



City of
DEERFIELD
BEACH

Approved Annual Budget

Deerfield Beach, Florida

Fiscal Year 2007~2008



2007/08 Approved Budget



Deerfield Beach, Florida

City Commission

Albert R. Capellini, Mayor
Martin Popelsky, Vice Mayor
Steve Gonot
Pam Militello
Sylvia Poitier

City Manager

Michael Mahaney

Director of Finance

Sally S. Siegel

City Clerk

Ada Graham-Johnson

READER'S GUIDE

TRANSMITTAL LETTER

The first critical reading of the Fiscal Year 2008 Approved Budget is the City Manager's Message. The reader will gain an understanding of the City Manager's vision, the critical issues facing the City, the recommended policies and procedural changes, as well as milestones that were reached during Fiscal Year 2007.

The funds which have legally adopted budgets are as follows:

- General Fund
- Senior Services Fund
- State Revenue Sharing Fund
- Franchise Fees Fund
- CDBG Fund
- Road & Bridge Fund
- Utility Fund
- Solid Waste Fund
- Insurance Services Trust Fund

INTRODUCTION

This section provides a brief history of the City; an overview of its customers, its principal products and services, as well as its mission statement and philosophy. This section also includes a description of the budget process, the budget calendar, as well as miscellaneous statistical information.

DEBT ADMINISTRATION

This section provides an overview of the City's debt policy. It gives a description of each outstanding bond issue as well as the City's existing debt service requirements, including future minimum lease payments. This section also presents the calculation of the City's legally authorized debt limit/margin.

BUDGETARY DATA BY FUND

Similar to an individual with more than one checking account, a municipality categorizes revenue and expenditures into separate funds according to purpose. In this section, each department/division within the fund is identified, and the goals and objectives as well as performance measures for each department are outlined. Also in this section are schedules of detailed revenue sources and expenditures by department/division.

CAPITAL IMPROVEMENT PROGRAM

This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years.

GLOSSARY

This section provides the reader with a listing of terms and acronyms that are frequently utilized in the Adopted Budget.

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2007-08 Budget
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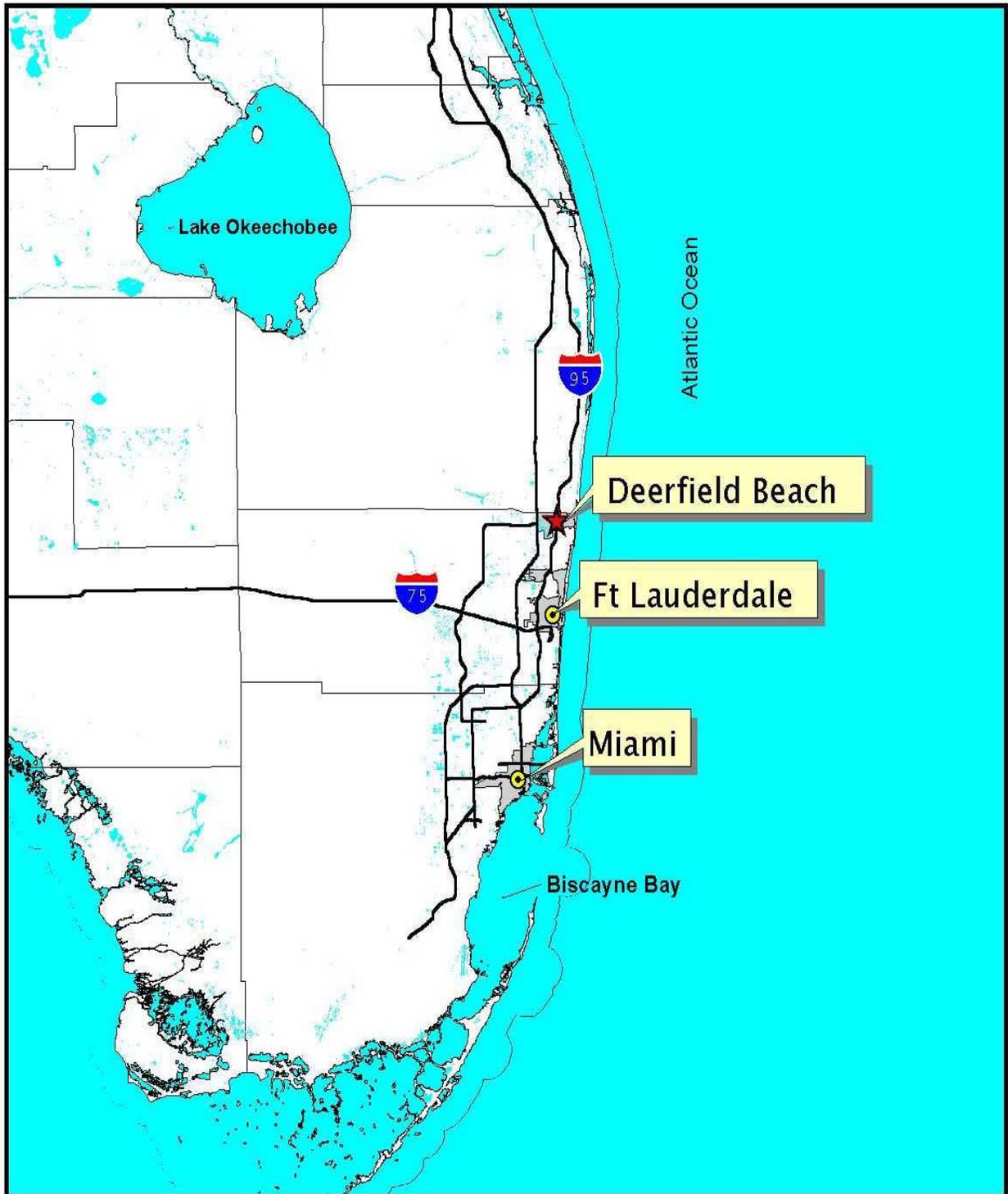
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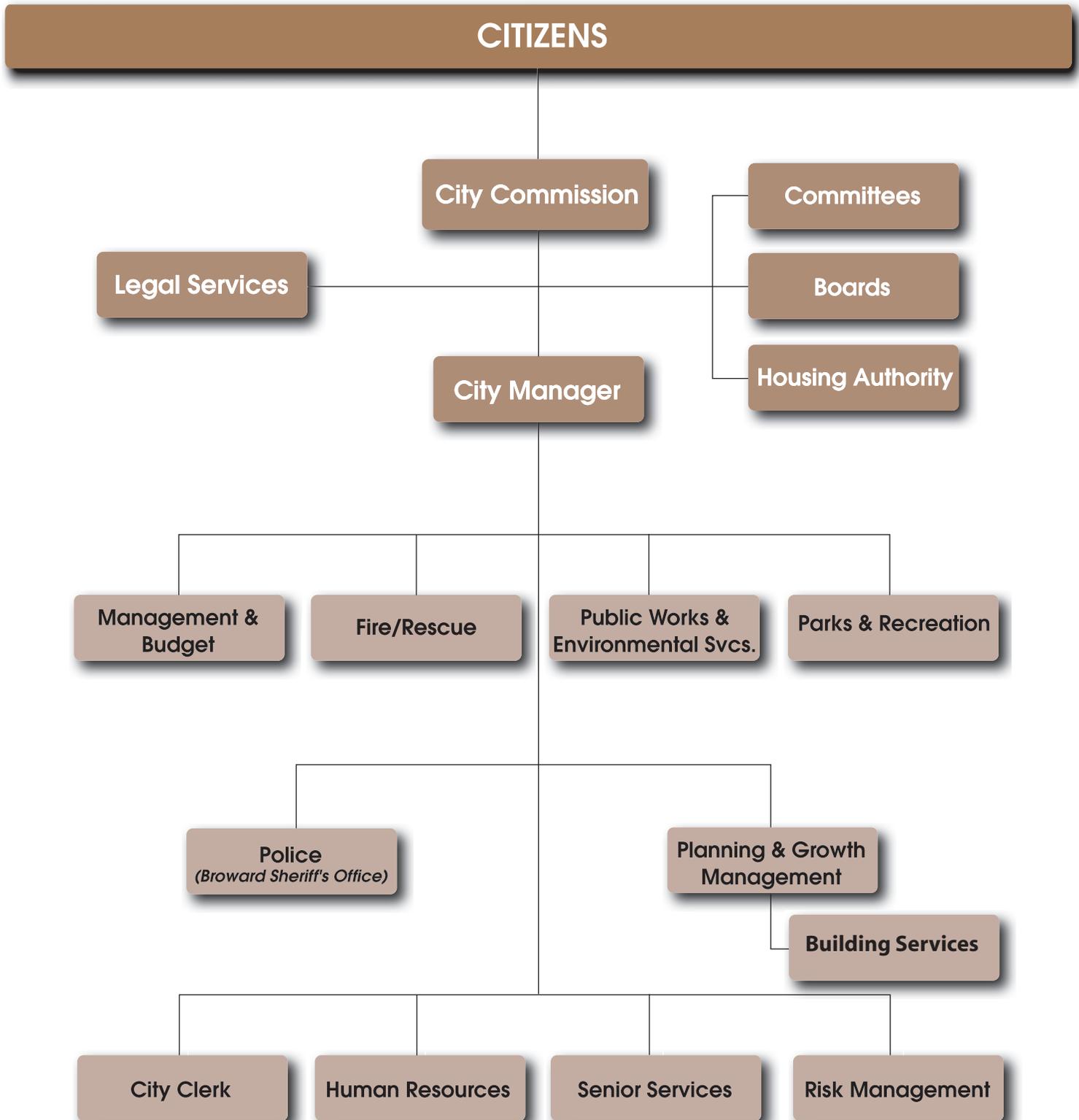
Deerfield Beach, the northernmost coastal community in Broward County, Florida, lies approximately 15.9 miles north of Fort Lauderdale along Florida's Gold Coast.

City of Deerfield Beach

2007~2008 Organization Chart



City of
**DEERFIELD
BEACH**



Deerfield Beach, Florida

City Commission & Districts



City of
**DEERFIELD
BEACH**



Mayor Albert R. Capellini, P.E.



Pam Militello
Commissioner District 1



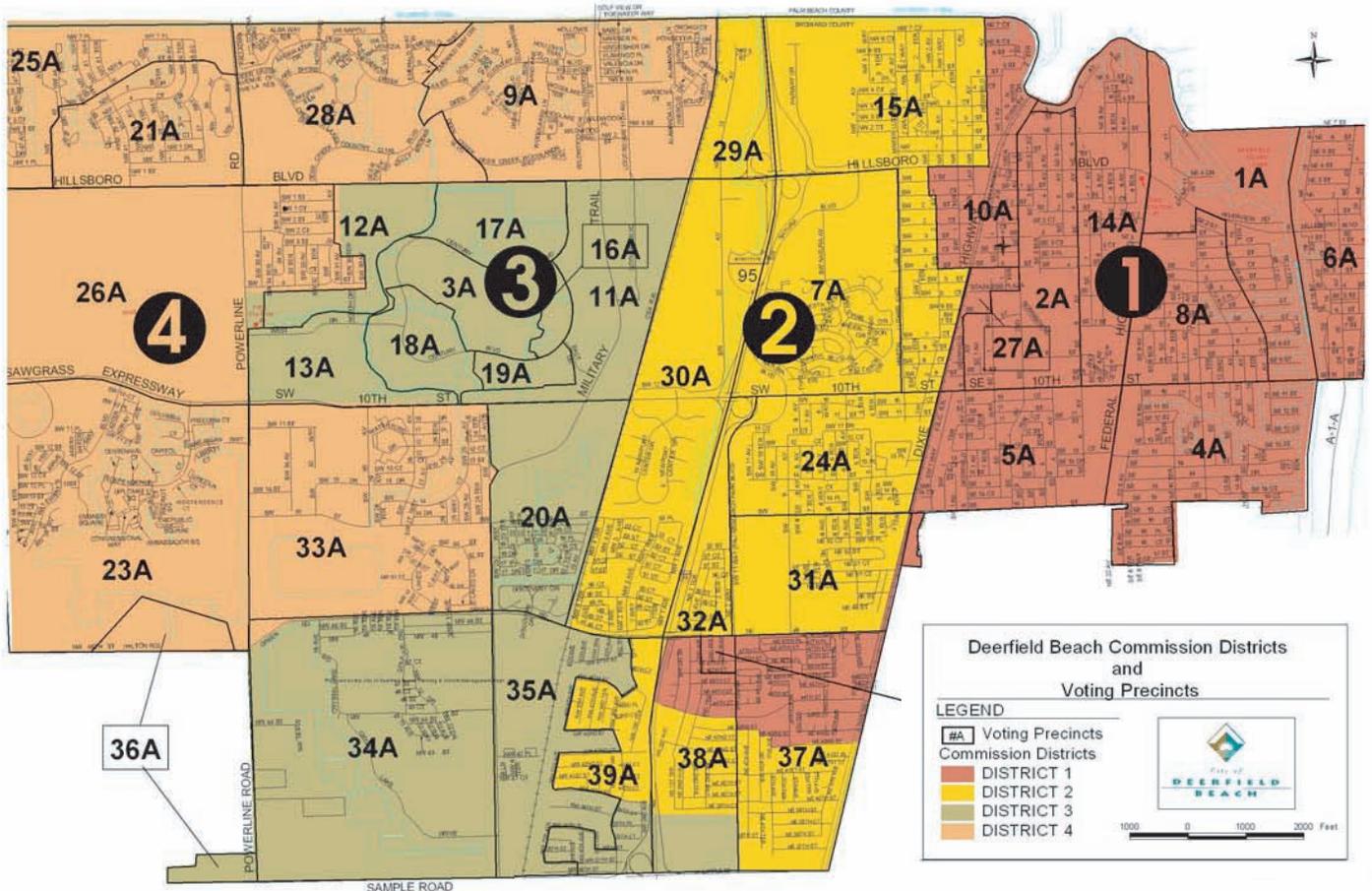
Sylvia Poitier
Commissioner District 2



Vice Mayor Martin Popelsky
Commissioner District 3



Steve Gonot
Commissioner District 4





DEERFIELD BEACH, FLORIDA

Vision

To be the most dynamic South Florida Coastal Community in which to live, work and play.

Mission

To enhance the quality of life within our community through a proactive and effective government.

Goals

1. A cleaner, greener city
2. Vitality and revitalization of business districts and neighborhoods
3. Superior customer service and customer focused government
4. Encourage a close working relationship between the public and private sectors
5. Proactively address issues that will affect the quality of life for our community
6. Ensure the financial health of city government
7. Provide a safe and healthy environment
8. Advance employee development and satisfaction
9. Effectively communicate among all levels of the organization and with the public

Values

1. Teamwork
2. Customer Service
3. Quality Work Products
4. Ethical Behavior and Integrity
5. Leadership
6. Continuous Improvement
7. Celebrate Achievement
8. Diversity of Workforce
9. Employee Ownership



City of
DEERFIELD
BEACH

August 1, 2007

Honorable Mayor, City Commission and Residents:

We are pleased to present the City of Deerfield Beach's Proposed Budget for fiscal year 2007-08. This financial roadmap for the City is in compliance with Section 5.02 of the City Charter and State Budgetary Statutes. It is a flexible spending plan that determines the level and quality of municipal services to be provided to the community within the limited economic resources currently available. As you are aware, the budgetary process requires months of preparation and review with input from numerous sources. The fiscal 2008 budget was developed with the desire to build and preserve a city that creates and protects the quality of life for all of our residents and guests. This structurally sound budget will provide a foundation for this goal in these difficult economic times.

Developing the fiscal year 2008 budget has been particularly demanding as the City has been confronted with the challenge of property tax reform as mandated by the State of Florida. It is unfortunate that the State has portrayed local governments as being irresponsible in their spending habits to justify their need for altering the property tax system. This system of taxation, interestingly enough, was created by the State, not local governments, yet it is the local governments that are being required to impose caps that limit the amount of property tax collected. The impacts of the State's sanctions are expected to reduce ad valorem proceeds for Deerfield Beach by approximately \$1.6 million in fiscal year 2008. Deerfield Beach has continued to benefit from the demand for housing in South Florida and although home sales have decreased regionally in recent months, the impact on the tax roll for last year was respectable. The uncertainty of future action by the State for additional property tax reform is of concern at the local level as any additional measures that reduce funding for the City could have a serious impact on the services provided to the taxpayers.

Mayor
Albert R. Capellini, P.E.

Vice Mayor
Martin Popelsky

Commissioners
Steve Gonot
Pam Militello
Sylvia Poitier

City Manager
Mike Mahaney

When faced with a trial such as this, it is essential that the City assess its strengths, focus on its priorities, and meet the challenges head on. This budget attempts to strike a balance between dealing with today's uncertainties and addressing the needs of the future. This balance was struck by adhering to the primary focus of maintaining quality services which provides the foundation for a strategy that is crucial in keeping the City moving forward.



Budget Overview

The Big Picture – All Funds

The fiscal 2007-08 operating budget is a balanced budget with operating revenues of \$130,444,147 anticipated equaling operating expenditures of \$130,444,147. This includes all transfers between funds and employee benefit increases as mandated by existing labor contracts. Within this budget, the essential services provided by all departments are preserved and reductions in staffing levels are being accomplished through attrition. No new positions are included in the budget and vacant positions that do not impede on the delivery of essential services or cause a reduction in revenue collection have not been funded in this budget. It has been a priority to avoid layoffs of personnel and the proposed budget does not include funding for ten full time and thirteen part time positions that are currently vacant.

In past years, the City has focused on encouraging economic growth, job creation and preservation of neighborhood infrastructure. The uncertain economic future that looms as a result of the State's property tax reform measures has shifted the City's commitment to that of maintenance and fiscal conservation. With the likelihood of additional negative revenue consequences in the ensuing years if the State's goal of restricting spending at the local level succeeds, the City must proceed with fiscal responsibility and conservancy to avoid potentially disastrous consequences.

The General Fund

The general fund is the primary operating fund of the City. The principal revenue sources in this fund include property tax, sales tax and charges for various services. Public safety services account for over half of the general fund expenditures while services such as parks and recreation, public works and general government make up the balance. The City's continued emphasis on its commitment to public safety includes resources to fund 173 positions in the department of fire/rescue and to maintain the staffing levels consistent with the prior fiscal year for police services. The maintenance needs of existing facilities throughout the City continues to be an issue in Deerfield Beach and limited resources have been

earmarked to address the most urgent needs. Other key initiatives in the general fund include:

- The fire assessment fee charged by the City is budgeted at a rate of \$99 for a single family dwelling unit. Historically, Deerfield Beach has been in the lowest quartile of all agencies in Broward County that impose a fire assessment fee since the City implemented the fee in fiscal year 2002. The new rate included in the proposed budget continues to keep Deerfield Beach in the middle of the range of fire assessment fees charged by Broward County municipalities and allows for the continued superior level of service that our residents expect from the City's fire department. If the recommended fire assessment fee is not accepted, this would in all likelihood result in the City's inability to fund additional vacant positions, the majority of which are in the departments that provide public safety services.
- Ambulance transport fees are projected to be 15% higher than the previous year due to increases in the rate schedule. These fees have remained constant for two years and the additional revenue will not be generated from residents. Insurance companies, Medicare and Medicaid will bear the impact of the fee increase and the City's policy of not charging residents for any amount of transport fees not covered by their insurance will remain in force.
- All revenue and expenses associated with the operation of the parks and recreation department has been included in the general fund. This will allow the true cost of the department's operations to be housed in one fund. Additionally, the fee structure charged for various parks and recreation programs has been updated to provide a revenue stream consistent with surrounding communities.
- All fees associated with parking meters and parking permits will remain the same as the previous fiscal year.
- Code enforcement staff will be relocated to the old public works building as soon as the space is vacated. Although a nominal amount of funding will be necessary to retrofit this space to accommodate code enforcement personnel, the City will realize

future savings in the rent currently being paid for their present office space location.

- The proposed budget includes approximately \$200,000 for items needed by the public works department upon their relocation to the new public works facility. In the event that additional monies exist from the revenue bonds issued for this project, the bond monies can be utilized for these costs thus allowing the general fund monies allocated for these items to be utilized to increase fund balance at the end of the year.
- Capital outlay of slightly more than \$1 million has been included in the proposed general fund budget. This includes funding for the acquisition of a rescue unit, traffic preemption devices for the fire department, six vehicles, various other equipment and funding for facility improvements throughout the City.
- Financial support for all festivals has been significantly reduced in the proposed budget. With the exception of the City's three largest events, namely, Founder's Day, the Mango Festival and the 4th of July celebration, it is recommended that all other events must be financially supported by a funding mechanism to cover their costs before the City provides any assistance. This shifts the burden of fund raising to the sponsorship organization and allows the parks and recreation department to direct their focus on providing recreational opportunities for our citizens.
- The City's emergency reserve continues to be funded at the same level as the previous year (\$300,000).
- The general fund continues to fund the senior services fund at the same level as the previous year (\$548,657).
- Funding for most agencies in the community participation division is constant with fiscal year 2007. The City's "fair share" to the Areawide Agency on Aging has been increased slightly.
- As a result of input from the Commissioners and the public, we recommend improvements to a number of the City's park facilities, including but not limited to, Ecidar Park, Deer Run, Crystal Heights,

SE 15th Street Park, etc. The general fund was initially considered as a funding source for these projects, however available monies of approximately \$1.2 million from the issuance of general obligation bonds for park improvements will be utilized. The scope of these projects will be for enhancements to fencing, rubber membranes, playground equipment and shrubbery.

- The contingency line item in the general fund has been budgeted at \$1,348,226 for the upcoming year. This increased level of funding was designed to provide maximum flexibility to the City Commission as there are a number of major decisions that will require deliberation in the upcoming year. Pending litigation matters that could potentially require financial support may necessitate the need for use of these appropriated monies.

Enterprise Funds

During the presentation of the City's budget last year, the elected officials chose to address essential increases to the water and wastewater rates over a period of four years to lessen the annual impact to customers. Fiscal year 2008 represents the second year of a four year program for rate adjustments to fund a number of projects resulting from Federal water treatment regulations as well as South Florida Water Management District consumptive use requirements. These projects involve leak repairs to the sanitary sewer system, west water treatment plant expansion, east water treatment plant repump measures, Floridan well enhancements and wellfield improvements. The proposed 2008 budget incorporates a 3.5% rate increase to be implemented January 1, 2008 for water and wastewater charges. It is also anticipated that the upcoming fiscal year will necessitate the issuance of bonds backed by water and wastewater revenue to finance the aforementioned system improvements.

Solid waste represents the second enterprise fund included in the budget. Consistent with current economic trends, the cost of providing solid waste services to our residents continues to rise. Disposal fees and equipment costs comprise the largest components of the solid waste fund expenditures. As this department continues to seek and implement operational efficiencies, the cost of providing these services exceeds projected revenue. A 4% rate increase effective January 1, 2008 is included in this budget to fund the solid waste divisions and balance their

budget. This rate change will result in an increase of less than one dollar per month for a typical single family homeowner.

Insurance Services Trust Fund

The insurance services trust fund budgets for all insurance coverage provided to city property as well as health insurance and worker's compensation coverage. The fiscal 2008 insurance services trust fund budget was prepared with the objective of adhering to the City's obligation of paying 40% of the dependent health coverage premiums for all employees with eligible dependents who choose to enroll their dependents in a City health insurance plan. Although this will result in higher costs for the employee, it continues to be one of the generous benefits provided by the City of Deerfield Beach. Also included in the proposed budget is the recommendation to establish a reserve in the insurance services trust fund to ultimately replace the insurance indemnification previously obtained by purchasing stop loss coverage. This reserve would be funded until an adequate reserve amount is accumulated and would be available for use on health insurance claims that exceed a threshold of \$100,000. The current premium for this coverage is over \$500,000 per year and in the past five years only \$21,000 has been recovered from this policy.

The City has engaged the services of an actuary to determine the amount required to fund General Accounting Standards Board (GASB) Statement 45 – Other Post-Employment Benefits (OPEB). The City's obligation to fund this liability will be determined during the next fiscal year and will require the establishment of an additional trust beginning in fiscal year 2009. These standards were developed by GASB with the intent of fully disclosing the financial impact on governments for providing post-employment benefits such as health insurance and other benefits received by retirees.

Upcoming Challenges and Opportunities

The financial stress that looms as a result of property tax reform has been strongly emphasized in this transmittal letter. Property taxes, as well as other revenues funneled through the State, such as sales tax, state revenue sharing and communications service taxes, are expected to decrease in fiscal year 2008. We as a team will work to enhance resources to their maximum potential along with constraining appropriations to their lowest possible level. It is important to understand

that capital projects will be reduced due to lack of funding. Money must be invested in maintaining the City's physical infrastructure or we will be faced with its deterioration and ultimately, more costly future repairs.

Conclusion

Eighty three years after the City's incorporation, we now find ourselves in a difficult position. Our residents and business community want the City to provide a broad range of services at excellent levels, yet we lack the sufficient funds to carry out their wishes. We will continue to work in partnership with our constituents to determine the appropriate level of services while addressing the cost of these programs. Together we will develop a fiscally responsible plan for the City of Deerfield Beach.

Special thanks are extended to the entire City workforce for their strong commitment and high degree of professionalism. Acknowledgement is also made to all of the dedicated City employees who have worked diligently throughout this arduous budget process.

Michael Mahaney

Michael Mahaney
City Manager

The City of Deerfield Beach



In 1890, a small settlement called Hillsboro sprang up a mile or so west of the Intracoastal Waterway along the Hillsboro River. In 1898, a post office was established serving 20 settlers and the town was named Deerfield for the many deer that liked to graze along the Hillsboro River. The early settlers were farmers growing pineapples, tomatoes, green beans and squash. Fishing also was a good business.

In the early 1900's, the Florida East Coast Railroad constructed tracks on its way to Miami bisecting Deerfield's pineapple patches. The town of Deerfield remained primarily an agricultural community until the 1940's when the name was changed to Deerfield Beach.

Today, Deerfield Beach continues to grow amidst the beautiful and world famous gold coast of Southeast Florida. Deerfield Beach is home to over 77,000 residents, many employers that include distribution, manufacturing, office and tourism industries. The City of Deerfield Beach provides services and a quality of life that help residents and employers alike enjoy the lifestyle of South Florida and prosper in an ever-growing international economy.

MAJOR CUSTOMERS

- Over 77,000 annual residents
- Nationally recognized corporate leaders including JM Family Enterprises, Inc., National Distributing, Inc. of South Florida, Publix Corporation, Double Eagle Distributing Inc., and United Parcel Service.
- Office business parks including Newport Center, Deerfield Office Park, The Quorum, Fairway Drive, Quiet Waters Business Park, and Powerline Business Park
- International manufacturing companies such as Rexall/Sundown Vitamins, Sun-Sentinel Newspaper and MWI Corporation.
- Hospitality industry giants including Deerfield Beach Embassy Suites Resort, Deerfield Beach Hilton, Comfort Suites and Best Western, along with numerous other fine accommodation facilities.
- Recreation leaders including Deer Creek Golf Club, Deer Creek Racquet Club, Award-winning municipal beach and pier and deep-sea fishing industry.
- Restaurant industry including Brooks Restaurant, Cove Marina & Restaurant, JB's Beach House, Café Luna Rosa and House of Portugal.



PRINCIPAL PRODUCTS AND SERVICES

- Public Safety Services
- Leisure and Cultural Programs and Activities
- Senior and Pre-Kindergarten Services
- Public Land/Open Space Management
- Solid Waste Collection and Disposal Services
- Comprehensive Recycling Program
- Water Production and Distribution System
- Wastewater Distribution Maintenance and Construction Program
- Beautification Program and Grounds Maintenance
- Roads and Bridges Construction and Maintenance
- Stormwater Management Program
- Fleet and Facilities Management Program



MISCELLANEOUS STATISTICAL INFORMATION

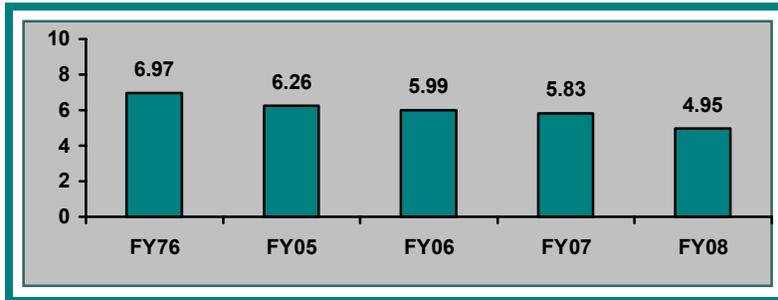
Date of incorporation	June 1925
Date first charter adopted	1925
Date present charter adopted	1975
Form of government	Mayor/Commission
Area	16.5 square miles
Miles of streets and alleys:	
Paved	146.6
Sidewalks	133.8
Miles of sewers:	
Storm	28.62
Sanitary	132.02
Force mains	35.58
Fire protection:	
Number of stations	4
Number of employees	173
Municipal water department:	
Number of meters	12,630
Number of units	32,848
Plant capacity	24,300,000 gallons per day
Recreation:	
Number of parks	22
Public beach	5,700 feet
Municipal pier	920 feet
Year-round average temperature	77 degrees
Average number of sunny days in Deerfield Beach per year	363

Visit our website at www.deerfield-beach.com

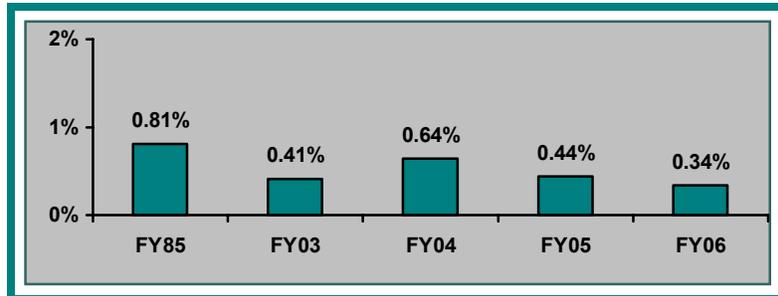


FACTS AND FIGURES

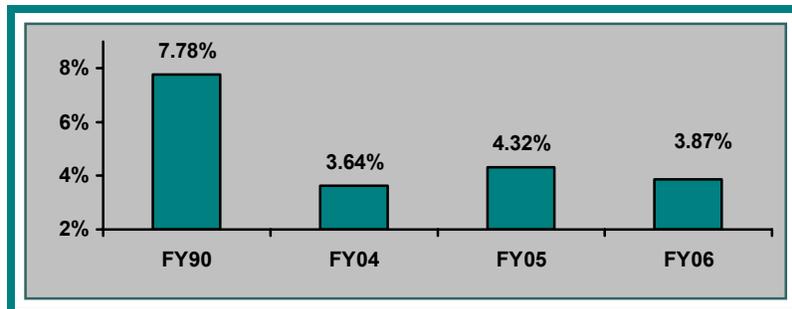
City Operating Millage



Ratio of Net Bonded Debt to Assessed Valuation



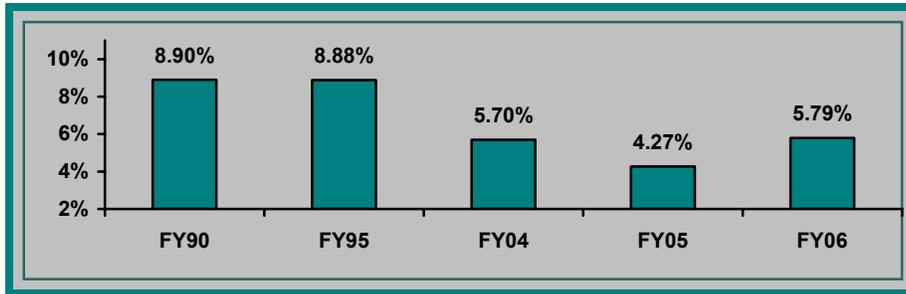
Ratio of General Obligation Debt Service to General Expenditures



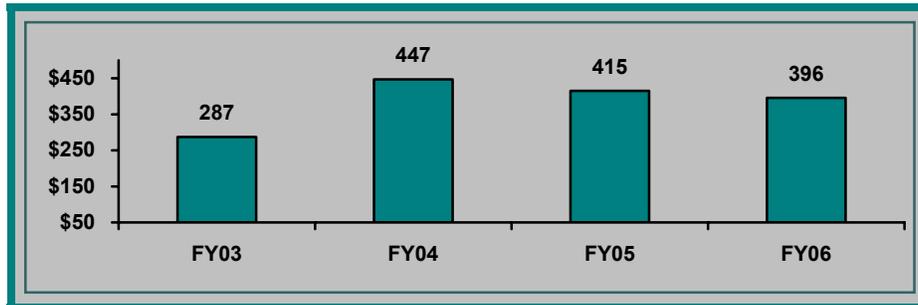


City of Deerfield Beach

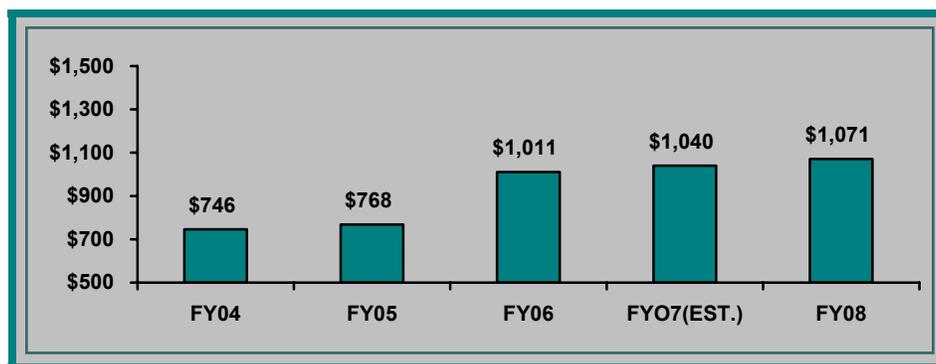
Top Ten Corporate Taxpayers - Percentage of Tax Base



Net Bonded Debt Per Capita



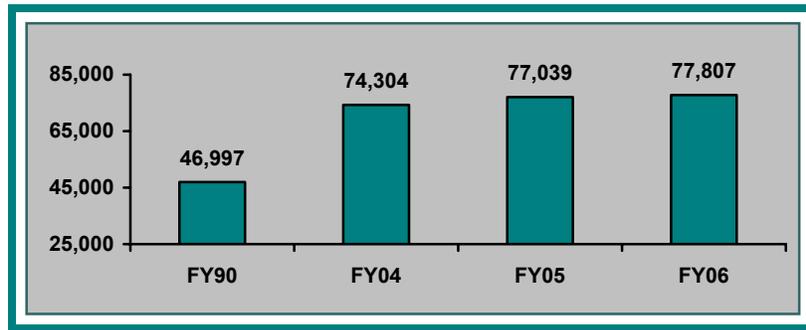
General Fund Expenditures Per Capita



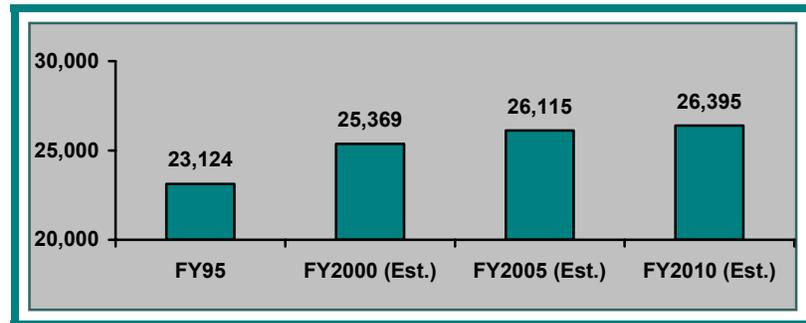


City of Deerfield Beach

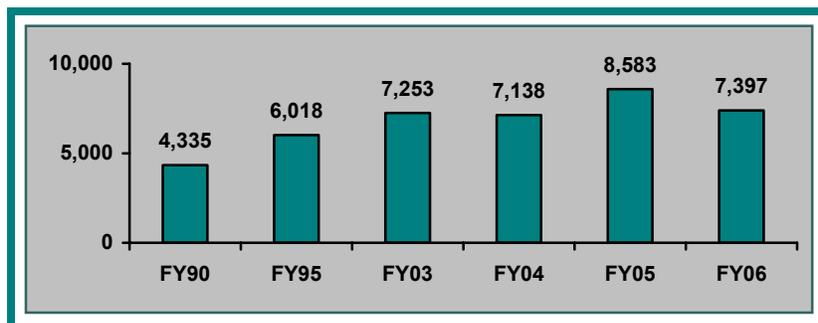
Population



At-Place Employment



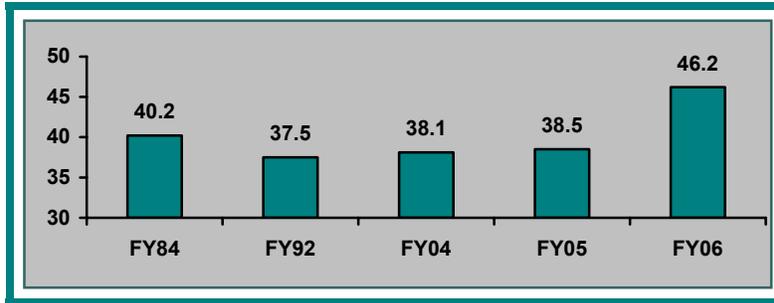
School Enrollment



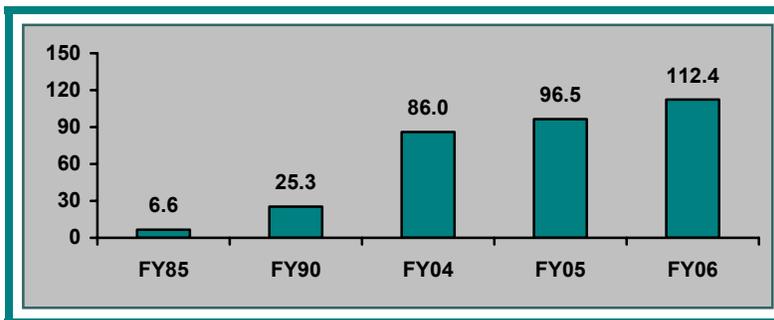


City of Deerfield Beach

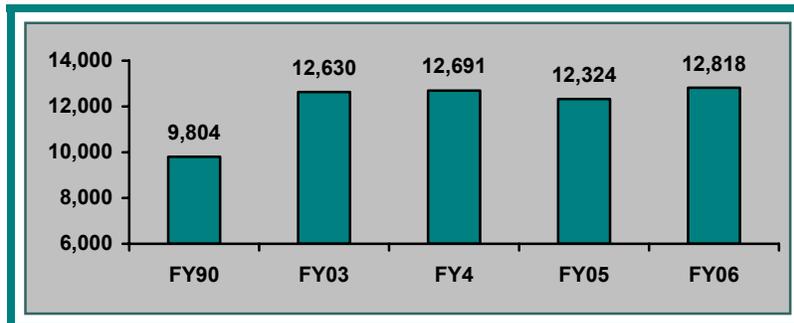
Median Age



General Fixed Assets (in millions)



Water Accounts



Calculation of Ad Valorem Taxes

	<u>Existing Property</u>	<u>New Construction</u>	<u>Total</u>
Taxable value of property Multiplied by	\$7,325,729,835	\$33,276,781	\$7,359,006,616
Millage rate per \$1,000 Equals	<u>5.35</u>	<u>5.35</u>	<u>5.35</u>
Total ad valorem proceeds to be received from the County if every tax dollar is collected Multiplied by	\$39,192,655	\$178,031	\$39,370,685
Percentage of total ad valorem proceeds which the City expects to receive Equals			<u>95%</u>
Estimated ad valorem tax revenue			<u>\$37,402,151</u>

<p>One mill generates \$6,991,056 of ad valorem tax revenue.</p>
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Revenue and Expenditure Summary - All Funds

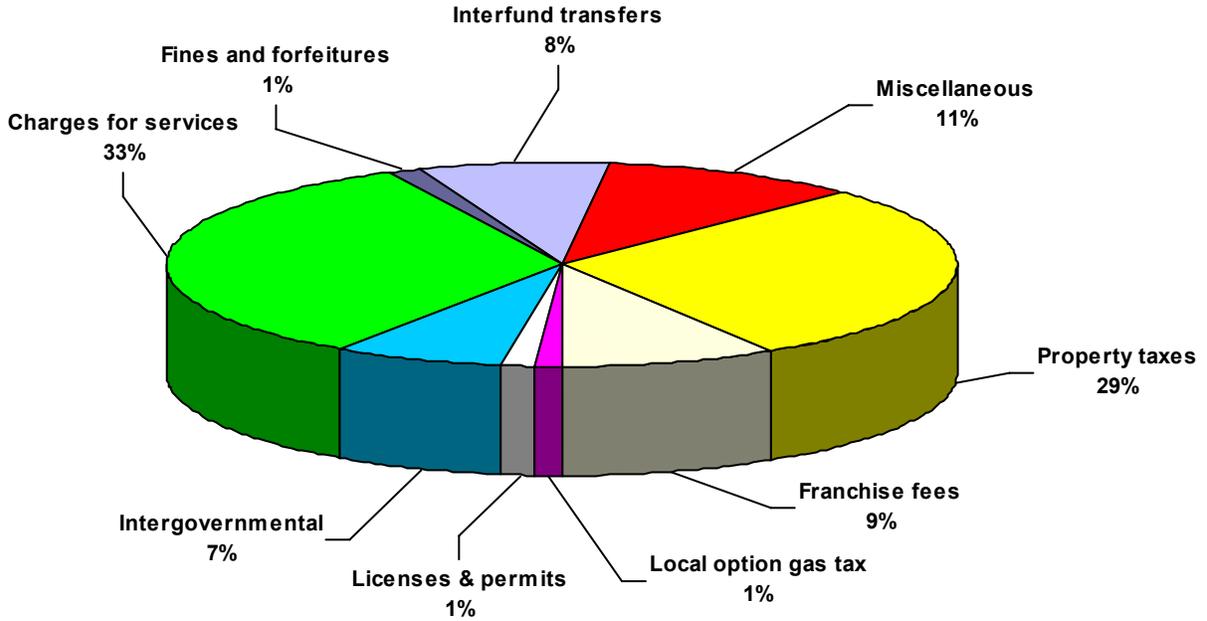
	<u>Actual 2005/06</u>	<u>Budget 2006/07</u>	<u>Budget 2007/08</u>
<u>Revenues</u>			
Property taxes	\$ 34,600,447	\$ 39,145,318	\$ 37,502,151
Franchise fees	10,779,607	11,026,668	11,571,128
Local option gas tax	1,417,779	1,448,208	1,429,362
Licenses & permits	2,595,718	1,815,800	1,790,800
Intergovernmental	18,168,969	8,959,887	9,057,796
Charges for services	38,492,706	39,834,477	43,478,515
Fines and forfeitures	1,624,502	1,642,250	1,681,250
Interfund transfers	8,337,100	9,201,182	10,024,447
Miscellaneous	11,248,595	11,565,337	13,908,698
Total revenues	<u>\$ 127,265,423</u>	<u>\$ 124,639,127</u>	<u>\$ 130,444,147</u>
<u>Expenditures</u>			
City Commission	\$ 179,394	\$ 345,440	\$ 306,972
City Manager	483,430	573,380	369,365
City Clerk	299,430	507,023	456,340
City Attorney	652,888	520,000	511,000
Central Services	425,950	517,200	479,000
Management & Budget	2,121,101	2,614,343	2,718,464
Human Resources	503,444	577,132	519,415
Planning & Growth Management	812,072	931,437	2,843,686
Police/B.S.O.	16,056,257	18,947,709	19,363,899
Fire/Rescue	19,051,006	20,545,335	18,889,601
Public Works	9,317,789	10,405,449	10,164,967
Parks & Recreation	6,424,904	6,858,625	6,989,363
Senior Services	2,101,862	2,384,188	2,336,025
Engineering/Utilities	11,371,491	13,440,835	16,023,663
Solid Waste	12,967,117	13,371,124	14,358,265
Risk Management	8,658,574	8,263,775	9,040,074
Non-Departmental	32,381,429	15,927,311	16,889,590
Debt Service	6,154,468	7,701,565	7,975,149
Community Participation	146,846	207,256	209,309
Total expenditures	<u>\$ 130,109,452</u>	<u>\$ 124,639,127</u>	<u>\$ 130,444,147</u>

Budget Summary for Fiscal Year 2007/08 - All Funds

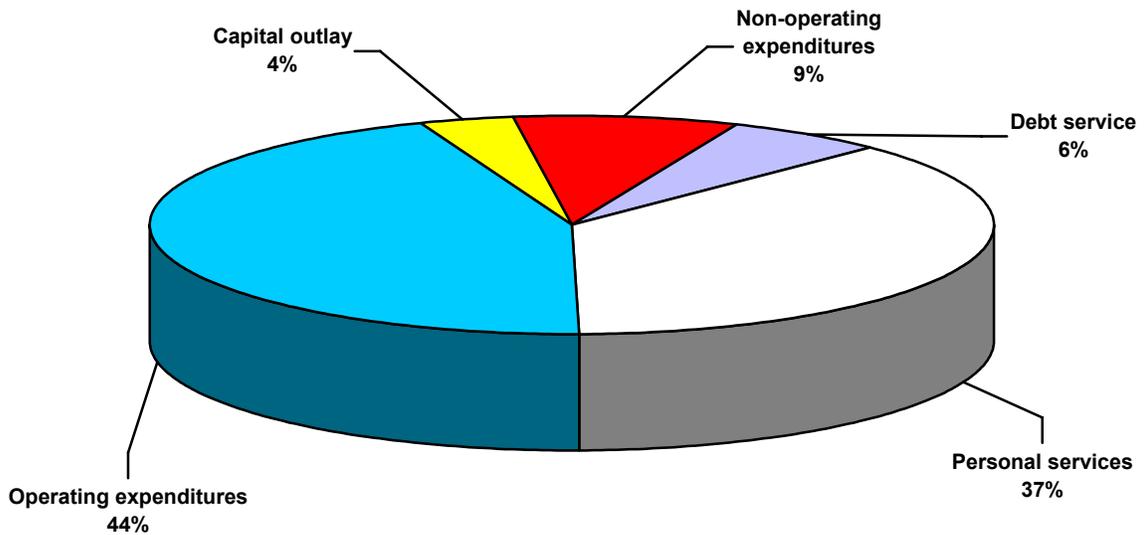
	Actual 2006	Estimated 2007	Budgeted 2008
Revenues			
Property taxes	\$ 34,600,447	\$ 39,145,318	\$ 37,502,151
Franchise fees	10,779,607	11,026,668	11,571,128
Local option gas tax	1,417,779	1,448,208	1,429,362
Licenses & permits	2,595,718	1,815,800	1,790,800
Intergovernmental	18,168,969	8,959,887	9,057,796
Charges for service	38,492,706	39,834,477	43,478,515
Fines & forfeitures	1,624,502	1,642,250	1,681,250
Interfund transfers	8,337,100	9,201,182	10,024,447
Miscellaneous	11,248,595	11,565,337	13,908,698
Total revenues	\$ 127,265,423	\$ 124,639,127	\$ 130,444,147
	Actual 2006	Estimated 2007	Budgeted 2008
Expenditures			
Personal services	42,188,504	46,534,184	48,412,424
Operating expenditures	68,636,992	55,064,489	58,238,803
Capital outlay	1,768,810	4,794,880	4,682,300
Non-operating expenditures	11,360,678	10,544,009	11,135,471
Debt service	6,154,468	7,701,565	7,975,149
Total expenditures	\$ 130,109,452	\$ 124,639,127	\$ 130,444,147

City of Deerfield Beach, Florida

Total Budgeted Revenues \$130,444,147



Total Budgeted Expenditures \$130,444,147



**Summary of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Expendable Trust Funds
Fiscal Year 2007/08**

	General Fund	Senior Services Fund	State Revenue Sharing Fund	Franchise Fees Fund	CDBG Fund	Road and Bridge Fund	Insurance Svc's Trust Fund
Beginning Fund Balance	9,704,079	-	-	-	-	1,795,161	-
Revenues/Other Financing Sources:							
Property taxes	37,502,151						
Franchise fees	11,168,743			6,000,000			
Local option gas tax	-					1,429,362	
Licenses & permits	1,790,800						
Intergovernmental	6,729,651	964,870	2,234,833		768,139		
Charges for service	6,567,192	560,198					
Fines & forfeitures	1,378,000						
Interfund transfers	869,019	548,657				1,077,636	7,385,344
Miscellaneous	9,782,115	373,700				403,797	1,654,730
Total Sources of Funds	75,787,671	2,447,425	2,234,833	6,000,000	768,139	2,910,795	9,040,074
Expenditures:							
City Commission	306,972						
City Manager	369,365						
City Clerk	456,340						
City Attorney	511,000						
Central Services	479,000						
Management & Budget	2,718,464						
Human Resources	519,415						
Planning & Growth	2,843,686						
Police	19,363,899						
Fire/Rescue	18,889,601						
Public Works	8,111,663					2,053,304	
Parks & Recreation	6,989,363						
Senior Services	-	2,336,025					
Risk Management	-						9,040,074
Non-Departmental	9,408,893	111,400	2,234,833	6,000,000	768,139	759,818	
Community Participation	209,309						
Debt Service	4,610,701					97,673	
Total Uses of Funds	75,787,671	2,447,425	2,234,833	6,000,000	768,139	2,910,795	9,040,074
Increase (decrease) in Fund balances	-	-	-	-	-	-	-
Total Ending Fund Balances	9,704,079	-	-	-	-	1,795,161	-
Less:							
Reserve for Encumbrances	(850,000)					(136,241)	
Other	(1,100,000)						
Unreserved Fund Balance	7,754,079	-	-	-	-	1,658,920	-

Significant Financial and Budgetary Policies

BUDGET POLICIES INCLUDING BUDGET BASIS

- The General Fund, Senior Services Fund, State Revenue Sharing Fund, Franchise Fees Fund, Community Development Block Grant Fund, Road and Bridge Fund, and Insurance Services Trust Fund are prepared on a modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures. Under the modified accrual basis of accounting, revenues are recognized only when they become measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the fund liability is incurred except for unmatured interest on general long term debt which is recognized when due, and the non-current portion of accrued vacation and sick leave which is recorded in the general long term debt account group.
- Except for a few minor differences, the budgets for the Proprietary funds (the Utility Fund and Solid Waste Fund) are prepared on the full accrual basis of accounting. Under the full accrual basis of accounting, not only are expenditures recognized when a liability is incurred, but revenues are also recognized when they are earned by the City. For instance, water sales are recognized as revenue, when bills are produced. The differences between the budgetary basis and the full accrual basis of accounting include (1) budgeting the full amount of capital expenditures as expense rather than depreciating them, & (2) within the Utility Fund, interest earnings on restricted funds and impact fees are not budgeted for and debt service expense is presented net of restricted investment proceeds.
- The budget will provide adequate funds for maintenance of capital plant and equipment and funding for their orderly replacement.
- The City will maintain a budgeting control system to ensure continual compliance with the adopted budget.
- The City Commission will be provided with monthly budget reports comparing actual versus budgeted revenue and expense activity.

Budget Level of Control/Amendments

The adoption of the budget by the City Commission constitutes the appropriation of the amounts specified therein as expenditures from the various funds. The amount of appropriation for a fund cannot be exceeded unless the City Commission has approved a supplemental appropriation. Budgetary control of expenditures is maintained at the departmental level. A departmental budget cannot be exceeded without the approval of the City Commission at a public meeting. At any time

Significant Financial and Budgetary Policies

during the fiscal year, the City Manager may authorize a budget adjustment among the various line items within a department, as long as the total budget for the department does not change.

Budgeting Process

Department heads begin assembling their budget requests in May. The City Manager holds individual departmental budget meetings throughout the month of June. From this point, a proposed budget is assembled and presented to the City Commission. The City Commission then holds budget workshops during late August and early September to review the proposed budget and determine the tentative budget. These workshops are open to the public. During September, two public hearings are held for the purpose of presenting to and receiving input from the citizens on the tentative budget and proposed millage. At the second hearing, the annual budget is adopted. The City levies a property tax millage rate upon the taxable values of real and personal property which will provide revenue required for the fiscal year beginning October 1.

OPERATING POLICIES

Revenues

- Current revenues/resources will be sufficient to support current expenditures/expenses to present a balanced budget as defined.
- Each enterprise fund will maintain revenues to support the full (direct and indirect) cost of services provided.
- An annual review of all fees and charges will be conducted to determine the extent to which the full costs of services are being recovered by revenues.

Expenditures

- City programs will be self-supporting, unless the City Commission specifically determines that they are to be subsidized by general revenues.
- The beginning fund balance/equity in the budget shall automatically be adjusted to the amount of the ending fund balance/equity as reported in the Comprehensive Annual Financial Report for the prior year.

Significant Financial and Budgetary Policies

Financial Reserve Policies

- The undesignated fund balance in the General Fund shall be maintained at a level sufficient to provide for temporary financing of unforeseen needs of an emergency nature and to permit the orderly adjustment to changes resulting from the termination or decrease in a revenue source(s). The level of the undesignated Fund Balance in the General Fund will be a minimum of 5% of total expenditures, less debt service, operating transfers, and non-recurring costs.
- The City has created an “emergency reserve” fund, which is a part of the General Fund balance. This fund is to be used only in case of an emergency and shall not be maintained at a level of less than \$1,000,000.

Capital Improvement Policies

- The City will make all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five-year plan for capital improvements and update it annually.
- The City will coordinate the development of the capital improvement budget with the development of the operating budget and in compliance with the Comprehensive Plan Capital Improvement Element.
- The City will maintain all assets at a level that is adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City will determine and utilize the least costly financial methods for acquisitions of new capital equipment and projects.

Debt Policies

- Capital improvement equipment and facility projects will be classified into "pay-as-you-go and "debt financing" classifications. Pay-as-you-go capital items will be modest and routine operating capital. Debt financing capital will be major items.
- The City will confine short and long-term borrowing to capital improvements or projects, which carry a benefit, that exceeds five years (5 years) and cannot be financed from current revenues.

Significant Financial and Budgetary Policies

- When the City finances capital projects by issuing bonds, it will redeem the bonds within a period not to exceed the useful life of the project.
- When appropriate, the City will use special assessment revenue or self-supporting bonds instead of general obligation bonds, so that those benefiting from the improvement(s) will absorb all or part of the cost of the bonds.

Accounting, Auditing and Financial Reporting

- The City will establish and maintain a standard of accounting practices.
- The accounting system will maintain records on a basis consistent with accepted standards of the Governmental Accounting Standards Board (GASB) and the standards of the Government Finance Officers Association of the United States and Canada (GFOA), as well as comply with the rules of the Auditor General and Uniform Accounting System required by the State of Florida.
- Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
- The City's Comprehensive Annual Financial Report ("CAFR") presents government-wide financial statements in conformity with generally accepted accounting principles, which are reported using the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Governmental fund financial statements are reported using the modified accrual basis of accounting.
- An independent certified public accounting firm will perform an annual audit on all of the City's books and records.

Fund Structure

GOVERNMENTAL FUNDS

The **General Fund** is the chief operating fund of the City and accounts for all financial resources which are not required to be accounted for in another fund. The major sources of revenue in the General Fund are ad valorem taxes, communications services tax, state shared revenues, fire protection assessments and electric franchise fees. Combined, these five sources generate over 80.7% of this fund's revenues. Fire/rescue and police services comprise the majority of the General Fund expenditures. Respectively, they constitute 24.9% and 25.0% of General Fund expenditures.

Senior Services Fund revenues are comprised of federal, state and local grants as well as contributions from the City's General Fund. These grants support programs which provide services to the area's senior citizens as well as to victims of Alzheimer's disease. A child care program is also funded through the Senior Services Fund. All expenditures of this fund are for the personal services and supplies needed to operate these programs.

The **State Revenue Sharing Fund** accounts for revenues collected and distributed by the State of Florida on behalf of cigarette and motor fuel taxes received by the State. The cigarette portion of these monies is transferred to the General Fund and the motor fuel taxes (which are earmarked for road use only) are transferred to the Road and Bridge Fund.

The **Franchise Fees Fund** receives monies from electric franchise fees collected by Florida Power and Light. A portion of these revenues is used to satisfy the debt service requirements on one of the City's outstanding bond issues. Any remaining funds are transferred to the General Fund. This funding source is expected to increase by approximately 20.0% from the previous year.

The **Community Development Block Grant Fund (CDBG)** accounts for federal grant revenues received from the U.S. Department of Housing and Urban Development (HUD). HUD requires that the City develop a "Consolidated Plan" detailing how the funds will be used.

Road and Bridge Fund activities are restricted to the maintenance and acquisition of roads and bridges. An aggressive street resurfacing program is being continued into next year. Overall expenditures will decrease slightly. The primary source of funding for the Road and Bridge Fund are fuel taxes assessed by the State. This revenue source is expected to remain relatively constant from the previous year.

ENTERPRISE FUNDS

The **Utility Fund** and the **Solid Waste Fund** are Enterprise Funds which account for the provision of water and sewer services and solid waste disposal services to the residents of the City of Deerfield Beach. These funds operate in a manner similar to business enterprises, where the intent is to recover the costs of providing services through user charges. Utility Fund expenditures have increased by 11.0% from the previous year, as a result of planned capital expenditures.

Almost 43.0% of the expenditures for the Solid Waste Fund are disposal fees, which are expected to increase by approximately 3.7% from the previous year as a result of a rate increase by the County.

EXPENDABLE TRUST FUND

The **Insurance Services Trust Fund** recognizes the revenues and expenditures associated with providing insurance coverage for all City needs. Approximately 18.3% of the fund's revenues are for insurance reimbursements from private sources. The primary sources of expenditures are for insurance premiums and workers compensation claims. These expenditures account for over 88.6% of this fund's budget.

MAJOR SOURCES OF REVENUE

PROPERTY TAXES

The City of Deerfield Beach taxes property owners based upon the assessed value of their property. The assessed value of property is established by the Broward County Property Appraiser. The city sets the millage rate at which property owners are taxed. One mill generates \$1 of tax revenue per each \$1,000 of assessed property value. For fiscal 2007-08, the property appraiser certified the city’s taxable value at \$7,359,006,616. This will generate \$37,402,151, which is 28.7% of the total budgeted revenues. This decrease of 4.2% over the estimated property tax revenue of the previous year is primarily the result of the required rollback of local property tax rates that was mandated by the State legislature during the 2007 legislative session. Property taxes are the single largest source of revenue in the General Fund.



FRANCHISE FEES

Franchise fees are charges to service providers which operate within the city. The charge is based upon a percentage of gross receipts, a flat fee or a combination of both. Revenue estimates are based on rate increase information received from the companies, anticipated growth and historical trends. Fiscal 2008 represents the seventh year of the State of Florida’s “Communication Simplification Tax” on telecommunications and cable television services. Municipalities previously collected these franchise fees individually; however, the state “simplified” this process by channeling all of these payments directly to the state who then distributes them to cities. Revenues from this source are expected to increase by approximately 4.9% from the previous year.

Electric franchise fees constitute the largest source of franchise fee revenue. This revenue source fluctuates based upon petroleum prices and supply and demand.

The total of all franchise fees for fiscal year 2008 is projected to be approximately \$11,571,128, which amounts to 8.9% of total citywide revenues.

MAJOR SOURCES OF REVENUE (CONTINUED)

FRANCHISE FEES



BUILDING PERMITS

Building permits are fees collected in the general fund for building additions, new construction and alterations. Building permit fees are further categorized by specific type of fee which include: building/structural, electrical, plumbing, alarm, backflow preventer, landscaping and mechanical. Fees from building permits comprise 0.9% of the total city revenues. These fees are expected to remain constant.



STATE SHARED REVENUES

State shared revenues are monies collected by the State of Florida for the following:

Source of Revenue	<i>Budgeted Revenue</i>		Dollar Change	Percentage Change
	2006/07	2007/08		
Mobile home licenses	10,000	11,000	1,000	10.0%
Alcoholic beverage licenses	50,000	50,000	-	0.0%
Half-cent sales tax	4,883,843	4,846,954	(36,889)	-0.8%
Firefighters' supplemental comp	50,000	57,000	7,000	14.0%
Motor fuel tax rebate	35,000	45,000	10,000	28.6%
State revenue sharing	2,317,368	2,234,833	(82,535)	-3.6%
Total	\$ 7,346,211	\$ 7,244,787	\$ (101,424)	-1.4%

MAJOR SOURCES OF REVENUE (CONTINUED)

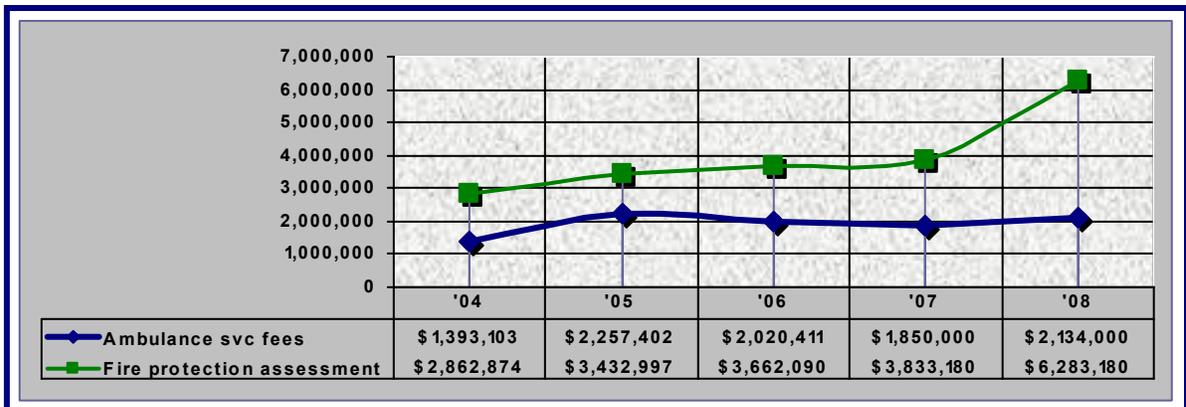
STATE SHARED REVENUES



The amounts distributed are determined by the State and are based upon receipts, population and municipal assessed value per capita. The half-cent sales tax makes up the greatest portion of this source of revenue. Collections from this source are expected to decrease slightly from the previous year, as a result of a projected decrease in consumer spending.

CHARGES FOR SERVICE - PUBLIC SAFETY

Ambulance service fees are estimated to be \$2,134,000 for fiscal 2008. Further, the fire protection assessment fee is estimated to be \$6,283,180. These two fees, combined with other public safety charges such as fire inspection fees, the fire services agreement with the Town of Hillsboro Beach and public safety impact fees make up 7.5% of the city's total revenues. This revenue category has increased by 40.4% from the previous year due largely to an increase in the projected revenues from ambulance service fees as well as an increase in the fire protection assessment fee from \$64 to \$99 for residential units.



MAJOR SOURCES OF REVENUE (CONTINUED)

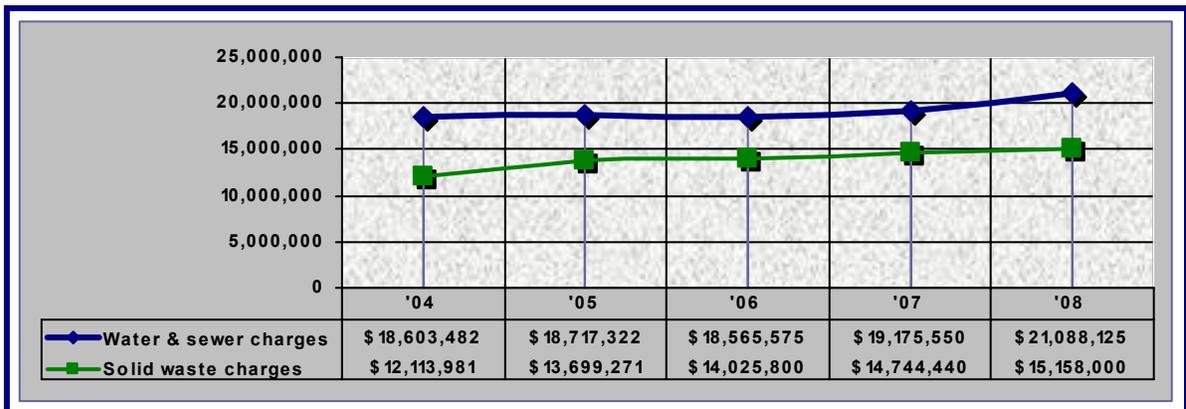
LOCAL OPTION GAS TAX

Local governments may impose a tax on every gallon of motor fuel and special fuel sold by retailers in accordance with Florida Statutes Section 336.025. This road and bridge fund revenue source fluctuates with the economy and with oil prices. Budgeted revenues from this source are 1.1% of the total city revenues and are expected to decrease slightly, as a result of unpredictable prices of gasoline and other petroleum products.



CHARGES FOR SERVICE - WATER, SEWER AND SOLID WASTE

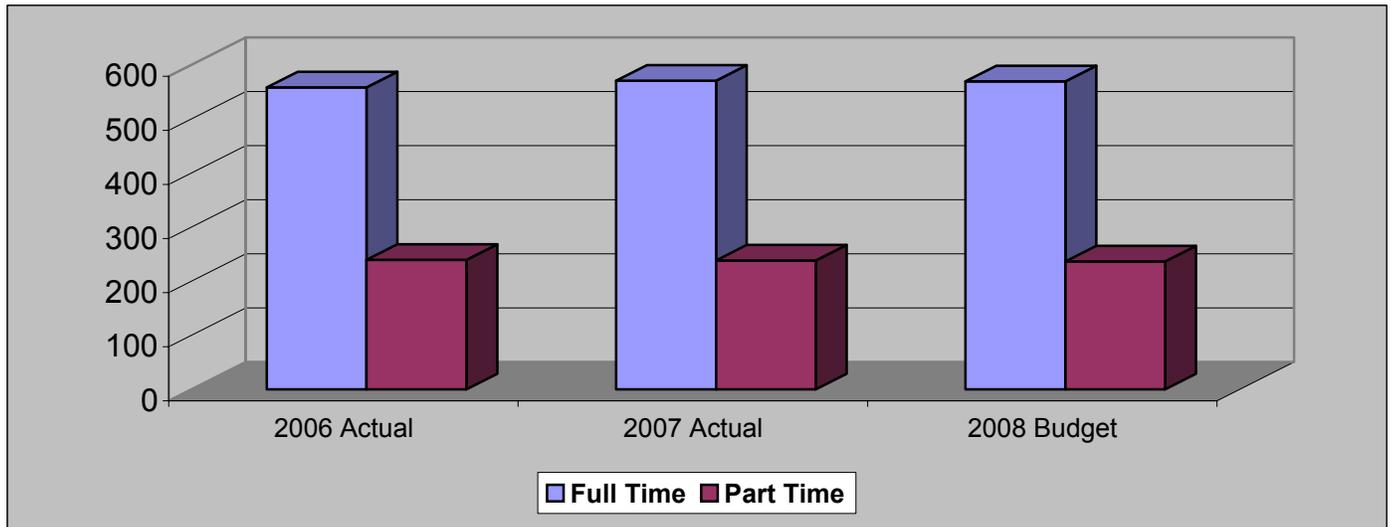
Charges for service in the Utility Fund and the Solid Waste Fund are 16.2% and 11.6%, respectively, of the city's total revenues. The provision of water and sewer and solid waste disposal services to the residents of the city are accounted for in these two funds. The water and sewer charges are expected to increase by 10.0% as a result of planned increases in the water and sewer rates. Similarly, solid waste revenues are budgeted 2.8% higher than the previous year, as a result of additional revenues generated from a projected increase in solid waste rates.



