

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM**

FY 2016/2017 ANNUAL ACTION PLAN



Deerfield Beach

Florida

**Prepared by:
The City of Deerfield Beach Community Development Department
and Deerfield Beach Housing Authority**

**Submitted to:
Department of Housing and Urban Development Miami Field Office**

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EXECUTIVE SUMMARY

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Deerfield Beach is located in northeastern Broward County, Florida. Incorporated in 1925, it is a City with significant history. The City of Deerfield Beach has participated in the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program as a direct entitlement grantee since FY 2000. As a CDBG grantee, the City became eligible for State Housing Initiative Partnership (SHIP) program funding and later joined the Broward County Home Initiative Partnership (HOME) Consortium.

This Annual Action Plan is the second year (FY 2016/2017) of the Five-Year Consolidated Planning period, which covers years 2015 to 2019. The Annual Action Plan outlines the activities the City will undertake in the fiscal year 2016/2017 (October 1, 2016 to September 30, 2017). To receive CDBG funding, the City must assess local housing and community development needs, resources, and socioeconomic impediments toward building and sustaining viable neighborhoods. The projects identified in this plan will be primarily used to benefit low- to moderate-income residents of the City focus on neighborhoods in the City with low- to moderate-income residents. This funding source has aided the City of Deerfield Beach to achieve priority housing and community development goals.

The City of Deerfield Beach vision statement is “To be the most dynamic South Florida Coastal Community in which to live, work and play” and its mission is “To enhance the quality of life within our community through a proactive and effective government.”

The City’s goals are:

- A cleaner, greener city;
- Vitality and revitalization of business districts and neighborhoods;
- Superior customer service and customer focused government;
- Encourage a close working relationship between the public and private sectors;
- Proactively address issues that will affect the quality of life for our community;
- Ensure the financial health of city government;
- Provide a safe and healthy environment;
- Advance employee development and satisfaction; and
- Effectively communicate among all levels of the organization and with the public.

2. Summarize the objectives and outcomes identified in the Plan

The City's goals for FY 2016-17 is to continue to focus on the preservation of affordable housing, provide affordable housing, improving the living environment of residents in the low to moderate-income areas of the City.

Preservation of Affordable Housing

To conserve and expand the existing housing stock, especially that available to low- and moderate-income persons within the City, and to provide decent, safe and sanitary housing to eligible City residents; to handle the demolition and clearance of unsafe structures; to determine the cost of residential rehabilitation through work write-ups; and to perform necessary inspections of housing units participating in the City's HUD- approved programs.

Provide Affordable Housing:

Provide homeownership assistance to low-to moderate-income households through purchase assistance which includes down payment, closing cost, mortgage buy down and interest reduction.

Suitable Living Environment

The goal of providing a suitable living environment includes improving the safety and livability of neighborhoods; increasing access to quality public and private facilities and services by upgrading physical improvements such as sidewalk installation, street lighting, and improved public streets. In addition providing public service programs to seniors in the community.

<input checked="" type="checkbox"/>	Objective Category Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment Which includes:	<input type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment

<input type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input checked="" type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

3. Evaluation of past performance

The City is responsible for ensuring compliance with all rules and regulations associated with the CDBG grant programs. The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) provide details on projects and programs completed by the City over the past five years. The City recognizes that the evaluation of past performance is critical to ensuring the City is implementing activities effectively and those activities align with the City's overall strategies and goals.

In 2014/2015 the most recent completed year, the City completed the following projects:

- Provided Purchase Assistance to two (2) households
- Completed Home Repair projects to six (6) households
- The senior transportation program made a total of 1787 trips in the City and provided assistance to 94 unduplicated seniors in the City.
- Installed new sidewalks, ramps, added sod along eight neighborhood streets in the City's Target area.

4. Summary of Citizen Participation Process and consultation process

The Citizen Participation Plan (CPP) in accordance with the Housing and Community Development Act of 1974, as amended and 24 CFR Part 91, Subpart B: Citizen Participation and Consultation, sets forth the citizen participation plan requirements. This section of the Act provides for and encourages citizen participation with particular emphasis on persons of low- to moderate-income, in addition to slum and blighted areas. Consistent with the Act, the City of Deerfield Beach provides citizens reasonable and timely access to local meetings, information and records. In addition, technical assistance is made available to low- to moderate-income representative groups. The CPP details the process to develop needs, review proposed activities and program performance as well as the manner in which hearings are advertised and conducted.

The CPP sets forth the City's policies and procedures for citizen participation in developing the Consolidated Plan, incremental action plans, any substantial amendments to such plans, and development of the Consolidated Annual Performance and Evaluation Report (CAPER).

A draft of the Deerfield Beach FY2016/2017 Annual Plan was made available for public review, input and comment before being adopted by the City's Commission and subsequently will be submitted to HUD. Citizens are encouraged to participate through public hearings held before the development of the draft, during review of the draft and adoption of the Action Plan. The plan was available for review on the City's website www.deerfield-beach.com and Deerfield Beach Housing Authority (DBHA) website www.dbhaonline.com.

