Salaries & Wages</i>	<u>1,734,895</u>	<u>1,825,877</u>	<u>1,483,335</u>	<u>68</u>	<u>2,194,790</u>	<u>2,339,055</u>
FICA	128,722	137,997	109,282	65	168,095	179,205
<i>Payroll Taxes</i>	<u>128,722</u>	<u>137,997</u>	<u>109,282</u>	<u>65</u>	<u>168,095</u>	<u>179,205</u>
Nonuniformed Pension Plan	-	-	44,888	75	59,850	177,260
ICMA Pension Plan	-	-	70,156	59	118,180	124,450
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>115,044</u>	<u>65</u>	<u>178,030</u>	<u>301,710</u>
Programming/Software	-	-	1,386	92	1,500	1,500
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>1,386</u>	<u>92</u>	<u>1,500</u>	<u>1,500</u>
School Board Distribution	5,411	5,911	3,428	57	6,000	6,000
Disposal Fees	5,780,119	6,064,253	4,940,854	85	5,800,000	6,500,000
County Billing Fee	19,367	16,289	21,128	33	65,000	50,000
Other Contractual Services	404,244	161,314	307,214	33	932,000	785,000
<i>Other Contractual Services</i>	<u>6,209,141</u>	<u>6,247,767</u>	<u>5,272,624</u>	<u>78</u>	<u>6,803,000</u>	<u>7,341,000</u>
Pager Rental	33	79	20	-	-	30
Postage	6	-	-	-	5,000	-
<i>Communication Services</i>	<u>39</u>	<u>79</u>	<u>20</u>	<u>-</u>	<u>5,000</u>	<u>30</u>
Clothing Allowance	4,889	7,984	9,561	106	9,000	3,000
Office Supplies	411	59	396	396	100	500
Professional Publications	107	-	15	4	400	400
Chemicals	5,210	4,910	3,341	51	6,500	5,500
Minor Equip, Tools & Hdwe	8,870	1,928	1,177	39	3,000	2,000
Material to Maintain Equipment	26,522	12,117	16,660	-	-	-
Material to Maintain Other	47,309	62,002	35,961	72	50,000	50,000
<i>Materials and Supplies</i>	<u>93,318</u>	<u>89,000</u>	<u>67,111</u>	<u>97</u>	<u>69,000</u>	<u>61,400</u>
Portable Bathroom Facility	-	-	-	-	-	-
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Painting	14,283	1,924	-	-	9,000	5,000
Auto Body Repair	19,221	2,484	8,677	48	18,000	10,000
Gasoline	46,639	86,113	70,011	1,400	5,000	5,000
Diesel Fuel	27,030	38,707	28,815	44	65,000	95,000
Matl to Maint Vehicles	113,511	103,381	88,608	49	180,000	110,000

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS
Solid Waste Division

<u>Account Description</u>	<u>2002-03 Actual</u>	<u>2003-04 Actual</u>	<u>2004-05</u>		<u>2004-05 Original Budget</u>	<u>2005-06 Adopted Budget</u>
			<u>Y-T-D Actual (Thru 6/30/05)</u>	<u>Y-T-D %age</u>		
Tires	67,448	56,683	38,052	45	85,000	65,000
Batteries	901	1,583	1,391	56	2,500	1,800
Oil and Lubricants	7,214	15,041	9,020	90	10,000	13,000
Propane Gas	3,894	1,076	290	15	2,000	500
<i>Vehicle Operating Expense</i>	<u>300,141</u>	<u>306,992</u>	<u>244,864</u>	<u>65</u>	<u>376,500</u>	<u>305,300</u>
Travel and Training	1,566	2,709	2,363	79	3,000	2,500
Printing	2,729	12,652	(538)	(4)	12,000	5,000
Laundry and Cleaning	8,190	8,281	5,444	68	8,000	10,000
Govt Fees and Permits	2,447	988	1,085	22	5,000	2,500
Dues & Memberships	208	1,431	446	45	1,000	1,000
Contingency	-	-	-	-	399,949	83,370
<i>Other Operating Expenditures</i>	<u>15,140</u>	<u>26,061</u>	<u>8,800</u>	<u>2</u>	<u>428,949</u>	<u>104,370</u>
Improv Other Than Bldgs	-	-	11,800	-	-	-
Automotive Equipment	77,527	360,295	793,450	98	807,995	1,028,300
Other Machinery and Equip	181,875	173,020	131,540	29	459,005	222,500
<i>Capital Outlay</i>	<u>259,402</u>	<u>533,315</u>	<u>936,790</u>	<u>74</u>	<u>1,267,000</u>	<u>1,250,800</u>
Total Solid Waste	<u>8,740,798</u>	<u>9,167,088</u>	<u>8,239,256</u>	<u>72</u>	<u>11,491,864</u>	<u>11,884,370</u>

Recycling Division

The Recycling Division coordinates and implements collection of recyclable materials throughout the City. This includes recycling materials extracted from waste collection from residential and commercial accounts throughout the City.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
46	Recycling Superintendent	1	1	1
22	Division Secretary	0	1	1
26	Heavy Equipment Operator	2	2	2
32	Recycling Supervisor	1	1	1
24	Driver/Collector (3 part-time)	10	13	13
UCL	Recycling Guideman (Temporary)	2	3	3
UCL	Recycling Aide (Temporary)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>17</u>	<u>22</u>	<u>22</u>

CAPITAL OUTLAY REQUESTED

Replacement garbage truck with roll-off hoist**	<u>\$ 111,000</u>
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*Vehicle will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 717,154	\$ 743,059	\$ 935,710	\$ 1,016,355
Operating expenditures	196,615	198,187	217,400	156,900
Capital outlay	239,896	436,997	401,500	111,000
Total	<u>\$ 1,153,665</u>	<u>\$ 1,378,243</u>	<u>\$ 1,554,610</u>	<u>\$ 1,284,255</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Recycling Division	2004-05					
	2002-03 Actual	2003-04 Actual	Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
Regular Salary	589,949	598,281	501,355	67	744,875	793,265
Overtime	45,959	53,117	30,435	68	45,000	45,000
Longevity	12,648	14,150	12,910	67	19,300	22,570
Sick/Vacation Pay Accrual	10,938	17,835	-	-	-	-
Sick Leave Conversion Pay	9,773	10,364	11,450	88	13,000	15,000
<i>Salaries & Wages</i>	<u>669,267</u>	<u>693,747</u>	<u>556,150</u>	<u>68</u>	<u>822,175</u>	<u>875,835</u>
FICA	47,887	49,312	40,419	68	59,485	67,180
<i>Payroll Taxes</i>	<u>47,887</u>	<u>49,312</u>	<u>40,419</u>	<u>68</u>	<u>59,485</u>	<u>67,180</u>
Nonuniformed Pension Plan	-	-	2,794	75	3,725	10,850
ICMA Pension Plan	-	-	39,204	78	50,325	62,490
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>41,998</u>	<u>78</u>	<u>54,050</u>	<u>73,340</u>
Pager Rental	24	-	-	-	-	-
Postage	-	-	-	-	5,000	-
<i>Communication Services</i>	<u>24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Clothing Allowance	2,861	5,436	2,978	55	5,400	3,000
Office Supplies	-	1,293	824	82	1,000	750
Minor Equip, Tools & Hdwe	6,375	143	474	-	-	-
Material to Maintain Equipment	5,747	2,081	424	-	-	-
Recycling Containers	40,657	58,588	30,340	51	60,000	30,000
<i>Materials and Supplies</i>	<u>55,640</u>	<u>67,541</u>	<u>35,040</u>	<u>53</u>	<u>66,400</u>	<u>33,750</u>
Vehicle Painting	800	2,350	-	-	3,000	1,000
Auto Body Repair	1,194	1,750	-	-	2,500	1,000
Gasoline	17,279	43,485	54,194	903	6,000	7,500
Diesel Fuel	13,309	14,679	7,742	31	25,000	40,000
Matl to Maint Vehicles	34,103	30,708	20,465	68	30,000	30,000
Tires	20,151	16,481	18,829	94	20,000	22,000
Batteries	277	455	589	79	750	750
Oil and Lubricants	2,804	2,409	1,899	63	3,000	2,500
Propane Gas	2,335	8	-	-	-	-
<i>Vehicle Operating Expense</i>	<u>92,252</u>	<u>112,325</u>	<u>103,718</u>	<u>115</u>	<u>90,250</u>	<u>104,750</u>
Printing	21,847	3,970	7,193	48	15,000	5,000
Laundry and Cleaning	3,582	3,772	4,740	146	3,250	3,400
Public Awareness	23,270	10,579	29,338	78	37,500	10,000
<i>Other Operating Expenditures</i>	<u>48,699</u>	<u>18,321</u>	<u>41,271</u>	<u>74</u>	<u>55,750</u>	<u>18,400</u>
Automotive Equipment	239,896	436,997	367,703	92	401,500	111,000
Other Machinery and Equipment	-	-	-	-	-	-
<i>Capital Outlay</i>	<u>239,896</u>	<u>436,997</u>	<u>367,703</u>	<u>92</u>	<u>401,500</u>	<u>111,000</u>
Total Recycling	<u>1,153,665</u>	<u>1,378,243</u>	<u>1,186,299</u>	<u>76</u>	<u>1,554,610</u>	<u>1,284,255</u>
TOTAL PUBLIC WORKS	<u>9,894,463</u>	<u>10,545,331</u>	<u>9,425,555</u>	<u>72</u>	<u>13,046,474</u>	<u>13,168,625</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as auditing services, administrative charges and interfund transfers.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ 1,527,556	\$ 1,461,516	\$ 651,487	\$ 904,068
Non-operating expenditures	<u>517,718</u>	<u>540,082</u>	<u>544,686</u>	<u>610,267</u>
Total	<u>\$ 2,045,274</u>	<u>\$ 2,001,598</u>	<u>\$ 1,196,173</u>	<u>\$ 1,514,335</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year.