Personnel Summary - All Funds

General Departments	FY 2006 Actual		FY 2007 Actual		FY 2008 Budget		Change in F/T Equivalents
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	
City Commission	0	5	1	5	1	5	0.00
City Manager	4	0	4	0	4	0	0.00
City Clerk	4	0	4	0	4	0	0.00
Management and Budget	21	1	22	1	22	1	0.00
Human Resources	4	0	4	0	4	0	0.00
Planning and Growth Management	12	0	34	4	34	4	0.00
Police/B.S.O.	2	33	2	34	2	34	0.00
Fire/Rescue	185	11	168	6	167	6	(1.00)
Public Works & Environmental Svcs	219	32	224	33	225	31	0.00
Parks & Recreation	68	138	67	137	67	137	0.00
Senior Services	36	19	37	18	36	18	(1.00)
Risk Management	3	0	3	0	3	0	0.00
TOTAL	558	239	570	238	569	236	-2

Broward Sheriff's Office	2006 Actual		2007 Actual		2008 Budget		Change in F/T Equivalents
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	
Uniformed	129	0	129	0	129	0	0.00
Non-uniformed	26	7	26	7	26	7	0.00
TOTAL	155	7	155	7	155	7	0.00



CURRENT SALARY RANGES

The Expenditure Summary page which precedes each department's line item budget sets forth the pay grades and position titles of the employees who work in that department. Shown below are the fiscal 2006/07 salary ranges which are associated with each of the City's pay grades.

<u>Pay Grade</u>	<u>Minimum</u>	<u>Maximum</u>
20	\$27,094	\$40,641
22	\$29,533	\$44,300
24	\$32,191	\$48,286
26	\$35,088	\$52,631
28	\$38,246	\$57,368
30	\$41,688	\$62,532
32	\$42,438	\$67,533
FF	\$42,728	\$61,012
FD	\$45,986	\$65,334
FS	\$48,266	\$68,599
FL	\$52,906	\$74,909
FI	\$53,162	\$74,915
40	\$38,246	\$57,367
42	\$41,688	\$62,532
44	\$45,024	\$67,533
46	\$48,625	\$72,936
48	\$52,515	\$78,772
50	\$56,715	\$85,074
52	\$61,252	\$91,880
54	\$66,154	\$99,231
56	\$71,446	\$107,168
58	\$77,162	\$115,741

There are several positions in the budget which do not have pay grades. The salaries for these positions are established by the City Commission or are tied to grant funding.

CITY OF DEERFIELD BEACH 2007-08 BUDGET CALENDAR

DATE	BY WHOM	WHAT IS TO BE DONE
May 9	Department Heads	Submit budget requests and justifications and capital improvement program updates to the finance director.
May 9 - June 22	City Manager/Staff	Review budget requests and gather whatever additional information is necessary before formulating a working draft of budget.
June 22 - June 30	City Manager/Staff	Production of a balanced budget.
June 29	Property Appraiser	Property appraiser delivers certification of values to the city.
August 1	City Manager	Tentative budget is presented to the city commission. (City Charter Section 5.02)
August 1	City Commission	City commission has first reading of rate resolution setting a proposed fire assessment fee rate. City commission sets public hearing date for adoption of fire assessment fee rate. (Must be done within 35 days of certification of millage rate to utilize TRIM notice as notification to property owners.)
August 3	Finance Director	Advise property appraiser of proposed millage rate, rolled back millage rate and the date, time and place of the first public hearing at which the proposed millage rate and tentative budget will be considered. (Must be done within 35 days of certification per state statute 200.065(2)(b).) Advise tax collector of proposed fire assessment fee rate to be included on TRIM notices.
August 23	City Clerk	Advertise millage ordinance and budget ordinance by title only. (Must be done at least 10 days prior to adoption per state statute 166.041(3)(a).)
August 24	Property Appraiser	Property appraiser prepares and mails to each taxpayer a "Notice of Proposed Property Taxes". (Must be done not later than 55 days after certification per state statute 200.065(2)(b).)
August 2 – September 3 To be scheduled by City Commission	City Commission/City Manager/Staff	Budget workshops.

DATE	BY WHOM	WHAT IS TO BE DONE
September 4	City Commission	<p>Public hearing on the tentative budget and the proposed millage rate. City commission has first reading of ordinance adopting a proposed millage rate. City commission publicly announces the percent, if any, by which the proposed millage rate exceeds the rolled back millage rate. City commission has first reading of ordinance adopting the tentative budget. (Must be done within 80 days of certification per state statute 200.065.(2)(c).)</p>
September 12	City Commission	<p>Public hearing to adopt a final fire assessment fee. City commission has second reading on rate resolution to adopt fire assessment fee. (Must be done within time frame communicated by property appraiser’s office. Must be at least twenty (20) days after the TRIM notices are mailed and before September 15 as per state statute 197.3632(5).)</p>
September 13	City Clerk	<p>Advertise intent to finally adopt a millage rate and budget. The notice shall be in the form of a “Notice of Proposed Tax Increase” or a “Notice of Budget Hearing”, whichever is appropriate under the guidelines set forth in state statute 200.065(3). This notice must be accompanied by an adjacent notice entitled “Budget Summary”. (Must be done within 15 days of the meeting adopting the tentative budget per state statute 200.065(2)(d).)</p>
September 14	Finance Director	<p>Certified non-ad valorem tax roll is delivered to tax collector. (Must be done before September 15 as per state statute 197.3632(5).)</p>
September 18	City Commission	<p>Public hearing to adopt a final millage rate and finalize the budget. City commission has second reading of ordinance adopting a final millage rate. City commission has second reading of ordinance adopting a final budget. (Must be done not less than two days or more than five days after the day the advertisement of intent to finally adopt a millage rate and budget is first published per state statute 200.065(2)(d).)</p>

DATE	BY WHOM	WHAT IS TO BE DONE
September 21	City Clerk	City clerk delivers certified copies of millage ordinance to Broward County property appraiser, tax collector and Department of Revenue. (Must be submitted within 3 days after adoption of final millage rate per state statute 200.065(4).)

NOTE: Per state statute 200.065(2)(e):

During the hearings to be held on September 4 and September 18, the first substantive issue discussed shall be the percentage increase in millage over the rolled back rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being increased.

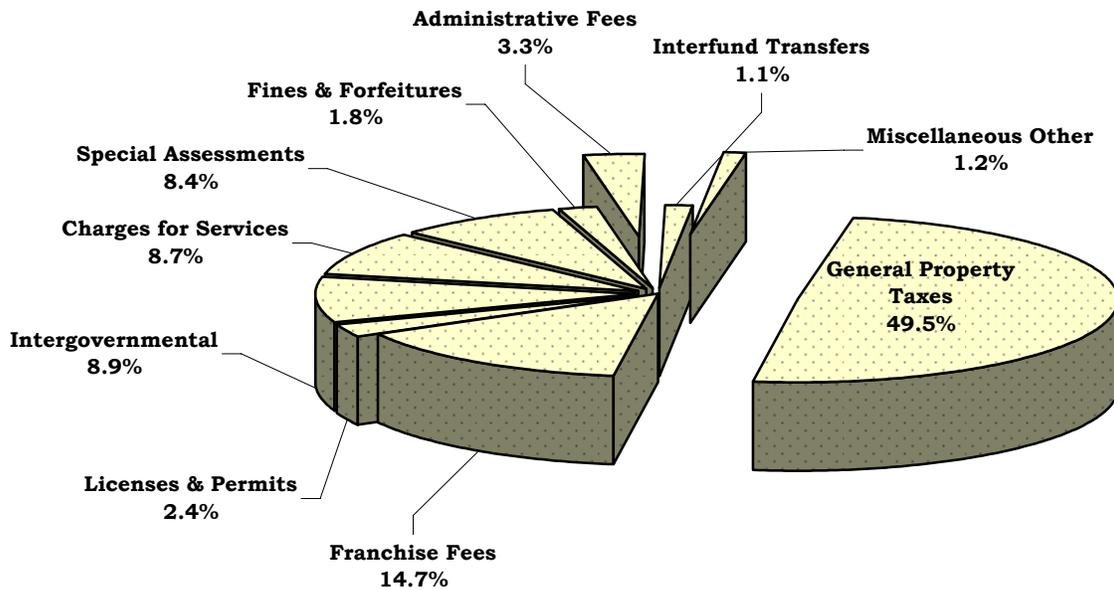
These hearings must be held after 5:00 p.m. if scheduled on a day other than Saturday, cannot be held on a Sunday, and cannot be held on the same hearing dates scheduled by the county commission and the school board. Therefore, the city will have to change the date of one or both of its public hearings if either the county commission or school board chooses to hold its hearings on the same dates.

**School board public hearing dates – July 31 and September 6
County commission public hearing dates - September 11, 25**

**CITY OF DEERFIELD BEACH
GENERAL FUND
REVENUE SUMMARY**

DESCRIPTION OF REVENUE SOURCE	ESTIMATED REVENUE 2006-2007	ESTIMATED REVENUE 2007-2008	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Ad valorem taxes	39,145,318	37,502,151	(1,643,167)	-4.2%	28
Franchise taxes	6,026,668	5,571,128	(455,540)	-7.6%	28
Prof & occ licenses	650,000	650,000	-	0.0%	28
Building permits	1,165,800	1,140,800	(25,000)	-2.1%	28
State shared revenues	5,028,843	5,009,954	(18,889)	-0.4%	28
Local shared revenues	75,000	80,000	5,000	6.7%	28
General government	262,513	276,469	13,956	5.3%	29
Public safety	6,971,894	9,791,143	2,819,249	40.4%	29
Physical environment	80,000	85,000	5,000	6.3%	29
Transportation	1,202,500	1,200,000	(2,500)	-0.2%	29
Culture/recreation	582,760	1,572,760	990,000	169.9%	29
Fines and forfeits	1,364,000	1,378,000	14,000	1.0%	30
Interest earnings	295,000	785,000	490,000	166.1%	30
Sale-surplus materials	32,000	20,000	(12,000)	-37.5%	30
Other misc revenues	3,159,781	2,563,935	(595,846)	-18.9%	30
Interfund transfers	6,824,871	8,106,331	1,281,460	18.8%	31
Capital lease proceeds	556,653	55,000	(501,653)	-90.1%	31
TOTAL	<u>73,423,601</u>	<u>75,787,671</u>	<u>2,364,070</u>	<u>3.2%</u>	

**City of Deerfield Beach
Projected Revenues - General Fund
Fiscal Year 2007/08**



Total projected revenues: \$75,787,671

**GENERAL FUND
REVENUES BY CATEGORY AND SOURCE**

	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
TAXES						
Ad Valorem	30,855,829	34,393,559	36,284,869	93	39,045,318	37,402,151
Delinquent Ad Valorem Tax	107,055	206,888	88,086	88	100,000	100,000
<i>General Property Taxes</i>	<u>30,962,884</u>	<u>34,600,447</u>	<u>36,372,955</u>	<u>93</u>	<u>39,145,318</u>	<u>37,502,151</u>
Communications Services	4,430,290	4,906,097	2,517,640	45	5,550,227	5,131,735
Gas	27,638	25,336	16,823	56	30,000	30,000
Cabana	43,568	38,146	20,209	53	38,416	-
Towing Franchise	40,500	40,500	36,125	89	40,500	52,000
Telecom Tower Agreements	277,390	276,589	158,320	43	367,525	357,393
<i>Franchise Fees</i>	<u>4,819,386</u>	<u>5,286,668</u>	<u>2,749,117</u>	<u>46</u>	<u>6,026,668</u>	<u>5,571,128</u>
TOTAL TAXES	<u>35,782,270</u>	<u>39,887,115</u>	<u>39,122,072</u>	<u>87</u>	<u>45,171,986</u>	<u>43,073,279</u>
LICENSES AND PERMITS						
Occupational Licenses	231,189	589,602	168,666	26	650,000	650,000
<i>Prof and Occupational Licenses</i>	<u>231,189</u>	<u>589,602</u>	<u>168,666</u>	<u>26</u>	<u>650,000</u>	<u>650,000</u>
Building, Structures, Equip	649,065	1,125,715	487,317	70	700,000	700,000
Electrical	218,545	489,156	184,135	105	175,000	175,000
Plumbing	97,022	127,206	80,926	101	80,000	80,000
Alarm	52,370	50,831	45,225	70	65,000	65,000
Backflow	1,849	950	785	98	800	800
Landscape	32,972	23,199	20,116	101	20,000	20,000
Mechanical	137,359	189,059	75,619	60	125,000	100,000
<i>Building Permits</i>	<u>1,189,182</u>	<u>2,006,116</u>	<u>894,123</u>	<u>77</u>	<u>1,165,800</u>	<u>1,140,800</u>
TOTAL LICENSES AND PERMITS	<u>1,420,371</u>	<u>2,595,718</u>	<u>1,062,789</u>	<u>59</u>	<u>1,815,800</u>	<u>1,790,800</u>
INTERGOVERNMENTAL REVENUE						
FEMA - Hurricane Frances	-	37,227	17,754	-	-	-
FEMA - Hurricane Rita	-	5,144	-	-	-	-
FEMA - Hurricane Wilma	-	8,038,288	708,666	-	-	-
FEMA - Hurricane Katrina	-	-	73,536	-	-	-
Broward County - CEOP	11,030	-	-	-	-	-
Federal Disaster Relief	-	-	-	-	-	-
<i>Federal Grants</i>	<u>11,030</u>	<u>8,080,659</u>	<u>799,956</u>	<u>-</u>	<u>-</u>	<u>-</u>
Hurricane Wilma - State Funds	-	1,181,110	277,445	-	-	-
<i>State Grants</i>	<u>-</u>	<u>1,181,110</u>	<u>277,445</u>	<u>-</u>	<u>-</u>	<u>-</u>
Mobile Home Licenses	11,391	10,548	7,030	70	10,000	11,000
Alcoholic Beverage License	42,752	43,006	41,952	84	50,000	50,000
Local Govt 1/2 Cent Sales Tax	3,970,596	4,777,520	2,367,449	48	4,883,843	4,846,954
Fire Supplemental Comp	35,393	70,378	28,620	57	50,000	57,000
Motor Fuel Tax Rebate	27,630	52,457	23,243	66	35,000	45,000
<i>State Shared Revenues</i>	<u>4,087,762</u>	<u>4,953,909</u>	<u>2,468,294</u>	<u>49</u>	<u>5,028,843</u>	<u>5,009,954</u>
Conservation Site 443	-	322,684	-	-	-	-
<i>Grants Fr Other Local Units</i>	<u>-</u>	<u>322,684</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Occupational Licenses	96,788	45,164	50,790	68	75,000	80,000
<i>Shared Rev Fr Oth Local Units</i>	<u>96,788</u>	<u>45,164</u>	<u>50,790</u>	<u>68</u>	<u>75,000</u>	<u>80,000</u>
TOTAL INTERGOV'T REVENUES	<u>4,195,580</u>	<u>14,583,526</u>	<u>3,596,485</u>	<u>70</u>	<u>5,103,843</u>	<u>5,089,954</u>

**GENERAL FUND
REVENUES BY CATEGORY AND SOURCE**

	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
CHARGES FOR SERVICES						
Lien Search Fees	125,964	95,830	50,130	67	75,000	80,000
Research Service Fees	6,168	11,818	13,351	297	4,500	10,000
Planning & Growth Mgmt Fees	64,523	107,448	30,843	47	65,000	65,000
County Surcharge - 3%	1,079	1,542	514	51	1,000	1,000
DCA Surcharge - 5%	270	210	225	75	300	300
CERT Surcharge - 10%	541	656	213	43	500	500
Street Lighting Maintenance	<u>93,672</u>	<u>99,292</u>	<u>-</u>	<u>-</u>	<u>116,213</u>	<u>119,669</u>
<i>General Government</i>	<u>292,217</u>	<u>316,796</u>	<u>95,276</u>	<u>36</u>	<u>262,513</u>	<u>276,469</u>
Off-duty Detail - Fire	36,275	40,398	25,762	89	29,000	40,000
Hillsboro Fire Agreement	532,561	553,312	432,913	76	570,414	588,163
911 Reimbursement	34,960	35,989	24,207	67	36,000	41,500
Fire Inspection Fees	154,865	163,685	72,680	40	180,000	180,000
Inspections - After Hours	4,835	5,130	2,600	65	4,000	5,000
Building Code Inspections	-	1,200	4,200	-	-	5,000
Plan Review - After Hours	21,012	24,697	24,184	161	15,000	20,000
Fire Plan Review Fees	39,916	50,652	20,078	40	50,000	40,000
Lighthouse Point Inspections	202,243	269,447	147,834	59	250,000	275,000
Fire Interlocal Agmt - BSO	-	52,500	40,833	58	70,000	70,000
Ambulance Service Fees	2,257,402	2,020,411	878,333	47	1,850,000	2,134,000
Towing Administrative Fees	<u>20,675</u>	<u>16,625</u>	<u>10,025</u>	<u>29</u>	<u>34,300</u>	<u>34,300</u>
<i>Public Safety</i>	<u>3,304,744</u>	<u>3,234,046</u>	<u>1,683,649</u>	<u>55</u>	<u>3,088,714</u>	<u>3,432,963</u>
Cemetery Fees	82,360	77,455	63,765	85	75,000	80,000
Lot Mowing/Board Up	14,879	2,094	-	-	5,000	5,000
Newsrack Facility Fee	-	-	-	-	-	-
<i>Garbage/Solid Waste</i>	<u>97,239</u>	<u>79,549</u>	<u>63,765</u>	<u>80</u>	<u>80,000</u>	<u>85,000</u>
Parking Meter Fees	991,046	1,115,814	677,693	56	1,200,000	1,200,000
Trolley Rental	<u>1,677</u>	<u>1,076</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>-</u>
<i>Transportation</i>	<u>992,723</u>	<u>1,116,890</u>	<u>677,693</u>	<u>56</u>	<u>1,202,500</u>	<u>1,200,000</u>
Program Activity Fees	-	-	-	-	-	425,000
Summer Camp Fees	-	-	-	-	-	325,000
Tennis Courts	17,747	11,899	7,604	41	18,500	18,500
Other Parks and Rec Fees	26,354	28,943	12,390	50	25,000	25,000
Pier Restaurant Lease	28,735	49,260	36,945	75	49,260	49,260
Pier Lease	6,000	-	-	-	-	-
Pier Merchandise Sales	57,732	107,409	71,909	90	80,000	110,000
Pier Admissions	156,781	228,236	146,136	73	200,000	260,000
Pier Parking	91,213	97,982	55,793	46	120,000	120,000
Pier Cabana Rentals	-	-	-	-	-	150,000
Beach Parking Permits	<u>76,661</u>	<u>79,160</u>	<u>75,460</u>	<u>84</u>	<u>90,000</u>	<u>90,000</u>
<i>Culture/Recreation</i>	<u>461,223</u>	<u>602,889</u>	<u>406,237</u>	<u>70</u>	<u>582,760</u>	<u>1,572,760</u>
TOTAL CHARGES FOR SVCS	<u>5,148,146</u>	<u>5,350,170</u>	<u>2,926,620</u>	<u>56</u>	<u>5,216,487</u>	<u>6,567,192</u>

**GENERAL FUND
REVENUES BY CATEGORY AND SOURCE**

	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
FINES AND FORFEITS						
Court Fines	741,945	680,727	342,165	46	740,000	750,000
Beach Meter/Sticker Fine	254,788	234,543	125,678	52	240,000	240,000
Other Parking Fines	176,795	193,167	122,494	70	175,000	200,000
Notices of Infraction	4,149	3,675	2,135	61	3,500	3,500
Delinquent Fine Collection	98,796	98,860	54,110	72	75,000	75,000
Commercial Truck Inspection	80,822	71,325	28,373	35	80,000	50,000
Handicapped Violation Waiver	1,395	1,203	503	25	2,000	1,000
Code Violation Fines	34,229	40,155	28,339	113	25,000	40,000
False Alarm Code Violations	11,000	15,775	550	4	15,000	10,000
<i>Court Cases</i>	<u>1,403,919</u>	<u>1,339,430</u>	<u>704,347</u>	<u>52</u>	<u>1,355,500</u>	<u>1,369,500</u>
Returned Check Charge	8,003	10,679	4,568	54	8,500	8,500
<i>Violations of Local Ordinances</i>	<u>8,003</u>	<u>10,679</u>	<u>4,568</u>	<u>54</u>	<u>8,500</u>	<u>8,500</u>
Bond Forfeiture	5,600	-	10,000	-	-	-
<i>Other Fines and Forfeits</i>	<u>5,600</u>	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINES AND FORFEITS	<u>1,417,522</u>	<u>1,350,109</u>	<u>718,915</u>	<u>53</u>	<u>1,364,000</u>	<u>1,378,000</u>
MISCELLANEOUS REVENUE						
Interest on Investments	148,465	486,992	336,433	224	150,000	600,000
Interest on Ad Valorem Tax	48,217	103,100	127,757	197	65,000	100,000
Interest on Idle Cash	28,695	77,691	-	-	80,000	85,000
<i>Interest Earnings</i>	<u>225,377</u>	<u>667,783</u>	<u>464,190</u>	<u>157</u>	<u>295,000</u>	<u>785,000</u>
Fire Protection Assessment	3,432,997	3,662,090	3,605,147	94	3,833,180	6,283,180
Public Safety Impact Fee	71,592	120,048	-	-	50,000	75,000
<i>Special Assessments</i>	<u>3,504,589</u>	<u>3,782,138</u>	<u>3,605,147</u>	<u>93</u>	<u>3,883,180</u>	<u>6,358,180</u>
Sale of Land	55,661	6,175	4,700	-	-	-
Surplus Furniture/Equip Sales	-	472	-	-	5,000	5,000
<i>Sales/Comp Loss of Fixed Assets</i>	<u>55,661</u>	<u>6,647</u>	<u>4,700</u>	<u>94</u>	<u>5,000</u>	<u>5,000</u>
Sale of Used Vehicles	79,733	-	12,144	49	25,000	15,000
Sale of Surplus Inventory	190	-	-	-	2,000	-
<i>Sale Surplus Mat'l/Scrap</i>	<u>79,923</u>	<u>-</u>	<u>12,144</u>	<u>45</u>	<u>27,000</u>	<u>15,000</u>
Deerfield Beach Products	956	898	439	44	1,000	500
Deerfield Bottled Water	5,133	1,733	2,513	30	8,500	2,000
Beach Blowout	27,620	18,699	6,065	24	25,000	-
Firefighter Combat Challenge	1,935	-	250	25	1,000	-
World Firefighter Challenge	-	10,933	-	-	-	-
Mondo Ice	-	1,500	-	-	-	-
Beach Police Detail	-	-	-	-	50,000	-
Spec Event Sponsorships	-	-	-	-	-	70,000
Student Government Day	300	-	-	-	-	-
Miscellaneous Donations	56	204	100	-	-	-
<i>Contribution From Private Sources</i>	<u>36,000</u>	<u>33,967</u>	<u>9,367</u>	<u>11</u>	<u>85,500</u>	<u>72,500</u>

GENERAL FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07		2006-07	2007-08
	Actual	Actual	Y-T-D	2006-07	Budget	Adopted
			Actual	Y-T-D		Budget
			(Thru 4/30/07)	%age		
Administrative Fee - Utility	2,272,467	1,969,751	1,607,312	75	2,143,082	1,688,793
Administrative Fee - Solid Waste	594,287	856,118	665,415	75	887,220	766,553
Administrative Fee - CRA	-	44,796	32,984	75	43,979	36,089
Other Miscellaneous Revenue	4,790	3,694	14,802	-	-	-
Interlocal Agreement	1,030,480	-	-	-	-	-
Lawsuit Proceeds	135	-	-	-	-	-
<i>Other Miscellaneous Revenues</i>	<u>3,902,159</u>	<u>2,874,359</u>	<u>2,320,513</u>	<u>75</u>	<u>3,074,281</u>	<u>2,491,435</u>
TOTAL MISC REVENUES	<u>7,803,709</u>	<u>7,364,894</u>	<u>6,416,061</u>	<u>87</u>	<u>7,369,961</u>	<u>9,727,115</u>
NON-REVENUES						
Debt Service Funds	-	117,739	-	-	-	-
CRA Fund	509,672	686,364	285,434	42	686,609	683,395
Law Enforcement Trust Fund	5	-	-	-	-	-
CDBG Fund	117,341	129,173	90,746	73	124,109	124,109
SHIP Fund	56,469	72,606	40,952	67	61,515	61,515
State Revenue Sharing Fund	1,375,955	1,617,954	757,514	46	1,663,638	1,639,697
Franchise Fees Fund	3,737,626	5,140,606	3,537,416	82	4,289,000	5,597,615
Arboretum	-	20,000	10,000	-	-	-
<i>Interfund Transfers</i>	<u>5,797,068</u>	<u>7,784,442</u>	<u>4,722,062</u>	<u>69</u>	<u>6,824,871</u>	<u>8,106,331</u>
Capital Lease Proceeds	<u>1,392,229</u>	<u>449,785</u>	<u>-</u>	<u>-</u>	<u>556,653</u>	<u>55,000</u>
<i>Other Non-revenues</i>	<u>1,392,229</u>	<u>449,785</u>	<u>-</u>	<u>-</u>	<u>556,653</u>	<u>55,000</u>
TOTAL NON-REVENUES	<u>7,189,297</u>	<u>8,234,227</u>	<u>4,722,062</u>	<u>64</u>	<u>7,381,524</u>	<u>8,161,331</u>
TOTAL GENERAL FUND	<u>62,956,895</u>	<u>79,365,759</u>	<u>58,565,004</u>	<u>80</u>	<u>73,423,601</u>	<u>75,787,671</u>

**CITY OF DEERFIELD BEACH
GENERAL FUND
EXPENDITURE SUMMARY**

DEPARTMENT	ESTIMATED EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
City commission	345,440	306,972	(38,468)	-11.1%	33
City manager	573,380	369,365	(204,015)	-35.6%	35
City clerk					
<i>Administration</i>	364,670	343,564	(21,106)	-5.8%	43
<i>Elections</i>	142,353	112,776	(29,577)	0.0%	43
City attorney	520,000	511,000	(9,000)	-1.7%	46
Central services	517,200	479,000	(38,200)	-7.4%	48
Management & budget					
<i>Finance/IS</i>	2,110,678	2,253,525	142,847	6.8%	54
<i>Purchasing</i>	318,665	302,439	(16,226)	-5.1%	57
<i>Equipment maintenance</i>	185,000	162,500	(22,500)	-12.2%	59
Human resources	577,132	519,415	(57,717)	-10.0%	68
Planning & growth mgmt					
<i>Planning</i>	691,921	624,316	(67,605)	-9.8%	75
<i>Community Development</i>	239,516	268,965	29,449	12.3%	77
<i>Bldg & Inspection Svcs</i>	1,824,769	1,950,405	125,636	6.9%	79
Police/BSO					
<i>Police services</i>	18,469,849	18,933,349	463,500	2.5%	83
<i>School crossing guard</i>	350,810	293,960	(56,850)	-16.2%	85
<i>Parking authority</i>	127,050	136,590	9,540	7.5%	87
Fire/rescue	18,720,566	18,889,601	169,035	0.9%	96
Public works					
<i>Administration</i>	596,905	488,089	(108,816)	-18.2%	109
<i>Facilities maintenance</i>	3,320,785	3,545,189	224,404	6.8%	111
<i>Fleet maintenance</i>	1,707,533	1,610,947	(96,586)	-5.7%	114
<i>Grounds maintenance</i>	2,651,252	2,467,438	(183,814)	-6.9%	117
Parks and recreation					
<i>Administration</i>	1,097,632	778,855	(318,777)	-29.0%	130
<i>Recreation</i>	3,480,038	3,918,620	438,582	12.6%	134
<i>Parks</i>	2,014,731	1,976,273	(38,458)	-1.9%	136
<i>Municipal pier</i>	266,224	315,615	49,391	18.6%	138
Non-departmental	7,813,487	9,408,893	1,595,406	20.4%	140
Community participation	207,256	209,309	2,053	1.0%	142
Debt service	4,188,759	4,610,701	421,942	10.1%	144
TOTAL	<u>73,423,601</u>	<u>75,787,671</u>	<u>2,364,070</u>	<u>3.2%</u>	

City Commission

DESCRIPTION

The Deerfield Beach City Commission is a five member body elected at large by the citizens to act as their representatives at a local government level. The City Commission is the governing body of the City and exercises legal powers designated in the City Charter. The Commission enacts ordinances and resolutions, creates city policy and oversees special programs designed to involve citizens in their government. Other responsibilities of the City Commission include adoption of the annual budget, approval of tax rates, authorization of most contracts and the appointment of the City Manager, City Attorney and members of advisory boards. Commission meetings are held on the first and third Tuesday of each month.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
	Mayor	1	1	1
	Vice Mayor/Commissioner	1	1	1
	Commissioner	3	3	3
30	Administrative Coordinator	<u>0</u>	<u>1</u>	<u>1</u>
	Total	<u>5</u>	<u>6</u>	<u>6</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 128,706	\$ 162,044	\$ 203,940	\$ 264,972
Operating expenditures	<u>32,567</u>	<u>17,350</u>	<u>141,500</u>	<u>42,000</u>
Total	<u>\$ 161,273</u>	<u>\$ 179,394</u>	<u>\$ 345,440</u>	<u>\$ 306,972</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY COMMISSION <u>Account Description</u>	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	85,503	131,930	83,399	50	166,930	195,065
Overtime	-	-	45	-	-	-
Longevity	-	-	1,066	-	-	6,560
Expense Allowance	24,240	-	-	-	-	-
<i>Salaries & Wages</i>	<u>109,743</u>	<u>131,930</u>	<u>84,511</u>	<u>51</u>	<u>166,930</u>	<u>201,625</u>
FICA	8,108	9,757	6,268	49	12,775	15,410
<i>Payroll Taxes</i>	<u>8,108</u>	<u>9,757</u>	<u>6,268</u>	<u>49</u>	<u>12,775</u>	<u>15,410</u>
Non-uniformed Pension Plan	-	-	-	-	-	25,037
ICMA Pension Plan	-	-	-	-	2,940	-
Florida Retirement System	10,855	20,357	14,259	67	21,295	22,900
<i>Pension Contributions</i>	<u>10,855</u>	<u>20,357</u>	<u>14,259</u>	<u>59</u>	<u>24,235</u>	<u>47,937</u>
Other Contractual Services	-	-	-	-	100,000	-
<i>Other Contractual Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>
Pager Rental	1,756	810	19	1	2,500	-
<i>Communication Services</i>	<u>1,756</u>	<u>810</u>	<u>19</u>	<u>1</u>	<u>2,500</u>	<u>-</u>
Office Supplies	6,778	4,216	6,379	106	6,000	6,000
Minor Equip, Tools & Hdwe	8,800	-	2,870	-	-	3,000
Other Commodities	4,593	1,533	1,054	18	6,000	6,000
<i>Materials and Supplies</i>	<u>20,171</u>	<u>5,749</u>	<u>10,303</u>	<u>86</u>	<u>12,000</u>	<u>15,000</u>
Travel and Training	8,959	8,989	7,452	30	25,000	25,000
Hospitality Expense	1,681	1,302	1,032	52	2,000	2,000
Dues & Memberships	-	500	-	-	-	-
<i>Other Operating Expenditures</i>	<u>10,640</u>	<u>10,791</u>	<u>8,484</u>	<u>31</u>	<u>27,000</u>	<u>27,000</u>
TOTAL CITY COMMISSION	<u>161,273</u>	<u>179,394</u>	<u>123,844</u>	<u>36</u>	<u>345,440</u>	<u>306,972</u>

City Manager

DEPARTMENT DESCRIPTION

In 1956, the voters of Deerfield Beach adopted the Commission/Manager form of government. The city manager, appointed by and serving at the pleasure of the City Commission, is the chief operating officer of the municipal government. The manager's office provides administrative direction for all municipal operations consistent with the goals adopted by the City Commission.

As such, the city manager implements the policies of the Commission and is responsible for directing the day-to-day operations of the City, as well as ensuring that services and operations function in an efficient, timely, and cost effective manner while still in accordance with the City Commission's goals and objectives.

As the chief administrative office of the City, the city manager's office is involved in the following functions: the daily administration of the City; appointing authority for all city employees; supervision and evaluation of the management team; coordination of intra- and inter-governmental affairs; acting as the administrative spokesperson for the City; formulation of the annual budget, including detailed projections of all revenues and expenditures; recommendations with respect to departmental and non-departmental expenditures and the capital improvements program; chief negotiator for collective bargaining; preparation of reports and data to assist the City Commission in making formal top-level decisions; ensuring effective and efficient action on citizen complaints and requests for service; and conducting administrative research and analysis.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
	City Manager	1	1	1
	Assistant City Manager	0	1	1
50	Assistant to City Manager	1	0	0
46	Executive Assistant to City Manager	1	1	1
28	Senior Executive Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY

Replacement utility vehicle*	\$ 40,000
	<u>\$ 40,000</u>

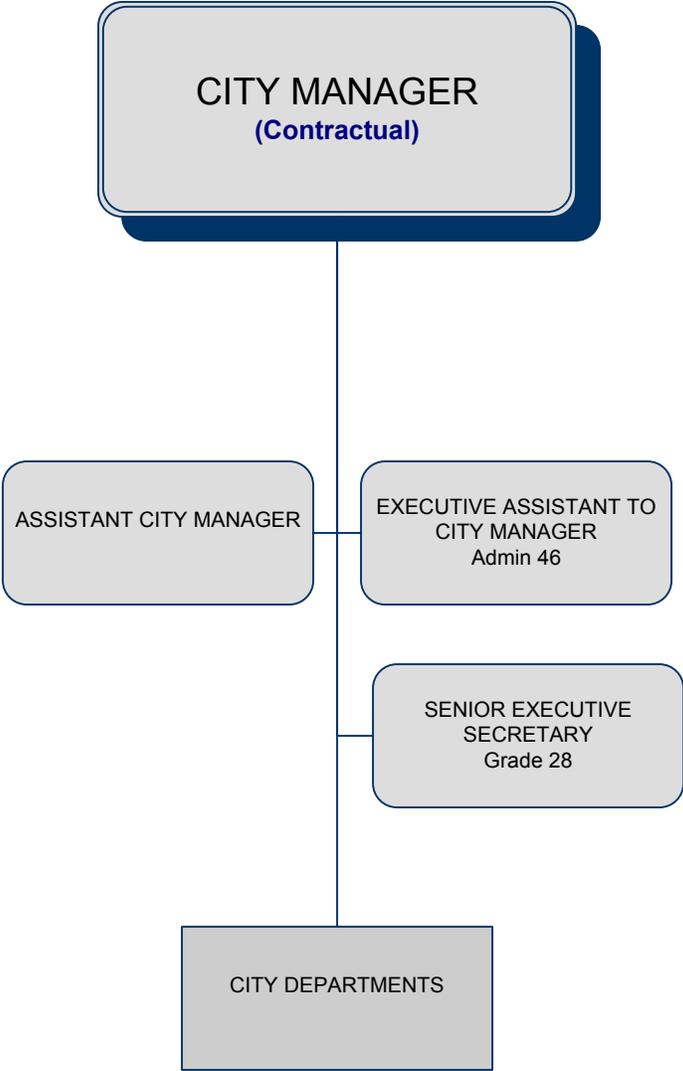
*Vehicle will be lease/purchased over a 3 year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 447,501	\$ 442,598	\$ 539,830	\$ 291,915
Operating expenditures	30,041	40,832	33,550	37,450
Capital outlay	-	-	-	40,000
Total	<u>\$ 477,542</u>	<u>\$ 483,430</u>	<u>\$ 573,380</u>	<u>\$ 369,365</u>

Office of the City Manager

Organization Chart



**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY MANAGER			2006-07			
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>				
Regular Salary	348,360	335,700	261,199	63	414,035	259,300
Overtime	-	860	153	-	-	-
Longevity	14,809	15,501	5,394	29	18,285	-
Sick Leave Conversion Pay	6,803	7,130	3,584	42	8,500	7,000
<i>Salaries & Wages</i>	<u>369,972</u>	<u>359,191</u>	<u>270,330</u>	<u>61</u>	<u>440,820</u>	<u>266,300</u>
FICA	25,056	24,115	14,234	41	35,020	21,919
<i>Payroll Taxes</i>	<u>25,056</u>	<u>24,115</u>	<u>14,234</u>	<u>41</u>	<u>35,020</u>	<u>21,919</u>
Nonuniformed Pension Plan	10,714	18,887	12,634	75	16,845	-
ICMA Pension Plan	27,619	25,636	6,729	22	31,145	3,696
ICMA Pension Plan - City Mgr	14,140	14,769	8,262	52	16,000	19,200
<i>Pension Contributions</i>	<u>52,473</u>	<u>59,292</u>	<u>27,625</u>	<u>43</u>	<u>63,990</u>	<u>22,896</u>
Other Contractual Services	3,969	23,408	219,490	-	-	-
<i>Other Contractual Services</i>	<u>3,969</u>	<u>23,408</u>	<u>219,490</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	658	2,588	51	4	1,350	-
<i>Communication Services</i>	<u>658</u>	<u>2,588</u>	<u>51</u>	<u>4</u>	<u>1,350</u>	<u>-</u>
Office Supplies	3,540	3,819	2,284	65	3,500	3,000
Professional Publications	211	131	-	-	1,000	500
Minor Equip, Tools & Hdwe	900	-	7,500	300	2,500	2,000
<i>Materials and Supplies</i>	<u>4,651</u>	<u>3,950</u>	<u>9,784</u>	<u>140</u>	<u>7,000</u>	<u>5,500</u>
Rent of Equipment	576	916	1,122	42	2,700	2,600
Copier Lease	1,825	1,389	898	45	2,000	2,000
<i>Rentals and Leases</i>	<u>2,401</u>	<u>2,305</u>	<u>2,020</u>	<u>43</u>	<u>4,700</u>	<u>4,600</u>
Travel and Training	13,776	5,182	5,096	34	15,000	2,650
Printing	88	35	1,715	343	500	500
Dues & Memberships	4,498	3,364	690	14	5,000	5,000
<i>Other Operating Expenditures</i>	<u>18,362</u>	<u>8,581</u>	<u>7,501</u>	<u>37</u>	<u>20,500</u>	<u>8,150</u>
Automotive Equipment	-	-	-	-	-	40,000
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,000</u>
TOTAL CITY MANAGER	<u>477,542</u>	<u>483,430</u>	<u>551,035</u>	<u>96</u>	<u>573,380</u>	<u>369,365</u>

City Clerk

DEPARTMENT DESCRIPTION

The Office of the City Clerk is dedicated to the proper function of government and, as such, is committed to effective legislative processes, information management, and the continued preservation of City policies and actions. The City Clerk's mission is to provide quality and friendly services to its customers, the general public, City Commission, City Manager, City staff and other agencies in a timely, efficient and professional manner. The Clerk attends all City Commission meetings, as well as administrative staff meetings, and administers all municipal legislative processes. This includes scheduling, agenda development, and the conformation of all City Commission business. The City Clerk is the official custodian of the City's corporate seal and records to include the City Charter, contracts, deeds, ordinances, resolutions, leases, easements, and minutes of all City Commission meetings. In addition, the City Clerk's Office maintains the City's Municipal Code, provides research support to the City Commission, administration and the public, and is responsible for the publishing of legal notices for public hearings.

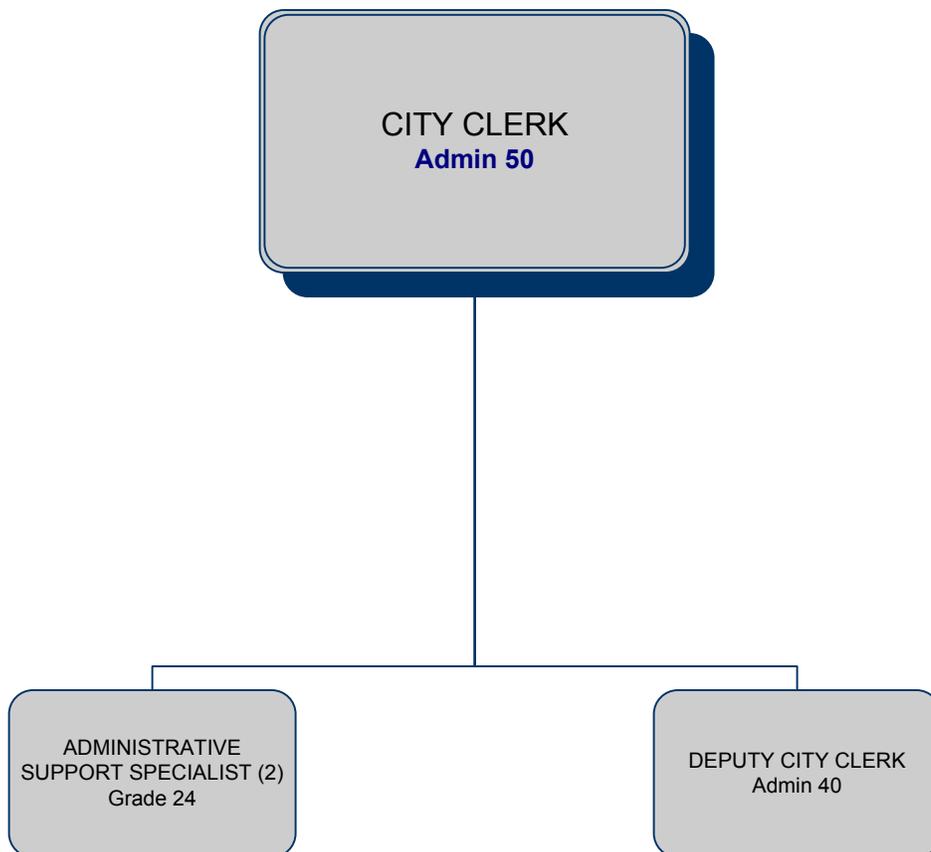
The City Clerk's Office is also responsible for the management of all municipal elections, including the administration of candidate statements, ballot measures, impartial analyses, and legal advertising. Additionally, the City Clerk coordinates over 20 boards and committees that advise the City Commission, manages compliance with City and State conflict of interest law, administers oaths, and receives and records petitions, claims, lawsuits and official notices for the City.

DEPARTMENT GOALS

- Provide quality records management
- Represent the City and City Commission in all matters with the Supervisor of Elections pertaining to municipal elections
- Provide timely and accurate public information
- Serve as general liaison between the City Commission, City Departments and the general public by effectively communicating City policies to all levels of government and to the general public
- Encourage employee training and development

Office of the City Clerk

Organization Chart



**DEPARTMENT:
CITY CLERK**



**DEPARTMENT/DIVISION GOALS,
OBJECTIVES, & MEASUREMENTS-
FY2008**

**CITY GOAL#3
SUPERIOR CUSTOMER
SERVICE**



DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Quality Records Management	Enhance the records retention by using state of the art technology to computer image (scan) commission agenda packets, ordinances, resolutions, and purging and organizing electronic files.	- # of documents imaged - # of folders purged and reorganized	14,570 700	13,000 750	13,500 600
	Transcribe City Commission/ Board Minutes	- # of minutes transcribed	59	55	55
	Maintain warehouse and storage facility containing the city's records to include organization, retrieval, and destruction.	- # of boxes destroyed - # of files retrieved	300 15	350 20	225 25
	Recording and certifying documents	- # of documents recorded certified	118	250	260
Represents the City and the City Commission in all transactions with the Supervisor of Elections pertaining to municipal elections.	Administers and provide assistance to the City Commission, City Administration and citizens for regular/special election(s).	% of staff that provide assistance for election/ special election	100%	100%	100%
Provide Timely and Accurate Public Information	Responds to questions, complaints, inquiries, and public records documentation requests (such as copies of minutes, ordinances, resolutions, agenda backup, contracts, agreements, deeds, etc.) from citizens and city staff in a timely manner	- % Respond to request for research and inquires in a timely manner	100%	100%	100%

**CITY GOAL#8
EMPLOYEE DEVELOPMENT &
SATISFACTION**

**DEPARTMENT:
CITY CLERK**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development and Training	Cross-train all Departmental employees and to encourage office etiquette and adhere to the office policy and procedures	- % of Departmental employees adequately cross-trained	100%	100%	100%
	Send employees to appropriate conferences and training seminars	- % & # of Departmental employees attending professional development seminars, etc.	100% 4	100% 4	100% 4

**CITY GOAL#9
EFFECTIVE COMMUNICATION AMONG THE ORGANIZATION & THE PUBLIC**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Serves as liaison between the City Commission, City Departments and the general public, other agencies by effectively communicating City Policies to all levels of government and the public	Distribute Code Supplements to all departments	- # of supplements Distributed	9	10	10
	Coordinate Annual Volunteer Lunch for all City advisory boards	-% of boards participating in the lunch	75%	65%	0%
	To assure contracts / agreements are executed and returned by other agencies and imaged	- % of contracts / agreements executed and imaged.	96%	97%	97%
	Update board book pages for all advisory boards/ committees	- % of pages updated	100%	100%	100%
	Prepare documentation to forward to new and reappointed board members	- # of new appointments and reappointments	45	50	55
	Present Commission Members with board applications, based upon new recruits and expired terms for appointment	- % of applications presented to Commission	100%	100%	100%
	Advertised notice of public hearings, bids, advisory board/committee meetings	- # of notices advertised	268	275	300

CITY GOAL#9
EFFECTIVE COMMUNICATION AMONG
THE ORGANIZATION & THE PUBLIC

DEPARTMENT:
CITY CLERK

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
	Preparing the Commission agenda for regular and special meetings as well as maintaining the agenda back-up for public information	- % of agenda posted	100%	100%	100%
	Posting City Commission meeting agendas and minutes on the website	- % of agendas and minutes posted on website	100%	100%	100%
	Posting Advisory Board meeting agendas and minutes on the website	- % of agenda and minutes posted on website	100%	100%	100%
	Maintain City Clerk web page and update page information	- # of times page updated	48	48	48

Administration Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
50	City Clerk	1	1	1
40	Deputy City Clerk	1	1	1
24	Administrative Support Specialist	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual 04/05</u>	<u>Actual 05/06</u>	<u>Budget 06/07</u>	<u>Budget 07/08</u>
Personal services	\$ 173,581	\$ 210,140	\$ 248,865	\$ 267,364
Operating expenditures	<u>63,904</u>	<u>89,290</u>	<u>115,805</u>	<u>76,200</u>
Total	<u>\$ 237,485</u>	<u>\$ 299,430</u>	<u>\$ 364,670</u>	<u>\$ 343,564</u>

Elections Division

EXPENDITURE SUMMARY

	<u>Actual 04/05</u>	<u>Actual 05/06</u>	<u>Budget 06/07</u>	<u>Budget 07/08</u>
Operating expenditures	\$ 40,556	\$ -	\$ 142,353	\$ 112,776
Total	<u>\$ 40,556</u>	<u>\$ -</u>	<u>\$ 142,353</u>	<u>\$ 112,776</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY CLERK Administration	2006-07					
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	148,782	178,830	168,112	80	210,100	224,725
Overtime	-	798	1,323	-	-	-
Longevity	-	1,224	1,622	89	1,820	1,950
Sick Leave Conversion Pay	1,361	1,183	3,337	111	3,000	4,500
<i>Salaries & Wages</i>	<u>150,143</u>	<u>182,035</u>	<u>174,394</u>	<u>81</u>	<u>214,920</u>	<u>231,175</u>
FICA	11,034	13,542	12,533	76	16,500	17,695
<i>Payroll Taxes</i>	<u>11,034</u>	<u>13,542</u>	<u>12,533</u>	<u>76</u>	<u>16,500</u>	<u>17,695</u>
ICMA Pension Plan	12,404	14,563	13,355	77	17,445	18,494
<i>Pension Contributions</i>	<u>12,404</u>	<u>14,563</u>	<u>13,355</u>	<u>77</u>	<u>17,445</u>	<u>18,494</u>
Codification	7,463	6,122	4,601	38	12,000	10,000
Other Contractual Services	17,909	26,819	325	2	16,000	13,000
<i>Other Contractual Services</i>	<u>25,372</u>	<u>32,941</u>	<u>4,926</u>	<u>18</u>	<u>28,000</u>	<u>23,000</u>
Pager Rental	46	26	13	43	30	-
<i>Communication Services</i>	<u>46</u>	<u>26</u>	<u>13</u>	<u>43</u>	<u>30</u>	<u>-</u>
Office Supplies	1,486	2,739	904	41	2,200	1,000
Word Processing Supplies	-	-	-	-	300	-
Professional Publications	206	231	100	40	250	-
Minor Equip, Tools & Hdwe	-	-	1,400	50	2,800	1,500
Volunteer Board Luncheon	1,695	1,746	125	6	2,200	-
Other Commodities	115	238	22,325	74	30,125	15,000
<i>Materials and Supplies</i>	<u>3,502</u>	<u>4,954</u>	<u>24,854</u>	<u>66</u>	<u>37,875</u>	<u>17,500</u>
Printing	-	360	908	182	500	-
Advertising	32,624	48,447	22,277	50	45,000	32,500
Recording Fees	1,798	1,680	398	13	3,000	2,000
Dues & Memberships	562	882	384	27	1,400	1,200
<i>Other Operating Expenditures</i>	<u>34,984</u>	<u>51,369</u>	<u>23,967</u>	<u>48</u>	<u>49,900</u>	<u>35,700</u>
Total City Clerk - Admin	<u>237,485</u>	<u>299,430</u>	<u>254,042</u>	<u>70</u>	<u>364,670</u>	<u>343,564</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY CLERK Elections	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
			Y-T-D			
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Poll Workers Fees	-	-	45,690	108	42,438	42,000
Other Contractual Services	38,754	-	-	-	74,345	55,000
<i>Other Contractual Services</i>	<u>38,754</u>	<u>-</u>	<u>45,690</u>	<u>39</u>	<u>116,783</u>	<u>97,000</u>
Printing	-	-	-	-	14,894	8,000
Delivery of Equipment	-	-	-	-	1,276	1,276
Advertising	1,802	-	7,576	81	9,400	6,500
<i>Other Operating Expenditures</i>	<u>1,802</u>	<u>-</u>	<u>7,576</u>	<u>30</u>	<u>25,570</u>	<u>15,776</u>
Total City Clerk - Elections	<u>40,556</u>	<u>-</u>	<u>53,266</u>	<u>37</u>	<u>142,353</u>	<u>112,776</u>
TOTAL CITY CLERK	<u>278,041</u>	<u>299,430</u>	<u>307,308</u>	<u>61</u>	<u>507,023</u>	<u>456,340</u>

City Attorney

DEPARTMENT DESCRIPTION

The City Attorney's Office provides legal opinions and assistance to the City Commission, City Manager, and staff. The City Attorney's Office drafts and/or reviews all proposed ordinances and resolutions, prosecutes municipal ordinance violations, represents the Code Enforcement Board, the Planning and Zoning Board, Board of Adjustment, and other boards in the City as required. The City Attorney's Office supervises the work of outside counsel where needed. Outside counsel is also used for real estate transaction matters and title searches. The City Attorney's Office also represents the City in much of the litigation in which it is involved. The City Attorney operates pursuant to a contract with the City; he retains the services of an Assistant City Attorney, paralegal and secretary and pays for their compensation packages; office equipment is also paid for by the City Attorney. Funds for this contract are paid through the budget line items for contractual services as per the contract.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 572,998	\$ 652,888	\$ 520,000	\$ 511,000

**GENERAL FUND
EXPENDITURES BY OBJECT**

CITY ATTORNEY	2004-05	2005-06	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Reimbursement for Pension	42,000	41,000	44,000	107	41,000	45,000
<i>Pension Contributions</i>	<u>42,000</u>	<u>41,000</u>	<u>44,000</u>	<u>107</u>	<u>41,000</u>	<u>45,000</u>
Lien/Real Estate Services	20,551	8,460	7,993	50	16,000	6,000
Legal Services	281,237	363,770	370,000	100	370,000	380,000
<i>Professional Services</i>	<u>301,788</u>	<u>372,230</u>	<u>377,993</u>	<u>98</u>	<u>386,000</u>	<u>386,000</u>
Litigation Costs	22,301	24,221	3,319	10	33,000	20,000
Special Legal Services	186,684	187,490	157,528	350	45,000	45,000
<i>Other Contractual Services</i>	<u>208,985</u>	<u>211,711</u>	<u>160,847</u>	<u>206</u>	<u>78,000</u>	<u>65,000</u>
Office Supplies	-	882	-	-	-	-
Professional Publications	20,225	27,065	11,079	74	15,000	15,000
<i>Materials and Supplies</i>	<u>20,225</u>	<u>27,947</u>	<u>11,079</u>	<u>74</u>	<u>15,000</u>	<u>15,000</u>
TOTAL CITY ATTORNEY	<u>572,998</u>	<u>652,888</u>	<u>593,919</u>	<u>114</u>	<u>520,000</u>	<u>511,000</u>

Central Services

DEPARTMENT DESCRIPTION

The Central Services Department recognizes expenditures which are not associated with a specific department. All of the items recorded in this department are necessary for the daily operations of Central Services. These items include telephone services, postage and duplicating supplies.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	<u>\$ 441,261</u>	<u>\$ 425,950</u>	<u>\$ 517,200</u>	<u>\$ 479,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

CENTRAL SERVICES	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
			Y-T-D			
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u> <u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Telephone and Telegraph	140,101	131,367	69,881	38	185,000	165,000
SUNCOM Network Charges	3,011	2,701	928	13	7,000	5,000
Cellular Phone Service	121,047	101,937	52,140	47	110,000	110,000
Postage	98,511	110,931	58,734	47	125,000	120,000
Telephone Equipment/Repair	33,778	28,125	16,752	67	25,000	25,000
Internet Service	9,716	17,765	7,226	39	18,500	18,500
<i>Communication Services</i>	<u>406,164</u>	<u>392,826</u>	<u>205,661</u>	<u>44</u>	<u>470,500</u>	<u>443,500</u>
Duplicating Supplies	16,725	14,955	8,381	56	15,000	10,000
Office Supplies	2,979	2,567	1,661	66	2,500	1,000
Professional Publications	-	-	-	-	100	-
<i>Materials and Supplies</i>	<u>19,704</u>	<u>17,522</u>	<u>10,042</u>	<u>57</u>	<u>17,600</u>	<u>11,000</u>
Copier Lease	5,272	5,994	2,616	29	9,100	7,500
Storage Facility Rental	2,313	3,446	4,003	80	5,000	5,000
<i>Rentals and Leases</i>	<u>7,585</u>	<u>9,440</u>	<u>6,619</u>	<u>47</u>	<u>14,100</u>	<u>12,500</u>
Printing	7,808	6,162	11,653	78	15,000	12,000
<i>Other Operating Expenditures</i>	<u>7,808</u>	<u>6,162</u>	<u>11,653</u>	<u>78</u>	<u>15,000</u>	<u>12,000</u>
TOTAL CENTRAL SERVICES	<u>441,261</u>	<u>425,950</u>	<u>233,975</u>	<u>45</u>	<u>517,200</u>	<u>479,000</u>

Management and Budget

Finance/Information Systems Purchasing Customer Service Equipment Maintenance

DEPARTMENT DESCRIPTION

The Management and Budget Department is comprised of four divisions - finance/information systems, purchasing, customer service, and equipment maintenance. This department serves as a support service for all other departments within the City.

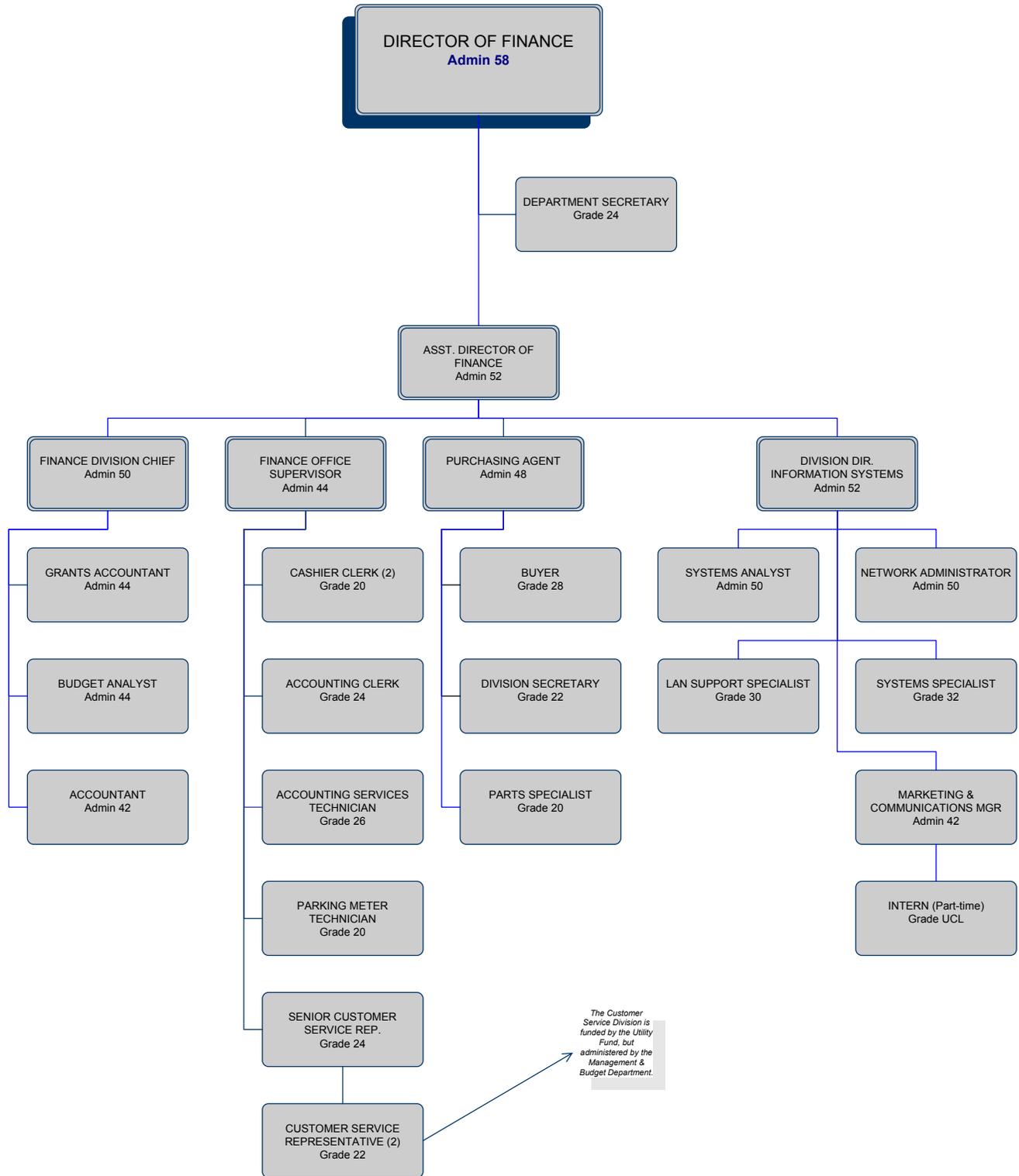
The primary function of the finance division is to monitor, record and report all financial transactions in the City. It ensures that all transactions are accounted for in a timely manner, all applicable policies are followed and that controls to ensure the recording and dissemination of accurate information are in place. This division handles the payroll for all City employees, processes utility payments, pays all invoices for goods and services used by City departments, records and tracks fixed assets, monitors grant funding, prepares and monitors the annual budget and tracks the City's outstanding debt. The information systems division provides computer services to all City departments. The division manages an IBM AS400 mainframe system as well as 86 personal computers and three local area networks. The information systems staff creates and maintains software, assists in the selection of vendor-supported systems and responds to over 100 inquiries per month for help throughout City departments. Software applications used by City staff include accounting, payroll, utility billing, land management, building permits, occupational licenses, alarm permits, word processing, purchasing/inventory and fleet maintenance.

The customer service division is responsible for billing all utility customers, establishing accounts for new customers and for responding to the information requests of citizens and staff. This division is supported by the utility fund operations.

DEPARTMENT GOALS

- Provide quality internal and external customer service
- Efficiently process the City's payroll
- Provide sound fiscal oversight of the City's finances
- Maintain the GFOA Certificate of Achievement for Excellence in Financial Reporting as well as the GFOA Distinguished Budget Presentation Award
- Provide for a quality and efficient Information Systems Division
- Encourage employee training and development

Management & Budget Organization Chart



DEPARTMENT: MANAGEMENT AND BUDGET



DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS—FY2008

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**



DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Quality Internal and External Customer Service	Respond to requests for service within 24 hours	- % of service requests responded to within 24 hours	95%	95%	95%
	Resolve all requests for service within 3 business days	- % of service requests resolved within 3 business days	99%	99%	99.9%
Efficiently Process the Organization's Payroll	Process bi-weekly payroll for approximately 571 full-time and 227 part-time employees	- % of checks processed on time - # of payroll checks processed	100% 18,544	100% 18,402	100% 18,517
Provide For a Quality and Efficient Information Systems Division	Maintain the security of the City's computer systems through constant upgrading and monitoring	- # of computers added/upgraded	35	55	20
		- % of inspections	85	85	200
	Provide quality customer service to end-users of the City's various information systems	- # of training hours devoted to IS staff # of service calls	120 1,400	60 1,600	60 1,800

**CITY GOAL#6
FINANCIAL HEALTH OF THE CITY**

**DEPARTMENT: MANAGEMENT AND
BUDGET**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Sound Fiscal Oversight to the City's Finances	Prepare monthly budget status reports for distribution to the City Commission and Management Team	- # of completed budget reports	12	12	12
	Reduce costs through comprehensive procurement process of all equipment, materials, and services	- # of bids issued	19	37	43
		# of informal quotations obtained	361	528	550
		# of new vendors added	651	200	250
		# of Southeast Florida Governmental Purchasing Cooperative contracts executed	49	63	75
	Review adherence to contracts by vendors	# of contracts/agreements reviewed/audited for compliance	20	25	31
		# of tow slips audited	786	912	1000
	Prepare a Comprehensive Annual Financial Report in accordance with all accepted practices in principles	- # of Certificates of Achievement for excellence in financial reporting issued by the GFOA	1	1	1
	Coordinate the Annual Financial Audit	- % of "clean" opinions rendered by auditors	100%	100%	100%
	Translate Departmental budget submittals/requests into cohesive, balanced budget document in conjunction with the Office of the City Manager	- # of GFOA Distinguished Budget Awards	1	1	1
Maintain the integrity of the City's investment activities	- average % of available funds invested	87%	87%	90%	

**CITY GOAL#8
EMPLOYEE DEVELOPMENT AND SATISFACTION**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development and Training	Provide appropriate developmental training for all Departmental employees throughout the year	- # of employees participating in training & development activities	19	19	20
		- # of hours devoted to training	461	433	449

Finance/Information Systems Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
58	Director of Finance	1	1	1
52	Assistant Finance Director	1	1	1
50	Finance Division Chief	1	1	1
44	Finance Office Supervisor	1	1	1
44	Budget Analyst	0	1	1
44	Grants Accountant	1	1	1
42	Accountant	1	1	1
26	Accounting Services Technician	1	1	1
24	Accounting Clerk	1	1	1
24	Department Secretary	1	1	1
20	Cashier Clerk	2	2	2
20	Parking Meter Technician (a)	1	1	1
42	Marketing & Communications Manager	1	1	1
52	Division Director of Information Systems	1	1	1
50	Systems Analyst	1	1	1
50	Network Administrator	1	1	1
32	Systems Specialist	1	1	1
30	LAN Support Specialist	1	1	1
UCL	Intern (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>19</u>	<u>20</u>	<u>20</u>

(a) Position works under the direction of the Management & Budget Department, but division funding is located in the Police section of this budget document.

