



Deerfield Beach Community Redevelopment Agency AGENDA

Tuesday, January 17, 2012, 6:30 P.M.
City Commission Chambers, Deerfield Beach City Hall

CALL TO ORDER AND ROLL CALL

APPROVAL OF MINUTES*

October 11, 2011, October 26, 2011 and November 7, 2011

APPROVAL OF THE AGENDA*

GENERAL ITEMS

1. Request for CRA Board submittal of CRA Plan Amendment to the City Commission for approval*
2. Update on Holiday Celebration at The Cove special event
3. Update on Green Market special event
4. Request to approve the Main Beach Parking Lot Area Conceptual Plan*
5. Approve resolution to fund scope of services with Chen Moore Associates for the design of Main Beach Parking Lot Area Reconstruction*
6. Approve resolution to fund the purchase of a portable stage*
7. Approve resolution to fund the purchase of tree grates (beach improvements)*
8. Approve request to reject bids for lifeguard stands*
9. Update on Pier Buildings Reconstruction project

BOARD/ADMINISTRATION COMMENTS

Expense report, pursuant to CRA Resolution 2011-011

PUBLIC INPUT

ADJOURN

* Indicates an Action Item

(Next Meeting: Tuesday, February 14, 2012, 6:30 PM unless otherwise determined)

REQUESTED ACTION:

Direct staff to forward CRA Plan Amendment resolution to the Deerfield Beach City Commission for approval.

SUMMARY EXPLANATION/BACKGROUND:

At the November 7, 2011 CRA Board Meeting, the Board approved a CRA Plan Amendment to modify the real estate acquisition policy to allow the CRA greater flexibility in identifying and pursuing properties for acquisition. The Board forwarded the proposed amendment to the local planning agency, the Deerfield Beach Planning and Zoning Board, for approval. The Planning and Zoning Board approved the Amendment at its December 1, 2011 meeting.

The next step in the process is approval of the Amendment by the local governing body. With the Board's direction, CRA staff will submit the amendment to appear on the February 7, 2011 City Commission Agenda for approval. Upon City Commission approval, the CRA may immediately begin implementation of the changes contained in the Amendment.

ATTACHMENTS:

**Plan Revision Exhibit
CRA Resolution 2011/027**

recommends substantial improvements to existing community facilities and services, such as: improvements to the beach boardwalk area, pedestrian access throughout the area and traffic circulation improvements that will lower response times for the fire station located on the beach. Further, the plan supports an increase in public parking throughout the area.

Parks and Recreation: The Redevelopment Plan specifically calls for the enhancement and expansion of the beach and related park areas. Further, new recreation opportunities are recommended, such as new water front recreational boating along the Intracoastal Waterway, enhanced bicycle circulation along the beach and throughout the CRA Area, and improved pedestrian circulation.

Effect on School Population: The Beach Area population consists predominantly of retirees and seasonal housing, and this Redevelopment Plan does not envision any significant impacts on schools. New housing opportunities on the beach likely will continue to appeal to the seasonal and retiree population.

The residential areas to the west of the Intracoastal Waterway are built-out and the only new residential opportunities created in this area will be in the Cove and Palm Aire shopping areas, which would be subject to school concurrency review at the time of platting.

Other Matters Affecting the Physical and Social Quality of the Neighborhood: Overall, the Redevelopment Plan will have a positive impact on the quality of life in the neighborhood by providing enhanced parks, more public beach areas, landscaping, drainage improvements and traffic circulation. The improvements will increase property values in the area, boost tourism, and provide a stronger commercial base, while maintaining the village-like character of the area.

J. Land and Building Acquisition

Several parcels are targeted for acquisition. For example, to complete linkages between the Cove and Hillsboro Square shopping centers, land acquisition may be considered. Land acquisition along SR A1A and Hillsboro Boulevard may also be necessary to properly implement planned streetscape projects along those roadways.

Design plans for proposed CRA Area projects are being developed at this time. The CRA has documented specific building and/or land acquisition needs (See 2011 Real Estate Acquisition Strategy Plan adopted herein by reference). Attempts to acquire **the following** necessary lands and/or buildings through public/private development partnerships or private market purchases will commence in 2011: Any property acquisition must further the

objectives of the Redevelopment Plan and follow CRA Real Estate Acquisition Policy.

Site	Purpose/Project
Former Riverview Restaurant Site	Expand and Redevelop Sullivan Park
Chamber of Commerce	Expand and Redevelop Sullivan Park
NE Corner of A1A and Hillsboro	Temporary Parking, Beautify, Assemble
Former Pal's Site	Parking garage
Former motel site at NE 1 st St. at NE 21 Ave.	Temporary Parking, Beautify, Assemble

If all market acquisition efforts fail, then eminent domain may be used consistent with applicable State laws and regulations.

K. Conformance with Deerfield Beach Comprehensive Plan and Broward County Land Use Plan

Broward County Land Use Plan

The proposed Beach/Cove Community Redevelopment Plan is also consistent with the Broward County Land Use Plan (LUP) and Plan map. The land use pattern discussed above with reference to the City's Future Land Use Map is essentially identical to that shown for the CRA area on the County's LUP map. Thus, the proposed redevelopment land use guidelines for the Beach/Cove Area are consistent with County land use designations. The suggested addition of mixed-use flexibility in some areas of the CRA will be addressed by a future detailed study and, to the extent possible, accomplished within the current County flexibility zone and reserve unit system, if found to be feasible.

The Beach/Cove Community Redevelopment Plan also furthers several important goals, objectives and policies in the Broward County Land Use Plan as follows:

Objective 1.02.00: FLEXIBILITY AND IRREGULAR DENSITIES- Establish flexibility within the Broward County Land Use Plan in order to facilitate the arrangement of residential densities, and allow local governments and the private sector to respond to changing conditions. (See also related Policies 1.02.01 and 1.02.02).

Objective 10.01.00: INNOVATIVE LAND DEVELOPMENT TECHNIQUES AND REGULATIONS - Encourage the use of innovative land development regulations and techniques, for both residential and non-residential development in order to promote planned

CRA RESOLUTION NO. 2011/027

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, RECOMMENDING THAT THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, AMEND THE COMMUNITY REDEVELOPMENT PLAN OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, AS ESTABLISHED BY RESOLUTION NO. 1999/174 (AS AMENDED), TO REVISE PORTIONS OF THE PLAN RELATIVE TO REAL ESTATE ACQUISITION.

WHEREAS, the City Commission adopted a CRA Plan in Resolution No. 1999/174, pursuant to Chapter 163, Part III ; and

WHEREAS, The Board of Directors of the Deerfield Beach Community Redevelopment Agency recognizes the importance of updating the CRA Plan from time to time, and

WHEREAS, the Board of Directors of the Deerfield Beach Community Redevelopment Agency do hereby find that modifications to the Land and Building Acquisition portion of the Plan are desired,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA AS FOLLOWS:

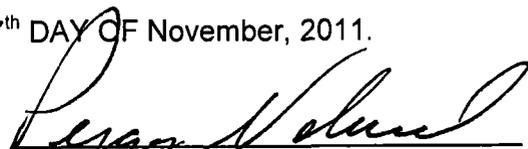
Section 1. The Whereas clauses set forth above are hereby incorporated within this resolution as part hereof.

Section 2. The Board of Commissioners of the Community Redevelopment Agency hereby recommends that the City Commission amend the Community Redevelopment Plan for the Community Redevelopment Agency of the City of Deerfield, as originally adopted in Resolution 1999/174, to specifically include various updates to the Plan as shown on the attached Exhibit "A".

Section 3. If any section, sentence, clause or phrase of this resolution is held invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED THIS 7th DAY OF November, 2011.


PEGGY NOLAND, CHAIR

ATTEST.

ADA GRAHAM-JOHNSON, MMC, CITY CLERK

REQUESTED ACTION:

No action required. This item is for informational purposes only.

SUMMARY EXPLANATION/BACKGROUND:

At the November 8, 2011 CRA Board meeting, the Board approved funding for the Holiday Tree Lighting Celebration at The Cove Shopping Center on December 10, 2011. This event also served as the official grand opening of the plaza after the completion of the reconstruction project.

The event included a ribbon cutting ceremony at the Cove's Entryway Tower, live musical performances, fun holiday activities for children, food vendors, a visit from Santa Claus and snow showers throughout the event. The event was supported by Cove businesses – many of whom stayed open later than normal and put on special promotions to attract attention to their businesses. After the event, staff received numerous positive comments from businesses and event attendees in support of the event. It was the first City event where people were allowed to park for free in the Main Beach Parking Lot and took the complementary shuttle to The Cove. The event was well attended with a crowd estimated at approximately 1,000 people throughout the evening. City Parks and Recreation staff managed the event professionally and the venue was completely cleaned up in time for the first Green Market of the season the next morning. The holiday decorations remained in place and were lit daily until January 6, 2012.

The Board authorized a budget of \$20,000 for the event. The event cost of \$19,127.44.

