



Deerfield Beach Community Redevelopment Agency

AGENDA

Tuesday, August 30, 2011, 6:30 P.M.

City Commission Chambers, Deerfield Beach City Hall

CALL TO ORDER AND ROLL CALL

APPROVAL OF MINUTES*

APPROVAL OF THE AGENDA*

GENERAL ITEMS

1. Resolution to approve CRA FY12 Budget*
2. Amendment to Agreement with Stiles Construction, Inc. to accommodate a two-step GMP (Guaranteed Maximum Price) for the Pier Reconstruction Project *
3. Amendment to Agreement with Stiles Construction, Inc. approving the GMP (Guaranteed Maximum Price) for an ancillary building and temporary access walkway for the Pier Reconstruction Project*
4. Discussion regarding the acquisition of 1601 East Hillsboro Boulevard

BOARD/ADMINISTRATION COMMENTS

Expense report, pursuant to CRA Resolution 2011-011

PUBLIC INPUT

ADJOURN

* Indicates an Action Item

(Next Meeting: Tuesday, September 13, 2011, 6:30 PM unless otherwise determined)

REQUESTED ACTION:

Approve FY 2011-2012 CRA Budget via resolution.

SUMMARY EXPLANATION/BACKGROUND:

Florida Statutes Chapter 189.418 stipulates that the CRA Board must adopt the budget via resolution each fiscal year prior to adoption by the Governing Body (City Commission).

The CRA FY12 Budget was presented to the CRA Board for discussion at the August 9, 2011 meeting. The Board suggested the inclusion of two additional programs:

1. Beach parking sticker discount. This program was suggested as a way to attract people to the Community Redevelopment Area. Staff will research the cost of offering this program and present a proposal to the CRA Board for its consideration at a future date.
 2. Trolley Service. This program was suggested as another way to encourage people to come to the Community Redevelopment Area. Staff has begun researching the cost of providing such a service and will also reach out to Broward County Mass Transit to determine if this service can be provided by the county's existing public transportation provider.
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ATTACHMENTS:

1. CRA FY 2011-2012 Budget
2. Resolution

2011/12 Proposed Community Redevelopment Agency Budget



City of

D E E R F I E L D

B E A C H

Deerfield Beach, Florida

CRA Board of Directors

Peggy Noland, Chair

Bill Ganz

Joseph Miller

Martin Popelsky

Ben Preston

City Manager

Burgess Hanson

Economic Development Office Community Redevelopment Agency

The Economic Development Office/Community Redevelopment Agency is responsible for the City's economic development consisting of three areas of professional concern: business retention and attraction, economic development and community redevelopment. The Economic Development Office/Community Redevelopment Agency maintains a strong relationship with Broward County's public/private economic development organization – the Greater Fort Lauderdale Broward Alliance, the Broward County Office of Economic Development and the State's Enterprise Florida.

The Community Redevelopment Agency is charged with implementing the adopted Beach/Cove Community Redevelopment Plan. The Agency monitors the reinvestment of tax increment dollars stemming from the Beach/Cove Community Redevelopment Area toward public infrastructure improvements. The Agency is also tasked with coordinating such infrastructure improvements with the different private development activities occurring within the Beach/Cove Community Redevelopment Area. Furthermore, the Agency has the responsibility to keep the public informed as to activities within the CRA. The Agency also ensures that proper reporting is submitted to the County and the State on an annual basis.

The general purpose of the Economic Development Office/Community Redevelopment Agency is to strengthen the City's tax base which, in turn, will result in an improved quality of life for all its citizens.

COMMUNITY REDEVELOPMENT AGENCY FUND
REVENUES BY CATEGORY AND SOURCE

	2008-09	2009-10	2010-11 Y-T-D Actual (Thru 3/31/11)	2010-11 Y-T-D %age	2010-11 Budget	2011-12 Budget
	<u>Actual</u>	<u>Actual</u>			<u>Budget</u>	<u>Budget</u>
TAXES						
Tax Increment Revenue	1,868,856	1,500,220	1,382,280	105	1,322,509	1,211,228
<i>General Property Taxes</i>	<u>1,868,856</u>	<u>1,500,220</u>	<u>1,382,280</u>	<u>105</u>	<u>1,322,509</u>	<u>1,211,228</u>
TOTAL TAXES	<u>1,868,856</u>	<u>1,500,220</u>	<u>1,382,280</u>	<u>105</u>	<u>1,322,509</u>	<u>1,211,228</u>
CHARGES FOR SERVICES						
Records Retrieval and Copying	-	12	-	-	-	-
<i>General Government</i>	<u>-</u>	<u>12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CHARGES FOR SVCS	<u>-</u>	<u>12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
MISCELLANEOUS REVENUE						
Interest on Investments	86,461	7,968	-	-	40,000	20,000
Interest on Idle Cash	22,864	14,363	9,467	47	20,000	15,000
<i>Interest Earnings</i>	<u>109,325</u>	<u>22,331</u>	<u>9,467</u>	<u>16</u>	<u>60,000</u>	<u>35,000</u>
TOTAL MISC REVENUES	<u>109,325</u>	<u>22,331</u>	<u>9,467</u>	<u>16</u>	<u>60,000</u>	<u>35,000</u>
NON-REVENUES						
General Fund	1,390,279	1,216,726	1,237,523	99	1,253,003	900,177
CRA Construction Fund	34,736	-	-	-	-	-
<i>Interfund Transfers</i>	<u>1,425,015</u>	<u>1,216,726</u>	<u>1,237,523</u>	<u>99</u>	<u>1,253,003</u>	<u>900,177</u>
Cash Bal for Planned Projects	-	-	-	-	10,719,643	8,529,223
<i>Other Non-Revenues</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,719,643</u>	<u>8,529,223</u>
TOTAL NON-REVENUES	<u>1,425,015</u>	<u>1,216,726</u>	<u>1,237,523</u>	<u>10</u>	<u>11,972,646</u>	<u>9,429,400</u>
TOTAL COMMUNITY REDEVELOPMENT AGENCY FUND	<u>3,403,196</u>	<u>2,739,289</u>	<u>2,629,270</u>	<u>20</u>	<u>13,355,155</u>	<u>10,675,628</u>

City of Deerfield Beach, Florida
 Community Redevelopment Agency Fund
 Summary

<u>BY DIVISION</u>	2008-09 Actual	2009-10 Actual	2010-11 YTD 3/31/11	2010-11 Budget	2011-12 Budget
CRA	\$ 924,659	\$ 1,078,513	\$ 806,941	\$ 13,355,155	\$ 10,675,628
TOTAL	<u>\$ 924,659</u>	<u>\$ 1,078,513</u>	<u>\$ 806,941</u>	<u>\$ 13,355,155</u>	<u>\$ 10,675,628</u>
<u>EXPENSE GROUP</u>					
Personal Services	\$ -	\$ -	\$ 71,552	\$ 278,512	\$ 423,062
Materials & Supplies	53	8,124	20,892	2,800	5,300
Operating Expenses	924,606	1,070,389	77,193	1,940,249	1,858,572
Infrastructure	<u>-</u>	<u>-</u>	<u>637,304</u>	<u>11,133,594</u>	<u>8,388,694</u>
TOTAL APPROPRIATIONS	<u>\$ 924,659</u>	<u>\$ 1,078,513</u>	<u>\$ 806,941</u>	<u>\$ 13,355,155</u>	<u>\$ 10,675,628</u>

Community Redevelopment Agency Fund

EXPENDITURES	2008-09 Actual	2009-10 Actual	2010-11 YTD 3/31/11	2010-11 Budget	2011-12 Budget
Personal Services					
Salaries and Wages	\$ -	\$ -	\$ 63,601	\$ 241,791	\$ 365,678
Employee Benefits	-	-	7,951	36,721	57,384
Materials & Supplies	53	8,124	20,892	2,800	5,300
Other Services and Charges	924,606	1,070,389	714,497	1,940,249	1,858,572
Operations Subtotal	924,659	1,078,513	806,941	2,221,561	2,286,934
Capital Outlay	-	-	-	11,133,594	8,388,694
DEPARTMENTAL TOTAL	\$ 924,659	\$ 1,078,513	\$ 806,941	\$ 13,355,155	\$ 10,675,628
PERSONNEL					
Full-Time	0	0	1	1.3	4.1
Part-Time	0	0	0	0	0
TOTAL	0	0	1	1.3	4.1

Mission Statement

The mission of the Deerfield Beach Economic Development Office/Community Redevelopment Agency is to improve the quality of life for residents by strengthening the City's tax base. This is accomplished by engaging in three areas of professional concern – Economic Development, Business Attraction and Retention and Community Redevelopment.

Major FY11-12 Goals

1. Continue the successful implementation of projects contained the in the Deerfield Beach Community Redevelopment Plan.
2. Retain existing businesses and attract new ones to the City of Deerfield Beach.
3. Provide ongoing technical assistance and resources in support of the business community.

Strategic Objectives:

- Complete the design of and begin construction on the Deerfield Beach Pier.
- Commence construction of The Cove Shopping Center Parking Lot.
- Complete construction of Hillsboro Boulevard Streetscape Improvements.
- Complete construction of North A1A Streetscape Improvements.
- Market and implement the Commercial Façade Improvement Program throughout the CRA District.
- Create real estate acquisition strategy for the CRA and begin property acquisition.
- Create and begin implementation of a 5 Year Capital Improvement Plan in the CRA.
- Create and begin implementation of an ADA Compliance Strategy in the CRA.
- Coordinate business attraction and retention activities with The Broward Alliance and the Broward County Office of Economic Development.
- Market the City of Deerfield Beach as a business destination.