CAPITAL OUTLAY

Email storage device	<u>\$ 20,000</u>
	<u>\$ 20,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 939,920	\$ 1,050,985	\$ 1,427,578	\$ 1,322,105
Operating expenditures	600,353	654,840	683,100	911,420
Capital outlay	-	28,651	-	20,000
Total	<u>\$ 1,540,273</u>	<u>\$ 1,734,476</u>	<u>\$ 2,110,678</u>	<u>\$ 2,253,525</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET Finance/Information Systems Division	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	784,145	869,436	566,788	48	1,185,673	1,258,655
Overtime	-	1,244	-	-	-	-
Longevity	20,806	27,828	17,087	50	33,855	41,450
Sick Leave Conversion Pay	10,073	14,643	17,579	103	17,000	22,000
<i>Salaries & Wages</i>	<u>815,024</u>	<u>913,151</u>	<u>601,454</u>	<u>49</u>	<u>1,236,528</u>	<u>1,322,105</u>
FICA	<u>57,501</u>	<u>65,134</u>	<u>42,578</u>	<u>45</u>	<u>94,905</u>	<u>101,210</u>
<i>Payroll Taxes</i>	<u>57,501</u>	<u>65,134</u>	<u>42,578</u>	<u>45</u>	<u>94,905</u>	<u>101,210</u>
ICMA Pension Plan	<u>67,395</u>	<u>72,700</u>	<u>48,117</u>	<u>50</u>	<u>96,145</u>	<u>107,010</u>
<i>Pension Contributions</i>	<u>67,395</u>	<u>72,700</u>	<u>48,117</u>	<u>50</u>	<u>96,145</u>	<u>107,010</u>
Programming/Software	63,055	60,340	55,727	223	25,000	40,000
Software Maintenance	91,772	99,626	99,212	60	165,000	165,000
Auditing Services	52,100	39,600	41,600	100	41,600	52,400
Actuarial Consultant Fee	-	1,952	4,911	49	10,000	5,000
<i>Professional Services</i>	<u>206,927</u>	<u>201,518</u>	<u>201,450</u>	<u>83</u>	<u>241,600</u>	<u>262,400</u>
Serv to Maintain Office Equip	<u>5,968</u>	<u>16,430</u>	<u>7,690</u>	<u>31</u>	<u>25,000</u>	<u>15,000</u>
<i>Repair and Maint Services</i>	<u>5,968</u>	<u>16,430</u>	<u>7,690</u>	<u>31</u>	<u>25,000</u>	<u>15,000</u>
Disaster Preparedness	10,457	9,740	14,913	124	12,000	-
Collection Agency	46,433	39,248	17,151	38	45,000	40,000
Assessment Fees Collection	28,667	29,968	12,430	35	36,000	30,000
Other Contractual Services	95,690	100,366	48,804	98	50,000	12,500
<i>Other Contractual Services</i>	<u>181,247</u>	<u>179,322</u>	<u>93,298</u>	<u>65</u>	<u>143,000</u>	<u>82,500</u>
Wireless Subscriptions	-	-	99	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>-</u>	<u>99</u>	<u>-</u>	<u>-</u>	<u>-</u>
Computer Cabling	10,216	7,742	6,491	65	10,000	5,000
Clothing Allowance	500	841	324	54	600	300
Office Supplies	37,539	49,914	18,133	45	40,000	35,000
Professional Publications	3,052	3,982	2,881	64	4,500	2,500
Minor Equip, Tools & Hdwe	23,150	21,191	20,310	81	25,000	50,000
<i>Materials and Supplies</i>	<u>74,457</u>	<u>83,670</u>	<u>48,139</u>	<u>60</u>	<u>80,100</u>	<u>92,800</u>
Rental of Equipment	4,062	4,278	3,225	34	9,400	8,000
Computer Lease	64,344	73,977	60,368	57	106,000	106,000
T-1 Data Line	-	-	-	-	-	60,000
<i>Rentals and Leases</i>	<u>68,406</u>	<u>78,255</u>	<u>63,593</u>	<u>55</u>	<u>115,400</u>	<u>174,000</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET Finance/Information Systems Division	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Printing	2,417	23,359	7,073	88	8,000	8,000
Employee Training	-	5,295	-	-	5,000	-
Dues & Memberships	3,079	3,399	2,822	56	5,000	3,500
Bank Charges	<u>57,852</u>	<u>63,592</u>	<u>3,974</u>	<u>7</u>	<u>60,000</u>	<u>65,000</u>
<i>Other Operating Expenditures</i>	<u>63,348</u>	<u>95,645</u>	<u>13,869</u>	<u>18</u>	<u>78,000</u>	<u>76,500</u>
Automotive Equipment	-	19,175	-	-	-	-
Office Mach & Equip	-	<u>9,476</u>	-	-	-	<u>20,000</u>
<i>Capital Outlay</i>	-	<u>28,651</u>	-	-	-	<u>20,000</u>
Total Finance/Info Systems	<u>1,540,273</u>	<u>1,734,476</u>	<u>1,120,287</u>	<u>53</u>	<u>2,110,678</u>	<u>2,253,525</u>

Purchasing Division

Procurement of goods and services necessary for City operations is handled by the purchasing division. This division prepares and assures compliance with bid specifications, researches products and services, maintains all service contracts and interacts with every department to handle various purchase requisitions.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
48	Purchasing Agent	1	1	1
28	Buyer	1	1	1
22	Division Secretary	1	1	1
20	Purchasing Specialist	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 237,405	\$ 251,393	\$ 276,910	\$ 290,884
Operating expenditures	8,597	8,721	14,755	11,555
Capital outlay	-	-	27,000	-
Total	<u>\$ 246,002</u>	<u>\$ 260,114</u>	<u>\$ 318,665</u>	<u>\$ 302,439</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET						
Purchasing Division	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	199,260	209,778	119,403	52	229,725	242,615
Overtime	5	1,065	-	-	-	-
Longevity	5,925	6,941	4,194	48	8,760	9,490
Sick Leave Conversion Pay	-	-	-	-	1,000	-
<i>Salaries & Wages</i>	<u>205,190</u>	<u>217,784</u>	<u>123,597</u>	<u>52</u>	<u>239,485</u>	<u>252,105</u>
FICA	15,255	16,186	9,313	51	18,375	19,370
<i>Payroll Taxes</i>	<u>15,255</u>	<u>16,186</u>	<u>9,313</u>	<u>51</u>	<u>18,375</u>	<u>19,370</u>
ICMA Pension Plan	16,960	17,423	9,888	52	19,050	19,409
<i>Pension Contributions</i>	<u>16,960</u>	<u>17,423</u>	<u>9,888</u>	<u>52</u>	<u>19,050</u>	<u>19,409</u>
Programming/Software	-	-	-	-	2,000	-
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>-</u>
Pager Rental	25	27	11	37	30	30
<i>Communication Services</i>	<u>25</u>	<u>27</u>	<u>11</u>	<u>37</u>	<u>30</u>	<u>30</u>
Clothing Allowance	94	25	76	22	350	350
Office Supplies	2,806	4,001	1,770	38	4,700	4,000
Professional Publications	-	86	85	38	225	225
Minor Equip, Tools & Hdwe	-	-	-	-	1,300	1,300
<i>Materials and Supplies</i>	<u>2,900</u>	<u>4,112</u>	<u>1,931</u>	<u>29</u>	<u>6,575</u>	<u>5,875</u>
Copier Lease	4,515	4,325	1,845	38	4,800	4,800
<i>Rentals and Leases</i>	<u>4,515</u>	<u>4,325</u>	<u>1,845</u>	<u>38</u>	<u>4,800</u>	<u>4,800</u>
Printing	591	62	44	4	1,000	500
Dues & Memberships	566	195	390	111	350	350
<i>Other Operating Expenditures</i>	<u>1,157</u>	<u>257</u>	<u>434</u>	<u>32</u>	<u>1,350</u>	<u>850</u>
Office Machinery & Equipment	-	-	-	-	27,000	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,000</u>	<u>-</u>
Total Purchasing	<u>246,002</u>	<u>260,114</u>	<u>147,019</u>	<u>46</u>	<u>318,665</u>	<u>302,439</u>

Equipment Maintenance Division

The equipment maintenance division serves to recognize all major maintenance contracts for various equipment throughout the City.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 128,150	\$ 126,511	\$ 185,000	\$ 162,500
Total	<u>\$ 128,150</u>	<u>\$ 126,511</u>	<u>\$ 185,000</u>	<u>\$ 162,500</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

MANAGEMENT & BUDGET Equipment Maintenance Division	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Serv to Maintain Office Equip	34,365	30,926	17,034	38	45,000	40,000
Serv to Maintain Equip	85,380	91,369	62,930	50	125,000	112,500
<i>Repair and Maint Services</i>	<u>119,745</u>	<u>122,295</u>	<u>79,964</u>	<u>47</u>	<u>170,000</u>	<u>152,500</u>
Mat'l to Maintain Equip	8,405	4,216	722	5	15,000	10,000
<i>Materials and Supplies</i>	<u>8,405</u>	<u>4,216</u>	<u>722</u>	<u>5</u>	<u>15,000</u>	<u>10,000</u>
Total Equipment Maintenance	<u>128,150</u>	<u>126,511</u>	<u>80,686</u>	<u>52</u>	<u>185,000</u>	<u>162,500</u>
TOTAL MGMT AND BUDGET	<u>1,914,425</u>	<u>2,121,101</u>	<u>1,347,992</u>	<u>52</u>	<u>2,614,343</u>	<u>2,718,464</u>

Human Resources

DEPARTMENT DESCRIPTION

The main focus of the Human Resources Department is to provide support, and promote continuity and cooperation among the City's various departments and its employees. As a consequence, the administration of personnel related issues are conducted by this department. The Human Resources Department is headed by a director, who is assisted by two Human Resources Generalists. This cohesive group is charged with managing, developing, establishing, and implementing programs and activities for the good of all City employees. In doing so, the department complies with the mandate to meet objectives in recruitment, selection, training and development, compensation and retention of a skilled and diversified workforce in compliance with established policies and procedures, federal, state, and local laws which govern all employment activities.

In the past, when environmental pressures were less complex than today, human resources departments were primarily required to have functional expertise. In other words, human resources departments were primarily responsible to develop new practices and programs, and to respond to employee needs. As the business environment becomes increasingly complex, so does the role of human resources. Organizations today are confronted by unprecedented pressures for change which include: increasingly global markets, shifting workforce demographics, a bottom-line orientation, and fast-paced technological change. These pressures act upon the business environment and force organizations to compete. Therefore, every human resources department today is expected to work with other functional executives to change/blend organizational culture and values; attract, retain, and motivate quality people; and train, retrain, and develop employees.

Why include human resources perspectives in the organization's business strategies? The answer is simple. Human resources perspectives offer added value to the organization. The human resources department can assist you with the educational aspect of understanding your own workforce implications and the market/customer implications. This means you understand the changing nature of the workforce trends and the changing nature of society. There are a myriad of functions and action items that are addressed by our Human Resources Department on an ongoing basis to include: the administration of group insurance programs; the administration of unemployment compensation claims and appeals; the administration of the Employee Assistance Program; the administration of employee benefit programs; employee record management; pay and classification studies; liaison to the civil service board; union contract negotiations and administration; grievance hearings; the administration of the City's Affirmative Action Plan, the Americans with Disabilities Act (ADA); the Equal Employment Opportunity Act; the Veterans Preference Act, the Immigration Act, and the Family Medical Leave Act. The linkage of human resources strategies and programs are tied to this organization's vision, mission, strategies and business objectives.

As the Human Resources Department continues to be responsive to the needs of this organization, the aim is to assist in the delivery of the City's goals and milestones. One of the department's biggest challenges is to set priorities and clarify how we can best help the organization. A key priority is be involved foremost with projects that will impact the organization for years to come. It is therefore important to make certain the department's direction, mission, and each person's role is aligned with the City's vision, mission, and values. The road to success is going to lie in forming a partnership with all City departments and offices so that we can jointly agree on what the priority HR needs are and what will be required to meet these needs successfully.

Human Resources (continued)

DEPARTMENT GOALS:

- Enhance the City's employment process
- Effectively communicate employee information
- Develop an employee compensation rationale
- Benchmark the "Best Practices"
- Provide summer employment to disadvantaged area youth
- Reduce lawsuit liability to the City of Deerfield Beach
- Support City health and fitness programs
- Monitor the use of the City's Performance Review System
- Monitor the use of fair and equitable interview process
- Improve employee training and development
- Improve employee morale and performance

OBJECTIVES

⇒ **What are the City's most important issues as they relate to human resources?**

- Ensure that the City recruits, hires, and retains the best possible candidates.
- Provide superior training and development for all employees.
- Support Wellness as an important component of employee activities.

⇒ **What knowledge, skills, attributes and values will employees need in order for the organization to continue to succeed over the next five years?**

- Stay abreast of the current trends, technological changes, and legislation as they apply to each specific job.
- Learn new skills as equipment and processes in the workplace become more sophisticated.
- Invest and encourage the workforce to become more literate and accept change in a positive way.
- Encourage customer service as the #1 priority.

⇒ **In what areas have departments seized the opportunity to improve employee skills and knowledge required, and where are there gaps?**

Departments have excelled in a number of areas such as the following:

- Effective recruitment, hiring, and retention of professional and line staff.
- Customer service.
- Recreation programming
- Technical expertise and dedication.
- Fund raising.

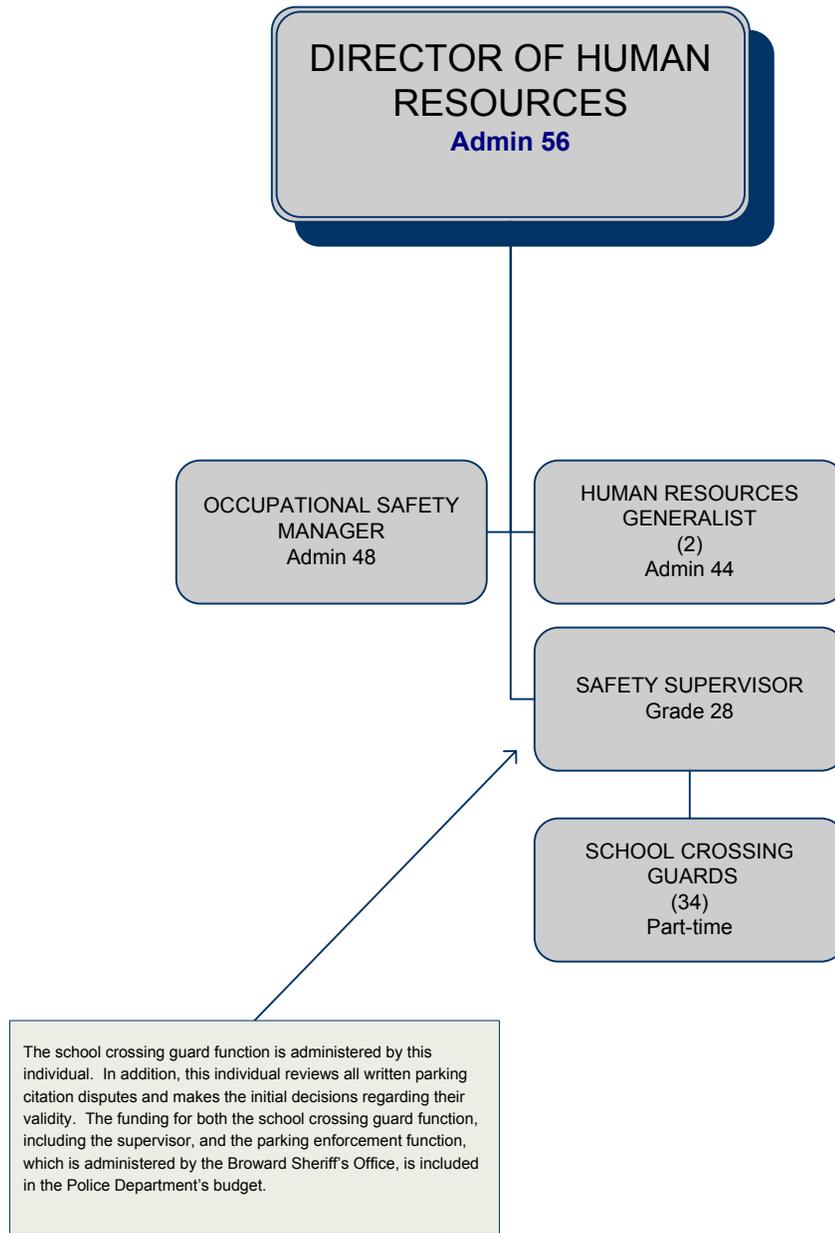
Departments have continued to work on a number of the problem areas and have taken a variety of steps to improve them through training and other methods.

⇒ **The Human Resources Department can have the most impact in the following areas:**

- Employment – Continue to work with departments to recruit and hire a diversity of applicants.
- Training and Development - Introduce new seminars for employee training and development.
- Management Training
- Supervisory Training
- Employee Training
- Computer Training
- Customer Service Training

Human Resources

Organization Chart





**DEPARTMENT:
HUMAN RESOURCES**

**DEPARTMENT/DIVISION GOALS,
OBJECTIVES, & MEASUREMENTS-
FY2008**

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**



DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Enhance the Employment Process	Recruit, hire, compensate, and retain a skilled and diversified workforce in compliance with established policies and procedures during FY 2006-07	- total # of applications received & processed - total # of applicants qualified for positions - total # of female applicants	2,886 480 1,609	1,134 216 837	1,134 216 837
		- total # of minority applicants - total # of offers extended and accepted	1,149 241	589 102	589 102
		- total # of offers extended and accepted by female applicants - total # of offers extended and accepted by minority applicants - % turnover rate	48 155 5.2%	34 38 3.3%	34 38 8.3%
Communicate Employee Information	- Better inform all City employees on benefits and the organization at least twice a year	# of employee information mailings: Open Enrollment Brochure, Health Insurance Announcements, Deerbucks Catalog, EAP Bulletins, ICMA Bulletins, Credit Union Bulletins, Mammogram Notices, Sick Leave Pool Policy	18	20	20

CITY GOAL#3
SUPERIOR CUSTOMER
SERVICE

DEPARTMENT:
HUMAN RESOURCES

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Safety Program Administration	Meet 100% for all departmental program requirements such as conducting Safety training	- # of meetings conducted for the following departments: - Fire/Rescue - Parks and Recreation - Public Works and Environment Services - Senior Services - Planning & Growth	N/A 7 39 10 2	N/A 17 51 10 6	N/A 17 51 10 6
Provide Comprehensive Reporting for Vehicular Accidents and Injuries	Produce Quarterly Report for Vehicular Accidents and personal injuries	- # of vehicular Accidents - # of injuries	56 105	48 44	48 44
Provide Safety research and analysis of workplace audits	Verify audit conformance	- # of audits conducted - # of improvements implemented - # of training modules implemented	4 5 5	5 9 15	5 9 15
Maintain Safety standards and compliance	Conduct Safety orientation for new employees	- # of new orientation presentations conducted	23	32	32
	Conduct vehicular and injury investigations	- # of completed investigation reports submitted - # of special projects implemented	23 2	35 6	35 6
	Serve as HR Representative at EOC during anticipated or current disaster	- # of meetings attended	22	24	24

CITY GOAL#4
ENCOURAGE CLOSE RELATIONSHIP
BETWEEN PUBLIC & PRIVATE SECTORS

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Summer Employment to Disadvantaged Area Youth	Participate in the Broward County Human Service "Neighborhood Initiative" Program each year	- # of participants - % evaluation rating	53 N/A	50 N/A	50 N/A

**CITY GOAL#4
ENCOURAGE CLOSE RELATIONSHIP
BETWEEN PUBLIC & PRIVATE SECTORS**

**DEPARTMENT:
HUMAN RESOURCES**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Partner with Private Sector to Improve Safe Driving Behavior	Participate in the Driver's Alert Program with the Rotary Club	- # of City vehicles participating	68	75	75
		- # of calls received from the public	3	8	8

**CITY GOAL#6
FINANCIAL HEALTH OF THE CITY**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Reduce Lawsuit Liability to the City	Provide fair and just investigations of employee issues that are conducive to productivity in the workplace	- # of employee grievances	1	1	1
		- # of EEOC discrimination charges	1	1	1
		- \$ amount of Unemployment Compensation paid	\$13,681	\$8,921	\$9,813
	Continuous update of job descriptions in FY 06-07 on as needed basis	- # of job descriptions rewritten	6	6	6

**CITY GOAL#7
SAFE & HEALTHY ENVIRONMENT**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Support City Health and Fitness Programs	Monitor and reduce sick leave utilization rate in FY 06-07	- # of employees receiving mammograms	11	11	11
		- Average sick leave utilization rate for firefighters (24 hour work day)	54.33	37.16	37.16
		- Average sick leave utilization rate for other employees	36.99	37.04	37.04

CITY GOAL#8
EMPLOYEE DEVELOPMENT & SATISFACTION

DEPARTMENT:
HUMAN RESOURCES

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Improve Employee Training and Development in a Variety of Areas	Create at least two specific training modules for Managers and Supervisors each year	- # of training sessions held:	5	17	4
		- # of participants:	146	138	70
		- Promoting Respect	43	N/A	N/A
		- Leadership / Motivation	14	N/A	N/A
		- Substance Abuse Prevention	49	50	50
		- Maximum Impact Simulcast	40	14	20
		- Managing Conflict & Confrontation	N/A	6	N/A
		- Ethical and Professional Behavior	N/A	34	34
		- Legal Issues for Managers	N/A	34	34
Improve Employee Morale and Performance	Create at least two specific modules for employees each year	- # of training sessions held:	24	25	25
		-# of participants	808	384	319
		Computer Training	48	10	10
		Customer Service	454	N/A	N/A
		Harassment Prevention	42	45	45
		Substance Abuse Prevention	264	264	264
		Performance Evaluating	N/A	65	N/A
	Plan and execute City-wide activities	- # of employees orientated	207	170	163
		- # of City employee events executed	1	1	N/A
		- # of participants attending events	120	322	N/A

Human Resources (continued)

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
56	Director of Human Resources	1	1	1
48	Occupational Safety Manager	1	1	1
44	Human Resources Generalist	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 282,666	\$ 363,826	\$ 402,987	\$ 381,255
Operating expenditures	145,653	135,748	154,145	138,160
Capital outlay	-	3,870	20,000	-
Total	<u>\$ 428,319</u>	<u>\$ 503,444</u>	<u>\$ 577,132</u>	<u>\$ 519,415</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

HUMAN RESOURCES	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	239,877	310,016	178,973	53	340,102	368,115
Overtime	-	741	-	-	-	-
Longevity	5,955	6,385	3,621	52	6,945	12,140
Sick Leave Conversion Pay	-	-	970	97	1,000	1,000
<i>Salaries & Wages</i>	<u>245,832</u>	<u>317,142</u>	<u>183,564</u>	<u>53</u>	<u>348,047</u>	<u>381,255</u>
FICA	16,411	21,332	11,781	44	26,705	29,170
<i>Payroll Taxes</i>	<u>16,411</u>	<u>21,332</u>	<u>11,781</u>	<u>44</u>	<u>26,705</u>	<u>29,170</u>
ICMA Pension Plan	20,423	25,352	14,685	52	28,235	30,845
<i>Pension Contributions</i>	<u>20,423</u>	<u>25,352</u>	<u>14,685</u>	<u>52</u>	<u>28,235</u>	<u>30,845</u>
Programming/Software	-	161	-	-	500	-
Medical Services	13,924	12,544	3,130	16	20,000	15,000
Employee Assistance	14,287	14,287	11,394	71	16,145	16,145
<i>Professional Services</i>	<u>28,211</u>	<u>26,992</u>	<u>14,524</u>	<u>40</u>	<u>36,645</u>	<u>31,145</u>
Service to Maintain Building	-	2,917	-	-	-	-
<i>Repair and Maint. Services</i>	<u>-</u>	<u>2,917</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Recruiting	1,387	-	-	-	1,500	500
Other Contractual Services	3,118	1,409	3,641	182	2,000	-
<i>Other Contractual Services</i>	<u>4,505</u>	<u>1,409</u>	<u>3,641</u>	<u>104</u>	<u>3,500</u>	<u>500</u>
Office Supplies	2,634	2,258	2,537	101	2,500	1,500
Professional Publications	-	18	-	-	500	-
Minor Equip, Tools & Hdwe	5,858	5,098	-	-	6,000	-
Other Commodities	213	-	-	-	-	-
<i>Materials and Supplies</i>	<u>8,705</u>	<u>7,374</u>	<u>2,537</u>	<u>28</u>	<u>9,000</u>	<u>1,500</u>
Printing	2,677	1,739	3,005	60	5,000	1,000
Personnel Testing	22,969	36,455	15,474	52	30,000	12,000
Employee Training	46,743	33,554	17,135	50	34,000	21,500
Employee Recognition	1,000	1,000	-	-	1,000	-
Tuition Reimbursement	3,207	5,418	3,486	58	6,000	-
Advertising	11,677	12,447	9,715	54	18,000	10,000
Holiday Festivities	15,369	6,068	-	-	10,000	-
Dues & Memberships	590	375	412	41	1,000	500
<i>Other Operating Expenditures</i>	<u>104,232</u>	<u>97,056</u>	<u>49,227</u>	<u>47</u>	<u>105,000</u>	<u>45,000</u>
Automotive Equipment	-	-	15,636	78	20,000	-
Office Machinery & Equipment	-	3,870	-	-	-	-
<i>Capital Outlay</i>	<u>-</u>	<u>3,870</u>	<u>15,636</u>	<u>78</u>	<u>20,000</u>	<u>-</u>
TOTAL HUMAN RESOURCES	<u>428,319</u>	<u>503,444</u>	<u>295,595</u>	<u>51</u>	<u>577,132</u>	<u>519,415</u>

Planning and Growth Management

Planning
Economic Development
Community Development
Building

DEPARTMENT DESCRIPTION

The Department of Planning & Growth Management is responsible for the administration of the City's land and development planning. Activities include neighborhood, project and comprehensive planning, growth management, community and economic development and G.I.S. program development and implementation. The department also administers the Community Development Block Grant (CDBG) and the State Housing Initiative Partnership (SHIP) programs, prepares state and federal grant applications and provides technical support to the public, city staff, Commission, administration and various boards. All work is done to assist the City in achieving goals and objectives set forth by the City of Deerfield Beach Comprehensive Plan.

DEPARTMENT GOALS

- Aggressively support neighborhood redevelopment and proactively promote economic development throughout the City of Deerfield Beach
- Continue to Oversee the site plan review process
- Revise the City's Comprehensive Plan elements in accordance with State legislative mandates
- Constantly seek ways to develop/redevelop the City in a cost effective manner
- Encourage employee training and development

Planning Division

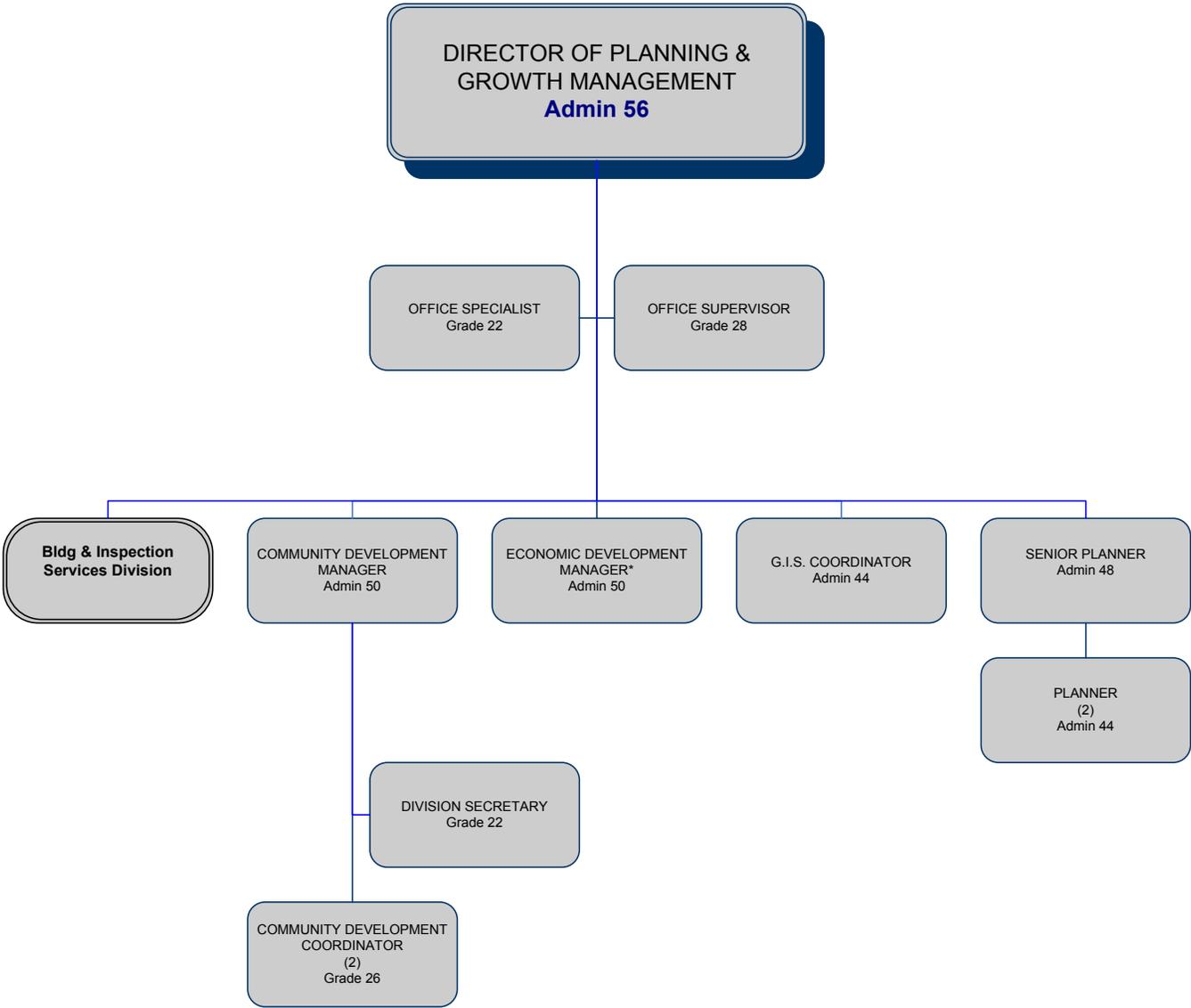
The Planning Division consists of four areas of responsibility: planning, zoning, development and G.I.S. The planning area provides neighborhood redevelopment, special project and comprehensive planning services to the City. This involves preparation of policies, programs, and outlines for guiding physical and economic development.

The zoning function provides development plan review and screening, counsels citizens and businesses on zoning rules and regulations, researches and issues various development permits, and provides staff support to the Board of Adjustment, Planning & Zoning Board and Community Appearance Board.

The development function focuses on city-wide neighborhood and economic development. Neighborhood development will administer various community development programs, serve as liaison with neighborhood groups and private organizations on issues and activities that impact development and preservation of housing and neighborhoods, and provide staff support to redevelopment advisory boards and agencies created by the City Commission. Economic development will be responsible for assisting business growth within the City. The general purpose of economic development/redevelopment programs is to strengthen the City's tax base.

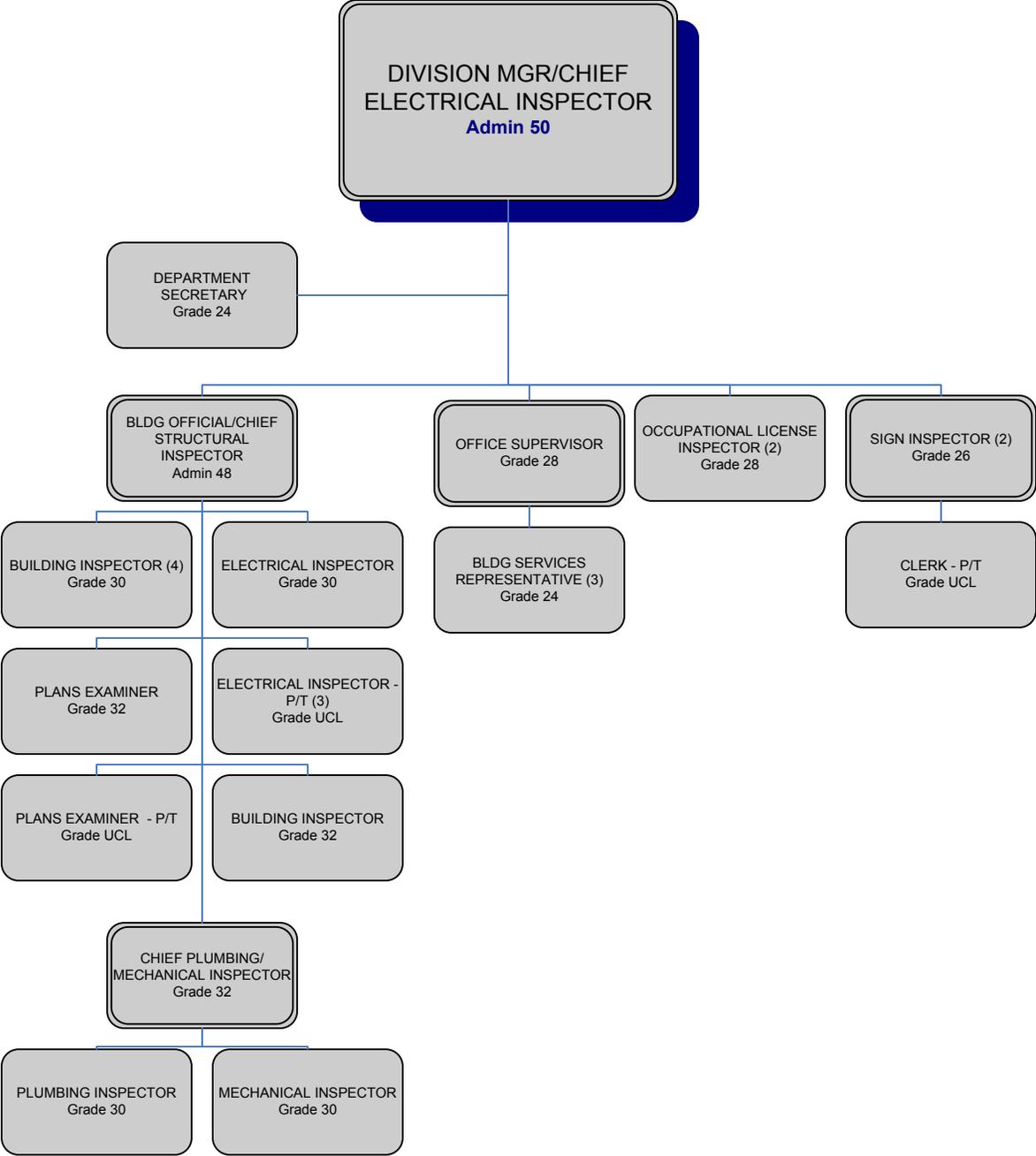
Planning & Growth Management

Organization Chart



*The Economic Development Manager's position is funded partly (65%) by the C.R.A. Fund and 35% by the General Fund. This position is administered through the Planning & Growth Management Department.

Planning & Growth Management Department Building & Inspection Services Division Organization Chart



DEPARTMENT: PLANNING & GROWTH MANAGEMENT



DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS- FY2008



**CITY GOAL#2
VITALITY / REVITALIZATION OF BUSINESS & NEIGHBORHOODS**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Aggressively support Neighborhood Redevelopment and proactively Promote Economic Development throughout the City	- Initiate contact with five new industrial prospects	- # of new industrial prospects contacted	5	5	5
	- Initiate contact with ten new retail prospects	- # of new retail prospects contacted	16	16	10
	- Initiate contact with twenty existing businesses	- # of new businesses Contacted	17	17	20
	- CDBG - Revise Annual Action Plan	- % of task completed	100%	100%	100%

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Continue to Oversee the Site Plan Review Process	- Review all Site Plans for development within the City to ensure quality and code compliance development within the City	- # of Development Plans	107	80	75
		- # of Site Plan Permit Reviews	1600	1450	1400
Continue to Develop and Expand the Scope of the Geographic Information System (GIS)	- Continue inputting City streets, addresses, and property data - Continue to provide project specific services to other City Departments	- % age of task completed	100%	100%	100%
		- # of projects completed	30	35	45

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

**DEPARTMENT: PLANNING &
GROWTH MANAGEMENT**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Revise the City's Comprehensive Plan Elements in Accordance with State Legislative Mandates	- Prepare evaluation and appraisal report	- % of task completed	100%	N/A	N/A
	- Prepare and process EAR-based amendments (includes revisions of the remaining 5 elements)	- % of task completed	80%	100%	N/A
	- Prepare School Facilities Element per State mandate	- % of task completed	N/A	25%	100%
	- Continue to review and process land use amendments	- # of amendments processed	5	11	5
Provide Quality Building Permit Services	- To review and issue permits on commercial and residential building plans in professional and timely manner	- # building permits issued	12,025	8,807	7,500
		- \$ amount of value of construction permitted within City	\$184m	\$147m	\$127m
		- \$ amount of City permit revenue	\$2m	\$1.56m	\$1.41m
		- \$ amount of contract inspection services	\$269k	\$272k	\$300k

**CITY GOAL#6
FINANCIAL HEALTH OF THE CITY**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Constantly Seek Ways to Develop/ Redevelop the City in a Cost Effective Manner	- Continue to aggressively seek grant funding for citywide planning, development, and operational projects	- # of grants obtained	7	5	5
		- \$ amount of grant funding secured/ Administered	\$1.88M	\$2.18M	\$1.99M

**CITY GOAL#8
EMPLOYEE DEVELOPMENT & SATISFACTION**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development and Training	- Meet with staff every week - Provide appropriate developmental training for all Department employees	- # of staff meetings	52	52	52
		- # of department Employees receiving training	9	30	38

Planning Division (Continued)

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
56	Director of Planning and Growth Mgmt	1	1	1
50	Economic Development Manager	1	1	1
48	Senior Planner	1	1	1
44	Planner	2	2	2
44	G.I.S. Coordinator	1	1	1
28	Office Supervisor	1	1	1
20	Office Specialist	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>8</u>	<u>8</u>	<u>8</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 428,282	\$ 528,701	\$ 627,869	\$ 607,364
Operating expenditures	27,580	86,105	52,052	16,952
Capital Outlay	-	-	12,000	-
Total	<u>\$ 455,862</u>	<u>\$ 614,806</u>	<u>\$ 691,921</u>	<u>\$ 624,316</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PLANNING & GROWTH MGMT Planning Division	2006-07					
	2004-05 <u>Actual</u>	2005-06 <u>Actual</u>	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	356,872	437,667	237,613	47	510,629	491,930
Longevity	9,257	12,203	8,969	48	18,505	19,775
Automobile Allowance	-	1,851	1,131	54	2,100	2,100
Sick Leave Conversion Pay	5,840	8,086	9,777	89	11,000	11,000
<i>Salaries & Wages</i>	<u>371,969</u>	<u>459,807</u>	<u>257,490</u>	<u>47</u>	<u>542,234</u>	<u>524,805</u>
FICA	25,606	32,110	17,164	41	41,630	40,021
<i>Payroll Taxes</i>	<u>25,606</u>	<u>32,110</u>	<u>17,164</u>	<u>41</u>	<u>41,630</u>	<u>40,021</u>
ICMA Pension Plan	30,707	36,784	20,599	47	44,005	42,538
<i>Pension Contributions</i>	<u>30,707</u>	<u>36,784</u>	<u>20,599</u>	<u>47</u>	<u>44,005</u>	<u>42,538</u>
Programming/Software	1,600	1,600	6,950	81	8,600	3,100
<i>Professional Services</i>	<u>1,600</u>	<u>1,600</u>	<u>6,950</u>	<u>81</u>	<u>8,600</u>	<u>3,100</u>
Other Contractual Services	15,740	69,483	1,792	6	30,000	4,800
<i>Other Contractual Services</i>	<u>15,740</u>	<u>69,483</u>	<u>1,792</u>	<u>6</u>	<u>30,000</u>	<u>4,800</u>
Pager Rental	269	-	-	-	-	-
<i>Communication Services</i>	<u>269</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	-	318	213	-	-	-
Office Supplies	2,401	2,391	1,305	44	3,000	2,500
GIS Supplies	-	561	58	6	1,000	400
Professional Publications	306	447	530	88	600	100
Minor Equip, Tools & Hdwe	2,257	5,684	-	-	-	-
Research/Data Materials	182	261	-	-	800	-
<i>Materials and Supplies</i>	<u>5,146</u>	<u>9,662</u>	<u>2,106</u>	<u>39</u>	<u>5,400</u>	<u>3,000</u>
Copier Lease	2,668	3,051	1,271	42	3,052	3,052
<i>Rentals and Leases</i>	<u>2,668</u>	<u>3,051</u>	<u>1,271</u>	<u>42</u>	<u>3,052</u>	<u>3,052</u>
Printing	287	182	-	-	2,000	-
Dues & Memberships	1,870	2,127	2,276	76	3,000	3,000
<i>Other Operating Expenditures</i>	<u>2,157</u>	<u>2,309</u>	<u>2,276</u>	<u>46</u>	<u>5,000</u>	<u>3,000</u>
Office Machinery & Equipment	-	-	10,154	85	12,000	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>10,154</u>	<u>85</u>	<u>12,000</u>	<u>-</u>
Total Planning	<u>455,862</u>	<u>614,806</u>	<u>319,802</u>	<u>46</u>	<u>691,921</u>	<u>624,316</u>

Community Development Division

The Community Development Division is responsible for all phases of the grants process, including the preparation of state and federal grants, administering grant programs, and providing information to City officials and the citizens of Deerfield Beach.

The Community Development Division staff acts as project manager to implement and monitor the projects and organizations receiving grant funds from the City. We hold forums with our business partners, present workshops on home-buying and finances, send students to vocational school, and assist public service organizations in helping our youth.

Currently, the grants administered by this division include the following:

- **Community Development Block Grants (CBDG).** This program, designed to assist lower income citizens, offers a variety of programs, including Youth and Family Counseling, Infrastructure and Commercial Rehabilitation, and Economic Development activities.
- **State Housing Initiative Partnership Program (SHIP)** offers low to moderate income citizens assistance in the purchase or repair of a home in the form of a five-year, no interest allocation. The loan is forgiven if the applicant occupies the home for five years from the date the allocation is secured.
- **Local Law Enforcement Block Grants (LLEBG)** funds are used to assist at-risk youth through a program of mentoring, job shadowing, and skills training programs.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
48	Grants Administrator	1	1	1
24	Grants Program Coordinator	2	2	2
22	Division Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 146,138	\$ 165,573	\$ 207,516	\$ 240,765
Operating expenditures	<u>27,091</u>	<u>31,693</u>	<u>32,000</u>	<u>28,200</u>
Total	<u>\$ 173,229</u>	<u>\$ 197,266</u>	<u>\$ 239,516</u>	<u>\$ 268,965</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PLANNING & GROWTH MGMT Community Development Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	119,493	138,071	97,552	56	174,586	202,680
Longevity	-	-	-	-	560	970
Automobile Allowance	7,292	4,615	2,585	-	-	-
Sick Leave Conversion Pay	-	964	1,651	41	4,000	4,000
<i>Salaries & Wages</i>	<u>126,785</u>	<u>143,650</u>	<u>101,788</u>	<u>57</u>	<u>179,146</u>	<u>207,650</u>
FICA	8,899	10,431	7,458	54	13,755	15,900
<i>Payroll Taxes</i>	<u>8,899</u>	<u>10,431</u>	<u>7,458</u>	<u>54</u>	<u>13,755</u>	<u>15,900</u>
ICMA Pension Plan	10,454	11,492	8,143	56	14,615	17,215
<i>Pension Contributions</i>	<u>10,454</u>	<u>11,492</u>	<u>8,143</u>	<u>56</u>	<u>14,615</u>	<u>17,215</u>
Other Contractual Services	1,189	1,301	-	-	5,000	-
<i>Other Contractual Services</i>	<u>1,189</u>	<u>1,301</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Electric	1,722	2,066	925	-	-	-
<i>Utility Services</i>	<u>1,722</u>	<u>2,066</u>	<u>925</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	-	295	109	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>295</u>	<u>109</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	1,551	4,165	2,984	111	2,700	2,700
Minor Equip, Tools & Hdwe	-	1,631	-	-	-	-
<i>Materials and Supplies</i>	<u>1,551</u>	<u>5,796</u>	<u>2,984</u>	<u>111</u>	<u>2,700</u>	<u>2,700</u>
Rent of Building/Office	21,600	21,600	14,400	67	21,600	22,800
Copier Lease	1,029	635	520	43	1,200	1,200
<i>Rentals and Leases</i>	<u>22,629</u>	<u>22,235</u>	<u>14,920</u>	<u>65</u>	<u>22,800</u>	<u>24,000</u>
Advertising	-	-	-	-	1,500	1,500
<i>Other Operating Expenditures</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>
Total Grants Admin	<u>173,229</u>	<u>197,266</u>	<u>136,327</u>	<u>57</u>	<u>239,516</u>	<u>268,965</u>

Building Division

The Building Division is responsible for enforcing codes and ordinances ensuring safe, sound and progressive development of commercial and residential properties. Renovation, remodeling and construction are all closely monitored, while code inspections are conducted systematically. The division complies with guidelines established by the Broward County Board of Rules & Appeals. The Building Division has three areas of responsibility: Building Occupational Licensing, and Alarm Permitting. The Building Division provides plan review, permits and periodic inspection services to most public and private construction as determined by the South Florida Building Code and other applicable laws. The Building Division is also responsible for the identification and removal of unsafe structure in conjunction with the Unsafe Structure Board.

The Occupational Licensing area issues businesses licenses to persons and companies locating or operating a business in Deerfield Beach. In addition, information and assistance is provided to businesses regarding requirements to conduct businesses in Deerfield Beach, as well as, periodic inspections of business locations. Occupational Licensing coordinates the departmental reviews of all new business applicants and issues annual renewals for existing businesses.

The Alarm Permitting area issues permits to residents and business operators who require alarms on their properties. The permitting system is designed to register current information about the building owner and to reduce false alarm calls received by the Broward County Sheriff's Office.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
50	Division Mgr/Chief Electrical Inspector	1	1	1
48	Bldg Official/Chief Structural Inspector	1	1	1
32	Plans Examiner (1 part-time)	2	2	2
32	Chief Plumbing/Mechanical Inspector	1	1	1
30	Plumbing Inspector	1	1	1
30	Building Inspector	4	5	5
30	Electrical Inspector (2 part-time)	3	4	4
30	Mechanical Inspector	1	1	1
26	Sign Inspector	1	2	2
26	Occupational License Inspector	1	2	2
28	Office Supervisor	1	1	1
24	Department Secretary	1	1	1
22	Building Service Representative	3	3	3
UCL	Clerk (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>22</u>	<u>26</u>	<u>26</u>

Building Division (Continued)

CAPITAL OUTLAY

Utility vehicles (3)*	\$ 60,000
Total	<u>\$ 60,000</u>

*Vehicles will be lease/purchased over a 3-year period. See debt service section.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Personal services	\$ 1,225,273	\$ 1,555,745	\$ 1,707,008	\$ 1,832,605
Operating expenditures	38,935	105,400	117,761	57,800
Capital outlay	<u>75,200</u>	<u>-</u>	<u>-</u>	<u>60,000</u>
Total	<u>\$ 1,339,408</u>	<u>\$ 1,661,145</u>	<u>\$ 1,824,769</u>	<u>\$ 1,950,405</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PLANNING & GROWTH MGMT Building/Inspection Svcs Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	-	-	691,383	-	-	1,489,640
Overtime	-	-	90,740	-	-	25,000
Longevity	-	-	14,591	-	-	36,005
Basic Incentive	-	-	3,546	-	-	7,200
Sick Leave Conversion Pay	-	-	17,792	-	-	20,000
<i>Salaries & Wages</i>	-	-	<u>818,052</u>	-	-	<u>1,577,845</u>
FICA	-	-	60,388	-	-	122,030
<i>Payroll Taxes</i>	-	-	<u>60,388</u>	-	-	<u>122,030</u>
Nonuniformed Pension Plan	-	-	12,521	-	-	24,470
ICMA Pension Plan	-	-	56,057	-	-	108,260
<i>Pension Contributions</i>	-	-	<u>68,578</u>	-	-	<u>132,730</u>
Other Contractual Services	-	-	-	-	-	5,000
<i>Other Contractual Services</i>	-	-	-	-	-	<u>5,000</u>
Clothing Allowance	-	-	5,666	-	-	6,000
Office Supplies	-	-	7,206	-	-	7,000
Professional Publications	-	-	1,253	-	-	2,000
Minor Equip, Tools & Hdwe	-	-	4,934	-	-	12,000
Other Commodities	-	-	-	-	-	-
<i>Materials and Supplies</i>	-	-	<u>19,059</u>	-	-	<u>27,000</u>
Rent of Bldg/Office	-	-	16,500	-	-	-
Copier Lease	-	-	1,303	-	-	3,500
<i>Rentals and Leases</i>	-	-	<u>17,803</u>	-	-	<u>3,500</u>
Mat'l to Maintain Vehicles	-	-	2,636	-	-	5,000
<i>Vehicle Operating Expense</i>	-	-	<u>2,636</u>	-	-	<u>5,000</u>
Printing	-	-	2,495	-	-	7,500
Microfilming	-	-	1,755	-	-	6,000
Dues & Memberships	-	-	839	-	-	3,800
<i>Other Operating Expenditures</i>	-	-	<u>5,089</u>	-	-	<u>17,300</u>
Automotive Equipment	-	-	-	-	-	60,000
Office Mach & Equip	-	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-	<u>60,000</u>
Total Building	-	-	<u>991,605</u>	-	-	<u>1,950,405</u>
TOTAL PLANNING & GROWTH MANAGEMENT	<u>629,091</u>	<u>812,072</u>	<u>1,447,734</u>	<u>155</u>	<u>931,437</u>	<u>2,843,686</u>

Police/B.S.O.

Police Services School Crossing Guards Parking Authority

DEPARTMENT DESCRIPTION

Police services for the City of Deerfield Beach are provided by the Broward Sheriff's Office (B.S.O.) – Deerfield Beach District. As such, the District is comprised of nine different functional units: Administration, Patrol Services, Investigative Unit, Crime Suppression Team, Traffic Enforcement, Commercial Vehicle Enforcement, Code Enforcement, Parking Enforcement and Community Affairs Team. The mission of the Deerfield Beach District is to provide comprehensive police services each day of the year, on a twenty-four hour per day basis, to the City of Deerfield Beach. This includes the meeting or exceeding of the terms and conditions of the Agreement for Police Services with Deerfield Beach and interacting with various civic and community groups on an on-going basis to ensure that the District is meeting the needs of the community.

The Administration has overall responsibility and authority for all personnel, equipment and operations of the district. They are responsible for ensuring that the District fulfills, and complies with, the terms of the contract with the City of Deerfield Beach and serves as a liaison between the Broward Sheriff's Office and the City.

Patrol Services is responsible for apprehending criminal offenders, maintaining order, responding to calls for service, peacekeeping and protecting life and property. Patrol focuses on reducing citizens' fear of crime and enhancing the quality of life for the City of Deerfield Beach. This includes bike patrol, K-9, School Resource Deputies and ATV Patrol.

Investigative Services is responsible for identifying criminals that commit crimes against properties and persons, as well as preparing the criminal cases for prosecution. Duties include the investigation of burglary/structures, burglary/conveyances, thefts, criminal mischief, and area pawn shops, as well as providing technical support to the other District Units.

The Crime Suppression Team investigates all street-level narcotic crimes within the district, investigates crime and code violations, targets high property crime areas and seeks to identify and apprehend offenders, organizes and participates in special operations, reverse stings, prostitution stings and other operations involving high crime problems.

The Traffic Unit is responsible for performing proactive traffic enforcement duties, while targeting areas of frequent traffic complaints or numerous traffic accidents. Duties include issuing traffic citations, reviewing accident reports, and participating in the investigation of accidents involving serious injuries and hit and runs.

The Community Affairs Team serves to increase the overall effectiveness of the District by attacking underlying problems that give rise to incidents that consume patrol and detective time. In doing so, the Unit strives to ensure closer involvement with the public to make sure that the police are addressing the needs of the community and its citizens. Duties include coordinating crime prevention programs, conducting residential, business, and area surveys on security measures, organizing Neighborhood Watch programs, coordinating the School Resource Deputy and DARE programs, along with organizing all the special events that occur throughout the year such as National Night Out, the annual charity softball games, Canes On Patrol, the COP, RUOK and PAL programs and Special Olympics, just to name a few.

The Code Enforcement Unit consists of two sworn positions and non-sworn civilian code inspectors. This unit investigates and prosecutes violations of municipal codes, building codes and fire and life-safety codes. They work with the home-owners and businesses to strive to enhance the overall appearance of the community.

The Commercial Vehicle Inspector consists of one certified deputy who has extensive training on the safety regulations of commercial vehicles. This position is responsible for enforcing the violations of overweight commercial vehicles and inspects commercial vehicles and drivers to ensure they are in compliance with Florida Statutes and Federal Motor Carrier Safety Regulations that travel the roads within the City of Deerfield Beach. This position conducts inspections of commercial vehicles for such violations, issues and collects fines.

The Parking Enforcement Unit consists of non-sworn part-time employees whose sole function is to enforce parking violations within the boundaries of the City of Deerfield Beach.

Police Services Division

PERSONNEL SUMMARY

<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
Uniformed	129	129	129
Non-uniformed (7 part-time)	33	33	33
Total	<u>162</u>	<u>162</u>	<u>162</u>

CAPITAL OUTLAY

Building renovations - Code Enforcement	<u>\$ 19,800</u>
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EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 1,191,143	\$ 1,297,719	\$ 1,441,810	\$ 1,418,138
Operating expenditures	13,817,148	14,425,328	17,028,039	17,495,411
Capital outlay	-	-	-	19,800
Total	<u>\$ 15,008,291</u>	<u>\$ 15,723,047</u>	<u>\$ 18,469,849</u>	<u>\$ 18,933,349</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. Police Services Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<i>Account Description</i>						
Regular Salary	-	5,626	10,547	78	13,500	-
Sick Leave Conversion Pay	-	-	-	-	1,000	-
<i>Salaries & Wages</i>	<u>-</u>	<u>5,626</u>	<u>10,547</u>	<u>-</u>	<u>14,500</u>	<u>-</u>
FICA	-	430	807	78	1,035	-
<i>Payroll Taxes</i>	<u>-</u>	<u>430</u>	<u>807</u>	<u>78</u>	<u>1,035</u>	<u>-</u>
Police Pension Plan	940,265	1,092,070	920,340	75	1,227,120	1,238,500
Nonuniformed Pension Plan	80,126	68,363	11,314	75	15,085	20,398
Police Pension - Pick-up	170,752	137,286	80,382	44	184,070	159,240
<i>Pension Contributions</i>	<u>1,191,143</u>	<u>1,297,719</u>	<u>1,012,036</u>	<u>71</u>	<u>1,426,275</u>	<u>1,418,138</u>
Serv to Maintain Equip	254	-	-	-	-	-
<i>Repair & Maint Services</i>	<u>254</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
BSO Contract	13,762,091	14,350,618	16,531,805	98	16,863,039	17,416,911
BSO Special Detail	52,267	66,425	22,116	14	154,000	75,000
<i>Other Contractual Services</i>	<u>13,814,358</u>	<u>14,417,043</u>	<u>16,553,921</u>	<u>97</u>	<u>17,017,039</u>	<u>17,491,911</u>
Telephone & Telegraph	-	(2,238)	(2,087)	-	-	-
Cellular Phone Service	-	253	343	-	-	-
<i>Communication Services</i>	<u>-</u>	<u>(1,985)</u>	<u>(1,744)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Commodities	456	2,047	144	-	-	-
<i>Materials and Supplies</i>	<u>456</u>	<u>2,047</u>	<u>144</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel and Training	1,442	1,454	4,292	57	7,500	-
Printing	638	713	733	21	3,500	3,500
<i>Other Operating Expenditures</i>	<u>2,080</u>	<u>2,167</u>	<u>5,025</u>	<u>46</u>	<u>11,000</u>	<u>3,500</u>
Buildings	-	-	-	-	-	19,800
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,800</u>
Total Administration	<u>15,008,291</u>	<u>15,723,047</u>	<u>17,580,736</u>	<u>95</u>	<u>18,469,849</u>	<u>18,933,349</u>

School Crossing Guard Division

The school crossing guards division is responsible for coordinating the duties of crossing guards at the various schools located within the City.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
28	Safety Supervisor	1	1	1
	School Crossing Guards (part-time)	<u>33</u>	<u>34</u>	<u>34</u>
	Total	<u>34</u>	<u>35</u>	<u>35</u>

EXPENDITURE SUMMARY

	<u>Actual 04/05</u>	<u>Actual 05/06</u>	<u>Budget 06/07</u>	<u>Budget 07/08</u>
Personal services	\$ 218,202	\$ 220,004	\$ 347,310	\$ 290,460
Operating expenditures	<u>5,656</u>	<u>4,372</u>	<u>3,500</u>	<u>3,500</u>
Total	<u>\$ 223,858</u>	<u>\$ 224,376</u>	<u>\$ 350,810</u>	<u>\$ 293,960</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. School Crossing Guard Division	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<i>Account Description</i>						
Regular Salary	195,262	196,424	125,191	40	312,850	259,625
Overtime	253	-	-	-	-	-
Longevity	1,739	2,247	1,258	52	2,410	2,560
Sick Leave Conversion Pay	1,198	1,296	1,348	67	2,000	2,000
<i>Salaries & Wages</i>	<u>198,452</u>	<u>199,967</u>	<u>127,797</u>	<u>40</u>	<u>317,260</u>	<u>264,185</u>
FICA	15,140	15,260	9,782	40	24,280	20,215
<i>Payroll Taxes</i>	<u>15,140</u>	<u>15,260</u>	<u>9,782</u>	<u>40</u>	<u>24,280</u>	<u>20,215</u>
ICMA Pension Plan	4,610	4,777	2,725	47	5,770	6,060
<i>Pension Contributions</i>	<u>4,610</u>	<u>4,777</u>	<u>2,725</u>	<u>47</u>	<u>5,770</u>	<u>6,060</u>
Minor Equip, Tools, Hdwe	5,036	4,302	744	25	3,000	3,000
Other Commodities	620	70	-	-	500	500
<i>Materials and Supplies</i>	<u>5,656</u>	<u>4,372</u>	<u>744</u>	<u>21</u>	<u>3,500</u>	<u>3,500</u>
<i>Total School Crossing Guards</i>	<u>223,858</u>	<u>224,376</u>	<u>141,048</u>	<u>40</u>	<u>350,810</u>	<u>293,960</u>

Parking Authority

The parking authority was incorporated into the City's contract with Broward Sheriff's Office beginning in January 1996. The City receives the fines for parking citations and handles the parking ticket disputes; however, city personnel do not issue parking tickets.

The parking authority division is administered by the Management and Budget Department, and is funded by the General Fund. This division is responsible for servicing and maintaining the over 600 parking meters currently in use in the City of Deerfield Beach.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
20	Parking Meter Technician	<u>1</u>	<u>1</u>	<u>1</u>

CAPITAL OUTLAY

Replacement pick-up truck*	<u>20,000</u>
	<u>\$ 20,000</u>

*Equipment will be lease/purchased over a 3-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 54,901	\$ 63,575	\$ 66,250	\$ 75,390
Operating expenditures	34,908	45,259	60,800	41,200
Capital outlay	-	-	-	20,000
Total	<u>\$ 89,809</u>	<u>\$ 108,834</u>	<u>\$ 127,050</u>	<u>\$ 136,590</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

POLICE/B.S.O. Parking Authority	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	38,831	39,501	22,660	52	43,405	45,680
Overtime	1,335	2,035	1,440	72	2,000	2,000
Longevity	2,997	4,285	2,845	82	3,475	4,695
Sick Leave Conversion Pay	863	889	971	65	1,500	1,500
<i>Salaries & Wages</i>	<u>44,026</u>	<u>46,710</u>	<u>27,916</u>	<u>55</u>	<u>50,380</u>	<u>53,875</u>
FICA	3,348	3,525	2,135	58	3,705	3,975
<i>Payroll Taxes</i>	<u>3,348</u>	<u>3,525</u>	<u>2,135</u>	<u>58</u>	<u>3,705</u>	<u>3,975</u>
Nonuniformed Pension Plan	7,527	13,340	9,124	75	12,165	17,540
<i>Pension Contributions</i>	<u>7,527</u>	<u>13,340</u>	<u>9,124</u>	<u>75</u>	<u>12,165</u>	<u>17,540</u>
Parking Meter Maintenance	4,749	6,152	2,372	32	7,500	5,000
<i>Repair & Maint Services</i>	<u>4,749</u>	<u>6,152</u>	<u>2,372</u>	<u>32</u>	<u>7,500</u>	<u>5,000</u>
Clothing Allowance	280	239	185	62	300	200
Office Supplies	-	688	-	-	-	-
Minor Equip, Tools, Hdwe	2,566	1,452	310	10	3,000	2,500
Parking Meters	9,442	18,992	4,009	19	21,000	14,500
Matl to Maintain Meters	15,949	16,831	2,769	11	25,000	15,000
<i>Materials and Supplies</i>	<u>28,237</u>	<u>38,202</u>	<u>7,273</u>	<u>15</u>	<u>49,300</u>	<u>32,200</u>
Printing	1,765	905	3,672	92	4,000	4,000
Laundry and Cleaning	157	-	31	-	-	-
<i>Other Operating Expenditures</i>	<u>1,922</u>	<u>905</u>	<u>3,703</u>	<u>93</u>	<u>4,000</u>	<u>4,000</u>
Automotive Equipment	-	-	-	-	-	20,000
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Total Parking Authority	<u>89,809</u>	<u>108,834</u>	<u>52,523</u>	<u>41</u>	<u>127,050</u>	<u>136,590</u>
TOTAL POLICE/B.S.O.	<u>15,321,958</u>	<u>16,056,257</u>	<u>17,774,307</u>	<u>94</u>	<u>18,947,709</u>	<u>19,363,899</u>

Fire & Rescue Services

Emergency Operations
Administrative Services
Telecommunications
Management and Information Services
Professional Development and Standards
Resource Management and Emergency Preparedness
Emergency Medical Services
Fire Prevention and Public Education
Employee Safety and Health

DEPARTMENT DESCRIPTION

The Fire/Rescue Department is committed to protecting the lives and property of the citizens of Deerfield Beach and the Town of Hillsboro Beach. The Department's mission is to provide a full range of services, which include, fire suppression, fire prevention, life safety, emergency medical services, hazard mitigation, emergency preparedness, and public awareness campaigns aimed at reducing problems before a tragedy occurs.

The Department is composed of nine divisions- Emergency Operations, Administrative Services, Telecommunications, Management & Information Services, Professional Development and Standards, Resource Management and Emergency Preparedness, EMS, Fire Prevention / Public Education, and Employee Safety / Health.

The Emergency Operations Division is responsible for the coordination of three (3) shifts to respond to all fire calls, emergency medical service calls, and hazardous material incidents. Immediate response is provided by highly trained personnel utilizing sophisticated fire apparatus, 24 hours a day, 365 days a year. The Emergency Operations Division also coordinates all special units and their operational interface with day-to-day emergency operations.

The Administrative Services Division provides leadership in coordinating efforts between all divisions to ensure efficient and effective service delivery. Areas of responsibility include payroll, policy development and revisions, budget proposals, information, research and development, forecasting and long-range planning, technical support for other divisions, and clerical duties.

The Telecommunications Division administers the 911 emergency telephone and radio systems; allowing callers to speak directly with trained telecommunicators for quick and efficient response to emergency calls. A communications network exists between firefighters, paramedics and area hospitals for faster and effective delivery of emergency/medical services and fire suppression activities.

Management and Information Services Division oversees all computer technology, interfaces with the city's computer network, and is responsible for all computer and phone technology issues, and computer and data management issues within the organization and coordinates technology between four (4) Fire Stations.

The Professional Development and Standards Division is responsible for providing training programs for all Fire Department personnel. Areas of focus include, but are not limited to: emergency medical procedures, fire suppression techniques, inspection procedures, handling of hazardous material mitigation, and emergency preparedness training.

The Resource Management and Emergency Preparedness Division is responsible for logistics, purchasing, supplies, facility maintenance and repair, and equipment maintenance and repair. This division is also responsible for the Department of Fire Rescue and The City's Emergency Preparedness plan. This would include all natural and man-made disasters, as well as, potential terrorist disaster/ emergencies. This Division coordinates the City's Cert Program where citizen volunteers are trained to assist in times of man made or natural disasters.

Emergency Medical Services Division is responsible for the day-to-day activities of our emergency medical units and personnel. This division is responsible for certifications and licensing for personnel, medical procedures and protocols, as well as, coordination between our City's Medical Director, Fire Rescue staff, and our Health Care Community.

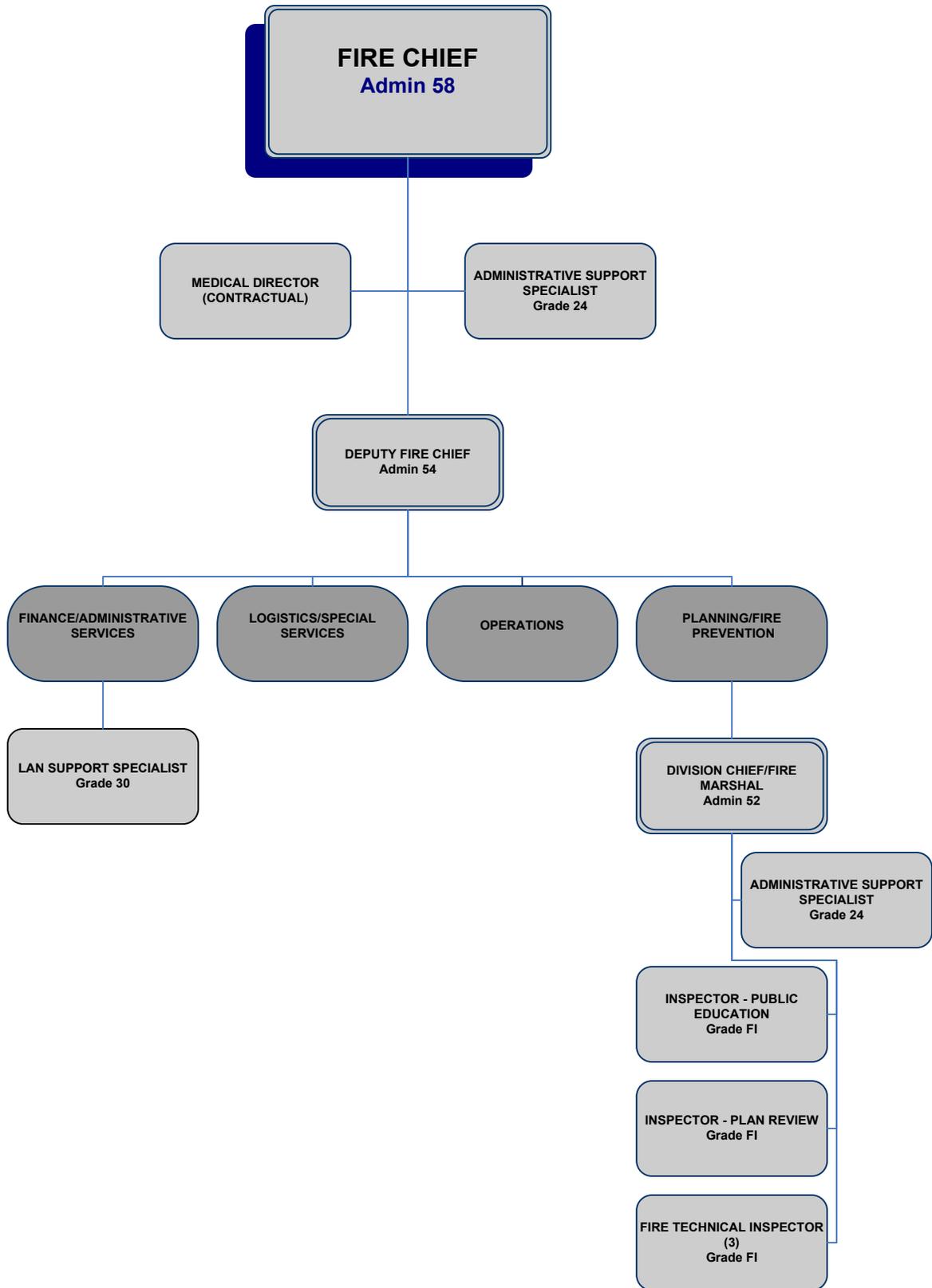
Fire Prevention and Public Education Division provides safety inspection services pursuant to City ordinance, South Florida Building Code, State Statues and Federal regulations. The division investigates possible complaints and causes of fire. Public Education programs are provided as an effort to reduce the number of fires, fire-related injuries and deaths.

Employee Safety and Health Division is responsible for All safety related work issues. This division schedules, coordinates and evaluates annual physicals, and oversees and reviews all accidents and injuries. This division also analyzes and makes recommendations for future education and prevention, and interacts with the City of Deerfield Beach Risk Management Division concerning worker's compensation injuries and related issues.