ATTACHMENTS:

Summary of Holiday Celebration Expenses

**2011 Holiday Celebration & Tree Lighting at The Cove
Event Summary of Expenses**

Electrical Team (daily powering up of lights)	\$1,500.24
N.E. Focal Point Drivers (2 Drivers x 6 Hours)	\$143.20
BSO Detail (2 Detail Deputies x 6 Hours)	\$444.00
Toilets (3 Regular Units and 2 ADA Compliant)	\$720.00
Snow and Chair for Santa Area	\$3,970.00
Holiday Décor Package	\$6,683.00
Fun Bus	\$500.00
Parson Brown Singers	\$850.00
All Star Events - Face Painter, Snowman, Reindeer	\$1,122.00
Photographer	\$1,350.00
Ads (Observer: 12/1, 12/8; Pelican: 12/2, 12/9; Forum 12/8)	\$1,096.00
Chair rental - Tents and Events	\$275.00
Banner for main beach lot	\$100.00
Banner	\$224.00
Flyers to schools	\$150.00
TOTAL	\$19,127.44

REQUESTED ACTION:

None. This item is for informational purposes only.

SUMMARY EXPLANATION/BACKGROUND:

At the October 11, 2012 CRA Board meeting, the Board approved funding the Deerfield Beach Cultural Committee in the amount of \$10,000 to manage the Deerfield Beach Green Market. The first Green Market was held on December 10, 2011 and the second market had a Health and Wellness theme and was held on January 8th, 2012. 46 paying vendors participated in the first market. 32 paying vendors participated in the second. The markets have been well attended by the public. Feedback from the Cove businesses has been mostly positive. The parking lot is properly cleaned and restored in time for the start of business on Monday morning.

There are six more markets scheduled for this year, each with a unique theme. A schedule is attached.

A financial summary of the market is attached. Each market has run at a loss. As expected, the first market showed a large loss due to start up costs. The second market also ran at a loss. If the markets continue to operate at a similar rate of loss, there will not be adequate funds to complete all scheduled markets. Therefore, the Cultural Committee will have to generate more revenue and reduce expenses in order to put on the remaining markets within their budget. Parks and Recreation staff is assisting the Cultural Committee in this regard, as well as assisting the committee to plan and implement the markets.

ATTACHMENTS:

Green Market Financial Summary

Green Market Schedule

2011-2012 DEERFIELD BEACH GREEN MARKET BUDGET

	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Expense To Date	Income to Date	Line Item Balance
	12/11/11		1/8/11		1/22/11		2/12/11		2/26/11		3/11/11		3/26/11		4/1/11						

EXPENSES INCOME (8 MARKETS)

Sponsorship																						
Booth Fees \$15 x 20* vendors = \$300		\$ 1,410	\$ 835		\$ 575																\$ 1,410	
CRA Funding		\$ 10,000																				
Advertising-Cooperative Marketing Program																						
1. Sun Sentinel-Community News \$525 x 2	\$ 1,050.00			\$ 149.00																\$ 149.00	\$ 901	
2. Deerfield Observer as follows																					\$ -	
Deerfield Observer Full Page \$600 x 2	\$ 1,200.00			\$ 700.00	\$ 700.00															\$ 1,400.00	\$ (200)	
Deerfield Observer Half Page \$300 x 6	\$ 1,800.00			\$ 251.00																\$ 251.00	\$ 1,549	
3. Pelican Quarter Page \$175 x 6	\$ 1,050.00			\$ 181.35	\$ 181.35															\$ 362.70	\$ 687	
4. CVE Reporter Half Page \$250 x 6	\$ 1,500.00			\$ 287.00																\$ 287.00	\$ 1,213	
New Street Banners \$300 x 3	\$ 900.00																			\$ -	\$ 900	
Reword 2010 Banners	\$ 900.00			\$ 1,502.50																\$ 1,502.50	\$ (603)	
Business Cards	\$ 150.00																				\$ 150	
Flyers	\$ 200.00			\$ 220.00																\$ 220.00	\$ (20)	
Postage and Supplies	\$ 450.00																				\$ 450	
Poster x 250	\$ 500.00																				\$ 500	
Postcards x 5000	\$ 300.00			\$ 332.31																\$ 332.31	\$ (32)	
Musical Entertainment \$300 x 8	\$ 2,400.00				\$ 200.00															\$ 200.00	\$ 2,200	
Miscellaneous Expenses- Fred Scott	\$ -			\$ 294.19	\$ 294.19															\$ 588.38	\$ (588.38)	
Miscellaneous Expenses- Port O' Lets	\$ -				\$ 420.00															\$ 420.00	\$ (420.00)	
Miscellaneous Expenses- Kitchen Aprons, Bags, Copies, Printing	\$ -			\$ 461.85																\$ 461.85	\$ (461.85)	
TOTALS	\$ 12,400.00	\$ 11,410	\$ 835	\$ 4,379.20	\$ 575	\$ 1,795.54														\$ 6,174.74	\$ 1,410	\$ 1,410.00
Per Market Profit or (Loss)				(\$3,544.20)	(\$1,220.54)																(\$4,764.74)	
Green Market Account Balance				\$6,455.80	\$5,235.26																	

* Actual vendor target is 30 per market or an additional \$150 x 8 = \$1200

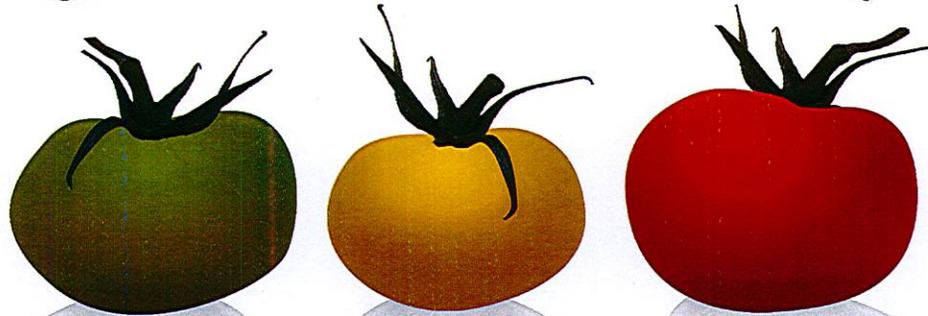
DECEMBER 11
Holiday Celebration

JANUARY 8
*Health & Beauty
& Wellness*

JANUARY 22
Cooks

FEBRUARY 12
Sweet Heart's Day

Grow Deerfield Beach



Deerfield Beach
GREEN MARKET

ON SELECTED SUNDAYS
At the Cove 8:00am-1:00pm

FEBRUARY 26
Orchid Show

MARCH 11
*Get To Know
Deerfield Beach*

MARCH 26
Pets Are The Best

APRIL 1
Grand Finale



City of
DEERFIELD
BEACH

REQUESTED ACTION:

Approve the Main Beach Parking Lot Area Reconstruction Conceptual Plan.

SUMMARY EXPLANATION/BACKGROUND:

At the April 12, 2011 CRA Board meeting, the Board approved a scope of services with Chen Moore Associates to prepare a conceptual plan for the reconstruction of the Main Beach Parking Lot. On May 10, 2011, Chen Moore presented the 60% complete design concept to the CRA Board for informational purposes and received input. The conceptual plan is now complete and the consulting team from Chen Moore will be presenting the plan to the CRA Board for approval.

The conceptual plan seeks to upgrade this facility, improve traffic flow and increase the number of parking spots available. The plan calls for additional drainage structures, a new parking surface, landscaping and lighting. It realigns the three existing parking lots into one unified facility to improve traffic flow, use Hillsboro Boulevard as the main entry point and uses SE 2nd Street as the main exit. A walled storage area will be constructed in back of the existing Ocean Rescue/Fire Station building to provide Ocean Rescue with additional storage and to screen the dumpster. The plan calls for a terraced public plaza where concerts and special events may be held. Implementation of the plan will create 63 additional parking spaces.

The plan has been reviewed by City staff and reflects staff comments. Based on these comments, the plan calls for the installation of a pay and display parking system to replace the meters that are currently in place in an effort to increase efficiency and reduce maintenance. In addition, the lighting system has been modified to be turtle habitat compliance. Addressing staff comments has resulted in an overall project cost increase. At the 60% design stage, the consultant engineer's cost estimate for the project was \$1,625,000. The cost estimate for this project based on the final conceptual plan is \$1,820,000. This figure may fluctuate as the project reaches final design stages and incorporates comments made during the development review process.

ATTACHMENTS:

Main Beach Parking Lot Conceptual Plan

Please click [here](#) to view Main Beach Parking Lot Conceptual Plan. To request a printed copy of this document please contact the City Clerk's Office at 954-480-4213.

REQUESTED ACTION:

Approve resolution for Chen Moore Associates' Scope of Services for Main Beach Parking Lot Area Reconstruction design for an amount not to exceed \$70,070.

SUMMARY EXPLANATION/BACKGROUND:

Chen Moore Associates recently completed the Main Beach Parking Lot Area Reconstruction Conceptual Plan. The next step in this project is to design construction ready architectural drawings.