CAPITAL OUTLAY REQUESTED

During the 2005/06 fiscal year, seven (7) vehicles will be lease/purchased and paid for over three to five-year periods. The approximate debt service for this fiscal year for these items follows:

Replacement boom trucks (2)	\$ 7,506
Replacement side loader	8,487
Replacement front loaders (3)	24,732
Replacement garbage truck with roll-off hoist	4,396
Total	<u>\$ 45,121</u>

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Debt service	<u>\$ 727,661</u>	<u>\$ 604,384</u>	<u>\$ 687,310</u>	<u>\$ 768,740</u>

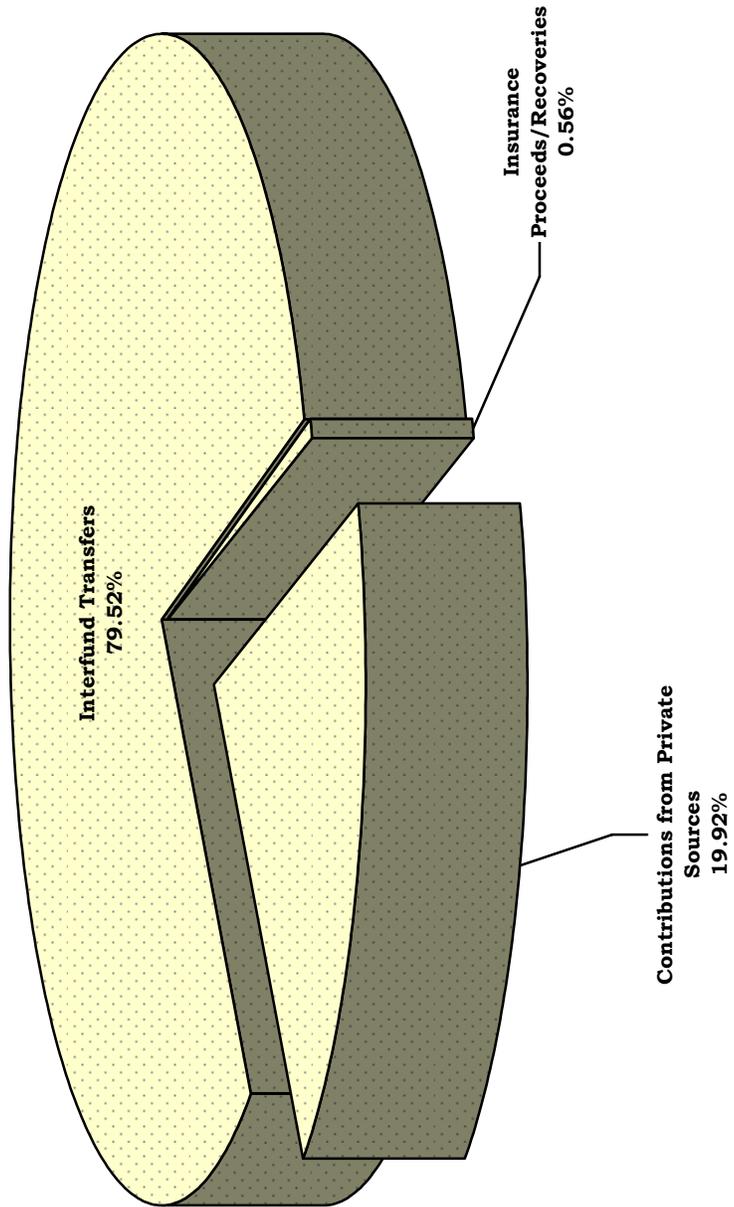
**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Nonuniformed Pension Plan	68,280	59,709	-	-	-	-
ICMA Pension Plan	108,331	119,336	-	-	-	-
<i>Pension Contributions</i>	<u>176,611</u>	<u>179,045</u>	-	-	-	-
Auditing Services	16,875	24,125	23,050	79	29,050	19,800
<i>Professional Services</i>	<u>16,875</u>	<u>24,125</u>	<u>23,050</u>	<u>79</u>	<u>29,050</u>	<u>19,800</u>
General Administrative Charge	437,974	483,170	445,715	75	594,287	856,118
Deposit Interest Expense	21	63	27	18	150	150
Depreciation Expense	779,888	718,874	-	-	-	-
Bad Debt Expense	116,187	56,239	(1,740)	(6)	28,000	28,000
<i>Other Operating Expenses</i>	<u>1,334,070</u>	<u>1,258,346</u>	<u>444,002</u>	<u>71</u>	<u>622,437</u>	<u>884,268</u>
Trans to Ins Serv Fund	517,718	540,082	408,515	75	544,686	610,267
<i>Nonoperating/Interfund Transfers</i>	<u>517,718</u>	<u>540,082</u>	<u>408,515</u>	<u>75</u>	<u>544,686</u>	<u>610,267</u>
<i>Total Non-Departmental</i>	<u>2,045,274</u>	<u>2,001,598</u>	<u>875,567</u>	<u>73</u>	<u>1,196,173</u>	<u>1,514,335</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			(Thru 6/30/05)	%age	Budget	Budget
Capital Lease - Principal	667,578	560,042	603,848	99	610,600	660,712
Capital Lease - Interest	60,083	44,342	42,067	55	76,710	108,028
<i>Debt Service</i>	<u>727,661</u>	<u>604,384</u>	<u>645,915</u>	<u>94</u>	<u>687,310</u>	<u>768,740</u>
Total Debt Service	<u>727,661</u>	<u>604,384</u>	<u>645,915</u>	<u>94</u>	<u>687,310</u>	<u>768,740</u>
TOTAL SOLID WASTE FUND	<u>12,667,398</u>	<u>13,151,313</u>	<u>10,947,037</u>	<u>73</u>	<u>14,929,957</u>	<u>15,451,700</u>

