



## 2018 Wing Warrior Cook-Off Contestant Application

**June 16th, 2018**

**Oveta McKeithen Recreational Complex  
445 SW 2nd Street**

(Please note: There are a limited numbers of spaces available. Registration is on a first come, first serve basis.)

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Special Requests: \_\_\_\_\_

**Please Note:** The registration includes electrical supply. Please provide below the power connection that you will need.

Power Connection Type: \_\_\_\_\_

If serving from a trailer/truck you **MUST** list the exact length below, including the hitch, so the staff can lay out the event accurately without any last minute shifting of booths.

\_\_\_\_\_

Please e-mail, mail or fax completed application to:  
City of Deerfield Beach Parks and Recreation Department  
Attn: Community Events & Outreach  
150 NE 2nd Avenue, Deerfield Beach, FL 33441  
E-mail: [specialeventsDFB@gmail.com](mailto:specialeventsDFB@gmail.com) Fax: (954) 480-4393

Should you have any further questions please contact the Community Events and Outreach Division at 954-480-4429 or e-mail at [specialeventsDFB@gmail.com](mailto:specialeventsDFB@gmail.com)



# VENDOR RULES AND REGULATIONS

SIGN AND DATE THIS FORM AND SUBMIT WITH YOUR APPLICATION

Festival Hours:

Set-Up: Saturday, June 16th 12:00 PM - 3:00 PM

Event: Saturday, June 16th 4:00 PM - 7:00 PM

Breakdown: Saturday, June 16th beginning at 7:00 PM

1. Set-up is from 12:00 PM - 3:00 PM. **ALL VEHICLES MUST BE REMOVED BY 3:00 PM.**
2. You must be set-up for inspections 1 hour prior to announced opening time on Saturday, June 16th (3:00 PM).
3. You will be provided a 10 x 10 space and tent you must supply your own lights, table, and chairs.
4. You will be provided (1) 40 pound bag of chicken wings and you must supply additional wings to serve a minimum of 1,000 wings (based on estimated attendance). Wings may be grilled or fried.
5. You must supply all items needed to prepare your food. This includes, but is not limited to, cooking equipment, food preparation materials, and food items (additional wings, sauces, spices).
6. You, your staff, and your booth must remain neat, clean and kept in an orderly fashion. Conduct and displays must be appropriate. No garbage/boxes/etc. may be in view. All boxes must be broken down before discarding.
7. No beverage or food items may be sold by any vendor, including water.
8. No handmade signs are allowed. If using tables, make sure they are properly covered.
9. The event staff and the City of Deerfield Beach will not be liable for any losses or damages of any kind that occur at your booth.
10. If you play music, the volume must be at a level that allows the adjacent vendors, staff members, and the public to conduct business in a normal speaking voice. Failure to comply will result in forfeiture of booth space.
11. You must adhere to hours for the event, Saturday, June 16th from 4:00 PM to 7:00 PM. Early breakdown will result in exclusion from ANY future City of Deerfield Beach events.
12. The City of Deerfield Beach reserves the right to reject or accept any vendor.
13. Each participant in the Wing Warrior Cook-Off & Music Festival shall indemnify and hold harmless, the City of Deerfield Beach and all sponsors from all claims, liabilities, costs, expenses and damages which may result from the operation of their concession.
14. Participants must attend a mandatory cooks meeting on Saturday, June 16th at 3:00 PM.
15. Each contestant will be judged through a blind judging process provided by DBPR. This is designed to guarantee fairness to all the competitors.
16. No one other than the judges, necessary staff and contest officials will be permitted inside the judging area during judging. The rulings of the judges are final.
17. Each contestant will also be voted on by those in attendance at the event for the People's Choice Award.
18. In addition to bragging rights, we will award prize money and a trophy as determined by our judges.
19. Must maintain all food service guidelines set forth by the Florida Department of Business & Professional Regulation (DBPR).
20. No vendor may use polystyrene products (plates, bowls, cups, containers, lids, trays, coolers, ice chests, and all similar articles that consist of expanded polystyrene) in city facilities or parks, on city beaches or on the city pier.

