



## **Deerfield Beach Community Redevelopment Agency**

### **AGENDA**

Monday, December 13, 2010, 6:00 P.M.  
City Commission Chambers, Deerfield Beach City Hall

#### **CALL TO ORDER AND ROLL CALL**

#### **APPROVAL OF MINUTES\***

September 15, 2010, October 12, 2010 and November 8, 2010

#### **APPROVAL OF THE AGENDA\***

#### **GENERAL ITEMS**

1. Request to purchase beach furniture and related items\*
2. Request for approval of a resolution authorizing staff to negotiate a Pre-construction services agreement with Stiles Construction Corporation for Construction Manager at Risk Services for the Pier Reconstruction Project\*
3. Request to sponsor special event (Founder's Day)\*
4. Request to begin construction on Cove Shopping Center Entryway Feature\*
5. Request to approve change order from West Construction for the restoration of private property behind Cove Shopping Center Phase 1 buildings\*
6. Request for Board input on proposed dates and locations for public hearings on 5-Year Capital Improvements Plan\*
7. Request for additional funding for the Green Market\*
8. Request to approve additional services for Garcia Stromberg to design temporary bait shop\*
9. Cove Construction Update
10. Green Market Update

#### **BOARD/ADMINISTRATION COMMENTS**

#### **PUBLIC INPUT**

#### **ADJOURN**

\* Indicates an Action Item

(Next Meeting: Monday, January 11, 2011, 6:30 PM unless otherwise determined)

**REQUESTED ACTION:**

Request to purchase beach site furniture from Wausau Tile for \$89,994.00.

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**SUMMARY EXPLANATION/BACKGROUND:**

The CRA Board wishes to redevelop the beach and encourage tourism. The CRA Board budgeted funds to provide site furniture for the beach to improve the aesthetics of the area and to encourage tourism. Proposed at this time are:

64 Waste containers (32 garbage, 32 recycling)  
41 Benches  
12 Picnic Tables

This purchase is a sole source for standardization, as approved by the City Commission (Resolution 2010/044). Wausau Tile is the manufacturer of the existing site furniture, so a uniform appearance will be maintained. This purchase is consistent with LEED certification requirements. This expense is budgeted (190-8000-559.63-04).

Although this is a sole source request, comparative pricing for similar beach site furniture was obtained by the Purchasing Division and Wausau Tile's price was lower than the price for switching to a similar style from other manufacturers.

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**ATTACHMENTS:**

**City Commission Resolution 2010/044**  
**Bids Submitted**  
**Parks and Recreation Staff Report**

RESOLUTION NO. 2010/044

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING WAUSAU TILE, INC. AS THE SOLE SOURCE VENDOR FOR THE PURCHASE OF 34 SETS OF RECYCLED GLASS AND CONCRETE SOLID WASTE AND RECYCLING CONTAINERS FOR AN AMOUNT NOT TO EXCEED \$38,500 AND SPECIFYING THE FUNDS THEREFORE

WHEREAS, staff members have reviewed and researched comparable/equal solid waste and recycling containers made from recycled glass and concrete for use at the south end of the beach as well in City parks and at other public facilities; and

WHEREAS, research indicates that there are only two companies that make the recycled glass and concrete containers, Wausau Tile, Inc. and Dawn Enterprises, LLC; and

WHEREAS, Wausau Tile, Inc. is the preferred vendor, as well as the lower bidder; and

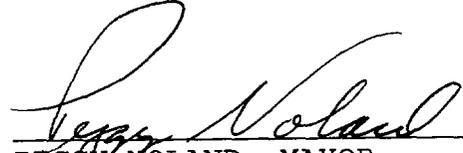
WHEREAS, City staff is requesting authorization to sole source with Wausau Tile, Inc. to purchase 34 sets of recycled glass and concrete solid waste and recycling containers for an amount not to exceed \$38,500;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

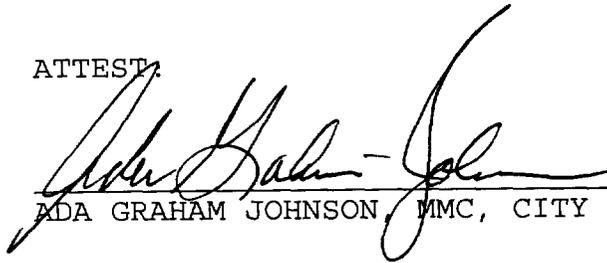
Section 1. The City Commission hereby approves Wausau Tile, Inc. as the sole source vendor for the purchase of 34 sets of recycled glass and concrete solid waste and recycling containers for an amount not exceed \$38,500.

Section 2. The funding for the purchase of the containers shall be provided for using the grant funds recently awarded to the City through the Broward County Resource Recovery Recycling Grant Program in the amount of \$21,970.00. The City's Parks and Recreation Department has budgeted \$332.00 (Account #001-7020-539-35-29) and the Solid Waste Division has budgeted \$15,000 (Account #450-4051-534-60-43). Dixie Divers has paid the City \$1,298.62 for the purchase of one set of containers to be placed at Sullivan Park.

PASSED AND ADOPTED THIS 23RD DAY OF MARCH, 2010

  
\_\_\_\_\_  
PEGGY NOLAND, MAYOR

ATTEST:

  
\_\_\_\_\_  
ADA GRAHAM JOHNSON, MMC, CITY CLERK



Since 1953

QUOTATION

Sheryl Miller  
City of Deerfield Beach  
Deerfield Beach, FL 33441

Date: October 27, 2010  
Phone: 954-480-1420  
Fax:

PROJECT:

IN COMPLIANCE WITH YOUR REQUEST FOR A PRICE QUOTATION ON SITE FURNISHINGS SUPPLIED BY WAUSAU TILE, WE SUBMIT THE FOLLOWING:

| QTY | CATALOG    | DESCRIPTION   | UNIT PRICE  | EXTENSION    |
|-----|------------|---|-------------|--------------|
| 32  | TF1205 C56 | Concrete Waste Container 26" Dia. x 43" Tall - Emerald Glass  | \$ 478.00   | \$ 15,296.00 |
|     |            | White Matrix - Recycle Logo Dome Top with Two Openings        | \$ -        | \$ -         |
| 41  | TF5065     | Concrete Bench with Back 84" x 24" x 36" with Bolt on Ink Jet | \$ 799.00   | \$ 32,759.00 |
|     |            | Logo With Recycled Glass                                      | \$ -        | \$ -         |
| 1   | TF1235     | Inkjet Logo Set Up Charge                                     | \$ 100.00   | \$ 100.00    |
| 32  | TF1205 C2  | Concrete Waste Container 26" Dia. x 43" Tall - Charcoal Glass | \$ 497.00   | \$ 15,904.00 |
| 0   |            | Gray Matrix - City Logo Dome Top with Two Openings            | \$ -        | \$ -         |
| 12  | TF3225 C43 | Concrete Picnic Table White Matrix Blue Glass 84" x 35" x 30" | \$ 1,077.00 | \$ 12,924.00 |
| 0   |            | Chamfered edges   | \$ -        | \$ -         |
| 0   |            |   | \$ -        | \$ -         |

QUOTATION IN EFFECT FOR 30 DAYS FROM ISSUE DATE UNLESS OTHERWISE NOTED.  
WE QUOTE YOU AS ABOVE F.O.B.: Deerfield Beach, FL  
SHIPMENT CAN BE MADE IN: 6-8 weeks  
TERMS: Net 30 Days

|                   |                     |
|-------------------|---------------------|
| SUBTOTAL:         | \$ 76,983.00        |
| FREIGHT:          | \$ 13,011.00        |
| SALES TAX: 0.000% | \$ -                |
| <b>TOTAL:</b>     | <b>\$ 89,994.00</b> |

128,660 lbs.

All cancelled/returned orders must receive prior approval. Restocking fee applies to all canceled/returned orders; freight charges will be incurred for both ways on returned deliveries  
30% down payment required on all custom or modified products prior to production. Approved sign drawings must include logo/letter colors and logo artwork.

TERMS & CONDITIONS:

1. This is a material only proposal. Prices are based on units as listed above.
2. Any increase or decrease of quantities for this project could warrant re-quoting.
3. Sales/Use tax will be due and payable unless a properly executed sales tax exempt certificate is provided to Wausau Tile, prior to shipment at Fax #715-355-4627. When required by state regulation provide an original by post.
4. Confirming final quantities are the responsibility of the customer.
5. Deliveries must be received during regular business hours.
6. Materials not shipped within 30 days of notification will be subject to storage charges.
7. Wausau Tile standard payment terms apply.
8. Material proposal is valid for 30 days.
9. Freight rates are based on today's rates and may change due to fuel surcharge. Rate valid for 30 days.
10. Delivery in one location only unless noted.
11. Installation & assembly is the responsibility of the consignee.
12. Additional charge of 10% for Granitex.
13. Additional charge for Recycled Glass.

PURCHASING CONDITIONS:

1. The purchase order and payment should be made out to Wausau Tile.
2. To expedite shipment, please include an address for billing and an address for delivery.

Approved by:

SITE FURNISHINGS DIV OF WAUSAU TILE

PLEASE APPROVE AND RETURN

Keith Beck - Site Furnishings Sales  
Telephone: 1-863-816-8070 ph

WAUSAU TILE





# Quote

275 Progress Drive, Suite B  
Manchester, CT 06042

| Date       | Quote # |
|------------|---------|
| 11/16/2010 | 3510    |

Phone: 860-646-8200 / Toll Free: 800-262-3296

Fax#: 860-647-0580

Web: www.godawn.com

| Name / Address                                       |
|--|
| City of Deerfield Beach<br>Deerfield Beach, FL 33441 |

| Ship To  |
|--|
| City of Deerfield Beach<br>Deerfield Beach, FL 33441 |

| Terms | Project | Rep | FOB         |
|-------|---------|-----|-------------|
| TBD   |         | SA  | Destination |

| Item        | Description  | Qty                               | Cost     | Total      |
|-------------|--|-----------------------------------|----------|------------|
| Receptacles | RCG35R: 35gal round concrete receptacle with recycled glass. Concrete Color: White. Glass Color: Green.      | 32                                | 459.00   | 14,688.00T |
| Receptacles | RCG35R: 35gal round concrete receptacle with recycled glass. Concrete Color: Natural. Glass Color: Charcoal. | 32                                | 459.00   | 14,688.00T |
| ANDTH55W    | Saddle style lid with "Waste Only". Color: Gray.   | 32                                | 70.00    | 2,240.00T  |
| ANDTH55W    | Saddle style lid with "Recycle". Color: Green.   | 32                                | 70.00    | 2,240.00T  |
| LOP10R      | 10" dia plastic logo: "Garbage Only" with City of Deerfield Beach logo in center for RCG35R.                 | 32                                | 35.00    | 1,120.00T  |
| LOP10R      | 10" dia plastic logo: "Cans & Bottles Only" with recycling logo in center for RCG35R.                        | 32                                | 35.00    | 1,120.00T  |
| LP35R       | Rigid plastic liner for RCG35R.  | 64                                | 50.00    | 3,200.00T  |
| MCHAIN      | Chain kit attaching ANDTH55W's to RCG35R's.  | 64                                | 10.00    | 640.00T    |
| SH 100      | Shipping and Handling (Customer Responsible for Placement.)  | 1                                 | 2,700.00 | 2,700.00T  |
|             |  | <b>**Lead Time: 10-12 Weeks**</b> |          |            |

|                         |             |
|-------------------------|-------------|
| <b>Subtotal</b>         | \$42,636.00 |
| <b>Sales Tax (0.0%)</b> | \$0.00      |
| <b>Total</b>            | \$42,636.00 |

Signature \_\_\_\_\_



# City of Deerfield Beach

Parks and Recreation Department

## MEMORANDUM

TO: Burgess Hanson, City Manager

FROM: Bob Harbin, Director of Parks and Recreation

DATE: November 30, 2010

RE: Purchase of Waste Receptacles/Benches and Picnic Tables

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As part of our plan to replace the deteriorating waste receptacles, benches and picnic tables and to support the City's effort to continually improve the aesthetics of the beachfront area, the Parks and Recreation Department is requesting the purchase new outdoor site furnishings.

Funding in the amount of \$90,000 was provided in the Community Redevelopment Agency 2010/11 Budget.