**City of Deerfield Beach
Projected Revenues - Insurance Services Trust Fund
Fiscal Year 2005/06**



Total projected revenues: \$7,527,571

INSURANCE SERVICES TRUST FUND
REVENUES BY CATEGORY AND SOURCE

	2002-03 Actual	2003-04 Actual	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Budget	2005-06 Adopted Budget
INTERGOVERNMENTAL REVENUE						
FEMA - Hurricane Frances	-	103,500	-	-	-	-
<i>Federal Grants</i>	-	103,500	-	-	-	-
<i>TOTAL INTERGOVT REVENUE</i>	-	103,500	-	-	-	-
MISCELLANEOUS REVENUE						
Interest on Investments	-	8,099	29,439	-	-	-
Interest on Idle Cash	22,266	13,391	16,011	-	-	-
<i>Interest Earnings</i>	22,266	21,490	45,450	-	-	-
Insurance Proceeds - Property	14,472	1,666	-	-	7,500	5,000
Recovery Damages - Property	1,850	5,028	9,390	125	7,500	5,000
Insurance Proceeds - Vehicles	-	-	-	-	5,000	5,000
Recovery Damages - Vehicles	450	200	6,513	261	2,500	2,500
Insurance Proceeds - W/C	-	128	1,650	-	-	-
Stop Loss Recovery	16	-	-	-	-	25,000
<i>Sales/Comp Loss of Fixed Assets</i>	16,788	7,022	17,553	78	22,500	42,500
Employee Dental/Optical	106	-	-	-	-	-
Long Term Disability	45	-	-	-	-	-
Dental/Vision	9,837	8,866	5,867	67	8,760	4,110
Dental/Vision 125	103,251	106,449	80,053	77	104,000	111,037
Group Health	40,397	38,590	29,223	77	38,120	34,600
Group Health 125	608,518	668,613	600,258	93	645,000	913,826
Voluntary Life Insurance	25,666	24,847	18,107	75	24,000	24,666
Retired Employee Life	3,501	3,659	3,024	86	3,500	4,530
Retired Employee Health	181,143	206,815	207,084	109	190,000	306,000
Retired Dental/Vision	22,356	24,509	21,426	93	23,000	28,400
Housing Authority Health	31,522	37,777	33,083	90	36,600	42,000
COBRA Health	36,156	36,073	16,305	54	30,000	30,000
<i>Contribution From Private Source</i>	1,062,498	1,156,198	1,014,430	92	1,102,980	1,499,169
<i>TOTAL MISC REVENUES</i>	1,101,552	1,184,710	1,077,433	96	1,125,480	1,541,669
NON-REVENUES						
General Fund	4,061,410	4,221,393	3,239,180	75	4,318,906	4,366,945
Solid Waste Fund	517,718	540,082	408,515	75	544,686	610,267
Road and Bridge Fund	124,966	135,021	108,938	75	145,250	132,667
CRA Fund	-	4,000	3,000	75	4,000	4,000
Utility Fund	758,725	774,118	612,772	75	817,029	760,623
Senior Services Fund	194,950	111,400	83,550	75	111,400	111,400
<i>Interfund Transfers</i>	5,657,769	5,786,014	4,455,955	75	5,941,271	5,985,902
<i>TOTAL NON-REVENUES</i>	5,657,769	5,786,014	4,455,955	75	5,941,271	5,985,902
TOTAL INSURANCE SVCS TRUST	6,759,321	7,074,224	5,533,388	78	7,066,751	7,527,571

Risk Management

ORGANIZATION CHART





**DEPARTMENT/DIVISION
GOALS, OBJECTIVES, &
MEASUREMENTS –
FY2006**

**DEPARTMENT: Risk
Management**

City Goal #3: SUPERIOR CUSTOMER SERVICE

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (projected)	FY06 (budgeted)
Improve and Ensure the Employee Benefits System	Stay current on Employee Benefit Programs through conferences, periodicals, industry networking, etc.	# of changes to Employee Benefits	6	0	3
	Negotiate with current insurance carriers/providers to secure the best values throughout the year	\$ amount of cost savings per increment of employee insurance coverage	\$88,105	0	N/A

City Goal #6: FINANCIAL HEALTH OF THE CITY

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 (actual)	FY06 (budgeted)
Contain City Property and Liability Costs to the City	Maintain or reduce costs for the best available coverages	\$ amount of total insurance package for 12-month policy period	\$569,887	\$520,401	\$535,926
		\$ total of insurable values	\$46,079,196	\$54,767,653	\$56,774,182
Adjudicate Internal Claims	Verify all dental/vision claims	# of internal claims \$ cost of internal claims	1,449 \$223,452	1,200 \$215,000	1,500 \$218,500
Monitor and contain statutory W/ C costs	Review all State assessments, credits and calculations for accuracy	Gross W/C premium commercially insured	\$2,417,262	\$2,506,463	N/A
		Drug-free workplace credit	\$120,863	\$125,323	N/A
		Modification Factor:	.87	.90	N/A
		State Assessment On discounted premium of:	\$111,191 \$1,721,619	\$116,083 \$1,854,049	N/A N/A

City Goal #6: FINANCIAL HEALTH OF THE CITY (continued)

Department Goal(s)	Department Objectives	Department Measurements	FY04 (actual)	FY05 As of 7/1/05	FY06 (budgeted)	
Manage and adjust all general and auto liability claims to reduce the risk to the City	Account for all vehicular accidents	# of vehicular accidents	100	76	N/A	
		# of accidents in which the City is at fault	34	15	N/A	
		\$ cost of City damage to other vehicles	\$38,463	\$19,986	N/A	
	Investigate and verify all external claims	# of external claims	11	7	N/A	
		# of losses subrogated	10	19	N/A	
		\$ amount of restitution received	\$6,894	\$22,415	\$25,000	
		# of new general liability claims	14	10	N/A	
		# of claims settled pre-litigation	8	5	N/A	
		\$ savings of settlement versus demand	\$443,499	\$339,500	N/A	
	Manage and adjust all W/C claims	Ensure work-related injured employees receive timely medical care and rehabilitated back to work.	# of new workers' comp claims	74	45	N/A
			# of w/c claims medical only vs. lost time	M = 62 I = 12	M = 41 I = 4	N/A N/A
			\$ cost of w/c claims medical only vs. lost time (excl salary)	M=\$73,717 I=\$298,955	M=\$96,909 I=\$59,620	N/A N/A
# of lost work-days due to workers comp claims			550	214	N/A	
# of employees returned to work light-duty			25	22	N/A	
Average cost per claim medical only versus lost time (excl salary)			M = \$1,097 I = \$19,541	M = \$821 I = \$4,604	N/A N/A	
# of claims litigated			0	0	N/A	

Risk Management

DEPARTMENT DESCRIPTION

The Risk Management Department is responsible for administration of general property liability, workers' compensation, and safety programs for the City of Deerfield Beach. This department initiates, investigates, researches, manages, and assists in litigation and negotiation of worker's compensation and general liability claims. Periodically, meetings are held with other departments to review worker's compensation and liability issues. Recovery and subrogation of funds offsets need of any higher reserves for current and future years.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>
56	Risk Manager	1	1	1
42	Workers Compensation Claims Analyst	1	1	1
28	Office Supervisor	1	1	1
20	Administrative Aide	<u>0.25</u>	<u>0.25</u>	<u>0</u>
	Total	<u>3.25</u>	<u>3.25</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>02/03</u>	<u>Actual</u> <u>03/04</u>	<u>Budget</u> <u>04/05</u>	<u>Budget</u> <u>05/06</u>
Personal services	\$ 193,692	\$ 205,678	\$ 252,651	\$ 270,695
Operating expenditures	<u>5,227,629</u>	<u>7,656,414</u>	<u>6,814,100</u>	<u>7,256,876</u>
Total	<u>\$ 5,421,321</u>	<u>\$ 7,862,092</u>	<u>\$ 7,066,751</u>	<u>\$ 7,527,571</u>

INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT

RISK MANAGEMENT	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	177,695	185,666	139,109	66	210,525	224,180
Longevity	2,215	3,706	3,045	66	4,635	6,685
Sick Leave Conversion Pay	-	1,786	1,287	43	3,000	3,000
<i>Salaries & Wages</i>	<u>179,910</u>	<u>191,158</u>	<u>143,441</u>	<u>66</u>	<u>218,160</u>	<u>233,865</u>
FICA	13,782	14,520	10,865	65	16,696	17,900
<i>Payroll Taxes</i>	<u>13,782</u>	<u>14,520</u>	<u>10,865</u>	<u>65</u>	<u>16,696</u>	<u>17,900</u>
ICMA Pension Plan	-	-	12,009	67	17,795	18,930
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>12,009</u>	<u>67</u>	<u>17,795</u>	<u>18,930</u>
Programming/Software	19,007	12,836	13,337	67	20,000	5,000
Legal Services	126,700	131,500	137,000	97	141,000	145,000
Workers Comp Legal Costs	21,175	21,542	38,859	78	50,000	50,000
Other Professional Services	39,086	19,023	2,785	19	15,000	15,000
<i>Professional Services</i>	<u>205,968</u>	<u>184,901</u>	<u>191,981</u>	<u>85</u>	<u>226,000</u>	<u>215,000</u>
Service to Maintain Equipment	1,372	-	-	-	-	-
Repairs - General Government	10,510	7,911	1,320	5	25,000	25,000
Repairs - Fire/Rescue	8,166	-	-	-	-	-
Repairs - Public Works	-	19,701	-	-	-	-
Repairs - Community Service	9,167	1,507	-	-	10,000	10,000
Repairs - Utilities	359	-	-	-	-	-
Repairs - Senior Services	4,832	2,080	-	-	-	-
Repairs - Engineering	957	399	-	-	-	-
Repairs - Pier	66,461	11,453	-	-	-	-
Repairs - Hurricane	-	162,057	119,526	-	-	-
Repairs - ADA Compliance	-	-	-	-	-	150,000
<i>Repair and Maintenance Services</i>	<u>101,824</u>	<u>205,108</u>	<u>120,846</u>	<u>345</u>	<u>35,000</u>	<u>185,000</u>
Other Contractual Services	53,352	26,516	14,788	42	35,000	30,000
<i>Other Contractual Services</i>	<u>53,352</u>	<u>26,516</u>	<u>14,788</u>	<u>42</u>	<u>35,000</u>	<u>30,000</u>
Office Supplies	2,048	2,617	2,144	71	3,000	2,500
Professional Publications	576	967	732	73	1,000	1,000
Minor Equip, Tools & Hdwe	4,040	11,603	4,098	205	2,000	500
<i>Materials and Supplies</i>	<u>6,664</u>	<u>15,187</u>	<u>6,974</u>	<u>116</u>	<u>6,000</u>	<u>4,000</u>
Workers Comp - 1983/84	1,124	533	5,524	-	-	3,000
Workers Comp - 1985/86	14,699	-	-	-	-	-
Workers Comp - 1987/88	604	-	-	-	-	-
Workers Comp - 1989/90	3,414	-	-	-	-	-
Workers Comp - 1990/91	4,258	-	-	-	-	-
Workers Comp - 1991/92	13,069	15,003	527	18	3,000	500
Workers Comp - 1992/93	8,986	17,078	32,790	131	25,000	75,000

**INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT**

RISK MANAGEMENT

<u>Account Description</u>	2002-03	2003-04	2004-05	2004-05	2004-05	2005-06
	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D Actual (Thru 6/30/05)</u>	<u>Y-T-D %age</u>	<u>Original Budget</u>	<u>Adopted Budget</u>
Workers Comp - 1993/94	211	107	2,644	132	2,000	-
Workers Comp - 1994/95	472	-	-	-	-	-
Workers Comp - 1995/96	176	-	-	-	-	-
Workers Comp - 1996/97	62,957	63,517	59,459	76	78,750	65,000
Workers Comp - 1997/98	45,006	145,822	101,668	508	20,000	1,000
Workers Comp - 1998/99	4,419	814	-	-	1,000	-
Workers Comp - 1999/00	145,837	151,174	65,273	62	106,000	65,000
Workers Comp - 2000/01	195,695	151,809	44,810	45	100,000	100,000
Workers Comp - 2001/02	171,180	56,630	19,261	19	100,000	100,000
Workers Comp - 2002/03	(197,204)	173,893	35,133	35	100,000	45,000
Workers Comp - 2003/04	-	296,022	54,998	46	120,000	75,000
Workers Comp - 2004/05	-	-	73,126	30	240,000	75,000
Workers Comp - 2005/06	-	-	-	-	-	165,000
Workers Comp - IBNR	897	990	315	8	4,000	4,000
Health Insurance	-	304	23,674	-	-	-
BSO Retirees Health Insurance	20,734	23,498	24,230	162	15,000	37,710
COBRA - Health Insurance	21,564	41,592	46,421	133	35,000	30,000
Retired Empl - Health Insurance	366,177	461,894	513,157	98	525,000	580,000
Health Care Admin Fee	518,138	539,290	482,131	80	600,000	600,000
Health Insurance - Empl Claims	1,170,812	1,150,367	1,113,230	63	1,763,500	1,763,500
Health Insurance - Dependent Claims	709,587	757,703	526,206	57	925,000	1,000,000
Prescription Drug Refunds	399	150	(15)	-	-	-
Dental/Optical Insurance	168,215	219,901	124,464	67	185,000	185,000
Retired Empl - Dental/Optical	33,831	35,521	25,368	85	30,000	33,500
Life Insurance	65,208	69,423	65,041	88	73,500	82,500
Retired Empl - Life Insurance	3,065	3,147	3,381	89	3,800	4,200
Voluntary Life Insurance	26,147	29,834	20,760	77	26,900	24,666
Disability Insurance	62,140	59,990	58,947	89	66,000	72,000
Disability Insurance - Firefighter	2,510	2,510	2,929	113	2,600	3,000
Auto Damage to Others	48,021	38,463	19,986	80	25,000	25,000
Physical Property Damage	26,480	47,307	25,099	209	12,000	12,000
Public Official Liability	50,712	46,025	46,024	84	55,000	55,000
Paramedic Professional Liability	5,720	5,490	5,990	100	6,000	6,000
Property and Flood Insurance	225,004	225,000	232,778	90	258,750	258,750
Excess Property Insurance	148,917	139,102	133,485	89	150,000	150,000
Property Insurance - Pier	21,474	-	-	-	-	-
General Liability Claims	81,173	111,501	190,000	127	150,000	150,000
Public Entity Insurance	125,750	98,900	103,850	99	105,000	115,000
SIR Bodily Injury	100,000	96,210	-	-	200,000	200,000
SIR Personal Injury	-	-	-	-	20,000	100,000
State Unemployment	13,767	14,470	11,043	74	15,000	15,000
Cafeteria Insurance Ded	96	1,056	769	-	-	-

INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT

RISK MANAGEMENT	2004-05					
	2002-03	2003-04	Y-T-D	2004-05	2004-05	2005-06
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 6/30/05)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Boiler and Machinery Insurance	11,168	10,205	10,205	80	12,800	12,800
Windstorm Insurance	(2,843)	-	-	-	-	-
Excess Risk/Stop Loss - Health	287,697	316,815	305,831	94	325,000	425,000
Commercial Crime Insurance	2,623	4,305	3,606	90	4,000	4,000
Other Insurance	61,749	61,889	2,100	14	15,000	75,000
<i>Insurance</i>	<u>4,851,835</u>	<u>5,685,254</u>	<u>4,616,218</u>	<u>71</u>	<u>6,504,600</u>	<u>6,793,126</u>
Travel and Training	3,715	11,673	2,964	59	5,000	4,000
Safety Program	2,604	375	500	-	-	-
Dues & Memberships	1,667	2,476	1,582	63	2,500	2,000
Contingency	-	1,524,924	-	-	-	23,750
<i>Other Operating Expenditures</i>	<u>7,986</u>	<u>1,539,448</u>	<u>5,046</u>	<u>67</u>	<u>7,500</u>	<u>29,750</u>
Total Risk Management	<u>5,421,321</u>	<u>7,862,092</u>	<u>5,122,168</u>	<u>72</u>	<u>7,066,751</u>	<u>7,527,571</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents the pension contributions made by the City on behalf of the employees of the Risk Management Department. Beginning with fiscal year 2005, the pension contributions will be reflected in the Risk Management Division, so as to more accurately measure the cost of providing risk management services.

EXPENDITURE SUMMARY

	Actual <u>02/03</u>	Actual <u>03/04</u>	Budget <u>04/05</u>	Budget <u>05/06</u>
Operating expenditures	\$ <u>14,436</u>	\$ <u>15,133</u>	\$ <u>-</u>	\$ <u>-</u>

**INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL						
	2002-03	2003-04	2004-05 Y-T-D Actual (Thru 6/30/05)	2004-05 Y-T-D %age	2004-05 Original Budget	2005-06 Adopted Budget
<u>Account Description</u>						
ICMA Pension Plan	14,436	15,133	-	-	-	-
<i>Pension Contributions</i>	<u>14,436</u>	<u>15,133</u>	-	-	-	-
Total Non-Departmental	<u>14,436</u>	<u>15,133</u>	-	-	-	-
TOTAL INSURANCE SERVICES						
TRUST FUND	<u>5,435,757</u>	<u>7,877,225</u>	<u>5,122,168</u>	<u>72</u>	<u>7,066,751</u>	<u>7,527,571</u>

Debt Service Summary

The City of Deerfield Beach utilizes debt to pay for essential capital expenditures. These non-recurring expenditures are of a magnitude which would have a tremendous impact if they were included in the operating budget. Debt financing distributes the costs of improvements to the project's users over its lifetime. The pay-as-you-go method of financing is employed for capital expenditures which are appropriately incorporated into the current budget.

The goal of the City of Deerfield Beach's debt policy is to maintain the ability to provide quality municipal services in a cost-efficient manner. The City uses the following guidelines before incurring any additional long term debt:

- ◆ Borrowing is only considered for essential non-recurring capital expenditures.
- ◆ The length of financing of the improvement will not exceed its useful life.
- ◆ Efforts shall be made to maintain or improve the City's bond rating.

Outstanding Bond Issues

The following City of Deerfield Beach bond issues are currently outstanding:

GENERAL OBLIGATION BONDS

The City of Deerfield Beach currently has five separate issues of general obligation bonds outstanding which are secured by the full faith and credit of the City. The City must levy a tax on all taxable property each year to cover the debt service on these issues, which are more fully described as follows:

General Obligation Bonds 2000A/2000B - This bond issue is being used for a variety of City improvements, namely: to construct a new public safety/public works facility, to design and implement a multitude of park and recreational improvements, to enhance City right-of-ways and to expand the Northeast Focal Point Thrift Shop.

General Obligation Bonds 2003A – Proceeds of this bond issue were used to refund two series of previously issued general obligation bonds, namely Series 1993 and Series 1995.

General Obligation Bonds 2003B – Proceeds of this bond issue will be used to finance the acquisition and construction of a public works facility, a fire station, neighborhood right-of-way improvements, and improvements to park and recreational facilities.