Economic Development Office / Community Redevelopment Agency

PERFORMANCE MEASURES	2009-10 Actual	2010-11 Goal	2010-11 Estimated	2011-12 Projection
INPUTS:				
Number of CRA & Economic Development Staff	1	1.3	1.3	4.1
OUTPUTS:				
Number of businesses assisted	50	50	80	80
Number of joint efforts	2	4	4	6
Number of regional meetings attended	10	12	12	18
Number of capital projects managed	3	5	5	8
Number of public awareness meetings/presentations	12	12	12	18
EFFECTIVENESS MEASURES:				
Jobs Retained	N/A	N/A	N/A	100
Jobs Created	N/A	N/A	N/A	150
Value of Projects Completed	N/A	N/A	N/A	\$ 4,321,000
Impact of redevelopment efforts on TIF	N/A	N/A	N/A	Stabilization
EFFICIENCY MEASURES:				
Response time to business inquiries	N/A	N/A	N/A	24 Hours
Number of business complaints resolved	N/A	N/A	N/A	80
Number of projects completed on time	N/A	N/A	N/A	8
Number of projects completed on budget	N/A	N/A	N/A	8

BUDGET LINE ITEM SUMMARY
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012

COMMUNITY REDEVELOPMENT AGENCY FUND 190
NON-DEPARTMENTAL
NON-DEPARTMENTAL 8000-552

ACCT NO.	ACCOUNT DESCRIPTION	FY 2011 BUDGET	FY 2012 REQUEST	INCREASE (DECREASE)	% CHANGE
10-01	Regular Salary	236,769	353,928	117,159	49.5%
10-03	Longevity	1,022	1,750	728	71.2%
10-06	Automobile Allowance	4,000	8,000	4,000	100.0%
10-12	Sick Leave Conversion Pay	-	2,000	2,000	-
11-01	FICA	18,497	27,989	9,492	51.3%
12-04	ICMA Pension Plan	18,224	29,395	11,171	61.3%
32-16	Landscaping Services	5,000	5,000	-	0.0%
32-99	Other Contractual Services	390,000	215,000	(175,000)	-44.9%
35-04	Office Supplies	400	800	400	100.0%
35-09	Professional Publications	300	300	-	0.0%
35-13	Minor Tools, Equip, Hdwe	2,100	4,200	2,100	100.0%
35-74	Special Events	275,000	171,000	(104,000)	-37.8%
39-01	Travel and Training	5,000	10,000	5,000	100.0%
39-02	Printing	1,500	1,500	-	0.0%
39-21	Advertising	10,000	10,000	-	0.0%
39-27	General Admin Charge	32,955	70,000	37,045	112.4%
39-35	Dues and Memberships	-	2,000	2,000	-
39-59	Commercial Façade Improv Loan Prog	600,000	500,000	(100,000)	-16.7%
60-41	Automotive Equipment	-	175,000	175,000	-
60-42	Office Machinery & Equipment	10,000	10,000	-	0.0%
60-43	Other Machinery & Equipment	20,000	-	(20,000)	-100.0%
63-01	Cove Parking Lot	2,500,000	30,000	(2,470,000)	-98.8%
63-02	Hillsboro Streetscape	510,000	510,000	-	0.0%
63-03	Pier	3,500,000	350,000	(3,150,000)	-90.0%
63-04	Infrastructure & Capital Improvements	1,065,100	75,000	(990,100)	-93.0%
63-05	Cove Gardens Improvements	-	1,213,000	1,213,000	-
63-06	Beach Enhancements	90,000	670,000	580,000	644.4%
63-07	Real Estate Acquisition	3,368,494	3,265,194	(103,300)	-3.1%
63-08	Main Beach Parking Area Improvements	-	1,625,000	1,625,000	-
63-09	Sidewalk Improvements	-	285,000	285,000	-
63-10	Fire Hydrants	-	175,500	175,500	-
63-11	Lighting	-	65,000	65,000	-
63-12	Park Improvements	-	125,000	125,000	-
90-01	Transfer to General Fund	686,794	689,072	2,278	0.3%
90-03	Transfer to Insurance Services Tr	4,000	-	(4,000)	-100.0%
Total		13,355,155	10,675,628	(2,679,527)	-20.1%

**PERSONAL SERVICES AND OPERATING EXPENSES
DETAIL BUDGET INFORMATION
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
NON-DEPARTMENTAL
NON-DEPARTMENTAL 8000-552**

10-01 REGULAR SALARY

This Year's Request	353,928
Last Year's Budget	236,769
Difference	117,159
% Change	49.5%

Regular salary	353,928
Longevity	1,750
Automobile allowance	8,000
Sick Leave Conversion Pay	2,000
Total	<u>365,678</u>

Cost of living included: 0%
 Number of personnel: 4.1 - shared with General Fund (Keven Klopp 35%, Kris Mory 95%, Administrative Assistant 75%, Charlie DaBrusco 15%, Dean Payne 40%, Bernard Buxton-Tetteh 50%) - Project Manager 100% paid entirely with Tax Increment Revenues
 New positions included: 2

10-03 LONGEVITY

This Year's Request	1,750
Last Year's Budget	1,022
Difference	728
% Change	71.2%

FROZEN: Longevity is paid in accordance with the following schedule to permanent full time employees who have worked for the city for at least five years. The longevity percentage is applied to regular salary only.

<u>Years of Service</u>	<u>Longevity Allowance</u>
5	2%
10	4%
15	6%
20	8%
25	10%

10-06 AUTOMOBILE ALLOWANCE

This Year's Request	8,000
Last Year's Budget	4,000
Difference	4,000
% Change	100.0%

CRA's portion of the cost of a vehicle for use by staff in the CRA. (Added \$4,000 for Project Manager vehicle)

10-12 SICK LEAVE CONVERSION PAY

This Year's Request	2,000
Last Year's Budget	-
Difference	2,000
% Change	-

Once a year, in December, every full-time, permanent employee who has used less than six days of sick leave during the preceding year may choose to be paid for the unused portion of those six days. For example, if an employee has used two days of sick leave during the year, he or she may choose to be paid for the remaining four days worth of sick leave. The payment is calculated using the employee's base hourly rate; therefore not including any additional pay factors such as longevity.

**PERSONAL SERVICES AND OPERATING EXPENSES
DETAIL BUDGET INFORMATION
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
NON-DEPARTMENTAL
NON-DEPARTMENTAL 8000-552**

11-01 FICA

This Year's Request	27,989
Last Year's Budget	18,497
Difference	9,492
% Change	51.3%

The 7.65% FICA rate is composed of two rates; a 6.20% social security tax that is applied to the first \$106,800 that an employee earns and a 1.45% Medicare tax that is applied to all earnings.

12-04 ICMA PENSION PLAN

This Year's Request	29,395
Last Year's Budget	18,224
Difference	11,171
% Change	61.3%

Estimated city pension contribution for those city employees who are participants in the ICMA defined contribution plan; the city contribution, as a percentage of salary, is 8%.

32-16 LANDSCAPING SERVICES

This Year's Request	5,000
Last Year's Budget	5,000
Difference	-
% Change	0.0%

Maintenance of projects improved using CRA TIR funds – The Cove Shopping Center Parking Lot, Hillsboro Boulevard and Ocean Way.

32-99 OTHER CONTRACTUAL SERVICES

This Year's Request	215,000
Last Year's Budget	390,000
Difference	(175,000)
% Change	-44.9%

Budget item includes costs for miscellaneous consultant and contractual services (Architect for Façade Program (\$50,000), Wayfinding (\$25,000), Appraisals (\$25,000), Graphic Design (\$5,000) and Website Design (\$45,000); includes cost of legal services provided by CRA Attorney (\$38,000); includes \$27,500 for other consultant services to be determined by the CRA Board.

35-04 OFFICE SUPPLIES

This Year's Request	800
Last Year's Budget	400
Difference	400
% Change	100.0%

Office supplies necessary for departmental operations.

35-09 PROFESSIONAL PUBLICATIONS

This Year's Request	300
Last Year's Budget	300
Difference	-
% Change	0.0%

Funding for development and management-related newspapers, trade magazines, and books.

**PERSONAL SERVICES AND OPERATING EXPENSES
DETAIL BUDGET INFORMATION
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
NON-DEPARTMENTAL
NON-DEPARTMENTAL 8000-552**

35-13 MINOR TOOLS, EQUIPMENT AND HARDWARE

This Year's Request	4,200
Last Year's Budget	2,100
Difference	2,100
% Change	100.0%

35-74 SPECIAL EVENTS

This Year's Request	171,000
Last Year's Budget	275,000
Difference	(104,000)
% Change	-37.8%

Funds for the CRA to form Special Events partnerships (\$60,000), Deerfield Beach Green Market (\$10,000) and July 4th event (\$115,000).

39-01 TRAVEL AND TRAINING

This Year's Request	10,000
Last Year's Budget	5,000
Difference	5,000
% Change	100.0%

Includes attendance at annual conferences, seminars, workshops and business retention/attraction meetings. Includes travel to Tallahassee for state meetings.

39-02 PRINTING

This Year's Request	1,500
Last Year's Budget	1,500
Difference	-
% Change	0.0%

Printing of brochures, hand-outs, annual report, etc.

39-21 ADVERTISING

This Year's Request	10,000
Last Year's Budget	10,000
Difference	-
% Change	0.0%

Advertising of programs and events in newspapers, industry publications and exhibits. Includes advertising for The Cove Shopping Center Parking Lot Improvements project and Commercial Façade Program

39-27 GENERAL ADMINISTRATIVE CHARGE

This Year's Request	70,000
Last Year's Budget	32,955
Difference	37,045
% Change	112.4%

Money which is paid to the general fund for the services that are provided to support the CRA Fund.

**PERSONAL SERVICES AND OPERATING EXPENSES
 DETAIL BUDGET INFORMATION
 OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
 NON-DEPARTMENTAL
 NON-DEPARTMENTAL 8000-552**

39-35 DUES AND MEMBERSHIPS

This Year's Request	2,000
Last Year's Budget	-
Difference	2,000
% Change	-

39-59 COMMERCIAL FACADE IMPROVEMENT LOAN PROGRAM

This Year's Request	500,000
Last Year's Budget	600,000
Difference	(100,000)
% Change	-16.7%

The Cove Shopping Center parking lot improvements will be under construction during this FY and Cove Shopping Center tenants and property owners will be encouraged to undertake private improvements concurrently.