Date	Activity
February 9, 2016	Notice of Pre-Development Meeting
February 22, 2016	Pre-Development Meeting for Citizen Input
May 5, 2016	Notice of 30 day comment period
May 6 to June 7, 2016	30 day public comment period
June 7, 2016	Public Hearing and proposed approval of Annual Action Plan

Table 1 – Citizen Participation Timeline

5. Summary of public comments

Please see Appendix A for summary of citizen's comments and official response from City.

6. Summary of comments or views not accepted and the reasons for not accepting them

None of the comments received were rejected. See attached appendix for comments and official response from the City.

PR-05 LEAD & RESPONSIBLE AGENCIES - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	City of Deerfield Beach	Community Development Department
CDBG Administrator	City of Deerfield Beach	Community Development Department

Table 2 – Responsible Agencies

Narrative (optional)

The central responsibility for the administration of the Annual Action Plan is assigned to the Community Development Department. The Department coordinates and manages activities among the public and private organization in efforts to realize the prioritization goals of the Annual Action Plan. The Community Development staff works closely with its consultant Deerfield Beach Housing Authority (DBHA) to administer the CDBG program.

Consolidated Plan Public Contact Information

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AP-10 CONSULTATION - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Deerfield Beach has previously adopted a citizen participation plan that identified when public hearings and other consultations are to take place. During the planning of the Action Plan, the City coordinated with other housing and support service agencies to ensure available resources are utilized and leveraged. Interdepartmental coordination occurred this year to define needs of neighborhoods.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City staff works closely with the DBHA to assist and support wherever needed. The housing authority is also the City's consultant for the City's CDBG program. In addition, the City also coordinated with other housing and support service agencies to ensure that available resources are fully utilized and leveraged.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

N/A - The City of Deerfield Beach does not receive ESG funds. However the City works with Broward County's Continuum of Care agency Homeless Initiative Partnership.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

N/A- The City of Deerfield Beach does not receive ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Agency/Group/Organization	Broward County Homeless Initiative Partnership
Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with HIV/AIDS Services- Homeless Services-Health Services-Education Services-Employment Other government - County Other government - Local Regional organization
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Broward County Homeless Initiative was consulted to determine strengths and/or gaps in the institutional delivery system, homeless count, homeless facilities and needs of the at-risk community. It was determined that the services provided were comprehensive enough to service the needs of the target communities, however, the lack of funding limits the number that can be served.
Agency/Group/Organization	FORT LAUDERDALE
Agency/Group/Organization Type	Housing PHA Services-Persons with HIV/AIDS Health Agency Other government - Local
What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs HOPWA Strategy

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>City of Fort Lauderdale was consulted to determine the strengths and/or gaps in the institutional delivery system and the needs of those infected with HIV and/or AIDS. It was determined that the services provided were comprehensive enough to service the needs of the target community, however, the lack of funding limits the number that can be served.</p>
<p>Agency/Group/Organization</p>	<p>Deerfield Beach Housing Authority</p>
<p>Agency/Group/Organization Type</p>	<p>Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Deerfield Beach Housing Authority was consulted on the Housing needs Assessment and strategies to proceed. The City of Deerfield Beach and the Deerfield Housing Authority have historically worked together well and have partnered to provide affordable housing and other needs to LMI residents in the City.</p>

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County	In May 2016, the Broward County Homeless Initiative Partnership released data on the January 2016 Point-In-Time Preliminary results. A total of 2,302 persons were counted (1,932 Households). Of those counted 13% are under 18 yrs old, 11% are elderly, 67% are male, 56% African-American, 46% have been homeless more than once and 91% have a disabling condition. Over 70% said the cause of homelessness was due to employment, financial or housing issues.
State Housing Initiatives Partnership LHAP	Florida Housing Finance Corporation	The City of Deerfield Beach through DBHA administers the State funded housing program to assist very low, low and moderate-income persons/households. The City follows the LHAP to administer the housing programs.

Table 3 - Other local / regional / federal planning efforts

AP-12 PARTICIPATION - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan (CPP) in accordance with the Housing and Community Development Act of 1974, as amended and 24 CFR Part 91, Subpart B: Citizen Participation and Consultation sets forth the citizen participation plan requirements. This section of the Act provides for and encourages citizen participation with particular emphasis on persons of low- to moderate-income, in addition to slum and blighted areas. Consistent with the Act, the City of Deerfield Beach provides citizens reasonable and timely access to local meetings, information and records. In addition, technical assistance is made available to low- to moderate-income representative groups. The CPP details the process to develop needs, review proposed activities and program performance as well as the manner in which hearings are advertised and conducted. (See Appendix I for further details).

The CPP sets forth the City's policies and procedures for citizen participation in developing the Consolidated Plan, incremental action plans, any substantial amendments to such plans, and development of the Consolidated Annual Performance and Evaluation Report (CAPER). The CPP is available to the general public. Upon request, the City will provide the CPP in a form accessible to persons with disabilities (i.e. oral or large print for visually impaired).