IMPROVEMENT REVENUE BONDS

Improvement Revenue Bonds, Series 1992 – The City has one issue of general long-term debt revenue bonds which is secured solely by electric franchise fees. These improvement revenue bonds were issued in 1992 to advance refund and defease two improvement bond issues - the 1978 and the 1986 series. The bonds have a fifteen year term.

COVENANT BONDS

Florida Municipal Loan Council Covenant Bond, Series 2003A/2003B – Proceeds of these bond issues are to be used to finance streetscape improvements in the community redevelopment area. The City is required to appropriate non-ad valorem revenues to satisfy the annual debt service on this bond.

Outstanding Bond Issues (continued)

ENTERPRISE BONDS

The City also has one issue of bonded debt which is secured by the revenue from the operation of the water and sewer system. The original amount of this fifteen year issue was \$13,890,000. It was sold to provide \$3,600,000 for various improvements to the City's water plants and the remaining funds were used to advance refund a portion of the 1984 series water and sewer bonds.

Summary of Funding Sources/Expenditures by Function

Funding source	Actual FY 03/04	Estimated FY 04/05	Budgeted FY 05/06
Property taxes - general	\$1,565,016	\$2,314,581	\$2,686,510
Property taxes - incremental	387,809	499,159	689,909
Franchise fees	529,570	524,820	528,500
Water and sewer revenue	<u>1,657,423</u>	<u>1,621,231</u>	<u>1,615,428</u>
Total funding sources	<u>\$4,139,818</u>	<u>\$4,959,791</u>	<u>\$5,520,347</u>
 Expenditures by function			
Principal	\$2,691,555	\$3,171,030	\$3,695,247
Interest	1,400,006	1,740,761	1,765,100
Fiscal agent charges	48,257	48,000	60,000
Total expenditures by function	<u>\$4,139,818</u>	<u>\$4,959,791</u>	<u>\$5,520,347</u>

Outstanding Bonds Payable

Description	Interest Rates	Principal Amount
General Obligation Bonds:		
Series 2000A	4.60 to 6.08%	9,421,005
Series 2000B	4.25 to 5.85%	2,760,184
Series 2003A	2.00 to 5.25%	4,690,000
Series 2003B	1.32 to 4.77%	<u>15,410,000</u>
Total General Obligation Bonds		<u>32,281,189</u>
 Covenant Bonds:		
Series 2003A	2.00 to 5.25%	6,825,000
Series 2003B	1.32 to 4.77%	<u>2,420,000</u>
Total Covenant Bonds		<u>9,245,000</u>
 Improvement Revenue Bonds:		
Series 1992	3.35 to 5.70%	<u>500,000</u>
 Water and Sewer Revenue Bonds:		
Series 1992	4.50 to 6.13%	<u>1,945,000</u>
 Total bonds payable		<u>\$43,971,189</u>

Legal Debt Margin

The City has a legal debt limit not to exceed 15% of the total assessed valuation of the taxable property within the City. Full faith and credit bonds may be issued after they have been approved by a majority of qualified voters in an election. Bonds can be issued only if all full faith and credit bonds outstanding at the time together with the amounts of bonds proposed to be issued shall not exceed in the aggregate 15% of the assessed valuation of taxable property in the City at such time.

Total Legal Debt Margin for 2006:

Assessed value of taxable property		<u>\$5,535,954,731</u>
Debt limit: 15% of assessed value		\$ 830,393,210
Amount of debt applicable to debt limit:		
General Obligation Bonds - 2000A	9,421,005	
General Obligation Bonds - 2000B	2,760,184	
General Obligation Bonds – 2003A	4,690,000	
General Obligation Bonds – 2003B	<u>15,410,000</u>	<u>32,281,189</u>
Legal debt margin		<u>\$ 798,112,021</u>

Debt Service Requirements to Maturity

GENERAL OBLIGATION BONDS

Fiscal Year	Principal	Interest	Total
2006	1,430,247	1,226,263	2,656,510
2007	1,423,187	1,233,031	2,656,218
2008	1,414,345	1,243,622	2,657,967
2009	1,405,211	1,248,946	2,654,157
2010	1,398,530	1,255,072	2,653,602
2011	1,412,235	1,244,334	2,656,569
2012	1,427,497	1,229,447	2,656,944
2013	1,436,568	1,216,875	2,653,443
2014	1,226,262	1,477,400	2,703,662
2015	1,183,414	1,470,736	2,654,150
2016	1,168,401	1,487,674	2,656,075
2017	1,062,169	1,594,537	2,656,706
2018	1,054,936	1,599,109	2,654,045
2019	1,054,238	1,599,755	2,653,993
2020	1,056,610	1,599,915	2,656,525
2021	1,057,061	1,598,433	2,655,494
2022	1,060,902	1,592,723	2,653,625
2023	1,071,232	1,583,868	2,655,100
2024	1,082,961	1,571,855	2,654,816
2025	1,113,285	1,540,696	2,653,981
2026	1,540,182	1,117,786	2,657,968
2027	1,146,716	1,508,230	2,654,946
2028	2,465,000	192,344	2,657,344
2029	<u>2,590,000</u>	<u>64,750</u>	<u>2,654,750</u>
Total	<u>\$32,281,189</u>	<u>\$31,497,401</u>	<u>\$63,778,590</u>

Debt Service Requirements to Maturity (cont'd)

IMPROVEMENT REVENUE BONDS

Fiscal Year	Principal	Interest	Total
2006	<u>500,000</u>	<u>28,500</u>	<u>528,500</u>
Total	<u>\$500,000</u>	<u>\$28,500</u>	<u>\$528,500</u>

ENTERPRISE BONDS

Fiscal Year	Principal	Interest	Total
2006	1,525,000	72,428	1,597,428
2007	<u>420,000</u>	<u>12,863</u>	<u>432,863</u>
Total	<u>\$1,945,000</u>	<u>\$85,291</u>	<u>\$2,030,291</u>

COVENANT BONDS

Fiscal Year	Principal	Interest	Total
2006	240,000	437,909	677,909
2007	245,000	429,609	674,609
2008	250,000	422,394	672,394
2009	255,000	415,316	670,316
2010	270,000	407,824	677,824
2011	280,000	395,794	675,794
2012	295,000	383,072	678,072
2013	305,000	369,400	674,400
2014	320,000	353,725	673,725
2015	340,000	336,794	676,794
2016	350,000	318,944	668,944
2017	370,000	300,438	670,438
2018	390,000	280,881	670,881
2019	410,000	260,275	670,275
2020	430,000	238,619	668,619
2021	455,000	216,050	671,050
2022	475,000	193,175	668,175
2023	505,000	169,175	674,175
2024	525,000	145,700	670,700
2025	550,000	121,300	671,300
2026	580,000	95,625	675,625
2027	605,000	66,500	671,500
2028	635,000	36,125	671,125
2029	<u>165,000</u>	<u>4,125</u>	<u>169,125</u>
Total	<u>\$9,245,000</u>	<u>\$6,398,769</u>	<u>\$15,643,769</u>

Current Year Principal and Interest Requirements

Bond Issue	Principal	Interest	Total
General Obligation Bonds 2000A	620,247	224,753	845,000
General Obligation Bonds 2000B	15,000	92,875	107,875
General Obligation Bonds 2003A	425,000	207,625	632,625
General Obligation Bonds 2003B	370,000	701,010	1,071,010
Covenant Bonds 2003A	175,000	328,400	503,400
Covenant Bonds 2003B	65,000	109,509	174,509
Improvement Revenue Bonds	500,000	28,500	528,500
Enterprise Bonds	<u>1,525,000</u>	<u>72,428</u>	<u>1,597,428</u>
Total Current Obligation	<u>\$3,695,247</u>	<u>\$1,765,100</u>	<u>\$5,460,347</u>

The City's four general obligation bond issues are payable from ad valorem taxes. As a result, a portion of the assessed millage rate is allocated for debt service. In fiscal 2006 this amount is 0.5051 mills which represents 3.89% of the total General Fund budget. Bond covenants require the funding for these issues to be from ad valorem tax proceeds. One issue of general long term debt revenue bonds is outstanding which is payable from electric franchise fees. Another issue of bonded debt is payable from the operation of the water and sewer system. These two bond issues have no impact on the millage rate, as their covenants preclude them from using ad valorem proceeds for repayment.

Lease Purchase Agreements

The City of Deerfield Beach is currently engaged in seven (7) lease-purchase agreements. The equipment held under these capital leases consists of \$3,851,290 and \$3,164,859 for governmental and business-type activities, respectively. The following chart identifies current and future lease purchase payments required by the City.