DEPARTMENT GOALS:

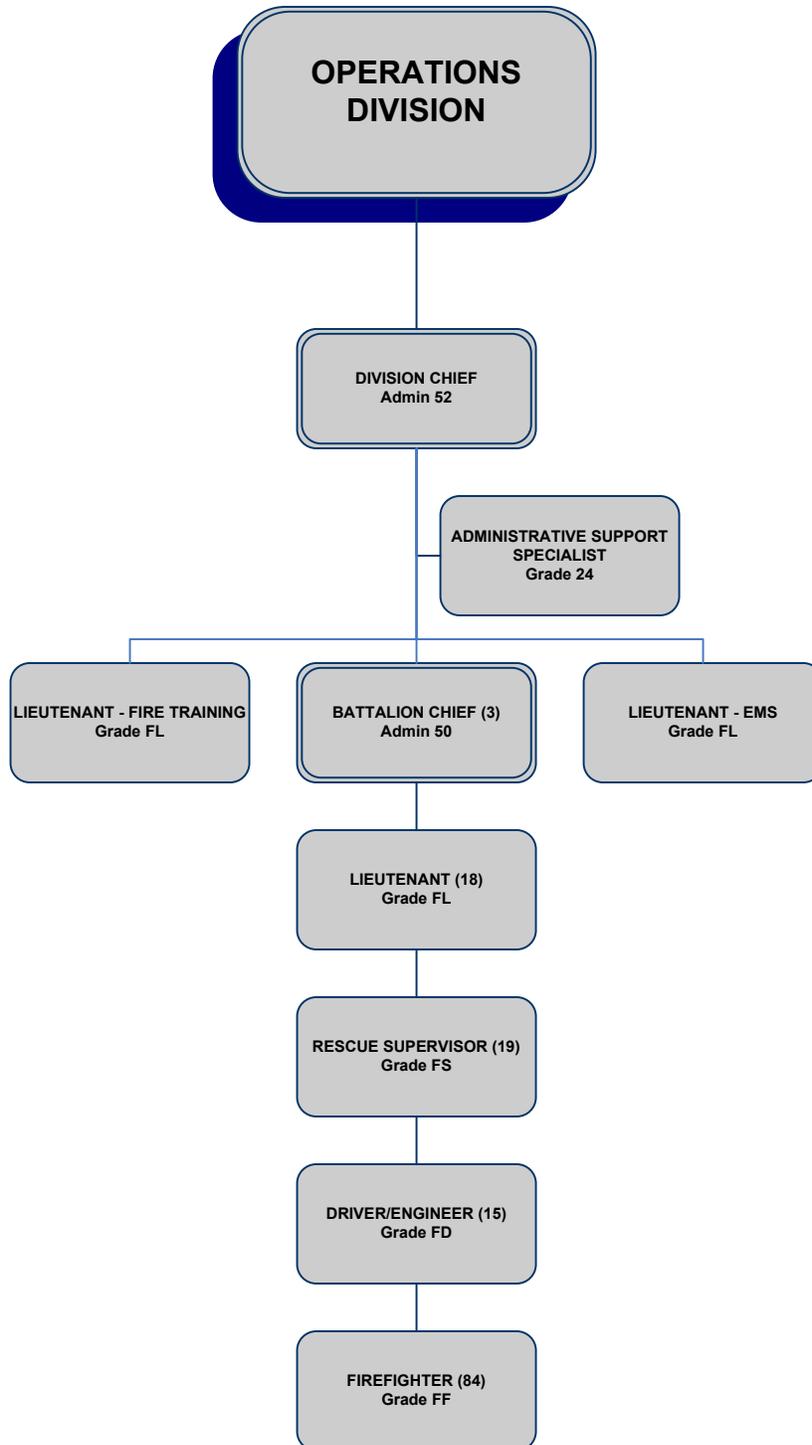
- Develop and re-evaluate operational policies and procedures to ensure that the community's needs are met relative to fire protection and emergency medical services
- Ensure fire safety compliance of site and building developments
- Continued focus on fire prevention and education
- Continuance of training and development programs that will prepare employees to better accomplish department goals

Fire/Rescue Department Organization Chart

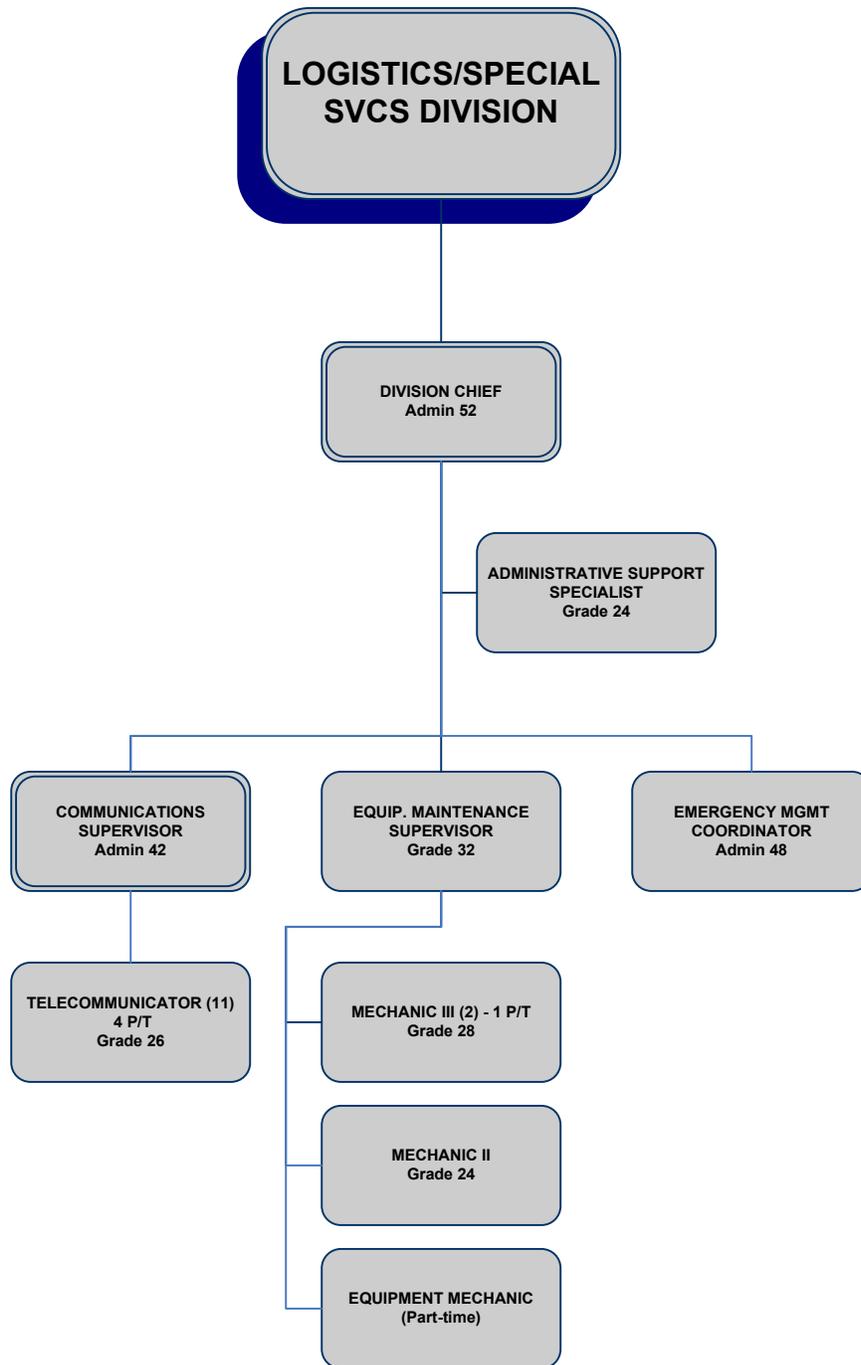


Fire/Rescue Department

Organization Chart (Page 2)



Fire/Rescue Department Organization Chart (Page 3)





DEPARTMENT: FIRE AND RESCUE

DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS- FY2008



**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Quality Building Permit Services	- To review and issue permits on commercial and residential building plans in a professional and timely manner	- # building permits issued	5,500	6,500	N/A
		- \$ amount of value of Construction permitted within City	\$50,000,000	85,000,000	N/A
		- \$ amount of City permit revenue	\$1,000,000	1,500,000	N/A

**CITY GOAL#7
SAFE & HEALTHY ENVIRONMENT**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Quality Fire/Rescue/ Building Inspection Services aimed at reducing problems before a tragedy occurs	- Develop and re-evaluate operational policies and procedures to ensure the needs of the community are met	- Annual Citizen Satisfaction Rate based upon the Citizens Survey for:			
		-Fire Protection Services	N/A	N/A	N/A
		-Emergency Medical Services	N/A	N/A	N/A
		- # of total alarms	14,500	16,000	18,000
		- # of total fire alarms	135	150	165
		- \$ amount of fire loss	\$1,000,000	1,000,000	800,000
		- # of fire injuries (no fatalities)	6	8	6
		- # of Incidents	13,600	14,400	15,000
- # of EMS patients transported	6,800	8,300	7,700		

CITY GOAL#7
SAFE & HEALTHY
ENVIRONMENT

DEPARTMENT: FIRE AND RESCUE

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
	- Continuance of training programs that better prepare Fire/Rescue Division personnel to better accomplish Departmental Goals	- # of training hours on: (a) fire suppression (b) EMS recertification (c) defensive driving (d) hazardous materials (e) other	3,312 7,992 436 444 516	2,388 2,304 576 432 1728	3,600 3,900 600 600 1200
	- Continued focus on fire prevention and education	- # of fire drills/talks - # of elementary school presentations - # of students receiving fire safety message	15 9 5,500	16 9 5,500	26 12 6,000
	- Ensure fire safety compliance of site and building developments	- # of fire inspections conducted	4,300	5,200	7,150

Fire/Rescue Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
58	Fire Chief	1	1	1
54	Deputy Fire Chief	1	1	1
52	Fire Division Chief - EMS/Disaster Prep	1	1	1
52	Fire Division Chief - Training	1	1	1
52	Fire Division Chief - Fire Prevention	1	1	1
50	Fire Battalion Chief	3	3	3
FI	Fire Technical Inspector	3	5	5
FL	Fire Lieutenant	20	20	20
FS	Fire Rescue Supervisor	19	19	19
FD	Fire Driver/Engineer	15	15	15
FF	Firefighter/EMT	84	84	84
32	Equipment Maintenance Supervisor	1	1	1
28	Mechanic III (1 part-time)	2	2	2
24	Mechanic II	1	1	1
48	Hazard Mitigation Coordinator	1	1	0
48	Emergency Management Coordinator	0	1	1
24	Hazard Mitigation Specialist	1	0	0
42	Communications Supervisor	1	1	1
26	Telecommunicator (4 part-time)	11	11	11
24	Administrative Support Specialist	4	4	4
	Equipment Mechanic (part-time)	1	1	1
	Total	<u>172</u>	<u>174</u>	<u>173</u>

CAPITAL OUTLAY

Replacement rescue ambulance**	\$ 265,000
Utility vehicle *	35,000
Traffic pre-empting devices	<u>150,000</u>
	<u>\$ 450,000</u>

*Vehicle will be lease/purchased over a 3-year period. See debt service section.

**Vehicle will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 14,625,374	\$ 15,450,656	\$ 16,210,521	\$ 17,134,465
Operating expenditures	1,241,112	1,188,956	1,161,950	1,305,136
Capital outlay	<u>456,494</u>	<u>800,060</u>	<u>1,348,095</u>	<u>450,000</u>
Total	<u>\$ 16,322,980</u>	<u>\$ 17,439,672</u>	<u>\$ 18,720,566</u>	<u>\$ 18,889,601</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE Fire/Rescue Division	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	9,158,088	9,698,382	5,687,578	54	10,545,321	11,330,710
Overtime	1,160,458	1,282,397	500,867	129	387,500	387,500
Longevity	367,039	386,087	217,929	50	433,125	416,900
Fire Code Official Incentive	3,469	2,335	-	-	3,720	4,000
Sick Leave Conversion Pay	94,887	113,907	100,295	84	120,000	130,000
Fire - EMT I	81,987	82,210	37,863	39	97,925	102,825
Fire - Paramedic/EMT II	992,925	1,063,043	643,464	57	1,128,925	1,189,130
Fire Science Certificate	17,285	17,347	9,719	49	19,885	20,880
Fire Supplemental Comp	52,050	58,752	33,252	56	59,110	62,070
Overtime - Fire/EMS Training	-	-	-	-	328,500	328,500
<i>Salaries & Wages</i>	<u>11,928,188</u>	<u>12,704,460</u>	<u>7,230,967</u>	<u>55</u>	<u>13,124,011</u>	<u>13,972,515</u>
FICA	857,542	914,313	515,057	51	1,011,950	1,087,120
<i>Payroll Taxes</i>	<u>857,542</u>	<u>914,313</u>	<u>515,057</u>	<u>51</u>	<u>1,011,950</u>	<u>1,087,120</u>
Fire Pension Plan	1,777,309	1,765,776	1,500,000	75	2,000,000	2,000,000
ICMA Pension Plan	62,335	66,107	38,506	52	74,560	74,830
<i>Pension Contributions</i>	<u>1,839,644</u>	<u>1,831,883</u>	<u>1,538,506</u>	<u>74</u>	<u>2,074,560</u>	<u>2,074,830</u>
Programming/Software	68,083	22,115	11,368	76	15,000	12,500
Medical Services	-	-	640	1	60,000	58,096
Ambulance Billing Service	124,887	157,933	63,827	49	129,500	129,500
<i>Professional Services</i>	<u>192,970</u>	<u>180,048</u>	<u>75,835</u>	<u>37</u>	<u>204,500</u>	<u>200,096</u>
Serv to Maintain Equipment	30,240	42,337	22,232	62	36,000	36,000
Equipment Tests	495	820	-	-	1,500	1,500
<i>Repair and Maint Services</i>	<u>30,735</u>	<u>43,157</u>	<u>22,232</u>	<u>59</u>	<u>37,500</u>	<u>37,500</u>
Labor Negotiations Services	-	-	-	-	-	110,000
Other Contractual Services	77,078	152,370	104,923	163	64,500	58,500
<i>Other Contractual Services</i>	<u>77,078</u>	<u>152,370</u>	<u>104,923</u>	<u>163</u>	<u>64,500</u>	<u>168,500</u>
Pager Rental	1,561	1,709	884	35	2,500	-
Wireless Subscriptions	921	14,211	5,464	26	21,200	21,200
Emergency Notification System	36,150	9,000	-	-	-	9,000
<i>Communication Services</i>	<u>38,632</u>	<u>24,920</u>	<u>6,348</u>	<u>27</u>	<u>23,700</u>	<u>30,200</u>
Clothing Allowance	228,648	237,208	147,408	56	262,500	236,500
Office Supplies	7,813	9,043	6,384	77	8,250	8,000
Professional Publications	1,380	1,336	1,616	108	1,500	1,500
Chemicals	2,159	2,612	-	-	3,000	3,000
Minor Equip, Tools & Hdwe	146,129	88,542	52,263	66	79,100	92,600
Food	802	679	142	6	2,500	1,500
Medical and Lab Supplies	143,695	164,363	73,616	57	130,000	130,000
Air Pack/Nozzle Parts	8,915	6,147	2,216	33	6,750	5,750
Material to Maint Equipment	1,485	5,846	635	37	1,700	1,700
Fire Hose	4,122	6,456	-	-	8,250	7,250
Cert Program	10,371	25,034	9,244	37	25,000	25,000

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE Fire/Rescue Division	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Beach Blowout	42,524	22,575	5,523	55	10,000	-
Firefighter Combat Challenge Bunker Gear	33,549	25,817	9,555	38	25,000	-
	-	-	-	-	-	85,000
<i>Materials and Supplies</i>	<u>631,592</u>	<u>595,658</u>	<u>308,602</u>	<u>55</u>	<u>563,550</u>	<u>597,800</u>
Rent of Equipment	4,842	-	-	-	-	12,000
Computer Lease	9,542	-	-	-	-	-
Fire Rescue Temp. Station	29,889	24,070	15,218	29	52,800	-
<i>Rentals and Leases</i>	<u>44,273</u>	<u>24,070</u>	<u>15,218</u>	<u>29</u>	<u>52,800</u>	<u>12,000</u>
Gasoline	35,132	-	-	-	-	-
Diesel Fuel	13,096	-	-	-	-	-
Matt to Maintain Vehicles	152,850	146,932	116,571	69	170,000	209,065
Tires	35	-	-	-	-	-
Batteries	49	-	-	-	-	-
<i>Other Operating Expenditures</i>	<u>201,162</u>	<u>146,932</u>	<u>116,571</u>	<u>69</u>	<u>170,000</u>	<u>209,065</u>
Printing	3,367	2,908	92	2	4,000	3,750
Photography	1,124	775	-	-	1,250	1,000
Laundry and Cleaning	4,537	5,445	3,122	14	22,400	22,400
Medical Licenses/Permits	2,660	275	5,650	151	3,750	9,975
Medical Waste/Haz Mat Fee	-	-	-	-	1,000	1,000
Dues & Memberships	2,604	1,769	250	8	3,000	3,850
Public Awareness	10,378	10,629	248	2	10,000	8,000
<i>Other Operating Expenditures</i>	<u>24,670</u>	<u>21,801</u>	<u>9,362</u>	<u>21</u>	<u>45,400</u>	<u>49,975</u>
Buildings	22,498	-	-	-	35,000	-
Automotive Equipment	393,264	396,217	33,931	11	317,466	300,000
Office Mach & Equip	-	14,394	60,237	14	429,894	-
Other Mach and Equipment	40,732	389,449	161,423	29	565,735	150,000
<i>Capital Outlay</i>	<u>456,494</u>	<u>800,060</u>	<u>255,591</u>	<u>19</u>	<u>1,348,095</u>	<u>450,000</u>
Total Fire/Rescue	<u>16,322,980</u>	<u>17,439,672</u>	<u>10,199,212</u>	<u>54</u>	<u>18,720,566</u>	<u>18,889,601</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

FIRE/RESCUE & BUILDING <i>Building/Inspection Svcs Division*</i>	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<i>Account Description</i>						
Regular Salary	989,813	1,159,833	691,383	50	1,376,158	-
Overtime	34,588	133,786	90,740	227	40,000	-
Longevity	22,149	25,458	14,591	44	33,240	-
Basic Incentive	5,896	6,265	3,546	53	6,725	-
Sick Leave Conversion Pay	12,248	13,235	17,792	119	15,000	-
<i>Salaries & Wages</i>	<u>1,064,694</u>	<u>1,338,577</u>	<u>818,052</u>	<u>56</u>	<u>1,471,123</u>	<u>-</u>
FICA	79,341	99,871	60,388	51	118,070	-
<i>Payroll Taxes</i>	<u>79,341</u>	<u>99,871</u>	<u>60,388</u>	<u>51</u>	<u>118,070</u>	<u>-</u>
Nonuniformed Pension Plan	9,742	17,194	12,521	75	16,695	-
ICMA Pension Plan	71,496	89,475	56,057	55	101,120	-
<i>Pension Contributions</i>	<u>81,238</u>	<u>106,669</u>	<u>68,578</u>	<u>58</u>	<u>117,815</u>	<u>-</u>
Programming/Software	3,440	-	-	-	1,000	-
<i>Professional Services</i>	<u>3,440</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>-</u>
Other Contractual Services	2,019	-	-	-	5,000	-
<i>Other Contractual Services</i>	<u>2,019</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Computer Cabling	-	-	-	-	5,000	-
Clothing Allowance	5,541	5,682	5,666	94	6,000	-
Office Supplies	3,074	9,680	7,206	144	5,000	-
Professional Publications	251	2,102	1,253	125	1,000	-
Minor Equip, Tools & Hdwe	7,318	11,093	4,934	51	9,613	-
Other Commodities	14	-	-	-	-	-
<i>Materials and Supplies</i>	<u>16,198</u>	<u>28,557</u>	<u>19,059</u>	<u>72</u>	<u>26,613</u>	<u>-</u>
Rent of Bldg/Office	-	14,850	16,500	85	19,450	-
Copier Lease	2,582	1,942	1,303	19	7,000	-
<i>Rentals and Leases</i>	<u>2,582</u>	<u>16,792</u>	<u>17,803</u>	<u>67</u>	<u>26,450</u>	<u>-</u>
Mat'l to Maintain Vehicles	-	5,264	2,636	53	5,000	-
<i>Vehicle Operating Expense</i>	<u>-</u>	<u>5,264</u>	<u>2,636</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Printing	8,045	8,320	2,495	33	7,500	-
Microfilming	4,228	2,443	1,755	35	5,000	-
Photography	514	-	-	-	1,000	-
Dues & Memberships	1,909	4,841	839	22	3,800	-
<i>Other Operating Expenditures</i>	<u>14,696</u>	<u>15,604</u>	<u>5,089</u>	<u>29</u>	<u>17,300</u>	<u>-</u>
Automotive Equipment	48,804	-	-	-	36,398	-
Office Mach & Equip	26,396	-	-	-	-	-
<i>Capital Outlay</i>	<u>75,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,398</u>	<u>-</u>
Total Building	<u>1,339,408</u>	<u>1,611,334</u>	<u>991,605</u>	<u>54</u>	<u>1,824,769</u>	<u>-</u>
TOTAL FIRE/RESCUE	<u>17,662,388</u>	<u>19,051,006</u>	<u>11,190,817</u>	<u>54</u>	<u>20,545,335</u>	<u>18,889,601</u>

Effective October 1, 2007, the Building Services Division will become a part of the Planning & Growth Management Department.

Public Works & Environmental Services

**Administration
Facilities Maintenance
Fleet Maintenance
Grounds Maintenance
Streets Maintenance
Solid Waste
Recycling**

DEPARTMENT DESCRIPTION

The Department of Public Works and Environmental Services strives to maintain and enhance the City's streets, public grounds, recycling functions, fleet management and collection and disposal of solid waste. The Department is comprised of seven divisions: Administration, Facilities Maintenance, Fleet Maintenance, Grounds Maintenance, Streets Maintenance, Solid Waste, and Recycling.

Streets Maintenance is responsible for maintaining streets, storm drains, sidewalks and any other problems on right-of-ways throughout the City. In addition, the division provides repair and replacement services for City-owned sidewalks and signage throughout the City. This division is part of the Road and Bridge Fund.

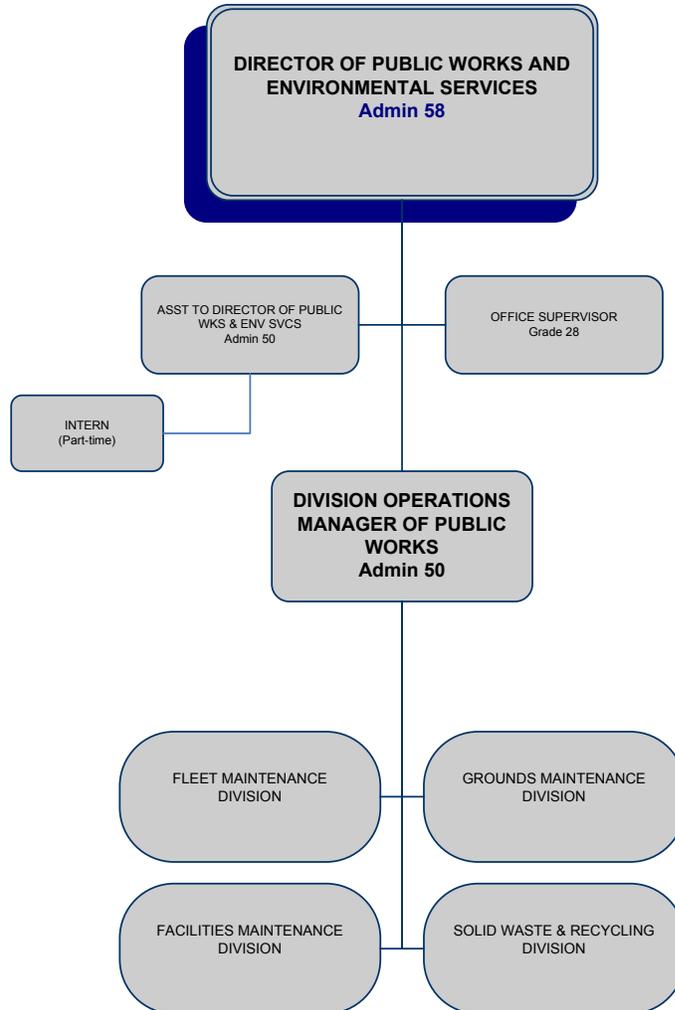
Solid Waste provides collection and disposal services of all garbage and bulk trash for residential and commercial accounts throughout the City. This division coordinates new site plan evaluations and maintains effective working relationships with the general public and other City Departments. This division is part of the Solid Waste Fund.

The Recycling Division coordinates and implements collection of recyclable materials throughout the City. This includes recycling materials extracted from waste collection from residential and commercial accounts throughout the City. This division is part of the Solid Waste Fund.

DEPARTMENT GOALS

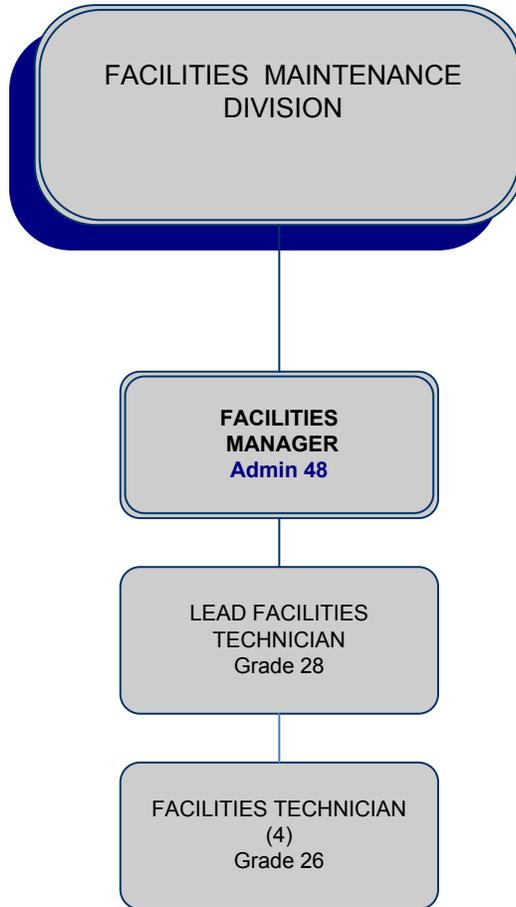
- Upgrade of City transportation infrastructure
- Coordinate quality assurance of all capital improvement projects and private infrastructure improvements
- Upgrade of the City's utility system
- Upgrade of the City's drainage system
- Provide quality drinking water to all residents and businesses within the City's service area
- Continually monitor and maintain a safe and healthy environment
- Encourage employee training and development

Public Works & Environmental Services Organization Chart

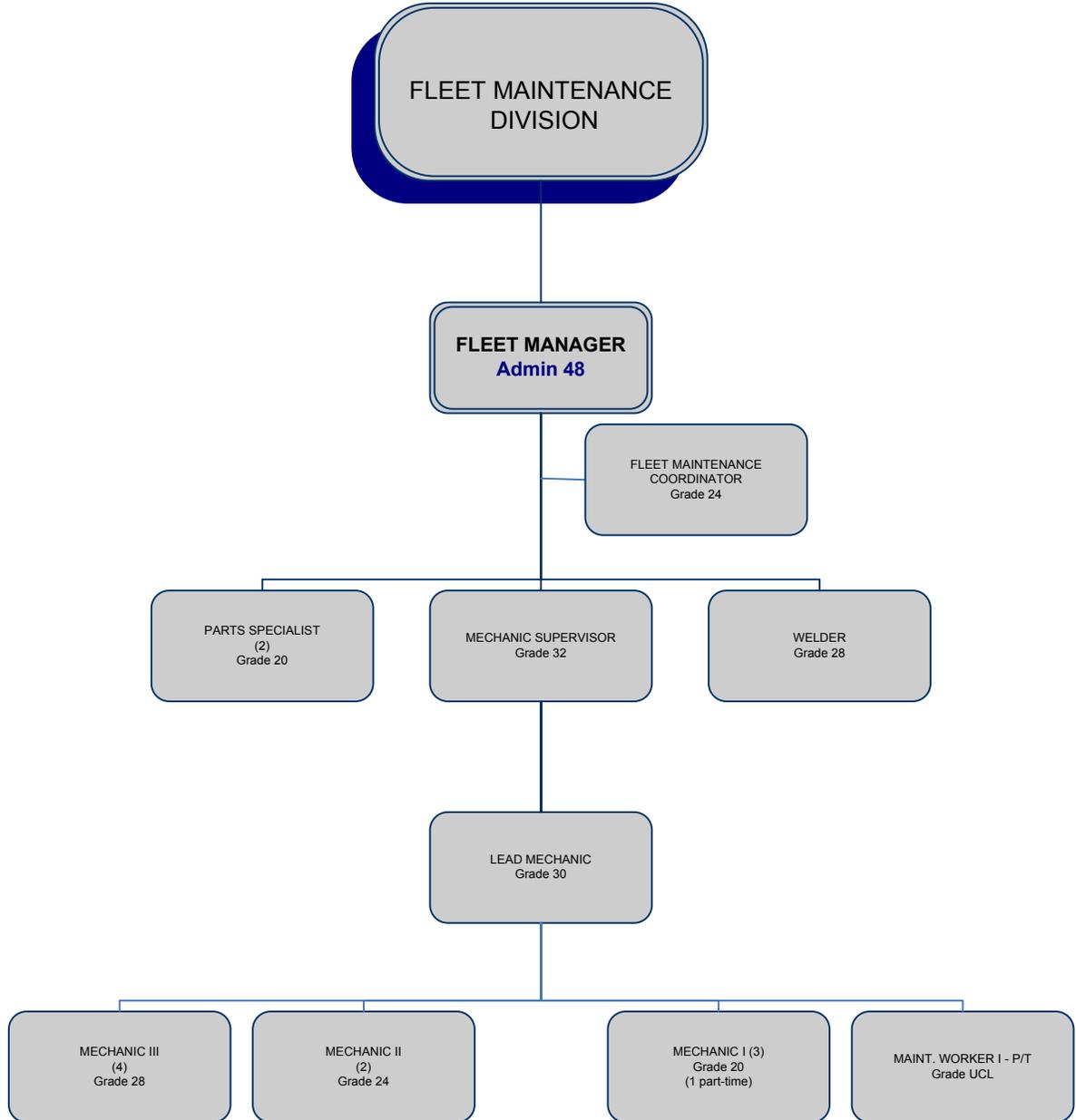


Public Works – Facilities Maintenance

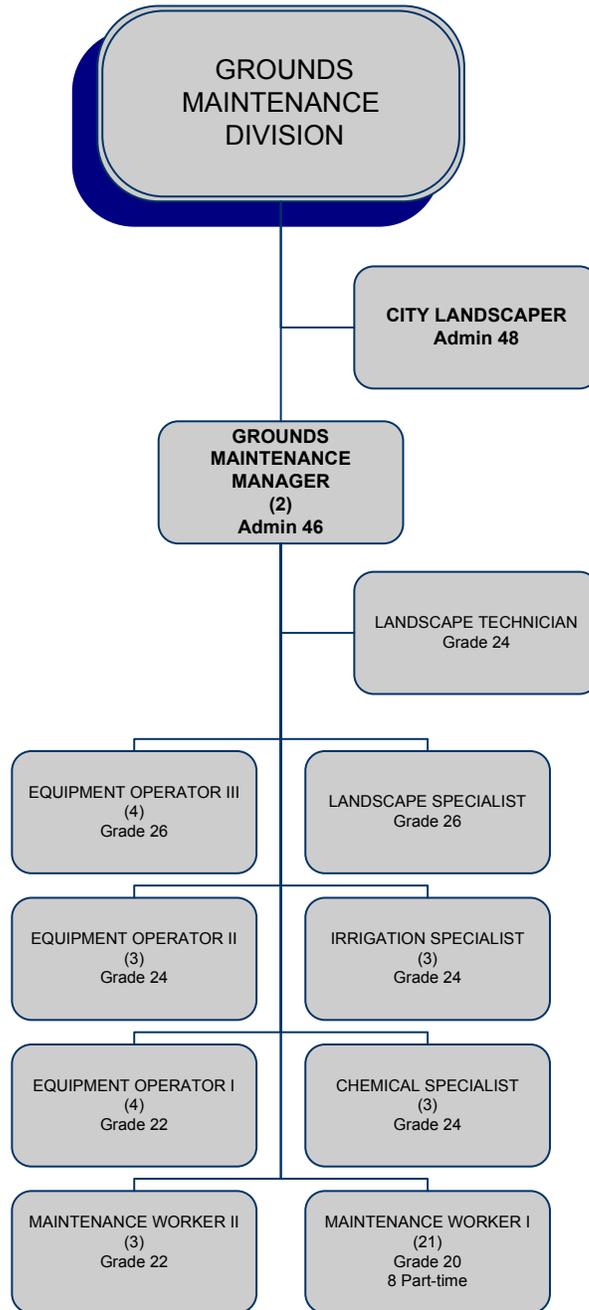
Organization Chart (Page 2)



Public Works – Fleet Maintenance Organization Chart (Page 3)



Public Works – Grounds Maintenance Organization Chart (Page 4)



DEPARTMENT: PUBLIC WORKS AND ENVIRONMENTAL SERVICES



DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS- FY2008



**CITY GOAL#1
CLEANER, GREENER CITY**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
To preserve & enhance the city's grounds & landscaping sites	-Irrigate & beautify 100% of all City-maintained medians	- % of medians irrigated and beautified	100%	100%	100%
	-Preserve the City's tree canopy and plant life	- # of new trees planted - # of City beautification projects of which the landscape was: (a) installed by City (b) designed by City	500 6 6	500 3 3	800 3 3
To preserve and utilize the use of alternative fuel resources	- Increase use of alternative fuels for city vehicles	- % increase in usage of alternative fuels	5%	0%	0%

**CITY GOAL#2
VITALITY / REVITALIZATION OF BUSINESS & NEIGHBORHOODS**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Upgrade of city transportation infrastructure	- Resurface all of City streets on a 10-year basis by resurfacing 10 miles of City streets per year	- # of miles of streets resurfaced per fiscal year	3 miles	3.8 miles	3.3 miles
	- Construct City sidewalks as requested throughout the year	- # of linear footage of side	3,000 ft.	500 ft.	500 ft.

**CITY GOAL#2
VITALITY / REVITALIZATION OF BUSINESS & NEIGHBORHOODS**

**DEPARTMENT: PUBLIC
WORKS &
ENVIRONMENTAL
SERVICES**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Enhance the appearance of the City's streets and public rights-of-ways	Clean/sweep all residential public streets twice a month	- # of miles of streets swept daily - Cost per mile for street sweeping - % of residential streets swept twice a month (public)	49 N/A 99%	49 N/A 99%	60 N/A 95%
	- Clean/sweep all main public thoroughfares on a weekly basis	- % of main thoroughfares swept on a weekly basis	99%	99%	99%
	Repair street potholes within 3 days of notification	- % of pothole problems resolved within 3 days	98%	98%	98%
	- Replace & repair sidewalks per request	- # of linear footage of sidewalk replace	500ft	1,000 ft	1,000 ft
	-Develop an inspection system for monitoring the quality control of city sidewalks by 9/08	- % of quality control inspections	60%	100%	100%

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Department of Public Works to provide quality internal & external customer service	- Resolve all departmental complaints within 3 business days	- % of complaints resolved within 3 business days	95%	95%	95%
	-Respond to all complaints/ phone calls within 24 hours	-% of complaints/phone calls responded to within 24 hours	95%	95%	95%
	- Initial start of city-wide installation of ADA compliance upgrades for city facilities	-# of ADA compliance upgrade projects	2	2	2
	- Schedule all facility issues within 10 days	- %of scheduled facility issues resolved to within 10 days	25%	95%	95%
Maintain a vehicle availability rate. The availability and mechanical dependability of aid equipment is paramount to the overall mission and success of the City operational functions	- Reduce the number of outstanding fleet/equipment work orders	-% reduction in outstanding work orders	25%	30%	30%
		- # of vehicles in the City fleet divided by the # of vehicles in the shop for repair	N/A	95%	95%
	Complete automation of the vehicle and equipment fueling process	- # of vehicles in the City fleet divided by the # of vehicles able to complete the automated fuel transaction process	N/A	95%	95%

**CITY GOAL#4
ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC &
PRIVATE SECTORS**

**DEPARTMENT: PUBLIC
WORKS & ENVIRONMENTAL
SERVICES**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Work closely with the Private & Public Sectors to continually beautify the City	-Contact and stay in touch with representatives of various businesses responsible for maintaining private sector medians	- # of medians by category (a) City-maintained (b) Private Sector	130 94	159 100	159 100
Encouragement of a close working relationship between the public and private sectors	Establish partnerships with vendors to allow the City to benefit from their expertise and resources	- # of vendors to improve parts availability and completely eliminate inventory costs	N/A	2	2

**CITY GOAL#7
SAFE & HEALTHY ENVIRONMENT**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Maintain City Drainage Systems and Waste removal	- Service all city storm drainage systems twice a year	- # of miles of storm drainage systems maintained - % of City Storm Drainage Systems serviced twice a year	34.1 95%	34.1 95%	34.1 95%
Continually Maintain & Monitor a safe and healthy environment	- Collect & dispose all residential solid waste twice weekly	- # tons of residential solid waste collected - % of missed pick-ups	14,000 <1%	15,000 <1%	17,000 <1%
	- Collect & dispose commercial solid waste 1-7 times per week	- # tons of commercial solid waste collected - % of missed pick-ups	63,020 <3%	62,000 <3%	65,000 <3%
	- Collect & dispose all residential recycling once a week	- # tons of residential recycling collected - % of missed pick-ups	5,715 <1%	6,005 <1%	6,125 <1%
	- Collect & dispose commercial recycling 1 -6 times per week	- # tons of commercial recycling collected - % of missed pick-ups	33,000 1%	128,000 1%	131,800 1%
	-Promote community education and awareness regarding solid waste and recycling issues throughout the year	\$ total revenue from the sale of recyclable materials - # of total mail-outs - # of telephone and personal contacts with residents and businesses - \$ saved by recycling materials and not sending materials to incinerator	992,000 5000 1,600 1,778 million	698,000 0 2,500 2,630 million	700,000 0 2,500 2,682 million

CITY GOAL#8
EMPLOYEE DEVELOPMENT & SATISFACTION

DEPARTMENT: PUBLIC WORKS AND ENVIRONMENTAL SERVICES

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development/ Training	- Promote the usage of Quality Teams throughout the Department	-# of quality Teams within the department	4	4	4
	-Provide appropriate training /development Sessions to all Department employees	- # of employees attending training/ development activities - # of hours devoted to training - # of departmental management team meetings	130 1,600 50	130 1,600 50	145 1,600 50
	-Meet with Departmental Management Team once a week	# of meetings with individual divisions	320	320	320

Administration Division

The Administration Division oversees all other divisions of the Public Works Department; including the responsibility for budget allocation and quality control.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
50	Division Operations Manager of Public Works	1	1	1
50	Asst to the Director of Public Works and Env Svcs	1	1	1
48	Construction Project Manager	1	1	1
28	Office Supervisor	1	1	1
UCL	Administrative Intern (Temporary)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>5</u>	<u>5</u>	<u>5</u>

CAPITAL OUTLAY

Security system for new PW building	30,000
6 recycled picnic tables	4,700
Modular locked mailboxes	4,800
Ice machine & vending machines	18,000
Appliances	2,500
	<u>\$ 60,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 292,890	\$ 343,840	\$ 425,185	\$ 415,369
Operating expenditures	12,466	14,154	12,720	12,720
Capital outlay	-	42,158	159,000	60,000
Total	<u>\$ 305,356</u>	<u>\$ 400,152</u>	<u>\$ 596,905</u>	<u>\$ 488,089</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Administration Division	2006-07					
	2004-05 <u>Actual</u>	2005-06 <u>Actual</u>	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	234,162	260,806	159,310	47	335,465	315,525
Overtime	965	4,928	-	-	-	-
Longevity	8,128	9,767	5,826	45	12,805	13,335
Sick Leave Conversion Pay	2,855	4,816	5,168	86	6,000	6,500
<i>Salaries & Wages</i>	<u>246,110</u>	<u>280,317</u>	<u>170,304</u>	<u>48</u>	<u>354,270</u>	<u>335,360</u>
FICA	18,292	21,248	13,185	48	27,195	25,675
<i>Payroll Taxes</i>	<u>18,292</u>	<u>21,248</u>	<u>13,185</u>	<u>48</u>	<u>27,195</u>	<u>25,675</u>
Nonuniformed Pension Plan	14,929	27,750	19,380	75	25,840	36,594
ICMA Pension Plan	13,559	14,525	8,752	49	17,880	17,740
<i>Pension Contributions</i>	<u>28,488</u>	<u>42,275</u>	<u>28,132</u>	<u>64</u>	<u>43,720</u>	<u>54,334</u>
Other Contractual Services	4,392	2,383	2,783	-	-	-
<i>Other Contractual Services</i>	<u>4,392</u>	<u>2,383</u>	<u>2,783</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pager Rental	141	173	-	-	-	-
<i>Communication Services</i>	<u>141</u>	<u>173</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	3,217	4,563	1,118	28	4,000	4,000
Professional Publications	-	500	-	-	500	500
Minor Equip, Tools & Hdwe	1,286	576	1,000	40	2,500	2,500
Medical and Lab Supplies	-	140	69	46	150	150
Other Commodities	643	1,070	399	40	1,000	1,000
<i>Materials and Supplies</i>	<u>5,146</u>	<u>6,849</u>	<u>2,586</u>	<u>32</u>	<u>8,150</u>	<u>8,150</u>
Copier Lease	1,108	2,568	680	33	2,070	2,070
<i>Rentals and Leases</i>	<u>1,108</u>	<u>2,568</u>	<u>680</u>	<u>33</u>	<u>2,070</u>	<u>2,070</u>
Printing	357	898	771	77	1,000	1,000
Dues & Memberships	1,322	1,283	2,277	152	1,500	1,500
<i>Other Operating Expenditures</i>	<u>1,679</u>	<u>2,181</u>	<u>3,048</u>	<u>122</u>	<u>2,500</u>	<u>2,500</u>
Automotive Equipment	-	42,158	-	-	-	-
Office Mach and Equip	-	-	-	-	159,000	60,000
<i>Capital Outlay</i>	<u>-</u>	<u>42,158</u>	<u>-</u>	<u>-</u>	<u>159,000</u>	<u>60,000</u>
Total Administration	<u>305,356</u>	<u>400,152</u>	<u>220,718</u>	<u>37</u>	<u>596,905</u>	<u>488,089</u>

Facilities Maintenance Division

The Facilities Maintenance division strives to efficiently maintain the buildings and facilities of all city-owned properties. This service is provided by working in cooperation with all city departments, various Broward County departments, an assortment of state agencies, Florida Power and Light and numerous private contractors and vendors.

Responsibilities of Facilities Maintenance include the following: all electrical, mechanical, plumbing, painting, carpentry, roof repair, pest control and security alarm to the City of Deerfield Beach's municipal buildings and public facilities. Also, the division provides for coordination and direct supervision for many special projects for the City including departmental facility projects, city renovations, and holiday decorations. In addition, Facilities Maintenance serves as construction review for all new city projects. Budgetary items for the division include the funding for all of the aforementioned items, as well as funding for the electric, water and sewer utilities consumed at city owned facilities.

PERSONAL SERVICES

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
48	Facilities Manager	1	1	1
28	Lead Facilities Technician	1	1	1
26	Facilities Technician	3	4	4
20	Maintenance Worker I (part-time)	<u>1</u>	<u>0</u>	<u>0</u>
	Total	<u>6</u>	<u>6</u>	<u>6</u>

CAPITAL OUTLAY

BSO building renovations	\$	35,000
Senior Services - ADA compliance		80,000
A/C replacement - citywide		35,000
Beach Improvements		<u>50,000</u>
	<u>\$</u>	<u>200,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 387,825	\$ 422,424	\$ 470,035	\$ 496,439
Operating expenditures	1,451,536	2,602,697	2,324,750	2,848,750
Capital outlay	<u>25,080</u>	<u>126,925</u>	<u>526,000</u>	<u>200,000</u>
Total	<u>\$ 1,864,441</u>	<u>\$ 3,152,046</u>	<u>\$ 3,320,785</u>	<u>\$ 3,545,189</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Facilities Maintenance Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	285,719	301,132	176,278	51	347,885	363,905
Overtime	33,280	38,800	14,197	47	30,000	30,000
Longevity	7,709	8,114	4,832	46	10,560	10,565
Automobile Allowance	2,769	2,769	-	-	-	-
Sick Leave Conversion Pay	2,234	5,649	6,745	96	7,000	7,500
<i>Salaries & Wages</i>	<u>331,711</u>	<u>356,464</u>	<u>202,052</u>	<u>51</u>	<u>395,445</u>	<u>411,970</u>
FICA	24,890	26,764	15,171	49	30,835	32,025
<i>Payroll Taxes</i>	<u>24,890</u>	<u>26,764</u>	<u>15,171</u>	<u>49</u>	<u>30,835</u>	<u>32,025</u>
Nonuniformed Pension Plan	10,194	17,851	12,199	75	16,265	23,789
ICMA Pension Plan	21,030	21,345	13,415	49	27,490	28,655
<i>Pension Contributions</i>	<u>31,224</u>	<u>39,196</u>	<u>25,614</u>	<u>59</u>	<u>43,755</u>	<u>52,444</u>
Custodial Services	182,037	138,263	69,417	39	180,000	200,000
Plumbing Services	22,193	27,720	2,775	9	30,000	30,000
Electrical Services	50,410	69,268	34,860	70	50,000	50,000
Serv to Maint Buildings	108,659	178,197	121,122	105	115,000	115,000
Roof Repair & Replacement	26,484	20,515	8,565	34	25,000	25,000
Pest Control Services	15,347	16,492	7,460	50	15,000	15,000
Fence Repair & Maint	28,794	47,672	32,008	107	30,000	30,000
Ballfield Light Replacement	6,769	6,250	6,008	92	6,500	6,500
Electrical Serv Emergency	13,097	14,832	19,801	132	15,000	15,000
Street Light Services	57,575	88,264	65,720	119	55,000	55,000
Air Conditioning Services	67,355	57,601	58,406	97	60,000	65,000
Air Conditioning Emer Svc	25,939	24,644	38,469	154	25,000	25,000
Plumbing Emergency Serv	17,790	15,572	18,118	91	20,000	20,000
Lock and Key Service	11,820	22,258	9,775	65	15,000	15,000
Roof Emergency Services	10,295	8,248	10,455	123	8,500	8,500
Paint Services	2,800	14,690	25,282	337	7,500	7,500
Flooring Services	10,058	13,198	14,712	123	12,000	12,000
Pier & Wood Deck Maint	10,532	13,883	-	-	7,500	7,500
<i>Pension Contributions</i>	<u>667,954</u>	<u>777,567</u>	<u>542,953</u>	<u>80</u>	<u>677,000</u>	<u>702,000</u>
Other Contractual Services	30,286	-	-	-	35,000	35,000
<i>Other Contractual Services</i>	<u>30,286</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>35,000</u>
Electric	388,194	501,263	247,646	80	310,000	550,000
Water and Sewer	18,849	1,030,155	568,439	57	1,000,000	1,250,000
<i>Utility Services</i>	<u>407,043</u>	<u>1,531,418</u>	<u>816,085</u>	<u>62</u>	<u>1,310,000</u>	<u>1,800,000</u>
Pager Rental	389	375	(72)	-	-	-
<i>Communication Services</i>	<u>389</u>	<u>375</u>	<u>(72)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	1,181	861	1,122	75	1,500	1,500
Office Supplies	25	235	842	-	-	-
Clean and Sani Supplies	63,589	59,069	31,758	45	71,000	80,000

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Facilities Maintenance Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Minor Equip, Tools & Hdwe	6,991	5,912	1,838	6	29,000	29,000
Plumbing Materials	5,768	6,600	5,934	66	9,000	9,000
Matl to Maintain Buildings	45,185	66,254	63,936	107	60,000	60,000
Matl to Maintain Equipment	6,388	10,858	642	10	6,500	6,500
Matl to Maintain Other	14,467	14,010	1,324	11	12,000	12,000
Matl for Misc Projects	135,015	44,084	25,704	86	30,000	30,000
Electrical Materials	12,841	24,063	5,383	30	18,000	18,000
Air Conditioning Materials	2,128	1,109	782	39	2,000	2,000
Paint Materials	7,756	9,436	3,624	30	12,000	12,000
Flooring Materials	2,461	2,531	52	2	3,000	3,000
Other Commodities	-	7,011	3,828	64	6,000	6,000
<i>Materials and Supplies</i>	<u>303,795</u>	<u>252,033</u>	<u>146,769</u>	<u>56</u>	<u>260,000</u>	<u>269,000</u>
Rent of Equipment	835	1,310	2,751	138	2,000	2,000
Rent of Security System	16,161	13,062	7,252	48	15,000	15,000
Holiday Decorations Exp	24,482	26,704	23,358	93	25,000	25,000
<i>Rentals and Leases</i>	<u>41,478</u>	<u>41,076</u>	<u>33,361</u>	<u>79</u>	<u>42,000</u>	<u>42,000</u>
Laundry and Cleaning	591	228	121	16	750	750
<i>Other Operating Expenditures</i>	<u>591</u>	<u>228</u>	<u>121</u>	<u>16</u>	<u>750</u>	<u>750</u>
Buildings	-	64,512	180,178	85	211,000	200,000
Impr Other Than Buildings	-	2,575	51,781	16	315,000	-
Automotive Equipment	25,080	19,094	-	-	-	-
Other Machinery & Equipment	-	40,744	-	-	-	-
<i>Capital Outlay</i>	<u>25,080</u>	<u>126,925</u>	<u>231,959</u>	<u>44</u>	<u>526,000</u>	<u>200,000</u>
Total Facilities Maintenance	<u>1,864,441</u>	<u>3,152,046</u>	<u>2,014,013</u>	<u>61</u>	<u>3,320,785</u>	<u>3,545,189</u>

Fleet Maintenance Division

The Fleet Maintenance Division is responsible for the preventative maintenance, repair, fueling and recapitalization of the City's fleet of vehicles and machine equipment. This division also maintains complete records of all City-owned equipment and machinery and maintains all physical inventories of parts and supplies necessary for daily operations of the Public Works' divisions.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
48	Fleet Manager	1	1	1
32	Mechanic Supervisor	1	1	1
30	Lead Mechanic	1	1	1
28	Mechanic III	3	4	4
24	Mechanic II	4	2	2
20	Mechanic I (1 part-time)	2	3	3
20	Parts Specialist	2	2	2
24	Fleet Maintenance Coordinator	1	1	1
28	Welder	1	1	1
UCL	Maintenance Worker I (part-time)	<u>0</u>	<u>1</u>	<u>1</u>
	Total	<u>16</u>	<u>17</u>	<u>17</u>

CAPITAL OUTLAY REQUESTED

Compressed air and lubrication system	\$ 70,000
Fuel management devices	60,000
Key control security system	17,000
	<u>\$ 147,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 732,251	\$ 807,009	\$ 929,533	\$ 1,000,847
Operating expenditures	250,578	391,906	513,000	463,100
Capital outlay	29,162	37,221	265,000	147,000
Total	<u>\$ 1,011,991</u>	<u>\$ 1,236,136</u>	<u>\$ 1,707,533</u>	<u>\$ 1,610,947</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Fleet Maintenance Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	578,431	633,803	365,695	49	749,583	804,385
Overtime	32,265	32,401	984	7	15,000	15,000
Longevity	11,492	12,082	7,098	41	17,340	17,365
Sick Leave Conversion Pay	7,126	7,380	7,361	82	9,000	9,000
<i>Salaries & Wages</i>	<u>629,314</u>	<u>685,666</u>	<u>381,138</u>	<u>48</u>	<u>790,923</u>	<u>845,750</u>
FICA	45,498	49,345	27,586	45	60,740	64,775
<i>Payroll Taxes</i>	<u>45,498</u>	<u>49,345</u>	<u>27,586</u>	<u>45</u>	<u>60,740</u>	<u>64,775</u>
Nonuniformed Pension Plan	12,725	24,634	17,186	75	22,915	30,807
ICMA Pension Plan	44,714	47,364	25,837	47	54,955	59,515
<i>Pension Contributions</i>	<u>57,439</u>	<u>71,998</u>	<u>43,023</u>	<u>55</u>	<u>77,870</u>	<u>90,322</u>
Serv to Maintain Equipment	3,736	3,287	1,029	51	2,000	2,000
<i>Repair and Maint Services</i>	<u>3,736</u>	<u>3,287</u>	<u>1,029</u>	<u>51</u>	<u>2,000</u>	<u>2,000</u>
Clothing Allowance	2,299	3,112	1,988	57	3,500	3,500
Office Supplies	-	-	107	-	-	-
Professional Publications	141	428	-	-	500	500
Clean and Sani Supplies	1,763	1,258	4,176	35	12,000	12,000
Minor Equip, Tools & Hdwe	14,814	14,084	7,193	48	15,000	17,500
Matl to Maint Equipment	13,126	17,251	7,830	52	15,000	15,000
<i>Materials and Supplies</i>	<u>32,143</u>	<u>36,133</u>	<u>21,294</u>	<u>46</u>	<u>46,000</u>	<u>48,500</u>
Copier Lease	362	-	-	-	-	-
<i>Rentals and Leases</i>	<u>362</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
License Tags	2,086	1,979	1,326	66	2,000	2,000
Vehicle Painting	4,785	6,202	2,007	40	5,000	5,000
Auto Body Repair	14,178	11,216	25,490	170	15,000	15,000
Gasoline	95,684	109,645	84,619	85	100,000	150,000
Diesel Fuel	9,914	130,606	54,131	22	250,000	150,000
Matl to Maint Vehicles	51,300	60,909	28,343	47	60,000	60,000
Tires	15,709	15,343	11,554	77	15,000	15,750
Batteries	2,126	1,493	1,443	48	3,000	3,000
Oil and Lubricants	3,488	1,695	1,784	59	3,000	3,000
Propane Gas	4,897	5,993	3,616	121	3,000	-
Compressed Natural Gas	1,595	49	-	-	1,000	500
<i>Vehicle Operating Expense</i>	<u>205,762</u>	<u>345,130</u>	<u>214,313</u>	<u>47</u>	<u>457,000</u>	<u>404,250</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Fleet Maintenance Division	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
			(Thru 4/30/07)			
<u>Account Description</u>						
Printing	698	968	453	45	1,000	1,000
Freight and Cartage	228	115	38	-	-	-
Laundry and Cleaning	6,637	5,402	2,714	42	6,500	6,500
Storage Tank Permits	564	250	-	-	-	-
Dues & Memberships	448	621	748	150	500	850
<i>Other Operating Expenditures</i>	<u>8,575</u>	<u>7,356</u>	<u>3,953</u>	<u>49</u>	<u>8,000</u>	<u>8,350</u>
Automotive Equipment	-	37,221	-	-	-	-
Other Mach and Equipment	29,162	-	-	-	265,000	147,000
<i>Capital Outlay</i>	<u>29,162</u>	<u>37,221</u>	<u>-</u>	<u>-</u>	<u>265,000</u>	<u>147,000</u>
Total Fleet Maintenance	<u>1,011,991</u>	<u>1,236,136</u>	<u>692,336</u>	<u>41</u>	<u>1,707,533</u>	<u>1,610,947</u>

Grounds Maintenance Division

The Grounds Maintenance Division provides cutting, trimming and planting for all City-owned property and right-of-ways. This includes chemical spraying programs, maintaining irrigation systems on City properties, renovation of landscape, beachfront and median maintenance.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
46	Grounds Maintenance Manager	2	2	2
48	City Landscaper	1	1	1
26	Landscape Specialist	1	1	1
24	Landscape Technician	1	1	1
24	Chemical Specialist	3	3	3
24	Irrigation Specialist	3	3	3
26	Equipment Operator III	4	4	4
24	Equipment Operator II	3	3	3
22	Equipment Operator I	4	4	4
22	Maintenance Worker II	3	3	3
20	Maintenance Worker I (8 part-time)	<u>21</u>	<u>21</u>	<u>21</u>
	Total	<u>46</u>	<u>46</u>	<u>46</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 1,740,104	\$ 1,932,355	\$ 2,083,897	\$ 2,269,938
Operating expenditures	448,916	402,063	454,700	197,500
Capital outlay	<u>4,114</u>	<u>94,551</u>	<u>112,655</u>	-
Total	<u>\$ 2,193,134</u>	<u>\$ 2,428,969</u>	<u>\$ 2,651,252</u>	<u>\$ 2,467,438</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Grounds Maintenance Division			2006-07			
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	1,349,852	1,441,107	881,906	54	1,643,422	1,785,295
Overtime	79,654	107,980	19,159	55	35,000	10,000
Longevity	40,299	43,112	24,904	50	49,940	58,755
Sick Leave Conversion Pay	17,863	18,558	17,772	85	21,000	21,000
<i>Salaries & Wages</i>	<u>1,487,668</u>	<u>1,610,757</u>	<u>943,741</u>	<u>54</u>	<u>1,749,362</u>	<u>1,875,050</u>
FICA	110,161	119,055	70,015	52	134,745	145,920
<i>Payroll Taxes</i>	<u>110,161</u>	<u>119,055</u>	<u>70,015</u>	<u>52</u>	<u>134,745</u>	<u>145,920</u>
Nonuniformed Pension Plan	63,321	114,993	66,551	75	88,735	131,158
ICMA Pension Plan	78,954	87,550	54,696	49	111,055	117,810
<i>Pension Contributions</i>	<u>142,275</u>	<u>202,543</u>	<u>121,247</u>	<u>61</u>	<u>199,790</u>	<u>248,968</u>
Canal Maint/Dredging	26,955	15,490	1,500	3	50,000	-
Demo and Lot Clearing	319	-	-	-	-	-
Tree Maintenance	51,790	56,739	21,725	36	60,000	5,000
Other Contractual Services	48,327	21,830	-	-	35,000	7,000
<i>Other Contractual Services</i>	<u>127,391</u>	<u>94,059</u>	<u>23,225</u>	<u>16</u>	<u>145,000</u>	<u>12,000</u>
Pager Rental	157	217	(19)	-	-	-
<i>Communication Services</i>	<u>157</u>	<u>217</u>	<u>(19)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	6,840	7,265	6,127	88	7,000	7,000
Office Supplies	-	503	-	-	-	-
Professional Publications	495	80	309	44	700	500
Agri and Hort Supplies	64,302	54,243	36,158	56	64,000	40,000
Chemicals	20,507	26,020	11,221	45	25,000	18,000
Minor Equip, Tools & Hdwe	15,244	13,682	7,855	52	15,000	15,000
Mulch	40,498	16,888	35,846	102	35,000	35,000
Traffic Control, Signs	2,255	3,799	2,141	107	2,000	1,500
Top Soil	9,051	13,170	10,579	106	10,000	5,000
Matl to Maint Equipment	4,180	22,218	(530)	-	-	-
Matl to Maint Other	49,862	46,039	39,004	87	45,000	15,000
Sod	27,270	27,254	8,491	28	30,000	15,000
Sand Pine Preserve	9,385	3,675	7,752	155	5,000	2,000
Matl for Misc Projects	53,755	60,064	34,522	69	50,000	20,000
Topiary Deer	3,600	154	-	-	5,000	-
Other Commodities	3,769	27	-	-	-	-
<i>Materials and Supplies</i>	<u>311,013</u>	<u>295,081</u>	<u>199,475</u>	<u>68</u>	<u>293,700</u>	<u>174,000</u>
Rent of Equipment	1,268	3,993	2,937	59	5,000	1,500
<i>Rentals and Leases</i>	<u>1,268</u>	<u>3,993</u>	<u>2,937</u>	<u>59</u>	<u>5,000</u>	<u>1,500</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Grounds Maintenance Division			2006-07			
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Laundry and Cleaning	8,013	8,121	3,908	43	9,000	9,000
Freight and Cartage	510	65	-	-	800	200
Dues & Memberships	564	527	1,268	106	1,200	800
<i>Other Operating Expenditures</i>	<u>9,087</u>	<u>8,713</u>	<u>5,176</u>	<u>47</u>	<u>11,000</u>	<u>10,000</u>
Improv Other Than Buildings	-	42,800	62,494	96	65,000	-
Automotive Equipment	-	51,751	(2,875)	-	-	-
Other Mach and Equipment	4,114	-	34,149	72	47,655	-
<i>Capital Outlay</i>	<u>4,114</u>	<u>94,551</u>	<u>93,768</u>	<u>83</u>	<u>112,655</u>	<u>-</u>
Total Grounds Maintenance	<u>2,193,134</u>	<u>2,428,969</u>	<u>1,459,565</u>	<u>55</u>	<u>2,651,252</u>	<u>2,467,438</u>
TOTAL PUBLIC WORKS	<u>5,374,922</u>	<u>7,217,303</u>	<u>4,386,632</u>	<u>53</u>	<u>8,276,475</u>	<u>8,111,663</u>

Parks & Recreation

**Administration
Recreation
Parks
Special Events**

DEPARTMENT DESCRIPTION

The City's parks system consists of 266 developed acres at 30 sites. Amenities included in the City's system of parks include a gymnasium, several outdoor basketball courts, two roller hockey rinks, tennis courts and tot lots. Residents and visitors alike can also experience our Blue Wave award-winning beach, our mini parks, neighborhood parks, community parks, nature preserves and cemeteries. In addition, a wide variety of recreational, social and cultural programs are available at our community centers. The Department also sponsors a wide variety of special events throughout the year, including Mango Festival, Founders' Day, Beach Blowout, Martin Luther King, Jr. Day, Women's Professional Volleyball, the Super Boat Grand Prix and Moonlight Melodies Summer beach concerts.