60-41 AUTOMOTIVE EQUIPMENT

This Year's Request	175,000
Last Year's Budget	-
Difference	175,000
% Change	-

Cost of a showmobile mobile event venue for special events to be held in the CRA.

60-42 OFFICE MACHINERY & EQUIPMENT

This Year's Request	10,000
Last Year's Budget	10,000
Difference	-
% Change	0.0%

60-43 OTHER MACHINERY & EQUIPMENT

This Year's Request	-
Last Year's Budget	20,000
Difference	(20,000)
% Change	-100.0%

63-01 COVE PARKING LOT

This Year's Request	30,000
Last Year's Budget	2,500,000
Difference	(2,470,000)
% Change	-98.8%

Funding for decorative seasonal banner program and hardware

63-02 HILLSBORO STREETScape

This Year's Request	510,000
Last Year's Budget	510,000
Difference	-
% Change	0.0%

**PERSONAL SERVICES AND OPERATING EXPENSES
DETAIL BUDGET INFORMATION
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
NON-DEPARTMENTAL
NON-DEPARTMENTAL 8000-552**

63-03 PIER

This Year's Request	350,000
Last Year's Budget	3,500,000
Difference	(3,150,000)
% Change	-90.0%

10% contingency for unforeseen circumstances while under construction.

63-04 INFRASTRUCTURE & CAPITAL IMPROVEMENTS

This Year's Request	75,000
Last Year's Budget	1,065,100
Difference	(990,100)
% Change	-93.0%

Wayfinding Signage \$75,000.

63-05 COVE GARDENS IMPROVEMENTS

This Year's Request	1,213,000
Last Year's Budget	-
Difference	1,213,000
% Change	-

Drainage and streetscape improvements for the Cove Gardens neighborhood.

63-06 BEACH ENHANCEMENTS

This Year's Request	670,000
Last Year's Budget	90,000
Difference	580,000
% Change	644.4%

Funds for lifeguard rescue operation stands (\$270,000), landscape upgrades (\$50,000), tree well upgrades (\$50,000), and North Beach Access Improvements (\$125,000).

63-07 REAL ESTATE ACQUISITION

This Year's Request	3,265,194
Last Year's Budget	3,368,494
Difference	(103,300)
% Change	-3.1%

Funds to purchase real estate in the CRA.

63-08 MAIN BEACH PARKING AREA IMPROVEMENT

This Year's Request	1,625,000
Last Year's Budget	-
Difference	1,625,000
% Change	-

Funds to improve vehicular circulation, increase the number of parking spaces, install drainage, landscaping, lighting, pay and display machines, signage, and storage at the main beach parking area.

**PERSONAL SERVICES AND OPERATING EXPENSES
DETAIL BUDGET INFORMATION
OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

**COMMUNITY REDEVELOPMENT AGENCY FUND 190
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63-09 SIDEWALK IMPROVEMENTS

This Year's Request	285,000
Last Year's Budget	-
Difference	285,000
% Change	-

Funds to design and install ADA compliant sidewalks in the CRA District.

63-10 FIRE HYDRANTS

This Year's Request	175,500
Last Year's Budget	-
Difference	175,500
% Change	-

Funds to install fire hydrants in the CRA District to improve public safety.

63-11 LIGHTING

This Year's Request	65,000
Last Year's Budget	-
Difference	65,000
% Change	-

Funds to install necessary lighting in the CRA District.

63-12 PARK IMPROVEMENTS

This Year's Request	125,000
Last Year's Budget	-
Difference	125,000
% Change	-

Funds to redevelop or enhance park space in the CRA.

90-01 TRANSFER TO GENERAL FUND

This Year's Request	689,072
Last Year's Budget	686,794
Difference	2,278
% Change	0.3%

Interfund transfer for debt service payments on Florida Municipal Loan Council Covenant Bonds.

90-03 TRANSFER TO INSURANCE SERVICES TRUST FUND

This Year's Request	-
Last Year's Budget	4,000
Difference	(4,000)
% Change	-100.0%

Interfund transfer for allocable portion of employee benefits funded through insurance services trust fund.

RESOLUTION NO. 2011/_____

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE
FISCAL YEAR 2011-2012 BUDGET**

WHEREAS, Florida Statutes Chapter 189.418 stipulates that the CRA Board must adopt the budget via resolution each fiscal year prior to adoption by the Governing Body (City Commission); and

WHEREAS, the CRA Board has reviewed the FY 2011-2012 Budget and find it consistent with the Deerfield Beach CRA Plan goals and objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced "Whereas" clauses are true and correct and made a part hereof.

Section 2. The Deerfield Beach CRA Board of Directors hereby approves the FY 2011-2012 Budget as attached hereto and incorporated herein.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2011.

PEGGY NOLAND, CHAIR

ATTEST:

ADA GRAHAM-JOHNSON, MMC, CITY CLERK

REQUESTED ACTION:

Approval of an amendment to the Construction Manager at Risk agreement to require two separate GMP (guaranteed maximum price) submittals instead of one as was originally anticipated.

SUMMARY EXPLANATION/BACKGROUND:

When the general contractor agreement with Stiles Construction was developed, the logistics of maintaining access had not been finalized. Once Stiles was added to the pre-construction team, it was verified that the temporary access option was the only feasible method of keeping the pier open during construction. The attached amendment acknowledges the submittal of pricing in two stages, which will accommodate the schedule necessary to begin construction of the temporary access facilities ahead of the completion the pricing negotiations for the remainder of the project.

ATTACHMENTS:

Proposed amendment to the agreement with Stiles Construction

FIRST AMENDMENT TO AGREEMENT

between

DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY

and

STILES COPORATION d/b/a STILES CONSTRUCTION COMPANY

for

MANAGING GENERAL CONTRACTOR
CONSTRUCTION MANAGEMENT AT RISK
PRECONSTRUCTION SERVICES FOR
PIER BUILDINGS REPLACEMENT
Project Number: 11221-P

IN CITY OF DEERFIELD BEACH, FLORIDA

FIRST AMENDMENT TO AGREEMENT between DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY and STILES COPORATION d/b/a STILES CONSTRUCTION COMPANY for Managing General Contractor Construction Management at Risk Preconstruction Services for Pier Buildings Replacement, Project Number: 11221-P IN City OF Deerfield Beach, Florida

1. Section 1.1 of the Agreement is hereby amended to read as follows:

1.1 **Agreement** - means this document, Articles 1 through 9, inclusive and all approved Amendments. Other terms and conditions are included in the exhibits and documents that are expressly incorporated by reference.

2. Section 1.5 of the Agreement is hereby amended to read as follows:

1.5 **Notice(s) To Proceed** - All written notice(s) to proceed with the Project issued by the Contract Administrator.

3. Section 2.01.01, Exhibit A, Scope of Work is hereby amended to read as follows:

2.01.01 The CONTRACTOR agrees to:

- (A) Provide complete preconstruction and/or other professional services set forth below and all necessary personnel, equipment and materials to perform services;
- (B) Complete those preconstruction services in accordance with a project schedule to be developed jointly between the Contract Administrator, Consultant and CONTRACTOR and finalized not later than 20 calendar days following the effective date of the Notice to Proceed with this agreement as issued by the Contract Administrator, (Attachment 1, Project Schedule, as attached to this Exhibit A, is provided for the CONTRACTOR's and Contract Administrator's use in deriving the Contractor's Project Schedule) and
- (C) Complete those preconstruction services in support of delivering a facility (or facilities) within the CRA's established budget for the project (Attachment 3, Preliminary Project Budget, as attached to this Exhibit A) and as required by this Agreement.
- (D) A Guaranteed Maximum Price (GMP) must be generated in two parts by CONTRACTOR and submitted to CRA as set forth herein. GMP-1 shall consist of the Ancillary Pier Building (temporary bait shop) and the Temporary Pier Access Walk for uninterrupted public

access to the pier during construction. After authorization and approval by the CRA, CONTRACTOR shall submit GMP-2 which shall be the GMP for the entire Project.

4. Section 2.05 (D), Exhibit A, Scope of Work is hereby amended to read as follows:

2.05 Cost Estimating

- (D) Estimates shall be structured to indicate the CRA's Guaranteed Maximum Price (GMP) structure (including GMP-1 and GMP-2, estimated fees, allowance accounts, indemnification consideration and other price elements) and shall be organized to provide a minimum level of detail that corresponds to the Construction Specification Institute's (CSI) 16-division MasterFormat system. Estimates shall be provided for all 16 divisions. Estimating based on preliminary assemblies information organized according to the CSI's Uniformal system of assembly nomenclature may be utilized with advance written permission from the Contract Administrator.

THE REMAINDER OF THIS PAGE REMAINS BLANK

DEERFIELD BEACH CRA

Witnesses:

Print Name:

Print Name:

By: _____
KEVEN R. KLOPP, DIRECTOR

Date: _____

ATTESTED:

ADA GRAHAM-JOHNSON, CITY CLERK

By: _____
PEGGY NOLAND, CHAIR

Date: _____

APPROVED AS TO FORM:

ANDREW S. MAURODIS, CRA ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by KEVEN R. KLOPP, as the CRA Director, who is personally known to me or has produced _____ as identification.

Signature of Notary Public

Print, Type, or Stamp Commissioned Name

CONTRACTOR

MANAGING GENERAL CONTRACTOR:

Stiles Corporation d/b/a
Stiles Construction Company
a for-profit Florida corporation

ATTEST:

Secretary

(Please Type Name of Secretary)

(CORPORATE SEAL)

WITNESSES:

Signature of Witness

Name of Witness

Signature of Witness

Name of Witness

By _____
(Signature of President/Vice President)

(Typed Name of President/Vice President)

___ day of _____, 20__.

REQUESTED ACTION:

Approval of a GMP amendment (guaranteed maximum price submittal #1) to the Construction Manager at Risk agreement with Stiles Construction in the amount of \$196,138 for the ancillary building and temporary pier access walkway.