	General Fund	Solid Waste Fund	Annual Total
2006	415,393	451,621	867,014
2007	265,708	355,774	621,482
2008	176,941	181,608	358,549
2009	166,788	114,391	281,179
2010	55,110	-	55,110
2011	55,110	-	55,110
2012	55,110	-	55,110
2013	55,110	-	55,110
2014	<u>4,593</u>	-	<u>4,593</u>
Fund Total	<u>\$1,249,863</u>	<u>\$1,103,394</u>	<u>\$2,353,257</u>

CITY OF DEERFIELD BEACH CAPITAL IMPROVEMENT PLAN FISCAL YEARS 2006-2010

INTRODUCTION

The Capital Improvement Plan (CIP) for the City of Deerfield Beach is a five-year financial plan that addresses the necessary funding for the acquisition, construction, and rehabilitation of the city's equipment/fleet, facilities, and infrastructure. As such, the CIP represents a schedule and an estimate of both current and future capital needs, as well as the associated costs and supporting revenues. The CIP is produced as its own document; however, since all CIP projects have the potential to significantly impact the annual operating budget, the annual operating budget and the CIP must be created in unison. It is for this reason that both the annual operating budget and the CIP are created as companion documents for the City Commission's review based upon the following funding policies:

- the City will develop and update a five-year CIP on an annual basis;
- the mission of the organization: to enhance the quality of life within our community through a proactive and effective government;
- continued maintenance and repair of city facilities;
- maximization of city resources, including infrastructure investments; and
- capital improvements to include items/projects that have a life expectancy of over one year and a cost in excess of \$25,000.

CIP OVERVIEW

The City of Deerfield Beach's CIP process begins with city departments submitting their five-year capital project needs along with the department's annual operating budget requests to the Office of the City Manager. Department directors use a capital improvement project request form to help guide themselves through the process. Key components of the request form include the category of capital expenditures and the relationship to the city's goals and objectives. The Office of the City Manager, in conjunction with the Finance Director, then reviews the project requests and produces a 5-year capital improvement plan for review and consideration by the City Commission.

FUNDING SOURCES:

The FY 2006-2010 capital improvement plan proposes many different sources of funding -- including general property tax revenues, user fees, and bond proceeds -- to provide for the acquisition, construction, and rehabilitation of the city's equipment/fleet, facilities, and infrastructure. However, one of the most common CIP funding mechanisms for the vast majority of Florida municipalities - the utility tax - is absent in the City of Deerfield Beach. Unlike most Florida communities, the city does not levy a utility tax on water, sewer, or electrical consumption. Florida Statutes allow communities to levy up to 10% on such services, but the city has chosen not to levy any utility tax, which is a strong reason why industries have found Deerfield Beach a great place to do business. As such, this city truly must do "more with less". Accordingly, this plan includes an annual allocation of property tax revenues to fund projects such as park improvements, public safety improvements, and the maintenance of various public facilities.

With several current bond Issues maturing in the near future, the city has issued tax exempt "Capital Appreciation Bonds" to fund a number of critical capital improvements for Deerfield Beach. Such improvements, detailed in the following pages, are scheduled to be funded through a combination of grant funds, general fund revenues, general obligation bond (GOB) proceeds. To supplement this funding, the city has allocated non-recurring balances left over from past years, as well as appropriate grant funds and transfers from other funds. The five-year outlook for property tax revenues is estimated to show moderate growth over the course of the five-year capital plan and therefore, careful attention must be given to the projects/expenditures slated to be funded through the use of General Fund revenues.

The city's "enterprise" operations, those supported by users of the particular service(s) such as water/sewer and solid waste/recycling services, will continue to finance the most costly projects by pledging charges for services. Additionally, the city's transportation improvements, such as street resurfacing, will continue to be funded through the State shared revenue of the local option gas tax with any shortfall to be made up through a General Fund transfer. As such, the FY2006-2010 capital improvement plan includes 52 projects costing approximately \$82 million to be implemented in phases over the next five years.

Potential funding sources have been identified for all listed projects and are as follows:

- ❑ General Fund;
- ❑ Road and Bridge Fund;
- ❑ Solid Waste Fund;
- ❑ Utility Operating Fund;
- ❑ Water/Sewer Renewal & Replacement Fund;
- ❑ Grant Funds;
- ❑ State Revolving Loan Fund;
- ❑ General Obligation Bond Funds

CAPITAL PROJECTS:

For purposes of the capital improvement plan, projects have been classified under the subsequent seven categories - Utility/Water & Sewer Improvements; Physical Environment Improvements; Transportation Improvements; Public Safety Improvements; Culture & Recreation Improvements; General Government/Human Services Improvements; and Solid Waste Improvements. Highlights of the FY2006-2010 CIP by category include:

Utility/Water & Sewer Improvements (\$19,340,000):

Of the over \$82 million estimated for CIP funding over the next five years, over 23% of the costs can be attributed to Utility/Water & Sewer Improvements. The eventual consolidation of the city's east and west water treatment plants comprise the majority of these costs, as the plan calls for a one-plant scenario at the west water plant complex (Project #'s WS001 & WS002). The east water plant, approximately forty years old, will be converted to a booster pump station/storage facility with the addition of pumps and a five million-gallon storage tank. These improvements are necessitated by the revised Federal and State drinking water standards that will become effective within the next two years, as well as revised local requirements with respect to storage capabilities and operating under emergency conditions.

Other major projects scheduled for FY2006-2010 include WS003 (\$5.0M over the five years) - Membrane concentrate disposal involves a proactive approach to the disposition of waste materials arising from the membrane plant, which became fully operational during fiscal 2004. Project WS004 (\$1.5M) involves the purchase of element replacements for the city's new membrane plant. Further, Project WS005 (\$0.5M over the next five years) upgrading of water distribution lines & fire hydrant installation is a continuation of the city's yearly efforts to upgrade older 2-inch water lines with 6-inch mains and fire hydrants for increased domestic use and improved fire protection. Additionally, project WS007 (\$2.3M) - entails

cleaning and televising the city's gravity wastewater collection system to ascertain pipe crack/leak locations for replacement. As the City of Deerfield Beach contracts with Broward County for wastewater treatment and is billed on the amount of flow that is transferred, this program significantly reduces excessive groundwater flow to the county's plant, thus reducing the city's monthly expenditures.

Physical Environment Improvements (\$15,227,400):

The majority of the physical environment Improvements scheduled in the CIP involve installation of drainage systems throughout various areas of the city that have been prone to severe flooding. All projects are designed and permitted by the Engineering Department and contracted out for construction. Physical environment improvements constitute 18.6% of the costs estimated for total FY2006-2010 Capital Improvements.

Transportation Improvements (\$13,978,456):

Transportation improvements make up 17.1% of the costs estimated for total FY2006-2010 capital improvements and include:

- The city's street resurfacing program for asphalt streets maintained by the city;
- Streetscape improvements in the city's community redevelopment area;
- Drainage improvements in the city's Community Development Block Grant (CDBG) target area;
- The city's canal maintenance improvements which include dredging the center 30% width of city-maintained canals to improve boater navigation and safety; and
- The city's concrete sidewalk construction program with the purpose to increase pedestrian safety citywide along public walkways.

Public Safety Improvements (\$9,889,807):

While public safety improvements comprise nearly 12.1% of the costs estimated for total FY2006-2010 Capital Improvements, one should note that well over 83% of the total Public Safety Improvements can be attributed to the proposed Public Safety/Municipal Operations Complex. This complex is to be constructed along the Interstate 95 corridor within the "old rest-area" property that the city has been successful in both annexing into the corporate limits of Deerfield Beach and obtaining the permission from the State of Florida Department of Transportation to utilize the land for the City's new public safety complex.

Culture and Recreation Improvements (\$18,763,980):

Culture and Recreation is a very important cornerstone of the City of Deerfield Beach. The FY2006-2010 CIP demonstrates the city's on-going commitment to making Deerfield Beach a "great place to live, work, and play!" Highlights of this category include the construction of a new community center at Pioneer Park, the development of Sullivan Park marina, as well as acquisition of vacant land for parks.

General Government/Human Services Improvements (\$1,428,800):

The City of Deerfield Beach is one of the few South Florida municipalities that actively finance a Senior Services Program. The City's Senior Services Department provides quality Senior Center Services, adult day Care Services, Alzheimer's Care, and even an Intergenerational Child care program. As such, the FY2006-2010 CIP provides for the expansion of the NE Focal Point (Senior Services) campus, in addition to the regularly scheduled replacement of the department's fleet.

Solid Waste Improvements (\$3,370,300):

The City of Deerfield Beach prides itself on providing quality, low cost solid waste and disposal Services. In keeping with the FY2006-2010 CIP, the regularly scheduled replacement of the department's fleet has been provided for with the funding to come from charges for services that are accounted for in the city's Solid Waste Fund.