The Community Services Department has been re-organized, which includes expanded responsibilities, services in the annexed unincorporated area, and name change. The name has been changed to PARKS & RECREATION DEPARTMENT, which is conducive to the type of service that is provided by this department. The four divisions of the Parks & Recreation Department are:

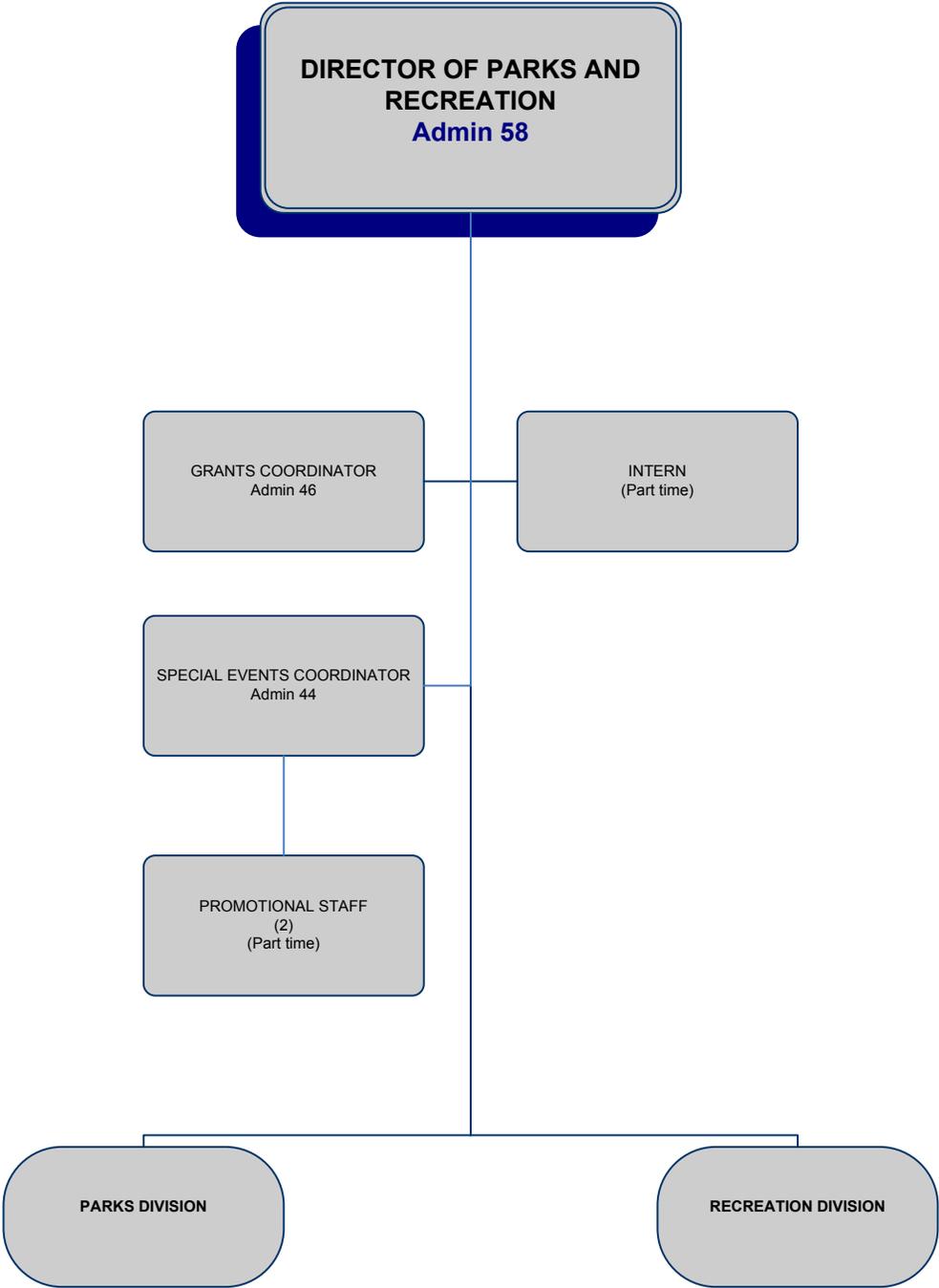
1. Administration
2. Recreation
3. Parks
4. Pier

DEPARTMENT GOALS

- Beautify, maintain and enhance the City's parks and cemeteries
- Increase customer satisfaction with outstanding community services
- Encourage private sector involvement in the City's cultural and recreational activities
- Improve the quality of life through appropriate cultural/recreational programs
- Provide outstanding beach safety services
- Market and effectively communicate all cultural and recreational programs to the public
- Encourage employee training and development

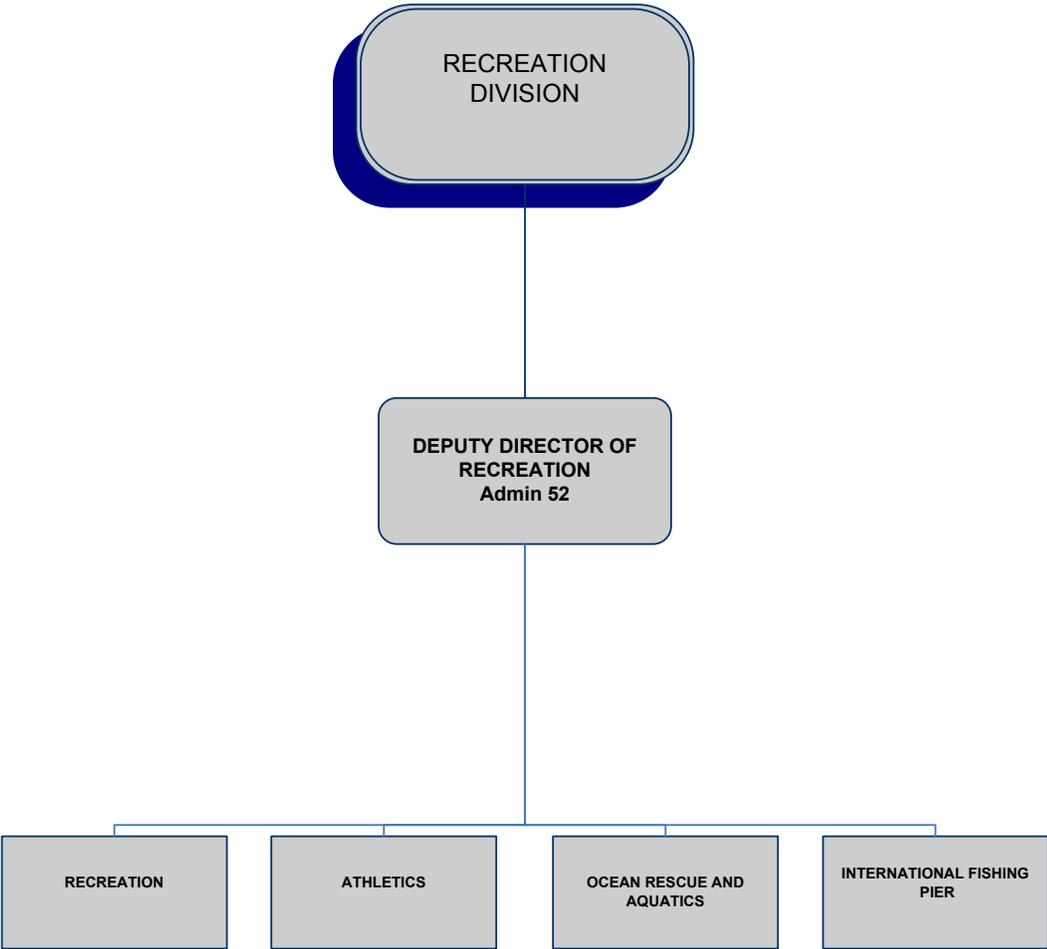
Parks & Recreation

Organization Chart

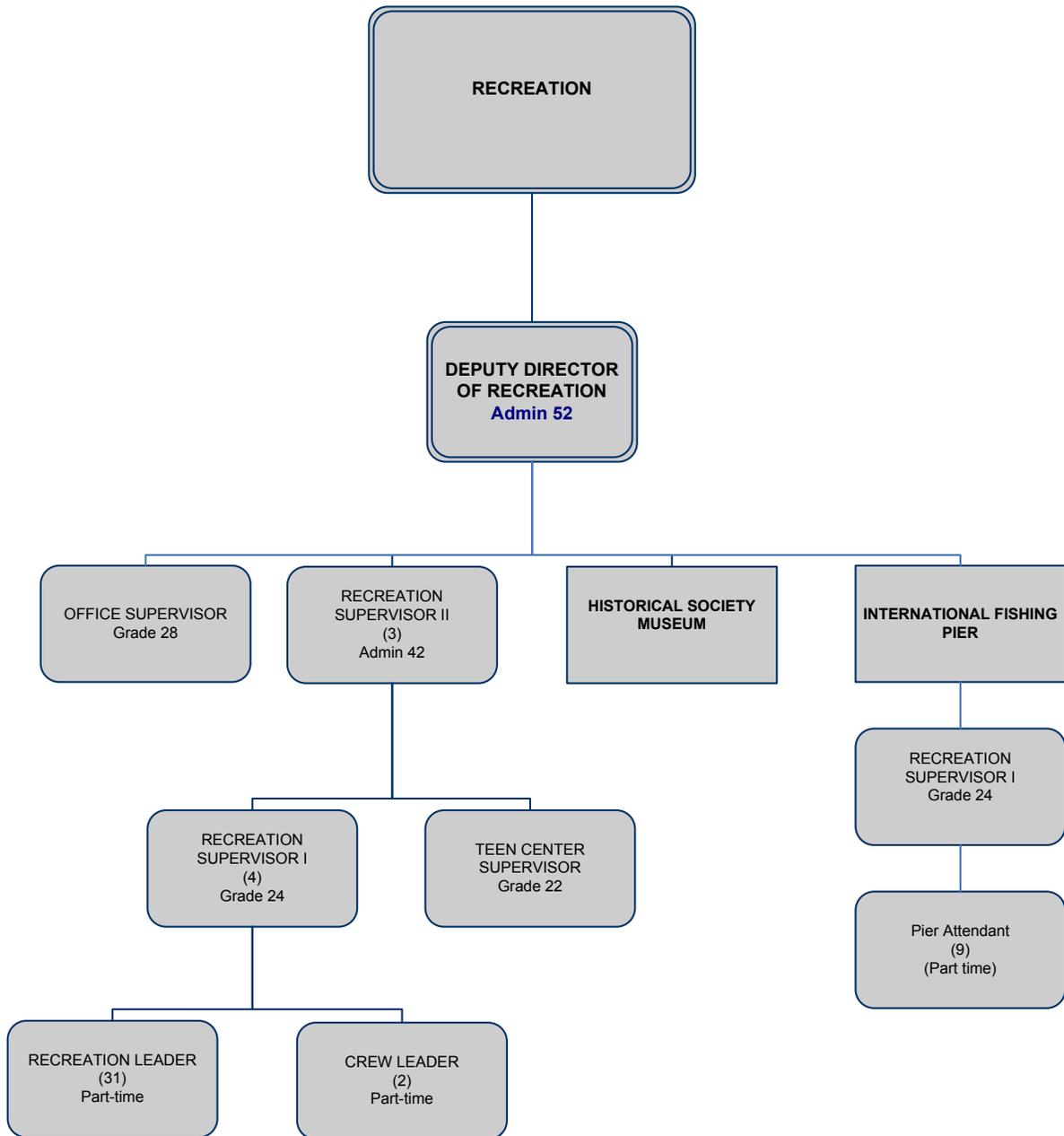


Parks & Recreation

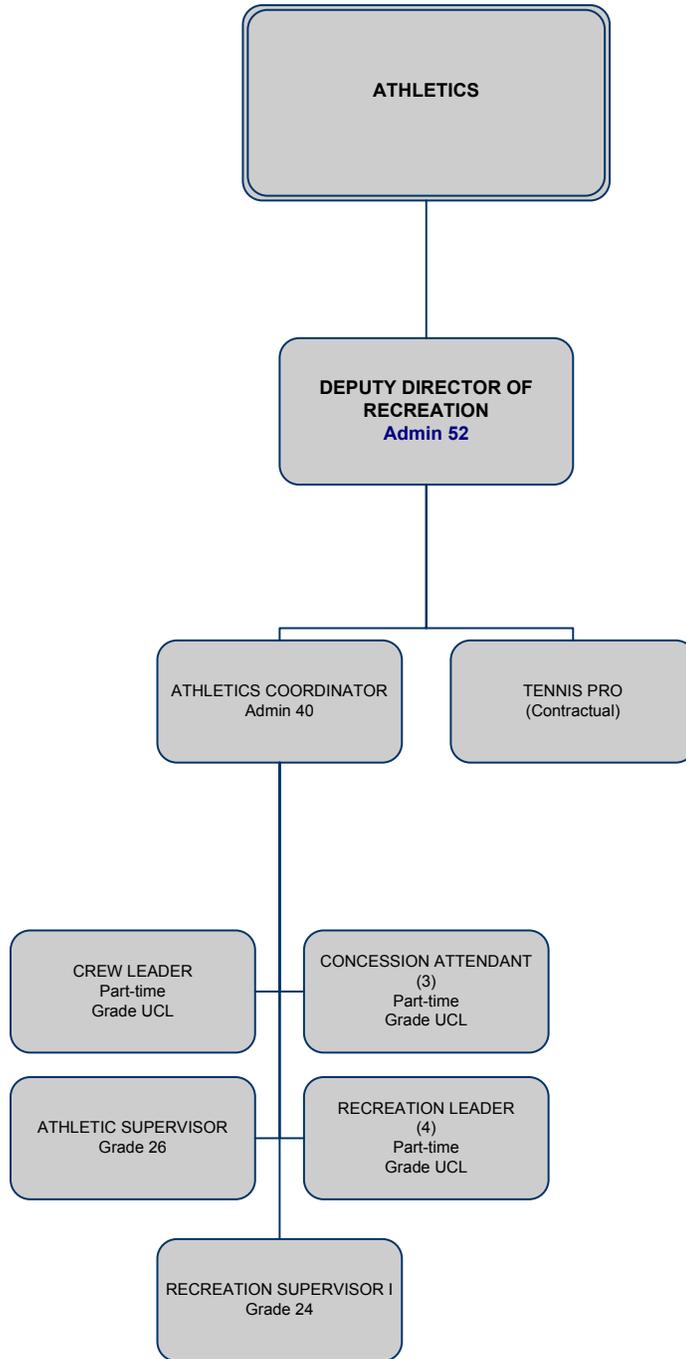
Organization Chart (Page 2)



Parks & Recreation Organization Chart (Page 3)

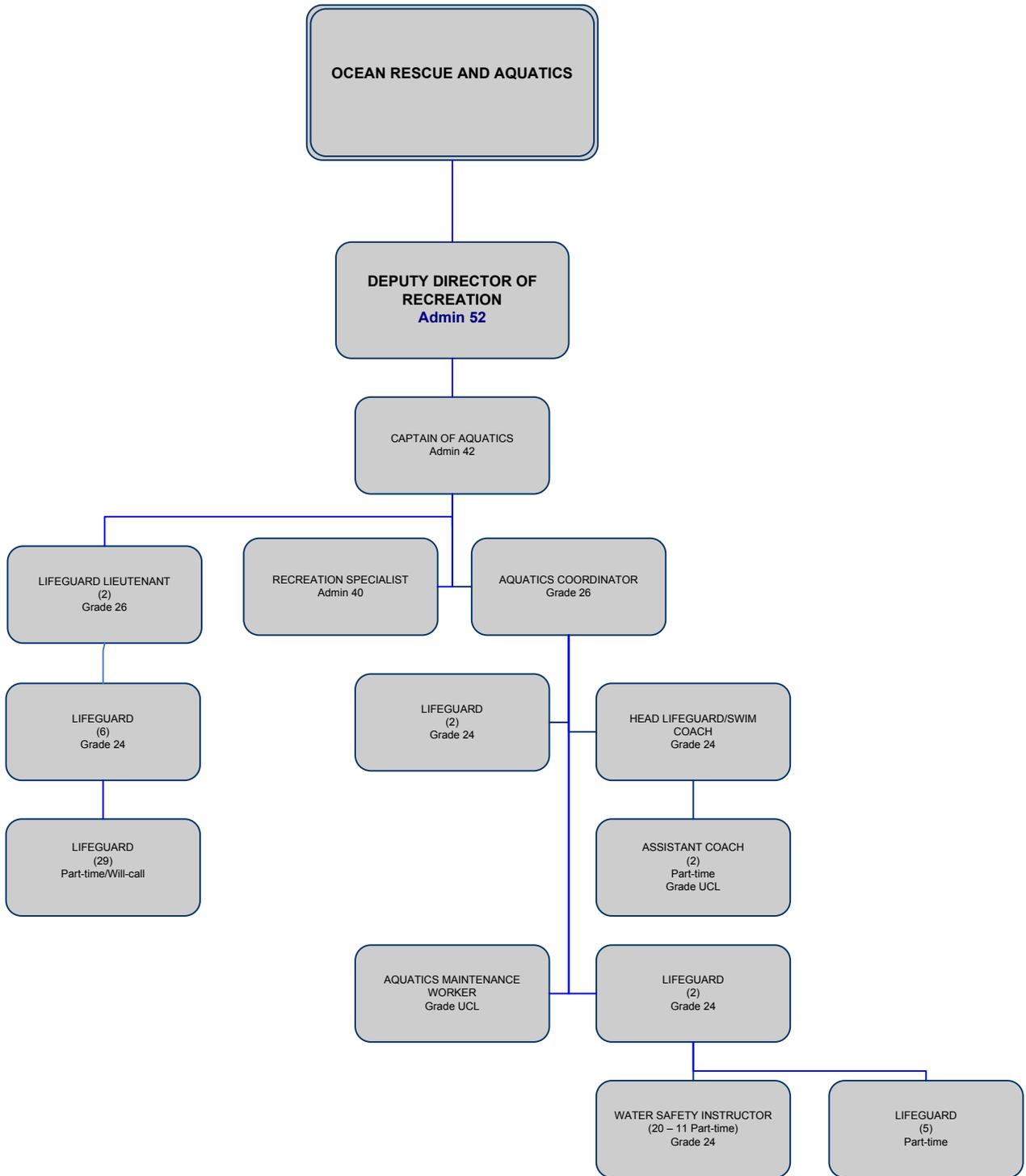


Parks & Recreation Organization Chart (Page 4)

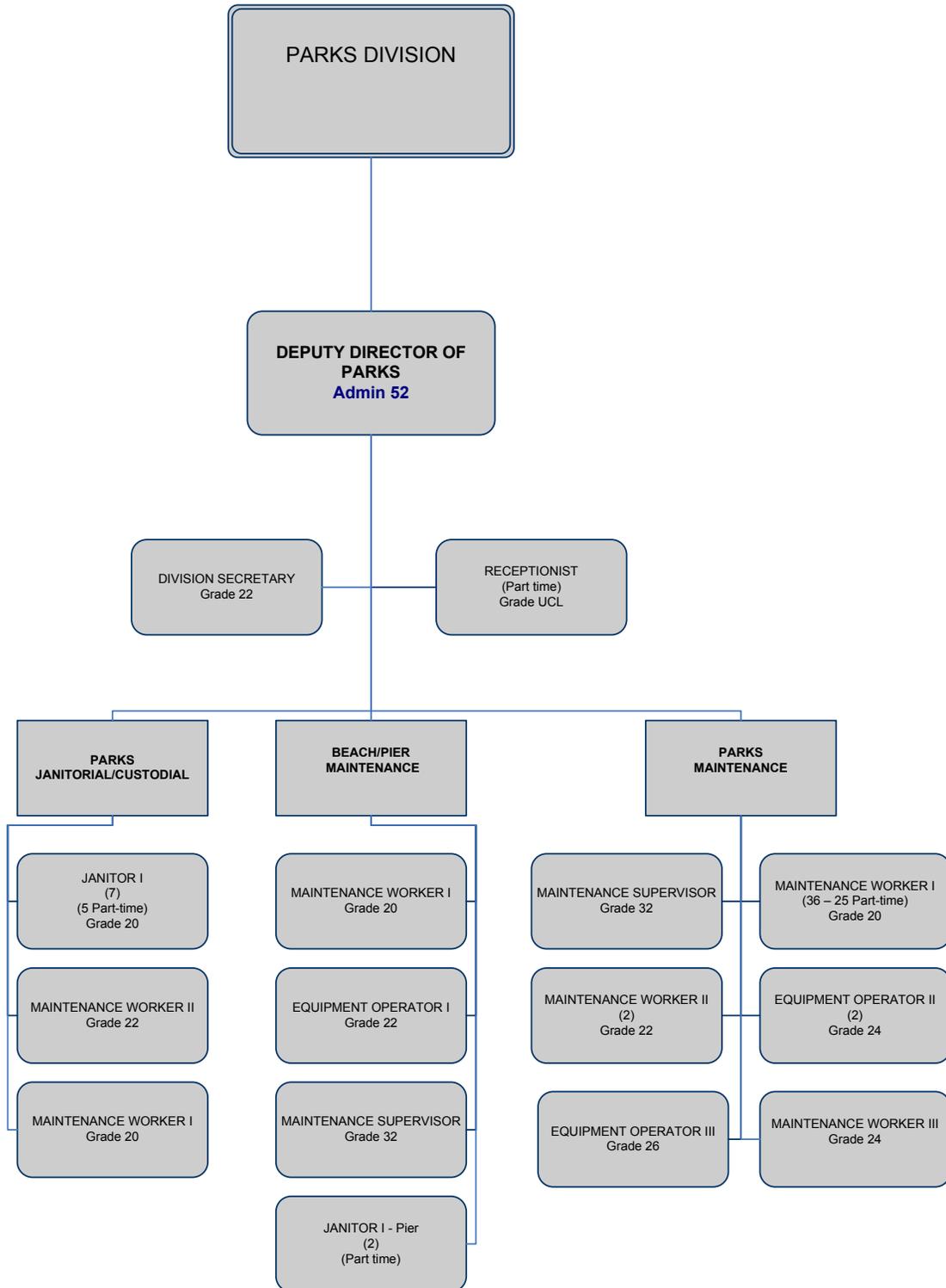


Parks & Recreation

Organization Chart (Page 5)



Parks & Recreation Organization Chart (Page 6)





DEPARTMENT: PARKS AND RECREATION

DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS—FY2008



**CITY GOAL#1
CLEANER , GREENER CITY**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Beautify, Maintain and Enhance the City's Parks & Cemeteries	- Maintain the two city owned cemeteries throughout the year	- # of acres Maintained	35	35	35
		- # of complaints	0	5	3
	- Parks	- # of acres maintained	151	151	151
		- # of fields maintained	25	25	25
		- # of complaints	0	5	5
	- Prepare all athletic fields throughout the year				

**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Increase Customer Satisfaction with Outstanding Community Services	- Conduct post-program surveys for athletic and cultural programs	- # of programs surveyed	10	10	12
		- % of programs surveyed deemed satisfactory or better	95%	98%	93%
	- Resolve inquiries within 24 hours	- % of complaints/ inquiries resolved	100%	100%	95%
	- Evaluate the participation rate in all recreation programs on a yearly basis	- % participation rate by category	95%	97%	90%

CITY GOAL#4
ENCOURAGE CLOSE RELATIONSHIP
BETWEEN PUBLIC & PRIVATE SECTORS

DEPARTMENT: PARKS AND RECREATION

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Private Sector Involvement in City's Cultural & Recreational Activities	- Increase sponsorship and grants of City cultural activities	- # of activities sponsored	17	20	20
		- \$ amount of total sponsorship	\$200,000	\$400,000	\$200,000
	- Increase sponsorship of City Recreational activities (including grants)	- # of activities sponsored	12	15	17
		- \$ amount of total sponsorship	\$100,000	\$100,000	\$500,000

CITY GOAL#5
PROACTIVELY ADDRESS QUALITY OF LIFE ISSUES

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Improve the quality of Life through appropriate Cultural / Recreational Programs	- Initiate new demand appropriate cultural activities/programs at each Recreation Center - Initiate new demand appropriate recreational activities/programs at each Recreation Center	- # of new cultural programs introduced	15	15	20
		- # of new recreational programs introduced	15	15	20

CITY GOAL#7
SAFE & HEALTHY ENVIRONMENT

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Outstanding Beach Safety Services	- Improve Ocean Rescue equipment and facilities throughout the year	- # of pieces of equipment secured	6	N/A	N/A
		- # of pieces of equipment renovated	1	1	1
	- Provide appropriate rescue training on a daily basis	- # of training sessions conducted	100	60	52
		- # of awards received by Ocean Rescue	3	3	3
		# of rescues made	35	10	20
		# of preventive actions	5,915	7,500	8,000

CITY GOAL#8
EMPLOYEE DEVELOPMENT & SATISFACTION

DEPARTMENT: PARKS AND RECREATION

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development and Training	- Meet with Departmental Management Team every two weeks	- # of Department Management Team meetings held	25	35	45
	- Promote Quality Teams throughout the department	- # of Quality Teams within the Department	4	5	2
		- # of Process/Task Improvement Projects completed	N/A	N/A	N/A
	- Provide appropriate developmental Training for all Department employees	- # of Department employees receiving training	50	75	50

CITY GOAL#9
EFFECTIVE COMMUNICATION AMONG THE ORGANIZATION & THE PUBLIC

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Market and Effectively Communicate all Cultural and Recreational Programs to the Public	- Design and produce brochures for public distribution	- # of brochures developed	4	2	3
	- Initiate alternative methods of marketing programs and communicating with the general public	# of methods used for communicating with the general public: Sun-Sentinel, WEDR, KISS, WB33, Channel 4, Observer, Times, CS Booklet, Web-site	8	8	4

Administration Division

The Administration Division of the Parks & Recreation Department is responsible for the coordination, budget, and quality control of all departmental functions. This division prepares and administers the Parks & Recreation budget. This division also produces, markets and coordinates all city-sponsored special events and other related activities.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
58	Director of Parks & Recreation	1	1	1
46	Grants Coordinator	1	1	1
44	Special Events Coordinator*	0	1	1
UCL	Promotional staff (part-time)*	0	2	2
UCL	Intern (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>3</u>	<u>6</u>	<u>6</u>

*Positions were relocated in FY2007 from Parks Special Events and Marketing Division.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 193,095	\$ 235,803	\$ 456,832	\$ 434,205
Operating expenditures	18,367	14,886	640,800	344,650
Total	<u>\$ 211,462</u>	<u>\$ 250,689</u>	<u>\$ 1,097,632</u>	<u>\$ 778,855</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Administration Division			2006-07			
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	156,265	193,323	122,004	41	301,222	307,025
Overtime	-	84	58,603	78	75,000	45,000
Longevity	2,440	2,599	1,456	48	3,020	3,200
Automobile Allowance	7,709	8,000	4,123	52	8,000	8,000
Sick Leave Conversion Pay	2,641	2,999	-	-	6,000	6,000
<i>Salaries & Wages</i>	<u>169,055</u>	<u>207,005</u>	<u>186,186</u>	<u>47</u>	<u>393,242</u>	<u>369,225</u>
FICA	10,177	12,658	7,505	24	30,810	31,180
<i>Payroll Taxes</i>	<u>10,177</u>	<u>12,658</u>	<u>7,505</u>	<u>24</u>	<u>30,810</u>	<u>31,180</u>
ICMA Pension Plan	13,863	16,140	10,057	31	32,780	33,800
<i>Pension Contributions</i>	<u>13,863</u>	<u>16,140</u>	<u>10,057</u>	<u>31</u>	<u>32,780</u>	<u>33,800</u>
Programming/Software	-	247	-	-	4,000	4,000
<i>Professional Services</i>	<u>-</u>	<u>247</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>
Other Contractual Services	9,388	6,819	83,808	152	55,000	40,000
<i>Other Contractual Services</i>	<u>9,388</u>	<u>6,819</u>	<u>83,808</u>	<u>-</u>	<u>55,000</u>	<u>40,000</u>
Clothing Allowance	-	200	-	-	4,000	2,000
Office Supplies	4,035	2,334	2,041	23	9,000	7,000
Professional Publications	-	-	-	-	1,150	1,150
Minor Equip, Tools & Hdwe	-	-	-	-	1,000	1,000
Misc Operational Items	-	-	8,399	21	40,000	30,000
Student Government Day	-	-	-	-	2,500	1,500
Ocean Power Boat Race	-	1,307	122,156	111	110,000	-
Dunn's Run	-	193	11,316	113	10,000	5,000
Fourth of July	-	-	-	-	85,000	60,000
Mango Festival	-	-	76,250	102	75,000	30,000
Founders' Day	-	-	132,086	176	75,000	30,000
Prayer Day Program	-	-	-	-	500	700
<i>Materials and Supplies</i>	<u>4,035</u>	<u>4,034</u>	<u>352,248</u>	<u>85</u>	<u>413,150</u>	<u>168,350</u>
Rental of Equipment	-	-	23,814	39	61,000	50,000
Copier Lease	4,729	3,421	1,970	41	4,800	4,800
<i>Rentals and Leases</i>	<u>4,729</u>	<u>3,421</u>	<u>25,784</u>	<u>39</u>	<u>65,800</u>	<u>54,800</u>
Printing	-	65	24,988	50	50,000	35,000
Entertainment	-	-	11,759	24	50,000	40,000
Dues & Memberships	215	300	180	6	2,850	2,500
<i>Other Operating Expenditures</i>	<u>215</u>	<u>365</u>	<u>36,927</u>	<u>36</u>	<u>102,850</u>	<u>77,500</u>
Total Administration	<u>211,462</u>	<u>250,689</u>	<u>702,515</u>	<u>64</u>	<u>1,097,632</u>	<u>778,855</u>

Special Events Division

The Special Events division has been moved to the Parks Administration Division. The responsibilities of this division included the production, marketing and coordination of all city-sponsored special events and other related activities.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
44	Special Events Coordinator*	1	0	0
UCL	Promotional Staff (part-time)*	<u>2</u>	<u>0</u>	<u>0</u>
	Total	<u>3</u>	<u>0</u>	<u>0</u>

*Positions relocated in FY2007 to Parks Administration Division.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 130,795	\$ 103,903	\$ -	\$ -
Operating expenditures	<u>656,544</u>	<u>808,395</u>	-	-
Total	<u>\$ 787,339</u>	<u>\$ 912,298</u>	<u>\$ -</u>	<u>\$ -</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Special Events Division	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	79,567	36,126	-	-	-	-
Overtime	36,468	62,635	-	-	-	-
Sick Leave Conversion Pay	1,846	-	-	-	-	-
<i>Salaries & Wages</i>	<u>117,881</u>	<u>98,761</u>	-	-	-	-
FICA	6,731	2,724	-	-	-	-
<i>Payroll Taxes</i>	<u>6,731</u>	<u>2,724</u>	-	-	-	-
ICMA Pension Plan	6,183	2,418	-	-	-	-
<i>Pension Contributions</i>	<u>6,183</u>	<u>2,418</u>	-	-	-	-
Serv to Maintain Other	15,108	458	-	-	-	-
<i>Professional Services</i>	<u>15,108</u>	<u>458</u>	-	-	-	-
Other Contractual Services	123,307	137,831	-	-	-	-
<i>Other Contractual Services</i>	<u>123,307</u>	<u>137,831</u>	-	-	-	-
Clothing Allowance	524	285	-	-	-	-
Office Supplies	1,446	583	-	-	-	-
Minor Equip, Tools & Hdwe	2,339	-	-	-	-	-
Misc Operational Items	18,479	6,118	-	-	-	-
Student Government Day	2,683	-	-	-	-	-
Ocean Power Boat Race	195,491	140,617	(500)	-	-	-
Dunn's Run	2,544	1,533	-	-	-	-
Fourth of July	68,218	117,147	-	-	-	-
Mango Festival	2,150	125,073	-	-	-	-
National Night Out	-	855	-	-	-	-
Founders' Day	-	85,500	-	-	-	-
Prayer Day Program	590	585	-	-	-	-
<i>Materials and Supplies</i>	<u>294,464</u>	<u>478,296</u>	<u>(500)</u>	-	-	-
Rent of Equipment	80,845	91,934	-	-	-	-
<i>Rentals and Leases</i>	<u>80,845</u>	<u>91,934</u>	-	-	-	-
Printing	68,496	92,329	-	-	-	-
Entertainment	74,324	7,547	-	-	-	-
<i>Other Operating Expenditures</i>	<u>142,820</u>	<u>99,876</u>	-	-	-	-
Total Special Events	<u>787,339</u>	<u>912,298</u>	<u>(500)</u>	-	-	-

*The Special Events Division was merged into the Parks Administration Division on 10/01/06.

Recreation Division

The primary responsibility of the Recreation Division is to deliver safe, quality programming to the residents of Deerfield Beach. The programs include a variety of recreational, social and cultural activities at our community centers and athletic complexes. This division also includes Ocean Rescue and Aquatics, which provides protection for our beaches and the Middle School Aquatic complex. The Historical Society & Museum Division includes the Butler House, the old School House, Pioneer House and the Train Station.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
52	Deputy Director of Recreation	1	1	1
28	Office Supervisor	1	1	1
UCL	Receptionist (part-time)	2	2	2
42	Recreation Supervisor II	3	3	3
40	Athletic Coordinator	1	1	1
26	Athletic Supervisor	1	3	3
24	Recreation Supervisor I	4	4	4
UCL	Recreation Leader (part-time)	35	35	35
22	Teen Center Supervisor	1	1	1
42	Captain of Aquatics	1	1	1
40	Recreation Specialist	1	1	1
26	Aquatics Coordinator	1	1	1
26	Lifeguard Lieutenant	2	2	2
24	Lifeguard (34 part-time)	48	40	40
24	Head Lifeguard/Swim Coach	1	1	1
24	Aquatics Maintenance Worker	1	1	1
24	Water Safety Instructor (11 part-time)	12	20	20
UCL	Assistant Coach (part-time)	2	2	2
UCL	Crew Leader (part-time)	3	3	3
UCL	Concession Attendant (part-time)	<u>2</u>	<u>3</u>	<u>3</u>
	Total	<u>123</u>	<u>126</u>	<u>126</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 2,170,689	\$ 2,487,499	\$ 3,100,640	\$ 3,115,700
Operating expenditures	205,029	547,785	319,398	802,920
Capital outlay	109,511	54,983	60,000	-
Total	<u>\$ 2,485,229</u>	<u>\$ 3,090,267</u>	<u>\$ 3,480,038</u>	<u>\$ 3,918,620</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Recreation Division	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u> (Thru 4/30/07)	<u>Y-T-D</u> %age	<u>Original</u> Budget	<u>Adopted</u> Budget
<u>Account Description</u>						
Regular Salary	1,817,824	2,042,528	1,100,761	42	2,605,735	2,604,440
Overtime	23,796	76,438	24,798	191	13,000	15,000
Longevity	33,621	37,213	21,889	45	49,035	39,320
Automobile Allowance	4,050	1,231	-	-	-	-
Advanced Education	1,978	1,559	7,856	314	2,500	2,500
Sick Leave Conversion Pay	13,251	10,809	13,183	66	20,000	20,000
<i>Salaries & Wages</i>	<u>1,894,520</u>	<u>2,169,778</u>	<u>1,168,487</u>	<u>43</u>	<u>2,690,270</u>	<u>2,681,260</u>
FICA	141,253	159,688	86,927	42	206,435	205,070
<i>Payroll Taxes</i>	<u>141,253</u>	<u>159,688</u>	<u>86,927</u>	<u>42</u>	<u>206,435</u>	<u>205,070</u>
Nonuniformed Pension Plan	42,775	60,025	41,629	75	55,505	84,280
ICMA Pension Plan	92,141	98,008	58,885	40	148,430	145,090
<i>Pension Contributions</i>	<u>134,916</u>	<u>158,033</u>	<u>100,514</u>	<u>49</u>	<u>203,935</u>	<u>229,370</u>
Programming/Software	228	-	9,372	234	4,000	5,000
Tennis Services Contract	38,383	38,070	39,593	73	54,025	57,000
<i>Professional Services</i>	<u>38,611</u>	<u>38,070</u>	<u>48,965</u>	<u>84</u>	<u>58,025</u>	<u>62,000</u>
Services to Maintain Other	-	7,049	435	54	800	1,000
<i>Repair & Maintenance Services</i>	<u>-</u>	<u>7,049</u>	<u>435</u>	<u>-</u>	<u>800</u>	<u>1,000</u>
Other Contractual Services	16,919	165,527	6,359	42	15,000	113,000
<i>Other Contractual Services</i>	<u>16,919</u>	<u>165,527</u>	<u>6,359</u>	<u>42</u>	<u>15,000</u>	<u>113,000</u>
Clothing Allowance	14,459	10,356	7,447	74	10,000	25,000
Office Supplies	11,209	10,808	7,941	79	10,000	12,000
Professional Publications	-	188	63	7	870	900
Chemicals	1,463	31,101	10,470	42	25,000	40,000
Minor Equip, Tools, Hdwe	6,923	5,624	3,490	16	22,400	25,000
Medical and Lab Supplies	2,795	1,216	866	16	5,563	6,000
Athletic and Rec Supplies	65,407	78,158	43,358	50	86,740	203,670
Misc Operational Items	25,948	178,347	12,076	58	21,000	174,800
<i>Materials and Supplies</i>	<u>128,204</u>	<u>315,798</u>	<u>85,711</u>	<u>47</u>	<u>181,573</u>	<u>487,370</u>
Swimming Pool Rental	13,050	13,050	13,050	100	13,000	13,050
Rent of Equipment	4,580	3,065	2,142	5	41,000	89,000
<i>Rentals and Leases</i>	<u>17,630</u>	<u>16,115</u>	<u>15,192</u>	<u>28</u>	<u>54,000</u>	<u>102,050</u>
Printing	1,427	3,241	1,027	51	2,000	6,000
Entertainment	16	290	-	-	5,000	28,000
Dues & Memberships	2,222	1,695	1,673	56	3,000	3,500
<i>Other Operating Expenditures</i>	<u>3,665</u>	<u>5,226</u>	<u>2,700</u>	<u>27</u>	<u>10,000</u>	<u>37,500</u>
Automotive Equipment	109,511	54,983	-	-	54,000	-
Other Machinery & Equipment	-	-	6,000	100	6,000	-
<i>Capital Outlay</i>	<u>109,511</u>	<u>54,983</u>	<u>6,000</u>	<u>10</u>	<u>60,000</u>	<u>-</u>
Total Recreation	<u>2,485,229</u>	<u>3,090,267</u>	<u>1,521,290</u>	<u>44</u>	<u>3,480,038</u>	<u>3,918,620</u>

Parks Division

The primary responsibilities of the Parks Division include delivering a park system with safe structures and well-groomed athletic fields in an aesthetically pleasing environment. Residents of Deerfield Beach have access to over 61 acres of public open space and this division provides for the care and operation of all developed parks and accompanying facilities. The recently built boardwalk provides a scenic view of the northern beach. The parks division is also charged with providing the Deerfield Beach community with two respectful and well-maintained cemeteries. As such, this division administers the purchasing of cemetery plots, handles interments, and provides maintenance to the 35 acres of grounds. Maintenance of the cemeteries includes, but is not limited to, the mowing of grounds, edging around markers, the reseeded of grass, and ensuring overall beautification of the grounds. The Parks Division is also responsible for coordinating construction of parks and playground renovations.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
52	Deputy Director of Parks	1	1	1
22	Division Secretary	1	1	1
UCL	Receptionist (part-time)	1	1	1
32	Maintenance Supervisor	2	2	2
26	Equipment Operator III	1	1	1
24	Equipment Operator II	2	2	2
22	Equipment Operator I	3	4	4
24	Maintenance Worker III	1	1	1
22	Maintenance Worker II	3	2	2
20	Maintenance Worker I (27 part-time)	38	38	38
20	Janitor I (5 part-time)	<u>7</u>	<u>7</u>	<u>7</u>
	Total	<u>60</u>	<u>60</u>	<u>60</u>

CAPITAL OUTLAY REQUESTED

Playground equipment	\$ 50,000
Riding Mowers	10,000
Toro Workman	10,000
Equipment replacement - Deer Run	<u>8,000</u>
	<u>\$ 78,000</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 1,255,829	\$ 1,532,456	\$ 1,561,257	\$ 1,683,723
Operating expenditures	317,739	238,971	261,375	214,550
Capital outlay	<u>119,825</u>	<u>190,971</u>	<u>192,099</u>	<u>78,000</u>
Total	<u>\$ 1,693,393</u>	<u>\$ 1,962,398</u>	<u>\$ 2,014,731</u>	<u>\$ 1,976,273</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Parks Division	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	1,049,325	1,268,831	815,147	63	1,284,687	1,379,775
Overtime	36,532	52,722	10,738	72	15,000	15,000
Longevity	17,461	20,610	14,138	55	25,520	30,460
Automobile Allowance	2,769	923	-	-	-	-
Sick Leave Conversion Pay	5,737	7,012	9,315	47	20,000	20,000
<i>Salaries & Wages</i>	<u>1,111,824</u>	<u>1,350,098</u>	<u>849,338</u>	<u>63</u>	<u>1,345,207</u>	<u>1,445,235</u>
FICA	86,742	106,811	65,144	63	103,290	110,665
<i>Payroll Taxes</i>	<u>86,742</u>	<u>106,811</u>	<u>65,144</u>	<u>63</u>	<u>103,290</u>	<u>110,665</u>
Nonuniformed Pension Plan	8,374	14,714	9,656	75	12,875	18,748
ICMA Pension Plan	48,889	60,833	41,068	41	99,885	109,075
<i>Pension Contributions</i>	<u>57,263</u>	<u>75,547</u>	<u>50,724</u>	<u>45</u>	<u>112,760</u>	<u>127,823</u>
Programming/Software	-	5,321	-	-	4,000	2,000
<i>Professional Services</i>	<u>-</u>	<u>5,321</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>2,000</u>
Serv to Maintain Other	18,770	29,356	1,039	3	30,000	23,000
<i>Other Contractual Services</i>	<u>18,770</u>	<u>29,356</u>	<u>1,039</u>	<u>3</u>	<u>30,000</u>	<u>23,000</u>
Other Contractual Services	100,836	128	-	-	20,000	5,000
<i>Other Contractual Services</i>	<u>100,836</u>	<u>128</u>	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>5,000</u>
Clothing Allowance	6,678	10,796	5,088	45	11,275	12,000
Office Supplies	3,640	2,162	719	36	2,000	3,000
Professional Publications	-	-	6	6	100	300
Agri and Hort Supplies	114,986	91,966	46,772	52	90,000	75,250
Minor Equip, Tools, Hdwe	33,921	28,936	22,431	140	16,000	15,000
Medical and Lab Supplies	6,182	2,031	1,139	57	2,000	2,000
Matl to Maintain Other	15,762	49,427	36,389	155	23,500	17,000
Misc Operational Items	180	1,648	-	-	24,000	21,000
<i>Materials and Supplies</i>	<u>181,349</u>	<u>186,966</u>	<u>112,544</u>	<u>67</u>	<u>168,875</u>	<u>145,550</u>
Lease of Beach Tractor	6,298	8,000	13,606	68	20,000	20,000
<i>Rentals and Leases</i>	<u>6,298</u>	<u>8,000</u>	<u>13,606</u>	<u>68</u>	<u>20,000</u>	<u>20,000</u>
Laundry and Cleaning	10,486	9,020	5,088	32	16,000	17,000
Dues & Memberships	-	180	-	-	2,500	2,000
<i>Other Operating Expenditures</i>	<u>10,486</u>	<u>9,200</u>	<u>5,088</u>	<u>28</u>	<u>18,500</u>	<u>19,000</u>
Impr Other Than Buildings	-	54,352	79,179	116	68,000	58,000
Automotive Equipment	100,384	65,684	22,288	48	46,000	-
Other Mach and Equipment	19,441	70,935	29,968	38	78,099	20,000
<i>Capital Outlay</i>	<u>119,825</u>	<u>190,971</u>	<u>131,435</u>	<u>68</u>	<u>192,099</u>	<u>78,000</u>
Total Parks	<u>1,693,393</u>	<u>1,962,398</u>	<u>1,228,918</u>	<u>61</u>	<u>2,014,731</u>	<u>1,976,273</u>

Pier Division

The 920-foot pier was rebuilt in 1993 and is owned by the City of Deerfield Beach and was leased to an independent contractor/operator. Operating costs were borne by the contractor except for State Department of Natural Resources fees.

On December 30, 2004, the City assumed complete operation of the pier and bait shop. City staff provides year-round fishing; provides for the sale of bait and tackle, and organizes memberships to fishing clubs and a host of other organized activities on the pier. The pier offers sightseers an excellent vantage point of the City's shores and skyline. Year-round parking is available at the City's pier parking lot.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
24	Recreation Supervisor I	1	1	1
UCL	Pier Attendant (part-time)	9	9	9
UCL	Janitorial Staff (part-time)	<u>0</u>	<u>2</u>	<u>2</u>
	Total	<u>10</u>	<u>12</u>	<u>12</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 61,660	\$ 108,577	\$ 201,274	\$ 217,815
Operating expenditures	86,151	100,675	54,950	97,800
Capital outlay	-	-	10,000	-
Total	<u>\$ 147,811</u>	<u>\$ 209,252</u>	<u>\$ 266,224</u>	<u>\$ 315,615</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

PARKS & RECREATION Pier Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
Regular Salary	57,246	98,961	87,965	48	184,144	199,500
Overtime	32	1,878	1,936	-	-	-
<i>Salaries & Wages</i>	<u>57,278</u>	<u>100,839</u>	<u>89,901</u>	<u>49</u>	<u>184,144</u>	<u>199,500</u>
FICA	4,382	7,738	6,878	49	14,130	15,000
<i>Payroll Taxes</i>	<u>4,382</u>	<u>7,738</u>	<u>6,878</u>	<u>49</u>	<u>14,130</u>	<u>15,000</u>
ICMA Pension Plan	-	-	1,432	48	3,000	3,315
<i>Pension Contributions</i>	<u>-</u>	<u>-</u>	<u>1,432</u>	<u>48</u>	<u>3,000</u>	<u>3,315</u>
Ocean Quality Control	-	-	-	-	2,500	3,000
Other Contractual Services	27,478	2,107	-	-	13,000	13,000
<i>Other Contractual Services</i>	<u>27,478</u>	<u>2,107</u>	<u>-</u>	<u>-</u>	<u>15,500</u>	<u>16,000</u>
Clothing Allowance	1,125	4,522	1,860	233	800	1,100
Office Supplies	1,983	876	825	24	3,400	4,000
Minor Equip, Tools, Hdwe	15,196	28,750	24,791	235	10,550	30,000
Merchandise for Resale	25,150	52,495	21,537	144	15,000	40,000
Other Commodities	5,675	102	2,239	224	1,000	1,000
<i>Materials and Supplies</i>	<u>49,129</u>	<u>86,745</u>	<u>51,252</u>	<u>167</u>	<u>30,750</u>	<u>76,100</u>
Rent of Equipment	3,382	8,375	1,848	37	5,000	2,000
<i>Rentals and Leases</i>	<u>3,382</u>	<u>8,375</u>	<u>1,848</u>	<u>37</u>	<u>5,000</u>	<u>2,000</u>
Saltwater Fishing License	554	25	25	4	700	700
D N R Lease Fee	5,608	3,423	2,989	100	3,000	3,000
<i>Other Operating Expenditures</i>	<u>6,162</u>	<u>3,448</u>	<u>3,014</u>	<u>81</u>	<u>3,700</u>	<u>3,700</u>
Buildings	-	-	5,120	51	10,000	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>5,120</u>	<u>51</u>	<u>10,000</u>	<u>-</u>
Total Pier	<u>147,811</u>	<u>209,252</u>	<u>159,445</u>	<u>60</u>	<u>266,224</u>	<u>315,615</u>
TOTAL PARKS & RECREATION	<u>5,325,234</u>	<u>6,424,904</u>	<u>3,611,668</u>	<u>53</u>	<u>6,858,625</u>	<u>6,989,363</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as travel and training as well as appropriations for emergency reserves. Interfund transfers are also included in the non-departmental division.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 1,600,589	\$ 13,504,625	\$ 1,355,310	\$ 2,083,026
Non-operating expenditures	<u>5,305,056</u>	<u>5,669,300</u>	<u>6,458,177</u>	<u>7,325,867</u>
Total	<u>\$ 6,905,645</u>	<u>\$ 19,173,925</u>	<u>\$ 7,813,487</u>	<u>\$ 9,408,893</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Appraisal Fees	-	-	-	-	10,000	-
Code Enfor Special Master	-	-	-	-	500	450
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,500</u>	<u>450</u>
Demo and Lot Clearing	834	16,400	-	-	5,000	4,500
Lot Mowing	-	1,098	-	-	-	-
Hurricane Services	343,648	11,429,144	-	-	-	-
Contract Indemnity Pymt	200	130	160	46	350	300
Other Contractual Services	307,513	273,769	166,412	49	342,000	307,800
<i>Other Contractual Services</i>	<u>652,195</u>	<u>11,720,541</u>	<u>166,572</u>	<u>48</u>	<u>347,350</u>	<u>312,600</u>
Hurricane Supplies	112,958	1,206,582	15,429	-	-	-
Deerfield Beach Products	7,030	4,535	1,636	33	5,000	4,500
<i>Materials and Supplies</i>	<u>119,988</u>	<u>1,211,117</u>	<u>17,065</u>	<u>10</u>	<u>5,000</u>	<u>4,500</u>
Travel and Training	100,784	133,638	33,694	40	85,000	50,000
Holiday Festivities	2,500	-	13,269	-	-	-
Gov't Fees and Permits	225	-	-	-	-	-
Dues and Memberships	19,748	19,475	21,951	95	23,000	20,700
Real Estate Taxes	5,420	-	682	7	9,500	8,550
Emergency Reserve	300,000	300,000	-	-	300,000	300,000
Inventory Adjustment	329,729	68,048	23,703	-	-	-
Bad Debt Expense	-	1,651	-	-	3,000	2,000
Credit Card Service Fees	-	155	-	-	-	-
Contingency	-	-	-	-	521,960	1,334,226
<i>Other Operating Expenses</i>	<u>758,406</u>	<u>522,967</u>	<u>93,299</u>	<u>10</u>	<u>942,460</u>	<u>1,715,476</u>
Deerfield Beach Historical Society	70,000	50,000	50,000	100	50,000	50,000
<i>Grants and Aids</i>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>	<u>100</u>	<u>50,000</u>	<u>50,000</u>
Trans to Senior Serv Fund	265,000	489,557	411,493	75	548,657	548,657
Trans to Ins Serv Fund	4,318,906	4,366,945	3,582,418	75	4,776,557	5,307,754
Trans to Pks & Rec Grants	-	-	-	-	50,000	-
Trans to Fire Resc Grants	-	-	-	-	25,000	-
Trans to Public Wks Grants	-	13,319	-	-	-	-
Trans to CRA Trust	572,135	738,923	1,553,943	147	1,057,963	1,469,456
Trans to FEMA F/Fighter (173)	36,753	-	-	-	-	-
Trans to Fund 175	17,759	-	-	-	-	-
Trans to General Capital Projects	94,503	60,556	-	-	-	-
<i>Nonoperating/Interfund Transfers</i>	<u>5,305,056</u>	<u>5,669,300</u>	<u>5,547,854</u>	<u>86</u>	<u>6,458,177</u>	<u>7,325,867</u>
TOTAL NON-DEPARTMENTAL	<u>6,905,645</u>	<u>19,173,925</u>	<u>5,874,790</u>	<u>75</u>	<u>7,813,487</u>	<u>9,408,893</u>

Community Participation

DESCRIPTION

The Community Participation Department includes all expenditures made by the City of Deerfield Beach to charitable organizations. These organizations include Area Agency on Aging, Hospice, Child Care Connection, Women in Distress, Homebound, Packer Rattlers football, Little League baseball, as well as the City of Deerfield Beach beautification authority.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	<u>\$ 169,402</u>	<u>\$ 146,846</u>	<u>\$ 207,256</u>	<u>\$ 209,309</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

COMMUNITY PARTICIPATION	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	Actual	Actual	Actual	Y-T-D	Original	Adopted
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Beautification Authority	8,000	8,000	8,000	100	8,000	8,000
Packer Rattlers Football	15,000	15,000	15,000	100	15,000	15,000
Little League Baseball	12,500	12,500	12,500	100	12,500	12,500
Senior League Baseball	3,000	-	-	-	3,000	3,000
Area Agency on Aging	61,651	62,896	63,756	100	63,756	73,309
Hospice	9,375	-	10,000	100	10,000	10,000
Homebound	16,500	15,000	15,000	100	15,000	15,000
Family Central	7,500	7,500	7,500	100	7,500	7,500
Women in Distress	5,000	5,000	5,000	100	5,000	5,000
Broward Alliance	10,000	10,000	10,000	100	10,000	10,000
Founders' Day	4,236	-	-	-	-	-
NE Focal Point CASA, Inc.	3,950	1,950	1,495	150	1,000	1,000
Deerfield Beach High School	1,440	1,500	-	-	4,000	4,000
Deerfield Symphony	7,500	7,500	-	-	7,500	-
Target Industry Tax Refund	3,750	-	-	-	15,000	15,000
Outreach Program*	-	-	30,000	100	30,000	30,000
<i>Grants and Aids</i>	<u>169,402</u>	<u>146,846</u>	<u>178,251</u>	<u>86</u>	<u>207,256</u>	<u>209,309</u>
TOTAL COMMUNITY PARTICIPATION	<u>169,402</u>	<u>146,846</u>	<u>178,251</u>	<u>86</u>	<u>207,256</u>	<u>209,309</u>

*Funds are earmarked for Arlington Park Family, Inc.

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year. Paying agent fees for outstanding general obligation bonds and revenue bonds are also included in this department.

CAPITAL OUTLAY REQUESTED

During the 2007/08 fiscal year five (5) vehicles will be lease/purchased over varying periods, ranging from three to five years. The approximate debt service for these items follows:

Replacement utility vehicle - City Manager	\$ 2,470
Utility vehicles (3) - Planning & Growth Mgmt (Building Division)	3,705
Replacement pick-up truck - Parking Authority	1,235
Replacement utility vehicle - Fire/Rescue	2,163
Replacement rescue ambulance - Fire/Rescue	10,495
Total	<u>\$ 20,068</u>

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Debt service	<u>\$ 3,563,859</u>	<u>\$ 4,137,156</u>	<u>\$ 4,188,759</u>	<u>\$ 4,610,701</u>

**GENERAL FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Capital Lease - Principal	650,143	651,507	637,339	92	694,046	689,621
Capital Lease - Interest	33,294	59,404	53,126	67	79,690	86,223
Sports Complex Light Principal	37,898	39,580	42,633	103	41,337	43,172
Sports Complex Light Interest	17,212	15,530	11,354	82	13,774	11,940
Paying Agent Fees	-	1,025	-	-	30,000	-
2003A CRA FMLC Debt	336,428	510,429	164,507	33	501,400	508,550
2003B CRA FMLC Debt	173,244	175,935	120,927	70	173,209	174,845
2006 FMLC Debt	-	-	-	-	-	402,382
<i>Debt Service</i>	<u>1,248,219</u>	<u>1,453,410</u>	<u>1,029,886</u>	<u>67</u>	<u>1,533,456</u>	<u>1,916,733</u>
1992 G.O.B. Sinking Fund	715,500	-	-	-	-	-
2000 FMLC Bonds	252,395	961,409	68,058	7	951,168	968,168
2003 FMLC Bonds	1,347,745	1,722,337	833,933	49	1,704,135	1,725,800
<i>Nonoperating</i>	<u>2,315,640</u>	<u>2,683,746</u>	<u>901,991</u>	<u>34</u>	<u>2,655,303</u>	<u>2,693,968</u>
TOTAL DEBT SERVICE	<u>3,563,859</u>	<u>4,137,156</u>	<u>1,931,877</u>	<u>46</u>	<u>4,188,759</u>	<u>4,610,701</u>
TOTAL GENERAL FUND	<u>59,226,358</u>	<u>77,685,106</u>	<u>49,849,744</u>	<u>68</u>	<u>73,423,601</u>	<u>75,787,671</u>

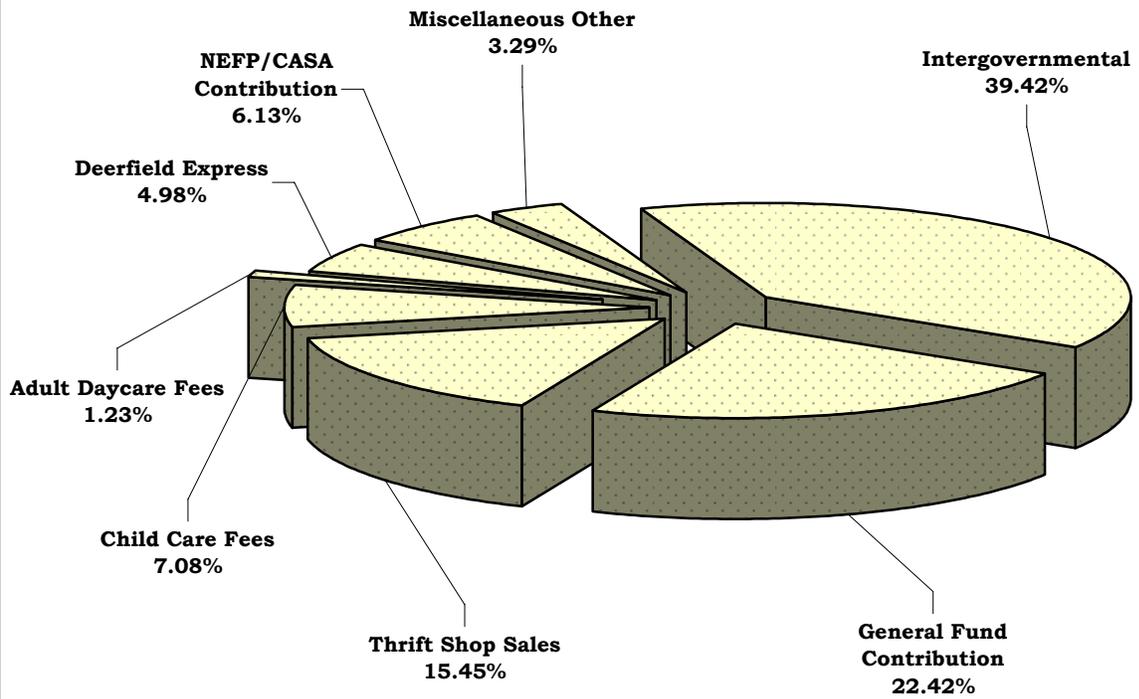
SENIOR SERVICES FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
	Actual	Actual				
INTERGOVERNMENTAL REVENUE						
Home Energy Assistance	-	16,938	9,228	76	12,103	8,842
Food Grant	-	-	-	-	-	-
Senior Citizen Federal Grant	183,495	184,866	73,447	40	183,216	183,216
<i>Federal Grants</i>	<u>183,495</u>	<u>201,804</u>	<u>82,675</u>	<u>42</u>	<u>195,319</u>	<u>192,058</u>
ADI - State Grant	403,090	368,138	283,146	75	375,462	375,462
ADI - Local Cash Match	54,521	54,521	13,334	-	-	-
Local Service Program (LSP)	139,878	124,986	68,217	51	134,085	134,085
Alzheimer's Day Care II	-	-	-	-	-	-
<i>State Grants</i>	<u>597,489</u>	<u>547,645</u>	<u>364,697</u>	<u>72</u>	<u>509,547</u>	<u>509,547</u>
BACC Therapy/Supplies	-	500	-	-	-	-
AAA - Alzheimer's Supplement	-	-	-	-	54,521	54,521
AAA - Local Cash Match	11,346	3,617	8,744	100	8,744	8,744
Paratransit	96,760	145,701	95,725	83	115,000	200,000
<i>Grants From Other Local Units</i>	<u>108,106</u>	<u>149,818</u>	<u>104,469</u>	<u>59</u>	<u>178,265</u>	<u>263,265</u>
<i>TOTAL INTERGOV'T REVENUES</i>	<u>889,090</u>	<u>899,267</u>	<u>551,841</u>	<u>62</u>	<u>883,131</u>	<u>964,870</u>
CHARGES FOR SERVICES						
Deerfield Express	155,276	149,004	73,940	49	150,000	115,000
Natura Transportation Svcs	9,762	9,486	3,700	34	11,000	-
Transit Fees	11,500	7,040	9,458	135	7,000	7,000
<i>Transportation</i>	<u>176,538</u>	<u>165,530</u>	<u>87,098</u>	<u>52</u>	<u>168,000</u>	<u>122,000</u>
Adult Day Care Fees	54,523	39,761	16,847	42	40,000	30,000
Alzheimer Caregiver Fees	15,151	22,604	12,992	81	16,000	16,000
CVE - We Care	3,000	6,000	-	-	-	-
Channeling Project	43,420	24,520	4,680	10	45,000	10,000
<i>Human Services</i>	<u>116,094</u>	<u>92,885</u>	<u>34,519</u>	<u>34</u>	<u>101,000</u>	<u>56,000</u>
Thrift Shop Mdse Sales	182,375	210,816	115,285	48	240,000	250,000
Thrift Shop Mdse Sales - Cr Card	69,437	107,774	60,817	64	95,000	88,198
Thrift Shop Mdse Sales - Nontaxable	41,242	41,308	28,273	63	45,000	40,000
Coffee Shop Sales	4,516	2,977	419	10	4,000	4,000
<i>Culture/Recreation</i>	<u>297,570</u>	<u>362,875</u>	<u>204,794</u>	<u>53</u>	<u>384,000</u>	<u>382,198</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>590,202</u>	<u>621,290</u>	<u>326,411</u>	<u>50</u>	<u>653,000</u>	<u>560,198</u>
MISCELLANEOUS REVENUE						
Interest on Idle Cash	(11,940)	(15,244)	-	-	-	-
<i>Interest Earnings</i>	<u>(11,940)</u>	<u>(15,244)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Child Care Fees	127,074	157,634	122,738	71	172,000	173,200
Alzheimer Caregiver Donations	7,161	4,343	819	14	6,000	2,000
Pledge - NEFP CASA, Inc.	136,250	150,000	112,500	75	150,000	150,000
Childcare	1,675	-	6,425	86	7,500	-
Adult Daycare	200	1,825	3,500	47	7,500	-

SENIOR SERVICES FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 4/30/07)			
Computer Prodigies	16,435	13,853	214	1	15,000	10,000
Creole Daycare Donations	-	1,225	1,150	-	-	-
Women's League - Adult Care	1,580	-	-	-	-	-
Women's League - Childcare	11,075	-	-	-	-	-
Other Contributions/Donations	448	170	308	10	3,000	-
Volunteer Awards Day	4,100	4,000	2,899	72	4,000	3,000
Holiday Party Contributions	315	485	510	-	-	-
Tree of Life Donations	1,513	1,100	300	38	800	500
Health Fair	2,483	2,003	-	-	-	-
<i>Contribution From Private Sources</i>	<u>310,309</u>	<u>336,638</u>	<u>251,363</u>	<u>69</u>	<u>365,800</u>	<u>338,700</u>
Other Miscellaneous Revenue	619	-	500	-	-	-
Project Income - ADI	-	1,081	137	-	-	-
Senior Center Project Income	44,978	26,868	24,723	55	45,000	35,000
<i>Other Miscellaneous Revenues</i>	<u>45,597</u>	<u>27,949</u>	<u>25,360</u>	<u>56</u>	<u>45,000</u>	<u>35,000</u>
TOTAL MISC REVENUES	<u>343,966</u>	<u>349,343</u>	<u>276,723</u>	<u>67</u>	<u>410,800</u>	<u>373,700</u>
NON-REVENUES						
General Fund	265,000	489,557	411,493	75	548,657	548,657
<i>Interfund Transfers</i>	<u>265,000</u>	<u>489,557</u>	<u>411,493</u>	<u>75</u>	<u>548,657</u>	<u>548,657</u>
TOTAL NON-REVENUES	<u>265,000</u>	<u>489,557</u>	<u>411,493</u>	<u>75</u>	<u>548,657</u>	<u>548,657</u>
TOTAL SENIOR SERVICES FUND	<u><u>2,088,258</u></u>	<u><u>2,359,457</u></u>	<u><u>1,566,468</u></u>	<u><u>63</u></u>	<u><u>2,495,588</u></u>	<u><u>2,447,425</u></u>

**City of Deerfield Beach
Projected Revenues - Senior Services Fund
Fiscal Year 2007/08**



Total projected revenues: \$2,447,425

Senior Services

**Administration
Senior Center
Alzheimer's Day Care Centers
Intergenerational Adult Day Services
Child Care Centers
Thrift Shop**

DEPARTMENT DESCRIPTION

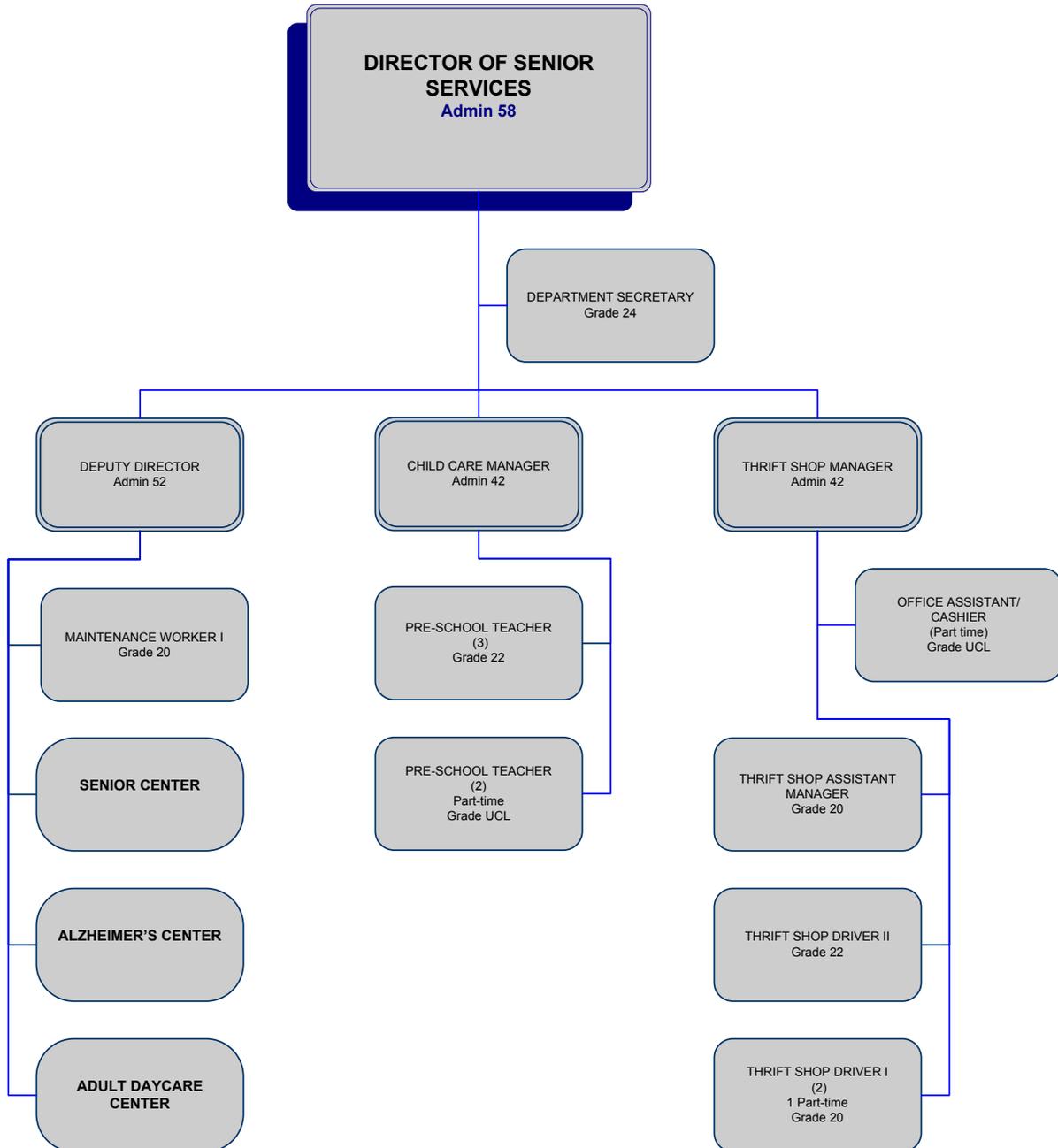
The Department of Senior Services provides quality programs and services to promote social, physical, and psychological well-being in response to the needs of adults, seniors and children of Deerfield Beach and northern Broward County. In 1981, a joint effort between the City and the Area Agency on Aging of Broward County created the Northeast (NE) Focal Point Senior Center to provide federally mandated services to individuals age sixty and over. Senior Services also administers the Intergenerational Adult Day Services, the Child Care Centers, the Alzheimer's Day Care Centers and the Thrift Shop.

Funding for the Senior Services Department comes from federal and state administered grants, fees for services, fund-raisers, the Area Agency on Aging, NE Focal Point CASA*, Inc. (Children's, Alzheimer's, Senior and Adult Services), NE Focal Point Thrift Shop, and the City of Deerfield Beach General Fund.