SUMMARY EXPLANATION/BACKGROUND:

Public access to the pier will be maintained throughout the duration of the upcoming reconstruction of the pier entrance. This will be accomplished with the construction of a wooden access ramp as shown on the attached site plan. An ancillary building will be constructed at the entrance to the access ramp. This building will house the bait shop and the pier management office while the new pier and the new buildings are under construction. The ancillary building has been designed to accommodate other continued long term uses after the new facility is open, possibly in a new location further to the south. Its design matches that of the future pier entrance facilities.

Stiles Construction was selected by the CRA as the construction manager/general contractor for the project. The associated construction costs, as put out for bid by Stiles and presented in the attachments, have been thoroughly analyzed jointly by the CRA director, City staff, the architect, and Stiles pre-construction specialists.

Approval of this GMP will leave \$3.44 million of budgeted funds available for the remaining construction and construction related expenses as explained in the attached project budget summary.

A presentation describing the numerous aspects of the overall project will be made at the meeting by the pre-construction team members.

ATTACHMENTS:

1. **Photos of existing entrance to pier**
2. **Rendering of new project**
3. **Site plan with ancillary building and walkway**
4. **Elevations of ancillary building**
5. **Logistics plan**
6. **Schedule**
7. **GMP submittal from Stiles**
8. **Summary of the overall project budget**

Volkert & Associates, Inc.
BRIDGE INSPECTION REPORT

Structure Name: Deerfield Beach Municipal Fishing Pier
Inspection Date: 07/18/08

DEFICIENCY PHOTOS



25 Beam 2-3, south face at pier 3



26 Beam 2-3 broken strands



27 Beam 2-3, north face at pier 3



28 Beam 2-3 at pier 3



29 Crutch/helper bent 2A



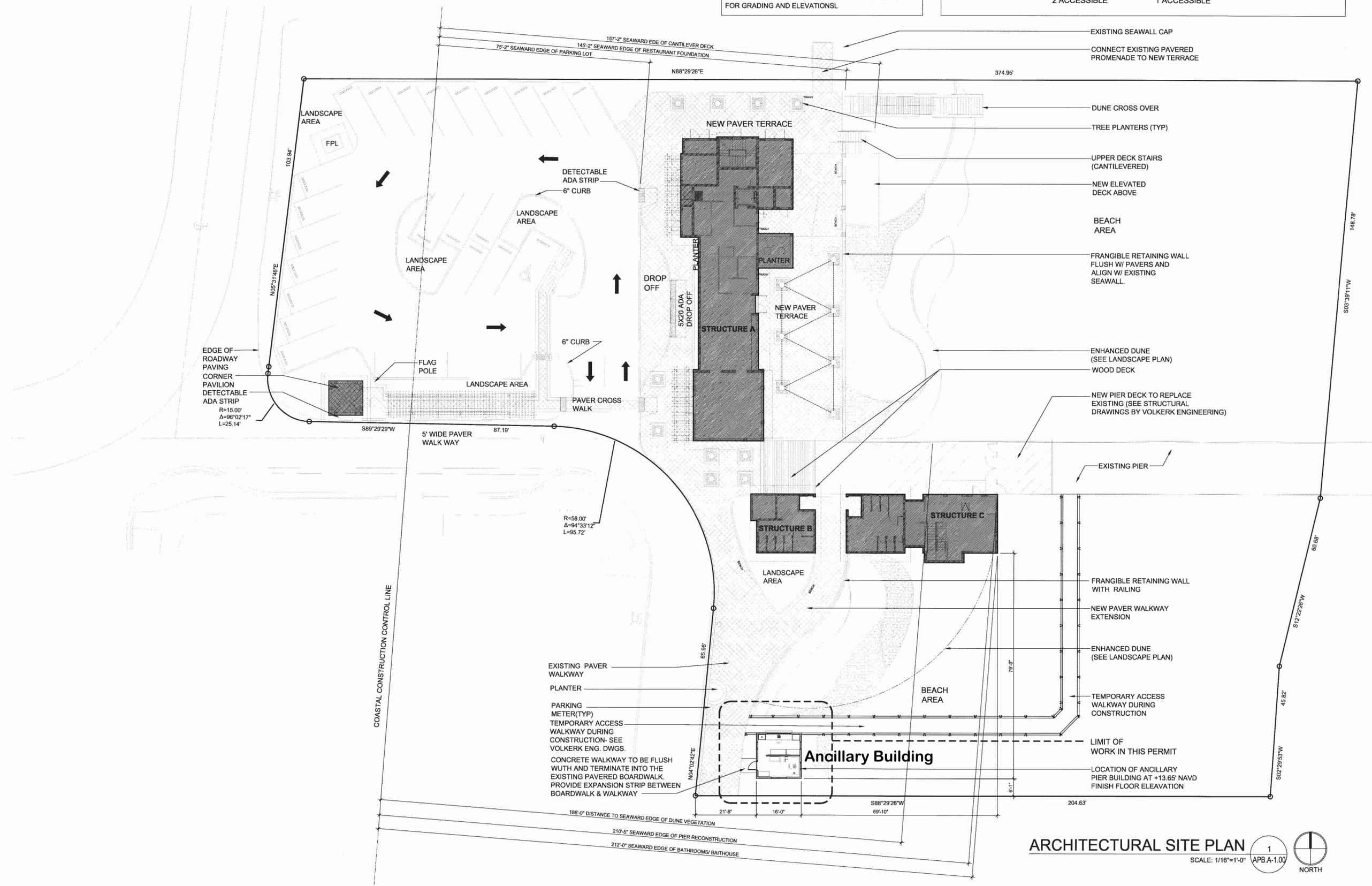
30 CBO, column 3-1

Ancillary
Building



SITE DATA					
ZONING: B-1 (COMMUNITY BUSINESS) / S (OPEN SPACE)					
BUILDING SET BACKS: (REQUIRED B-1)	FRONT 10'	SIDES 0'	REAR 5'	CORNER 10'	WATER FRONT 25'
PROPOSED BUILDING HEIGHT: (MEAN OF HIGHEST HIP ROOF) 31'-0"					
BDESWPK:	EXISTING SPACES 31 STANDARD 2 ACCESSIBLE	PROPOSED SPACES 23 STANDARD 1 ACCESSIBLE			

NOTE:
THIS SITE PLAN IS FOR ILLUSTRATION PURPOSE ONLY.
CONTRACTOR SHALL REFER TO AND COORDINATE WITH
CIVIL PLANS, SURVEY, AND LANDSCAPE PLANS FOR
BUILDING LOCATION, WORKING POINT, GRADE
ELEVATIONS, UTILITY CONNECTIONS AND OTHER SITE
REQUIREMENTS.
SEE CIVIL ENGINEERING AND LANDSCAPING PLANS
FOR GRADING AND ELEVATIONS.



REVISION #	DATE
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

AUG 11 2011
Garcia Stromberg

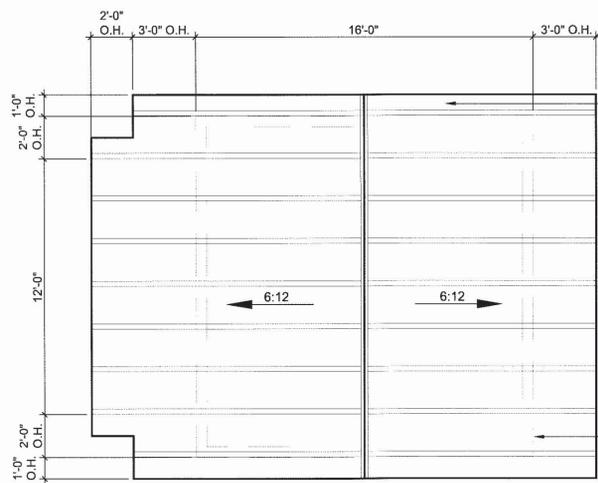
GARCIA STROMBERG
Peter T. Stromberg, NCARB
President
40837748
2385 Vasa Parkway, Suite 15, West Palm Beach, FL 33411
TEL: 561.478.0885 FAX: 561.478.0885
www.garciastromberg.com

CLIENT
CRA - City of
Deerfield Beach
150 N.E. 2nd Avenue
Deerfield Beach, Florida
33441

PROJECT
ANCILLARY PIER BUILDING
Deerfield Beach Fishing Pier
Ocean Way & N.E. 2nd Street
Deerfield Beach, Florida, 33441

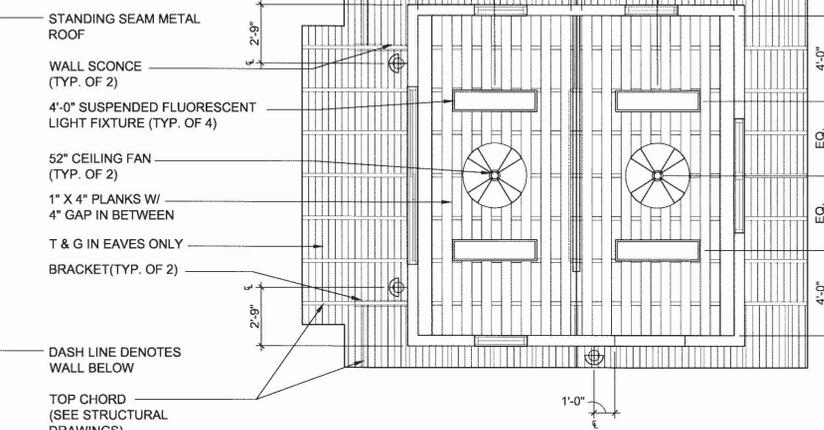
DRAWING NAME
SITE PLAN
AUG 11 2011
D/D

PERMIT SET - AUGUST 05, 2011
PROJECT # 2910
SHEET #
APB-A-1.00
PLOT DATE:
08-09-2011

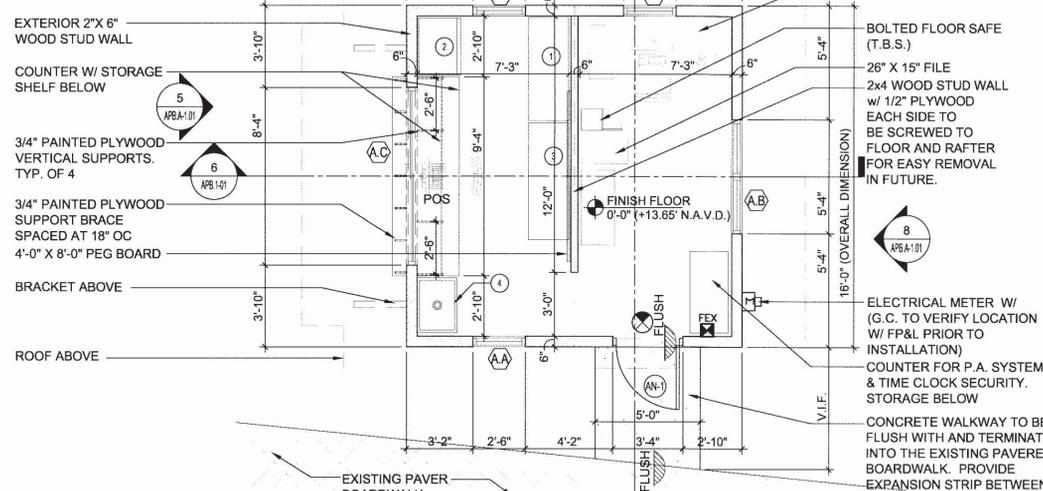


STANDING SEAM METAL ROOF:
 IMETCO, SERIES 300, COLOR LT GRAY,
 STANDING SEAM METAL, SPACING TO MATCH
 PIER (PIER SPEC SECTION 074113)