LONG-TERM OUTLOOK:

As Broward County continues to experience strong growth, the county's labor force has expanded and the county unemployment rate has remained relatively low, with per capita effective buying income increasing accordingly. Such dramatic growth can cause financial stress on a community, making it difficult to maintain an adequate physical infrastructure. A Broward County community like Deerfield Beach must therefore maintain its focus and strategic vision as it allocates scarce resources in a fashion that improves the quality of life for our residents, industry, and visitors. Consequently, this capital improvement plan reflects the values and ideas of our City Commission and the administration as the City of Deerfield Beach is committed to reviewing the CIP each year and making the difficult decisions necessary to assure that resources are utilized in the most efficient and effective manner.

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>UTILITY IMPROVEMENTS</u>				
WS001	Wellfield Improvements - New Raw Water Wells & Transmission Mains	1,500,000	2006	6
		100,000	2007	6
WS002	East Water Treatment Plant - Phases I & II - Conversion to Pump Station	300,000	2006	8
		2,000,000	2007	8
WS003	Membrane Concentrate Treatment and Disposal	2,500,000	2006	8
		2,500,000	2007	6
WS004	Membrane Plant element replacements	1,500,000	2008	6
WS005	Upgrading of Water Distribution Lines & Fire Hydrant Installation	100,000	2006	6
		100,000	2007	6
		100,000	2008	6
		100,000	2009	6
		100,000	2010	6
WS006	Repair & Replacement of Wastewater Pump Stations & Controls	245,000	2006	6
		200,000	2007	6
		200,000	2008	6
		200,000	2009	6
		200,000	2010	6
WS007	Leak Repairs to Sanitary Sewer System; Replacement/Slip-Lining Gravity Sewer Mains; Manholes	900,000	2006	6
		410,000	2007	6
		420,000	2008	6
		410,000	2009	6
		200,000	2010	6
WS008	Floridian Well	650,000	2006	6
		650,000	2007	6
WS009	Expansion of West Water Treatment Plant	100,000	2006	6
		900,000	2007	6
WS010	Membrane coating - Environmental Svcs Bldg	50,000	2006	4
WS011	Rehabilitation of elevated water storage tank	43,000	2006	4
WS012	Rehabilitation of lift stations	230,000	2006	4
<u>Equipment/Fleet:</u>				
<u>Water Plant Division</u>				
	Replace pick-up truck No. 721	28,000	2006	4
	Sport Utility Vehicle	28,000	2007	4
	Tractor	129,000	2007	4
	Dump Truck (15-yd)	165,000	2008	4
	Front-end Loader	161,000	2008	4

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
Equipment/Fleet - Cont'd:				
<i>Utilities Maintenance Division</i>				
	Pumps, meters and valves	300,000	2006	4
		300,000	2007	4
		300,000	2008	4
		300,000	2009	4
		300,000	2010	4
<i>Utilities Maintenance Division</i>				
	Replacement pick-up truck (2)	54,000	2006	4
	Utility Service Trucks (5)	220,000	2007	4
	Sport Utility Vehicle	47,000	2008	4
	Utility Service Trucks (3)	<u>100,000</u>	2009	4
	TOTAL UTILITY IMPROVEMENTS	<u>19,340,000</u>		
<u>PHYSICAL ENVIRONMENT IMPROVEMENTS</u>				
DR001	Miscellaneous Drainage Projects	150,000	2006	5
		150,000	2007	5
		150,000	2008	5
		150,000	2009	5
		150,000	2010	5
DR002	Land Acquisition - Flood control/green space areas	200,000	2006	5
		200,000	2007	5
		200,000	2008	5
		200,000	2009	5
		200,000	2010	5
DR003	8th Avenue Flood Control project	1,100,000	2007	5
		1,900,000	2008	5
SW001	Seawall Repair/Replacement	50,000	2007	1
		50,000	2008	1
		50,000	2009	1
		50,000	2010	1
PW001	Public Works Complex	5,000,000	2006	9
		4,000,000	2007	9
		1,000,000	2007	7
Equipment/Fleet:				
	Telephone system	65,000	2006	1
	Staff lockers	30,000	2006	1
	Replace pick-up truck No. 8810 (3/4-ton)	30,000	2007	1

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
Equipment/Fleet - Grounds Maintenance:				
	Pick-up truck (F-350)	36,000	2006	1
	Replace pick-up truck No. 8811 (3/4-ton)	26,400	2006	1
	Replace pick-up truck No. 8802 (1-ton)	30,000	2007	1
	Replace pick-up truck No. 8806 (1-ton)	30,000	2007	1
	Replace pick-up truck No. 8816 (1-ton)	<u>30,000</u>	2008	1
	TOTAL PHYSICAL ENVIRONMENT	<u>15,227,400</u>		
<u>TRANSPORTATION IMPROVEMENTS</u>				
TR001	Traffic Calming Projects	500,000	2006	9
TR002	Street Resurfacing Program	250,000	2006	2
		250,000	2007	2
		250,000	2008	2
		250,000	2009	2
		250,000	2010	2
TR003	Dredging of City Owned & Maintained Canals & Waterways	50,000	2006	1
		50,000	2007	1
		50,000	2008	1
		50,000	2009	1
		50,000	2010	1
TR004	Concrete Sidewalk Construction Program	50,000	2006	2
		50,000	2007	2
		50,000	2008	2
		50,000	2009	2
		50,000	2010	2
TR005	Rehabilitation of City bridges	50,000	2006	2
		50,000	2007	2
		50,000	2008	2
		50,000	2009	2
		50,000	2010	2
TR006	Hillsboro Streetscape	3,000,000	2006	9
		1,750,000	2007	9
		1,750,000	2008	9
TR007	S-Curve Improvements - Phase II	500,000	2006	10
TR008	North Boardwalk Extension Project	120,000	2006	10
TR009	Infrastructure improvements - SW 2nd St to SW 4th St.	200,000	2006	7
TR010	Median beautification/landscape enhancements	65,000	2006	1
		130,000	2007	1

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>TRANSPORTATION IMPROVEMENTS (CONT'D)</u>				
TR011	Bike Path - Military Trail (SW 10th St. to Hillsboro Blvd)	102,800	2006	7
TR012	Pedestrian amenities/lighting - NE 2nd Av and Hillsboro Blvd	100,400	2006	7
TR013	Roadway improvements - Hillsboro Blvd at Goolsby Rd.	359,256	2006	7
TR014	Traffic signal improvements - Hillsboro Blvd at Century Blvd	300,000	2006	7
TR015	SW 11th Way - Four-lane improvement project/Phase I	350,000	2006	2
	SW 11th Way - Four-lane improvement project/Phase II	1,000,000	2007	2
		1,450,000	2008	2
<u>Equipment/Fleet - Streets Maintenance:</u>				
	Replace street sweeper No. 626	140,000	2006	2
	Replace pick-up truck No. 616	37,000	2006	2
	Pick-up trucks (2)	74,000	2007	2
	Skid steer loader with claw attachment	25,000	2007	2
	Replace pick-up truck No. 617 (1/2-ton)	<u>25,000</u>	2007	2
	TOTAL TRANSPORTATION	<u>13,978,456</u>		
<u>PUBLIC SAFETY IMPROVEMENTS</u>				
PS001	Construction of temporary fire station	170,000	2006	1
PS002	Fire Station No. 66 - Renovations (Phase III)	500,000	2006	1
PS003	BSO Building - Interior Renovations	50,000	2006	1
PS004	Public Safety/Municipal Operations Complex	6,000,000	2006	9
		2,000,000	2007	9
PS005	Public Safety/Municipal Operations Complex - Amenities	249,920	2006	1
<u>Equipment/Fleet:</u>				
	Replacement rescue ambulance	186,225	2006	1
	Command vehicle	97,650	2007	1
	Utility vehicles (2)	65,423	2006	1
	Emergency Operations Center - Audiovisual Equip.	100,000	2006	1
		147,400	2007	1
	Traffic pre-empting devices	91,472	2006	1
		91,471	2007	1

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
Equipment/Fleet (Cont'd):				
	Stretchers	80,000	2006	1
	Mannequins for EMS training	<u>60,246</u>	2006	1
	TOTAL PUBLIC SAFETY	<u>9,889,807</u>		
<u>CULTURE & RECREATION IMPROVEMENTS</u>				
RE001	Pioneer Park Dock Replacement	500,000	2009	9
		250,000	2009	7
RE002	Park land Acquisition, beach conservation land, open spaces	4,000,000	2007	7
RE003	Constitution Park Recreation Ctr. - Renovations	300,000	2007	9
RE004	Pioneer Pk. - New Community Center	6,000,000	2006	7
RE005	Sullivan Park - Renovations	600,000	2006	9
RE006	Sullivan Park - Marina	500,000	2006	9
		500,000	2006	7
		3,000,000	2007	7
RE007	Pioneer Park - Concession Stand/Press box	500,000	2006	7
RE008	Linear Park Trailhead Acquisition	600,000	2006	7
RE009	Mayo Howard Park	300,000	2006	7
RE010	Deerfield Beachfront Park	1,000,000	2006	7
RE011	McKeithen Park	300,000	2006	7
Equipment/Fleet:				
	Playground Equipment for City Parks	60,000	2006	1
		50,000	2007	1
		50,000	2008	1
		50,000	2009	1
		50,000	2010	1
	Green Machine street/sidewalk cleaner	59,000	2006	1
	Passenger van	41,000	2006	1
	Replace Vehicle No. 3360 - 25-Passenger Bus	<u>53,980</u>	2008	1
	TOTAL CULTURE & RECREATION	<u>18,763,980</u>		