The proposed scope of services calls for the creation and delivery of a design for site paving, grading, drainage, striping, landscaping, irrigation, lighting and hardscape/structural features for the rehabilitation of the Main Beach Parking Lot area. The project will be designed such that it can be constructed in phases, if desired. Phase 1 would encompass the two smaller lots to the north of SE 1st Street, Phase 2 would include the south lot south of SE 1st Street and Phase 3 would include the reconstruction of SE 1st Street to join the two lots into one unified facility.

The Main Beach Parking Lot was constructed in 1987. In 1991, drainage improvements were constructed along SE 1st Street. The lot was expanded in 2011. However, the facility has not been significantly altered or improved since its original construction in 1987.

The CRA is able to contract with Chen Moore Associates for this work as part of the City of Deerfield Beach's Consultant's Competitive Negotiation Act (CCNA) agreement for professional services. Chen Moore Associates created the Conceptual Plan and are therefore the desired firm for continuing work on this project.

If approved, design would begin immediately. 60% drawings will be prepared in four (4) weeks (approximately February 17, 2012). After receiving staff comments on the 60% design, Chen Moore Associates will deliver 90% design plans in eight (8) weeks (approximately April 27, 2012). The plans would be submitted for all applicable development reviews. It is anticipated that the development review process would be completed in ten (10) weeks (the second week of July 2012). The project would then be put out to bid. The procurement process would take approximately 16-20 weeks and the project would be ready for commencement in November or December 2012. This schedule is a conservative estimate and may be completed earlier. As the project reaches the procurement stage, the CRA Board may wish to make a final determination regarding the actual date of construction commencement to accommodate the seasonal use of this facility.

The consultant engineer's estimated construction cost is \$1,820,000, inclusive of contingency funds. The FY 2012 CRA Budget contains \$1,625,000 funding for this construction project.

DEERFIELD BEACH
COMMUNITY REDEVELOPMENT AGENCY

Agenda Item 5
Tuesday January 17, 2012

This scope of services is a budgeted expense. Adequate funds are available in CRA Budget line item 190-8000-552-32-99 (Other Contractual Services) for this expense.

ATTACHMENTS:

**Chen Moore Scope of Services for Main Beach Parking Lot Design
Resolution**



500 W. Cypress Creek Rd., #410
Fort Lauderdale, FL 33309
Phone: (954) 730-0707
Fax: (954) 730-2030
www.chenmoore.com

December 21, 2011

SENT VIA E-MAIL

City of Deerfield Beach CRA
Attention: Keven Klopp, CRA Director
150 NE 2nd Avenue
Deerfield Beach, FL 33441

**Subject: Proposal for Main Beach Parking Final Design and Construction
Administration
CMA Proposal No. O11.135**

Dear Mr. Klopp:

Chen Moore and Associates (CMA) is pleased for the opportunity to submit the attached proposal for Professional Services and Scope of Services to assist you in accomplishing your goals on the Main Beach Parking Final Design and Construction Project. Please find the following as proposed from Chen Moore and Associates (CONSULTANT) and the City of Deerfield Beach CRA (CRA). All services set forth herein shall be rendered subject to the construction services agreement between the parties dated April 6, 2010 via Resolution 2010/066. The terms of said agreement shall apply to this work authorization and are incorporated herein by reference.

I. SCOPE OF SERVICES

The CONSULTANT is to provide professional services associated with the final design and engineering for the construction documentation, the bidding and construction administration of the Main Beach Parking Lot Improvements located south of Hillsboro Boulevard between A1A and Ocean Way. Design elements shall include civil drawings, pavement markings and signage, lighting and electrical, landscaping and hardscaping and detailed specifications. The project area covers approximately 4.63 acres. The parking lot currently provides 342 parking spaces. The conceptual plan coordinating all the Cities ideas and technical investigation was prepared and provided to the City in December 2011. The final design will implement the concepts and information determined in the conceptual plan.

The Project will generally include the following services: **design and permitting of the site paving, grading, drainage, striping, landscaping, lighting and hardscaping/structural mural wall for the rehabilitation of the parking lots at the Main Beach Parking Lot.**

Task 1: Preparation of Construction Documents

ENGINEER shall produce and submit required sets of drawings to CITY at 60% and 90% completion stages. These drawings shall consist of the existing conditions and a construction design for review by the CITY and Regulatory Agencies. Drawings for the 90% submittal shall incorporate comments received at the 60% design review. Additionally, these drawings shall incorporate all the details and information necessary for the completion of the project. At the 90% submittal technical specifications shall also



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be included. There shall be two meetings for this task with CITY staff after submittal for discussion of comments.

All drawings shall be submitted in hard copy 11x17 print format. ENGINEER shall produce and submit required sets of signed and sealed drawings, project permit applications and required closeout certifications.

Task 2: Permitting

ENGINEER shall prepare and submit the permit applications for the construction of the improvements designed and process them through the following agencies:

Broward County Environmental Protection and Growth Management (BCEPD)
Florida Department of Environmental Protection (FDEP)
South Florida Water Management District (SFWMD)
City of Deerfield Beach Development Review Process

ENGINEER shall attend meetings with the permitting agencies as necessary to ensure an expeditious permitting process. This scope of services covers up to two (2) meetings. CITY shall be responsible for all permitting fees.

Task 3: Cost Estimate and Bidding

ENGINEER shall utilize the plan and specifications approved by CITY to prepare the bid set of drawings. ENGINEER shall submit bid documents to CITY in electronic form for processing.

ENGINEER shall prepare a cost estimate of the Project based on the approved drawings submitted to CITY. The cost estimate shall consist of paving, grading, drainage, striping, landscaping, lighting and hardscaping/structural upgrades.

ENGINEER shall prepare a bid schedule, based on items listed in the cost estimate. ENGINEER shall review the City of Deerfield standard front end contract documents and provide a list of areas of concern (if any) for conflicts between the standard front end documents and the technical specifications. ENGINEER shall produce the required sets of technical specifications, cost estimates and drawings for CITY.

ENGINEER shall attend the Pre-Bid Meeting and shall answer all questions and clarifications that are technical in nature. ENGINEER shall respond to all written questions requesting clarification of the technical documents for this project. ENGINEER shall review the bid results and issue a memorandum to the CITY commenting on the responsiveness of the low bidder(s).

Task 4: Construction Administration and Inspections

ENGINEER shall provide construction phase oversight and inspections on behalf of the CITY for the entire planning, construction, commissioning and closeout process.

Duties shall include, but need not be limited to: attending pre-construction meeting as scheduled by the CITY, reviewing shop drawings, weekly site inspections, coordination w/ contractor, prepare final punch list, certification of project, submittal schedule and schedule updates.



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Task 5: Reimbursable Expenses

ENGINEER shall provide services, as necessary, to prepare the construction documentation or other requested tasks to facilitate successful completion of the Project. Costs incurred in providing these services shall be reimbursed in accordance with the Construction Services Agreement.

II. PROJECT UNDERSTANDING

The following plans/services will be handled by CITY

- a. The City will provide any City Standards that are available and applicable
- b. The City will provide comments to submittals within 2 weeks of submittal.

III. FEE AND PAYMENT

The fee for the above scope of service would be billed at a lump sum of \$68,570.00, including budget of \$1,500.00 for construction documents reproduction, which will be billed at cost. The OWNER will be billed monthly for the estimated percentage of completion. Please refer to Exhibit A for a breakdown of the below fee summary chart.

FEE SUMMARY

TASK #	TASK DESCRIPTION	TASK FEE
<i>Task 1:</i>	<i>Preparation of Construction Documents</i>	<i>\$ 31,220.00</i>
<i>Task 2:</i>	<i>Permitting</i>	<i>\$ 4,480.00</i>
<i>Task 3:</i>	<i>Cost Estimate and Bidding Assistance</i>	<i>\$ 3,750.00</i>
<i>Task 4:</i>	<i>Construction Administration & Inspection</i>	<i>\$ 29,120.00</i>
<i>Task 5:</i>	<i>Reimbursable</i>	<i>\$ 1,500.00</i>
	TOTAL FEE	\$ 70,070.00

IV. DELIVERABLES

Deliverables are described in the Scope of Services. 60% design shall be performed within four (4) weeks after receiving the PO. 90% drawings and specifications will be delivered to the CITY within eight (8) weeks after approval of the 60% design considerations. Construction services will be delivered during the period from the time of commencement of construction to substantial completion. Punch list items are expected to be completed within thirty (30) days after substantial completion. All documents prepared by ENGINEER in the performance of this agreement shall become property of the CITY. ENGINEER retains the intellectual property rights of the documents. The CITY can use the documents at any time in the future for information. The CITY can not alter, revise and reuse the information contained in these documents for other projects without written permission from ENGINEER.