Advertisement

The City of Deerfield Beach will make available to citizens, public agencies, and other interested parties the summary of proposed projects and the amount allocated to each project. This information will be published for comment in the "Sun Sentinel", a newspaper of general circulation, and also may be published in other local newspapers at the City's discretion.

The City responds to all complaints from citizens related to the consolidated plan, amendment of the plan, or the performance report. The City will provide a timely, substantive written response to every written citizen question and/or concern within 15 working days, where practicable.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ads	Broad Community Outreach	N/A	N/A	N/A	
2	Website- City of Deerfield Beach and DBHA	Broad Community Outreach	N/A	N/A	N/A	
3	Public Hearing	Broad Community Outreach	Public Hearing on February 22, 2016	-Fund GED Program -Senior transportation to SE Focal Point and Johnny Tigner Center -Repair/replace/add sidewalks - Increase street lights	N/A	
4	Local Community Meetings	Broad Community Outreach	Designate information about programs	N/A	N/A	
5	City Community Centers	Broad Community Outreach	Designate information about programs	N/A	N/A	

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City of Deerfield Beach's CDBG allocation for FY 2016/2017 is \$621,699. The City's proposes to use the funds for public facilities and improvements, homeownership rehabilitation assistance, purchase assistance, public services and program planning and administration. The City anticipates receiving \$484,975 in State Housing Initiative Partnership (SHIP) funds and \$124,204 in Home Investment Partnership (HOME) funds through Broward County Consortium.

FEDERAL RESOURCES

Community Development Block Grant (CDBG)

CDBG was first authorized by the U.S. Congress in 1974, by the Housing and Community Development Act of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded public services, rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

Home Investment Partnerships Program (HOME)

The City is a member of the Broward County HOME Consortium along with the Entitlement Cities of Tamarac, Coral Springs, Margate, Sunrise, Lauderhill, Plantation, Davie, Pembroke Pines, Miramar and Coconut Creek. The United States Congress passed the National Affordable Housing Act In 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, and new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations (CHDO) to develop affordable housing.

STATE RESOURCES

State Housing Initiative Partnership (SHIP) Program

The City of Deerfield Beach receives an annual allocation under this program. Florida Housing administers the SHIP program, which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership. The program was designed to serve very low, low and moderate income families.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning, Housing, Public Improvements, Public Services	\$621,699	0	\$332,857	\$954,556		The City is an entitlement grantee and anticipates receiving \$621,699 over the next 3 years.
HOME	public - federal	Housing	\$124,204	0	\$270,722	\$248,873		As a member of the Broward County HOME Consortium, the City receives an annual allocation of approximately \$124,204

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
SHIP	Public-state	Housing	\$484,975			\$484,975		City is a State SHIP grantee receiving approximately \$484,975 per year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Purchase Assistance program the City funds will be leverage with State funds and private bank funds for the mortgage of a property. The homeownership rehabilitation program federal, funds are leveraged with State funds as well. When possible the City will leverage its federal funds with general funds for Capital Improvement projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The city owns a limited supply of lots within LMI areas. The city may use these lots for in-fill housing and mix-use development activities in conjunction with local non-profits or private developers.

Discussion

No further discussion necessary.

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preservation of Affordable Housing	2016	2017	Affordable Housing	Citywide	Rehabilitation of owner occupied housing	CDBG	3 applicants assisted
2	Decent Housing	2016	2017	Affordable Housing	Citywide	Homeownership	CDBG	3 applicants assisted
3	Improve Infrastructure	2016	2017	Living Environment	CDBG Target Area	Provide suitable environment	CDBG	Installation of sidewalks
4	Public Service	2016	2017	Living Environment	City wide	Public Service	CDBG	50 Seniors assisted

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Rehabilitation
	Goal Description	The goal is to provide homeowner rehabilitation assistance to homeowners who are experiencing conditions in and around their homes that pose a threat to their health, safety, and welfare. The home repair program is limited to low-to moderate-income homeowners and is available on a first qualified, first served basis.

2	Goal Name	Purchase Assistance
	Goal Description	The goal of the Purchase Assistance Program is to provide assistance to eligible homebuyers with a deferred payment loan to be applied towards the costs of purchasing existing or newly constructed (with a Certificate of Occupancy) eligible affordable housing.
3	Goal Name	Public Improvements
	Goal Description	This goal is to facilitate the upgrade of public improvement and infrastructure. The projects will be completed in the CDBG Target Area
4	Goal Name	Public Service - Senior Transportation
	Goal Description	The goal of this project is to provide transportation services to seniors in our community to areas in the City.