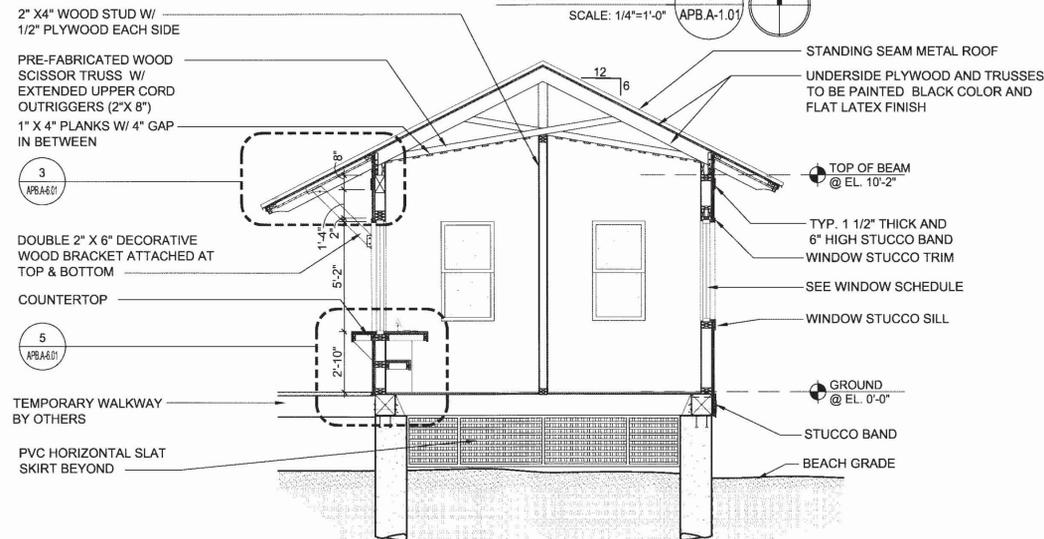
ROOF PLAN 3
 SCALE: 1/4"=1'-0" APB.A-1.01



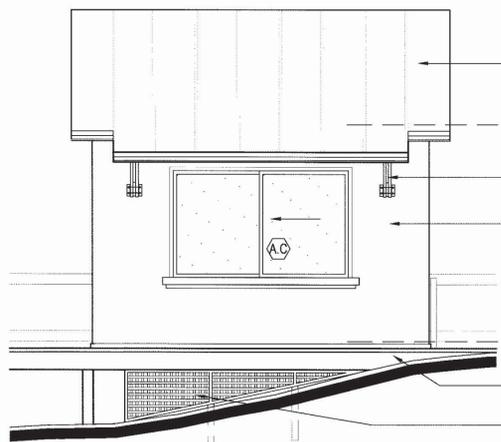
REFLECTED CEILING PLAN 2
 SCALE: 1/4"=1'-0" APB.A-1.01



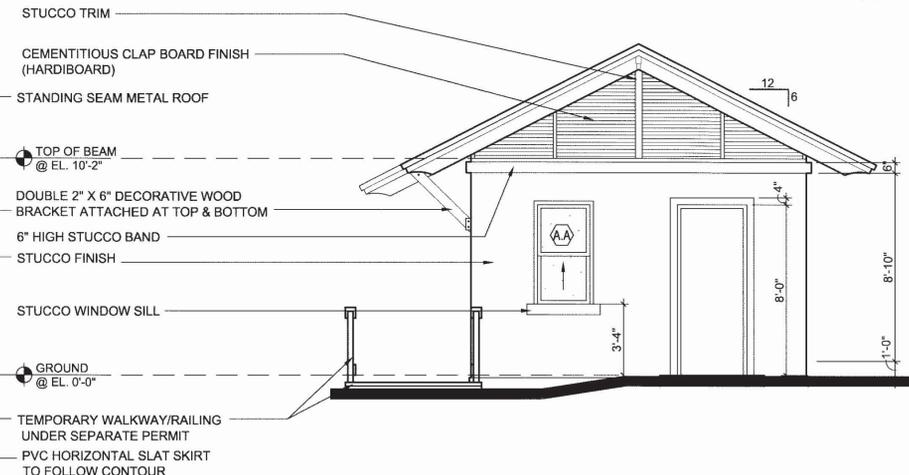
FLOOR PLAN 1
 SCALE: 1/4"=1'-0" APB.A-1.01



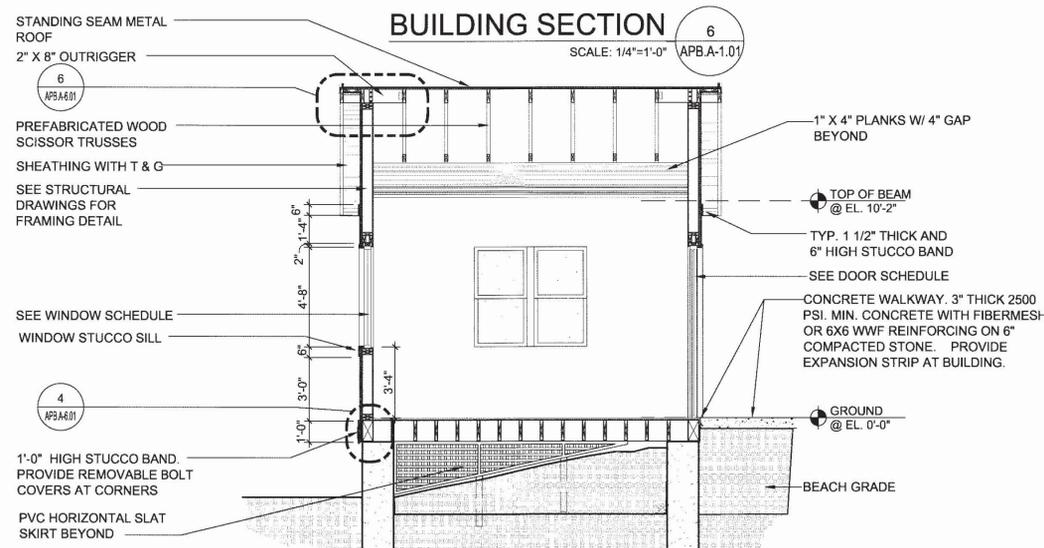
BUILDING SECTION 6
 SCALE: 1/4"=1'-0" APB.A-1.01



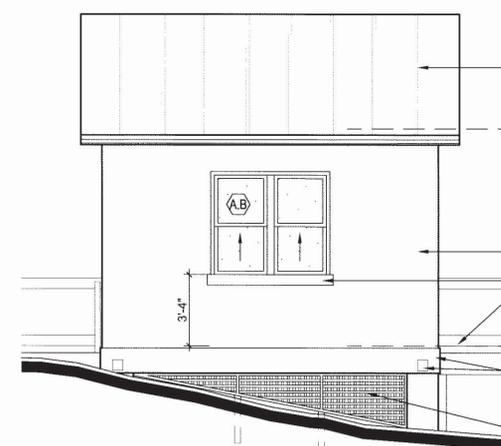
SIDE ELEVATION 5
 SCALE: 1/4"=1'-0" APB.A-1.01



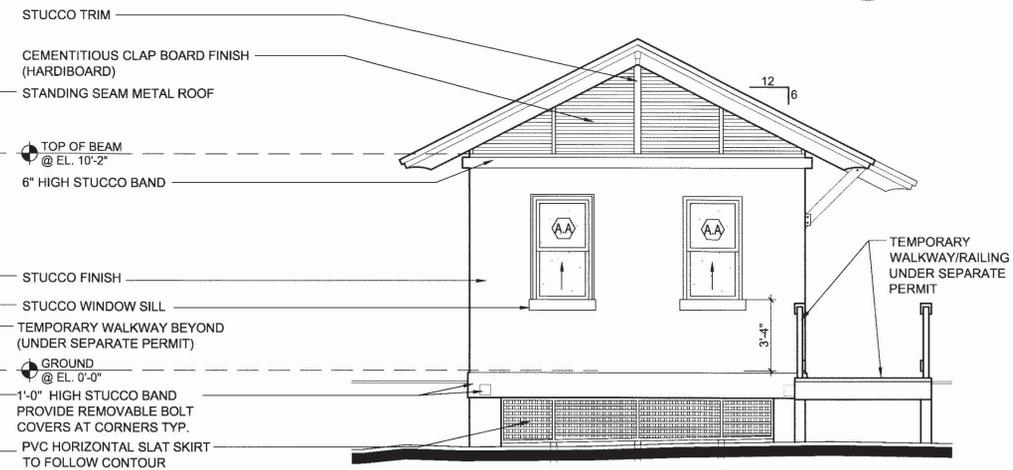
FRONT ELEVATION 4
 SCALE: 1/4"=1'-0" APB.A-1.01