Competitive pricing was obtained through the Purchasing Division. There are only two (2) known manufacturers of this type of product: Wausau Tile and Dawn Enterprises. A third quote was obtained from an authorized distributor of Wausau Tile: Belson Outdoors. Dawn Enterprises does not currently manufacturer picnic tables and benches that contain recycled content and declined to provide a bid for these items. Wausau Tile is a sole source manufacturer for this type of bench and table.

I am requesting approval of purchase from Wausau Tile based on the lowest, responsive bid. Total Cost is \$89,994.

Currently there are twenty-six (26) trash/recycle containers on the north end of the beach that were purchased previously by Wausau thus insuring a uniform appearance.

The City is committed to striving to achieve LEED certification. It is important to note that under the "MR" and "SS" categories for LEED project certification, the manufacture process of both Wausau Tile and Dawn Enterprises satisfy both "re-used products" and "recycled content" criteria for certification.

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Bob Harbin, Director of Parks and Recreation

c: Keven Klopp, Assistant City Manager

**DEERFIELD BEACH  
COMMUNITY REDEVELOPMENT AGENCY**

**Agenda Item 2  
Monday, December 13, 2010**

**REQUESTED ACTION:**

Authorization for staff to negotiate a Pre-construction Services Agreement for the Pier Reconstruction Project with the top ranked construction company - Stiles Construction - with the intention of reaching a guaranteed maximum price (GMP) agreement for Construction Manager at Risk services in accordance with RFP 2010/11-06.

**SUMMARY EXPLANATION/BACKGROUND:**

Utilizing the Construction Manager at Risk process, the CRA seeks to have a construction company brought into the final planning stages for the project. An RFP was issued. Four firms made presentations and answered questions from an evaluation committee.

The evaluation committee's ranking of the firms is as follows:

| <b>OVERALL RANK</b> | <b>COMPANY</b>  | <b>Lowest Cumulative was Best</b> |
|---------------------|-----------------|-----------------------------------|
| <b>1</b>            | <b>Stiles</b>   | <b>9</b>                          |
| <b>2</b>            | <b>JWR</b>      | <b>10</b>                         |
| <b>3</b>            | <b>MBR</b>      | <b>18</b>                         |
| <b>4</b>            | <b>Thornton</b> | <b>23</b>                         |

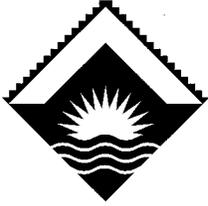
The CRA Board may choose to accept the Selection Committee's recommendation or it may request to review each short-listed firm's qualifications, receive presentations from them, and develop its own ranking.

**ATTACHMENTS:**

**Minutes from the Evaluation Committee Meeting**

**Evaluation Criteria**

**Resolution**



**MINUTES OF  
EVALUATION COMMITTEE MEETING  
RFQ #2010-11/06**

A committee of qualified City Staff and Consultants evaluated the statements of qualifications for CONSTRUCTION MANAGEMENT AT RISK SERVICES - PIER BUILDINGS REPLACEMENT & PIER PARTIAL REPLACEMENT - CRA RFQ#2010-11/06 (PROJECT 11221-P) at a meeting on Wednesday, December 1, 2010 beginning at 8:30 a.m. at the City of Deerfield Beach City Hall, City Manager's Large Conference Room, 2<sup>nd</sup> Floor, 150 NE 2<sup>nd</sup> Avenue, Deerfield Beach, FL.

The Committee consisted of the following professionals:

Bob Harbin, Parks and Recreation Director  
Charles DaBruso, P.E., City Engineer  
Thomas White, P.E, Volkert and Associates  
Steve Edwards, AIA, Garcia Stromberg  
Dean Payne, Construction Manager  
Keven Klopp, CRA Director

The purpose of the meeting was for the short-listed companies to provide presentations to the evaluation committee. The committee agreed upon a ranking system, received presentations, ranked the firms in accordance with the criteria set forth in RFQ # 2010-11/06, and agreed to submit the resulting ranking to the CRA Board for approval.

Presentations occurred as follows:

|                         |  |
|-------------------------|--|
| 8:30 a.m. – 8:55 a.m.   | Committee Discussion / Preparation                           |
| 8:55 a.m. – 10:25 a.m.  | MBR Construction (Presentation #1)                           |
| 10:30 a.m. – 12:00 noon | Stiles Corporation dba Stiles Construction (Presentation #2) |
| 12:00 noon – 1:00 p.m.  | Break  |
| 1:05 p.m. – 2:35 p.m.   | JWR Construction Services (Presentation #3)                  |
| 2:40 p.m. – 4:10 p.m.   | Thornton Construction Company, Inc. (Presentation #4)        |
| 4:15 p.m. – 5:00 p.m.   | Ranking by Committee   |

The committee ranked the firms as follows: 1) Stiles, 2) JWR, 3) MBR and 4) Thornton

## **SELECTION CRITERIA FOR RFQ 2010/11-06 FOR PIER PROJECT CM@RISK**

The second phase shall consist of an interview / presentation by each finalist in an effort to further understand the qualifications of the proposing firms. All finalists shall be considered in equal standing at the beginning of phase II. Shortlisted firms will not be allowed to submit any additional information during phase II other than a copy of their Powerpoint presentations. Using the information presented in its original written submittal, each finalist will be expected to expand upon the following in their presentation:

1. Qualifications of the Firm, including the ability, capacity and scale of the bidder to perform the contract and experience as CM @Risk with projects similar in size, scope and complexity with emphasis on the Managing General Contractor/construction management at risk process.
2. Whether the firm can perform the contract in the time specified, without delay or interference.
3. The character, integrity, reputation, judgment and experience and efficiency of the firm.
4. The quality of performance on previous public or private contracts of a similar nature;
5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
6. Experience and abilities of the Proposed LEED Accredited Professional
7. Small Disadvantaged Business Enterprise Program.