Table 7 – Goal Descriptions

AP-35 PROJECTS - 91.420, 91.220(d)

Introduction

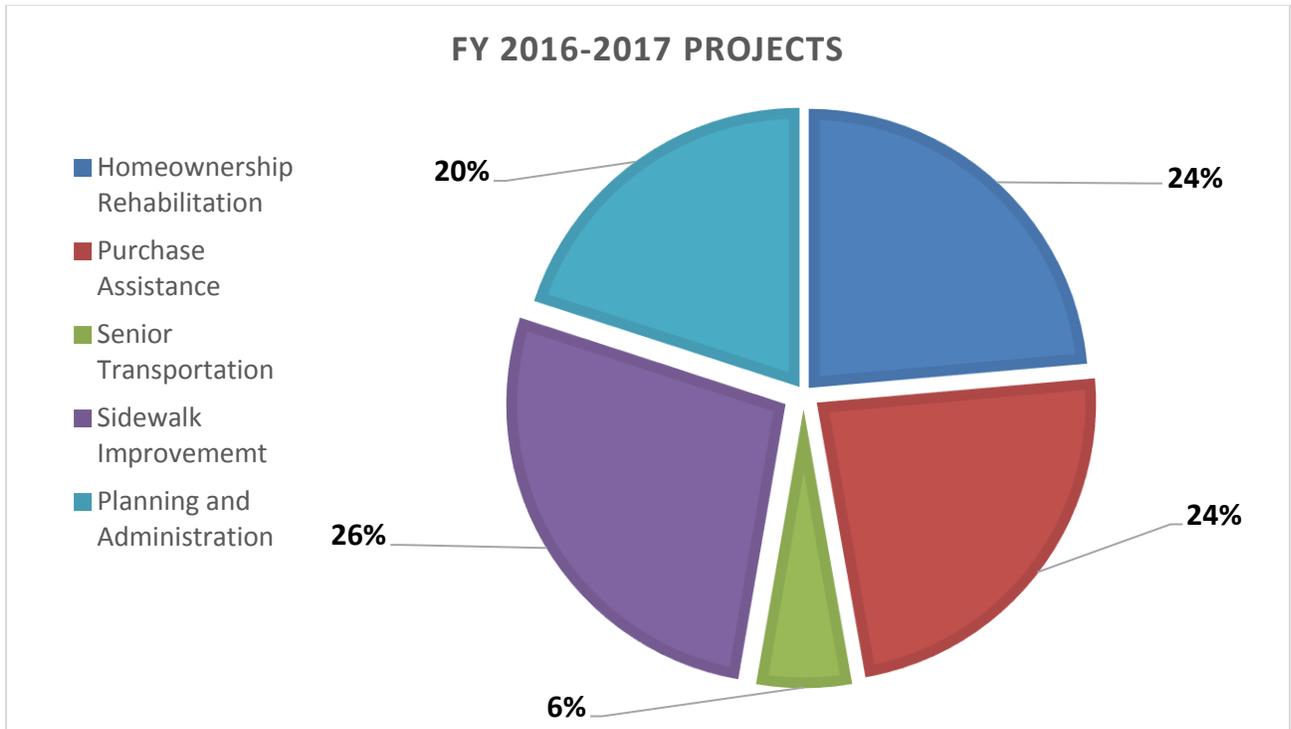
The statutes for the CDBG program set forth three basic goals which are closely related to the major commitments and priorities of the U.S. Department of Housing and Urban Development (HUD). Each of these goals must primarily benefit very low, low and moderate income persons within the context described below:

1. To provide suitable living environment
2. To provide decent housing
3. To expand economic opportunities

This annual action plan incorporates priority projects and programs addressing these goals.

FY 2016-2017 Projects	Amount
Homeownership Rehabilitation	\$ 150,000.00
Purchase Assistance	\$ 150,000.00
Senior Transportation	\$ 35,000.00
Sidewalk Improvements	\$ 162,360.00
Planning and Administration	\$ 124,339.00
Total	\$ 621,699.00

Table 8 – Project Information



Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main focus for the City is to maintain and provide decent affordable housing and improving the living environment of the City's low to moderate income residents through public service and public improvements.

The major obstacle is funding, or lack thereof. Both federal and state allocations fluctuate and are often decreased from year to year making planning for the future and meeting the needs of the underserved difficult.

AP-38 PROJECT SUMMARY

Project Summary Information

PROJECT NAME: Homeownership Rehabilitation

AMOUNT REQUESTED: \$150,000.00

PROJECT DESCRIPTION: The program is available to assist eligible owner-occupied residents to rehabilitate their existing homes through construction, and/or installation of non-luxury, non-cosmetic structural, plumbing, electrical and other general improvements that provide basic amenities. The home repair program is limited to low-to moderate-income homeowners and is available on a first qualified, first served basis. Products and home improvements consistent with the Energy Star Program are preferred.