- APPLICATION CHECKLIST:**
- Completed vendor application including signed Vendor Rules and Regulations
  - Provide the attached signed Background Affidavit.

I am entering into a contract to participate in the City of Deerfield Beach Wing Warrior Cook-Off on June 16, 2018. I agree by all management's rules and regulations. I understand this contract will be legally binding between two parties once the application has been accepted. Vendors should insure their own exhibit and display materials. The City of Deerfield Beach does not and will not assume liability for theft, injury, or any other accident that may occur during the event to visitors or vendors.

Vendor Signature:  Date: \_\_\_\_\_

Please e-mail, mail or fax completed application to:  
 City of Deerfield Beach Parks and Recreation Department  
 Attn: Community Events & Outreach  
 150 NE 2nd Avenue, Deerfield Beach, FL 33441  
 E-mail: [specialeventsDFB@gmail.com](mailto:specialeventsDFB@gmail.com) Fax: (954) 480-4393

**Special Event Individual  
Background Check**

I hereby state that the following facts are true:

1. I am over the age of 18 and am a resident of the State of \_\_\_\_\_.
2. I have the authority to make the representations set forth within this Affidavit
3. I am not registered nor am I required to be registered as a sexual offender with the State of Florida Department of Law Enforcement pursuant to Section 943.0435, F.S.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_  
(Signature)

By \_\_\_\_\_  
(Name and Title)



## FOOD VENDOR TERMS & CONDITIONS

### **GENERAL**

One exhibitor is allowed per space. No subletting or sharing of space is permitted. Once registration is confirmed, transfer of a vendor space to an unregistered vendor is prohibited.

The inspector will only come once and any food vendor who misses inspection will not be allowed to participate. It is the sole responsibility of the vendor to show up for and pass inspection.

Booths must be occupied and open for business during all hours of the Wing Warrior Cook-Off.

No vehicles are allowed on the field after 3:00 PM or before 7:00 PM on Saturday, June 16th. Vendors may start breaking down at 7:00 PM however, vehicles will not be permitted onto the field until 7:00 PM and attendees have cleared the area. The City of Deerfield Beach will have the final decision on this safety precaution and may change breakdown hours depending on circumstances.

Vendor vehicles can not block the road during set up or breakdown. In the event of an emergency, the Fire Department has to be able to drive without difficulty.

### **FOOD PRODUCTS**

No food items may be sold at the event for vendors participating in the Wing Warrior Cook-Off.

### **APPLICABLE LAWS & REGULATIONS & INSPECTIONS**

The DBPR will be on site, Saturday, June 16th, to conduct an inspection of all food vendor booths. No vendor will be allowed to distribute food until they pass inspection. The Fire Department will also be conducting an inspection of tents, electrical cords and cooking equipment. All equipment must comply with both state and local regulations and all food service must comply with Health Department regulations.

### **CLEAN-UP**

Vendors are responsible for the complete clean-up of their space and disposal of all trash and debris. Disposal of oil and grease is **absolutely** prohibited on site and down City storm basins. Vendors must leave the asphalt as they found it when they set up and take all measures to prevent grease, oil and food droppings from dripping on and accumulating on asphalt or field. Failure to comply may result in exclusion from future City of Deerfield Beach events.

### **BEVERAGES**

Vendors are prohibited from selling any beverages.

### **TRUCK/TRAILER PARKING & EMPLOYEE PARKING**

Parking is extremely limited at the event. There are no accommodations for RVs, POP-UP CAMPERS, LARGE TRUCKS, TRAILERS OR VEHICLES REQUIRING MORE THAN ONE SPACE TO PARK. Each food vendor will be given a total of two vendor parking passes regardless of space size to use during the event, this includes any refrigerated or supply vehicle a vendor needs to be placed in the parking area. Each vehicle must be able to fit in one regular parking space. Vendors with multiple employees should encourage their employees to carpool or get dropped off.