RESOLUTION NO. 2010/\_\_\_\_\_

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, AUTHORIZING CRA STAFF TO NEGOTIATE A PRE-CONSTRUCTION SERVICES AGREEMENT WITH STILES CORPORATION AND TO FURTHER NEGOTIATE A GUARANTEED MAXIMUM PRICE AGREEMENT FOR CONSTRUCTION MANAGER AT RISK SERVICES IN ACCORDANCE WITH RFP 2010/11-06.**

**WHEREAS**, the CRA issued RFP 2010/11-06 for Construction Manager at Risk Services for the reconstruction of the Pier;

**WHEREAS**, an evaluation committee comprised of City staff and outside professionals met publicly to evaluate proposals;

**WHEREAS**, the evaluation committee ranked Stiles Corporation as the highest ranked most responsive proposer;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:**

**Section 1.** The above referenced "Whereas" clauses are true and correct and made a part hereof.

**Section 2.** The CRA hereby directs staff to negotiate a contract with Stiles Corporation for Pre-Construction Services.

**Section 3.** Upon successful negotiation of a Pre-Construction Services Agreement with Stiles Corporation, the CRA further directs staff to negotiate a Guaranteed Maximum Price Agreement with Stiles Corporation for the Reconstruction of the Deerfield Beach Pier.

**PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010.**

\_\_\_\_\_  
PEGGY NOLAND, CHAIR

ATTEST:

\_\_\_\_\_  
ADA GRAHAM-JOHNSON, MMC, CITY CLERK

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**REQUESTED ACTION:**

Sponsorship for special event (Founder's Day)

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**SUMMARY EXPLANATION/BACKGROUND:**

A letter was recently received informing the City that the Founders' Day Committee decided to cancel the 2011 event. Several community stakeholders have indicated a desire that the tradition not be broken and a willingness to contribute to an effort to make this year's festival a reality. The event has traditionally been highlighted by a parade two days before Presidents' Day – this year being Saturday, February 19.

Special events which enhance quality of life, foster civic pride, and generate economic activity are an important part of the redevelopment equation. The significance of having a local fair has been recognized by the CRA Board through the designation of considerable funding to help sponsor such events.

Considering the statements above, it is staff's recommendation that the CRA Board, at a minimum, express its desire, generally, to support efforts to produce this year's Founders' Days. More specifically, the discussions have involved the Founders' Day Committee, the Chamber of Commerce, the Island Partnership, the Kiwanis Club, and numerous businesses within the city. As of the writing of this report, no written proposal has been received.

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**ATTACHMENTS:**

**No written proposals have been received as of the completion of this agenda item report.**

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**REQUESTED ACTION:**

Request to commence permitting and construction of Cove Shopping Center Entryway Feature.

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**SUMMARY EXPLANATION/BACKGROUND:**

On August 31, the CRA Board voted to approve the Cove Shopping Center Reconstruction Project. The approval included a schedule whereby there would be no construction during the period of December 22 through May 1, to avoid business disruption during the tourist season.

As the reconstruction of Phase 1 nears an on time completion date of December 22, staff has been approached by several of the shopping center's stakeholders to propose immediate commencement of the Entryway Feature. Construction of the Entryway Feature is currently not scheduled for construction until Phase 4 (August to October 2011).

Stakeholders have complimented West Construction throughout Phase 1 on their workmanship, ongoing day to day communication with affected businesses, and the overall cleanliness of the job site. Based on this experience, they have confidence in West's ability to continue such performance in subsequent phases. Unlike Phases 2-4, the construction of the Entryway Feature would have no significant direct business disruption such as loss of parking or accessibility. Staging of construction tools and materials would be located behind the Phase 1 portion of the plaza and not readily visible to the public. Several stakeholders have indicated that construction of the Entryway Feature will actually attract patrons to the plaza to see the improvements and serve to sustain the level of enthusiasm for redevelopment currently enjoyed by the majority of project stakeholders.

If the CRA Board approves this request, West Construction would immediately initiate the permitting process. West anticipates that with a straightforward permitting process, construction could begin in the third week of January and be completed by the end of April.

This request has no budget impact.

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**ATTACHMENTS:**

**None**

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**REQUESTED ACTION:**

Request to approve change order from West Construction for the restoration of private property behind Phase 1 buildings of the Cove Shopping Center Reconstruction project for \$17,801.57.

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**SUMMARY EXPLANATION/BACKGROUND:**

The current contract with West Construction calls for restoration of private property to pre-construction conditions and will only harmonize the private property with the Right of Way (ROW) improvements. Behind the Phase 1 buildings, these conditions largely consisted of exposed dirt, overgrown weeds, makeshift paver pathways, trash and dumpsters (see attached picture). If the contractor only fulfills this basic restoration, the area will largely consist of partially graded loose dirt. Such conditions will quickly lead to dirt and mud being carried on the newly improved ROW and entering the new drainage system. Therefore, staff is recommending that restoration measures be expanded to include compacted gravel to stabilize the private property areas that were disrupted during construction and maintain the integrity of the public improvement.

This change order affects 6 properties held by four property owners. This situation will not be encountered in future phases of the project, as remaining phases only have reconstruction in the front of buildings. Because the bid came in under the estimated budget, there are adequate funds available in the Cove Shopping Center Reconstruction budget (190-8000-545.63-01) to cover this change order. This change order is valued at \$17,801.57.

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**ATTACHMENTS:**

**West Construction Change Order**  
**Pre-construction pictures**  
**Current condition pictures**



## Change Proposal Request (CPR)

| Project Information     |                                  |
|-------------------------|----------------------------------|
| <b>Project #</b>        | 10-1089                          |
| <b>Title</b>            | COVE SHOPPING CENTER PARKING LOT |
| <b>Address</b>          | State Rd. 810                    |
| <b>City, State, Zip</b> | 33441                            |

| Change Proposal Request |                                     |
|-------------------------|-------------------------------------|
| <b>CPR #</b>            | 003                                 |
| <b>Issue Date</b>       | Nov 30, 2010                        |
| <b>Subject</b>          | <b>Requested Additional Grading</b> |

| Prime Contract Company  |                         |
|-------------------------|-------------------------|
| <b>Contact</b>          | SEAN MARTIN             |
| <b>Company</b>          | West Construction, Inc. |
| <b>Address</b>          | 318 South Dixie Hwy     |
| <b>City, State, Zip</b> | 33460                   |
| <b>Phone</b>            | 561-588-2027            |
| <b>Fax</b>              | 561-582-9419            |

| Owner                   |                        |
|-------------------------|------------------------|
| <b>Contact</b>          | BOB MCSWEENEY          |
| <b>Company</b>          | Keith & Associates     |
| <b>Address</b>          | 301 EAST ATLANTIC BLVD |
| <b>City, State, Zip</b> | 33060                  |
| <b>Phone</b>            | 954-788-3400           |
| <b>Fax</b>              | 954-788-3500           |

**Description of the proposed change:**

**Remove and dispose of concrete pad, sidewalks and associated bollards from 1617 to 1645. Clear and grub existing grade, cut subgrade to provide positive drainage toward catch basins, place and compact 8" of road rock. Replace seven bollards around utility service behind 1617. (Excludes Prime and Asphalt)**

Net Amount of this Proposed Change: \$17,801.57

The Contract Time due to this Change Proposal Request is to be determined at a later date.