DEPARTMENT GOALS

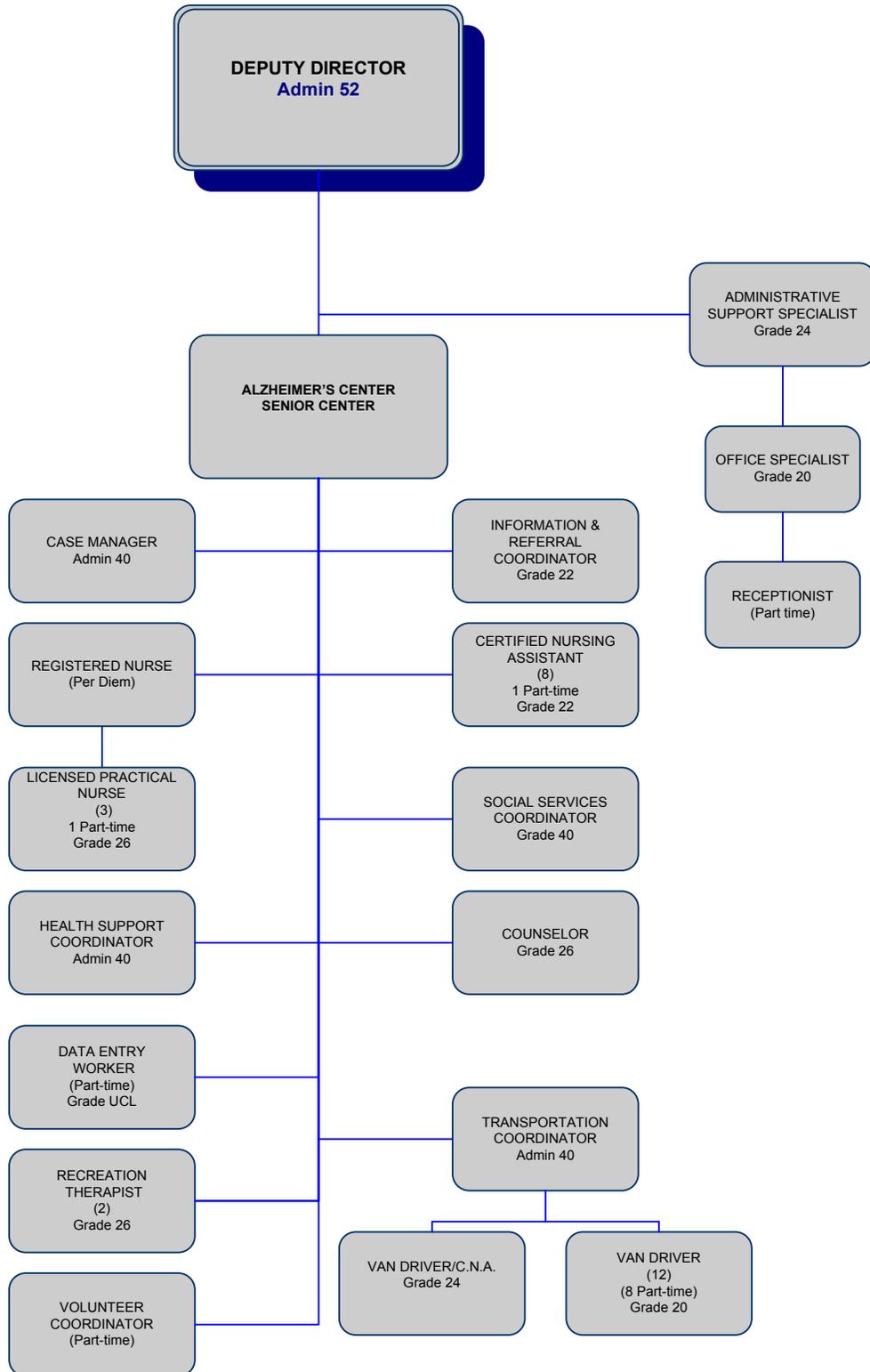
- Provide quality internal and external customer service
- Initiate public/private partnerships on behalf of the Adult Day Care services, Alzheimer's Center and Senior Center
- Continually develop new programs and services to meet the changing needs of the community
- Increase public/private financial support for the Northeast Focal Point
- Decrease reliance on General Fund Transfers to fund Senior Services' budget
- Encourage employee training and development

Senior Services Organization Chart



Senior Services

Organization Chart (Page 2)





DEPARTMENT: SENIOR SERVICES

DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS- FY2008



CITY GOAL#3 SUPERIOR CUSTOMER SERVICE

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Provide Quality Internal and External Customer Service	- Conduct a satisfaction survey for the Child Care Center once a year and achieve a 90% approval rating	- % of participants satisfied with the service	94%	95%	95%
	Conduct a satisfaction survey for the Alzheimer's Center once a year and achieve a 95% approval rating	- % of participants satisfied with the service	99%	99%	95%
	- Conduct a satisfaction survey for Adult Day Services once a year and achieve a 95% approval rating	- % of participants satisfied with the service	99%	99%	95%
	- Provide 2 hours of Customer Service training for Departmental new employees	- % of Departmental employees receiving customer service training	100%	100%	100%

CITY GOAL#4 ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC & PRIVATE SECTORS

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Increase Public / Private Through Private Sector Participation and Support	- Initiate public/private sector contacts on behalf of the Child Care Center throughout the year	- # of new partnerships created	5	5	7
	- Initiate public/private sector contacts on behalf of the Thrift Shop throughout the year	- # of new partnerships created	35	40	40

**CITY GOAL#4
ENCOURAGE CLOSE RELATIONSHIP BETWEEN PUBLIC &
PRIVATE SECTORS**

**DEPARTMENT:
SENIOR SERVICES**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
	- Initiate public/private sector contacts on behalf of Adult Day Services, Alzheimer's Center & Senior Center throughout the year	- # of new partnerships created	5	4	4

**CITY GOAL#5
PROACTIVELY ADDRESS QUALITY OF LIFE ISSUES**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Continually Develop New Programs & Services to Meet The Changing Needs of the Community	- Initiate new cost effective programs/services for the Senior Center throughout the year	- # of new programs/services	7	4	4
	- Initiate new cost effective programs/services for Adult Day Services and Alzheimer's throughout the year	- # of new programs/services	4	4	4

**CITY GOAL#6
FINANCIAL HEALTH OF THE CITY**

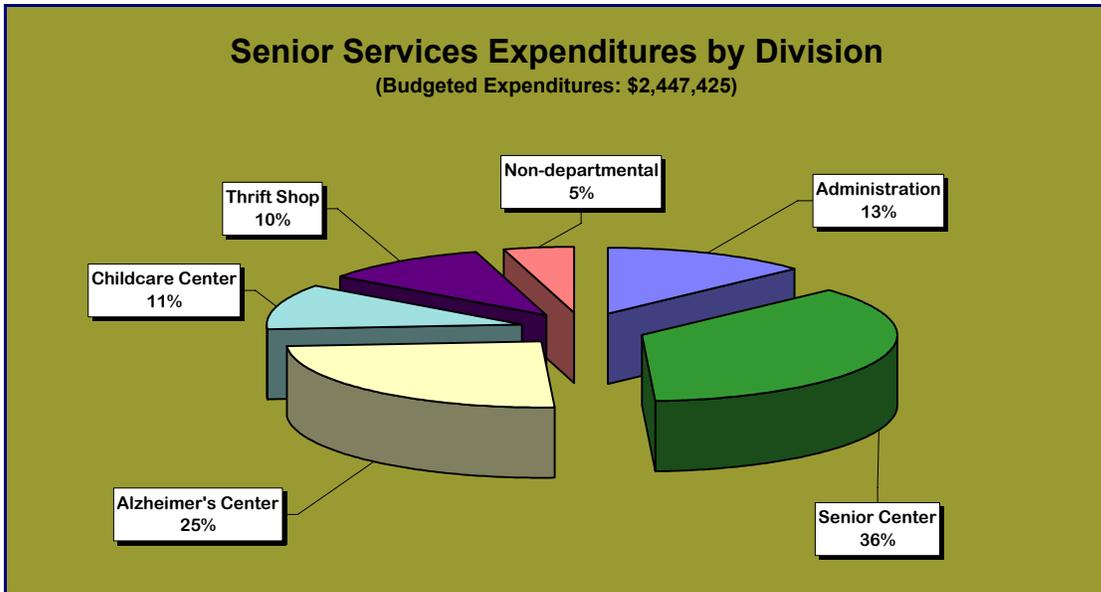
DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Maintain Financial Solvency of the Department	- Increase pledges from the N.E. Focal Point CASA, Inc	- \$ amount of pledge from N.E. Focal Point CASA, Inc.	\$150,000	\$150,000	\$150,000
	- Maintain a 95% enrollment rate in the Child Care Center	- % enrollment rate per year	98%	98%	95%
	- Maintain a 75% enrollment rate in the Adult Day Care Center	- % enrollment rate per year	75%	70%	70%
	- Increase Thrift Shop Sales per year	- \$ amount of Thrift Shop Sales	\$359,898	\$380,000	\$390,000
	- Continued less reliance on General Fund Transfers to Senior Services Fund	- \$ amount of General Fund contribution to Senior Services	\$489,557	\$548,657	\$400,000

**CITY GOAL#8
EMPLOYEE DEVELOPMENT & SATISFACTION**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Encourage Employee Development/ Training	- Meet with Departmental Management Team once a month	- # of Departmental Management Team meetings per year	12	12	12
	- Provide appropriate developmental training for all Departmental Employees	- # of hours devoted to training	10 per employee	8 per employee	6 per employee

**CITY OF DEERFIELD BEACH
SENIOR SERVICES FUND
EXPENDITURE SUMMARY**

DEPARTMENT/DIVISION	ESTIMATED EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Administration	342,740	319,740	(23,000)	-6.7%	155
Senior Center	865,218	882,957	17,739	2.1%	158
Alzheimer's Center	611,415	608,238	(3,177)	-0.5%	161
Adult Daycare Center	66,105	-	(66,105)	-100.0%	163
Childcare Center	266,950	272,545	5,595	2.1%	165
Thrift Shop	231,760	252,545	20,785	9.0%	167
Non-departmental	111,400	111,400	-	0.0%	169
TOTAL	<u>2,495,588</u>	<u>2,447,425</u>	<u>(48,163)</u>	<u>-1.9%</u>	



Administration Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
58	Director of Senior Services	1	1	1
52	Deputy Director	1	1	1
20	Maintenance Worker I	1	1	1
UCL	Outreach Worker (Part-time)	<u>1</u>	<u>0</u>	<u>0</u>
	Total	<u>4</u>	<u>3</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 316,816	\$ 309,166	\$ 303,390	\$ 289,440
Operating expenditures	<u>56,746</u>	<u>81,246</u>	<u>39,350</u>	<u>30,300</u>
Total	<u>\$ 373,562</u>	<u>\$ 390,412</u>	<u>\$ 342,740</u>	<u>\$ 319,740</u>

SENIOR SERVICES FUND
EXPENDITURES BY OBJECT

SENIOR SERVICES Administration	2006-07					
	2004-05	2005-06	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	247,238	260,490	152,465	63	243,540	232,650
Overtime	-	364	-	-	-	-
Longevity	14,990	16,170	7,927	68	11,585	10,910
Sick Leave Conversion Pay	4,225	1,399	5,729	115	5,000	6,500
<i>Salaries & Wages</i>	<u>266,453</u>	<u>278,423</u>	<u>166,121</u>	<u>64</u>	<u>260,125</u>	<u>250,060</u>
FICA	18,192	19,237	9,994	50	19,900	19,130
<i>Payroll Taxes</i>	<u>18,192</u>	<u>19,237</u>	<u>9,994</u>	<u>50</u>	<u>19,900</u>	<u>19,130</u>
Nonuniformed Pension Plan	19,122	-	5,224	75	6,965	-
ICMA Pension Plan	13,049	11,506	7,411	45	16,400	20,250
<i>Pension Contributions</i>	<u>32,171</u>	<u>11,506</u>	<u>12,635</u>	<u>54</u>	<u>23,365</u>	<u>20,250</u>
Custodial Services	14,850	16,200	9,450	56	16,800	16,800
Service to Maintain Bldgs	1,350	3,757	7,670	384	2,000	2,000
Service to Maintain Office Eq	72	54	36	18	200	200
Service to Maintain Equipment	1,844	1,485	750	38	2,000	2,500
Pest Control Services	2,226	2,049	423	14	3,000	1,500
<i>Repair and Maintenance Svcs</i>	<u>20,342</u>	<u>23,545</u>	<u>18,329</u>	<u>76</u>	<u>24,000</u>	<u>23,000</u>
AAA - Computer Service	4,800	-	-	-	-	-
Other Contractual Services	7,826	17,851	15,012	-	-	-
<i>Other Contractual Services</i>	<u>12,626</u>	<u>17,851</u>	<u>15,012</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fans, Heaters & FPL Bills	-	16,536	2,373	-	-	-
<i>Utility Services</i>	<u>-</u>	<u>16,536</u>	<u>2,373</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cellular Phone Service	1,342	2,407	846	-	-	-
Pager Rental	57	22	17	23	75	-
Postage	144	4	-	-	100	100
Telephone Equip/Repair	-	-	445	-	-	-
<i>Communication Services</i>	<u>1,543</u>	<u>2,433</u>	<u>1,308</u>	<u>747</u>	<u>175</u>	<u>100</u>
Duplicating Supplies	1,012	264	144	14	1,000	1,000
Clothing Allowance	-	121	125	-	-	-
Office Supplies	490	2,559	113	11	1,000	1,000
Clean and Sani Supplies	3,297	3,982	1,631	65	2,500	2,500
Minor Equip, Tools & Hdwe	394	-	16	5	300	300
Food	-	160	89	2	5,000	200
Medical and Lab Supplies	-	46	-	-	-	-
Health Fair Expenses	393	75	-	-	-	-
Volunteer Awards Day	3,849	3,200	2,768	-	-	-
Supplies - Recreational	-	177	-	-	-	-
Other Commodities	798	339	164	-	-	-
<i>Materials and Supplies</i>	<u>10,233</u>	<u>10,923</u>	<u>5,050</u>	<u>52</u>	<u>9,800</u>	<u>5,000</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Administration	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Rent of Equipment	5,362	5,098	-	-	4,000	1,000
Rent of Security System	4,781	3,752	-	-	875	800
<i>Rentals and Leases</i>	<u>10,143</u>	<u>8,850</u>	<u>-</u>	<u>-</u>	<u>4,875</u>	<u>1,800</u>
Gasoline	5	-	-	-	-	-
Matl to Maint Vehicles	-	270	-	-	-	-
Batteries	45	-	-	-	-	-
<i>Vehicle Operating Expense</i>	<u>50</u>	<u>270</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel and Training	191	227	-	-	-	-
Printing	-	203	437	219	200	200
Miscellaneous Refunds	1,261	54	-	-	-	-
Photography	65	80	-	-	100	100
Dues & Memberships	262	274	-	-	200	100
<i>Other Operating Expenditures</i>	<u>1,779</u>	<u>838</u>	<u>437</u>	<u>87</u>	<u>500</u>	<u>400</u>
Snacks for Volunteer	30	-	-	-	-	-
<i>Thrift Shop</i>	<u>30</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Administration	<u>373,562</u>	<u>390,412</u>	<u>231,259</u>	<u>1,198</u>	<u>342,740</u>	<u>319,740</u>

Senior Center

The Senior Center provides services and activities to promote the well-being of the senior population. These include information and referral, public education, health support, counseling, recreation, transportation, nutrition, legal assistance, volunteer opportunities and the emergency home energy assistance program.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
40	Health Support Coordinator	1	1	1
UCL	Registered Nurse (Per diem)	1	1	1
26	Recreation Therapist	1	1	1
26	Licensed Practical Nurse	0	0	1
26	Counselor	1	1	1
28	Office Supervisor	1	0	0
24	Administrative Support Specialist	0	1	1
20	Office Specialist	1	1	1
22	Information & Referral Coordinator	1	1	1
UCL	Data Entry Worker (part-time)	1	1	1
40	Transportation Coordinator	1	1	1
26	Assistant Transportation Coordinator	1	1	0
20	Van Driver (8 part-time)	12	12	12
UCL	Receptionist (part-time)	0	0	1
UCL	Volunteer Coordinator (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>23</u>	<u>23</u>	<u>24</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 557,245	\$ 558,978	\$ 723,010	\$ 758,225
Operating expenditures	99,041	94,308	134,708	124,732
Capital outlay	-	-	7,500	-
Total	<u>\$ 656,286</u>	<u>\$ 653,286</u>	<u>\$ 865,218</u>	<u>\$ 882,957</u>

SENIOR SERVICES FUND
EXPENDITURES BY OBJECT

SENIOR SERVICES Senior Center	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	475,324	470,649	281,842	46	613,550	647,907
Overtime	2,414	7,526	599	-	-	-
Longevity	9,697	10,741	6,419	45	14,235	13,520
Sick Leave Conversion Pay	1,683	3,452	1,991	33	6,000	6,500
<i>Salaries & Wages</i>	<u>489,118</u>	<u>492,368</u>	<u>290,851</u>	<u>46</u>	<u>633,785</u>	<u>667,927</u>
FICA	36,596	37,054	21,949	45	48,485	51,100
<i>Payroll Taxes</i>	<u>36,596</u>	<u>37,054</u>	<u>21,949</u>	<u>45</u>	<u>48,485</u>	<u>51,100</u>
ICMA Pension Plan	31,531	29,556	16,644	41	40,740	39,198
<i>Pension Contributions</i>	<u>31,531</u>	<u>29,556</u>	<u>16,644</u>	<u>41</u>	<u>40,740</u>	<u>39,198</u>
Serv to Maintain Equipment	870	-	-	-	-	-
<i>Repair and Maint Services</i>	<u>870</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
AAA - Computer Service	280	180	80	2	5,000	5,000
Other Contractual Services	4,933	1,698	1,086	-	-	-
<i>Other Contractual Services</i>	<u>5,213</u>	<u>1,878</u>	<u>1,166</u>	<u>23</u>	<u>5,000</u>	<u>5,000</u>
Fans, Heaters and FPL Bills	-	-	-	-	12,103	8,842
<i>Utility Services</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,103</u>	<u>8,842</u>
Postage	29	-	-	-	-	-
<i>Communication Services</i>	<u>29</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	2,941	3,162	1,722	57	3,000	2,500
Clean and Sani Supplies	62	-	20	-	-	-
Minor Equip, Tools & Hdwe	3,678	1,750	80	13	640	1,000
Food	105	-	13	7	200	200
Medical and Lab Supplies	979	-	100	14	700	700
Matl to Maint Equipment	104	-	-	-	-	-
Supplies - Recreational	517	419	186	19	1,000	900
Coffee Shop Supplies	3,714	3,208	1,870	62	3,000	3,000
Other Commodities	1,979	3,252	1,318	26	5,000	2,000
<i>Materials and Supplies</i>	<u>14,079</u>	<u>11,791</u>	<u>5,309</u>	<u>39</u>	<u>13,540</u>	<u>10,300</u>
Rent of Equipment	-	447	19	-	4,000	4,000
Rent of Security System	-	278	345	39	875	800
<i>Rentals and Leases</i>	<u>-</u>	<u>725</u>	<u>364</u>	<u>7</u>	<u>4,875</u>	<u>4,800</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Senior Center			2006-07			
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Gasoline	35,062	20,592	-	-	20,000	20,000
Diesel Fuel	4,376	31,198	-	-	36,000	36,000
Matl to Maint Vehicles	20,442	17,319	(7,226)	(30)	24,000	24,000
Tires	7,039	6,445	4,367	61	7,200	7,200
Batteries	-	203	693	100	690	690
Oil and Lubricants	642	438	239	34	700	700
Propane Gas	1,387	-	-	-	-	-
Compressed Natural Gas	3,625	-	-	-	5,000	3,000
<i>Vehicle Operating Expense</i>	<u>72,573</u>	<u>76,195</u>	<u>(1,927)</u>	<u>(2)</u>	<u>93,590</u>	<u>91,590</u>
Travel and Training	1,522	1,058	626	125	500	500
Printing	562	35	88	44	200	200
Photography	149	9	18	-	-	-
Laundry and Cleaning	3,719	2,367	1,348	31	4,400	3,000
Dues & Memberships	325	250	150	30	500	500
<i>Other Operating Expenditures</i>	<u>6,277</u>	<u>3,719</u>	<u>2,230</u>	<u>40</u>	<u>5,600</u>	<u>4,200</u>
Other Machinery & Equipment	-	-	-	-	7,500	-
<i>Capital Outlay</i>	-	-	-	-	7,500	-
Total Senior Center	656,286	653,286	336,586	39	865,218	882,957

Alzheimer's Day Care Center

Two Alzheimer Day Care Centers provide respite to caregivers and activities to individuals stricken with Alzheimer's disease. Case management and weekly support groups assist caregivers with coping skills.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
40	Social Services Coordinator	1	1	1
40	Case Manager	1	1	1
26	Licensed Practical Nurse (1 part-time)	2	2	2
26	Recreation Therapist	1	1	1
24	Van Driver/C.N.A.	1	1	1
22	Certified Nursing Assistant (1 part-time)	8	8	8
20	Department Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>15</u>	<u>15</u>	<u>15</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 540,683	\$ 529,139	\$ 603,015	\$ 599,238
Operating expenditures	<u>11,800</u>	<u>7,303</u>	<u>8,400</u>	<u>9,000</u>
Total	<u>\$ 552,483</u>	<u>\$ 536,442</u>	<u>\$ 611,415</u>	<u>\$ 608,238</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Alzheimer's Center	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u> (Thru 4/30/07)	<u>Y-T-D</u> %age	<u>Original</u> <u>Budget</u>	<u>Adopted</u> <u>Budget</u>
<u>Account Description</u>						
Regular Salary	448,033	428,412	235,988	49	485,735	480,068
Overtime	-	2,826	-	-	-	-
Longevity	15,770	17,987	10,486	52	20,040	23,655
Sick Leave Conversion Pay	4,254	9,426	6,241	52	12,000	10,000
<i>Salaries & Wages</i>	<u>468,057</u>	<u>458,651</u>	<u>252,715</u>	<u>49</u>	<u>517,775</u>	<u>513,723</u>
FICA	34,756	33,865	18,741	47	39,610	39,150
<i>Payroll Taxes</i>	<u>34,756</u>	<u>33,865</u>	<u>18,741</u>	<u>47</u>	<u>39,610</u>	<u>39,150</u>
ICMA Pension Plan	37,870	36,623	20,101	44	45,630	46,365
<i>Pension Contributions</i>	<u>37,870</u>	<u>36,623</u>	<u>20,101</u>	<u>44</u>	<u>45,630</u>	<u>46,365</u>
Serv to Maintain Buildings	4,903	2,450	-	-	-	-
Serv to Maintain Equipment	-	245	-	-	-	-
<i>Repair and Maint Services</i>	<u>4,903</u>	<u>2,695</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
AAA - Computer Service	160	300	160	16	1,000	1,000
Other Contractual Services	200	-	-	-	-	-
<i>Other Contractual Services</i>	<u>360</u>	<u>300</u>	<u>160</u>	<u>16</u>	<u>1,000</u>	<u>1,000</u>
Office Supplies	1,230	577	354	24	1,500	1,000
Minor Equip, Tools & Hdwe	1,368	637	-	-	500	1,500
Food	267	170	285	95	300	500
Medical and Lab Supplies	614	608	429	72	600	700
Supplies - Recreational	508	60	413	52	800	800
Volunteer Snacks	223	22	20	-	-	-
Other Commodities	1,823	1,873	1,326	66	2,000	2,000
<i>Materials and Supplies</i>	<u>6,033</u>	<u>3,947</u>	<u>2,827</u>	<u>50</u>	<u>5,700</u>	<u>6,500</u>
Rent of Equipment	-	-	469	47	1,000	1,000
<i>Rentals and Leases</i>	<u>-</u>	<u>-</u>	<u>469</u>	<u>47</u>	<u>1,000</u>	<u>1,000</u>
Travel and Training	420	361	268	54	500	300
Dues & Memberships	84	-	-	-	200	200
<i>Other Operating Expenditures</i>	<u>504</u>	<u>361</u>	<u>268</u>	<u>38</u>	<u>700</u>	<u>500</u>
Total Alzheimer's Center	<u>552,483</u>	<u>536,442</u>	<u>295,281</u>	<u>48</u>	<u>611,415</u>	<u>608,238</u>

Adult Day Care Center

The Intergenerational Adult Day Services provides a structured program of supportive services and activities for functionally impaired and frail adults. These services maintain the family unit and prevents premature institutionalization.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
26	Licensed Practical Nurse	1	1	0
UCL	Receptionist (part-time)	<u>1</u>	<u>1</u>	<u>0</u>
	Total	<u>2</u>	<u>2</u>	<u>0</u>

Effective 10/01/07, the Adult Daycare Division will be merged into the Senior Center Division.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 43,623	\$ 49,291	\$ 62,120	\$ -
Operating expenditures	<u>2,353</u>	<u>2,043</u>	<u>3,985</u>	<u>-</u>
Total	<u>\$ 45,976</u>	<u>\$ 51,334</u>	<u>\$ 66,105</u>	<u>\$ -</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Adult Care			2006-07			
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	37,496	42,703	22,872	44	52,000	-
Longevity	-	-	-	-	425	-
Sick Leave Conversion Pay	648	503	804	40	2,000	-
<i>Salaries & Wages</i>	<u>38,144</u>	<u>43,206</u>	<u>23,676</u>	<u>44</u>	<u>54,425</u>	<u>-</u>
FICA	2,918	3,305	1,811	43	4,165	-
<i>Payroll Taxes</i>	<u>2,918</u>	<u>3,305</u>	<u>1,811</u>	<u>43</u>	<u>4,165</u>	<u>-</u>
ICMA Pension Plan	2,561	2,780	1,635	46	3,530	-
<i>Pension Contributions</i>	<u>2,561</u>	<u>2,780</u>	<u>1,635</u>	<u>46</u>	<u>3,530</u>	<u>-</u>
Office Supplies	-	3	-	-	1,000	-
Minor Equip, Tools & Hdwe	-	-	-	-	200	-
Medical and Lab Supplies	120	60	85	68	125	-
Supplies - Recreational	10	90	-	-	300	-
Other Commodities	1,229	1,625	381	25	1,500	-
<i>Materials and Supplies</i>	<u>1,359</u>	<u>1,778</u>	<u>466</u>	<u>15</u>	<u>3,125</u>	<u>-</u>
Rental of Equipment	-	175	3,249	903	360	-
Rental of Security System	130	-	-	-	-	-
<i>Rental and Leases</i>	<u>130</u>	<u>175</u>	<u>3,249</u>	<u>903</u>	<u>360</u>	<u>-</u>
Travel and Training	-	-	-	-	300	-
Advertising	750	-	-	-	-	-
Dues & Memberships	114	90	-	-	200	-
<i>Other Operating Expenditures</i>	<u>864</u>	<u>90</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>
Total Adult Care	<u>45,976</u>	<u>51,334</u>	<u>30,837</u>	<u>47</u>	<u>66,105</u>	<u>-</u>

(1) Beginning October 1, 2007, the Adult Care Division will be merged into the Senior Center Division.

Child Care Center

The two Intergenerational Child Care Centers, licensed by Broward County, provide preschoolers with developmentally appropriate activities in a learning environment.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
42	Child Care Manager	1	1	1
22	Pre-school Teacher	3	3	3
UCL	Pre-school Teacher (substitute)	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>6</u>	<u>6</u>	<u>6</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 174,777	\$ 203,657	\$ 240,125	\$ 251,395
Operating expenditures	18,882	23,215	26,825	21,150
Total	<u>\$ 193,659</u>	<u>\$ 226,872</u>	<u>\$ 266,950</u>	<u>\$ 272,545</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Child Care Center			2006-07		2006-07	2007-08
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>				
Regular Salary	148,636	171,936	103,262	51	202,035	211,335
Overtime	-	988	-	-	-	-
Longevity	1,969	3,154	2,012	52	3,865	4,215
Sick Leave Conversion Pay	1,679	2,405	1,997	50	4,000	4,000
<i>Salaries & Wages</i>	<u>152,284</u>	<u>178,483</u>	<u>107,271</u>	<u>51</u>	<u>209,900</u>	<u>219,550</u>
FICA	10,694	12,646	7,597	47	16,060	16,800
<i>Payroll Taxes</i>	<u>10,694</u>	<u>12,646</u>	<u>7,597</u>	<u>47</u>	<u>16,060</u>	<u>16,800</u>
ICMA Pension Plan	11,799	12,528	7,404	52	14,165	15,045
<i>Pension Contributions</i>	<u>11,799</u>	<u>12,528</u>	<u>7,404</u>	<u>52</u>	<u>14,165</u>	<u>15,045</u>
Programming Software	-	950	-	-	-	-
<i>Professional Services</i>	<u>-</u>	<u>950</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Serv to Maintain Equip	-	877	-	-	-	-
<i>Repair and Maint Services</i>	<u>-</u>	<u>877</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	1,086	505	132	11	1,200	700
Minor Equip, Tools & Hdwe	440	59	5	3	150	150
Children's Meal	12,645	14,537	8,537	43	20,000	15,000
Medical and Lab Supplies	-	18	-	-	-	-
Supplies - Recreational	2,302	2,789	1,309	52	2,500	2,500
Other Commodities	-	500	332	111	300	500
<i>Materials and Supplies</i>	<u>16,473</u>	<u>18,408</u>	<u>10,315</u>	<u>43</u>	<u>24,150</u>	<u>18,850</u>
Rent of Equipment	-	-	-	-	400	300
Rent of Security System	433	510	195	22	875	800
<i>Rentals and Leases</i>	<u>433</u>	<u>510</u>	<u>195</u>	<u>15</u>	<u>1,275</u>	<u>1,100</u>
Travel and Training	763	923	279	56	500	500
Photography	689	800	437	62	700	500
Advertising	100	100	-	-	-	-
Govt Fees and Permits	424	407	-	-	-	-
Dues & Memberships	-	240	65	33	200	200
<i>Other Operating Expenditures</i>	<u>1,976</u>	<u>2,470</u>	<u>781</u>	<u>56</u>	<u>1,400</u>	<u>1,200</u>
Total Child Care Center	<u>193,659</u>	<u>226,872</u>	<u>133,563</u>	<u>50</u>	<u>266,950</u>	<u>272,545</u>

Thrift Shop

The Thrift Shop receives tax deductible donations of merchandise from individuals, realtors, estates, consignment shops, and other businesses. Thirty-seven volunteers assist in the operation of the thrift shop. Volunteers operate the shop under the leadership of the management team. Proceeds from the shop supplement grant funding for all programs in the Department of Senior Services

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
42	Thrift Shop Manager	1	1	1
20	Thrift Shop Assistant Manager	1	1	1
UCL	Office Assistant/Cashier (part-time)	1	1	1
22	Thrift Shop Driver II	1	1	1
20	Thrift Shop Driver I (part-time)	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>6</u>	<u>6</u>	<u>6</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 166,639	\$ 201,432	\$ 208,685	\$ 203,340
Operating expenditures	<u>36,781</u>	<u>42,084</u>	<u>23,075</u>	<u>49,205</u>
Total	<u>\$ 203,420</u>	<u>\$ 243,516</u>	<u>\$ 231,760</u>	<u>\$ 252,545</u>

**SENIOR SERVICES FUND
EXPENDITURES BY OBJECT**

SENIOR SERVICES Thrift Shop	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	142,617	174,790	102,807	58	176,700	197,175
Overtime	70	448	8	-	-	-
Longevity	1,190	1,460	850	38	2,255	2,665
Sick Leave Conversion Pay	1,865	707	2,248	75	3,000	3,500
<i>Salaries & Wages</i>	<u>145,742</u>	<u>177,405</u>	<u>105,913</u>	<u>58</u>	<u>181,955</u>	<u>203,340</u>
FICA	10,716	12,910	7,813	56	13,920	15,560
<i>Payroll Taxes</i>	<u>10,716</u>	<u>12,910</u>	<u>7,813</u>	<u>56</u>	<u>13,920</u>	<u>15,560</u>
ICMA Pension Plan	10,181	11,117	6,709	52	12,810	14,445
<i>Pension Contributions</i>	<u>10,181</u>	<u>11,117</u>	<u>6,709</u>	<u>52</u>	<u>12,810</u>	<u>14,445</u>
Other Contractual Services	6,935	63	-	-	-	-
<i>Other Contractual Services</i>	<u>6,935</u>	<u>63</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	703	705	1,000	167	600	1,200
Office Supplies	2,164	1,796	125	13	1,000	500
Minor Equip, Tools & Hdwe	353	49	72	-	-	-
Supplies - Recreational	459	-	-	-	-	-
Volunteer Snacks	484	1,527	424	42	1,000	700
Other Commodities	2,120	1,133	764	76	1,000	1,200
<i>Materials and Supplies</i>	<u>6,283</u>	<u>5,210</u>	<u>2,385</u>	<u>66</u>	<u>3,600</u>	<u>3,600</u>
Rent of Equipment	414	432	466	-	-	-
Rent of Security System	50	-	-	-	875	800
Storage Facility Rentals	416	-	-	-	-	-
<i>Rentals and Leases</i>	<u>880</u>	<u>432</u>	<u>466</u>	<u>53</u>	<u>875</u>	<u>800</u>
Auto Body Repair	-	-	2,622	-	-	-
Gasoline	4,723	7,678	12,841	285	4,500	4,500
Diesel Fuel	458	11,266	24,578	-	-	-
Matl to Maint Vehicles	4,989	6,671	14,762	656	2,250	2,250
Tires	207	2,224	251	25	1,000	1,000
Batteries	218	108	56	37	150	150
Oil and Lubricants	95	190	66	66	100	100
<i>Vehicle Operating Expense</i>	<u>10,690</u>	<u>28,137</u>	<u>55,176</u>	<u>690</u>	<u>8,000</u>	<u>8,000</u>
Travel and Training	50	125	62	-	-	-
Printing	-	107	-	-	-	-
Advertising	8,126	4,169	2,933	59	5,000	3,000
Laundry and Cleaning	985	538	324	32	1,000	800
<i>Other Operating Expenditures</i>	<u>9,161</u>	<u>4,939</u>	<u>3,319</u>	<u>55</u>	<u>6,000</u>	<u>3,800</u>
Credit Card Service Fees	2,832	3,303	2,197	105	2,100	3,000
<i>Credit Card Fees - Thrift Shop</i>	<u>2,832</u>	<u>3,303</u>	<u>2,197</u>	<u>105</u>	<u>2,100</u>	<u>3,000</u>
Other Machinery & Equipment	-	-	-	-	2,500	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>-</u>
Total Thrift Shop	<u>203,420</u>	<u>243,516</u>	<u>183,978</u>	<u>79</u>	<u>231,760</u>	<u>252,545</u>
TOTAL SENIOR SERVICES	<u>2,025,386</u>	<u>2,101,862</u>	<u>1,211,504</u>	<u>51</u>	<u>2,384,188</u>	<u>2,336,025</u>

Non-Departmental

Non-Departmental represents the transfer to the Insurance Services Trust Fund for the Senior Services Department's portion of insurance coverage. Prior to fiscal year 2005, pension costs for this department's various divisions were reflected as non-departmental. Pension costs will now be reported in the various operating divisions' budgets.

EXPENDITURE SUMMARY

	Actual 04/05	Actual 05/06	Budget 06/07	Budget 07/08
Non-operating expenditures	\$ 111,400	\$ 111,400	\$ 111,400	\$ 111,400
Total	<u>\$ 111,400</u>	<u>\$ 111,400</u>	<u>\$ 111,400</u>	<u>\$ 111,400</u>

SENIOR SERVICES FUND
EXPENDITURES BY OBJECT

NON-DEPARTMENTAL	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
			Y-T-D			
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u> (Thru 4/30/07)	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Trans to Ins Serv Fund	<u>111,400</u>	<u>111,400</u>	<u>83,550</u>	<u>75</u>	<u>111,400</u>	<u>111,400</u>
<i>Nonoperating/Interfund Transfers</i>	<u>111,400</u>	<u>111,400</u>	<u>83,550</u>	<u>75</u>	<u>111,400</u>	<u>111,400</u>
<i>Total Non-Departmental</i>	<u>111,400</u>	<u>111,400</u>	<u>83,550</u>	<u>75</u>	<u>111,400</u>	<u>111,400</u>
TOTAL SENIOR SERVICES FUND	<u>2,136,786</u>	<u>2,213,262</u>	<u>1,295,054</u>	<u>52</u>	<u>2,495,588</u>	<u>2,447,425</u>

**STATE REVENUE SHARING FUND
REVENUES BY CATEGORY AND SOURCE**

	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 4/30/07)			
INTERGOVERNMENTAL REVENUE						
State Revenue Sharing	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	<u>44</u>	<u>2,317,368</u>	<u>2,234,833</u>
State Shared Revenues	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	<u>44</u>	<u>2,317,368</u>	<u>2,234,833</u>
TOTAL INTERGOV'T REVENUES	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	<u>44</u>	<u>2,317,368</u>	<u>2,234,833</u>
TOTAL STATE REV SHARING FUND	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	<u>44</u>	<u>2,317,368</u>	<u>2,234,833</u>

State Revenue Sharing

DESCRIPTION

The State Revenue Sharing fund accounts for all State Revenue Sharing funds received from the State of Florida. The proceeds are split between the Road and Bridge Fund and the General Fund in accordance with State law.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Non-operating expenditures	<u>\$ 1,938,576</u>	<u>\$ 2,231,623</u>	<u>\$ 2,317,368</u>	<u>\$ 2,234,833</u>

**STATE REVENUE SHARING FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05 Actual	2005-06 Actual	2006-07		2006-07 Original Budget	2007-08 Adopted Budget
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age		
<u>Account Description</u>						
Trans to General Fund	1,375,955	1,617,954	757,514	46	1,663,638	1,639,697
Trans to Road & Bridge Fund	<u>562,621</u>	<u>613,669</u>	<u>269,652</u>	41	<u>653,730</u>	<u>595,136</u>
<i>Nonoperating/Interfund Transfers</i>	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	44	<u>2,317,368</u>	<u>2,234,833</u>
Total Non-Departmental	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	44	<u>2,317,368</u>	<u>2,234,833</u>
TOTAL STATE REV SHARING FUND	<u>1,938,576</u>	<u>2,231,623</u>	<u>1,027,166</u>	44	<u>2,317,368</u>	<u>2,234,833</u>

FRANCHISE FEES FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 4/30/07)			
TAXES						
Electric Franchise Fees	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>
<i>Franchise Fees</i>	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>
TOTAL TAXES	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>
TOTAL FRANCHISE FEES FUND	<u><u>4,263,366</u></u>	<u><u>5,492,939</u></u>	<u><u>3,537,417</u></u>	<u><u>71</u></u>	<u><u>5,000,000</u></u>	<u><u>6,000,000</u></u>

Franchise Fees

DESCRIPTION

The Franchise Fees fund accounts for the City's share of FP&L franchise fees. These monies are earmarked for the debt service payments on the Series 2006 improvement revenue bonds, which were issued during January, 2007. The balance of the receipts (after debt service requirements are met) is transferred to the General Fund.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Non-operating expenditures	<u>\$ 4,263,366</u>	<u>\$ 5,492,939</u>	<u>\$ 5,000,000</u>	<u>\$ 6,000,000</u>

**FRANCHISE FEES FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Trans to General Fund	3,737,626	5,140,606	3,537,417	82	4,289,000	5,597,615
Trans to 1992 Improv Rev Bond S/F	525,740	352,333	-	-	-	-
Trans to 2006 Revenue Bond Fund	-	-	-	-	711,000	402,385
<i>Nonoperating/Interfund Transfers</i>	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>
Total Non-Departmental	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>
TOTAL FRANCHISE FEES FUND	<u>4,263,366</u>	<u>5,492,939</u>	<u>3,537,417</u>	<u>71</u>	<u>5,000,000</u>	<u>6,000,000</u>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			Actual	%age		Budget
			(Thru 4/30/07)			
INTERGOVERNMENTAL REVENUE						
Community Develop Block Grant (CDBG)	1,108,572	454,553	710,043	114	620,545	768,139
Passed Thru Broward County (CDBG)	123,000	-	-	-	-	-
<i>Federal Grants</i>	<u>1,231,572</u>	<u>454,553</u>	<u>710,043</u>	<u>114</u>	<u>620,545</u>	<u>768,139</u>
<i>TOTAL INTERGOV'T REVENUES</i>	<u>1,231,572</u>	<u>454,553</u>	<u>710,043</u>	<u>114</u>	<u>620,545</u>	<u>768,139</u>
MISCELLANEOUS REVENUE						
Commercial Façade Program	850	-	-	-	-	-
<i>Other Miscellaneous Revenues</i>	<u>850</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SHIP Program	3,251	-	-	-	-	-
<i>Interfund Transfers</i>	<u>3,251</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>TOTAL MISC REVENUES</i>	<u>4,101</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL COMM DEV BLK GRANT FUND	<u>1,235,673</u>	<u>454,553</u>	<u>710,043</u>	<u>114</u>	<u>620,545</u>	<u>768,139</u>

Community Development Block Grant

DESCRIPTION

In 1999, the City of Deerfield Beach was notified by the U.S. Department of Housing and Urban Development (HUD) that because its population now exceeded 50,000, the City was eligible to begin directly receiving federal grant funds as an entitlement community through the Community Development Block Grant (CDBG) program. The City received its first entitlement funding in fiscal year 2001. It will continue to receive funding on an annual basis as long as it meets all of HUD's grant requirements for the program.

As one of the prerequisites for receiving funds under the CDBG program, HUD requires that the City develop a plan entitled the "Consolidated Plan" for how it will use these funds. In order to ensure the Consolidated Plan represents the opinions of the City, its residents, social service agencies, and affordable housing providers, the City is required to follow an extensive citizen participation process. This yearly process, which includes public notices, workshops, and hearings, is designed to ensure that the City's residents can actively participate in the Plan's development.

The Consolidated Plan is a five-year strategic plan that examines the community's needs and the City's program priorities, and then sets overall goals and objectives for the CDBG program. This longer term plan sets the framework for the development and implementation of subsequent one-year plans. Each year the City must prepare a one-year action plan that describes in detail the specific activities it will carry out using its grant funds.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 1,097,564	\$ 325,381	\$ 496,436	\$ 618,839
Non-operating expenditures	<u>138,109</u>	<u>129,173</u>	<u>124,109</u>	<u>149,300</u>
Total	<u>\$ 1,235,673</u>	<u>\$ 454,554</u>	<u>\$ 620,545</u>	<u>\$ 768,139</u>

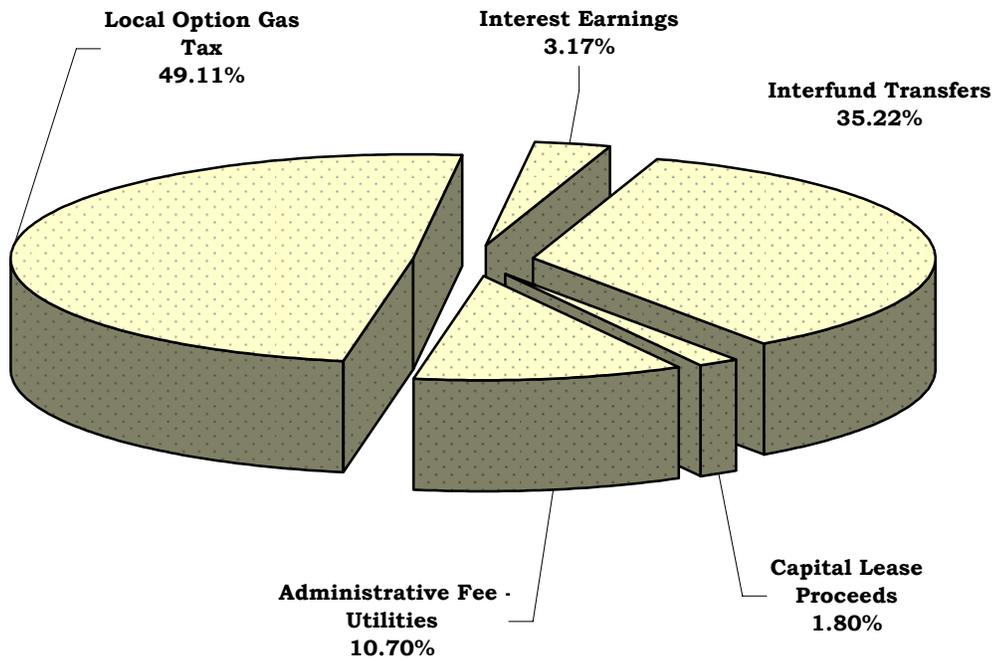
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL <u>Account Description</u>	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
Regular Salary	(3,890)	600	-	-	-	-
<i>Salaries & Wages</i>	<u>(3,890)</u>	<u>600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FICA	(448)	-	-	-	-	-
<i>Payroll Taxes</i>	<u>(448)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Economic Development Svcs	1,258	505	560	-	-	-
Youth/Family Counseling	-	-	-	-	93,081	115,220
Planning & Administration	77	68	65	-	-	-
<i>Professional Services</i>	<u>1,335</u>	<u>573</u>	<u>625</u>	<u>1</u>	<u>93,081</u>	<u>115,220</u>
Other Contractual Services	-	6,916	-	-	-	-
<i>Other Contractual Services</i>	<u>-</u>	<u>6,916</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	-	128	-	-	-	-
<i>Materials and Supplies</i>	<u>-</u>	<u>128</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel and Training	144	825	953	-	-	-
Hurricane Debris Removal	300,000	-	-	-	-	-
Advertising	1,248	320	500	-	-	-
Other Operating Expenses	-	80	-	-	-	-
<i>Other Operating Expenditures</i>	<u>301,392</u>	<u>1,225</u>	<u>1,453</u>	<u>-</u>	<u>-</u>	<u>-</u>
Infrastructure	-	-	-	-	200,000	-
MLK Boulevard Improv.	552,229	-	-	-	-	-
NW 3rd Ave Traffic Calming	10,703	19,995	-	-	-	-
<i>Capital Outlay</i>	<u>562,932</u>	<u>19,995</u>	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>-</u>
Direct Client Subsidy	80,000	85,000	150,000	-	-	-
Home Rehab/Home Buyer	30,384	40,017	147,230	155	95,000	503,619
Commercial Rehabilitation	-	-	-	-	108,355	-
Commercial Façade	36,981	87,523	364,517	-	-	-
Deerfield Beach Housing Authority	15,000	-	-	-	-	-
Brotherly Love Social Service	35,000	25,000	14,912	-	-	-
Gold Coast Impact Community	27,150	20,000	12,278	-	-	-
Boys and Girls Club	-	9,823	-	-	-	-
NEFP CASA, Inc.	14,996	15,000	-	-	-	-
Centro Cristiano	10,000	10,000	6,250	-	-	-
2-1-1 First Call for Help	7,500	3,581	2,500	-	-	-
<i>Total Grants and Aids</i>	<u>257,011</u>	<u>295,944</u>	<u>697,687</u>	<u>343</u>	<u>203,355</u>	<u>503,619</u>
Transfer to General Fund	117,341	129,173	90,746	73	124,109	149,300
<i>Non-operating/Interfund Transfers</i>	<u>117,341</u>	<u>129,173</u>	<u>90,746</u>	<u>73</u>	<u>124,109</u>	<u>149,300</u>
TOTAL NONDEPARTMENTAL	<u>1,235,673</u>	<u>454,554</u>	<u>790,511</u>	<u>127</u>	<u>620,545</u>	<u>768,139</u>
TOTAL CDBG FUND	<u>1,235,673</u>	<u>454,554</u>	<u>790,511</u>	<u>127</u>	<u>620,545</u>	<u>768,139</u>

ROAD AND BRIDGE FUND
REVENUES BY CATEGORY AND SOURCE

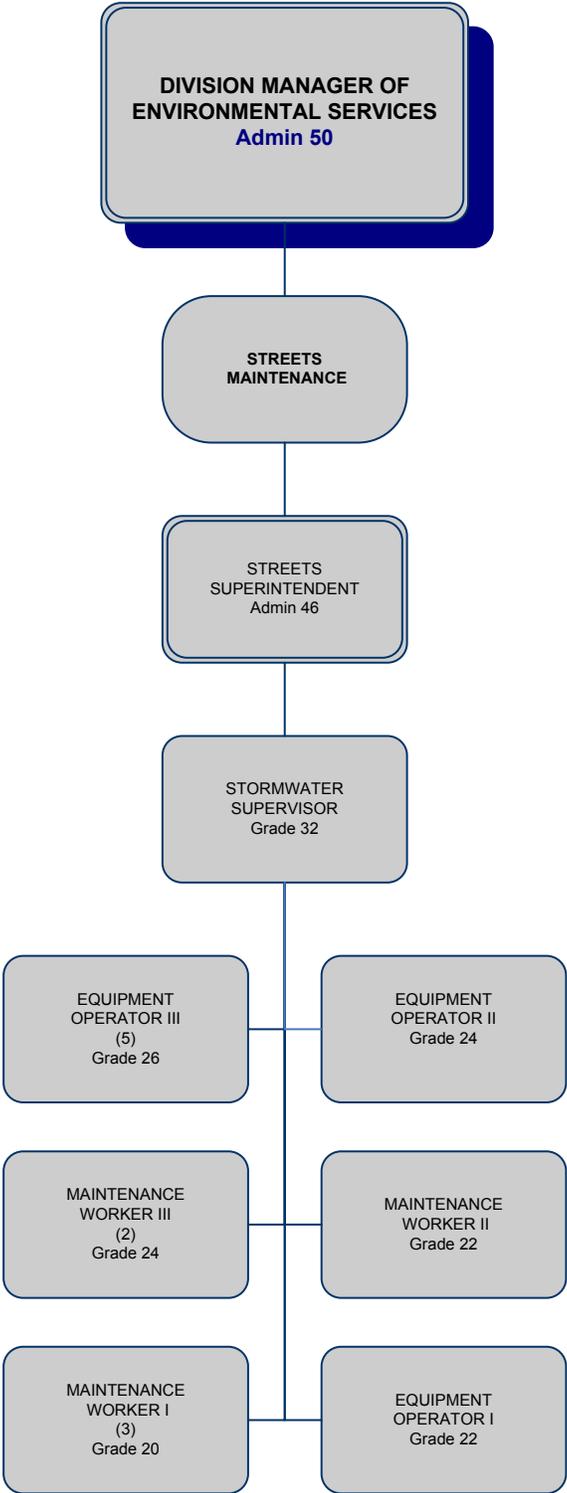
	2004-05	2005-06	2006-07	2006-07	2006-07	2007-08
	Actual	Actual	Y-T-D	Y-T-D	Budget	Adopted
			(Thru 4/30/07)	%age		Budget
TAXES						
Local Option Gas Tax	793,931	846,923	409,885	48	861,269	840,169
Local Option Gas Tax - 3¢	445,377	570,856	289,653	49	586,939	589,193
<i>Sales and Use Taxes</i>	<u>1,239,308</u>	<u>1,417,779</u>	<u>699,538</u>	48	<u>1,448,208</u>	<u>1,429,362</u>
TOTAL TAXES	<u>1,239,308</u>	<u>1,417,779</u>	<u>699,538</u>	48	<u>1,448,208</u>	<u>1,429,362</u>
MISCELLANEOUS REVENUE						
Interest on Investments	18,717	81,044	-	-	20,000	60,000
Interest on Idle Cash	15,775	13,621	-	-	17,000	32,244
<i>Interest Earnings</i>	<u>34,492</u>	<u>94,665</u>	-	-	<u>37,000</u>	<u>92,244</u>
Administrative Fee - Utility	220,369	278,886	233,665	75	311,553	311,553
Harbors at Riverglen	5,143	5,143	5,142	100	5,142	-
Riverglen Homeowners Assoc.	10,000	-	-	-	-	-
<i>Other Miscellaneous Revenues</i>	<u>235,512</u>	<u>284,029</u>	<u>238,807</u>	75	<u>316,695</u>	<u>311,553</u>
TOTAL MISC REVENUES	<u>270,004</u>	<u>378,694</u>	<u>238,807</u>	68	<u>353,695</u>	<u>403,797</u>
NON-REVENUES						
State Revenue Sharing Fund	562,621	613,669	269,652	41	653,730	595,136
Road & Bridge Reserve - 3¢	-	-	-	-	430,000	430,000
<i>Interfund Transfers</i>	<u>562,621</u>	<u>613,669</u>	<u>269,652</u>	25	<u>1,083,730</u>	<u>1,025,136</u>
Capital Lease Proceeds	159,208	134,747	-	-	73,000	52,500
<i>Other Non-Revenues</i>	<u>159,208</u>	<u>134,747</u>	-	-	<u>73,000</u>	<u>52,500</u>
TOTAL NON-REVENUES	<u>721,829</u>	<u>748,416</u>	<u>269,652</u>	23	<u>1,156,730</u>	<u>1,077,636</u>
TOTAL ROAD AND BRIDGE FUND	<u><u>2,231,141</u></u>	<u><u>2,544,889</u></u>	<u><u>1,207,997</u></u>	<u>41</u>	<u><u>2,958,633</u></u>	<u><u>2,910,795</u></u>

**City of Deerfield Beach
Projected Revenues - Road & Bridge Fund
Fiscal Year 2007/08**



Total projected revenues: \$2,910,795

Public Works – Streets Maintenance Organization Chart



Streets Maintenance

DEPARTMENT DESCRIPTION

Streets Maintenance is responsible for maintaining streets, storm drains, sidewalks and any other problems on right-of-ways throughout the City. In addition, the division provides repair and replacement services for City-owned sidewalks and signage throughout the City.

PERSONNEL SUMMARY

Grade	Position/Title	05/06	06/07	07/08
46	Streets Superintendent	1	1	1
32	Stormwater Supervisor	1	1	1
26	Equipment Operator III	6	6	5
24	Equipment Operator II	1	1	1
24	Maintenance Worker III	2	2	2
22	Equipment Operator I	1	1	1
22	Maintenance Worker II	1	1	1
20	Maintenance Worker I	<u>3</u>	<u>3</u>	<u>3</u>
	Total	<u>16</u>	<u>16</u>	<u>15</u>

CAPITAL OUTLAY

Replacement pick-up truck*	40,000
Auto crane	12,500
	<u>\$ 52,500</u>

*Vehicle will be lease/purchased over a 3 year period. See debt service section.

EXPENDITURE SUMMARY

	Actual 04/05	Actual 05/06	Budget 06/07	Budget 07/08
Personal services	\$ 822,552	\$ 896,731	\$ 978,045	\$ 952,104
Operating expenditures	1,020,908	1,069,205	999,429	1,048,700
Capital outlay	173,883	134,550	151,500	52,500
Total	<u>\$ 2,017,343</u>	<u>\$ 2,100,486</u>	<u>\$ 2,128,974</u>	<u>\$ 2,053,304</u>

**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Streets Maintenance	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<i>Account Description</i>						
Regular Salary	647,767	658,131	366,734	50	736,275	722,955
Overtime	26,776	52,989	4,626	13	35,000	25,000
Longevity	24,103	29,792	16,513	46	35,690	35,095
Sick Leave Conversion Pay	6,570	8,288	8,426	99	8,500	10,000
<i>Salaries & Wages</i>	<u>705,216</u>	<u>749,200</u>	<u>396,299</u>	<u>49</u>	<u>815,465</u>	<u>793,050</u>
FICA	51,865	55,500	29,144	47	62,595	61,569
<i>Payroll Taxes</i>	<u>51,865</u>	<u>55,500</u>	<u>29,144</u>	<u>47</u>	<u>62,595</u>	<u>61,569</u>
Nonuniformed Pension Plan	25,202	48,288	33,105	75	44,140	42,375
ICMA Pension Plan	40,269	43,743	24,515	44	55,845	55,110
<i>Pension Contributions</i>	<u>65,471</u>	<u>92,031</u>	<u>57,620</u>	<u>58</u>	<u>99,985</u>	<u>97,485</u>
Surveying Services	-	-	18,480	-	-	-
<i>Professional Services</i>	<u>-</u>	<u>-</u>	<u>18,480</u>	<u>-</u>	<u>-</u>	<u>-</u>
Service to Maintain Equipment	2,820	2,826	-	-	3,000	3,000
Maintain/Resurface Streets	251,318	242,095	3,473	1	250,000	207,500
Sidewalk and Curbing	62,198	4,608	9,024	30	30,000	25,000
Streetscape Projects	-	-	-	-	2,000	2,000
FEC Railroad Maintenance	-	48,162	-	-	-	10,000
<i>Repair and Maintenance Svcs</i>	<u>316,336</u>	<u>297,691</u>	<u>12,497</u>	<u>4</u>	<u>285,000</u>	<u>247,500</u>
Disposal Fees	-	-	-	-	12,000	-
Other Contractual Services	1,800	20,119	-	-	20,000	20,000
<i>Other Contractual Services</i>	<u>1,800</u>	<u>20,119</u>	<u>-</u>	<u>-</u>	<u>32,000</u>	<u>20,000</u>
Street Lighting	418,577	483,644	194,139	46	420,000	475,000
<i>Utility Services</i>	<u>418,577</u>	<u>483,644</u>	<u>194,139</u>	<u>46</u>	<u>420,000</u>	<u>475,000</u>
Pager Rental	200	122	(38)	-	-	-
<i>Communication Services</i>	<u>200</u>	<u>122</u>	<u>(38)</u>	<u>--</u>	<u>-</u>	<u>-</u>
Clothing Allowance	4,784	4,876	2,709	36	7,500	7,500
Office Supplies	-	500	219	44	500	500
Professional Publications	-	177	-	-	-	-
Chemicals	1,262	419	-	-	1,500	1,500
Minor Equip, Tools & Hdwe	6,218	6,563	1,875	20	9,500	9,500
Traffic Control Signs	60,810	61,735	32,589	95	34,479	30,000
Material to Maintain Equipment	607	141	380	32	1,200	1,200
Material to Maintain Streets	76,777	51,818	34,328	53	65,000	65,000
<i>Materials and Supplies</i>	<u>150,458</u>	<u>126,229</u>	<u>72,100</u>	<u>60</u>	<u>119,679</u>	<u>115,200</u>
Rent of Equipment	107	2,186	1,271	25	5,000	5,000
Lease of Railroad Land	11,020	32,840	22,772	108	21,000	40,000
<i>Rentals and Leases</i>	<u>11,127</u>	<u>35,026</u>	<u>24,043</u>	<u>92</u>	<u>26,000</u>	<u>45,000</u>

**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Streets Maintenance	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Auto Body Repair	-	45	10,733	268	4,000	5,000
Gasoline	30,877	23,336	11,296	45	25,000	25,000
Diesel Fuel	8,703	30,466	17,725	158	11,250	30,000
Matl to Maint Vehicles	49,363	36,353	11,963	30	40,000	30,000
Tires	5,115	6,282	3,784	76	5,000	6,000
Batteries	519	285	502	100	500	1,000
Oil and Lubricants	676	700	420	17	2,500	1,500
<i>Vehicle Operating Expense</i>	<u>95,253</u>	<u>97,467</u>	<u>56,423</u>	<u>64</u>	<u>88,250</u>	<u>98,500</u>
Travel and Training	1,630	2,816	198	7	3,000	3,000
Laundry and Cleaning	3,524	3,328	1,110	22	5,000	4,000
Govt Fees and Permits	21,807	2,561	2,336	12	20,000	40,000
Dues & Memberships	196	202	228	46	500	500
<i>Other Operating Expenditures</i>	<u>27,157</u>	<u>8,907</u>	<u>3,872</u>	<u>14</u>	<u>28,500</u>	<u>47,500</u>
Improv Other Than Buildings	-	-	-	-	75,000	-
Automotive Equipment	159,208	134,550	32,493	42	76,500	52,500
Other Machinery and Equip	14,675	-	-	-	-	-
<i>Capital Outlay</i>	<u>173,883</u>	<u>134,550</u>	<u>32,493</u>	<u>21</u>	<u>151,500</u>	<u>52,500</u>
Total Streets Maintenance	<u>2,017,343</u>	<u>2,100,486</u>	<u>897,072</u>	<u>42</u>	<u>2,128,974</u>	<u>2,053,304</u>
TOTAL PUBLIC WORKS	<u>2,017,343</u>	<u>2,100,486</u>	<u>897,072</u>	<u>42</u>	<u>2,128,974</u>	<u>2,053,304</u>

Non-Departmental

DESCRIPTION

Prior to fiscal year 2005, the pension contributions made by the City on behalf of the employees of the Streets Maintenance Department as well as the transfer to the Insurance Services Trust Fund for their portion of insurance coverage would be reflected as Non-departmental. Beginning in fiscal year 2005, the pension contributions have been reflected in the Streets Maintenance Division as a separate line item.

Also included in the Non-Departmental section of the Road and Bridge Fund budget is the transfer of the reserved portion of the local option gas tax to a restricted account to be used only for qualifying expenditures as governed by State statute.

EXPENDITURE SUMMARY

	Actual 04/05	Actual 05/06	Budget 06/07	Budget 07/08
Operating expenditures	\$ -	\$ -	\$ -	\$ -
Non-operating expenditures	145,250	132,667	745,238	759,818
Total	\$ 145,250	\$ 132,667	\$ 745,238	\$ 759,818

ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT

NON-DEPARTMENTAL			2006-07			
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Trans to Ins Serv Fund	145,250	132,667	118,724	75	158,299	170,625
Trans to Road and Bridge Reserve	-	-	-	-	586,939	589,193
<i>Nonoperating/Interfund Transfers</i>	<u>145,250</u>	<u>132,667</u>	<u>118,724</u>	<u>16</u>	<u>745,238</u>	<u>759,818</u>
<i>Total Non-Departmental</i>	<u>145,250</u>	<u>132,667</u>	<u>118,724</u>	<u>16</u>	<u>745,238</u>	<u>759,818</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year.

CAPITAL OUTLAY REQUESTED

During the 2007/08 fiscal year, a replacement pick-up truck will be leased/purchased and paid for over a three-year period. The approximate debt service for this fiscal year for this item follows:

Replacement pick-up truck	<u>\$ 2,471</u>
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EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Debt service	<u>\$ 136,042</u>	<u>\$ 40,334</u>	<u>\$ 84,421</u>	<u>\$ 97,673</u>

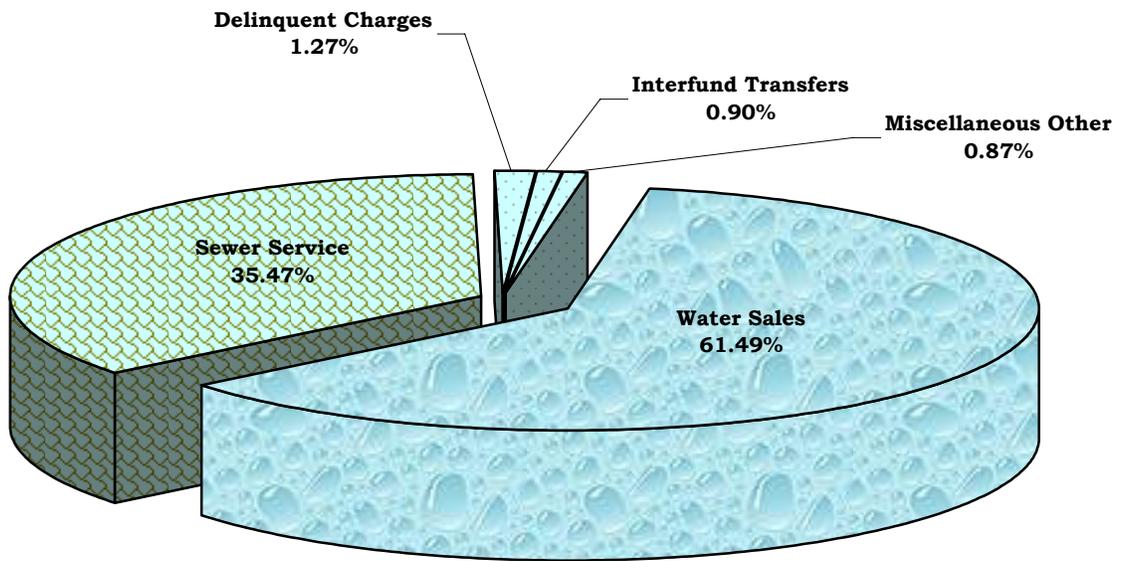
**ROAD AND BRIDGE FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2004-05 Actual	2005-06 Actual	2006-07	2006-07	2006-07	2007-08
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Capital Lease - Principal	133,843	35,587	59,091	86	68,903	86,223
Capital Lease - Interest	<u>2,199</u>	<u>4,747</u>	<u>8,573</u>	<u>31</u>	<u>15,518</u>	<u>11,450</u>
<i>Debt Service</i>	<u>136,042</u>	<u>40,334</u>	<u>67,664</u>	<u>80</u>	<u>84,421</u>	<u>97,673</u>
Total Debt Service	<u>136,042</u>	<u>40,334</u>	<u>67,664</u>	<u>80</u>	<u>84,421</u>	<u>97,673</u>
TOTAL ROAD & BRIDGE FUND	<u>2,298,635</u>	<u>2,273,487</u>	<u>1,083,460</u>	<u>37</u>	<u>2,958,633</u>	<u>2,910,795</u>

UTILITY FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
CHARGES FOR SERVICES						
Engineering Fees	19,432	36,158	17,111	57	30,000	40,000
Backflow Recertification	46,925	68,495	43,907	88	50,000	65,000
<i>General Government</i>	<u>66,357</u>	<u>104,653</u>	<u>61,018</u>	<u>76</u>	<u>80,000</u>	<u>105,000</u>
Water Sales	11,751,787	11,997,570	6,746,366	56	12,140,550	13,341,250
Water Meter Installation	38,420	36,055	48,585	139	35,000	50,000
Century Village Repayment	62,679	-	-	-	-	-
Sewer Service	6,731,402	6,683,697	3,921,906	56	7,000,000	7,696,875
<i>Water/Sewer Service</i>	<u>18,584,288</u>	<u>18,717,322</u>	<u>10,716,857</u>	<u>56</u>	<u>19,175,550</u>	<u>21,088,125</u>
<i>TOTAL CHARGES FOR SVCS</i>	<u>18,650,645</u>	<u>18,821,975</u>	<u>10,777,875</u>	<u>56</u>	<u>19,255,550</u>	<u>21,193,125</u>
FINES AND FORFEITS						
Utility Delinquent Charge	315,289	246,473	202,391	81	250,000	275,000
After 5:00 Turn on	2,950	1,960	1,370	55	2,500	2,500
Re-read of Meter	450	600	240	32	750	750
Account Activation Fee	30,910	25,360	13,900	56	25,000	25,000
<i>Violations of Local Ordinances</i>	<u>349,599</u>	<u>274,393</u>	<u>217,901</u>	<u>78</u>	<u>278,250</u>	<u>303,250</u>
<i>TOTAL FINES AND FORFEITS</i>	<u>349,599</u>	<u>274,393</u>	<u>217,901</u>	<u>78</u>	<u>278,250</u>	<u>303,250</u>
MISCELLANEOUS REVENUE						
Interest on Investments	52,558	32,814	-	-	-	-
Interest on Idle Cash	(87,730)	(55,689)	-	-	-	-
<i>Interest Earnings</i>	<u>(35,172)</u>	<u>(22,875)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Scrap Metal	-	560	2,940	-	-	-
Sale of Used Vehicles	-	-	18,188	-	-	-
<i>Sale Surplus Mat'l/Scrap</i>	<u>-</u>	<u>560</u>	<u>21,128</u>	<u>-</u>	<u>-</u>	<u>-</u>
Waste Water Proj # 693030	-	-	3,840,857	-	-	-
Waste Water Proj # 69302L	-	-	46,482	-	-	-
Other Miscellaneous Revenue	1,056	10,597	480	10	5,000	5,000
<i>Other Miscellaneous Revenues</i>	<u>1,056</u>	<u>10,597</u>	<u>3,887,819</u>	<u>77,756</u>	<u>5,000</u>	<u>5,000</u>
<i>TOTAL MISC REVENUES</i>	<u>(34,116)</u>	<u>(11,718)</u>	<u>3,908,947</u>	<u>78,179</u>	<u>5,000</u>	<u>5,000</u>
NON-REVENUES						
Water Connect Fees Fund	-	222,090	-	-	-	196,291
<i>Interfund Transfers</i>	<u>-</u>	<u>222,090</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>196,291</u>
<i>TOTAL NON-REVENUES</i>	<u>-</u>	<u>222,090</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>196,291</u>
TOTAL UTILITY FUND	<u><u>18,966,128</u></u>	<u><u>19,306,740</u></u>	<u><u>14,904,723</u></u>	<u><u>76</u></u>	<u><u>19,538,800</u></u>	<u><u>21,697,666</u></u>

**City of Deerfield Beach
Projected Revenues - Utility Fund
Fiscal Year 2007/08**



Total projected revenues: \$21,697,666

Engineering/Utilities

**Administration/Engineering
Water Plant
Utilities Maintenance
Wastewater Services**

DEPARTMENT DESCRIPTION

The Public Works and Environmental Services Department - Engineering and Utilities Section is comprised of four divisions - administration/engineering, water plants, utilities maintenance, and wastewater services. This department provides technical engineering and utility support to other departments of the City, the public, engineers, architects, and contractors.