### **TENTS**

Vendor owned tents must conform to booth size. Construction of booth and displays must be able to withstand inclement weather and crowd activity. Tents must be manufactured of flame-retardant materials. Each tent leg must be weighed down in some form or another. Leg weights are essential due to the location of the event. No stakes are allowed.

The contents of the booth cannot go beyond the assigned exhibitor booth space. Your booth should not interfere with your neighbor's booth.



## **FOOD VENDOR TERMS & CONDITIONS (continued)**

### **RESTRICTIONS**

The City of Deerfield Beach only allows items to be distributed from the front or crowd side of the vendor space. Displaying and distributing food from the back of the tent (the sidewalk side or fence line) is strictly prohibited. This forces crowds to have to maneuver around electrical hook-ups, cords, etc. and represents a safety hazard. Vendors may only distribute food within their tent. It is prohibited to walk through the crowd or near the stage to distribute food or other items.

### **POWER**

Electric power is provided for tented food vendors. We will do everything possible to accommodate everyone's needs, however there are limits to how many cords can be plugged into the portable electric connection boxes. Vendors should bring, at a minimum, a 50-foot extension cord. Please ensure cords, plugs and equipment are up to code and will pass the Fire Department inspection. You must supply your own electrical cord for plug in. Lighting/electricity for the inside of your tent must meet the following specifications: no metal clamps, no flat cords, only 12-gauge round cords and only UL approved outdoor grounded cords may be used. All power cords must be taped down.



**Department of Fire Rescue & Emergency Services Fire Marshal's Bureau**  
**SPECIAL EVENT GENERAL FIRE INSPECTION INFORMATION**

**GENERAL REQUIREMENTS:**

- All fire extinguishers must be properly tagged within the State of Florida by a licensed certifying agency.
- Compressed gas tanks, such as helium tanks, must be properly secured to prevent tank from falling over.

**TENTS & CANOPIES:**

- Tents larger than 10' x 10' must be permitted through the City of Deerfield Beach Building Department.
- Tents and canopies must be fire resistant with proper documentation/tags provided.
- A proper certified fire extinguisher must be present and properly tagged.

**ELECTRIC/EXTENSION CORDS:**

- Extension cords must be UL listed for outdoor use (indoor extension cords may not be used outdoor).
- When in a crossing path, they must be properly covered and protected.
- The cords must be free from splices, damage or deterioration and must be grounded.
- Cords must have proper amperage capacity that is not less than the capacity of the appliance.

**GENERATORS:**

- All generators must be grounded.
- If larger than 5KW (5000 Watts) an additional permit is required through the City of Deerfield Beach Building Dept.
- Generators must be 10ft away from any structure, completely surrounded by a barrier and placed on a firm, flat, level surface outdoors.
- Must be fully fueled prior to use. Refueling may be conducted only when generator has been turned off and is cool to touch. All fuel being used in the generator must be stored in the proper fuel containers and properly sealed with appropriate spout covers, caps, etc.
- A proper certified fire extinguisher (minimum 2A:10BC) must be present and properly tagged.

**COOKING:**

- A 10ft minimum clearance is required on both sides of any cooking vendor and shall not be located within 10ft of any amusement rides.
- Open flame cooking equipment must be a minimum of 10ft from any structure.
- Cooking areas must be enclosed by approved means from the general public.
- LP tanks will be required to be tested and certified by a licensed person or company and will be checked in place on the day of the event with paperwork provided to the Fire Department, Fire Marshal's Bureau when completed.
- LP tanks must be properly secured to prevent the tank from falling over and must be at least 10ft from any open flame.
- If using a commercial cooking appliance which is self-contained and does not require the LP tank to be located 10ft away, documentation must be submitted to the Fire Department, Fire Marshal's Bureau for review prior to event.
- Appliances must be placed on firm, flat and level outdoor surfaces.
- Food preparation and sale (excluding non-profit agencies) must contact the Florida Department of Business & Professional Regulation, Division of Hotels and Restaurants (850-487-1395) to schedule an inspection prior to selling food.
- Fire suppression systems in food trucks or trailers must be properly tagged by a State of Florida certifying agency.