This document, when fully executed as accepted, shall constitute authorization to proceed with the work described herein.

|   |  |
|---|--|
| Submitted By<br>_____<br>West Construction, Inc.<br>Company | Response: <input type="checkbox"/> Accept <input type="checkbox"/> Do Not Accept<br><br>_____<br>Keith & Associates<br>Company |
|---|--|

|          |            |          |            |
|----------|------------|----------|------------|
| By _____ | Date _____ | By _____ | Date _____ |
|----------|------------|----------|------------|

**Company Financial and Schedule Impact Details**

| Item No. | Item Description                 | Quantity | Unit  | Unit Price | Total Price |
|----------|----------------------------------|----------|-------|------------|-------------|
| 1        | Remove Concrete Pad and Bollards | 36       | MH    | \$45.00    | \$1,620.00  |
| 2        | Loader                           | 12       | Hours | \$65.00    | \$780.00    |
| 3        | Disposal                         | 6        | EA    | \$285.00   | \$1,710.00  |
| 4        | Clear & Grub                     | 0.115    | ACRE  | \$1,905.00 | \$219.08    |
| 5        | Subgrade                         | 471      | SY    | \$2.50     | \$1,177.50  |
| 6        | Furnish and Place Road Rock      | 471      | SY    | \$10.73    | \$5,053.83  |
| 7        | Furnish and Install Bollards     | 7        | EA    | \$650.00   | \$4,550.00  |
| 8        | Overhead                         | 1        | LS    | \$1,511.04 | \$1,511.04  |
| 9        | Profit                           | 1        | LS    | \$831.07   | \$831.07    |
| 10       | Bonds & Insurance                | 1        | LS    | \$349.05   | \$349.05    |

CPR Financial Impact = \$17,801.57

**CC: Change Order file**





**REQUESTED ACTION:**

Provide input on proposed dates and locations for public hearings regarding 5 Year Capital Improvements Plan

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**SUMMARY EXPLANATION/BACKGROUND:**

CRA staff researched the availability of meeting space in the district to hold public hearings to solicit input on the 5 Year Capital Improvements Plan. The goal was to hold one meeting on the Barrier Island and one west of the Intracoastal. Staff proposes the following locations, dates and times for these meetings:

January 19, 2011  
Royal Fiesta – Cove Shopping Center - 1680 SE 3<sup>rd</sup> Court  
6:00 p.m.

February 2, 2011  
Briggs Hall – Community Presbyterian Church 1920 SE 4<sup>th</sup> Street  
6:00 p.m.

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**ATTACHMENTS:**

None

**REQUESTED ACTION:**

Approve additional funding for the Green Market at Sullivan Park

**SUMMARY EXPLANATION/BACKGROUND:**

The CRA Board approved funds to compensate The Market Company (TMC) for operating and managing the Green Market at Sullivan Park. Since the grand opening of the market on November 21, 2010, staff has received considerable feedback on ways to improve the market including:

- More organic produce – the current organic produce vendor is being subsidized because there aren't enough people purchasing organic food to cover the vendor's expenses
- Live music – a survey of other markets reveals that musical entertainment is a standard component of the event
- Crossing guards at the intersection of Hillsboro Boulevard and The Cove/Riverside Drive – volunteers to assist attendees in finding the parking in the Cove and to direct handicapped and elderly attendees to dedicated parking in Sullivan Park and drop off/pick up locations. In exchange for volunteering, the CRA would provide lunch and water during the market
- Advertising and promotion of the event – TMC is only obligated to place one small black and white ad for six weeks

Authorization has not been obtained from the CRA Board for these expenses that are likely to contribute to the market's success. There are 19 more green markets planned for this season. The following are estimated weekly costs for Board consideration:

|                 |              |
|-----------------|--------------|
| Organic Produce | \$100        |
| Live Music      | \$200        |
| Crossing Guards | \$ 75        |
| Advertising     | \$250        |
| <b>Total</b>    | <b>\$625</b> |

CRA Staff have worked with TMC and community groups to fulfill the need for crossing guards by offering them a tent at the market for free in exchange for four volunteers to guide cars to parking. However, volunteer solicitation and coordination requires CRA staff time and management. CRA Staff have also gotten TMC to donate a generator, gas and a sound system that plays pre-recorded music. The CRA investment if staff is able to continue this relationship is as follows:

|                 |              |
|-----------------|--------------|
| Organic Produce | \$100        |
| Advertising     | \$250        |
| <b>Total</b>    | <b>\$350</b> |

DEERFIELD BEACH  
COMMUNITY REDEVELOPMENT AGENCY

Agenda Item 7  
Monday, December 13, 2010

Over time, as a greater number of people attend the market, the subsidy that is paid to the vendor to provide organic produce will no longer be required. The CRA investment if the organic food subsidy is no longer required:

|              |              |
|--------------|--------------|
| Advertising  | \$250        |
| <b>Total</b> | <b>\$250</b> |

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**ATTACHMENTS:**

None

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**REQUESTED ACTION:**

Approve additional services for Garcia Stromberg to prepare the necessary plans for a temporary bait shop to be utilized during the construction of the new Pier Entrance Buildings.

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**SUMMARY EXPLANATION/BACKGROUND:**

The staff team assigned to this project has developed a plan for a temporary ramp to the pier which will be constructed to provide for access during the reconstruction project. The ramp will extend south from the pier at a point seaward of the extent of construction and then extend landward to the boardwalk. A temporary bait shop will be placed at the entry point to the ramp. The preparation of required architectural, structural, and electrical details for the temporary bait shop is outside of the scope of work included in Garcia Stromberg's approved contract. The CRA Board has requested that any additional services associated with Board approved contracts must be presented to the Board for approval, regardless of cost.