CHEN MOORE ASSOCIATES

**City of Deerfield Beach CRA
Main Beach Parking Final Design and Construction Admin.
Fee Worksheet**

Date: 12/21/2011

		Sub-Consultant	Clerical \$ 60.00	Inspector \$ 88.00	Senior Inspector \$ 125.00	Technician \$ 75.00	Engineer \$ 85.00	Project Engineer \$ 100.00	Senior Engineer/Prof. \$ 155.00	Project Manager \$ 155.00	Principal \$ 210.00
Task 1:	Preparation of Construction Documents										
	Civil Engineering Plan	\$ 1,070.00				80		48	24		4
	Landscape and Hardscape Plan					32			16		2
	Electrical Engineering Plan	\$ 5,100.00				4					1
	Details and Specification Preparation		4					24	8		
Task 2:	Permitting							24	8		4
Task 3:	Cost Estimate and Bidding Assistance					16		12	4	2	2
Task 4:	Construction Administration & Inspections	\$ 3,800.00		160	40					24	12
Task 5:	Reimbursable	\$ 1,500.00									
Total Fees											\$ 70,070.00

Task Totals:		
Task 1:	Preparation of Construction Documents	\$ 31,220.00
Task 2:	Permitting	\$ 4,480.00
Task 3:	Cost Estimate and Bidding Assistance	\$ 3,750.00
Task 4:	Construction Administration & Inspections	\$ 29,120.00
	Total Design Task Fees	\$ 68,570.00
Total Reimbursable Fees		
Task 5:	Reimbursable	\$ 1,500.00
	Total Fees	\$ 70,070.00

RESOLUTION NO. 2012/ _____

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING CHEN MOORE AND ASSOCIATES' PROPOSAL FOR THE DESIGN OF THE MAIN BEACH PARKING LOT AREA RECONSTRUCTION FOR A LUMP SUM OF \$70,070.00.

WHEREAS, the CRA Board wishes to improve the Main Beach Parking area; and

WHEREAS, the CRA Board acknowledges that professional planning, engineering, and design services are necessary; and

WHEREAS, as part of the team of engineers chosen pursuant to the Consultants Competitive Negotiations Act, Chen Moore and Associates has been providing preliminary capital planning services for this project;

WHEREAS, the CRA Board approved the Main Beach Parking Lot Reconstruction Conceptual Plan on January 17, 2012; and

WHEREAS, the CRA Board wishes to prepare construction ready design plans for the implementation of this project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The CRA Board does hereby approve Chen Moore and Associates' proposal to create construction ready architectural plans for the Main Beach Parking Area Reconstruction project for a lump sum of \$70,070.00 and authorizes the CRA Director to execute same.

PASSED AND ADOPTED THIS 17th DAY OF JANUARY, 2012.

PEGGY NOLAND, CHAIR

ATTEST:

ADA GRAHAM-JOHNSON, MMC, CITY CLERK

REQUESTED ACTION:

Approve resolution to purchase portable mobile stage for from low bidder Century Industries Inc. for \$160,143.00.

SUMMARY EXPLANATION/BACKGROUND:

To stimulate economic development, the CRA sponsors special events to attract people to the CRA District. Currently, the CRA relies on the use of a portable mobile stage from neighboring communities to serve as the venue for musical events. Therefore, staff expends considerable amounts of time scheduling its use and transporting it to and from events. The purchase of a mobile stage would afford the CRA full control over scheduling its use. The stage may also be rented out to generate revenue when it is not in use for CRA functions.

City procurement staff managed the bid process whereby Century Industries Inc. was deemed the lowest responsive bidder. An invitation was sent out to six (6) possible vendors and two (2) proposals were received. Century Industries proposed to provide the vehicle with all desired options at the lowest price.

This is a budgeted expense. Staff negotiated a lump sum price for the vehicle, inclusive of all desired options, that is less than what was included in the CRA Budget. Adequate funds are available in CRA Budget line item 190-800-552-60-41 (Automotive Equipment) for this expense.

ATTACHMENTS:

Memorandum Regarding Mobile Stage Purchase
Memorandum Regarding Mobile Stage Procurement Process
Century Industries Portable Mobile Stage Proposal
Resolution



City of
D E E R F I E L D
B E A C H

Parks and Recreation Department

MEMORANDUM

TO: Keven Klopp, Community Redevelopment Agency (CRA) Director

FROM: Walt Bratton, Director of Parks and Recreation

DATE: January 17, 2012

SUBJECT: Approval to purchase a Portable Mobile Stage for \$160,143

Staff is requesting the approval from the CRA Board to purchase a Portable Mobile Stage from Century Industries, LLC., in the amount of \$160,143.00. This is a budgeted expenditure in the CRA FY 2011-2012 budget, in line item 60-41, Showmobile event venue. The budget authority for this expenditure is \$175,000.

The Showmobile portable stage will be used for all community, special, and cultural events that the city implements within the CRA boundary. Some examples of these include:

- Concerts on the beach (minimum of six events annually)
- Movies on the beach (minimum of six events annually)
- Annual Founders' Day Community Event
- Annual 4th of July Celebration Event
- Pink Heals event with BSO Fire Rescue
- Annual Festival of the Arts Event

Currently, staff has to request to use a neighboring city/county showmobile portable stage. Staff will no longer need to rely on other parks and recreation departments because we will have our own to schedule and use.

If further information is needed regarding this item, please do not hesitate to contact me.

Attachments:

David Santucci, Purchasing Manager, Memorandum, Agenda Request
Bid Tabulation Sheet
Performance Reference Surveys for Century Industries, LLC.
Schedule "A" Disclosure Form
SDBE Participation Affidavit
Background Check Affidavit

cc: David Santucci, Purchasing Manager
Paul Collette, Buyer
Phil Biscorner, Parks and Recreation Manager II

MEMORANDUM

TO: Walt Bratton, Director of Parks & Recreation

THRU: David Santucci, Purchasing Manager

FROM: Paul Collette, Buyer 

DATE: November 22, 2011

SUBJECT: Portable Mobile Stage, Bid #2011-12/03

FOR: Agenda Request

Staff from your department approached the Purchasing Division for assistance in the procurement of a Portable Mobile Stage for various entertainment shows and programs. After carefully examining the item to be procured it was determined the best method of procurement was an invitation to bid. Details of the competitive solicitation process are as follows:

- On Wednesday, October 19, 2011 six (6) invitation letters were sent to the appropriate registered vendors with the City via e-mail, facsimile or USPS.
- The competitive solicitation was advertised in the legal notices section of the Sun-Sentinel on Thursday, October 20, 2011.
- On Thursday, November 3, 2011 at 2:30 p.m., the due date and time, the responses were publically opened. Two (2) responses were received by the due date and time required.
- Century Industries, LLC submitted a total lump sum of \$81,985.00 and Wenger Corporation submitted a total lump sum of \$100,563.00. Wenger Corporation's total lump sum includes options that Century Industries, LLC did not include in their total lump sum which amounts to \$12,573.00. This amount would increase Century Industries, LLC total lump sum to \$94,558.00.
- Century Industries, LLC total lump sum with all options is \$160,143.00. Wenger Corporation was unable to provide all the options requested in the bid.
- Recommended vendor: Century Industries, LLC with or without the options.
- A local vendor preference does not apply for this bid.

Please use this memorandum and the attachments as your backup for your request to the CRA Board Members for approval. Your memo should include details on the project, fiscal impact, and evaluation of the recommended vendor's submittal. Please be sure to copy the Purchasing Division on your request to the CRA Board Members.

Att. Bid Tabulation

Performance Reference Surveys
Schedule "A" Disclosure Form
SDBE Participation Affidavit
Background Check Affidavit
Copy of Bids

c: Keven Klopp, Assistant City Manager
Phil Biscorner, Athletic Supervisor I

City of Deerfield Beach
 Portable Mobile Stage
 Bid #2011-12/03

Tabulation

QUANTITY	DESCRIPTION	TOTAL BIDDING PRICE	TOTAL BID PRICE
1 each	Portable Mobile Stage as per bid specifications, terms and conditions herein.	\$81,985.00	\$100,563.00
	Mfr. And Model #	Century-MSM3600 "ShowMaster"	Wenger Showmobile
	Number of calendar days for delivery of the Portable Mobile Stage after a Purchase Order is received from the City.	90-120 Days	30 Days
ADDITIONAL OPTIONS			
1 Each	Anticorrosion Upgrade as per bid specifications.	\$ 1,992.00	\$ -
1 Each	Stair Upgrade as per bid specifications.	\$ 510.00	\$ -
1 Lot	Adjustable Acoustic Wall Panels at Each End of the Stage as per bid specifications.	\$ 5,446.00	\$ -
1 Each	Stage Deck Support Truss as per bid specifications.	\$ 748.00	\$ -
1 Each	Wireless Remote Control as per bid specifications.	\$ 1,650.00	\$ -
1 Each	Shock Resistant 12 VDC Receiver with Integrated Antenna as per bid specifications.	\$ -	\$ -
1 Each	Enclosed 12,000 Watt Generator as per bid specifications.	\$ 12,345.00	\$ 3,090.00
1 Lot	Deck Tie-Downs as per bid specifications.	\$ 540.00	\$ -
1 Each	Decorative Stage Skirt as per bid specifications.	\$ 1,856.00	\$ 1,754.00
1 Each	Portable 4' x 8' All-Weather Extensions as per bid specifications.	\$ 1,794.00	\$ 1,366.00
1 Each	Storage Locker as per bid specifications.	\$ 958.00	\$ -
1 Lot	Electrical Upgrade as per bid specifications.	\$ 2,501.00	\$ 4,712.00
1 Lot	Exterior Flood Lights as per bid specifications.	\$ 459.00	Not available
1 Lot	Compartment Lights as per bid specifications.	\$ 276.00	\$ -
1 Lot	Professional Lighting Package as per bid specifications.	\$ 7,812.00	\$ 9,481.00
1 Lot	Professional Sound System as per bid specifications.	\$ 4,721.00	\$ 5,588.00
1 Lot	Fixed Acoustic Panels as per bid specifications.	\$ 4,221.00	Not required with Showmobile
1 Lot	Hardware for Hanging Banners as per bid specifications.	\$ 1,220.00	Not required with Showmobile
1 Each	Aluminum Equipment Loading Ramp as per bid specifications.	\$ 5,787.00	Not available
1 Each	Spare Tire as per bid specifications.	\$ -	\$ 536.00
1 Each	Air Ride Suspension as per bid specifications.	\$ 18,893.00	Not available
1 Each	200/220 Amp Panel Box as per bid specifications.	\$ 989.00	\$ -
1 Each	Back Stage Electrical Wall Outlets as per bid specifications.	\$ -	\$ -
1 Each	9' X 12' Powered Movie Screen with Projector Hardware as per bid specifications.	\$ 3,440.00	Not available