Target Beneficiaries: Low- to moderate-income persons

Geographic Distribution: Citywide and/or eligible neighborhoods

National Objective: 570.208 (a) (3) Low/Mod Housing

Eligible Category: 570.202 (a) (1) Eligible rehabilitation and preservation activities

Objective Category: Suitable Living Environment

Proposed Outcome: Availability/Accessibility

Performance Measure: 3 households assisted

PROJECT NAME: Purchase Assistance

AMOUNT REQUESTED: \$150,000.00

PROJECT DESCRIPTION: The City's Purchase Assistance Program is will provide assistance to eligible homebuyers towards the costs of purchasing existing or newly constructed (with a Certificate of Occupancy) eligible affordable housing. Eligible costs include the following: down payment, closing costs, mortgage buy down, and other costs associated with purchasing a home. Eligible housing includes single-family homes, townhomes, condominiums, eligible manufactured homes, Planned Unit Developments (PUDs) and villas.

Target Beneficiaries: Low- to moderate-income persons

Geographic Distribution: Citywide and/or eligible neighborhoods

National Objective: 570.208 (a) (3) Low/Mod Housing
Eligible Category: 570.202 (a) (1) Eligible rehabilitation and preservation activities
Objective Category: Suitable Living Environment
Proposed Outcome: Availability/Accessibility
Performance Measure: 3 households assisted

PROJECT NAME: Sidewalk Installation
AMOUNT REQUESTED: \$162,360.00

PROJECT DESCRIPTION: Funding will be used to install sidewalks in the City's CDBG target area currently without sidewalks. This will continue the City's efforts to create a continuous walkway in neighborhoods.

Target Beneficiaries: Low-to moderate-income persons
Geographic Distribution:
National Objective: 570.208 (A) Area Benefit
Eligible Category: 570.201 (C) Public Facilities and Improvements
Objective Category: Suitable Living Environment
Proposed Outcome: Sustainability
Performance Measure: Linear Feet

PROJECT NAME: Senior Transportation Program
AMOUNT REQUESTED: \$35,000

PROJECT DESCRIPTION: The Senior Transportation program is made available to persons 62 years and older who need transportation. The bus service may include the following locations Monday through Friday: To and from the NE Focal Point Senior Center, medical appointments, pharmacies for prescriptions, grocery and department stores, local malls, libraries and post offices , local parks and beaches and local restaurants.

Target Beneficiaries: Low- to moderate-income persons
Geographic Distribution: Citywide and/or eligible neighborhoods
National Objective: 570.208 (b) Limited Clientele
Eligible Category: 570.201 (e) Public Service
Objective Category: Suitable Living Environment
Performance Measure: 50 seniors

PROPOSED PROJECT NAME: Planning and Administration
AMOUNT REQUESTED: \$124,339.00

PROJECT DESCRIPTION: Cost associated with administering the Community Development Block Grant (CDBG) program and preparation of the Annual Action Plan and other required reports.

Deerfield Beach Housing Authority is the City's CDBG consultant and receives a portion of the program and administration funds.

Eligible Category: 570.206 Eligible Program Administrative Cost

Proposed Outcome: Available/Accessibility

Performance Measure: 70% Low/Mod income program beneficiaries over a one year period.

AP-50 GEOGRAPHIC DISTRIBUTION - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Deerfield Beach is located in northeastern Broward County, Florida, just south of the Palm Beach County line. The City shares borders with Boca Raton in Palm Beach County (to the north) and the cities of Pompano Beach, Lighthouse Point, Hillsboro Beach and Coconut Creek in Broward County.

According to the Bureau of Economic and Business Research (BEBR), the City's population for 2015 is 76,662 with approximately 41,842 housing units. The City's household income according to the US Bureau of the Census' America Community Survey (ACS) 2010-2014 is \$38,209. The City's population is 65.8% White, 25.6% Black/African-American, 1.5% Asian, and two or more races population at 2.7%. Hispanic or Latino residents (among any race) account for 14.2% of the population.

The City of Deerfield Beach will continue to target federal, state, and local assistance funding to its low- to moderate-income applicants and its designated Target Area. Homeowner Rehabilitation and Purchase Assistance programs are available Citywide, however the end user must be a low-to moderate-income applicant. The public improvement projects which include sidewalk installation and street lights must be completed in the City's designated Target area. The area is characterized by low- to moderate-income concentration, with signs of economic decline, and slum and blighted areas. The target area map shows the areas in the City with low-to moderate-income concentration of 51.0 percent and above.

Geographic Distribution

A portion of the City's CDBG allocation will be used for an area benefit project. The project is located in the City's Target Area. Table below shows the Census Tracts and Block Groups.

Target Area	Percentage of Funds
Citywide	100%
Target Area- 103.05 BG 2 and 3, 103.06 BG 2	27%

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The purpose and goals are to assist low-moderate income households and the low-moderate income areas in the City.

Discussion

No further discussion is necessary.