Two options are being considered. The first would be a pre-fabricated building. The second option would be a designed and constructed building that would be more aesthetically aligned with the streetscape and the look of the future pier facilities that could possibly, if permitted, replace the existing concessions shack.

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**ATTACHMENTS:**

**Proposal for Additional Services – Option 1 (\$13,540)**

**Proposal for Additional Services – Option 2 (\$19,740)**

**Preliminary plan for temporary access ramp and bait shop**

# GARCIA STROMBERG

## **AUTHORIZATION TO PROCEED WITH ADDITIONAL SERVICES**

**DATE:** December 8, 2010

**IN ACCORDANCE WITH:** The Agreement dated December 23, 2009

**TO:** The City of Deerfield Beach, Florida  
c/o Mr. Keven Klopp  
150 NE 2<sup>nd</sup> Avenue  
Deerfield Beach, FL 33441-5816

**FROM:** Garcia Stromberg Holdings, LLC  
2365 Vista Parkway  
Suite 15  
West Palm Beach, FL 33411

**PROJECT:** **The Deerfield Pier Project**

Temporary Ancillary Pre-Fabricated Pier Facilities Building  
Pier Buildings Redesign  
Deerfield Beach Fishing Pier

**PROJECT #:** **29010-08**

**SCOPE OF SERVICES:** Programming, Design layout, city assistance preparing the Request for Proposal for a temporary ancillary pre-fabricated pier facilities single-story building of approximately 200 s.f. located approximately 50 feet to the south of the southern side of the existing fishing pier structure which will be used to house temporary operation of the fishing pier including tackle and fishing bait sales, pier access, and management. A new temporary pier access ramp will be designed by Volkert Engineering, Inc. Services shall Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Electrical Engineering (Mechanical/HVAC and Plumbing will be optional.) It is assumed that the building will function as an ancillary building to the fishing pier complex and will use the facilities (bathrooms, etc.) The building will be designed as a frangible, non-habitable building. FDEP and FFW changes and directives beyond this scope of work may require additional services.

**COMPENSATION:**

|   |            |
|---|------------|
| Architectural:                                | \$4,800.00 |
| Civil Engineering and Landscape Architecture: | \$3,490.00 |
| Electrical:                                   | \$1,750.00 |
| Structural:                                   | \$3,500.00 |

**Total Compensation:** **\$13,540.00**



# GARCIA STROMBERG

## AUTHORIZATION TO PROCEED WITH ADDITIONAL SERVICES

**DATE:** December 6, 2010

**IN ACCORDANCE WITH:** The Agreement dated December 23, 2009

**TO:** The City of Deerfield Beach, Florida  
c/o Mr. Keven Klopp  
150 NE 2<sup>nd</sup> Avenue  
Deerfield Beach, FL 33441-5816

**FROM:** Garcia Stromberg Holdings, LLC  
2365 Vista Parkway  
Suite 15  
West Palm Beach, FL 33411

**PROJECT:** **The Deerfield Pier Project**  
  
New Ancillary Pier Facilities Building  
Pier Buildings Redesign  
Deerfield Beach Fishing Pier

**PROJECT #:** **29010-05**

**SCOPE OF SERVICES:** Programming and Design of a new ancillary pier facility single-story building of approximately 200 s.f. located approximately 50 feet to the south of the southern side of the existing fishing pier structure which will be used to house temporary operation of the fishing pier including tackle and fishing bait sales, pier access, and management. A new temporary pier access ramp will be designed by Volkert Engineering, Inc. Services shall Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Electrical Engineering (Mechanical/HVAC and Plumbing will be optional.) It is assumed that the building will function as an ancillary building to the fishing pier complex and will use the facilities (bathrooms, etc.). The architectural style of the building will coordinate with the styling of the proposed pier buildings. The building will be designed as a frangible, non-habitable building. FDEP and FFW changes and directives beyond this scope of work may require additional services.

|   |                    |
|---|--------------------|
| <b>COMPENSATION:</b>                          |                    |
| Architectural:                                | \$9,500.00         |
| Civil Engineering and Landscape Architecture: | \$3,490.00         |
| Electrical:                                   | \$1,750.00         |
| Structural:                                   | \$5,000.00         |
| <b>Total Compensation:</b>                    | <b>\$19,740.00</b> |

# GARCIA STROMBERG

**PAYABLE AS FOLLOWS:** (as percentage of fees).

|                          |     |
|--------------------------|-----|
| Initial Payment:         | 10% |
| Design:                  | 30% |
| Construction Documents:  | 40% |
| Contract Administration: | 20% |

Your signature on this Agreement, together with the initial payment, shall serve as our instructions to proceed with the development of your Project. All other terms of the original agreement shall remain applicable and in force.

