



**2019 Application for Deerfield Beach 4th of July Celebration  
Main Beach Parking Lot (149 SE 21st Ave.)  
July 4th, 2019**

**BOOTH REQUIREMENTS:** The booth fee is for a 10' x 10' space only. The vendor must supply approved tent, lights, tables, and chairs. Electricity is included for lighting only but the vendor must supply their own lights (fluorescent/energy efficient) and extension cords (minimum #12 gauge/25 foot) for hook up. Electricity will only be available until the conclusion of the event.

Company Name: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

List products that will be displayed and/or sold (**ONLY ITEMS LISTED HERE WILL BE PERMITTED FOR SALE**):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Special Requests: \_\_\_\_\_

**NOTE:** Space assignments for approved applicants accepted by the City of Deerfield Beach will be determined by the order in which they are received. **Photo of booth or product must be submitted.** No space assignment will be made without full payment and approval of insurance requirements.

**Electrical Access:** You are provided with 5 amps of power which is enough to run 2 lights. Please contact us if you need additional electricity.

<b>Vendor Fee: Regular Show Price (10' x 10' Space)</b>	<b>\$200.00 x _____ of booths</b>
<b>Business Exhibitor (10' x 10' Space)</b>	<b>\$275.00 x _____ of booths</b>
<b>Civic/Non-Profit Organization (10' x 10' Space)</b>	<b>\$100.00 x _____ of booths</b>

\$ \_\_\_\_\_

- Pay via Check or Money Order for full payment enclosed and made payable to "City of Deerfield Beach"
- Pay via Credit/Debit Card; Community Events and Outreach Division staff will contact you once you've submitted your completed application.

Please e-mail, mail or fax completed application to:  
 City of Deerfield Beach Parks & Recreation Department  
 Attn: Community Events & Outreach  
 401A SW 4th St, Deerfield Beach, FL 33441  
 E-mail: DFBspecialevents@deerfield-beach.com Fax: (954) 480-4393

Should you have any further questions please contact the Community Events and Outreach Division at 954-480-4429 or e-mail at DFBspecialevents@deerfield-beach.com.



## VENDOR RULES AND REGULATIONS

SIGN AND DATE THIS FORM AND SUBMIT WITH YOUR APPLICATION

Festival Hours:

Set-Up: Thursday, July 4th 7:00 AM - 11:00 AM

Event: Thursday, July 4th 12:00 PM - 10:00 PM

Breakdown: Thursday, July 4th beginning at 10:00 PM

1. Tent must be 10' x 10' in good condition and you **must** use weights as no stakes are allowed. You must include a photo of your booth or product for placement.
2. Set-up is from 7:00 AM - 11:00 AM. **ALL VEHICLES MUST BE REMOVED BY 11:00 AM.**
3. You, your staff, and your booth must remain neat, clean and kept in an orderly fashion. Only one vendor is allowed per space. Exhibits and displays must be contained within your booth space. Conduct and displays must be appropriate. No garbage/boxes/etc. may be in view. All boxes must be broken down before discarding.
4. Vendors are responsible for having appropriate licenses and collecting sales tax.
5. No beverages may be sold by any vendor unless specifically approved on the application.
6. No handmade signs are allowed. If using tables, make sure they are properly covered.
7. **Once your application is approved no refunds will be issued.**
8. The event staff and the City of Deerfield Beach will not be liable for any losses or damages of any kind that occur at your booth.
9. **There are no refunds on deposits or cancellations of the event due to rain or acts of nature.**
10. Only items listed and approved on this application will be allowed to be sold at the event.
11. IF you play music, the volume must be at a level that allows the adjacent vendors, staff members, and the public to conduct business in a normal speaking voice. Failure to comply will result in forfeiture of booth space.
12. You must adhere to hours for the event Thursday, July 4th from 12:00 PM to 10:00 PM. Early breakdown will result in exclusion from ANY future City of Deerfield Beach events.
13. Each company/organization participating in the 4th of July Celebration shall indemnify and hold harmless, the City of Deerfield Beach and all sponsors from all claims, liabilities, costs, expenses and damages which may result from the operation during the event.

### APPLICATION CHECKLIST:

- Completed vendor application including signed Vendor Rules and Regulations.
- Provide the attached signed Background Affidavit       Photos of your booth/merchandise
- Postage paid envelope **ONLY** if you would like your photos returned
- Full payment enclosed for application booth fee       Paying via credit/debit card for application booth fee

I am entering into a contract to participate in the City of Deerfield Beach 4th of July Celebration on July 4, 2019. I agree by all management's rules and regulations. I understand this contract will be legally binding between two parties once the application has been accepted. Vendors should insure their own exhibit and display materials. The City of Deerfield Beach does not and will not assume liability for theft, injury, or any other accident that may occur during the event to visitors or vendors.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please e-mail, mail or fax completed application to:  
 City of Deerfield Beach Parks & Recreation Department  
 Attn: Community Events & Outreach  
 401A SW 4th St, Deerfield Beach, FL 33441  
 E-mail: DFBspecialevents@deerfield-beach.com Fax: (954) 480-4393

**Special Event Individual  
Background Check**

I hereby state that the following facts are true:

1. I am over the age of 18 and am a resident of the State of \_\_\_\_\_.
2. I have the authority to make the representations set forth within this Affidavit
3. I am not registered nor am I required to be registered as a sexual offender with the State of Florida Department of Law Enforcement pursuant to Section 943.0435, F.S.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_  
(Signature)

By \_\_\_\_\_  
(Name and Title)