Census Tract	Block Group	Population	Low/Mod Pop	Low/Mod %
010102	1	1,615	860	53.25%
010102	2	1,380	570	41.30%
010103	1	1,830	595	32.51%
010103	2	1,105	250	22.62%
010103	3	595	260	43.70%
010104	1	1,285	650	50.58%
010104	2	960	330	34.38%
010200	1	780	370	47.44%
010200	2	1,180	710	60.17%
010200	3	1,010	565	55.94%
010200	4	960	505	52.60%
010200	5	910	595	65.38%
010200	6	1,270	845	66.54%
010304	1	2,895	2,325	80.31%
010305	1	895	455	50.84%
010305	2	1,575	1,185	75.24%
010305	3	1,865	1,055	56.57%
010306	1	810	495	61.11%
010306	2	1,325	840	63.40%
010307	1	825	500	60.61%
010307	2	1,950	1,660	85.13%
010307	3	1,980	1,475	74.49%
010308	1	2,110	555	26.30%
010308	2	2,210	1,015	45.93%
010401	1	2,000	275	13.75%
010401	2	2,770	940	33.94%
010402	1	1,040	675	64.90%
010402	2	1,855	1,000	53.91%
010403	1	2,335	1,680	71.95%
010403	2	1,580	1,265	80.06%
010403	3	1,725	1,195	69.28%
010405	1	1,325	580	43.77%
010405	2	2,535	1,605	63.31%
010405	3	2,290	1,805	78.82%
010406	1	3,690	1,575	42.68%
010407	1	2,985	1,400	46.90%
010407	2	2,445	985	40.29%
010701	1	2,840	1,545	54.40%
010701	2	2,715	1,895	69.80%
010702	1	2,640	1,935	73.30%
010702	2	2,585	1,590	61.51%
010702	3	1,945	1,140	58.61%
010702	4	655	565	86.26%
010800	3	1,730	1,270	73.41%

Table 20 – Deerfield Beach Census Tract Block Groups

AP-85 OTHER ACTIONS - 91.420, 91.220(k)

Introduction

This section addresses the City of Deerfield Beach's planned actions to foster and maintain quality affordable housing, continue the mitigation of lead based paint hazards in homes occupied by low- to moderate-income individuals, reduce the number of households in poverty through various services, programs and coordination of service providers.

Actions planned to address obstacles to meeting underserved needs

The obstacles identified include insufficient funding to meet the documented needs, the need for better coordination of services.

Actions planned to foster and maintain affordable housing

The City will continue to foster and maintain affordable housing through its Purchase Assistance and Homeowner Rehabilitation programs. The City will also provide support or otherwise to private efforts to reinvest into the existing housing stock as such opportunities arise.

Actions planned to reduce lead-based paint hazards

The City will continue to ensure all housing programs and projects comply with lead paint regulations. As part of any City administered housing program, the City will ensure all appropriate lead hazard disclosures, brochures and testing are done in compliance with Federal regulations for those homes built prior to 1978. If abatement is required, specifications by a certified lead contractor will be written and incorporated into rehabilitation specifications to be implemented by the City with CDBG funding. These actions will prevent lead poisoning and hazards in the community.

Actions planned to reduce the number of poverty-level families

The City will continue to dedicate a portion of its federal and state funds to affordable housing strategies. In addition the City collaborates with Broward Coalition for the Homeless, Broward County Continuum of Care Program, the Deerfield Beach Housing Authority and other Broward County agencies to support additional programs to limit poverty among the residents of the City. Housing counseling, debt management, credit repair, as well as other social services are provided within the City as well as through various partners available to assist residents in financial crisis.

Actions planned to develop institutional structure

Community Development Department is responsible for the Planning and Administration of the CDBG-Consolidated Plan, Annual Action Plan, Consolidated Annual Performance Evaluation Report (CAPER) and all other reports associated with the CDBG program. The City contracts with the DBHA to administer the CDBG funds and to implement the projects outlined in the Annual Action Plans.

Actions planned to enhance coordination between public and private housing and social

service agencies

The City of Deerfield Beach participates in County/City Committees created to coordinate public, private and community based efforts to expand affordable housing and economic development initiatives through research and program development activities that support community development joint ventures between the private and public sectors.

Discussion

No further discussion.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

PROGRAM INCOME is only generated when a previous recipient of CDBG funds (or other entitlement programs) defaults on the terms of their deferred loan and repayment is due to the City. The City's Homeowner Rehabilitation and Purchase Assistance activities are the only activities in which funds are issued in the form of a deferred loan.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The overall benefit period to meet the 70% CDBG expenditure requirements is annual.

EXHIBIT A
SUMMARY OF PREDEVELOPMENT MEETING

EXHIBIT A

City of Deerfield Beach
CDBG FY 2016/2017 Annual Action Plan Pre Development Public Meeting
Johnny Tigner Community Center in Oveta McKeithen Recreational Complex
February 22, 2016
6:30 pm

Summary of Questions and Comments

Question: Are funds still allotted for the GED Program within the City?

Response: Yes, the funds are still there but have been reallocated. The program had some challenges and is being revamped. The City hopes to partner with a non-profit organization with similar program.

Question: Where are the funds being reallocated to?

Response: The remaining \$50,000 program funds have to be reallocated due to HUD time requirements. It will be pooled with funds remaining from other projects that came in under budget. We hear from the residents that there is still a need for the program so new funds will be set aside for it. There is also a need for a program that focuses on English language proficiency after graduation.