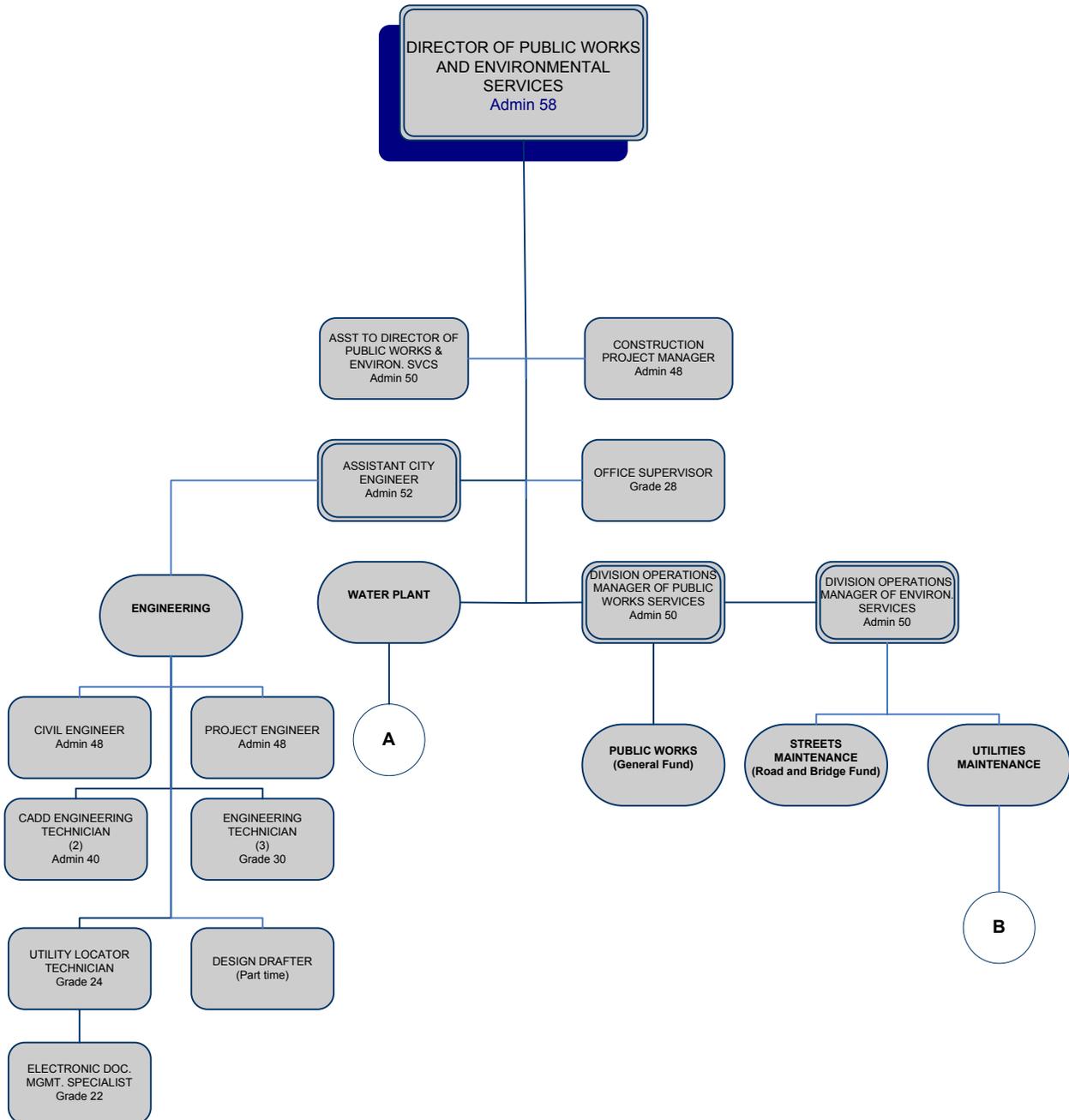
Engineering and Utilities administration/engineering is responsible for the coordination, budget, and quality control of all departmental functions. As such, this division prepares and administers the budget package, monthly reports, and any cost analyses that are required. In addition, the administration/engineering division performs the necessary contract administration with private contractors, reviews all of the site and engineering construction activity, coordinates all of the capital improvement plans and projects, and authorizes pay requests and purchase requisitions for the department. The development and management of capital projects to support the City's neighborhood and infrastructure needs is handled by the administration/engineering division. The division prepares the plans and specifications for all in-house capital improvement projects. Staff compiles data, prepares estimates and drawings, performs field surveys, and conducts construction supervision and inspection of both in-house and private infrastructure improvement projects. Additional routine functions of this division include updating water and sewer "as-builts", easements, and rights-of-way; tracking land management files; assigning street addresses; and coordinating with outside utility and insurance companies to locate underground infrastructures and City flood zones, respectively.

DEPARTMENT GOALS

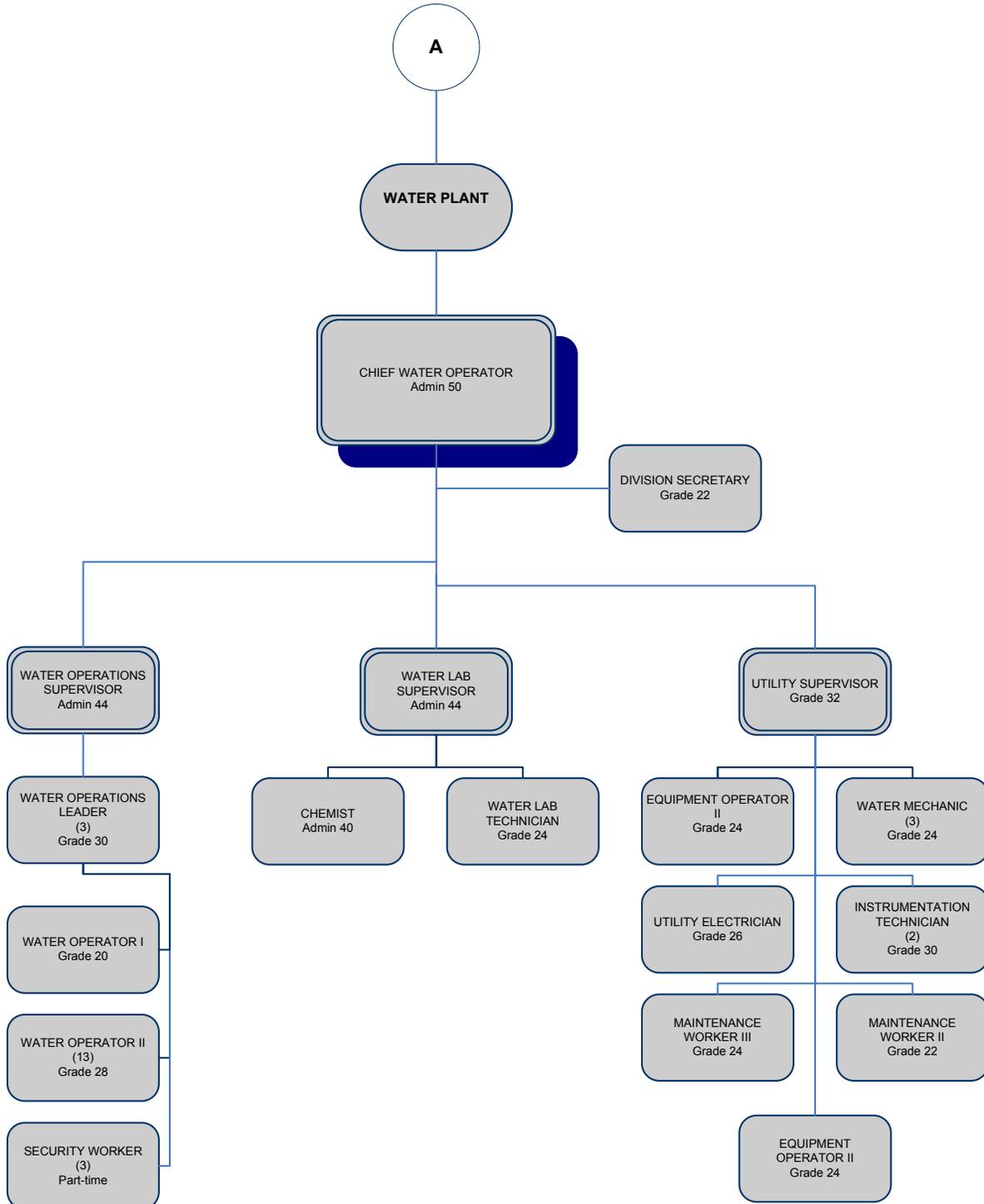
The Engineering/Utilities Divisions is administered by the Department of Public Works and Environmental Services. The goals which pertain to Engineering/Utilities are listed below:

- Coordinate quality assurance of all capital improvement projects as well as all private infrastructure improvements
- Upgrade of the City's utility system
- Upgrade of the City's drainage system
- Provide quality drinking water to all residents and businesses within the City's service area
- Encourage employee training and development

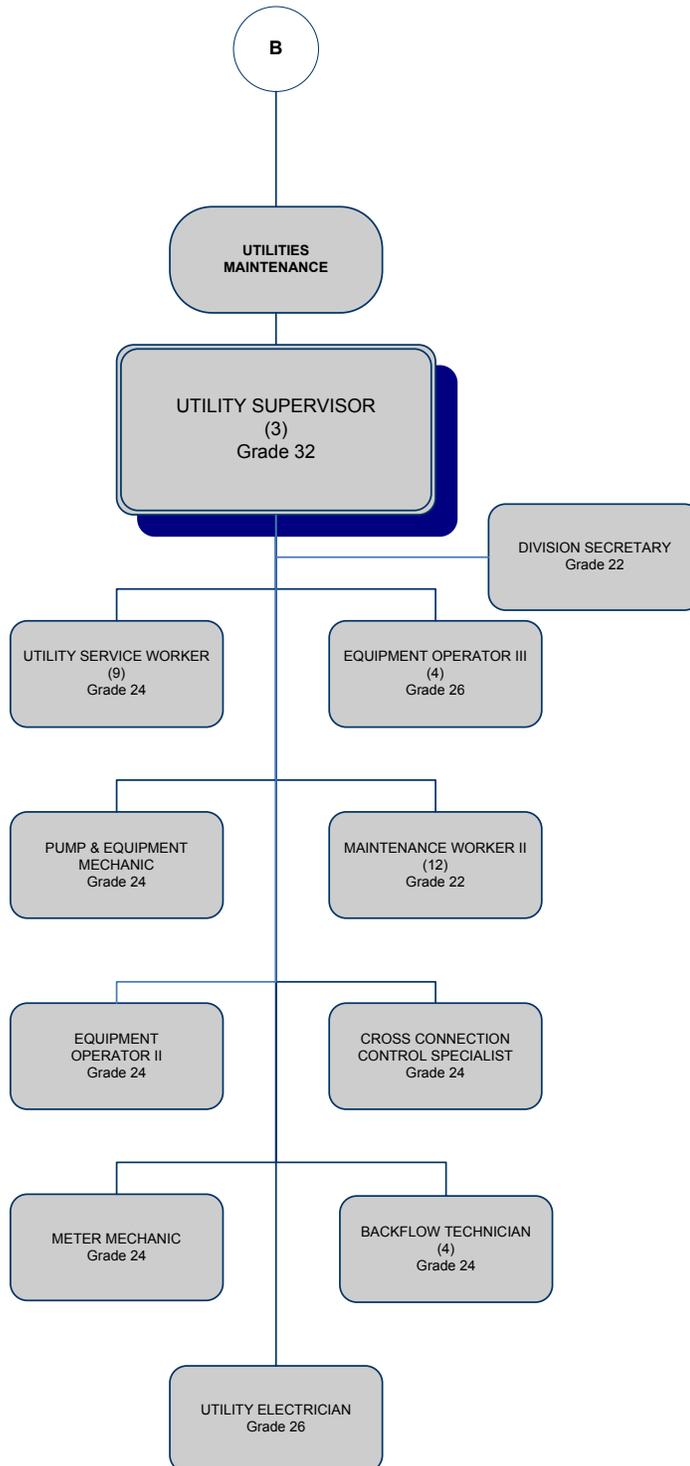
Environmental Services Administration/Engineering Organization Chart



Environmental Services Water Plant Organization Chart

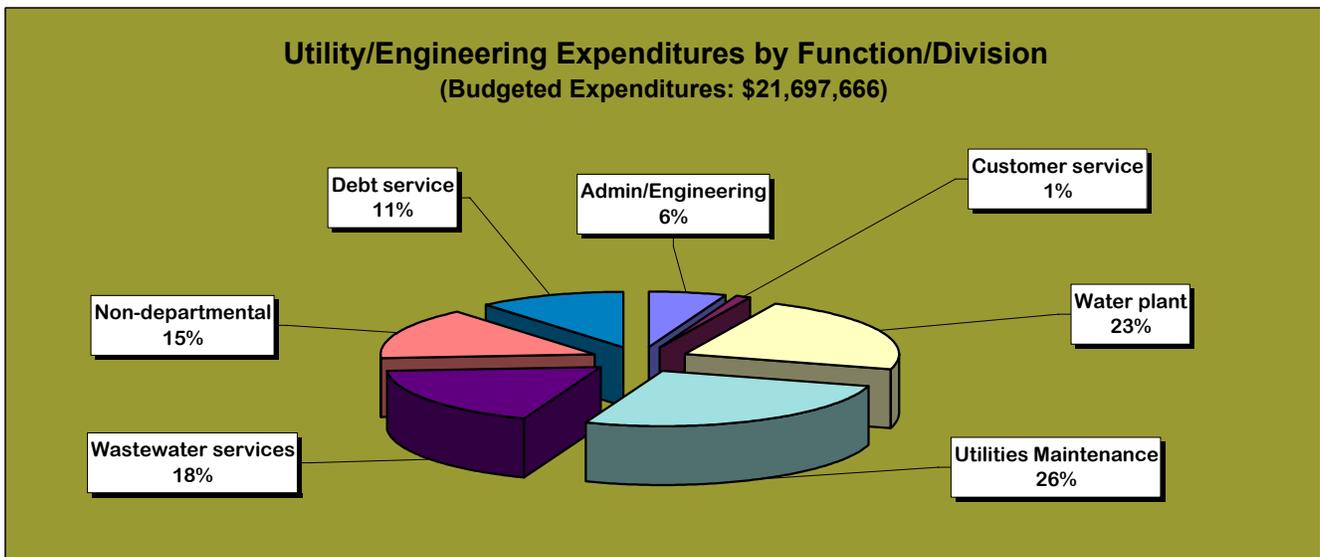


Environmental Services Utilities Maintenance Organization Chart



**CITY OF DEERFIELD BEACH
UTILITY FUND
EXPENDITURE SUMMARY**

DEPARTMENT/DIVISION	ESTIMATED EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Admin/Engineering	1,202,285	1,268,652	66,367	5.5%	197
Customer service	211,960	210,215	(1,745)	-0.8%	200
Water plant	4,474,855	4,925,339	450,484	10.1%	202
Utilities Maintenance	4,251,735	5,700,707	1,448,972	34.1%	206
Wastewater services	3,300,000	3,918,750	618,750	18.8%	209
Non-departmental	3,607,568	3,235,353	(372,215)	-10.3%	211
Debt service	2,490,397	2,438,650	(51,747)	-2.1%	213
TOTAL	19,538,800	21,697,666	2,158,866	11.0%	



Administration/Engineering Division

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
58	Dir. of Public Works & Environmental Svcs	1	1	1
52	Assistant City Engineer	1	1	1
50	Division Operations Mgr - Environ. Svcs	1	1	1
48	Civil Engineer	0	0	1
48	Project Engineer	0	0	1
48	Construction Project Manager*	1	1	1
UCL	Design Drafter (part-time)	1	1	1
UCL	Intern (part-time)	0	1	1
40	CADD Engineering Technician	2	2	2
30	Engineering Technician	3	3	3
24	Utility Locator Technician	0	1	1
22	Electronic Documents Mgmt Specialist	1	1	1
28	Office Supervisor	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>12</u>	<u>14</u>	<u>16</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 905,371	\$ 899,916	\$ 1,107,910	\$ 1,199,432
Operating expenditures	85,043	72,401	74,875	69,220
Capital outlay	-	-	19,500	-
Total	<u>\$ 990,414</u>	<u>\$ 972,317</u>	<u>\$ 1,202,285</u>	<u>\$ 1,268,652</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Administration	2006-07		2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07	2007-08
	2004-05 Actual	2005-06 Actual			Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	660,962	681,042	375,543	43	866,365	942,680
Overtime	1,516	19,453	4	-	5,000	5,000
Longevity	23,109	22,525	12,256	38	32,290	31,110
Sick/Vacation Pay Accrual	46,332	(1,466)	-	-	-	-
Sick Leave Conversion Pay	7,325	10,121	9,473	73	13,000	13,000
<i>Salaries & Wages</i>	<u>739,244</u>	<u>731,675</u>	<u>397,276</u>	<u>43</u>	<u>916,655</u>	<u>991,790</u>
FICA	49,261	52,158	27,970	40	70,465	76,215
<i>Payroll Taxes</i>	<u>49,261</u>	<u>52,158</u>	<u>27,970</u>	<u>40</u>	<u>70,465</u>	<u>76,215</u>
Nonuniformed Pension Plan	79,437	77,309	51,420	75	68,560	66,512
ICMA Pension Plan	37,429	38,774	19,433	37	52,230	64,915
<i>Pension Contributions</i>	<u>116,866</u>	<u>116,083</u>	<u>70,853</u>	<u>59</u>	<u>120,790</u>	<u>131,427</u>
Surveying Services	7,328	2,800	3,803	95	4,000	4,000
Programming/Software	2,835	3,012	429	4	10,600	2,000
<i>Professional Services</i>	<u>10,163</u>	<u>5,812</u>	<u>4,232</u>	<u>29</u>	<u>14,600</u>	<u>6,000</u>
Service to Maintain Equipment	70	-	-	-	500	500
<i>Repair and Maintenance Svcs</i>	<u>70</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>500</u>
Other Contractual Services	36,507	20,457	8,875	89	10,000	13,000
<i>Other Contractual Services</i>	<u>36,507</u>	<u>20,457</u>	<u>8,875</u>	<u>89</u>	<u>10,000</u>	<u>13,000</u>
Duplicating Supplies	456	599	-	-	1,000	1,000
Clothing Allowance	1,351	1,778	1,317	55	2,375	2,000
Office Supplies	4,279	3,096	2,082	42	5,000	5,000
Minor Equip, Tools & Hdwe	10,698	6,035	1,477	30	5,000	5,000
<i>Materials and Supplies</i>	<u>16,784</u>	<u>11,508</u>	<u>4,876</u>	<u>36</u>	<u>13,375</u>	<u>13,000</u>
Rent of Equipment	13,919	17,633	12,344	62	20,000	25,000
<i>Rentals and Leases</i>	<u>13,919</u>	<u>17,633</u>	<u>12,344</u>	<u>62</u>	<u>20,000</u>	<u>25,000</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Administration			2006-07			
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Auto Body Repair	-	762	-	-	500	500
Gasoline	2,491	7,401	1,893	32	6,000	4,500
Matl to Maint Vehicles	278	1,805	87	17	500	500
Tires	82	829	324	65	500	500
Batteries	42	174	47	47	100	100
Oil and Lubricants	46	35	48	48	100	100
<i>Vehicle Operating Expense</i>	<u>2,939</u>	<u>11,006</u>	<u>2,399</u>	<u>31</u>	<u>7,700</u>	<u>6,200</u>
Travel and Training	229	928	177	4	5,000	2,600
Printing	3,042	4,175	671	34	2,000	2,000
Photography	13	-	315	63	500	500
Blueprinting	779	396	-	-	500	-
Freight and Cartage	204	39	-	-	200	200
Dues & Memberships	394	447	492	98	500	220
<i>Other Operating Expenditures</i>	<u>4,661</u>	<u>5,985</u>	<u>1,655</u>	<u>19</u>	<u>8,700</u>	<u>5,520</u>
Automotive Equipment	-	-	-	-	19,500	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,500</u>	<u>-</u>
Total Admin/Engineering	<u>990,414</u>	<u>972,317</u>	<u>530,480</u>	<u>44</u>	<u>1,202,285</u>	<u>1,268,652</u>

Utilities Customer Service Division

The customer service division is responsible for billing all utility customers, establishing accounts for new customers and for responding to the information requests of citizens and staff. This division is supported by the utility fund operations, but is under the direction of the Management & Budget Department.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
24	Senior Customer Service Representative	1	1	1
22	Customer Service Representative	<u>2</u>	<u>2</u>	<u>2</u>
	Total	<u>3</u>	<u>3</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 133,837	\$ 133,094	\$ 175,360	160,710
Operating expenditures	23,336	17,671	36,600	49,505
Capital outlay	-	-	-	-
Total	<u>\$ 157,173</u>	<u>\$ 150,765</u>	<u>\$ 211,960</u>	<u>\$ 210,215</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Customer Service	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	116,961	109,627	66,394	46	144,525	153,360
Longevity	4,381	4,283	2,462	42	5,875	6,250
Sick/Vacation Pay Accrual	(6,464)	1,800	-	-	-	-
Sick Leave Conversion Pay	-	-	-	-	1,100	1,100
<i>Salaries & Wages</i>	<u>114,878</u>	<u>115,710</u>	<u>68,856</u>	<u>45</u>	<u>151,500</u>	<u>160,710</u>
FICA	8,919	8,271	5,019	43	11,600	12,300
<i>Payroll Taxes</i>	<u>8,919</u>	<u>8,271</u>	<u>5,019</u>	<u>43</u>	<u>11,600</u>	<u>12,300</u>
ICMA Pension Plan	10,040	9,113	5,509	45	12,260	13,005
<i>Pension Contributions</i>	<u>10,040</u>	<u>9,113</u>	<u>5,509</u>	<u>45</u>	<u>12,260</u>	<u>13,005</u>
Programming/Software	-	1,200	-	-	5,000	-
<i>Professional Services</i>	<u>-</u>	<u>1,200</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Service to Maintain Office Eq	7,500	1,963	1,480	14	10,500	2,500
<i>Repair and Maintenance Svcs</i>	<u>7,500</u>	<u>1,963</u>	<u>1,480</u>	<u>14</u>	<u>10,500</u>	<u>2,500</u>
Clothing Allowance	141	91	38	19	200	200
Office Supplies	14,024	13,987	4,343	36	12,000	14,000
Professional Publications	374	-	-	-	400	-
Minor Equip, Tools & Hdwe	660	-	-	-	2,000	2,000
<i>Materials and Supplies</i>	<u>15,199</u>	<u>14,078</u>	<u>4,381</u>	<u>30</u>	<u>14,600</u>	<u>16,200</u>
Equipment Lease	595	297	1,828	46	4,000	4,000
<i>Rentals and Leases</i>	<u>595</u>	<u>297</u>	<u>1,828</u>	<u>46</u>	<u>4,000</u>	<u>4,000</u>
Travel and Training	-	-	-	-	2,000	1,000
Printing	42	133	-	-	500	500
<i>Other Operating Expenditures</i>	<u>42</u>	<u>133</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>1,500</u>
Total Customer Service	<u>157,173</u>	<u>150,765</u>	<u>87,073</u>	<u>41</u>	<u>211,960</u>	<u>210,215</u>

Water Plant Division

The water plant division serves to ensure that city residents have ample quantities of safe water for consumption and fire protection. Thus, the division operates and maintains three (3) water treatment plants on two (2) campuses, with a total capacity of 34.8 million gallons per day; five (5) ground storage tanks; two (2) elevated storage tanks and 18 production wells, with a permitted withdrawal capacity of 12.6 million gallons per day. The water plant division also manages/coordinates a lead/copper analysis program as well as the periodic biological and chemical analysis of both its raw and finished water. This division also responds to citizens' complaints regarding water quality.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
50	Chief Water Operator	1	1	1
44	Water Operations Supervisor	1	1	1
30	Water Operations Leader	3	3	3
28	Water Operator II	13	13	13
26	Water Mechanic	3	3	3
20	Water Operator I	1	1	1
44	Water Lab Supervisor	1	1	1
40	Chemist	1	1	1
24	Water Lab Technician	1	1	1
30	Instrumentation Technician	2	2	2
32	Utility Supervisor	1	1	1
24	Maintenance Worker III	1	1	1
22	Maintenance Worker II	1	1	1
26	Utility Electrician	1	1	1
22	Division Secretary	1	1	1
24	Equipment Operator II	1	1	1
UCL	Security Worker (part-time)	3	3	2
UCL	Security Maintenance Worker (part-time)	<u>0</u>	<u>0</u>	<u>1</u>
	Total	<u>36</u>	<u>36</u>	<u>36</u>

CAPITAL OUTLAY REQUESTED

Rehabilitation of elevated water storage tank	\$ 15,000
Replacement pumps, tanks, and drives	206,000
	<u>\$ 221,000</u>

Water Plant Division (continued)

EXPENDITURE SUMMARY

	Actual 04/05	Actual 05/06	Budget 06/07	Budget 07/08
Personal services	\$ 2,004,892	\$ 2,112,133	\$ 2,479,737	\$ 2,710,839
Operating expenditures	1,630,908	2,037,517	1,876,000	1,993,500
Capital outlay	-	-	119,118	221,000
Total	<u>\$ 3,635,800</u>	<u>\$ 4,149,650</u>	<u>\$ 4,474,855</u>	<u>\$ 4,925,339</u>

Broward County Municipalities Residential Water and Sewer Bill (Minimum Bill + 7,000 gallons of flow) 2005 Comparative Rate Survey

Utility/Municipality	Total Bill (Water & Sewer)
Fort Lauderdale	\$ 33.88
Plantation	36.15
Seminole Industries	39.87
North Springs Improvement District	41.27
Davie	41.35
Hallandale	42.42
Margate	43.80
Sunrise	44.12
Deerfield Beach	45.12
Weston	45.15
Pompano Beach	45.70
Hollywood	46.45
Coral Springs Improvement District	47.60
North Lauderdale	47.99
Lauderhill	48.00
Coconut Creek	48.08
Coral Springs	49.31
Miramar East/West	49.86
Dania	50.90
Broward County	51.77
Tamarac - East and West	52.36
Cooper City	54.25
Sunrise (outside city)	55.12
Royal Utilities	60.18
Pembroke Pines	62.32
Oakland Park	63.12
Wilton Manors	64.82
Parkland	73.77

Source: Office of Environmental Service - Broward County, Florida

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Water Plant	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	1,484,446	1,536,159	863,903	47	1,839,707	1,968,340
Overtime	49,011	84,850	51,013	68	75,000	75,000
Longevity	74,730	84,496	49,693	52	96,200	111,710
Basic Incentive	14,971	15,779	8,983	43	21,000	22,580
Sick/Vacation Pay Accrual	58,126	(14,886)	-	-	-	-
Sick Leave Conversion Pay	15,166	18,055	17,675	84	21,000	21,000
<i>Salaries & Wages</i>	<u>1,696,450</u>	<u>1,724,453</u>	<u>991,267</u>	<u>48</u>	<u>2,052,907</u>	<u>2,198,630</u>
FICA	122,248	129,678	73,976	46	159,235	170,150
<i>Payroll Taxes</i>	<u>122,248</u>	<u>129,678</u>	<u>73,976</u>	<u>46</u>	<u>159,235</u>	<u>170,150</u>
Nonuniformed Pension Plan	101,960	169,214	112,421	75	149,895	216,684
ICMA Pension Plan	84,234	88,788	50,440	43	117,700	125,375
<i>Pension Contributions</i>	<u>186,194</u>	<u>258,002</u>	<u>162,861</u>	<u>61</u>	<u>267,595</u>	<u>342,059</u>
Programming/Software	299	299	299	12	2,500	2,500
SWIMM Program	-	-	-	-	400	200
Other Professional Services	114,339	69,444	24,329	44	55,000	147,000
<i>Professional Services</i>	<u>114,638</u>	<u>69,743</u>	<u>24,628</u>	<u>43</u>	<u>57,900</u>	<u>149,700</u>
Electrical Services	-	-	-	-	5,000	5,000
Service to Maintain Equipment	36,345	29,268	23,255	47	50,000	50,000
Service to Maintain Other	-	54,344	11,477	57	20,000	20,000
<i>Repair and Maintenance Svcs</i>	<u>36,345</u>	<u>83,612</u>	<u>34,732</u>	<u>46</u>	<u>75,000</u>	<u>75,000</u>
Other Contractual Services	828	-	-	-	-	-
<i>Other Contractual Services</i>	<u>828</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Electric	631,280	848,159	476,497	71	675,000	675,000
County Raw Water Charge	41,594	54,062	33,981	68	50,000	40,000
<i>Utility Services</i>	<u>672,874</u>	<u>902,221</u>	<u>510,478</u>	<u>70</u>	<u>725,000</u>	<u>715,000</u>
Pager Rental	278	282	128	43	300	-
<i>Communication Services</i>	<u>278</u>	<u>282</u>	<u>128</u>	<u>43</u>	<u>300</u>	<u>-</u>
Computer Cabling	-	808	-	-	-	-
Clothing Allowance	3,973	5,184	3,543	59	6,000	6,000
Office Supplies	1,496	3,694	1,380	35	4,000	4,000
Professional Publications	50	180	125	25	500	500
Chemicals	608,656	712,507	390,317	52	750,000	766,000
Clean and Sani Supplies	3,079	3,243	1,430	41	3,500	3,500
Minor Equip, Tools & Hdwe	2,148	9,388	5,821	116	5,000	5,000
Medical and Lab Supplies	27,099	22,686	11,796	59	20,000	33,000
Material to Maintain Bldg	3,203	17,864	755	5	15,000	15,000
Material to Maintain Equipment	111,686	129,401	79,525	57	140,000	140,000
Material to Maintain Other	1,996	9,570	232	2	10,000	10,000
<i>Materials and Supplies</i>	<u>763,386</u>	<u>914,525</u>	<u>494,924</u>	<u>52</u>	<u>954,000</u>	<u>983,000</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES
Water Plant

Account Description	2004-05 Actual	2005-06 Actual	2006-07		2006-07 Original Budget	2007-08 Adopted Budget
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age		
Rent of Equipment	212	388	650	65	1,000	1,000
<i>Rentals and Leases</i>	212	388	650	65	1,000	1,000
Gasoline	5,914	8,759	3,626	40	9,000	9,000
Diesel Fuel	1,735	21,146	2,055	21	10,000	20,000
Matl to Maint Vehicles	3,775	4,146	920	17	5,500	5,000
Tires	1,710	1,211	2,330	117	2,000	2,000
Batteries	1,582	899	219	15	1,500	1,500
Oil and Lubricants	1,027	2,111	211	18	1,200	1,200
<i>Vehicle Operating Expense</i>	15,743	38,272	9,361	32	29,200	38,700
Travel and Training	6,131	4,314	1,720	22	8,000	6,000
Printing	622	383	600	100	600	600
Photography	25	-	-	-	-	-
Freight and Cartage	2,122	2,446	918	31	3,000	2,500
Laundry and Cleaning	9,304	9,718	5,444	54	10,000	10,000
Govt Fees and Permits	6,750	9,766	850	9	10,000	10,000
Dues & Memberships	1,650	1,847	2,585	129	2,000	2,000
<i>Other Operating Expenditures</i>	26,604	28,474	12,117	36	33,600	31,100
Improv Other Than Bldgs	-	-	-	-	50,000	15,000
Office Machinery and Equip	-	-	-	-	-	3,500
Other Machinery and Equip	-	-	-	-	69,118	202,500
<i>Capital Outlay</i>	-	-	-	-	119,118	221,000
Total Water Plant	3,635,800	4,149,650	2,315,122	52	4,474,855	4,925,339

Utilities Maintenance Division

The utilities maintenance division is responsible for the repair and maintenance of the City's water and sewer infrastructure; including 230 miles of water distribution and transmission mains, 2,000 fire hydrants, 140 miles of gravity sewer line, 3,000 manholes, 75 wastewater pumping stations, 35 miles of force mains, and approximately 13,000 water and sewer service lines. In addition, this division installs backflow devices on all single family residential water services and performs in-house upgrades of the water and sewer mains including service lines.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
32	Utility Supervisor	3	3	3
26	Equipment Operator III	4	4	4
24	Equipment Operator II	1	1	1
24	Water Meter Mechanic	1	1	1
24	Cross Connection Control Specialist	1	1	1
24	Pump and Equipment Mechanic	1	1	1
26	Utility Electrician	1	1	1
24	Utility Service Worker	9	9	9
24	Backflow Technician	4	4	4
22	Maintenance Worker II	12	11	11
22	Division Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>38</u>	<u>37</u>	<u>37</u>

CAPITAL OUTLAY REQUESTED

Rehabilitation of lift stations	\$ 1,360,000
Replacement pick-up truck	30,000
Replacement service trucks (2)	60,000
Pumps, meters and valves	432,600
	<u>\$ 1,882,600</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 2,046,523	\$ 2,307,236	\$ 2,364,285	\$ 2,557,437
Operating expenditures	622,726	787,192	1,116,450	1,260,670
Capital outlay	421,048	254,870	771,000	1,882,600
Total	<u>\$ 3,090,297</u>	<u>\$ 3,349,298</u>	<u>\$ 4,251,735</u>	<u>\$ 5,700,707</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Utilities Maintenance	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	1,512,196	1,547,743	880,366	50	1,775,245	1,843,880
Overtime	78,881	235,239	52,131	87	60,000	90,000
Longevity	63,383	67,730	40,661	55	74,270	80,035
Sick/Vacation Pay Accrual	47,154	(6,779)	-	-	-	-
Sick Leave Conversion Pay	19,860	17,098	22,057	92	24,000	24,000
<i>Salaries & Wages</i>	<u>1,721,474</u>	<u>1,861,031</u>	<u>995,215</u>	<u>51</u>	<u>1,933,515</u>	<u>2,037,915</u>
FICA	123,082	141,047	75,267	51	148,165	153,855
<i>Payroll Taxes</i>	<u>123,082</u>	<u>141,047</u>	<u>75,267</u>	<u>51</u>	<u>148,165</u>	<u>153,855</u>
Nonuniformed Pension Plan	124,958	216,494	134,370	75	179,160	260,892
ICMA Pension Plan	77,009	88,664	48,451	47	103,445	104,775
<i>Pension Contributions</i>	<u>201,967</u>	<u>305,158</u>	<u>182,821</u>	<u>65</u>	<u>282,605</u>	<u>365,667</u>
Programming/Software	-	1,000	-	-	1,000	13,500
Other Professional Services	102,154	116,178	59,250	43	138,600	138,600
<i>Professional Services</i>	<u>102,154</u>	<u>117,178</u>	<u>59,250</u>	<u>42</u>	<u>139,600</u>	<u>152,100</u>
Electrical Services	4,030	13,421	-	-	15,000	15,000
Service to Maintain Equipment	12,241	19,508	7,358	49	15,000	15,000
Service to Maintain Other	9,114	40,466	3,890	11	35,000	102,000
<i>Repair and Maintenance Svcs</i>	<u>25,385</u>	<u>73,395</u>	<u>11,248</u>	<u>17</u>	<u>65,000</u>	<u>132,000</u>
Electric	159,869	238,140	118,804	63	190,000	210,000
<i>Utility Services</i>	<u>159,869</u>	<u>238,140</u>	<u>118,804</u>	<u>63</u>	<u>190,000</u>	<u>210,000</u>
Pager Rental	571	557	-	-	-	-
<i>Communication Services</i>	<u>571</u>	<u>557</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	9,109	10,301	6,648	44	15,000	15,000
Office Supplies	3,765	3,973	709	14	5,000	5,000
Professional Publications	501	680	-	-	750	750
Agri and Hort Supplies	8,125	6,408	1,929	16	12,000	10,000
Chemicals	40,014	45,288	29,926	67	45,000	55,000
Clean and Sani Supplies	5,490	5,335	3,736	62	6,000	6,000
Minor Equip, Tools & Hdwe	26,434	33,386	12,875	23	55,000	35,285
Medical and Lab Supplies	262	888	-	-	1,000	1,000
Traffic Control Signs	5,568	5,220	7,372	123	6,000	6,000
Material to Maintain Equipment	91,139	79,283	24,792	31	80,000	90,410
Material to Maintain Other	39,012	31,336	22,436	45	50,000	85,725
Hurricane Supplies	155	-	-	-	-	-
Meters and Pipes	-	-	109,704	37	300,000	273,900
<i>Materials and Supplies</i>	<u>229,574</u>	<u>222,098</u>	<u>220,127</u>	<u>38</u>	<u>575,750</u>	<u>584,070</u>
Rent of Equipment	1,038	406	550	11	5,000	5,000
Lease of Railroad Land	2,825	6,331	4,807	74	6,500	6,500
<i>Rentals and Leases</i>	<u>3,863</u>	<u>6,737</u>	<u>5,357</u>	<u>47</u>	<u>11,500</u>	<u>11,500</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES Utilities Maintenance	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Auto Body Repair	3,876	3,095	4,278	107	4,000	4,000
Gasoline	39,378	36,570	18,965	34	55,000	55,000
Diesel Fuel	6,607	38,242	11,594	193	6,000	22,000
Matl to Maint Vehicles	17,940	20,466	8,962	26	35,000	35,000
Tires	4,612	7,018	2,640	37	7,200	7,200
Batteries	1,101	688	878	88	1,000	1,000
Oil and Lubricants	924	793	551	55	1,000	1,000
<i>Vehicle Operating Expense</i>	<u>74,438</u>	<u>106,872</u>	<u>47,868</u>	<u>44</u>	<u>109,200</u>	<u>125,200</u>
Travel and Training	13,330	9,653	2,745	27	10,000	22,400
Printing	1,603	1,224	871	44	2,000	2,000
Photography	-	-	-	-	500	500
Freight and Cartage	118	679	66	33	200	200
Laundry and Cleaning	10,049	7,499	3,609	36	10,000	12,000
Govt Fees and Permits	66	2,119	1,446	96	1,500	7,500
Dues & Memberships	1,706	1,041	632	53	1,200	1,200
<i>Other Operating Expenditures</i>	<u>26,872</u>	<u>22,215</u>	<u>9,369</u>	<u>37</u>	<u>25,400</u>	<u>45,800</u>
Improv Other Than Bldgs	341,752	-	8,580	2	350,000	1,360,000
Automotive Equipment	-	-	-	-	121,000	90,000
Other Machinery and Equip	79,296	254,870	29,117	10	300,000	432,600
<i>Capital Outlay</i>	<u>421,048</u>	<u>254,870</u>	<u>37,697</u>	<u>5</u>	<u>771,000</u>	<u>1,882,600</u>
Total Utilities Maintenance	<u>3,090,297</u>	<u>3,349,298</u>	<u>1,763,023</u>	<u>41</u>	<u>4,251,735</u>	<u>5,700,707</u>

Wastewater Services

The wastewater services division serves to oversee the “large user wastewater agreement” with Broward County in regard to the transmission and treatment charges for sewage pumped to the County.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ <u>2,823,763</u>	\$ <u>2,749,461</u>	\$ <u>3,300,000</u>	\$ <u>3,918,750</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

UTILITIES <i>Wastewater Services</i>	2006-07					
	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
County Wastewater Charge	<u>2,823,763</u>	<u>2,749,461</u>	<u>1,465,246</u>	<u>44</u>	<u>3,300,000</u>	<u>3,918,750</u>
<i>Wastewater Services</i>	<u>2,823,763</u>	<u>2,749,461</u>	<u>1,465,246</u>	<u>44</u>	<u>3,300,000</u>	<u>3,918,750</u>
Total Wastewater Services	<u>2,823,763</u>	<u>2,749,461</u>	<u>1,465,246</u>	<u>44</u>	<u>3,300,000</u>	<u>3,918,750</u>
TOTAL UTILITIES	<u>10,697,447</u>	<u>11,371,491</u>	<u>6,160,944</u>	<u>46</u>	<u>13,440,835</u>	<u>16,023,663</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as auditing services, engineering fees, legal services, rate consultants and administrative charges. Interfund transfers are also included in the non-departmental division.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 6,689,860	\$ 5,320,827	\$ 2,689,435	\$ 2,234,351
Non-operating expenditures	<u>3,175,452</u>	<u>3,741,869</u>	<u>918,133</u>	<u>1,001,002</u>
Total	<u>\$ 9,865,312</u>	<u>\$ 9,062,696</u>	<u>\$ 3,607,568</u>	<u>\$ 3,235,353</u>

**UTILITY FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Auditing Services	29,050	19,800	20,800	100	20,800	26,200
Legal Services	93,000	112,890	108,000	100	108,000	115,000
<i>Professional Services</i>	<u>122,050</u>	<u>132,690</u>	<u>128,800</u>	<u>100</u>	<u>128,800</u>	<u>141,200</u>
Other Contractual Services	39,573	19,272	34,358	137	25,000	20,000
<i>Other Contractual Services</i>	<u>39,573</u>	<u>19,272</u>	<u>34,358</u>	<u>137</u>	<u>25,000</u>	<u>20,000</u>
R&B Administrative Charge	220,369	278,886	233,665	75	311,553	315,958
General Administrative Charge	2,272,467	1,969,751	1,607,312	75	2,143,082	1,688,793
Gov't Fees and Permits	1,515	-	-	-	4,000	3,600
Bank Charges	14,693	15,059	9,647	80	12,000	10,800
Deposit Interest Expense	1,384	13,141	1,744	17	10,000	9,000
Inventory Adjustment	6,822	(24,062)	256	1	20,000	10,000
Depreciation Expense	2,885,106	2,814,591	-	-	-	-
Bad Debt Expense	25,881	101,499	37,133	106	35,000	35,000
Contingency	1,100,000	-	-	-	-	-
<i>Other Operating Expenses</i>	<u>6,528,237</u>	<u>5,168,865</u>	<u>1,889,757</u>	<u>75</u>	<u>2,535,635</u>	<u>2,073,151</u>
Trans to Ins Serv Fund	817,029	760,623	688,600	75	918,133	1,001,002
Trans to Renewal/Replacement Fund	2,358,423	2,981,246	-	-	-	-
<i>Nonoperating/Interfund Transfers</i>	<u>3,175,452</u>	<u>3,741,869</u>	<u>688,600</u>	<u>75</u>	<u>918,133</u>	<u>1,001,002</u>
Total Non-Departmental	<u>9,865,312</u>	<u>9,062,696</u>	<u>2,741,515</u>	<u>76</u>	<u>3,607,568</u>	<u>3,235,353</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for interfund transfers which are used to make sinking fund payments for the City's annual debt service payments to the Florida Departmental of Environmental Protection for the City's three (3) drinking water revolving loans. Bond paying agent fees are also recognized in this department.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Debt service	\$ <u>3,064,752</u>	\$ <u>1,918,773</u>	\$ <u>2,490,397</u>	\$ <u>2,438,650</u>

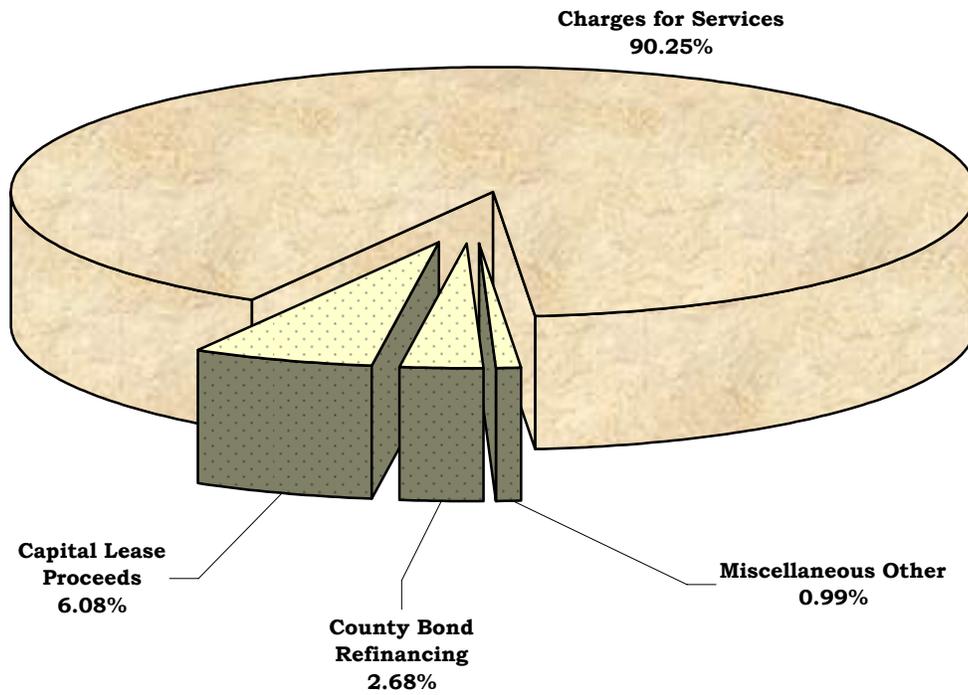
**UTILITY FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Paying Agent Fees	12,093	11,013	5,469	46	12,000	12,000
<i>Debt Service</i>	<u>12,093</u>	<u>11,013</u>	<u>5,469</u>	<u>46</u>	<u>12,000</u>	<u>12,000</u>
W/S Revenue Bond Sink Fund	1,644,131	445,725	-	-	850,000	500,000
State Revolving Loan Sink Fund	1,408,528	1,408,528	566,135	40	1,408,048	1,366,296
Wtr Pollution Contr Sinking Fund	-	53,507	53,508	24	220,349	560,354
<i>Nonoperating</i>	<u>3,052,659</u>	<u>1,907,760</u>	<u>619,643</u>	<u>25</u>	<u>2,478,397</u>	<u>2,426,650</u>
Total Debt Service	<u>3,064,752</u>	<u>1,918,773</u>	<u>625,112</u>	<u>25</u>	<u>2,490,397</u>	<u>2,438,650</u>
TOTAL UTILITY FUND	<u>23,627,511</u>	<u>22,352,960</u>	<u>9,527,571</u>	<u>49</u>	<u>19,538,800</u>	<u>21,697,666</u>

SOLID WASTE FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05	2005-06	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
CHARGES FOR SERVICES						
Garbage Cans - Residential	3,343,590	3,392,620	2,103,418	59	3,536,000	3,770,000
Garbage Cans - Business	111,753	110,770	66,362	55	119,600	120,000
Containers - Residential	2,018,463	2,089,267	1,283,449	59	2,184,000	2,425,000
Containers - Business	4,721,835	4,841,667	2,979,749	58	5,096,000	5,425,000
Special Pick-ups - Residential	45,106	37,688	18,495	43	43,000	39,000
Special Pick-ups - Business	88,093	47,091	32,797	33	100,000	84,000
Casters/Roll Outs - Residential	47,196	47,679	30,116	64	46,800	55,000
Casters/Roll Outs - Business	44,077	42,228	33,428	73	45,600	63,000
Cardboard Containers	51,110	45,834	78,879	131	60,000	137,000
Compactors	535,907	368,495	81,367	16	500,000	530,000
Roll-off Containers	530	80	-	-	-	-
Roll-off Pull Containers	868,758	851,774	130,909	13	1,000,000	1,050,000
Garbage Billed by County	695,241	844,427	359,411	42	858,000	860,000
Dumpster Reinstatement Charge	(100)	-	-	-	-	-
Cardboard Fee	-	-	-	-	457,440	-
Roll-off Fees	-	-	-	-	18,000	-
Special Trash Pick-ups	21,228	422,812	826,322	2,754	30,000	50,000
MRF Revenue	716,636	406,954	216,482	43	500,000	400,000
Waste Hauler Admin Fees	187,654	149,885	82,127	55	150,000	150,000
Contractor License Fee	-	-	265	-	-	-
<i>Garbage/Solid Waste</i>	<u>13,497,077</u>	<u>13,699,271</u>	<u>8,323,576</u>	<u>56</u>	<u>14,744,440</u>	<u>15,158,000</u>
TOTAL CHARGES FOR SVCS	<u>13,497,077</u>	<u>13,699,271</u>	<u>8,323,576</u>	<u>56</u>	<u>14,744,440</u>	<u>15,158,000</u>
MISCELLANEOUS REVENUE						
Interest on Idle Cash	26,529	(13,793)	-	-	35,000	30,656
<i>Interest Earnings</i>	<u>26,529</u>	<u>(13,793)</u>	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>30,656</u>
Recycled Paper	1,403	-	61,841	-	-	100,000
Scrap Metal	26,955	27,261	13,039	52	25,000	25,000
Recycled Toner Cartridges	39	38	34	-	-	-
Sale of Used Vehicles	43,152	-	52,304	523	10,000	10,000
<i>Sale Surplus Mat'l/Scrap</i>	<u>71,549</u>	<u>27,299</u>	<u>127,218</u>	<u>363</u>	<u>35,000</u>	<u>135,000</u>
County Bond Refinancing	600,961	812,957	130,918	29	450,000	450,000
<i>Other Miscellaneous Revenues</i>	<u>600,961</u>	<u>812,957</u>	<u>130,918</u>	<u>29</u>	<u>450,000</u>	<u>450,000</u>
TOTAL MISC REVENUES	<u>699,039</u>	<u>826,463</u>	<u>258,136</u>	<u>50</u>	<u>520,000</u>	<u>615,656</u>
NON-REVENUES						
Capital Lease Proceeds	-	-	583,817	82	709,015	1,021,200
<i>Other Non-Revenues</i>	<u>-</u>	<u>-</u>	<u>583,817</u>	<u>82</u>	<u>709,015</u>	<u>1,021,200</u>
TOTAL NON-REVENUES	<u>-</u>	<u>-</u>	<u>583,817</u>	<u>82</u>	<u>709,015</u>	<u>1,021,200</u>
TOTAL SOLID WASTE FUND	<u>14,196,116</u>	<u>14,525,734</u>	<u>9,165,529</u>	<u>57</u>	<u>15,973,455</u>	<u>16,794,856</u>

**City of Deerfield Beach
Projected Revenues - Solid Waste Fund
Fiscal Year 2007/08**



Total projected revenues: \$16,794,856

Solid Waste

Solid Waste Recycling

DESCRIPTION

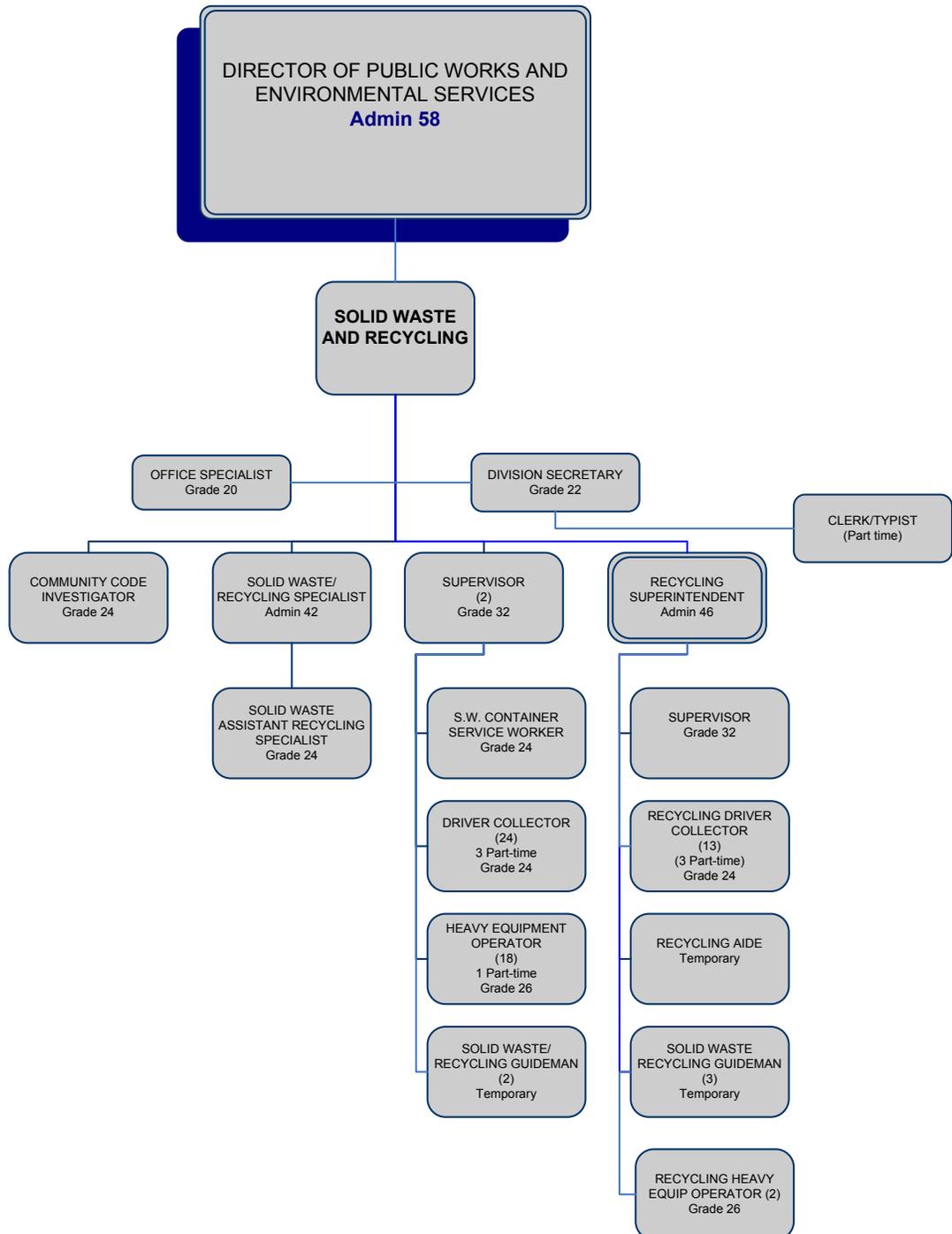
The Solid Waste and Recycling divisions comprise the Solid Waste Enterprise Fund. These divisions are managed by the Department of Public Works and Environmental Services. The Solid Waste Fund provides garbage removal and recycling services to residents and businesses within the City's service area.

DEPARTMENT GOALS

The overall goals of the Department of Public Works and Environmental Services are outlined in the General Fund/Public Works Section of the Proposed Budget. The goals that pertain to solid waste and recycling services are listed below.

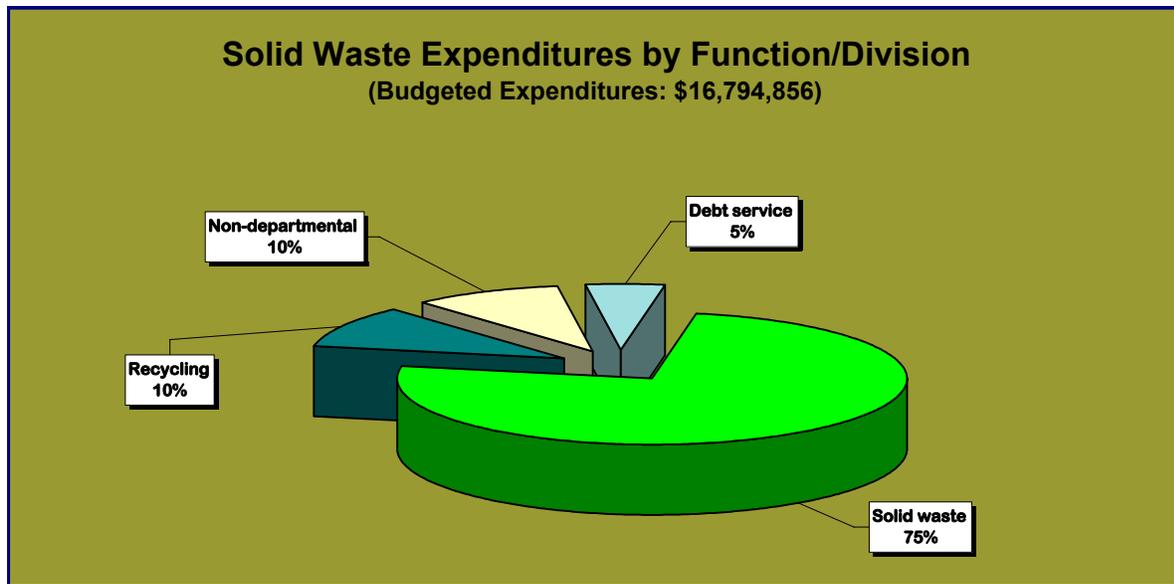
- To preserve and enhance the City's grounds and landscaping sites
- Enhance the appearance of the City's streets and public rights-of-ways
- To provide quality internal and external customer service
- Work closely with the public and private sectors to continually beautify the City of Deerfield Beach
- Increase recycling participation by residential, multi-family and commercial units
- Continually maintain and monitor a safe and healthy environment
- Encourage employee training and development

Public Works – Solid Waste/Recycling Organization Chart



**CITY OF DEERFIELD BEACH
SOLID WASTE FUND
EXPENDITURE SUMMARY**

DEPARTMENT/DIVISION	ESTIMATED EXPENDITURES 2006-07	ESTIMATED EXPENDITURES 2007-08	DOLLAR CHANGE	PERCENTAGE CHANGE	PAGE REFERENCE
Solid waste	11,935,184	12,630,722	695,538	5.8%	220
Recycling	1,435,940	1,727,543	291,603	20.3%	223
Non-departmental	1,664,343	1,608,466	(55,877)	-3.4%	225
Debt service	937,988	828,125	(109,863)	-11.7%	227
TOTAL	<u>15,973,455</u>	<u>16,794,856</u>	<u>821,401</u>	<u>5.1%</u>	



Solid Waste Division

The Solid Waste Division provides collection and disposal services of all garbage and bulk trash for residential and commercial accounts throughout the City. This division coordinates new site plan evaluations and maintains effective working relationships with the general public and other City Departments.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
32	Solid Waste Supervisor	2	2	2
26	Heavy Equipment Operator (1 part-time)	19	18	18
24	Container Service Worker	1	1	1
24	Driver/Collector (3 part-time)	23	24	24
42	Recycling Specialist	1	1	1
24	Assistant Recycling Specialist	1	1	1
24	Community Code Investigator	1	1	1
UCL	Recycling Guideman (part-time)	3	2	2
22	Division Secretary	0	1	1
20	Office Specialist	1	1	1
UCL	Clerk Typist (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>53</u>	<u>53</u>	<u>53</u>

CAPITAL OUTLAY

Curratto Can units	45,000
Automated curbside carts	175,200
Roll- off containers	60,000
Dump trucks (2)**	170,000
Replacement boom trucks (2)**	260,000
Front-loader**	238,000
Commercial containers	130,000
	<u>\$ 1,078,200</u>

**Vehicles will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 2,600,219	\$ 2,909,083	\$ 2,995,590	\$ 3,188,193
Operating expenditures	8,200,630	8,720,885	8,183,079	8,364,329
Capital outlay	<u>1,415,703</u>	<u>-</u>	<u>756,515</u>	<u>1,078,200</u>
Total	<u>\$12,216,552</u>	<u>\$ 11,629,968</u>	<u>\$ 11,935,184</u>	<u>\$12,630,722</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Solid Waste Division	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	Actual	Actual	Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Regular Salary	1,920,548	2,140,635	1,181,961	52	2,272,580	2,381,680
Overtime	131,786	169,283	51,946	74	70,000	30,000
Longevity	83,503	85,622	49,666	52	96,020	107,570
Sick/Vacation Pay Accrual	47,693	(50,419)	-	-	-	-
Sick Leave Conversion Pay	21,814	27,396	28,591	95	30,000	33,000
<i>Salaries & Wages</i>	<u>2,205,344</u>	<u>2,372,517</u>	<u>1,312,164</u>	<u>53</u>	<u>2,468,600</u>	<u>2,552,250</u>
FICA	158,753	178,427	96,357	51	189,145	198,610
<i>Payroll Taxes</i>	<u>158,753</u>	<u>178,427</u>	<u>96,357</u>	<u>51</u>	<u>189,145</u>	<u>198,610</u>
Nonuniformed Pension Plan	135,276	244,907	152,066	75	202,755	295,483
ICMA Pension Plan	100,846	113,232	63,620	47	135,090	141,850
<i>Pension Contributions</i>	<u>236,122</u>	<u>358,139</u>	<u>215,686</u>	<u>64</u>	<u>337,845</u>	<u>437,333</u>
Programming/Software	1,386	-	129	9	1,500	-
<i>Professional Services</i>	<u>1,386</u>	<u>-</u>	<u>129</u>	<u>9</u>	<u>1,500</u>	<u>-</u>
School Board Distribution	3,428	2,652	70	1	6,000	3,000
Disposal Fees	6,855,773	7,272,549	3,488,801	51	6,865,000	7,117,400
County Billing Fee	21,128	54,797	80,368	161	50,000	50,000
Other Contractual Services	805,004	787,096	498,542	64	785,000	785,000
<i>Other Contractual Services</i>	<u>7,685,333</u>	<u>8,117,094</u>	<u>4,067,781</u>	<u>53</u>	<u>7,706,000</u>	<u>7,955,400</u>
Pager Rental	26	31	(6)	-	-	-
Postage	6,685	-	-	-	-	-
<i>Communication Services</i>	<u>6,711</u>	<u>31</u>	<u>(6)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	10,107	8,928	5,989	92	6,500	6,500
Office Supplies	439	808	783	135	579	200
Professional Publications	15	222	-	-	200	-
Chemicals	3,341	3,073	393	16	2,500	1,000
Minor Equip, Tools & Hdwe	1,235	1,513	1,269	63	2,000	1,000
Material to Maintain Equipment	26,713	14,812	3,841	-	-	-
Material to Maintain Other	31,332	48,283	53,423	121	44,000	40,000
Other Commodities	-	-	94	-	-	-
<i>Materials and Supplies</i>	<u>73,182</u>	<u>77,639</u>	<u>65,792</u>	<u>118</u>	<u>55,779</u>	<u>48,700</u>
Vehicle Painting	12,406	3,770	-	-	3,000	1,000
Auto Body Repair	8,677	8,375	10,544	141	7,500	3,000
Gasoline	100,723	5,652	4,902	89	5,500	5,500
Diesel Fuel	66,206	252,484	129,231	68	190,000	160,000
Matl to Maint Vehicles	118,861	133,819	76,809	70	110,000	110,000
Tires	70,291	83,208	46,718	72	65,000	50,000
Batteries	2,097	1,038	1,606	89	1,800	1,500
Oil and Lubricants	11,766	12,139	5,479	42	13,000	10,000
Propane Gas	825	3,647	362	72	500	-
<i>Vehicle Operating Expense</i>	<u>391,852</u>	<u>504,132</u>	<u>275,651</u>	<u>70</u>	<u>396,300</u>	<u>341,000</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS
Solid Waste Division

Account Description	2004-05 Actual	2005-06 Actual	2006-07		2006-07 Original Budget	2007-08 Adopted Budget
			Y-T-D Actual (Thru 4/30/07)	Y-T-D %age		
Travel and Training	2,573	3,607	2,768	111	2,500	2,200
Printing	12,186	6,829	(7,731)	(155)	5,000	2,000
Laundry and Cleaning	23,257	9,866	4,366	44	10,000	10,000
Govt Fees and Permits	3,588	901	70	1	5,000	4,000
Dues & Memberships	562	786	312	31	1,000	1,029
<i>Other Operating Expenditures</i>	<u>42,166</u>	<u>21,989</u>	<u>(215)</u>	<u>(1)</u>	<u>23,500</u>	<u>19,229</u>
Improv Other Than Bldgs	44,700	-	-	-	-	-
Automotive Equipment	1,031,968	-	-	-	534,015	668,000
Other Machinery and Equip	339,035	-	107,101	48	222,500	410,200
<i>Capital Outlay</i>	<u>1,415,703</u>	<u>-</u>	<u>107,101</u>	<u>14</u>	<u>756,515</u>	<u>1,078,200</u>
Total Solid Waste	<u>12,216,552</u>	<u>11,629,968</u>	<u>6,140,440</u>	<u>51</u>	<u>11,935,184</u>	<u>12,630,722</u>

Recycling Division

The Recycling Division coordinates and implements collection of recyclable materials throughout the City. This includes recycling materials extracted from waste collection from residential and commercial accounts throughout the City.

PERSONNEL SUMMARY

Grade	Position/Title	05/06	06/07	07/08
46	Recycling Superintendent	1	1	1
22	Division Secretary	1	1	1
26	Heavy Equipment Operator	2	2	2
32	Recycling Supervisor	1	1	1
24	Driver/Collector (4 part-time)	13	13	13
UCL	Recycling Guideman (Temporary)	3	3	3
UCL	Recycling Aide (Temporary)	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>22</u>	<u>22</u>	<u>22</u>

CAPITAL OUTLAY

Replacement utility vehicle*	\$ 17,200
Recycling trucks (2)**	<u>336,000</u>
	<u>\$ 353,200</u>

*Vehicle will be lease/purchased over a 3-year period. See debt service section.

**Vehicles will be lease/purchased over a 5-year period. See debt service section.

EXPENDITURE SUMMARY

	Actual 04/05	Actual 05/06	Budget 06/07	Budget 07/08
Personal services	\$ 956,371	\$ 1,081,143	\$ 1,064,690	\$ 1,184,393
Operating expenditures	272,703	256,006	196,250	189,950
Capital outlay	-	-	175,000	353,200
Total	<u>\$ 1,229,074</u>	<u>\$ 1,337,149</u>	<u>\$ 1,435,940</u>	<u>\$ 1,727,543</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

PUBLIC WORKS Recycling Division	2006-07					
	2004-05 Actual	2005-06 Actual	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>						
Regular Salary	733,009	812,477	461,854	56	828,490	924,725
Overtime	52,626	70,326	24,267	50	48,500	45,000
Longevity	19,260	21,042	12,862	55	23,440	27,330
Sick/Vacation Pay Accrual	15,687	21,925	-	-	-	-
Sick Leave Conversion Pay	11,450	11,562	11,627	78	15,000	15,000
<i>Salaries & Wages</i>	<u>832,032</u>	<u>937,332</u>	<u>510,610</u>	<u>56</u>	<u>915,430</u>	<u>1,012,055</u>
FICA	59,487	66,838	36,953	53	70,220	77,880
<i>Payroll Taxes</i>	<u>59,487</u>	<u>66,838</u>	<u>36,953</u>	<u>53</u>	<u>70,220</u>	<u>77,880</u>
Nonuniformed Pension Plan	8,419	14,991	10,343	75	13,790	20,293
ICMA Pension Plan	56,433	61,982	35,284	54	65,250	74,165
<i>Pension Contributions</i>	<u>64,852</u>	<u>76,973</u>	<u>45,627</u>	<u>58</u>	<u>79,040</u>	<u>94,458</u>
Postage	4,253	-	-	-	-	-
<i>Communication Services</i>	<u>4,253</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Clothing Allowance	3,365	4,961	3,477	87	4,000	4,000
Office Supplies	977	810	-	-	1,000	500
Minor Equip, Tools & Hdwe	474	-	-	-	-	-
Material to Maintain Equipment	1,137	604	289	-	-	-
Recycling Containers	56,624	48,016	12,248	41	30,000	30,000
<i>Materials and Supplies</i>	<u>62,577</u>	<u>54,391</u>	<u>16,014</u>	<u>46</u>	<u>35,000</u>	<u>34,500</u>
Vehicle Painting	-	345	-	-	1,000	500
Auto Body Repair	-	5,539	731	73	1,000	1,000
Gasoline	73,398	4,647	16,255	296	5,500	5,500
Diesel Fuel	22,207	124,536	55,952	70	80,000	80,000
Matl to Maint Vehicles	29,472	16,525	16,396	55	30,000	30,000
Tires	27,799	29,800	17,523	80	22,000	20,000
Batteries	589	122	428	57	750	750
Oil and Lubricants	2,583	2,205	1,240	50	2,500	2,200
<i>Vehicle Operating Expense</i>	<u>156,048</u>	<u>183,719</u>	<u>108,525</u>	<u>76</u>	<u>142,750</u>	<u>139,950</u>
Printing	10,809	3,008	389	8	5,000	4,000
Laundry and Cleaning	6,374	4,807	1,768	51	3,500	3,500
Public Awareness	32,642	10,081	4,328	43	10,000	8,000
<i>Other Operating Expenditures</i>	<u>49,825</u>	<u>17,896</u>	<u>6,485</u>	<u>35</u>	<u>18,500</u>	<u>15,500</u>
Automotive Equipment	-	-	-	-	175,000	353,200
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>175,000</u>	<u>353,200</u>
Total Recycling	<u>1,229,074</u>	<u>1,337,149</u>	<u>724,214</u>	<u>50</u>	<u>1,435,940</u>	<u>1,727,543</u>
TOTAL PUBLIC WORKS	<u>13,445,626</u>	<u>12,967,117</u>	<u>6,864,654</u>	<u>51</u>	<u>13,371,124</u>	<u>14,358,265</u>

Non-Departmental

DESCRIPTION

Non-Departmental represents a multitude of expenditures which cannot be associated with a specific department. This includes items such as auditing services, administrative charges and interfund transfers.