**CLIENT:**

**ARCHITECT:**



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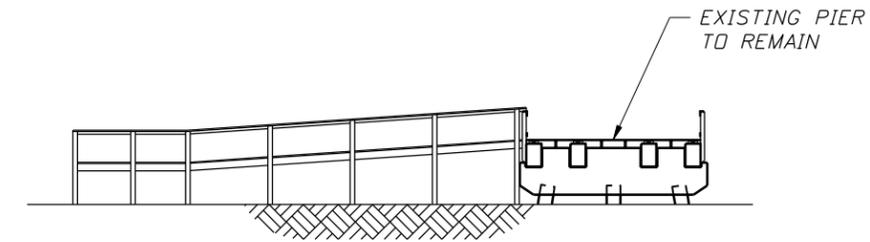
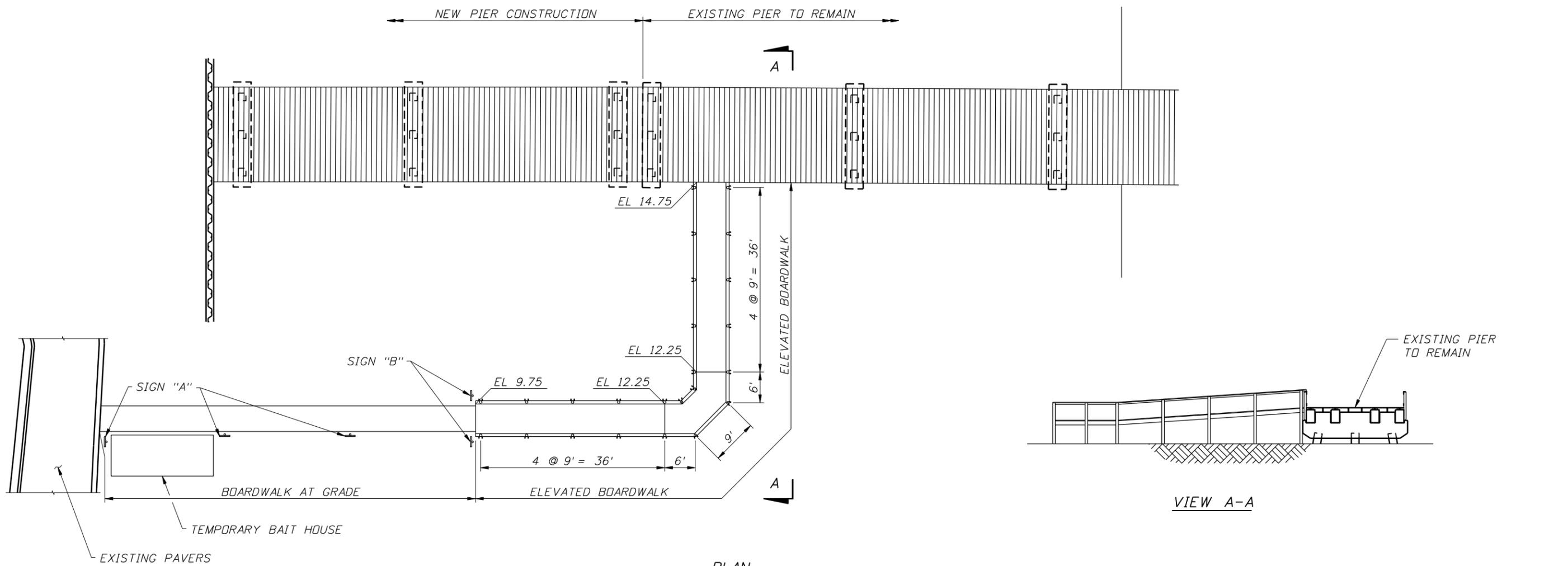
Signature \_\_\_\_\_ Date \_\_\_\_\_

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Print Name & Title \_\_\_\_\_

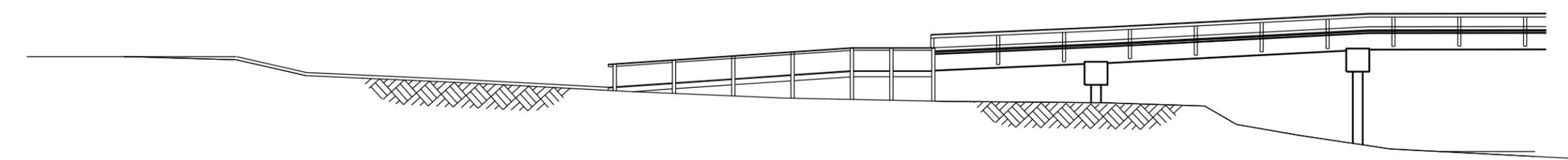
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Garcia Stromberg, Inc.  
Jorge H. Garcia  
Chief Executive Officer



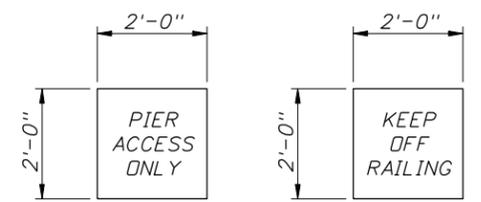
PLAN

VIEW A-A



ELEVATION

(PIER STRUCTURE BEHIND BOARDWALK NOT SHOWN FOR CLARITY)



SIGN "A"

SIGN "B"

- NOTES:  
1. SEE SHEET 2 FOR LOCATION PLAN.

ENGINEER OF RECORD:  
**VOLKERT & ASSOCIATES, INC.**  
3409 West Lemon Street  
Tampa, Florida 33609  
Certificate of Authorization No. 4641  
Thomas C. White P.E. No. 23033

|           |                 |     |       |           |     |
|-----------|-----------------|-----|-------|-----------|-----|
| DRAWN,    | ABC DATE, 09/10 |     |       |           |     |
| DESIGNED, | ABC DATE, 09/10 |     |       |           |     |
| CHECKED,  | ABC DATE, 09/10 |     |       |           |     |
| REVIEWED, | ABC DATE, 09/10 |     |       |           |     |
| APPROVED, | ABC DATE, 09/10 |     |       |           |     |
| APPROVED, | ABC DATE, 09/10 | NO. | DATE: | REVISION: | BY: |

CITY OF DEERFIELD BEACH  
THE DEERFIELD BEACH  
COMMUNITY REDEVELOPMENT  
AGENCY (CRA)

TEMPORARY ACCESS WALKWAY  
PLAN & ELEVATION  
IMPROVEMENTS TO THE  
DEERFIELD BEACH FISHING PIER

|             |           |
|-------------|-----------|
| FIELD BOOK  |           |
| ATLAS SHEET |           |
| FILE NO.    | INDEX NO. |
| JOB NO.     |           |
| SCALE       |           |
| SHEET       | 8         |

**REQUESTED ACTION:**

This item is for informational purposes only.

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**SUMMARY EXPLANATION/BACKGROUND:**

Phase 1 of the Cove Shopping Center Reconstruction project is nearing completion. All that remains is the installation of concrete sidewalks, irrigation, landscaping and striping. Despite two incidents where West Construction experienced unforeseen circumstances – a water main break and a gas line break, the contractor has been able to recover in order to complete Phase 1 by the December 22 deadline. The majority of business owners and property owners are very pleased with West Construction's professionalism, workmanship, the ongoing day to day communication, and the cleanliness of the job site.