Insurance	Yes	Yes
Schedule "A"	Yes	Yes
Background Affidavit	Yes	Yes
Variances	No	Yes
SBDE	No	No
Local Business	No	No

Notes:

Wenger Corporation - Most "costs" of 0.00 are included as Standard Construction of the base bid Wenger Showmobile



PERFORMANCE REFERENCE SURVEY
Portable Mobile Stage
Bid #2011-12/03

Attention: David McDowell
Phone: 817-295-8168

Century Industries, LLC has listed you as a business reference. Please assist us in evaluating their past performance. Please sign and date the questionnaire and return no later than 11/18/11. Thank you.
You may fax or e-mail your response to:
Jessica Gamble, Purchasing Specialist
E-mail: jgamble@deerfield-beach.com or Fax: (954) 480-4388

Please use the following rating scale to answer the questions:
Ratings: 1 Exceptional, 2 Good, 3 Acceptable, 4 Poor, 5 Not Acceptable

1. Rate the level of quality and workmanship on the product(s). 1_
2. Rate the competency of the company providing the product(s). 1_
3. Rate the company's success at keeping you updated and informed of the status of deliveries. 1
4. Rate the company's ability to meet delivery deadlines. 1_
5. Rate the company's customer service after the purchase of the product(s). 1_
6. Rate the company's warranty policy and repair service on the product(s). 1_
7. Rate the company's personnel during the purchasing process. 1_
8. Rate the level of comfort and confidence you had in the company providing the product(s). 1_
9. Rate your overall satisfactory of the company supplying the product(s). 1_

Additional comments:

Century is a tremendous company to do business with. We are considering buying another within the next 6 months. If you have any questions you can call me at 817-426-9112. _____

Name: David McDowell _____
(Please print)

Title: Recreation Manager _____

Signature: David McDowell _____

Date: 11/17/11 _____



City of
**DEERFIELD
BEACH**

**PERFORMANCE REFERENCE SURVEY
Portable Mobile Stage
Bid #2011-12/03**

Attention: Tom Buchholtz

Phone: 516-677-5732

Century Industries, LLC has listed you as a business reference. Please assist us in evaluating their past performance. Please sign and date the questionnaire and return no later than 11/18/11. Thank you.
You may fax or e-mail your response to:
Jessica Gamble, Purchasing Specialist
E-mail: jgamble@deerfield-beach.com or Fax: (954) 480-4388

Please use the following rating scale to answer the questions:
Ratings: 1 Exceptional, 2 Good, 3 Acceptable, 4 Poor, 5 Not Acceptable

1. Rate the level of quality and workmanship on the product(s). 1
2. Rate the competency of the company providing the product(s). 1
3. Rate the company's success at keeping you updated and informed of the status of deliveries. 2
4. Rate the company's ability to meet delivery deadlines. 1
5. Rate the company's customer service after the purchase of the product(s). 1
6. Rate the company's warranty policy and repair service on the product(s). 1
7. Rate the company's personnel during the purchasing process. 1
8. Rate the level of comfort and confidence you had in the company providing the product(s). 1
9. Rate your overall satisfactory of the company supplying the product(s). 1

Additional comments:

Name: Thomas Buchholz _____
(Please print)

Title: Auto Maintenance Coordinator _____

Signature: Thomas Buchholz _____

Date: 11/18/2011 _____



City of
**DEERFIELD
BEACH**

PERFORMANCE REFERENCE SURVEY
Portable Mobile Stage
Bid #2011-12/03

Attention: Tonya Taylor
Phone: 772-871-5092

Century Industries, LLC has listed you as a business reference. Please assist us in evaluating their past performance. Please sign and date the questionnaire and return no later than 11/18/11. Thank you.
You may fax or e-mail your response to:
Jessica Gamble, Purchasing Specialist
E-mail: kgamble@deerfield-beach.com or Fax: (954) 480-4388

Please use the following rating scale to answer the questions:
Ratings: 1 Exceptional, 2 Good, 3 Acceptable, 4 Poor, 5 Not Acceptable

1. Rate the level of quality and workmanship on the product(s). 1
2. Rate the competency of the company providing the product(s). 1
3. Rate the company's success at keeping you updated and informed of the status of deliveries. 1
4. Rate the company's ability to meet delivery deadlines. 1
5. Rate the company's customer service after the purchase of the product(s). 2
6. Rate the company's warranty policy and repair service on the product(s). 2
7. Rate the company's personnel during the purchasing process. 1
8. Rate the level of comfort and confidence you had in the company providing the product(s). 1
9. Rate your overall satisfactory of the company supplying the product(s). 1

Additional comments:

Overall my experience with Century Industries was excellent. The stage has been a great asset to our department. Best of luck with your endeavor.

Name: Tonya Taylor
(Please print)

Title: Facility Administrator

Signature: Tonya Taylor

Date: 11-18-11

Schedule "A"

City of Deerfield Beach Disclosure Form
Applicant Seeking a City Contract

Name of Person Filing this Form: MICHELLE McPRAE - SALES MGR

Principal for whom the signatory is acting: ROBERT UNL - PRESIDENT

Name of Company Filing this Form: CENTURY INDUSTRIES, LLC

Matter before the City Commission for which this is being filed: **Portable Mobile Stage, ITB #2011-12/03.**

Relationship of signatory to principal: SALES REPRESENTATIVE - MGR

Pursuant to Section 5 of Ordinance No. 2009/006, City of Deerfield Beach Ethics Code, any applicant for a land use change or development permit requiring approval of the City Commission or any person/entity seeking a City agreement through an Invitation to Bid, request for qualifications or sealed bids process must provide the following information:

(If not applicable, please indicate below. Do not leave this section blank.)

- (a) Include a listing of all campaign contributions to a city commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company):
- (b) Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non actionable:
- (c) Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation:

Witnesses: [Signature]
Witness

Witness

Bidder: MICHELLE McPRAE
Print Name

[Signature]
Signature

SDBE Participation Affidavit

(N/A) (Bidder) has submitted a bid for **Portable Mobile Stage, ITB #2011-12/03** to the City of Deerfield Beach, Florida. The following Small Disadvantaged Business Entities (SDBE's), as defined in Ordinance #1993/068, shall provide goods or services:

List SDBE name, address, phone number, the nature of the product or service to be supplied, and the percentage of the total bid for which that accounts. Use additional pages if needed.

1. _____
2. _____
3. _____
4. _____
5. _____

Bidder's Name	Signature	Date
---------------	-----------	------

STATE OF FLORIDA)
) SS.
 COUNTY OF BROWARD)

Sworn to and subscribed before me this _____ day of _____, 2011

NOTARY'S SEAL:

 NOTARY PUBLIC, STATE OF FLORIDA
 (Signature of Notary Taking Acknowledgment)

My Commission Expires: _____

_____ Personally Known to me/
 _____ Not personally known to me

DID _____ / DID NOT _____ - Take an oath

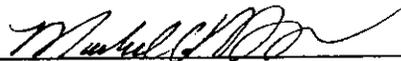
Background Check Affidavit

STATE OF FLORIDA (INDIANA)COUNTY OF (CLARK)

I, the undersigned, being first duly sworn, do hereby state under oath and under penalty of perjury that the following facts are true:

1. I am over the age of 18 and am a resident of the State of ~~Florida~~ ^{INDIANA}.
2. I am the SALES MANAGER (title) of CENTURY INDUSTRIES and I certify that I have the authority to make the representations set forth within this Affidavit.
3. CENTURY INDUSTRIES has entered into an agreement with the City of Deerfield Beach to provide professional services.
4. I hereby certify that in accordance with requirements of Section 38-117 of the Deerfield Beach Code of Ordinances, I have provided the City with a list of employees and subcontractor employees who will have access to City property so that the City may obtain a criminal background check through the National Crime Information Center (NCIC). A list of such employees is set forth on Exhibit "A", attached hereto and made a part hereof.
5. I also certify that based upon information received from the City as a result of the criminal background check, no employee nor any employee of any subcontractor who has been denied by the City will be performing services for the City on City property or right-of-way.