BUILDING SECTION 9
 SCALE: 1/4"=1'-0" APB.A-1.01



SIDE ELEVATION 8
 SCALE: 1/4"=1'-0" APB.A-1.01



REAR ELEVATION 7
 SCALE: 1/4"=1'-0" APB.A-1.01

PERMIT SET - AUGUST 05, 2011
 PROJECT # 2900
 SHEET #
 PLOT DATE: 08-07-2011

PROJECT: **ANCILLARY PIER BUILDING**
Deerfield Beach Fishing Pier
 Ocean Way & N.E. 2nd Street
 Deerfield Beach, Florida, 33441

CLIENT: **CRA - City of Deerfield Beach**
 150 N.E. 2nd Avenue
 Deerfield Beach, Florida 33441

DESIGNER: **GARCIA STROMBERG**
 Peter T. Stromberg, Owner
 2305 Vista Parkway, Suite 10, West Palm Beach, FL 33411
 Tel: 561.478.8865 Fax: 561.478.8865
 www.garciastromberg.com
 License # AB0202042

DATE: _____
 REVISION # _____
 1 _____
 2 _____
 3 _____
 4 _____
 5 _____
 6 _____
 7 _____
 8 _____

DRAWING NAME: **FLOOR PLAN, REFLECTED CEILING PLAN, ROOF PLAN, ELEVATIONS, AND BUILDING SECTIONS**
 SHEET: **APB.A-1.01**
 AUG 17 2011
 C.T.D.

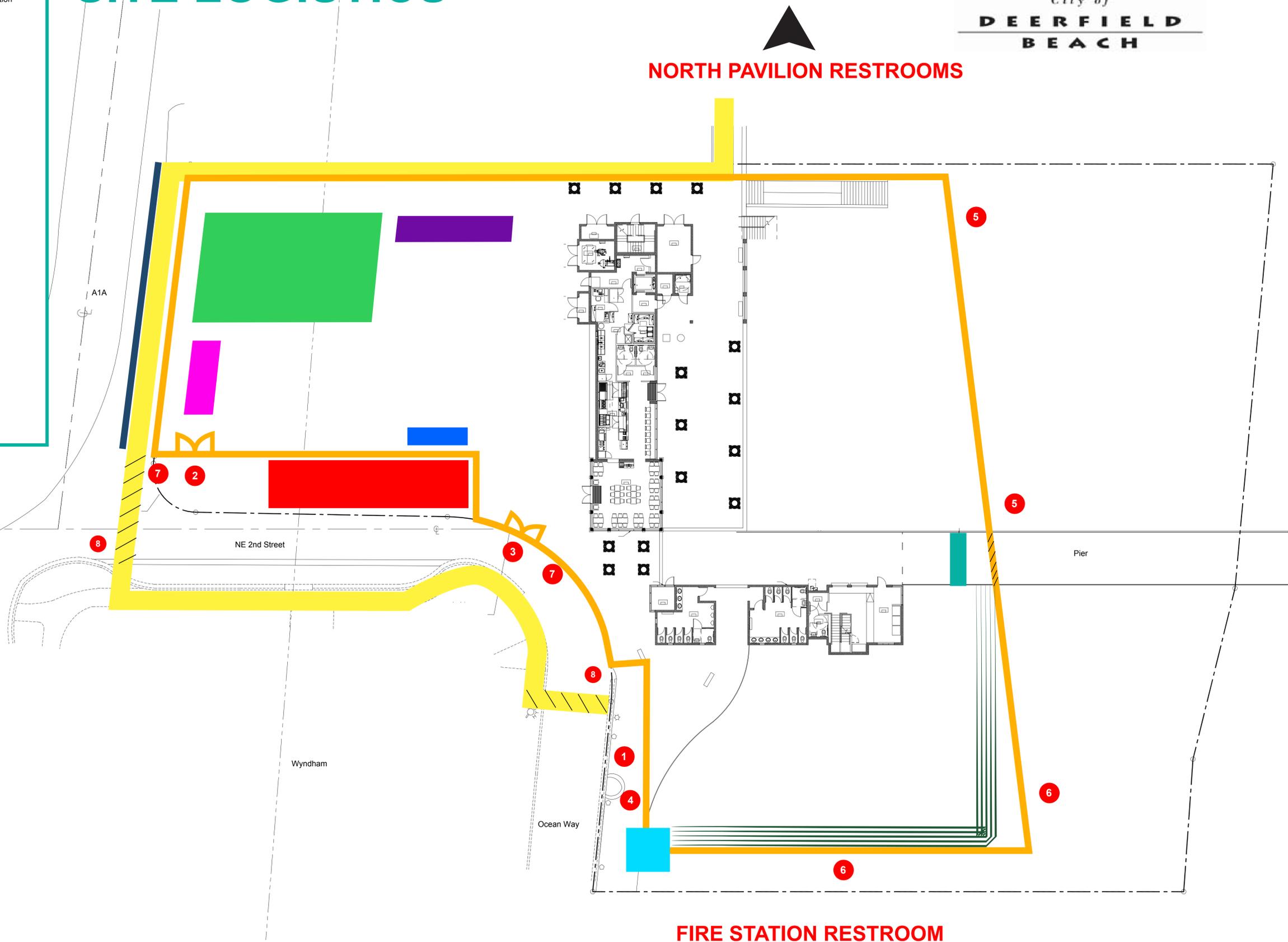
LEGEND

-  Silt Fence against 6' High Chain Link Fence with Netting
-  Parking for Broward Sheriff's Office & Deerfield Beach Parks & Recreation
-  Pedestrian Walkway
-  Pedestrian Crosswalk
-  Temporary Bait Shop
-  Jersey Barrier
-  Dumpster
-  Portlets
-  Construction Trailer
-  Material Storage & Staging
-  Temporary Walkway
-  Temporary Closures
-  **1** SIGN – Sidewalk Closed, Cross to the Other Side
-  **2** SIGN – Construction Entrance
-  **3** SIGN – Construction Exit, DO NOT ENTER
-  **4** SIGN – Project Information
-  **5** SIGN – Restrooms are located at the North Pavilion
-  **6** SIGN – Restrooms are located at the Fire Station
-  **7** SIGN – Construction Area, NO UNAUTHORIZED VISITORS
-  **8** SIGN – Traffic must stop for pedestrians

PIER BUILDING REDESIGN - DEERFIELD BEACH FISHING PIER SITE LOGISTICS



City of
**DEERFIELD
BEACH**





**Deerfiled Beach
Ancillary Pier Building
and
Temporary Walkway
GMP Schedule**

ID	Task Name	Duration	Start	Finish	August	September	October	November	December
1	Overall Duration	43 days	Mon 9/12/11	Mon 11/28/11					
2	Temporary Bait Shop	43 days	Mon 9/12/11	Mon 11/28/11					
3	Set Up Fence/Silt Barrier	1 day	Mon 9/12/11	Tue 9/13/11					
4	Layout Foundations	1 day	Mon 9/12/11	Tue 9/13/11					
5	Form/Pour/Foundations	5 days	Tue 9/13/11	Wed 9/21/11					
6	Frame Floor	4 days	Wed 9/21/11	Wed 9/28/11					
7	Frame Walls	4 days	Wed 9/28/11	Wed 10/5/11					
8	Set Trusses	3 days	Wed 10/5/11	Wed 10/12/11					
9	Framing Inspection	1 day	Wed 10/12/11	Thu 10/13/11					
10	Sheath Trusses	1 day	Thu 10/13/11	Fri 10/14/11					
11	Dry In	1 day	Thu 10/13/11	Fri 10/14/11					
12	Rough In Plumbing/Electric	4 days	Fri 10/14/11	Fri 10/21/11					
13	Rough In Temp Power/Phones/Data	2 days	Fri 10/14/11	Wed 10/19/11					
14	Rough In Inspections	2 days	Fri 10/21/11	Wed 10/26/11					
15	Sheath Walls/Floor	2 days	Wed 10/26/11	Fri 10/28/11					
16	Paint Interior	2 days	Fri 10/28/11	Wed 11/2/11					
17	Install Hardiplank	2 days	Fri 10/28/11	Wed 11/2/11					
18	Install Windows	2 days	Fri 10/28/11	Wed 11/2/11					
19	Lath Walls	1 day	Wed 11/2/11	Thu 11/3/11					
20	Install T&G Soffits	2 days	Wed 11/2/11	Fri 11/4/11					
21	Install Lights/Ceiling Fans	1 day	Wed 11/2/11	Thu 11/3/11					
22	Stucco Walls	3 days	Thu 11/3/11	Wed 11/9/11					
23	Install Cabinets/Counters	1 day	Thu 11/3/11	Fri 11/4/11					
24	Trim Electric	1 day	Thu 11/3/11	Fri 11/4/11					
25	Install Standing Seam	2 days	Fri 11/4/11	Wed 11/9/11					
26	Install Plumbing	1 day	Fri 11/4/11	Mon 11/7/11					
27	Trim Plumbing	1 day	Tue 11/8/11	Wed 11/9/11					
28	Paint Exterior	3 days	Wed 11/9/11	Mon 11/14/11					
29	Install Slat Skirt	1 day	Tue 11/15/11	Wed 11/16/11					
30	Final Inspections	3 days	Wed 11/16/11	Mon 11/21/11					
31	Certificate of Occupancy	0 days	Mon 11/21/11	Mon 11/21/11					
32	Install Owner FF&E	2 days	Tue 11/22/11	Fri 11/25/11					
33	Open Temp Bait Shop	1 day	Fri 11/25/11	Mon 11/28/11					
34	Temporary Walkway	15 days	Tue 11/1/11	Mon 11/28/11					
35	Turtle Nesting Season Ends	0 days	Tue 11/1/11	Tue 11/1/11					
36	Set Up Silt Fence/Fencing	3 days	Tue 11/1/11	Fri 11/4/11					
37	Layout Walkway	1 day	Tue 11/1/11	Wed 11/2/11					
38	Set Posts	3 days	Tue 11/1/11	Fri 11/4/11					
39	Install Timbers/Joists and Bracing	6 days	Tue 11/1/11	Thu 11/10/11					
40	Install Decking	3 days	Fri 11/4/11	Thu 11/10/11					
41	Rough In Light Fixtures	3 days	Tue 11/8/11	Fri 11/11/11					
42	Install Rails/WWF/Cap and Trim	4 days	Fri 11/11/11	Fri 11/18/11					
43	Install Lights	2 days	Fri 11/18/11	Wed 11/23/11					
44	Final Inspections	2 days	Wed 11/23/11	Mon 11/28/11					
45	Certificate of Occupancy	0 days	Mon 11/28/11	Mon 11/28/11					
46	Open Temp Walkway	0 days	Mon 11/28/11	Mon 11/28/11					