Question: Can the City explain free bus program for the seniors at NE Focal Point? What % of district 2 utilizes the NEFP Senior transportation program?

Response: The statistics will be researched. Senior citizen population is considered "limited" clientele therefore the program is available city wide.

Question: The community is still complaining about sidewalks, what is being done?

Response: \$100,000 remains for the sidewalk projects. Currently eligible sidewalk areas are being identified by the City's Environmental Service Department. The citizens are asked to assist the City with identifying the areas of greatest need.

Comment: Fund a Senior Service program at the Johnny Tigner Community Center.

Comment: Create a satellite office in District 2 for the senior Program.

Question: Does the MPO have funds to help with transportation cost?

Response: This is where NEFP receives most of their funding for buses. They just recently applied for additional funding.

Comment: City street lights are not bright enough.

Response: First, the responsible party needs to be identified; either FPL or the City. Citizens are encouraged to help identify the locations of the lights that need attention.

Question: Can a fence be put around the Pine view Cemetery?

Response: The City is looking into this and is considering closing off 4th Street to re-route traffic.

Comment: Sidewalks are needed on SW 3rd Street, MLK to 2nd Street, currently do not have sidewalks.

Response: This area has already been identified and is on the project list.

Question (from home repair applicant): What is the status of my home repair project application?

Response: The applicant was reminded that her file is being processed by the HUD Miami Field Office for conflict of interest clearance.

Comment: Recommend better method for advertising the availability of funding and application process for the Home Repair Program. There are not enough advertising efforts for the various programs being offered.

Response: The City does advertise and send notifications to the local churches. Additionally, the City is using new communication tools, social media, and is revamping the website to make it more useful. Local community associations are asked to post notifications. Local radio stations should also be considered.

Comment: City's Community Benefit Team has been created to determine all of needs of the community and make plans to help financially support programs. The team will work with developers to get additional funding into District 2. Every time a developer comes in, they are being asked to give back.

Question: Who is on that team?

Response: The team of was organized by Commissioner Battle. It is made up of volunteers, non-profits, and churches. Pastors and churches are urged to participate.

Question: When does the new funding year begin?

Response: The new funding is available in October. The HOME and SHIP funds must be used for housing. With CDBG funds the City has more flexibility on how it can be spent. That is the purpose of this meeting, the City needs citizen feedback on what types of activities should be funded.

Question: Is there a paint program in Deerfield Beach?

Comment: Can the funds be used to help with Code violations?

Response: Although a portion of CDBG funds can be used, the primary goal is to provide structural repairs such as new roofs, windows, doors, plumbing and electrical, but not sod. Additionally, the program currently has a long waiting list. Community Development is working with Code Compliance and the

Planning Department to identify program in other Cities and come up with some other options and resources to assist residents with code issues.

Question: What other grants are available to help with financial issues for residents?

Response: Most grants are available to 501C3 non-profit organizations. The City can partner with local non-profits to explore other grants that are available.

Comment: There are blighted communities in District 2; increase the amount of funding for the housing repair program.

Response: The City is always looking for input and additional resources. The State is coming up with additional programs and more competitive grants. The City is limited to the entitlement amount allocated. The City is taking a more proactive approach to locate other resources, not just wait for the funds to come to in. Additionally, the City must be mindful of the capacity to administer the funds and execute programs.

Again, residents are encouraged to reach out to the City and provide input as to additional funding opportunities.

Comment: Churches and pastors should have a 501C3 organization that is separate from their church so they can apply for faith based grants.

Comment: It takes a partnership with the entire community to grow the community.

Suggestion: DBHA and the City Grant Writer meet once a month with the citizens to discuss additional resources possible funding opportunities.

Question: How can we get more funds to support art and dance activities?

Response: The City is working to put in those types of recreation programs. The City also funds a Cultural Committee. Additionally, during the summer a dance class is offered at the Teen Center. Volunteers are needed and participation is encouraged in the various programs that are offered. For the first time the City had a historical bus tour. The Historical Society needs photos and the residents help with identifying historical locations.

Additional Comments: The City encourages citizen participation and solicits public input.

The Purchase Assistance Program is now available and the City is accepting applications. Up to \$50,000 assistance is being provided to assist eligible homebuyers to purchase a home in the City.

Residents are encouraged to attend City Commission meetings to discourage “out of sight out of mind”

Phone-In Comment: SW 2nd Court needs street lights, it is too dark by the school.

Email Comments: The following are two programs are making a difference in the community:

Cathedral Community Development Corp (501c3)
Deerfield Beach, Florida
Tutoring Program in Reading and Math for grades 3 – 5
David Johnson, Director

Boys and Girls Night Out (501c3)
Deerfield Beach, Florida
Mentoring Program for teens
Regina Hall, Director

Also, regarding street lights:
600 block of SW 14th Court

**EXHIBIT B
PUBLIC NOTICES**

PUBLIC NOTICE 2016-106

City of Deerfield Beach

Community Development Block Grant Program (CDBG) Annual Action Plan FY 2016-2017 (10/1/16 to 9/30/17)

The City of Deerfield Beach is an entitlement recipient of federal funds and receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. In FY 2016/2017, the City will receive an approximate allocation of \$621,699. The purpose of these funds is to provide decent housing, a suitable living environment, and better economic opportunities for low-to moderate-income residents in the City of Deerfield Beach.