Executed this 27 day of Oct., 2011.

By 
(Signature)

By Michelle McRae - SALES MANAGER
(Name and Title)

The foregoing was acknowledged before me this 27 day of OCTOBER, 2011,
by MICHELE McKEE who is personally known to me or who has produced
DRIVERS LICENSE as identification and who did take an oath.

WITNESS my hand and official seal, this 27 day of Oct., 2011.

(NOTARY SEAL)

Christie Simmons

(Signature of person taking acknowledgment)

Christie Simmons

(Name of officer taking acknowledgment)

typed, printed or stamped

(Title or rank)

(Serial number, if any)

My commission expires: June 21, 2019

Po Box C, 299 Prather Lane
 Sellersburg, IN 47172
 Phone 812-246-3371 Fax 812-246-5446
info@centuryindustries.com

January 5, 2012

City of Deerfield Beach
 150 NE 2nd Ave
 Deerfield Beach, Florida 33441

EXPIRATION DATE **90 Days**

MSM3600 "SHOWMASTER 3000 SERIES"

- **36ft** long Enclosed Stage Body
- 18" deep steel channel mainframe
- 60,000 lb. capacity pintle towing coupler
- 25,000 lb capacity crank tongue jack
- Triple axle suspension with (6) high flotation tires, electric brakes
- (4) 25,000 lb capacity corner leveling jacks
- Frame mounted level gauges
- Rugged, all-weather FRP sound shell enclosure
- 36ft fold-down stage deck with skid resistant surface pattern, leveling legs, 125lb. live load capacity, hydraulic operation
- Stage canopy extends beyond main stage for maximum protection, hydraulic operation with secondary safety locks.
- Self-contained 12VDC hydraulic system with remote operation pendant
- Curb-side frame-mounted locking compartments for hydraulic and electrical systems
- (2) diamond plate steel stairs with enclosed risers and hand rails
- Highway lighting package with DOT marker and signal lights
- AC electric system with power cable, breaker panel, receptacles, and (2) rows of dual tube fluorescent stage lighting
- Neatural medium gray stage deck color to reduce heat build-up from the sun
- Neatural medium gray stage interior for reduced glare and enhanced neutral appearance
- Gel-coat exterior for UV protection and vandal resistance

MSM3600 - BASE UNIT		\$78,282
90550	Hydraulic Leveling/Support System	NC
84444	Hydraulic Hitch Jack	NC
20536	Premium Anti-Corrosion Package Upgrade	\$1,992
10207	Premium Stair Upgrade, Two (2)	\$510
90650	Adjustable Acoustic Wall Panels	\$5,446
90636	Stage Deck Support Truss 36'	\$748
90551	Wireless Remote Control, shock resistant 12VDC Receiver w/ integrated antenna.	\$1,650
51006	12,000 Enclosed Watt Diesel Generator	\$12,345

11003	Deck Tie-Downs, Six (6)	\$540
56060	Decorative Stage Skirt, 64 ft., (<i>Main Stage Deck</i>)	\$1,856
20202	4' x 8' All-Weather Extension Sections, Two (2)	\$1,794
10235	60" Equipment Storage Locker	\$958
42201	Electrical Stage Upgrade Package #1	\$2,501
40028	Exterior Flood Light, Three (3) @ \$153 each	\$459
40029	Compartment Light, Two (2) @ \$138 each	\$276
42008	Professional Light Package #2	\$7,812
42101	Theatrical Light Support Bar - 2 Pair	NC
41108	Pro-Sound System #3	\$4,721
90660	Fixed Acoustic Panels	\$4,221
91102	Banner Hanging Hardware	\$1,220
90920	12' Alum. Equipment Loading Ramp	\$5,787
TIR2002	Spare Tire, One (1)	NC
12115	Air Ride Suspension	\$18,893
51007	200/220 amp Panel Box	\$989
40030	Back Stage Wall Electrical Outlets, Four (4)	NC
42010	Powered Movie Screen w/ Projector Hardware	\$3,440
	FOB delivery to City of Deerfield Beach, Florida	\$3,703

Final Price \$160,143

LIMITED WARRANTY AND REMEDY - Century Industries warrants to the original user that those products manufactured by Century Industries and used in the service and in the manner for which they are intended shall be free from defects in materials and workmanship for a period of (3) years after delivery. Items manufactured by others have their respective manufacturer's warranty. **Century Industries does not make any other representations or warranties, express or implied, including, but not limited to, any implied warranty of merchantability and any implied warranty of fitness for a particular purpose.** Century Industries is not liable for incidental, consequential, or special damages of any kind.

TERMS:

NET 30 Days
Balance On Delivery
Approximate Production Lead Time: 90 -120 days.
Price Does Not include any applicable Federal, State, or local taxes.

Offered by:  Date: **01/04/2012**
Michelle McRae - Sales Manager

Accepted by: _____ Date: _____

RESOLUTION NO. 2012/ _____

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, FOR THE PURCHASE OF SHOWMASTER 3000 SERIES PORTABLE MOBILE STAGE FROM LOW BIDDER CENTURY INDUSTRIES FOR A LUMP SUM OF \$160,143 .

WHEREAS, pursuant to Deerfield Beach City Request for Proposals 2011-12/03 whereby the City sought proposals from qualified vendors for a portable mobile stage; and

WHEREAS, after review, the City's Purchasing Agent determined that the proposal from CENTURY INDUSTRIES is the lowest responsive bid and in the best interest of the City of Deerfield Beach; and

WHEREAS, the CRA Board must approve expenditures in excess of \$10,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY BOARD THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced "Whereas" clauses are true and correct and made a part hereof.

Section 2. The CRA Board does hereby approve the contract to purchase a portable mobile stage from CENTURY INDUSTRIES for a lump sum of \$160,143.

PASSED AND ADOPTED THIS 17TH DAY OF JANUARY, 2012.

PEGGY NOLAND, CHAIR

ATTEST:

ADA GRAHAM JOHNSON, MMC, CITY CLERK

REQUESTED ACTION:

Approve resolution to purchase 35 Flexi-Pave HD 3000 tree surrounds from K.B. Industries Inc. for palm trees along Ocean Way for \$24,104.41.

SUMMARY EXPLANATION/BACKGROUND:

The CRA funded the redevelopment of Ocean Way. Since the redevelopment, proper maintenance of the wrought iron tree grates that surround the base of the coconut palms along the sidewalks has been problematic. They shift and present a trip hazard, don't effectively contain mulch, and require a great deal of staff time to properly maintain. Last year, the City's Parks and Recreation staff researched solutions and had test products made by three different vendors installed around three trees. Over the past year, the "flexi-pave" tree surround has performed the best and most thoroughly addresses tree health, ongoing maintenance and safety issues.

City Parks and Recreation and Purchasing staff worked together to recommend K.B. Industries Inc. as a sole source provider for the tree surrounds. This vendor's product was tested successfully for over a year. Three other vendors responded, but submitted proposals that were inferior quality, more expensive or otherwise undesirable.

If approved, tree surrounds will be ordered for immediate fabrication and installation.

This is a budgeted expense. Adequate funds are available in CRA Budget line item 190-8000-552-63-06 (Beach Improvements) for this expense.

ATTACHMENTS:

Memorandum from Parks and Recreation regarding request and procurement process Resolution



City of
D E E R F I E L D
B E A C H

Parks and Recreation Department

MEMORANDUM

TO: Keven Klopp, Community Redevelopment Agency (CRA) Director
FROM: Walt Bratton, Director of Parks and Recreation *Walt Bratton*
DATE: January 17, 2012

SUBJECT: Approval to purchase Flexi-Pave for 35 tree surrounds on Ocean Way

Staff is requesting the approval from the CRA Board to purchase 35 tree surrounds for Ocean Way as a sole source in the amount of \$24,104.41. This is a budgeted expenditure in the CRA FY 2011-2012 budget, in line item 63-06, Beach Enhancements. The budget authority for this expenditure is \$50,000.

The KBI Green Partnership Program Tree Surround Solution, over the past decade, has worked to develop a unique system that solves the three (3) most significant problems with existing tree grate design and construction that municipalities face:

- Trip and fall liability issues (hazards)
- On-going maintenance costs
- The health of the tree itself

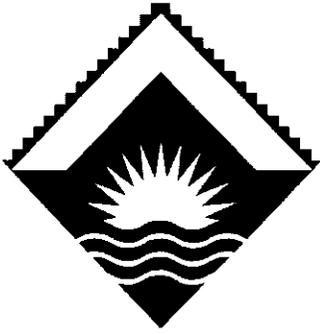
KBI has brought all the features and benefits of Flexi-Pave to the municipal government arena for use in existing and new tree surround projects. This product gives resistance to cracking due to root intrusion and lift, thus reducing trip hazards and fall claims as well as eliminating continuous and on-going maintenance costs. The Flexi-Pave product provides a porosity which allows storm water runoff to be reduced or eliminated. The City of Key West uses this product in its tree surrounds on Duval Street (their Main Street) and in numerous tree surrounds in their historical district.