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Operating expenditures	\$ 1,500,859	\$ 1,869,918	\$ 936,170	\$ 817,903
Non-operating expenditures	<u>544,686</u>	<u>610,267</u>	<u>728,173</u>	<u>790,563</u>
Total	<u>\$ 2,045,545</u>	<u>\$ 2,480,185</u>	<u>\$ 1,664,343</u>	<u>\$ 1,608,466</u>

**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

NON-DEPARTMENTAL	2006-07					
	2004-05	2005-06	Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Original Budget	2007-08 Adopted Budget
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Auditing Services	23,050	19,800	20,800	100	20,800	26,200
<i>Professional Services</i>	<u>23,050</u>	<u>19,800</u>	<u>20,800</u>	<u>100</u>	<u>20,800</u>	<u>26,200</u>
General Administrative Charge	594,287	856,118	665,415	75	887,220	766,553
Deposit Interest Expense	58	1,188	159	106	150	150
Depreciation Expense	828,112	975,361	-	-	-	-
Bad Debt Expense	55,352	17,451	47,912	171	28,000	25,000
<i>Other Operating Expenses</i>	<u>1,477,809</u>	<u>1,850,118</u>	<u>713,486</u>	<u>78</u>	<u>915,370</u>	<u>791,703</u>
Trans to Ins Serv Fund	544,686	610,267	546,130	75	728,173	790,563
<i>Nonoperating/Interfund Transfers</i>	<u>544,686</u>	<u>610,267</u>	<u>546,130</u>	<u>75</u>	<u>728,173</u>	<u>790,563</u>
Total Non-Departmental	<u>2,045,545</u>	<u>2,480,185</u>	<u>1,280,416</u>	<u>77</u>	<u>1,664,343</u>	<u>1,608,466</u>

Debt Service

DESCRIPTION

The Debt Service Department recognizes expenditures for lease/purchase agreements entered into by the City. These agreements serve as a financing source for major capital acquisitions during the year.

CAPITAL OUTLAY REQUESTED

During the 2007/08 fiscal year, eight (8) vehicles will be lease/purchased and paid for over varying periods, ranging from three to five years. The approximate debt service for this fiscal year for these items follows:

Dump trucks (2)	\$ 6,732
Replacement boom trucks (2)	10,296
Front loader	9,425
Replacement utility vehicle	1,064
Recycling trucks (2)	<u>13,306</u>
Total	<u>\$ 40,823</u>

EXPENDITURE SUMMARY

	Actual <u>04/05</u>	Actual <u>05/06</u>	Budget <u>06/07</u>	Budget <u>07/08</u>
Debt service	<u>\$ 41,627</u>	<u>\$ 58,205</u>	<u>\$ 937,988</u>	<u>\$ 828,125</u>

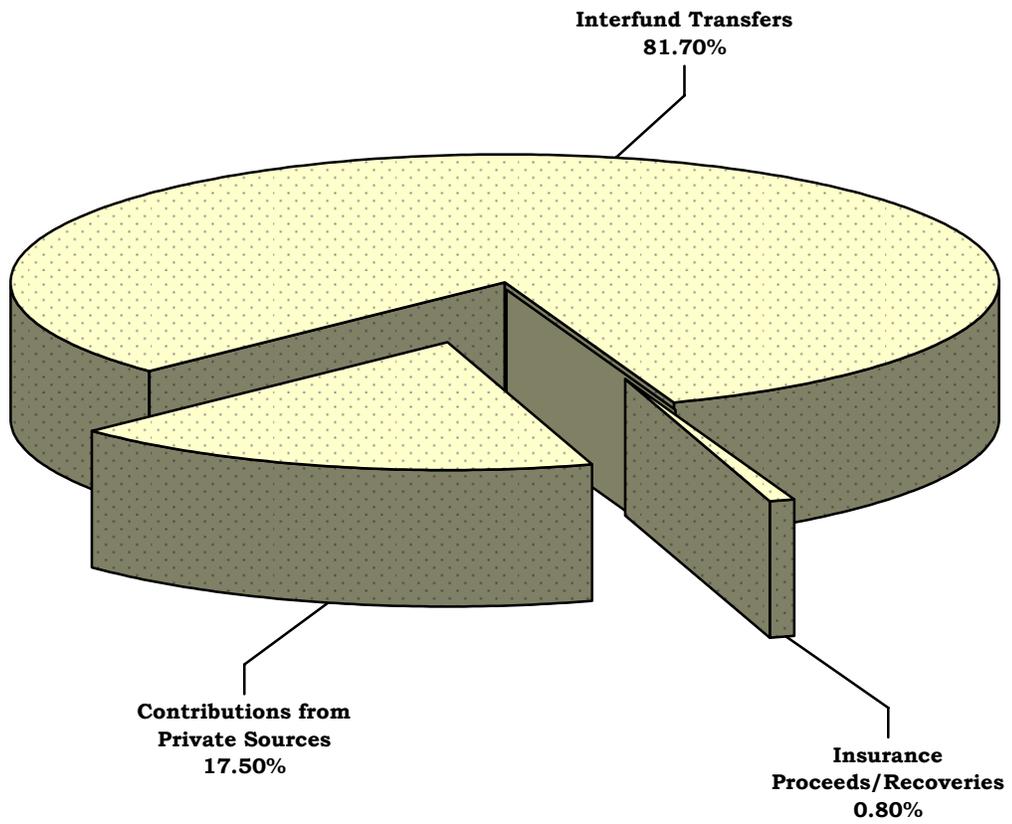
**SOLID WASTE FUND
EXPENDITURES BY OBJECT**

DEBT SERVICE	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Y-T-D</u>	<u>Original</u>	<u>Adopted</u>
			<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Capital Lease - Principal	-	-	721,853	89	807,894	719,984
Capital Lease - Interest	41,627	58,205	72,331	56	130,094	108,141
<i>Debt Service</i>	<u>41,627</u>	<u>58,205</u>	<u>794,184</u>	<u>85</u>	<u>937,988</u>	<u>828,125</u>
Total Debt Service	<u>41,627</u>	<u>58,205</u>	<u>794,184</u>	<u>85</u>	<u>937,988</u>	<u>828,125</u>
TOTAL SOLID WASTE FUND	<u>15,532,798</u>	<u>15,505,507</u>	<u>8,939,254</u>	<u>56</u>	<u>15,973,455</u>	<u>16,794,856</u>

INSURANCE SERVICES TRUST FUND
REVENUES BY CATEGORY AND SOURCE

	2004-05 Actual	2005-06 Actual	2006-07 Y-T-D Actual (Thru 4/30/07)	2006-07 Y-T-D %age	2006-07 Budget	2007-08 Adopted Budget
MISCELLANEOUS REVENUE						
Interest on Investments	49,105	(23,460)	4,173	-	-	-
Interest on Idle Cash	21,497	39,565	-	-	-	-
<i>Interest Earnings</i>	<u>70,602</u>	<u>16,105</u>	<u>4,173</u>	-	-	-
Insurance Proceeds - Property	-	178,211	-	-	5,000	5,000
Recovery Damages - Property	12,624	2,744	7,950	159	5,000	5,000
Insurance Proceeds - Vehicles	-	-	8,000	160	5,000	5,000
Recovery Damages - Vehicles	6,513	-	-	-	2,500	2,500
Insurance Proceeds - W/C	1,650	72,618	49,223	-	-	30,000
Stop Loss Recovery	-	-	-	-	25,000	25,000
<i>Sales/Comp Loss of Fixed Assets</i>	<u>20,787</u>	<u>253,573</u>	<u>65,173</u>	<u>153</u>	<u>42,500</u>	<u>72,500</u>
Dental/Vision	7,880	7,399	1,061	16	6,700	3,500
Dental/Vision 125	108,543	113,585	55,172	48	114,770	130,000
Group Health	36,888	36,678	9,673	27	35,785	19,500
Group Health 125	816,092	891,703	528,599	57	920,998	931,300
Voluntary Life Insurance	24,761	28,907	18,502	58	32,000	34,600
Retired Employee Life	4,119	4,441	2,716	60	4,530	4,360
Retired Employee Health	283,081	303,868	165,772	54	309,000	335,200
Retired Dental/Vision	29,068	29,116	13,325	46	28,930	36,770
Housing Authority Health	45,648	38,355	31,162	74	42,000	42,000
COBRA Health	26,725	32,657	13,449	45	30,000	45,000
<i>Contribution From Private Source</i>	<u>1,382,805</u>	<u>1,486,709</u>	<u>839,431</u>	<u>55</u>	<u>1,524,713</u>	<u>1,582,230</u>
TOTAL MISC REVENUES	<u>1,474,194</u>	<u>1,756,387</u>	<u>908,777</u>	<u>58</u>	<u>1,567,213</u>	<u>1,654,730</u>
NON-REVENUES						
General Fund	4,318,906	4,366,945	3,582,417	75	4,776,557	5,307,754
Solid Waste Fund	544,686	610,267	546,130	75	728,173	790,563
Road and Bridge Fund	145,250	132,667	118,724	75	158,299	170,625
CRA Fund	4,000	4,000	3,000	75	4,000	4,000
Utility Fund	817,029	760,623	688,600	75	918,133	1,001,002
Senior Services Fund	111,400	111,400	83,550	75	111,400	111,400
<i>Interfund Transfers</i>	<u>5,941,271</u>	<u>5,985,902</u>	<u>5,022,421</u>	<u>75</u>	<u>6,696,562</u>	<u>7,385,344</u>
TOTAL NON-REVENUES	<u>5,941,271</u>	<u>5,985,902</u>	<u>5,022,421</u>	<u>75</u>	<u>6,696,562</u>	<u>7,385,344</u>
TOTAL INSURANCE SVCS TRUST	<u>7,415,465</u>	<u>7,742,289</u>	<u>5,931,198</u>	<u>72</u>	<u>8,263,775</u>	<u>9,040,074</u>

**City of Deerfield Beach
Projected Revenues - Insurance Services Trust Fund
Fiscal Year 2007/08**



Total projected revenues: \$9,040,074

Risk Management

Organization Chart



DEPARTMENT: RISK MANAGEMENT



DEPARTMENT/DIVISION GOALS, OBJECTIVES, & MEASUREMENTS- FY2008



**CITY GOAL#3
SUPERIOR CUSTOMER SERVICE**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Improve and Ensure the Employee Benefits System	Stay current on Employee Benefit Programs through conferences, periodicals, industry networking, etc.	# of changes to Employee Benefits	3	2	1
	Negotiate with current insurance carriers/providers to secure the best values throughout the year	\$ amount of cost savings per increment of employee insurance coverage	N/A	\$100,000	\$227,444

**CITY GOAL#6
FINANCIAL HEALTH OF THE CITY**

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Contain City Property and Liability Costs to the City	Maintain or reduce costs for the best available coverages	\$ amount of total insurance package for 12-month policy period	\$535,926	\$1,094,000	\$863,819
		% increase in property insurance	13.25%	104.13%	<21.0%>
		\$ total of insurable values	\$56,774,182	\$56,774,182	\$76,255,591
Adjudicate Internal Claims	Verify all dental / vision claims	# of internal claims	1,275	325	0
		\$ cost of internal claims	\$230,000	\$75,000	0

CITY GOAL#6
FINANCIAL HEALTH OF THE CITY

DEPARTMENT: RISK MANAGEMENT

DEPARTMENT GOALS	DEPARTMENT OBJECTIVES	DEPARTMENT MEASUREMENTS	FY 06 (actual)	FY 07 (estimate)	FY 08 (budget)
Monitor and contain statutory Workers Compensation costs	Review all State assessments, credits and calculations for accuracy	Gross W/C premium commercially insured Drug-free workplace credit Modification Factor: State Assessment On discounted premium of:	2,518,161 \$125,908 .86 \$109,570	2,310,888 \$143,657 .73 \$88,195	N/A N/A N/A N/A
Manage and adjust all general and auto liability claims to reduce the risk to the City		# of vehicular accidents # of accidents in which the City is at fault \$ cost of City damage to other vehicles	98 30 \$32,554	108 15 \$15,750	N/A N/A N/A
	Investigate and verify all external claims	# of external claims # of losses subrogated \$ amount of restitution received # of new general liability claims # of claims settled pre-litigation \$ savings of settlement versus demand # of claims litigated	10 10 \$1,980 6 6 \$320,000 0	8 8 \$15,000 11 3 \$114,000 0	N/A N/A N/A N/A N/A N/A N/A
Manage and adjust all W/C claims	Ensure work-related injured employees receive timely medical care and rehabilitated back to work.	# of new workers' comp claims # of w/c claims medical only vs. lost time	69 64 MO vs. 5 LT	56 54 MO vs. 3 LT	N/A N/A
		\$ cost of w/c claims medical only vs. lost time (excl salary)	\$92,777 MO vs. \$29,419 LT	\$68,000 MO vs. \$32,805 LT	N/A
		# of lost work-days due to workers comp claims # of employees returned to work light-duty	300 5	30 3	N/A N/A
		Average cost per claim medical only versus lost time (excl salary)	\$1,450 vs. \$5,884	\$1,283 vs. \$10,935	N/A

Risk Management

DEPARTMENT DESCRIPTION

The Risk Management Department is responsible for administration of general property liability, workers' compensation, and safety programs for the City of Deerfield Beach. This department initiates, investigates, researches, manages, and assists in litigation and negotiation of worker's compensation and general liability claims. Periodically, meetings are held with other departments to review worker's compensation and liability issues. Recovery and subrogation of funds offsets need of any higher reserves for current and future years.

PERSONNEL SUMMARY

<u>Grade</u>	<u>Position/Title</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>
56	Risk Manager	1	1	1
42	Workers Compensation Claims Analyst	1	1	1
28	Office Supervisor	<u>1</u>	<u>1</u>	<u>1</u>
	Total	<u>3</u>	<u>3</u>	<u>3</u>

EXPENDITURE SUMMARY

	<u>Actual</u> <u>04/05</u>	<u>Actual</u> <u>05/06</u>	<u>Budget</u> <u>06/07</u>	<u>Budget</u> <u>07/08</u>
Personal services	\$ 238,630	\$ 260,680	\$ 291,175	\$ 305,960
Operating expenditures	7,189,254	8,397,894	7,948,600	8,734,114
Capital outlay	-	-	24,000	-
Total	<u>\$ 7,427,884</u>	<u>\$ 8,658,574</u>	<u>\$ 8,263,775</u>	<u>\$ 9,040,074</u>

**INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT**

RISK MANAGEMENT	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	Actual	Actual	Actual	Y-T-D	Original	Adopted
<u>Account Description</u>	<u>Actual</u>	<u>Actual</u>	<u>(Thru 4/30/07)</u>	<u>%age</u>	<u>Budget</u>	<u>Budget</u>
Regular Salary	200,312	216,975	123,201	51	240,555	255,280
Longevity	4,399	5,781	3,563	51	7,000	9,070
Sick Leave Conversion Pay	1,287	2,732	3,677	92	4,000	-
<i>Salaries & Wages</i>	<u>205,998</u>	<u>225,488</u>	<u>130,441</u>	<u>52</u>	<u>251,555</u>	<u>264,350</u>
FICA	15,618	17,153	9,105	47	19,260	20,225
<i>Payroll Taxes</i>	<u>15,618</u>	<u>17,153</u>	<u>9,105</u>	<u>47</u>	<u>19,260</u>	<u>20,225</u>
ICMA Pension Plan	17,014	18,039	10,435	51	20,360	21,385
<i>Pension Contributions</i>	<u>17,014</u>	<u>18,039</u>	<u>10,435</u>	<u>51</u>	<u>20,360</u>	<u>21,385</u>
Programming/Software	13,337	-	-	-	5,000	12,500
Legal Services	137,000	180,148	150,000	97	155,000	162,000
Workers Comp Legal Costs	45,992	43,105	13,803	28	50,000	50,000
Other Professional Services	2,785	6,150	7,050	47	15,000	15,000
<i>Professional Services</i>	<u>199,114</u>	<u>229,403</u>	<u>170,853</u>	<u>76</u>	<u>225,000</u>	<u>239,500</u>
Repairs - General Government	1,320	22,967	10,919	44	25,000	25,000
Repairs - Fire/Rescue	-	23,068	650	-	-	-
Repairs - Public Works	-	4,553	-	-	-	-
Repairs - Community Service	2,004	13,989	5,775	58	10,000	10,000
Repairs - Senior Services	-	1,415	-	-	-	-
Repairs - Hurricane	123,476	1,193,533	461,299	-	-	-
Repairs - ADA Compliance	-	21,114	1,580	1	150,000	75,000
<i>Repair and Maintenance Services</i>	<u>126,800</u>	<u>1,280,639</u>	<u>480,223</u>	<u>260</u>	<u>185,000</u>	<u>110,000</u>
Other Contractual Services	23,005	37,159	12,559	42	30,000	30,000
<i>Other Contractual Services</i>	<u>23,005</u>	<u>37,159</u>	<u>12,559</u>	<u>42</u>	<u>30,000</u>	<u>30,000</u>
Office Supplies	3,298	2,767	986	39	2,500	2,500
Professional Publications	1,200	662	420	42	1,000	1,000
Minor Equip, Tools & Hdwe	4,098	-	561	19	3,000	500
<i>Materials and Supplies</i>	<u>8,596</u>	<u>3,429</u>	<u>1,967</u>	<u>30</u>	<u>6,500</u>	<u>4,000</u>
Workers Comp - 1983/84	5,845	1,777	9,232	923	1,000	10,000
Workers Comp - 1991/92	540	4,484	749	50	1,500	1,500
Workers Comp - 1992/93	68,866	104,566	100,467	80	125,000	150,000
Workers Comp - 1993/94	2,644	-	-	-	-	-
Workers Comp - 1995/96	-	1,427	-	-	500	500
Workers Comp - 1996/97	60,330	58,096	61,757	88	70,000	70,000
Workers Comp - 1997/98	101,668	-	-	-	-	-
Workers Comp - 1998/99	-	-	1,901	-	-	-
Workers Comp - 1999/00	69,167	71,879	80,348	100	80,000	95,000
Workers Comp - 2000/01	88,416	53,702	24,130	15	161,000	125,000
Workers Comp - 2001/02	31,015	66,161	66,055	83	80,000	80,000
Workers Comp - 2002/03	57,489	43,795	23,626	59	40,000	40,000
Workers Comp - 2003/04	62,889	22,946	1,837	7	25,000	10,000
Workers Comp - 2004/05	225,267	215,577	2,446	5	50,000	5,000
Workers Comp - 2005/06	-	206,504	262,515	263	100,000	120,000
Workers Comp - IBNR	870	1,160	2,270	57	4,000	4,000

**INSURANCE SERVICES TRUST
EXPENDITURES BY OBJECT**

RISK MANAGEMENT	2006-07					
	2004-05	2005-06	Y-T-D	2006-07	2006-07	2007-08
	Actual	Actual	Actual (Thru 4/30/07)	Y-T-D %age	Original Budget	Adopted Budget
<u>Account Description</u>						
Health Insurance	23,674	-	-	-	-	-
BSO Retirees Health Insurance	33,833	45,019	31,133	74	42,100	46,700
COBRA - Health Insurance	58,148	20,334	20,127	67	30,000	75,000
Retired Empl - Health Insurance	689,184	729,892	286,326	49	580,000	750,000
Health Care Admin Fee	580,795	634,138	398,413	62	640,200	644,600
Health Insurance - Empl Claims	1,542,852	1,479,673	564,148	32	1,763,500	1,937,200
Health Insurance - Dependent Claims	847,460	1,064,199	878,548	88	1,000,000	1,737,400
Prescription Drug Refunds	(15)	-	-	-	-	-
Dental/Optical Insurance	179,555	227,038	40,585	22	185,000	185,000
Retired Empl - Dental/Optical	35,075	46,657	4,306	11	40,900	40,000
Life Insurance	79,050	89,341	54,655	61	89,200	94,235
Retired Empl - Life Insurance	4,075	4,233	2,523	59	4,250	4,360
Voluntary Life Insurance	24,970	28,957	18,808	59	32,000	34,600
Disability Insurance	71,396	77,745	50,177	64	79,000	79,500
Disability Insurance - Firefighter	1,674	2,433	-	-	3,600	3,534
Auto Damage to Others	28,649	26,897	14,733	59	25,000	20,000
Physical Property Damage	25,099	723	13,470	112	12,000	10,000
Public Official Liability	11,506	50,923	-	-	57,500	39,758
Paramedic Professional Liability	1,498	6,489	-	-	6,500	6,040
Property and Flood Insurance	58,195	357,917	12,206	4	300,000	377,844
Excess Property Insurance	33,371	183,714	(5,433)	(1)	550,000	255,850
General Liability Claims	1,311,388	1,150,210	138	-	150,000	50,000
Public Entity Insurance	25,963	113,888	-	-	130,000	114,130
SIR Bodily Injury	-	135,000	42,085	42	100,000	100,000
SIR Personal Injury	-	-	-	-	100,000	100,000
State Unemployment	11,357	15,312	5,914	39	15,000	15,000
Workers Comp - 2006/07	-	13	84,986	45	190,000	190,000
Workers Comp - 2007/08	-	-	-	-	-	100,000
Cafeteria Insurance Ded	966	172	1,292	-	-	-
Boiler and Machinery Insurance	2,551	11,055	-	-	14,500	8,266
Windstorm Insurance	-	58,743	30	-	-	32,606
Excess Risk/Stop Loss - Health	376,283	461,208	300,273	62	487,850	227,444
Commercial Crime Insurance	902	3,907	54	1	4,500	4,947
Other Insurance	61,889	186,346	23,237	31	75,000	17,500
<i>Insurance</i>	<u>6,896,349</u>	<u>8,064,250</u>	<u>3,480,067</u>	<u>47</u>	<u>7,445,600</u>	<u>8,012,514</u>
Travel and Training	3,840	2,448	-	-	4,000	4,000
Safety Program	514	-	-	-	50,000	-
Dues & Memberships	1,582	2,026	2,483	99	2,500	2,500
Contingency	(70,546)	(1,221,460)	-	-	-	331,600
<i>Other Operating Expenditures</i>	<u>(64,610)</u>	<u>(1,216,986)</u>	<u>2,483</u>	<u>4</u>	<u>56,500</u>	<u>338,100</u>
Automotive Equipment	-	-	-	-	24,000	-
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,000</u>	<u>-</u>
Total Risk Management	<u>7,427,884</u>	<u>8,658,574</u>	<u>4,298,133</u>	<u>52</u>	<u>8,263,775</u>	<u>9,040,074</u>
TOTAL INSURANCE SERVICES						
TRUST FUND	<u>7,427,884</u>	<u>8,658,574</u>	<u>4,298,133</u>	<u>52</u>	<u>8,263,775</u>	<u>9,040,074</u>

Debt Service Summary

The City of Deerfield Beach utilizes debt to pay for essential capital expenditures. These non-recurring expenditures are of a magnitude which would have a tremendous impact if they were included in the operating budget. Debt financing distributes the costs of improvements to the project's users over its lifetime. The pay-as-you-go method of financing is employed for capital expenditures which are appropriately incorporated into the current budget.

The goal of the City of Deerfield Beach's debt policy is to maintain the ability to provide quality municipal services in a cost-efficient manner. The City uses the following guidelines before incurring any additional long term debt:

- ◆ Borrowing is only considered for essential non-recurring capital expenditures.
- ◆ The length of financing of the improvement will not exceed its useful life.
- ◆ Efforts shall be made to maintain or improve the City's bond rating.

Outstanding Bonds and Notes

The following City of Deerfield Beach bond issues are currently outstanding:

GENERAL OBLIGATION BONDS

The City of Deerfield Beach currently has five separate issues of general obligation bonds outstanding which are secured by the full faith and credit of the City. The City must levy a tax on all taxable property each year to cover the debt service on these issues, which are more fully described as follows:

General Obligation Bonds 2000A/2000B - This bond issue is being used for a variety of City improvements, namely: to construct a new public safety/public works facility, to design and implement a multitude of park and recreational improvements, to enhance City right-of-ways and to expand the Northeast Focal Point Thrift Shop.

General Obligation Bonds 2003A – Proceeds of this bond issue were used to refund two series of previously issued general obligation bonds, namely Series 1993 and Series 1995.

General Obligation Bonds 2003B – Proceeds of this bond issue will be used to finance the acquisition and construction of a public works facility, a fire station, neighborhood right-of-way improvements, and improvements to park and recreational facilities.

COVENANT BONDS

Florida Municipal Loan Council Covenant Bond, Series 2003A/2003B – Proceeds of these bond issues are to be used to finance streetscape improvements in the community redevelopment area. The City is required to appropriate non-ad valorem revenues to satisfy the annual debt service on this bond.

Florida Municipal Loan Council Covenant Bonds, Series 2006 – Proceeds of this bond issue are to be used to finance the construction of a public works facility as well as a mitigation operations center. The annual debt service for this bond issue is payable from and secured by a pledge of the City's electric franchise fees.

Outstanding Bonds and Notes (continued)

NOTES PAYABLE

The City also has several outstanding loans with the State of Florida Department of Environmental Protection. These loans were obtained to provide funding for the construction of water and wastewater facilities. The purpose of each loan follows:

<u>Loan Title (Project Description)</u>	<u>Outstanding Loan Amount</u>
Drinking Water Revolving Loan (West Water Treatment Plant)	\$ 15,843,251
Water Pollution Control Financing Corp. Loan (Deep Injection Well)	7,296,314
Water Pollution Control Financing Corp. (Concentrate Pumping Station)	1,644,124
	<u>\$ 24,783,689</u>

Summary of Funding Sources/Expenditures by Function

<u>Funding Source</u>	<u>Actual FY05/06</u>	<u>Estimated FY06/07</u>	<u>Budgeted FY07/08</u>
General property taxes	2,690,351	2,686,218	2,693,968
Incremental property taxes	686,721	686,609	683,395
Franchise taxes	528,500	-	402,382
Water and sewer revenue	<u>1,826,642</u>	<u>1,792,231</u>	<u>1,926,650</u>
Total funding sources	<u>5,732,214</u>	<u>5,165,058</u>	<u>5,706,395</u>
<u>Expenditures by Function</u>			
Principal	3,425,696	2,929,167	3,047,685
Interest	2,251,772	2,181,891	2,605,193
Fiscal agent charges	54,746	54,000	53,517
Total expenditures by function	<u>5,732,214</u>	<u>5,165,058</u>	<u>5,706,395</u>

Outstanding Bonds and Notes Payable

<u>Description</u>	<u>Interest Rates</u>	<u>Principal Amount</u>
General Obligation Bonds:		
Series 2000A	4.60 to 6.08%	\$ 8,217,572
Series 2000B	4.25 to 5.85%	2,725,184
Series 2003A	2.00 to 5.25%	3,825,000
Series 2003B	1.32 to 4.77%	<u>14,660,000</u>
Total General Obligation Bonds		<u>29,427,756</u>
Covenant Bonds:		
Series 2003A (Tax incremental funds - CRA)	2.00 to 5.25%	6,470,000
Series 2003B (Tax incremental funds - CRA)	1.32 to 4.77%	2,290,000
Series 2006 (Electric Franchise Fees)	4.00 to 4.50%	<u>5,865,000</u>
Total Covenant Bonds		<u>14,625,000</u>
State of Florida Drinking Water Revolving Loans	2.21 to 3.57%	<u>24,783,689</u>
Total bonds and notes payable		<u>\$68,836,445</u>

Legal Debt Margin

The City has a legal debt limit not to exceed 15% of the total assessed valuation of the taxable property within the City. Full faith and credit bonds may be issued after they have been approved by a majority of qualified voters in an election. Bonds can be issued only if all full faith and credit bonds outstanding at the time together with the amounts of bonds proposed to be issued shall not exceed in the aggregate 15% of the assessed valuation of taxable property in the City at such time.

Total Legal Debt Margin - Property Tax Year 2007

Assessed value of property	<u>\$ 7,359,006,616</u>
Debt limit: 15% of assessed value	<u>1,103,850,992</u>
Amount of debt applicable to debt limit:	
General obligation bonds, Series 2000A	\$ 8,217,572
General obligation bonds, Series 2000B	2,725,184
General obligation bonds, Series 2003A	3,825,000
General obligation bonds, Series 2003B	<u>14,660,000</u>
	<u>29,427,756</u>
Legal debt margin	<u>\$ 1,074,423,236</u>

Debt Service Requirements to Maturity

Fiscal Year	General Obligation Bonds			Covenant Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2008	\$ 1,414,345	\$ 1,243,622	\$ 2,657,967	\$ 390,000	\$ 678,262	\$ 1,068,262
2009	1,405,211	1,248,946	2,654,157	405,000	665,584	1,070,584
2010	1,398,530	1,255,072	2,653,602	425,000	652,092	1,077,092
2011	1,412,235	1,244,334	2,656,569	440,000	633,862	1,073,862
2012	1,427,497	1,229,447	2,656,944	460,000	614,740	1,074,740
2013	1,436,568	1,216,875	2,653,443	480,000	594,469	1,074,469
2014	1,226,262	1,477,400	2,703,662	500,000	571,794	1,071,794
2015	1,183,414	1,470,736	2,654,150	530,000	545,863	1,075,863
2016	1,168,401	1,487,674	2,656,075	550,000	518,513	1,068,513
2017	1,062,169	1,594,537	2,656,706	580,000	490,007	1,070,007
2018	1,054,936	1,599,109	2,654,045	610,000	459,950	1,069,950
2019	1,054,238	1,599,755	2,653,993	640,000	428,344	1,068,344
2020	1,056,610	1,599,915	2,656,525	670,000	397,488	1,067,488
2021	1,057,061	1,598,433	2,655,494	705,000	365,019	1,070,019
2022	1,060,902	1,592,723	2,653,625	735,000	331,831	1,066,831
2023	1,071,232	1,583,868	2,655,100	780,000	297,106	1,077,106
2024	1,082,961	1,571,855	2,654,816	810,000	262,289	1,072,289
2025	1,113,285	1,540,696	2,653,981	845,000	226,131	1,071,131
2026	1,540,182	1,117,786	2,657,968	890,000	188,288	1,078,288
2027	1,146,716	1,508,230	2,654,946	930,000	146,375	1,076,375
2028	2,465,000	192,344	2,657,344	975,000	101,375	1,076,375
2029	2,590,000	64,750	2,654,750	520,000	54,075	574,075
2030	-	-	-	370,000	33,975	403,975
2031	-	-	-	385,000	17,325	402,325
Total	<u>\$ 29,427,755</u>	<u>\$ 29,038,107</u>	<u>\$ 58,465,862</u>	<u>\$ 14,625,000</u>	<u>\$ 9,274,757</u>	<u>\$ 23,899,757</u>

Debt Service Requirements to Maturity (cont'd)

Fiscal Year	Notes Payable		
	Principal	Interest	Total
2008	\$ 1,243,340	\$ 683,308	\$ 1,926,648
2009	1,279,072	647,576	1,926,648
2010	1,315,851	610,798	1,926,649
2011	1,353,712	572,936	1,926,648
2012	1,392,685	533,963	1,926,648
2013	1,432,804	493,844	1,926,648
2014	1,474,104	452,544	1,926,648
2015	1,516,620	410,028	1,926,648
2016	1,560,388	366,260	1,926,648
2017	1,605,445	321,203	1,926,648
2018	1,651,832	274,816	1,926,648
2019	1,699,586	227,062	1,926,648
2020	1,748,749	177,899	1,926,648
2021	1,799,364	127,284	1,926,648
2022	1,168,328	75,173	1,243,501
2023	506,734	53,620	560,354
2024	518,054	42,300	560,354
2025	529,627	30,727	560,354
2026	541,459	18,895	560,354
2027	445,935	7,405	453,340
Total	\$ 24,783,689	\$ 6,127,641	\$ 30,911,330

Current Year Principal and Interest Requirements

Description	Principal	Interest	Total
2000A GOB	\$ 554,345	\$ 290,655	\$ 851,000
2000B GOB	20,000	91,168	117,168
2003A GOB	455,000	176,325	643,325
2003B GOB	385,000	685,475	1,082,475
Covenant Bond 2003A	185,000	315,550	508,550
Covenant Bond 2003B	65,000	106,844	174,845
Covenant Bond 2006	140,000	255,868	402,382
Wtr Pollution Control Financing Corp. (WW693030)	70,087	36,927	107,014
Wtr Pollution Control Financing (WW69302L)	293,705	159,635	453,340
Drinking Wtr Revolving Loan	879,548	486,746	1,366,296
Total	\$ 3,047,685	\$ 2,605,193	\$ 5,706,395

The City’s four general obligation bond issues are payable from ad valorem taxes. As a result, a portion of the assessed millage rate is allocated for debt service. In fiscal 2008 this amount is 0.3854 mills, which represents 3.6% of the total General Fund budget. Bond covenants require the funding for these issues to be from ad valorem tax proceeds. The covenant bonds are secured by sources other than ad valorem taxes, so too are the State Revolving Loans (‘Drinking Water and Water Pollution Control’), the latter of which are payable from the water and sewer system revenues.

Lease Purchase Agreements

The City of Deerfield Beach is currently engaged in seven (8) lease-purchase agreements. The equipment held under these capital leases consists of \$3,427,762 and \$3,698,921 for governmental and business-type activities, respectively. The following chart identifies current and future lease purchase payments required by the City.

	General Fund	Road and Bridge Fund	Solid Waste Fund	Annual Total
(Fiscal Year)				
2008	\$ 666,366	\$ 66,924	\$ 618,688	\$ 1,351,978
2009	556,763	58,784	538,429	1,153,976
2010	275,211	56,370	405,183	736,764
2011	55,110	27,330	181,296	263,736
2012	55,110	-	-	55,110
2013	55,110	-	-	55,110
2014	4,593	-	-	4,593
Fund Total	<u>\$ 1,668,263</u>	<u>\$ 209,408</u>	<u>\$ 1,743,596</u>	<u>\$ 3,621,267</u>

CITY OF DEERFIELD BEACH CAPITAL IMPROVEMENT PLAN FISCAL YEARS 2008-2012

INTRODUCTION

The Capital Improvement Plan (CIP) for the City of Deerfield Beach is a five-year financial plan that addresses the necessary funding for the acquisition, construction, and rehabilitation of the city's equipment/fleet, facilities, and infrastructure. As such, the CIP represents a schedule and an estimate of both current and future capital needs, as well as the associated costs and supporting revenues. The CIP is produced as its own document; however, since all CIP projects have the potential to significantly impact the annual operating budget, the annual operating budget and the CIP must be created in unison. It is for this reason that both the annual operating budget and the CIP are created as companion documents for the City Commission's review, based upon the following funding policies:

- the City will develop and update a five-year CIP on an annual basis;
- the mission of the organization: to enhance the quality of life within our community through a proactive and effective government;
- continued maintenance and repair of city facilities;
- maximization of city resources, including infrastructure investments; and
- capital improvements to include items/projects that have a life expectancy of over one year and a cost in excess of \$25,000.

CIP OVERVIEW

The City of Deerfield Beach's CIP process begins with city departments submitting their five-year capital project needs along with the department's annual operating budget requests to the Office of the City Manager. Department directors use a capital improvement project request form to help guide themselves through the process. Key components of the request form include the category of capital expenditures and the relationship to the city's goals and objectives. The Office of the City Manager, in conjunction with the Finance Director, then reviews the project requests and produces a 5-year capital improvement plan for review and consideration by the City Commission.

FUNDING SOURCES

The FY 2008 - 2012 capital improvement plan proposes many different sources of funding -- including general property tax revenues, user fees, grant funds as well as bond proceeds -- to provide for the acquisition, construction, and rehabilitation of the city's equipment/fleet, facilities, and infrastructure. However, one of the most common CIP funding mechanisms for the vast majority of Florida municipalities - the utility tax - is absent in the City of Deerfield Beach. Unlike most Florida communities, the city does not levy a utility tax on water, sewer, or electrical consumption. Florida Statutes allow communities to levy up to 10% on such services, but the city has chosen not to levy any utility tax, which is a major reason why industries have found Deerfield Beach a great place in which to do business. Further, the five-year outlook for property tax revenues is somewhat unpredictable at this time, as a result of pending amendments to the Florida constitution that, if passed by a majority of the voters, would invariably have a negative impact on the City's ability to fund needed capital improvements in the future. As such, this city truly must do "more with less". Accordingly, this plan includes an annual allocation of property tax revenues to fund projects such as park improvements, public safety improvements, and the maintenance of various other public facilities.

The city's "enterprise" operations, those supported by users of the particular services such as water/sewer and solid waste/recycling services, will continue to finance the most costly projects by pledging charges for services. Additionally, the city's transportation improvements, such as street resurfacing, concrete sidewalk construction program, and the like, will continue to be funded through the State shared revenue of the local option gas tax with any shortfall to be made up through a General Fund transfer. As such, the FY2008 - 2012 capital improvement plan includes 73 projects costing approximately \$108 million to be implemented in phases over the next five years.

Potential funding sources have been identified for all listed projects and are as follows:

- ❑ General Fund;
- ❑ Road and Bridge Fund;
- ❑ Utility Operating Fund;
- ❑ Solid Waste Fund;
- ❑ Stormwater Utility Fund;
- ❑ Water/Sewer Renewal & Replacement Fund;
- ❑ Grant Funds;
- ❑ Community Redevelopment Agency Fund
- ❑ State Revolving Loan Fund;
- ❑ General Obligation Bond Funds

CAPITAL PROJECTS

For purposes of the capital improvement plan, projects have been classified under the subsequent seven categories - Utility/Water & Sewer Improvements; Physical Environment Improvements; Transportation Improvements; Public Safety Improvements; Culture & Recreation Improvements; General Government/Human Services Improvements; and Solid Waste Improvements. Highlights of the FY2008-2012 CIP by category include the following:

Utility/Water & Sewer Improvements (\$30,260,600)

Of the \$108 million estimated for CIP funding over the next five years, approximately 28.1% of the costs can be attributed to Utility/Water & Sewer Improvements. The greatest portion of the utility improvements pertains to the expansion of the City's west water treatment plant, in accordance with the City's water facilities plan. The eventual consolidation of the city's east and west water treatment plants is also included as part of the utility improvements. The east water plant, approximately forty years old, will be converted to a booster pump station/storage facility with the addition of pumps and a five million-gallon storage tank. These improvements are necessitated by the revised Federal and State drinking water standards, as well as revised local requirements with respect to storage capabilities and operations under emergency conditions.

Other major projects scheduled for FY2008-2012 include upgrading of water distribution lines and fire hydrant installation, which is a continuation of the City's yearly efforts to upgrade older 2-inch water lines with 6-inch mains and fire hydrants for increased domestic use and improved fire protection. Additional utility improvements involve cleaning and televising the City's gravity wastewater collection system to ascertain pipe crack/leak locations for replacement. As the City contracts with Broward County for wastewater treatment and is billed on the amount of flow that is transferred, this program significantly reduces excessive groundwater flow to the county's plant, thus reducing the city's monthly expenditures.

Physical Environment Improvements (\$4,087,000)

The majority of the physical environment Improvements scheduled in the CIP involve installation of drainage systems throughout various areas of the City that have been prone to severe flooding. Physical environment improvements constitute 3.8% of the costs estimated for total FY2008-2012 Capital Improvements.

Transportation Improvements (\$14,036,700)

Transportation improvements make up 13.0% of the costs estimated for total FY2008-2012 capital improvements and include the following:

- The city's street resurfacing program for asphalt streets;
- Streetscape improvements in the city's community redevelopment area;
- Drainage improvements in the city's Community Development Block Grant (CDBG) target area;
- The city's canal maintenance improvements which include dredging the center 30% width of city-maintained canals to improve boater navigation and safety; and
- The city's concrete sidewalk construction program with the purpose to increase pedestrian safety citywide along public walkways.

Public Safety Improvements (\$15,790,650)

Public safety improvements comprise nearly 14.7% of the costs estimated for total FY2008-2012 Capital Improvements. Over 66% of the total Public Safety improvements can be attributed to the planned construction of two new fire stations that will serve the western sections of the community, with total estimated cost of \$10,500,000.

Culture and Recreation Improvements (\$37,964,980)

Culture and Recreation is a very important cornerstone of the City of Deerfield Beach. The FY2008-2012 CIP demonstrates the city's on-going commitment to making Deerfield Beach a "great place to live, work, and play!" Highlights of this category include the construction of a new community center at Pioneer Park, the development of Sullivan Park marina, as well as acquisition of vacant land for construction of parks in the western sections of the community.

General Government/Human Services Improvements (\$1,877,300)

The City of Deerfield Beach is one of the few South Florida municipalities that actively finance a Senior Services Program. The City's Senior Services Department provides quality senior center services, adult day care services, Alzheimer's care, as well as an Intergenerational child care program. As such, the FY2008-2012 CIP provides for the expansion of the NE Focal Point (Senior Services) campus, in addition to the regularly scheduled replacement of the department's fleet. It is projected that this expansion will double the fees of the childcare facility, while increasing expenditures by only 40%. The thrift shop sales are likewise expected to increase by over 51%, while expenditures will increase by only 28%.

Other general government improvements include bathroom upgrades to the Senior Services campus, so as to be in compliance with the Americans with Disabilities Act.

Solid Waste Improvements (\$3,683,500)

The City of Deerfield Beach prides itself on providing quality, low cost solid waste and disposal Services. The FY2008-2012 CIP includes the regularly scheduled replacement of the department's fleet, which funding is provided from charges for services that are accounted for in the City's Solid Waste Fund.

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>UTILITY IMPROVEMENTS</u>				
WS001	Wellfield Improvements - New Raw Water Wells & Transmission Mains	\$ 1,000,000	2008	9
		2,400,000	2009	9
WS002	East Water Treatment Plant - Phases I & II - Conversion to Pump Station	300,000	2009	8
		4,000,000	2010	8
WS003	West Water Treatment Plant Expansion	5,000,000	2008	9
		5,000,000	2009	9
		2,000,000	2010	9
WS004	Membrane Plant element replacements	1,500,000	2009	6
WS005	Upgrading of Water Distribution Lines & Fire Hydrant Installation	100,000	2008	6
		100,000	2009	6
		100,000	2010	6
		100,000	2011	6
		100,000	2012	6
WS006	Repair & Replacement of Wastewater Pump Stations & Controls	1,360,000	2008	4
		100,000	2009	4
		100,000	2010	4
		100,000	2011	4
		100,000	2012	4
WS007	Leak Repairs to Sanitary Sewer System; Replacement/Slip-Lining Gravity Sewer Mains; Manholes	900,000	2008	6
		410,000	2009	6
		420,000	2010	6
		410,000	2011	6
		200,000	2012	6
WS008	Floridian Well	2,000,000	2008	9
WS009	Membrane coating - Environmental Svcs Bldg/roof	50,000	2009	4
<u>Equipment/Fleet:</u>				
<u>Water Plant Division</u>				
	Replacement pumps	58,000	2008	4
	Replacement Pick-up truck Nos. 729	28,000	2009	4
	Sport Utility Vehicle	30,000	2010	4
	Tractor	129,000	2011	4
	Replace Loader No. 731	105,000	2011	4
	Dump Truck (15-yd)	165,000	2009	4
	Front-end Loader	161,000	2009	4
<u>Utilities Maintenance Division</u>				
	Pumps, meters and valves	432,600	2008	4
		300,000	2009	4
		300,000	2010	4
		300,000	2011	4
	Utility Service Trucks (3)	150,000	2009	4
	Sport Utility Vehicle	47,000	2009	4
	Utility Service Trucks (3)	90,000	2008	4

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>Equipment/Fleet (Cont'd):</u>				
	Pick- up truck / Engineering (to replace 560)	30,000	2009	4
	Replace Dump Truck No. 654	<u>85,000</u>	2011	4
	<i>TOTAL UTILITY IMPROVEMENTS</i>	<u>30,260,600</u>		
<u>PHYSICAL ENVIRONMENT IMPROVEMENTS</u>				
DR001	Miscellaneous Drainage Projects	150,000	2009	5
		150,000	2010	5
		150,000	2011	5
		150,000	2012	5
DR002	Land Acquisition - Flood control/green space areas	200,000	2011	5
		200,000	2012	5
DR003	8th Avenue Flood Control project	1,900,000	2009	5
DR004	Reconfiguration & Resurfacing of NEFP parking lot	100,000	2008	7
		130,000	2009	7
DR005	City-wide Monumentation of Horizontal & Vertical control for GIS	300,000	2011	9
DR006	Seawall Repair/Replacement	50,000	2009	1
		50,000	2010	1
		50,000	2011	1
		50,000	2012	1
DR007	Public Works Complex - furnishings	60,000	2008	1
DR008	Public Works Complex (Fleet facility - Garage)	147,000	2008	1
<u>Equipment/Fleet: Grounds Maintenance</u>				
	Replace pick-up truck No. 8802 (1-ton)	30,000	2009	1
	Replace pick-up truck No. 8806 (1-ton)	30,000	2009	1
	Replace pick-up truck No. 8816 (1-ton)	30,000	2009	1
	Replace pick-up truck No. 8808 (1-ton)	32,000	2010	1
	Replace Dump Truck No. 834 (8-yd)	95,000	2011	1
	Replace pick-up truck No. 8807 (1-ton)	<u>33,000</u>	2011	1
	<i>TOTAL PHYSICAL ENVIRONMENT</i>	<u>4,087,000</u>		
<u>TRANSPORTATION IMPROVEMENTS</u>				
TR001	Traffic Calming Projects	50,000	2009	1
		50,000	2010	1
		50,000	2011	1
		50,000	2012	1
TR002	Traffic Calming NW 3rd Ave at NW 3rd Ct. (CDBG)	350,000	2009	7

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>TRANSPORTATION IMPROVEMENTS (Cont'd):</u>				
TR003	Installation of Median/Drainage on MLK - Phase II	200,000	2009	7
TR004	Speed Table Installation - District II	156,000	2008	7
TR005	Street Resurfacing Program	207,500	2008	2
		200,000	2009	2
		200,000	2010	2
		200,000	2011	2
		200,000	2012	2
TR006	Dredging of City Owned & Maintained Canals & Waterways	50,000	2009	1
		50,000	2010	1
		50,000	2011	1
		50,000	2012	1
TR007	Concrete Sidewalk Construction Program	25,000	2008	2
		50,000	2009	2
		50,000	2010	2
		50,000	2011	2
		50,000	2012	2
TR008	Rehabilitation of City bridges	50,000	2009	2
		50,000	2010	2
		50,000	2011	2
		50,000	2012	2
TR009	Hillsboro Blvd. Streetscape Improvements	3,000,000	2008	9
		1,750,000	2009	9
		1,750,000	2010	9
TR010	S-Curve Improvements - Phase II	550,000	2008	10
TR011	North Boardwalk Extension Project	120,000	2009	10
TR012	Infrastructure improvements -MLK Ave Phase II- SW 2nd St to SW 4th St.	200,000	2009	7
TR013	Median beautification/landscape enhancements	65,000	2009	1
		90,000	2010	1
TR014	Bike Path - Military Trail (SW 10th St. to Hillsboro Blvd, SW 11 Way NE 48th St to SW 15 St.)	102,800	2009	7
TR015	Pedestrian amenities/lighting - NE 2nd Av and Hillsboro Blvd	100,400	2009	7
TR016	Roadway improvements - Hillsboro Blvd at Goolsby Rd.	350,000	2009	7
TR017	Traffic signal improvements - Hillsboro Blvd at Century Blvd	325,000	2009	7
TR018	SW 11th Way - Four-lane improvement project/Phase I	350,000	2010	2
	SW 11th Way - Four-lane improvement project/Phase II	1,000,000	2011	2
		1,450,000	2012	2
TR019	Intersection Improvements - Goolsby & Hillsboro Blvd	75,000	2009	2
<u>Equipment/Fleet: Streets Maintenance</u>				
	Utility Pick-up truck 4x2	40,000	2008	2
	Replace pick-up truck-1/2 ton (replace No. 617)	30,000	2009	2

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>Equipment/Fleet (Cont'd):</u>				
	Replace Street Sweeper No. 626	150,000	2011	2
	TOTAL TRANSPORTATION	<u>14,036,700</u>		
 <u>PUBLIC SAFETY IMPROVEMENTS</u>				
PS001	New Fire Station No. 66	5,250,000	2011	9
PS002	New Crystal Lake Fire Station	5,250,000	2012	9
<u>Equipment/Fleet:</u>				
	Traffic pre-empting devices	150,000	2008	1
	Back-up bunker gear	85,000	2008	1
		88,500	2009	1
	Replace SUV vehicle No. 210	35,000	2008	1
	Replace rescue vehicle No. 1044	265,000	2008	1
	Dispatch Consoles (3)	245,000	2009	1
	Computer Aided Dispatch	500,000	2009	1
	Command vehicle	97,650	2009	1
	Ladder truck for Crystal Lake fire station	1,200,000	2009	1
	Rescue vehicle - Crystal Lake fire station	345,000	2009	1
	Replace staff vehicle No. 1017	59,000	2009	1
	Radio system subscriber replacement	375,000	2010	1
	Replacement rescue ambulance No. 1035	235,000	2010	1
	Replace rescue vehicle No. 1030	257,000	2010	1
	Radio System Subscriber	196,000	2011	1
	Airpack Replacements	215,000	2011	1
	Replace rescue vehicle No. 1032	265,000	2011	1
	Replace vehicle No. 1018	60,000	2011	1
	Replace rescue vehicle No. 1132	282,500	2011	1
	Replace rescue vehicle No. 1034	285,000	2012	1
	Replace vehicle No. 1050	<u>50,000</u>	2012	1
	TOTAL PUBLIC SAFETY	<u>15,790,650</u>		

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>CULTURE & RECREATION IMPROVEMENTS</u>				
RE001	Pioneer Park Dock Replacement	1,250,000	2011	9
RE002	Park land Acquisition, beach conservation land, open spaces	1,000,000 1,000,000 2,000,000	2008 2009 2010	7 7 7
RE003	Constitution Park Recreation Ctr. - Renovations	300,000	2011	9
RE004	Pioneer Park - New Community Center	1,000,000 7,000,000	2008 2011	7 9
RE005	Hillsboro Greenway	800,000 1,200,000	2009 2010	7 7
RE006	Sullivan Park - Improvements	200,000 400,000	2011 2012	7 9
RE007	Pioneer Park - Concession Stand/Press box	700,000	2011	7
RE008	Southwest Tenth Street Linear Park	500,000 500,000	2008 2009	7 7
RE009	Linear Park Trailhead Management Plan	500,000 100,000	2008 2008	7 9
RE010	Crystal Lake Trail/Boardwalk	600,000	2010	7
RE011	Playground Equipment for City Parks	50,000 50,000 50,000 50,000 50,000	2008 2009 2010 2011 2012	1 1 1 1 1
RE012	Deerfield Beach High School athletic complex	4,200,000	2008	7
RE013	Westside Park Recreation Center Improvements	3,000,000	2012	9
RE014	West Deerfield Beach Community Center	6,000,000	2012	9
RE015	Villages of Hillsboro Park Improvements	250,000	2009	7
RE016	Annexed Area Park Improvements	500,000	2011	9
RE017	Mayo Howard Management Plan	200,000	2008	9
RE018	McKeithen Park	100,000	2008	7
RE019	Doggie Park	500,000	2012	9
RE020	Beach Renovations	50,000 500,000 1,750,000	2008 2011 2012	1 9 9
RE021	Constitution Park Land Management	300,000	2010	7
RE022	Cornerstone Park Land Acquisition Management	300,000	2011	9
RE023	SE 15th Street Park	100,000	2008	9
RE024	Crystal Heights SW 10th Drive Park	300,000	2008	9

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>CULTURE & RECREATION IMPROV. (Cont'd):</u>				
RE025	Crystal Heights SW 28th Ave. Park	100,000	2008	9
RE026	Crystal Heights SW 24th Terrace Park	100,000	2008	9
RE027	Deer Run SW 31st Ave. Park	100,000	2008	9
RE028	Deer Run SW 34th Ave. Park	100,000	2008	9
RE029	Ecidar Park	100,000	2008	9
<u>Equipment/Fleet:</u>				
	Replace Vehicle No. 3360 - 25-Passenger Bus	53,980	2009	1
	Replacement utility vehicle	28,000	2010	1
	Replace pick-up truck No. 308	<u>33,000</u>	2011	1
	TOTAL CULTURE & RECREATION	<u>37,964,980</u>		
<u>GENERAL GOVERNMENT/ HUMAN SERVICES IMPROVEMENTS</u>				
GEN001	City Hall Renovation/Building Campus (Facilities)	175,000	2009	1
GEN002	BSO Renovation Project	35,000	2008	1
GEN003	FPL Overhead/Underground Conversion at City Hall	100,000	2008	9
GEN004	NE Focal Point Bathroom Upgrades - ADA compliance	80,000	2008	1
GEN005	NE Focal Point Expansion Phase III	600,000	2009	9
GEN006	NE Focal Point Childcare Facility	600,000	2009	7
<u>Equipment/Fleet:</u>				
	City Manager SUV replacement	40,000	2008	1
	Replacement pick-up truck - Fleet Maintenance	37,300	2009	1
	City Hall generator fuel tank	30,000	2009	1
	Bus Replacement (2), Nos. 285 & 286 - Senior Services	120,000	2009	7
	Replace 12 passenger/chairlift van No. 287	<u>60,000</u>	2010	7
	TOTAL GEN GOV'T/HUMAN SVCS	<u>1,877,300</u>		
<u>SOLID WASTE/RECYCLING IMPROVEMENTS</u>				
<u>Equipment/Fleet:</u>				
	Commercial Container/Dumpsters	410,200	2008	3
		200,000	2009	3
		200,000	2010	3
		200,000	2011	3
		200,000	2012	3
	Curb sorter/trough loader	336,000	2008	3
	Replace 2 boom trucks	260,000	2008	3

**CITY OF DEERFIELD BEACH
CAPITAL IMPROVEMENT PROGRAM
PROJECT LISTING
FISCAL YEARS 2008 - 2012**

<u>PROJECT NUMBER</u>	<u>PROJECT DESCRIPTION</u>	<u>COST</u>	<u>FISCAL YEAR</u>	<u>RECOMMENDED FUNDING SOURCE</u>
<u>SOLID WASTE/RECYCLING IMPROVEMENTS</u>				
Equipment/Fleet (Cont'd):				
	International Flat Bed Dump Trucks (2)	170,000	2008	3
	Replace boom trucks Nos. 32 and 35	344,300	2009	3
	Front-loader	238,000	2008	3
	Replace front-end loader No. 627	100,000	2009	3
	Replace 40 Cu. Yd. compactor truck No. 48	170,000	2009	3
	Replacement garbage truck No. 41	55,000	2009	3
	Replace front loader No. 23	160,000	2009	3
	Replace 40 Cu. Yd. Compactor No. 24	160,000	2010	3
	Replace 40 Cu. Yd. compactor No. 47	170,000	2010	3
	Replace lodal EVO compactor No. 77	235,000	2011	3
	Replace boom truck No. 34	75,000	2011	3
	TOTAL SOLID WASTE	<u>3,683,500</u>		
	TOTAL ESTIMATED COST (FY2008-2012)	<u>\$ 107,700,730</u>		

FUNDING

SOURCE CODES

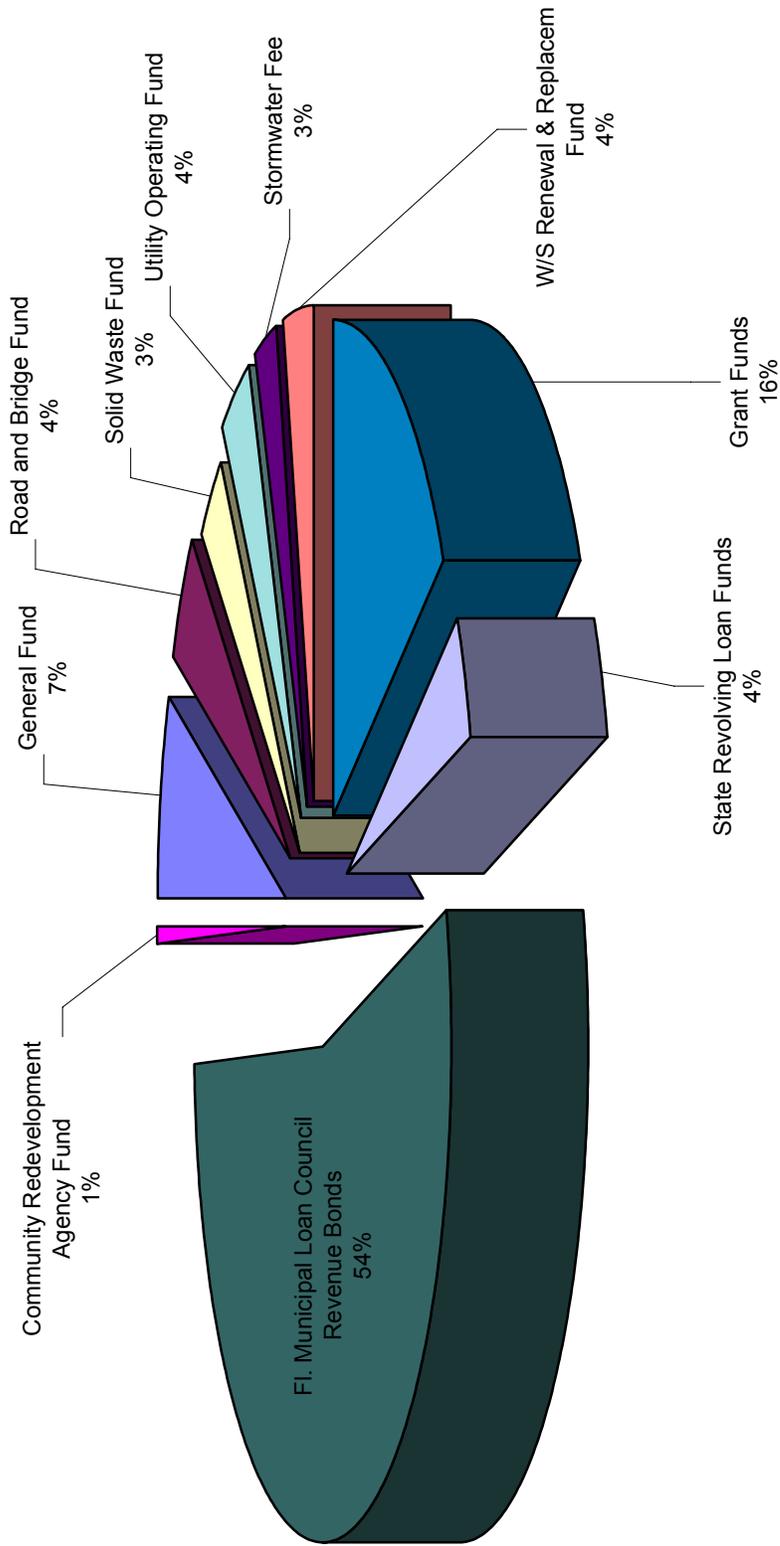
	<u>TOTAL</u>
1 - General Fund	\$ 7,314,930
2 - Road and Bridge Fund	4,527,500
3 - Solid Waste Fund	3,683,500
4 - Utility Operating Fund	4,220,600
5 - Stormwater Fee	2,900,000
6 - W/S Renewal & Replacement Fund	4,340,000
7 - Grant Funds	17,644,200
8 - State Revolving Loan Fund	4,300,000
9 - Fl. Municipal Loan Council Revenue Bonds	58,100,000
10 - Community Redevelopment Agency Fund	670,000
TOTAL	<u>\$ 107,700,730</u>

FUNDING

BY YEAR

	<u>ESTIMATED COST</u>
Fiscal Year 2008	\$ 26,030,300
Fiscal Year 2009	24,909,930
Fiscal Year 2010	15,407,000
Fiscal Year 2011	21,218,500
Fiscal Year 2012	20,135,000
TOTAL	<u>\$ 107,700,730</u>

**City of Deerfield Beach, Florida
Capital Improvement Funding Sources
Fiscal Years 2008 - 2012**



Total Funding (2008-2012): \$107,700,730

Glossary of Terms

Accrual Basis of Accounting The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or payment of cash may take place, in whole or in part, in another accounting period.

Ad Valorem Tax A tax based on the assessed value of real and personal property.

Adopted Budget The budget which is formally approved by the City Commission.

Amended Budget The adopted budget which has been formally adjusted by the City Commission.

Amortization The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Annualization Taking changes that have occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.

Appropriation An authorization by the City Commission to make expenditures and incur obligations.

Assessed Valuation The valuation set upon real estate or other property by the Broward County Property Appraiser as a basis for levying ad valorem taxes.

Balanced Budget A budget in which planned revenues equal planned expenditures.

Beginning Balance The beginning balance is comprised of residual funds brought forward from the previous fiscal year (ending balance).

B.S.O. Acronym for Broward Sheriff's Office. A county agency with whom the City contracts to provide police protection services.

Bond A written promise to pay a sum of money at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used to finance capital projects.

Bond Refinancing The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions. Bond Proceeds Funds are derived from the sale of bonds for the purpose of constructing major capital facilities.

Bond Rating A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "+" or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Budget A plan of financial operation estimating proposed expenditures for a specific period and the proposed means of financing them.

Glossary of Terms

Budget Calendar The schedule of major events in the development of the annual budget, including community budget forums, proposed budget, budget hearings, budget deliberations and adoption of the annual budget.

Budgetary Control The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Budget Document The instrument utilized to present the City's comprehensive financial plan to the City Commission and the public.

CAFR Comprehensive Annual Financial Report. It summarizes financial data for the previous fiscal year in a standardized format and is organized by fund. The CAFR contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance and an operating statement that compares revenues with expenditures.

Capital Improvements Expenditures related to the acquisition or development of the City's infrastructure, buildings and other related items.

Capital Improvements Program (CIP)

Authorized expenditures for tangible and long term physical improvements or additions of a fixed or permanent nature (e.g., an additional police or fire station, or a new street).

Capital Outlay Expenditures that result in the acquisition of or addition to fixed assets.

Cash Basis of Accounting The basis of accounting under which revenues are recorded when received in cash and expenditures (or expenses) are recorded when cash is disbursed. Since payments for goods and services can be delayed to the next fiscal year, cash on hand can result in an inaccurate picture of the financial condition of a fund. To be in conformance with generally accepted accounting principles (GAAP), local governments must use the accrual basis rather than the cash basis of accounting.

City Manager's Budget Message The City Manager's memorandum to the City Commission summarizing the most important aspects of the budget, including changes from the current fiscal year and the goals, themes and priorities that are encompassed within the City's budget.

Contingency An appropriation of funds to cover unforeseen events that occur during the fiscal year.

Contractual Service A written agreement or legal instrument whereby the City of Deerfield Beach is committed to expend, or does expend, public funds in consideration for work, labor, services or equipment or any combination of the foregoing.

Debt Service Payment of principal and interest to holders of the City's bonds.

Depreciation The decrease in value of physical assets due to use and the passage of time.

Glossary of Terms

Encumbrances Commitments related to unperformed contracts for goods or services. Encumbrances are not expenditures or liabilities; however they do represent expenditures likely to result if pending contracts are completed.

Enterprise Fund A fund which operates in a manner similar to private enterprises whereby the costs of providing goods or services is recovered through user charges. The Water and Sewer Fund and the Solid Waste Fund are enterprise funds.

Expenditure The outlay of appropriated funds for the purchase of goods and/or services.

Expense Charges which are incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which benefit the current fiscal period.

Federal Grant Funds These funds were established to account for revenue from the federal government and expenditures as prescribed by grant provisions/agreements.

Fees A general term for any charge levied by the City associated with providing a service, permitting an activity or imposing a fine or penalty. Major types of fees include business licenses, fines and user charges.

Fines and Forfeitures This revenue results from violations of various City and state laws and from damage to City property.

Fiscal Year A twelve (12) month period to which the adopted annual budget applies. The City's fiscal year is from October 1 to September 30.

Fixed Assets Assets of a long-term nature which are intended to continue to be held until used, such as land, buildings, equipment and furniture.

Fund A self-balancing set of accounts used to record resources and their expenditures which are segregated in accordance with the objective that they are attempting to achieve.

Fund Balance The excess of assets over liabilities of governmental and similar trust funds.

GASB Governmental Accountant Standards Board established in 1985 is the current standards setting board for governmental GAAP.

GAAP Generally accepted accounting principles. Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the GASB.

General Fund The fund used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

General Obligation Bonds Bonds which are backed by the full faith and credit of the issuing body.

Glossary of Terms

Government Finance Officer's Association (GFOA) Distinguished Budget Award

Highest form of recognition in governmental budgeting. Its attainment represents a significant accomplishment by the management, staff and elected officials of recipients. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide and as a communication device.

Grant A contribution by one governmental unit to another, generally for the support of a specific function.

Homestead Deduction A deduction of the first \$25,000 of assessed value of a home which is occupied by the owner as a principal residence. This deduction is in accordance with the Constitution of the State of Florida.

Infrastructure Public domain fixed assets including roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the city.

Interfund Transfers A transfer of funds between departments/funds for specific purposes as approved by the appropriate authority.

Levy To impose taxes, special assessments or charges for the support of City activities.

Licenses and Permits This category includes revenue raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

Long Term Debt Debt with a maturity of more than one year after the date of issuance.

Mandated Program A requirement by the State or Federal government that the City perform a task, perform a task a particular way or perform a task to meet a particular standard, often without compensation from the higher level of government.

Millage Rate The tax rate on real and personal property as expressed in mills. One mill generates \$1 for every \$1,000 of assessed property value.

Miscellaneous Revenue The account which provides for accumulation of revenues not specifically identified in other accounts. This includes interest, rents and incidentals.

Modified Accrual Basis of Accounting

Under the modified accrual basis of accounting, required for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Modified Cash Basis of Accounting Sometimes known as Modified Accrual Basis, it is a plan under which revenues are recognized on the cash basis while expenditures are recognized on the accrual basis.

Objective Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Glossary of Terms

Operating Budget A budget which applies to all expenditures other than capital outlay.

Operating Expense Those costs including expenditures for salaries and wages, benefits, supplies, services and charges which are necessary to support the primary services of the organization.

Operating Revenue Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance A formal legislative enactment by the governing body of a municipality. If the enactment does not conflict with a higher form of law such as a state statute, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measure Data collected to determine the effectiveness or efficiency of a program in achieving its objectives.

Personal Services The cost of wages, salaries, retirement contributions and other fringe benefits.

Policy Goals/Objectives The major statements defining the City's broad goals and specific objectives.

Property Tax A tax levied on the assessed value of real and personal property. It is also referred to as ad valorem tax.

Quality Routinely delivering to customers what they want and expect.

Reserve An account which records the portion of the fund balance which is segregated for future use and is not available for further appropriation or expenditure.

Resolution A special or temporary order of the City Commission. It requires less legal formality than an ordinance or statute.

Retained Earnings An equity account in the balance sheet reflecting the accumulated earnings of the Water and Sewer Fund and the Solid Waste Fund.

Revenue Increases in resources which contribute to the operations of the City.

Revenue Bonds Bonds whose principal and interest are payable exclusively from earnings of a public enterprise.

Rolled-Back Rate The millage rate that will provide the same ad valorem revenue as was levied during the prior year, exclusive of new construction, additions to structures, deletions and property added due to geographic boundary changes.

Taxes Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments

Glossary of Terms

Tax Levy The total amount to be raised by general property taxes for the purpose of financing services performed for the common benefit.

Tax Roll The official list showing the amount of taxes levied against each taxpayer or property.

Total Quality Management A comprehensive management philosophy aimed at putting customers and employees first, and focusing on continuous quality improvement to achieve total customer delight.

TRIM An acronym for “Truth in Millage”. The Florida Truth in Millage Act serves to inform taxpayers that their property taxes are changing, why they have changed and the comparison of the proposed new tax rate to the rate that would have generated the same property tax dollars as the current year (the “rolled-back rate”).

Utility Taxes Municipal charges levied by the City on every purchase of a public service.

Workload Indicator A specific measurement of a unit of work performed.