The Annual Action Plan identifies the proposed projects for federal funding for Fiscal Year 2016/2017 and shows the linkage between projects and the specific objectives developed to address the priority needs identified in the Consolidated Plan.

City of Deerfield Beach Community Development Department is soliciting public input for the preparation for the annual action plan. All interested agencies, organizations, and persons are invited to submit input on the Annual Action Plan to the Community Development Department at 325 NW 2 Avenue, Deerfield Beach Florida or Deerfield Beach Housing Authority at 533 S. Dixie Highway, Suite 102, Deerfield Beach, FL to Jeannette Smith at 954-526-7796 or jsmith@dbhaonline.org.

YEAR	PROPOSED ACTIVITY NAME	AMOUNT
2016-2017	Homeownership Rehabilitation- The City's home repair program provides home repair assistance to homeowners who are experiencing conditions in and around their homes that pose a threat to their health, safety, and welfare. The home repair program is limited to low-to moderate-income homeowners and is available on a first qualified, first served basis. The repairs and appliances purchased in the program are encouraged to promote green and sustainable products. Products and home improvements consistent with the Energy Star Program are preferred.	\$150,000
2016-2017	Purchase Assistance- The City's Purchase Assistance Program is created to assist eligible homebuyers with a deferred payment loan to be applied towards the costs of purchasing existing or newly constructed (with a Certificate of Occupancy) eligible affordable housing. Eligible costs include the following: down payment, closing costs, mortgage buy down, and other costs associated with purchasing a home. Eligible housing includes single-family homes, townhomes, condominiums, eligible manufactured homes, Planned Unit Developments (PUDs) and villas.	\$150,000
2016-2017	Sidewalk Installation- Funding will be used to install sidewalks in the City's CDBG target area currently without any sidewalks. This will continue the City's efforts to create a continuous walkway in neighborhoods.	\$162,360
2016-2017	Senior Transportation Program- The program provides transportation to eligible senior residents (62 and older) in Deerfield Beach who need transportation services. The program provides transportation to the following locations Monday through Friday: To and from the NE Focal Point Senior Center, medical appointments, pharmacies for prescriptions, grocery and department stores, local malls, libraries and post offices , local parks and beaches and local restaurants.	\$35,000
2016-2017	Planning and Administration- Cost associated with administering the Community Development Block Grant (CDBG) program and preparation of the Annual Action Plan and other requires reports. Deerfield Beach Housing Authority is the City's CDBG consultant and receives a portion of the program and administration funds.	124,339.00
	TOTAL	\$621,699.00

Public Comment

The 30-day public comment period will commence May 6, 2016 and end June 7, 2016. A draft copy of the FY 2016-2017 Action Plan is located at the City of Deerfield Beach Community Development Department located at 325 NW 2nd Avenue, Deerfield Beach and Deerfield Beach Housing Authority located at 533 S. Dixie Highway, Suite 102, Deerfield Beach. The proposed action plan is also available on the City's website at www.deerfield-beach.com. Citizens are encouraged to comment on the FY 2016-2017 proposed Annual Action Plan activities.

A public hearing at the City Commission meeting will be held on **June 7, 2016 at 6:45 P.M.** in the City of Deerfield Beach Commission Chambers, City Hall, located at 150 NE 2 Avenue, Deerfield Beach, Florida. Interested parties are encouraged to attend and participate.

For additional information on this hearing, please contact the City of Deerfield Beach, Community Development Department at (954) 480-6420. In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons with disabilities needing special accommodation to participate in this hearing should contact the Office of City Clerk at least 72 (3 business days) hours prior to the hearing at 954-480-4213 for assistance.

EXHIBIT C
SF 424

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*If Revision, select appropriate letter(s): * Other (Specify)
*3. Date Received:		4. Application Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name:		
* b. Employer/Taxpayer Identification Number (EIN/TIN):		*c. Organizational DUNS:
d. Address:		
*Street 1: Street 2: *City: County: *State: Province: Country: *Zip/ Postal Code:		
e. Organizational Unit:		
Department Name:		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: First Name: Middle Name:		
*Last Name: Suffix:		
Title:		
Organizational Affiliation:		
*Telephone Number:		Fax Number:
*Email:		

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (specify):

*10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*12. Funding Opportunity Number:

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal

*b. Applicant

*c. State

*d. Local

*e. Other

*f. Program Income

*g. TOTAL

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes

No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

**I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

*First Name:

Middle Name:

*Last Name:

Suffix:

*Title:

*Telephone Number:

Fax Number:

*Email:

*Signature of Authorized Representative:

Date Signed:

**EXHIBIT D
CERTIFICATIONS**

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____ , _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**EXHIBIT E
RESOLUTION**