The City of Tampa and Disneyworld in Orlando, Florida, also use this product for their tree surrounds. If further information is needed regarding this item, please do not hesitate to contact me.

Attachments:

Sole Source Notification for Flexi-Pave memo
Sole Source Justification Form (6-pages)
Flexi-Pave Proposal
Color digital photos of product/test site (2-pages)

cc: David Santucci, Purchasing Manager



City of
D E E R F I E L D

B E A C H

December 6, 2011

**SOLE SOURCE NOTIFICATION
FOR
FLEXI-PAVE HD2000**

RESPONSES ARE DUE: MONDAY, DECEMBER 12, 2011 AT 5:00 P.M. EST

This is a notification that the City of Deerfield Beach intends to award a contract to K.B. Industries, Inc. for Flexi-Pave HD2000. Prospective vendors are asked to provide information regarding their ability to supply the commodities or contractual services described herein.

Product Information:

Manufacturer: K.B. Industries, Inc.
Point of Contact: George Barnum
Phone Number: 727-723-3300
Website: www.kbius.com
Address: 7300 Bryan Dairy Road, Suite 400, Largo, FL 33777
Product Description: Porous recycled pavement made of recycled tires
Make Model: Flexi-Pave HD2000

Vendors who believe that they can provide a product of the same or greater quality that will produce the same or greater results for the City shall submit such evidence in writing to the City of Deerfield Beach Purchasing Division, 2nd Floor, 401 S.W. 4th Street, Deerfield Beach, FL 33441 by Monday, December 12, 2011 at 5:00 p.m. EST.

For additional information, contact David Santucci, Purchasing Manager, (954) 480-4380 or dsantucci@deerfield-beach.com.

No Responses *DS* *12/13/11*



City of
**DEERFIELD
BEACH**

**Purchasing Division
Sole Source Justification Form**

This form shall be completed and approved prior to all sole source purchases of \$2,500.00 and above.

Sole Source Definition - Commodities or contractual services available only from a sole source may be exempt from the quote or competitive process under the following circumstances:

- a. There is only one source or one reasonable source for the required commodity, service, or construction, or;
- b. The parts or accessories are an integral repair accessory compatible with existing equipment and are the only parts that can be reasonably used, or;
- c. The procurement is needed to ensure consistency in results as related to other products or standardization of parts or supplies as required to avoid unreasonable cost or inefficiency.

Section A – Purchase Details	
Requestor	
Department	Parks and Recreation
Division	Parks Maintenance Division
Point of Contact	Walt Bratton, Director of Parks and Recreation
Phone Number	954-571-4583
Vendor	
Company Name	KBI - industries
Address	7300 Bryan Dairy Road, Suite 400
Phone Number	1-727-251-7931
Point of Contact and Title	George Barnum, Executive Vice President (E-Mail: gbarnum@kbius.com)
What other vendors were contacted? (List company name, contact, and phone number and explain why they were not suitable)	Urban Accessories, Lisa Borosky, 407-221-3064, black metal grates, trip hazards Repservices, Debbie Levine, 561-353-0980, iron age grates, cost prohibitive & could not match Flexi-Pave product Addapave Tree Pit System/Chameleon Ways natural aggregate bound surfaces, 954-557-0774, stone aggregate tree surrounds, double the price as Flexi-Pave product; test example at the beach (tree surround # 1) did not hold up with excessive foot-traffic testing.
Product or Service	
Product/Service Name	KBI Flexi-Pave porous pavement using recycled passenger tires
Manufacturer	K.B. Industries, Inc. 7300 Bryan Dairy Road, Suite 400, Largo, Florida, 33777
Make/Model #	KBI Flexi-Pave for the Flexi-Process
Price	\$24,104.41
Did you negotiate the terms or prices with the vendor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Why is this price considered to be fair and reasonable? Lowest price from research on test products and vendors; peer review/references	



City of
DEERFIELD
BEACH

Purchasing Division
Sole Source Justification Form

Will this purchase obligate the City to a particular vendor in the future? (Either in terms of maintenance, services, or re-purchase for compatibility reasons) Yes No



City of
**DEERFIELD
BEACH**
Purchasing Division
Sole Source Justification Form

Section B – Justification

This is a sole source because (choose any that apply):

- Sole provider of a licensed or patented good or service
- Sole provider of items compatible with existing equipment, inventory, systems, programs, or services.
- Sole provider of goods and services for which the city has established a standard. (new standards require the competitive solicitation process)
- Sole provider of factory-authorized warranty service
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (please detail below or reference an attachment).
- The vendor/distributor is the owner of used equipment that would represent a best-value purchase for the City and is advantageous to the City. (Please provide information on current market prices, availability, etc.)

What necessary features does this vendor provide which are not available from other vendors? Please be specific. KBI is the only manufacturer of KBI Flexi-Pave; they are the only company that provides certified installers and trains one to become certified. KBI has a proprietary extrusion process in the manufacture of tire shreds. KBI has a sole-source proprietary binding agent manufactured only by KBI. KBI is the only manufacturer of the 3 components that make up the Flexi-Pave Process.

Attach documentation to substantiate this sole source claim including but not limited to: vendor quotes, product manuals, sole source letters, and patents or copyrights.

Section C – Certification and Approval

My department's recommendation for a sole source purchase is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part nor do I have any personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers that exist.

Requestor
Man Burt 12-6-2011
 Signature Date

Department Director
Man Burt 12-6-2011
 Signature Date

Purchasing Manager

Based on the information provided in Sections A and B and the attached supporting documents, I recommend I do not recommend this being certified as a sole source.

Required / not required to be advertised for a period of 7 business days before award.

[Signature]
 Signature

12/14/11
 Date



City of
**DEERFIELD
BEACH**

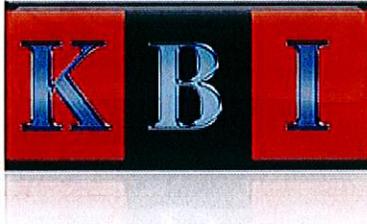
**Purchasing Division
Sole Source Justification Form**

City Manager

I hereby certify that this purchase is a Sole Source.

Burgess Hamon
Signature

12/6/11
Date



**7300 BRYAN DAIRY ROAD, SUITE 400
LARGO, FL 33777**

George Barnum
Executive Vice President

December 5, 2011

Walt Bratton, CPRP, Director
City of Deerfield Beach
Parks and Recreation Department
150 N.E. Second Avenue
Deerfield Beach, Florida 33441

Dear Mr. Bratton,

This letter is provided for a "Sole Source Purchase" of K.B. Industries proprietary product Flexi-Pave. The "FLEXI-PAVE PROCESS" is the only patented "POROUS PAVEMENT" on the market using recycled passenger tires. There is not another product on the market with the same porous construction or dynamic capabilities like "FLEXI-PAVE". The characteristics listed make Flexi-Pave unique in the porous pavement technology market.

Specifications:

- ◆ The certified installer is responsible for supplying and installing a warranted material that meets the following specifications: The material must consist of and utilize recycled tires; aggregate and binder.
- ◆ The material must be applied in such manner that it is completely free of joints or seams, provides impact absorption, is flexible to substrate movement and root growth and is non cracking during freeze-thaw conditions.
- ◆ The material is to be porous to precipitation with an 18% - 22% dynamic flexible void capacity. The placement of material must be able to accommodate up a 30% slope.
- ◆ The material must withstand continual daily foot, bicycle, and wheelchair use with occasional vehicular crossings.

- ◆ Application of the material will occur over various substrate materials with the majority of application occurring over natural earth. The product must retain durability over the various substrates.
- ◆ The material is available in a selection of color choices.
- ◆ The material shall be resistant to the following elements: transmission, hydraulic, and brake fluids, gasoline, diesel, saltwater, oil, chlorine, ozone, bromine, and muriatic acid.
- ◆ The material shall also resist UV degradation and slipping.
- ◆ The material will be ADA compliant.

Specific questions addressed by City of Deerfield Beach, FL.

1. There is only one source or one reasonable source for the required supply service or construction:
KBI is the only manufacturer of "KBI Flexi[®]-Pave. We are the only company that provides certified installers or trains one to become certified.
2. The parts or accessories are an integral repair accessory compatible with existing equipment and are the only parts that can be reasonably used, or
KBI has a proprietary extrusion process in the manufacture of are tire shreds. KBI has a sole-source proprietary binding agent manufactured only by KBI.
3. The procurement is needed to ensure consistency in results as related to other products or standardization of parts or supplies as required to avoid unreasonable cost or inefficiency
KBI is the only manufacture of the 3 components that make up the "FLEXI-PROCESS".

I can be reached at 727-251-7931 and via email at gbarnum@kbius.com if you have any questions or need any additional information.