PBR - Pier Building Redesign
Ancillary Pier Building and Temporary Access Walkway
 Deerfield Beach, Florida



Schedule of Values (Permit Set)
August 25, 2011



PHASE	ITEM/DESCRIPTION	TEMP WALKWAY	TEMP BAIT SHOP	TOTAL
		1,232	256	
1425	Testing (Excluded)	By Owner	By Owner	\$ -
2100	Continuous Clean/Site Labor	\$ -	\$ 500	\$ 500
2110	Demolition	\$ 7,854	\$ -	\$ 7,854
2200	Surveying/Layout and As-builts	\$ 450	\$ 530	\$ 980
2900	Landscaping	\$ -	\$ 650	\$ 650
2950	Irrigation	\$ -	\$ 500	\$ 500
3100	Concrete	\$ -	\$ 3,650	\$ 3,650
5110	Structural Steel / Misc Metals	\$ 1,339	\$ 240	\$ 1,579
6100	Rough Carpentry	\$ 35,350	\$ 24,987	\$ 60,337
6510	Cabinetry	\$ -	\$ 2,295	\$ 2,295
7110	Caulking/Waterproofing	\$ -	\$ 500	\$ 500
7144	Roofing	\$ -	\$ 3,480	\$ 3,480
8110	Doors/Frames/Hardware	\$ -	\$ 1,955	\$ 1,955
8500	Glazing	\$ -	\$ 5,200	\$ 5,200
9110	Exterior Framing and Stucco	\$ -	\$ 8,088	\$ 8,088
9310	Flooring	\$ -	\$ 1,975	\$ 1,975
9610	Paint	\$ -	\$ 3,500	\$ 3,500
9900	Final Cleaning	\$ -	\$ 400	\$ 400
10140	Signage	\$ 350	\$ -	\$ 350
10120	Fire Extinguishers	\$ -	\$ 75	\$ 75
15110	Plumbing	\$ -	\$ 7,230	\$ 7,230
16110	Electric	\$ 15,070	\$ 19,415	\$ 34,485
	Subtotal	\$ 60,413	\$ 85,170	\$ 145,583
	General Conditions	\$ 9,575	\$ 18,588	\$ 28,163
	Construction Contingency	\$ 700	\$ 1,038	\$ 1,737
	General Insurances	\$ 676	\$ 1,001	\$ 1,677
	Builder's Risk (By Owner)	By Owner	By Owner	By Owner
	Payment and Performance Bond	\$ 790	\$ 1,171	\$ 1,961
	Overhead and Profit	\$ 6,855	\$ 10,162	\$ 17,017
	TOTAL CONSTRUCTION COSTS	\$ 79,009	\$ 117,130	\$ 196,138



**PBR - Pier Building Redesign
Ancillary Pier Building and Temporary Access Walkway
Deerfield Beach, Florida**



Subcontractor Comparison Sheet

August 25, 2011

2111 Surveying		Amount	8510 Glazing		Amount
b,d	Davis & Purmort	\$ 1,430		East Coast Window	\$ 3,896
	McLaughlin	\$ 1,580		All American	\$ 4,100
	Base Line	\$ 1,755	c	Alcounti	\$ 5,200
	Caulfield & Wheeler	\$ 2,030	a	IB Glazing	\$ 7,118
				Perspective Glass	\$ 7,550
				Miller Glass	\$ 9,650
3110 Concrete		Amount	9110 Stucco		Amount
	Go Tilt	\$ 3,650	a,c	Goldcoast Stucco	\$ 4,685
a,c	ABURI	\$ 6,353	a,c	ABURI	\$ 4,600
b	Stearns	\$ 7,608		Division Nine Interior	\$ 5,087
a	CS Group	\$ 10,140		J&S Stucco	\$ 5,500
a	JAM Shell Builder	\$ 9,944	c	Alcounti	\$ 8,088
	Florida Lemark	\$ 10,975		Apeaste	\$ 8,128
				FMA	\$ 8,275
5110 Misc Metals		Amount	9323 Flooring		Amount
	Alumitech	\$ 1,579		Floorpro	\$ 810
	FDS Aluminum	No Bid		Acousti Engineering	\$ 1,035
	GFE	Incomplete		Pauls Carpet	\$ 1,490
			a,c	ABURI	\$ 1,980
			c	Alcounti	\$ 1,975
6410 Carpentry and Cabinetry		Amount	9610 Painting		Amount
c	Alcounti	\$ 62,632	a	Pride Painting	\$ 495
a,b	G Foster / Craftwork	\$ 96,417	a	Correnti Painting	\$ 500
	Craftwork	\$ 100,033	a	Nigroup	\$ 931
a,c	ABURI	\$ 104,196		ColorFactory	\$ 1,000
a,b	Titus / Cayman	\$ 124,421		TWG	\$ 1,050
a	Titus / Premier Cabinets	\$ 124,915	a	NJ Painting	\$ 1,420
			a	Lenny's Painting	\$ 2,000
				Phoenix Painting	\$ 2,761
			c	Alcounti	\$ 3,500
			a,c	ABURI	\$ 3,971
			a	Ernest Contracting	\$ 4,500
			a	Blue Jean Painter	\$ 6,249
7140 Roofing		Amount	15110 Plumbing		Amount
	Roof Tech	\$ 3,480	b	Zanger Plumbing	\$ 7,230
	Smartinc Roofing	\$ 4,542		Olympia Plumbing	\$ 7,765
	Latite	\$ 6,500	b	J Dodd Plumbing	\$ 8,900
	Decktight	Incomplete	b	Pinnacle Plumbing	\$ 8,950
8004 Door/Frame/Hardware		Amount	16110 Electric		Amount
b	Cafferty / SM Poirier	\$ 1,269		MSP Electric	\$ 34,485
	Next Door	\$ 1,271	a,b	Unlimited Electrical Contrators	\$ 35,024
	Atlas Door / SM Poirier	\$ 1,350	a	Universal Electric	\$ 39,109
	Jjas Door Installation	\$ 1,551	a	AMPCO Electric	\$ 41,400
c	Alcounti	\$ 1,955			

Notes

- a CBE subcontractor
- b Deerfield Beach Subcontractor
- c Subcontractor will only do complete combination of scopes bid and will not do only one piece.
- d Surveying reduced in the Line Item Breakdown by Stiles



**PBR - Pier Building Redesign
Ancillary Pier Building and Temporary Access Walkway
Permit Set - August 5, 2011
Plan List**



Architect

Garcia Stromberg
2365 Vista Parkway, Suite 15
West Palm Beach, FL 33411
561-478-5855

DRAWING #	DRAWN BY	SHEET TITLE	PLAN DATE	REVISION DATE	RECEIVED DATE
APB.CV-1	Garcia Stromberg	Cover Sheet	08/05/2011	n/a	08/05/2011
APB.A-0.01	Garcia Stromberg	Project Data, Drawing Index, Notes & Location Map	08/05/2011	n/a	08/05/2011
APB.A-1.00	Garcia Stromberg	Site Plan	08/05/2011	n/a	08/05/2011
APB.A-1.01	Garcia Stromberg	Floor Plan, Reflected Ceiling Plan, Roof Plan, Elevations, and	08/05/2011	n/a	08/05/2011
APB.A-6.01	Garcia Stromberg	Partitions, Doors, Windows, & Equipment Schedules	08/05/2011	n/a	08/05/2011

Structural Engineer

Bliss & Nyitray, Inc.
2475 Mercer Ave., Suite 201
West Palm Beach, FL 33401
561-362-6002

DRAWING #	DRAWN BY	SHEET TITLE	PLAN DATE	REVISION DATE	RECEIVED DATE
S-1.01	Bliss & Nyitray, Inc.	Ancillary Pier Bldg. Structural Notes and Wind Pressures	08/05/2011	n/a	08/05/2011
S-2.01	Bliss & Nyitray, Inc.	Ancillary Pier Bldg. Floor Plan and Sections	08/05/2011	n/a	08/05/2011

Mechanical Consultant

Kamm Consulting
1407 West Newport Center Drive
Deerfield Beach, FL 33442
561-362-6002

DRAWING #	DRAWN BY	SHEET TITLE	PLAN DATE	REVISION DATE	RECEIVED DATE
E0.1	KAMM Consulting	Electrical Notes	08/05/2011	n/a	08/05/2011
E1.1	KAMM Consulting	Site Power Plan	08/05/2011	n/a	08/05/2011
E3.1	KAMM Consulting	Power Plans	08/05/2011	n/a	08/05/2011
P0.1	KAMM Consulting	Plumbing Notes	08/05/2011	n/a	08/05/2011
P2.1	KAMM Consulting	Plumbing Plan	08/05/2011	n/a	08/05/2011

Consultant

Volkert & Associates, Inc.
3409 West Lemon Street
Tampa, FL 33609

DRAWING #	DRAWN BY	SHEET TITLE	PLAN DATE	REVISION DATE	RECEIVED DATE
1	Volkert & Associates, Inc.	Index of Plans and General Notes	08/05/2011	n/a	8/5/2011
13	Volkert & Associates, Inc.	Temporary Access Walkway Plan & Elevation	08/05/2011	n/a	8/5/2011
14	Volkert & Associates, Inc.	Temporary Access Walkway Details 1	08/05/2011	n/a	8/5/2011
15	Volkert & Associates, Inc.	Temporary Access Walkway Details 2	08/05/2011	n/a	8/5/2011
16	Volkert & Associates, Inc.	Temporary Access Walkway Details 3	08/05/2011	n/a	8/5/2011