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**ATTACHMENTS:**

**Keith and Associates Monthly Update Report**

**Before and After Pictures**

***DEERFIELD BEACH CRA  
MONTHLY PROGRESS REPORT***

***CITY OF DEERFIELD BEACH***

***COVE SHOPPING CENTER***

*PROJECT NO. 04065.23 December, 2010*

***KEITH***  
***& ASSOCIATES, INC.***  
*consulting engineers*

301 EAST ATLANTIC BOULEVARD  
POMPANO BEACH, FLORIDA 33060-6643  
(954) 788-3400 FAX (954) 788-3500

**MONTHLY SUMMARY OF EVENTS, OBSERVATIONS AND REMARKS #2**

|   |                                    |
|---|------------------------------------|
| PROJECT: <u>The Cove Shopping Center - Parking Lot Imp.</u> | DATE: <u>12/6/2010</u>             |
| K&A PROJECT NO.: <u>04065.23</u>                            | BROWARD COUNTY NO.: <u>11209-P</u> |
| CONTRACTOR / SUBCONTRACTOR: <u>West Construction, Inc.</u>  | CONTRACT DAYS USED: <u>56</u>      |
| CONTRACTOR'S SUPERINTENDENT: <u>Ron Hasko</u>               |                                    |

**REMARKS:** FROM 11/05/10 to 12/06/10

1. Concrete Sidewalk (S/W) Removal - Existing S/W adjacent to building(s) removed **(100% complete)**
2. Paver S/W Installation - Paver S/W installed along with truncated domes at handicap ramps **( 99% complete)**
3. Concrete S/W Removal - Existing S/W north of Two Georges at The Cove parking lot removed **(100% complete)**
4. Drainage structures and associated underground drainage pipes installed **(99% complete)**
5. Asphalt Removal - Existing asphalt throughout parking lot eradicated, removed or milled **(100% complete)**
6. Irrigation - Irrigation sleeves throughout installed **(100% complete)**, Irrigation mainline started 12/6 on schedule.
7. Electrical - FPL, AT&T, Comcast electrical conduits southeast Admiral Bldg installed **(100% complete)**
8. Parking Lot Grading - Subgrade and rock base installed and compacted to grade throughout **(100% completed)**
9. Parking Lot Asphalt - First lift **(100% complete)**
10. Curb Construction - Concrete curbs commenced from west parking lot area eastward **(80% complete)**
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_

Overall, Phase 1 of the project is currently progressing on schedule. Although there were a couple of unforeseen problems that arose during construction, such as the broken gas main and broken water main, the issues were dealt with swiftly and West Construction did an excellent job of recovering from the setbacks in an effort to keep the project on track. Based on recent updates, West believes they can still meet the original schedule although they did lose some productivity resulting primarily from the water main break, which delayed the balance of the paving by three days. Keith and Associates continues to monitor and manage the project on a daily basis coordinating with the contractor and City staff on any construction issues as they arise. The staff of Keith and Associates regularly communicates with the property owner's and tenants, as well as any patrons that may need assistance or information. West Construction anticipates that the construction will be complete per the original schedule and the information listed above highlights some of the major accomplishments achieved over the past month. Construction activities have progressed in a satisfactory manner with the majority of businesses expressing their satisfaction with the work progress, jobsite cleanliness and access availability for the patrons. Both Keith and Associates and the City staff continue to get complimentary and positive reports from the public on the construction progress and the work performed by West Construction.

Amy Zee  
 [Typ Inspector's Name Here]  
 KEITH & ASSOCIATES, INC.

| JOB PROGRESS PHASE 1 | OVERALL ELAPSED TIME         | PHASE 1 PROGRESS SCHEDULE SHOWS |
|----------------------|------------------------------|---------------------------------|
| 85 %                 | 56 Days of 400 Days = 14.0 % | 85 % Complete After 56 Days.    |

THIS FORM SUMMARIZES THE INFORMATION ON THE DAILY REPORT OF CONSTRUCTION FOR THE PERIOD INDICATED.  
 DISTRIBUTION: ORIGINAL TO FILE; COPIES - OWNER / CONTRACTOR / PROJECT MANAGER



# Cove Shopping Center – Progress Photos



TEMPORARY SIGNAGE USED DURING CONSTRUCTION (PHASE I)



INSTALLATION OF DRAINAGE STRUCTURE #11 (PHASE I)



**PROTECTION OF EXISTING CURB INLET (PHASE I)**



**NEW PAVER SIDEWALK (PHASE I)**



**INSTALLATION OF ASPHALT PAVEMENT (PHASE I)**



**INSTALLATION OF NEW CONCRETE CURBS (PHASE I)**



**NEWLY PAVED PARKING LOT AND CURB (PHASE I)**



**NEWLY PAVED PARKING LOT AND CURB (PHASE I)**



NEWLY PAVED PARKING LOT (PHASE I)



NEWLY PAVED PARKING LOT (PHASE I)

**Rear of Phase 1**

**Before**



**After**



**Ann Grainger Realty  
Before**



**After**



Belissimo Bride  
Before



After



**Admiral Building  
Before**



**After**



---

**REQUESTED ACTION:**

This item is for informational purposes only.

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**SUMMARY EXPLANATION/BACKGROUND:**

The CRA-sponsored Green Market at Sullivan Park had its Grand Opening on November 21, 2010 at 9 AM. Nu Turf of Pompano Beach donated a Lemon Allspice tree that was planted at the park as part of the Grand Opening celebration. 27 vendors participated offering a wide variety of fruits, vegetables, arts, crafts and artisanal foods. Pre-recorded music was broadcast by Parks and Recreation staff. The event was well attended by the public. Feedback on the event was largely positive, with more organic produce vendors the most often heard request. Some attendees mentioned a lack of adequate nearby parking.

In subsequent markets (11/28 and 12/5) more vendors participated, however, public attendance was down in numbers from the first market. In response to the request for additional organic food, The Market Company began subsidizing Le Bistro to expand their selection of organic fruits and vegetables. Staff continued to receive feedback that parking was confusing and that they wanted live music to be a part of the market. Additional signage was placed at the intersection of Hillsboro Boulevard and The Cove/Riverview Road directing people to park in the Cove Shopping Center Parking Lot. The portion of the Cove Shopping Center that was previously under construction and had to be traversed to get to the parking is now asphalted, so staff will continue to monitor parking and encourage attendees to use the leased parking lot. Pre-recorded music was provided using a soundboard and generator donated by The Market Company.

Green markets are now being held every Sunday through May 1 from 9 am -2 pm.

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**ATTACHMENTS:**

None.