Best Regards,

George Barnum

Executive Vice President
 Cell# 1-727-251-7931
gbarnum@kbius.com

K.B. Industries, Inc.
 7300 Bryan Dairy Road · Suite 400 · Largo, FL 33777
 Tel: (727) 723-3300 · Fax: (727) 723-3600
www.kbius.com <<http://www.kbius.com>> · www.flexi-pave.com <<http://www.flexi-pave.com>>



"Smarter Materials for Next Generation Infrastructure™"



Smarter Materials for Next Generation Infrastructure™



FLEXI-PAVE PROPOSAL

K.B. Industries, Inc.
7300 Bryan Dairy Road, Suite 400
Largo, FL 33777-1544
(T) 727.723.3300 • (F) 727.723.3600

Date: **November 28, 2011**
Proposal #: **11452 - REVISED**
Install Date:
KBI Contact: **Glen Brooks**
KBI Contact Number: **(727) 239-9955**

PROJECT INFORMATION	CLIENT INFORMATION
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Walt Bratton, CPRP
City of Deerfield Beach
Deerfield Beach, FL
Tel: (954) 571-4583
Fax: (954) 420-2274
wbratton@deerfield-beach.com

North Ocean Way Tree Surrounds

SCOPE OF WORK:

1. Supply and install KBI Flexi®-Pave HD2000 @ 35 tree surrounds.
2. All base prep and base material by City of Deerfield Beach and subject to KBI approval.
3. M.O.T., work area adjacent to installation area and barricades for new install by City of Deerfield Beach.

1	35	HD2000	Redwood	All inclusive	\$ 600.00	\$ 21,000.00
2	-			EPDM	\$ -	\$ -
3	-			Filter Fabric	\$ -	\$ -
4	-			Stone/Base Installation	\$ -	\$ -
5	-			Stone/Base Material	\$ -	\$ -
6	1			Corporate Mobilization	\$ 1,850.00	\$ 1,850.00

Upon acceptance of this proposal with your signature below, it is acknowledged you have read the Product Specification Sheet for the KBI Flexi®-Process product quoted in this proposal.

Installation/Labor	\$ 21,000.00
Materials	\$ -
Florida Sales Tax	
Mobilization	\$ 1,850.00
Total	\$ 22,850.00
Freight	\$ 1,254.41
Grand Total	\$ 24,104.41

Signature _____ Title _____

Printed Name: _____ Date: _____

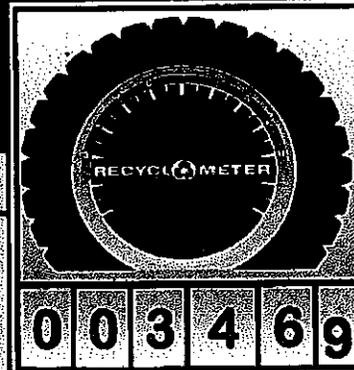
NOTES & PAYMENT TERMS

Payment Terms: STANDARD
100% of proposal amount due upon completion of KBI's portion of work. KBI to honor original proposal pricing dated May 19, 2011 on this proposal for 45-days from this proposal date.

Any commercial account that does not pay a deposit will be issued a K.B. Industries, Inc. contract for the purpose of lien rights. The contract value will be increased by \$100, over the proposal amount, to cover the Notice To Owner fees associated with the filing.

100% of Proposal/Contract amount **MUST** be **PAID IN FULL** prior to KBI's warranty being issued.

If ground work is being performed or other materials are being supplied or installed by others prior to KBI's work, it is agreed between the parties that KBI reserves the right to charge an additional rate up to a maximum of \$2,000/daily for KBI's down time if the aforementioned is not satisfactory before the installation of KBI Flexi®-Process materials.



Tires recycled on this project.

*Freight rates are valid for 30-days from proposal date above and are subject to change.
*This proposal is valid for ninety (90) days from date of proposal listed above.

The "USGBC Member Logo" is a trademark owned by the U.S. Green Building Council and is used by permission. The logo signifies only that K.B. Industries, Inc. is a USGBC member; USGBC does not review, certify, or endorse the products or services offered by its members.





RESOLUTION NO. 2012/ _____

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, FOR THE PURCHASE OF 35 FLEXI-PAVE HD 2000 TREE SURROUNDS FOR OCEAN WAY FROM LOW BIDDER KB INDUSTRIES INC. FOR A LUMP SUM OF \$24,104.41 .

WHEREAS, pursuant to Deerfield Beach December 6, 2011 Sole Source Notification for Flexi-Pave HD 2000 whereby the City sought proposals from qualified vendors for a Flexi-Pave HD 2000 Tree Surrounds; and

WHEREAS, after review, the City's Purchasing Agent determined that the proposal from KB INDUSTRIES INC., is the lowest responsive bid and in the best interest of the City of Deerfield Beach; and

WHEREAS, the CRA Board must approve expenditures in excess of \$10,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY BOARD THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced "Whereas" clauses are true and correct and made a part hereof.

Section 2. The CRA Board does hereby approve the contract to purchase 35 Flexi-Pave HD 2000 tree surrounds from KB INDUSTRIES INC., for a lump sum of \$24,104.41.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2012.

PEGGY NOLAND, CHAIR

ATTEST:

ADA GRAHAM JOHNSON, MMC, CITY CLERK

REQUESTED ACTION:

Approve request to reject bids for the construction of lifeguard stands.

SUMMARY EXPLANATION/BACKGROUND:

The CRA Board is being asked to reject the bids for the construction of six (6) lifeguard stands in the CRA District. Staff is planning on redesigning the stands to reflect the architectural style of the Pier buildings. The redesign will also incorporate additional desired safety and security features to deter public access to the stands when ocean rescue staff is off duty.

If the bid is rejected by the CRA Board, staff will move forward with a redesign and bid process so that the stands can be budgeted for and constructed in Fiscal Year 2013.

ATTACHMENTS:

Documents in support of request to reject bid



City of
D E E R F I E L D
B E A C H

Parks and Recreation Department

MEMORANDUM

TO: Keven Klopp, Community Redevelopment Agency (CRA) Director

FROM: Walt Bratton, Director of Parks and Recreation

DATE: January 17, 2012

SUBJECT: **Recommendation to reject Lifeguard Towers (1 through 6) Replacement, Bid # 2011-12/02**

Proposals were received on Friday, October 28, 2011 for RFP # 2011-12/02 for replacement of Lifeguard Towers 1 through 6 on the beach. A total of (4) proposal's were received on Friday, October 28, at this bid opening.

Staff is requesting the Community Redevelopment Agency (CRA) Board reject the four proposals that were received.

The Parks and Recreation Department is requesting the CRA Board reject the bids received, as staff is planning on re-designing the lifeguard towers so they coincide with the design/look of the new Pier building project. The redesign will also include a component that provides for additional security and limited access to the towers for safety reasons. Staff will be requesting budget authority through the FY 2012-2013 budget process for necessary funding to replace lifeguard towers 7 through 9 via the general fund as a capital improvement project so all nine lifeguard towers can be replaced at the same time.

Once the CRA board denies the bids received; staff will move forward with a re-design in conjunction with the Pier building capital improvement project.

Attachments:

Bid Tabulation sheet (1-page)

cc: David Santucci, Purchasing Manager

**City of Deerfield Beach
LifeGuard Tower Replacement (1 Thru 6)
ITB #2011-12/02**

Tabulation

		Coastal Contractors	Hartzell Construction	Lee Construction Group
Qty	Description	Total Lump Sum	Total Lump Sum	Total Lump Sum
1 Lot	Provide all labor, material, equipment, travel, insurances, permits and incidentals for the demolition removal and disposal of existing lifeguard towers (1 thru 6) and installation of the new lifeguard towers (1 thru 6) as per bid terms and conditions, specifications and drawings.	\$207,000.00	\$227,700.00	\$333,000.00
	Number of calendar days to commence work after a Purchase Order is received from the City.	10 days	5 days	10 days
	Number of calendar days for completion of work.	120 days	95 days	120 days

Opened by: Paul Collette, Buyer and Jessica Gamble, Purchasing Specialist

Witnessed: Frank Cristiano, Mike Brown, Luis Enrizez, Lee Construction Group, Jose Garcia, Sanchez Arango

Addendum #1	Y	N	Y
Licensed	Y	Y	Y
Insurance	Y	Y	Y
Schedule "A"	Y	Y	Y
Background Check Affidavit	Y	Y	Y

REQUESTED ACTION:

None. This item is for informational purposes only.

SUMMARY EXPLANATION/BACKGROUND:

CRA staff will be providing the CRA Board with a verbal update on the status of the Pier Buildings Reconstruction project.

ATTACHMENTS:

None

**Deerfield Beach
Community Redevelopment Agency
Monthly Change Order Report**

January 17, 2012

as per CRA Resolution 2011-011

Change Orders

Date	Project	Expenditure Description	Amount
1/12/2012	Cove Alleyway	West Construction - Installation of conflict resolution box to address fire line conflict with drainage system	1,666.40