Dunkelberger Engineering & Testing, Inc.
5371 NW 33rd Avenue, Suite 204
Ft. Lauderdale, FL 33309
954-730-9114

ISSUED BY	DOCUMENT DESCRIPTION	PLAN DATE	REVISION DATE	RECEIVED DATE
- Dunkelberger	Subsurface Study	07/30/2011	n/a	8/5/2011

Civil and Landscape Engineer

Caulfield & Wheeler, Inc.
7301A W. Palmetto Park Road - Suite 100A
Boca Raton, FL 33433
561-392-1991

DRAWING #	DRAWN BY	SHEET TITLE	PLAN DATE	REVISION DATE	RECEIVED DATE
C1	Caulfield Wheeler, Inc	Civil Plan	08/05/2011	n/a	08/05/2011
ALP-1	Caulfield Wheeler, Inc	Landscape Plan	-	n/a	08/05/2011



Pier Building Redesign

Ancillary Pier Building and Temporary Access Walkway
Ocean Way & N.E. 2nd Street
Deerfield Beach, Florida
August 25, 2011



Clarifications, Exclusions, Allowances and Alternates

This presentation represents clarifications to the pricing of the Permit Set of plans for the Ancillary Pier Building and Temporary Access Walkway for the Pier Building Redesign of the Deerfield Beach Fishing Pier and associated structures, located in Deerfield Beach, Florida. The purpose of this presentation is to further clarify what has been incorporated into the scope and pricing for this project.

I. CLARIFICATIONS:

A. GENERAL:

1. Project is based upon plans and specifications prepared by Garcia Stromberg, Volkert and Associates and all sub-consultants listed and dated on the Plan List.
2. Duration for temporary walkway and ancillary building (Temporary Bait Shop) is anticipated to be three (3) months.
3. All portions of the work are assumed to run concurrent and continuous with building construction activities. Phasing has not been considered at this time.
4. Construction is based on the Florida Building Code as it applies only at time of presentation. Any modifications or current interpretation to code subsequent to date of this proposal is specifically excluded.
5. Breakouts are provided for accounting purposes only and are not to be assumed to be independent contracts to complete any portion of this project independent of another.
6. Subsurface study dated July 30, 2010 in lieu of Subsurface study dated September 30, 2010 per Shallow Foundation Note 1, Sheet S-1.01.

B. TEMPORARY WALKWAY:

1. Structure:
 - a) Deck area included as pressure treated wood in lieu of IPE at the walk surface as mentioned in Note 3, Sheet 1 of the Volkert plans. IPE will be used as decking on the permanent replacement of the designated portions of the existing pier deck. This will be part of the Pier Building Redesign portion of the project.
2. Electric:
 - a) Light fixtures on Temporary Walkway are included as type "DS" stationary Amber LED downlights. Fixture not specified on Sheet E0.1.

C. ANCILLARY PIER BUILDING:

1. Landscape:
 - a) Re-sodding of grass associated with running the water service has been included in accordance with restoration required note on Sheet C1
2. Structure:
 - a) Concrete:
 - (1) Concrete sidewalk denoted on Sheet APB.A-1.01. Not shown on structural drawings.
 - b) Carpentry:
 - (1) Plywood flooring included as 5/8" per Sheet S-2.01 in lieu of 3/4" per Sheet APB.A-6.01.
 - (2) Plywood at roof included as 5/8" per Sheet S-2.01 in lieu of 3/4" per Sheet APB.A-6.01.
 - c) VCT is included as flooring on the plywood. Telegraphing of the seams may occur.
 - d) Metals:
 - (1) Four (4) four inch by sixteen inch (4" x 16") louvers have been assumed per Detail 3, Sheet APB.A-6.01. Quantity is not clear.
 - e) Roofing:
 - (1) Roofing included as Imetco Galvalume Plus or equal in lieu of Imetco Series 300.
 - f) Door, Frame and Hardware:
 - (1) Door included as hollow metal (Door Type AN-1) per Door schedule on Sheet APB.A-6.01 in lieu of FRP door per Note #13 on Sheet APB.A-6.01
3. Mechanical Systems:
 - a) Plumbing:
 - (1) Water service assumed as a one inch (1") service to the Ancillary Pier Building, not sized on plans.
 - (2) Water service is included as a tap to the existing supply line behind the existing meter and backflow in lieu of new separate meter and RPZ as shown on Sheet C1.
 - (3) Sink is included per Plumbing sheets in lieu of "By Owner" per Sheet APB.A-6.01. Sink currently included as molded terrazzo basin per Sheet P0.1.
 - (4) Price includes underground collection tank per Sheet P2.1.
 - b) Electric:
 - (1) Fans shown on reflected ceiling have been included as an allowance of \$300/ea or \$600. Fixtures not specified.

II. ALLOWANCES INCLUDED IN PROPOSAL:

All allowances include material, freight, installation and tax, unless noted otherwise. Allowances do not include contractor's General Conditions, Overhead, Profit, Insurances or Bond (if required). Owner to receive credit for actual costs incurred versus allowance, or pay the additional costs versus the allowance, plus contractor's General Conditions, Overhead, Profit, Insurances and Bond (if required).

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|----|--------------|-------|
| 1. | Ceiling Fans | \$600 |
|----|--------------|-------|

III. ITEMS NOT INCLUDED IN PROPOSAL:

1. All governmental fees, including but not limited to main building or site permits, impact fees, sewer and/or water tap fees, utility connection charges, or expediting of same, etc. assumed to be by the City of Deerfield Beach.
2. Builder's Risk Insurance premiums or payment of deductibles in the event of a loss.
3. Provisions for escalation.
4. Accelerated schedule.
5. Costs for comments and changes associated with authorities having jurisdictional review of plans (i.e. building department permitting, engineering, etc.), or design costs for same.
6. Parking meter removal or associated fees.
7. Water meters, meter fees, meter boxes (to be provided by municipality) or meter deposits.
8. LEED hard or soft costs (i.e. certification, commissioning, etc.). This portion of the project is not LEED.
9. Additional water meter flow test(s) if required.
10. Power consumption costs from receipt of Temp for Test.
11. Construction Material Testing (CMT) program, threshold and/or special inspectors. Contractor coordination only.
12. Unforeseen conditions (i.e. hazardous waste removal, existing slabs and foundations from previous structures, deep foundation removal (i.e. pilings, pile caps), removal of buried debris, etc.).
13. Site security during construction. Site will have a temporary construction fence.
14. Gates at the temporary walkway. Decision was made by City of Deerfield for the pier to continue 24 hour operations.
15. Furniture, fixtures and equipment (FF&E) including but not limited to:
 1. Pegboard per APB.A-1.01
 2. Floor safe per APB.A-1.01
 3. 26" x 15" file per APB.A-1.01
 4. 30" x 72" desk per APB.A-1.01
 5. Owner provided equipment per Equipment Schedule, Sheet APB.A-6.01.
 6. Computers/fax/copiers/printers, artwork, televisions,
16. Window treatments if required.
17. Security system/alarm/buzzers per Note 11, Door Schedule, Sheet APB.A-6.01.
18. Telephone/data, Wi-Fi, systems, equipment or cabling. These (if any) are assumed to be furnished and installed by the Owner.
19. Pigeon control devices. Being considered by Owner, but not shown or included at this portion of the project.
20. The following items are denoted on the plans but are not applicable to this portion of the project or were not provided with this portion of the project but may have been mentioned on the documents. We assume these will be included with the Pier Building Redesign portion and will be provided at that time if not provided currently.
 1. Pier Specification Section 074113 on Detail 3, Sheet APB.A-1.01. Not included in documents.

2. Specification Section 081743 noted on the Door Schedule. Specification not provided.
3. Interior glazing mentioned denoted on Note 6 of the Window Schedule. No interior glazing on this portion of the project.
4. Work associated with Pier Building Redesign including removal and replacement of curbing and pavers shown on Sheet C1.
5. Division 1 of the Specifications per "Shop Drawing Note 1, Sheet S-1.01. Not provided.
6. Dual coated reinforcing steel at Temporary walkway per Note 2, Sheet 1 of the Volkert plans. Temporary walkway does not have reinforcing steel. Not applicable.
7. Dune restoration per General Note on Sheet 1 of the Volkert plans.

Date: 8/26/2011

CRA Account #190-8000-552-63-03 (Pier) – FY 11 and 12 Combined

Total Budget FY 11 and 12 combined:	\$3,850,000
	(assuming approval of FY 12 proposed budget)
Expended or committed amount:	\$ 211,307
Total Uncommitted, Unexpended:	\$3,638,693
Current Request:	\$ 196,138
Remaining Budget:	\$3,442,555
Estimated minimum remaining costs:	\$3,920,000

REQUESTED ACTION:

Discussion regarding the acquisition of 1601 E. Hillsboro Blvd.

SUMMARY EXPLANATION/BACKGROUND:

The appraisers for 1601 E. Hillsboro Blvd. (owned by the Deerfield Beach Chamber of Commerce) are each revising their respective appraisal to reflect the property's existing future land use designation and zoning as well as the process involved with changing those restrictions in order to accomplish the highest and best use that they each assigned (office).

A lower average appraisal value, resulting from the revised appraisals, will be presented at the meeting for discussion.

The Board of Directors of the Chamber of Commerce appointed two representatives, Kiku Martinson and Patrick Murphy, to represent the organization in this matter. They have expressed their desire to address the CRA Board at the meeting.

ATTACHMENTS:

Revised average appraisal value (to be distributed at the meeting)

**Deerfield Beach
Community Redevelopment Agency
Monthly Change Order Report**

as per CRA Resolution 2011-011

Change Orders

Date	Project	Expenditure Description	Amount
8/15/2011	Cove Shopping Center Parking Lot	West Construction - Remove and replace faulty curb inlet drainage structure	\$5,715.19