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>GENERAL GOVERNMENT/ HUMAN SERVICES IMPROVEMENTS</u>				
GEN001	City Hall Renovation/Building Campus (Facilities)	140,000	2006	1
GEN002	NE Focal Point Bathroom Upgrades - ADA compliance	80,000	2006	1
GEN003	NE Focal Point Expansion Phase III	400,000	2006	9
GEN004	NE Focal Point Childcare Facility	400,000	2006	7
<u>Equipment/Fleet:</u>				
	Utility vehicle - Finance/Info Systems	30,000	2006	1
	Pick-up truck - Fleet Maintenance	37,300	2006	1
	Mobil post/rotary lift systems - Fleet Maintenance	125,000	2006	1
	City Hall generator fuel tank	30,000	2006	1
	Bus Replacement - Senior Services	66,500	2006	7
	Bus Replacement (2), Nos. 285 & 286 - Senior Services	<u>120,000</u>	2007	7
	TOTAL GEN GOV'T/HUMAN SVCS	<u>1,428,800</u>		
<u>SOLID WASTE/RECYCLING IMPROVEMENTS</u>				
<u>Equipment/Fleet:</u>				
	<u>Solid Waste Division</u>			
	Commercial Container/Dumpsters	160,000	2006	3
		180,000	2007	3
		180,000	2008	3
		180,000	2009	3
		180,000	2010	3
	Replace boom trucks nos. 32 & 35	189,500	2006	3
	Replace side loader No. 18	214,300	2006	3
	Replace front-load garbage trucks nos. 29, 72 & 74	624,500	2006	3
	Replace garbage truck with roll-off hoist, Vehicle No. 76	111,000	2006	3
	Curb sorter/trough loader (2)	226,000	2007	3
	Replace front-end loader No. 627	100,000	2007	3
	Replace 40 Cu. Yd. compactor No. 47	170,000	2007	3
	Replace local EVO compactor No. 77	235,000	2007	3

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>ESTIMATED COST</u>	<u>RECOMMENDED TIMETABLE (FISCAL YEAR)</u>	<u>RECOMMENDED FUNDING SOURCE</u>
Equipment/Fleet (Cont'd):				
	Replace 40 Cu. Yd. compactor truck No. 48	170,000	2008	3
	Replacement garbage truck No. 41	55,000	2008	3
	Replace front loader No. 23	160,000	2008	3
	Replace 40 Cu. Yd. Compactor No. 24	160,000	2008	3
	Replace boom truck No. 34	<u>75,000</u>	2009	3
	TOTAL SOLID WASTE	<u>3,370,300</u>		
	TOTAL ESTIMATED COST (FY2006-2010)	<u>81,998,743</u>		

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2006 - 2010**

FUNDING	
<u>SOURCE CODES</u>	<u>TOTAL</u>
1 - General Fund	3,668,487
2 - Road and Bridge Fund	4,851,000
3 - Solid Waste Fund	3,370,300
4 - Utility Operating Fund	2,755,000
5 - Stormwater Fee	4,750,000
6 - W/S Renewal & Replacement Fund	11,785,000
7 - Grant Funds	19,098,956
8 - State Revolving Loan Fund	4,800,000
9 - Fl. Municipal Loan Council Revenue Bonds	26,300,000
10 - Community Redevelopment Agency Fund	620,000
TOTAL	<u>81,998,743</u>

FUNDING	
<u>BY YEAR</u>	<u>ESTIMATED COST</u>
Fiscal Year 2006	39,303,242
Fiscal Year 2007	28,248,521
Fiscal Year 2008	9,651,980
Fiscal Year 2009	2,965,000
Fiscal Year 2010	1,830,000
TOTAL	<u>81,998,743</u>

Glossary of Terms

Ad Valorem Tax A tax based on the assessed value of real and personal property.

Adopted Budget The budget which is formally approved by the City Commission.

Amended Budget The adopted budget which has been formally adjusted by the City Commission.

Appropriation An authorization by the City Commission to make expenditures and incur obligations.

Assessed Valuation The valuation set upon real estate or other property by the Broward County Property Appraiser as a basis for levying ad valorem taxes.

Balanced Budget A budget in which planned revenues equal planned expenditures.

B.S.O. Acronym for Broward Sheriff's Office. A county agency with whom the City contracts to provide police protection services.

Budget A plan of financial operation estimating proposed expenditures for a specific period and the proposed means of financing them.

CAFR Comprehensive Annual Financial Report.

Capital Improvements Expenditures related to the acquisition or development of the City's infrastructure, buildings and other related items.

Capital Outlay Expenditures that result in the acquisition of or addition to fixed assets.

Contingency An appropriation of funds to cover unforeseen events that occur during the fiscal year.

Debt Service Payment of principal and interest to holders of the City's bonds.

Depreciation The decrease in value of physical assets due to use and the passage of time.

Encumbrances Commitments related to unperformed contracts for goods or services. Encumbrances are not expenditures or liabilities, however they do represent expenditures likely to result if pending contracts are completed.

Enterprise Fund A fund which operates in a manner similar to private enterprises whereby the costs of providing goods or services is recovered through user charges. The Water and Sewer Fund and the Solid Waste Fund are enterprise funds.

Expenditure The outlay of appropriated funds for the purchase of goods and/or services.

Expense Charges which are incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which benefit the current fiscal period.

Fiscal Year A twelve (12) month period to which the adopted annual budget applies. The City's fiscal year is from October 1 to September 30.

Glossary of Terms

Fixed Assets Assets of a long-term nature which are intended to continue to be held until used, such as land, buildings, equipment and furniture.

Fund A self-balancing set of accounts used to record resources and their expenditures which are segregated in accordance with the objective that they are attempting to achieve.

Fund Balance The excess of assets over liabilities of governmental and similar trust funds.

GAAP Generally accepted accounting principles.

General Fund The fund used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

General Obligation Bonds Bonds which are backed by the full faith and credit of the issuing body.

Grant A contribution by one governmental unit to another, generally for the support of a specific function.

Homestead Deduction A deduction of the first \$25,000 of assessed value of a home which is occupied by the owner as a principal residence. This deduction is in accordance with the Constitution of the State of Florida.

Millage Rate The tax rate on real and personal property as expressed in mills. One mill generates \$1 for every \$1,000 of assessed property value.

Objective Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Budget A budget which applies to all expenditures other than capital outlay.

Ordinance A formal legislative enactment by the governing body of a municipality. If the enactment does not conflict with a higher form of law such as a state statute, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measure Data collected to determine the effectiveness or efficiency of a program in achieving its objectives.

Personal Services The cost of wages, salaries, retirement contributions and other fringe benefits.

Policy Goals/Objectives The major statements defining the City's broad goals and specific objectives.

Property Tax A tax levied on the assessed value of real and personal property. It is also referred to as ad valorem tax.

Quality Routinely delivering to customers what they want and expect.

Glossary of Terms

Reserve An account which records the portion of the fund balance which is segregated for future use and is not available for further appropriation or expenditure.

Resolution A special or temporary order of the City Commission. It requires less legal formality than an ordinance or statute.

Retained Earnings An equity account in the balance sheet reflecting the accumulated earnings of the Water and Sewer Fund and the Solid Waste Fund.

Revenue Increases in resources which contribute to the operations of the City.

Revenue Bonds Bonds whose principal and interest are payable exclusively from earnings of a public enterprise.

Rolled-Back Rate The millage rate that will provide the same ad valorem revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

Tax Levy The total amount to be raised by general property taxes for the purpose of financing services performed for the common benefit.

Tax Roll The official list showing the amount of taxes levied against each taxpayer or property.

Total Quality Management A comprehensive management philosophy aimed at putting customers and employees first, and focusing on continuous quality improvement to achieve total customer delight.

TRIM An acronym for "Truth in Millage". The Florida Truth in Millage Act serves to inform taxpayers that their property taxes are changing, why they have changed and the comparison of the proposed new tax rate to the rate that would have generated the same property tax dollars as the current year (the "rolled-back rate").

Workload Indicator A specific measurement of a unit of work performed.